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425 EAGLE ROCK AVENUE, SUITE 200

ROSELAND, NEW JERSEY 07068-1717

973-228-9900

FAX 973-994-1705

www.postpolak.com

Marsha M. Moore

Shareholder

mmoore@postpolak.com

973-228-9900, Ext. 220

June 7, 2023

VIA EMAIL & HAND DELIVERY (zoningboard@westorange.org)

Township of West Orange

Zoning Board of Adjustment

66 Main Street

West Orange, NJ 07052

Attn: Diana L. Chandler, Zoning Board Secretary

**RE: Orange Valley Social Settlement House, Inc. T/A Valley Settlement House
Property: 37 Tompkins Street, West Orange, NJ
Block: 6 Lot: 47
Post Polak File No. 7136.00001**

Dear Ms. Chandler:

This firm represents Orange Valley Social Settlement House, Inc. T/A Valley Settlement House in connection with the above-referenced matter. Enclosed please find the following:

1. Six (6) Township of West Orange Application Forms for the Zoning Board of Adjustment with the following attachments:
 - a) Addendum to Application Section G Requirements for Variances;
 - b) Disclosure Statement and Certificate of Formation;
 - c) W-9; and
 - d) Tax Certification;
2. Six (6) Completed Application Checklists;
3. Six (6) Copies of List of Property Owners within 200 Feet;
4. Six (6) Copies of Planning and Zoning Evaluation Reports prepared by Stonefield dated June 1, 2023 consisting of nine (9) pages;
5. Six (6) 24" x 36" signed and sealed Architectural and Civil Plans prepared by Inglese Architecture + Engineering consisting of seven (7) sheets;
6. Six (6) signed and sealed Boundary Surveys prepared by Pronesti Surveying, Inc. dated October 27, 2022 consisting of one (1) sheet;

June 7, 2023

7. Check in the amount of \$3,000.00 made payable to “Township of West Orange” representing the Escrow Fee;
8. Check in the amount of \$750.00 made payable to “Township of West Orange” representing the Resolution Fee;
9. Check in the amount of \$350.00 made payable to “Township of West Orange” representing the “D” Variance Fee;
10. Check in the amount of \$250.00 made payable to “Township of West Orange” representing the “C” Variance Fee;
11. Check in the amount of \$450.00 made payable to “Township of West Orange” representing the Preliminary and Final Site Plan Application Fee; and
12. Flash Drive containing the above-mentioned documents;

Please review for completeness and advise of hearing date.

Should you have any questions, please do not hesitate to contact me.

Very truly yours,

POST POLAK, P.A.

/s/Marsha M. Moore
Marsha M. Moore

MMM/ams

Enclosures

cc: Marcina Fox c/o Valley Settlement House (via email) Jak
Inglese, AIA, PE, LEED AP c/o Inglese (via email)
Matthew J. Seckler, PE, PP, PTOE c/o Stonfield (via email)
Michaela Nicodemo c/o Stonefield (via email)



Valley Settlement House
Child Care Center
33-41 TOMPKINS STREET
WEST ORANGE, NJ 07052

PNC BANK

55-760/312

9719

02/17/2023

PAY TO THE ORDER OF TOWNSHIP OF WEST ORANGE

**3,000.00

Three thousand and 00/100*****

DOLLARS

TOWNSHIP OF WEST ORANGE

VALLEY SETTLEMENT HOUSE CHILD CARE CENTER



Maurice Smith
AUTHORIZED SIGNATURE

MEMO

ESCROW

TRUE WATERMARK PAPER - HOLD TO LIGHT TO VIEW

HEAT SENSITIVE RED IMAGE DISAPPEARS WITH HEAT

⑈009719⑈ ⑆031207607⑆ 8101284846⑈



Valley Settlement House
Child Care Center
33-41 TOMPKINS STREET
WEST ORANGE, NJ 07052

PNC BANK

55-760/312

9720

02/17/2023

PAY TO THE ORDER OF TOWNSHIP OF WEST ORANGE

**750.00

Seven hundred fifty and 00/100*****

DOLLARS

TOWNSHIP OF WEST ORANGE

VALLEY SETTLEMENT HOUSE CHILD CARE CENTER



Maurice Smith
AUTHORIZED SIGNATURE

MEMO

RESOLUTION

TRUE WATERMARK PAPER - HOLD TO LIGHT TO VIEW

HEAT SENSITIVE RED IMAGE DISAPPEARS WITH HEAT

⑈009720⑈ ⑆031207607⑆ 8101284846⑈



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55-760/312

9722

02/17/2023

PAY TO THE ORDER OF TOWNSHIP OF WEST ORANGE

**350.00

Three hundred fifty and 00/100*****

DOLLARS

TOWNSHIP OF WEST ORANGE

VALLEY SETTLEMENT HOUSE CHILD CARE CENTER



Maurice Smith
AUTHORIZED SIGNATURE

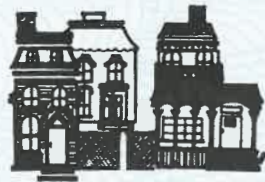
MEMO

D VARIANCE FEE

TRUE WATERMARK PAPER - HOLD TO LIGHT TO VIEW

HEAT SENSITIVE RED IMAGE DISAPPEARS WITH HEAT

⑈009722⑈ ⑆031207607⑆ 8101284846⑈



Valley Settlement House
Child Care Center
33-41 TOMPKINS STREET
WEST ORANGE, NJ 07052

PNC BANK

55-760/312

9721

02/17/2023

PAY TO THE
ORDER OF

TOWNSHIP OF WEST ORANGE

**250.00

\$

Two hundred fifty and 00/100

DOLLARS

TOWNSHIP OF WEST ORANGE



VALLEY SETTLEMENT HOUSE CHILD CARE CENTER

Maurice Smith
AUTHORIZED SIGNATURE

Barbara Lee
AUTHORIZED SIGNATURE

MEMO

C VARIANCE FEE

TRUE WATERMARK PAPER - HOLD TO LIGHT TO VIEW

HEAT SENSITIVE RED IMAGE DISAPPEARS WITH HEAT

⑈00972⑈ ⑆031207607⑆ 8101284846⑈



Valley Settlement House
Child Care Center
33-41 TOMPKINS STREET
WEST ORANGE, NJ 07052

PNC BANK

55-760/312

9723

02/17/2023

PAY TO THE
ORDER OF

TOWNSHIP OF WEST ORANGE

**450.00

\$

Four hundred fifty and 00/100

DOLLARS

TOWNSHIP OF WEST ORANGE



VALLEY SETTLEMENT HOUSE CHILD CARE CENTER

Maurice Smith
AUTHORIZED SIGNATURE

Barbara Lee
AUTHORIZED SIGNATURE

MEMO

PRELIMINARY & FINAL SITE PLAN APPLICATION

TRUE WATERMARK PAPER - HOLD TO LIGHT TO VIEW

HEAT SENSITIVE RED IMAGE DISAPPEARS WITH HEAT

⑈009723⑈ ⑆031207607⑆ 8101284846⑈