

The Shade Tree Department, LLC

P.O. Box 6089
West Orange, New Jersey 07052
973.766.2143
theshadetreedepartment@live.com

November 16, 2025

Walt Kipp, Forester
Township of West Orange
25 Lakeside Avenue
West Orange, New Jersey 07052
forester@westorange.org

Re: 104 Winding Way

Dear Mr. Kipp,

On Saturday, October 4, 2025, I examined (33) trees on and just off the proposed building site. I created the Tree Removal/Replacement Schedule on page 4 of the ManTerra Design LLC plan as revised on November 4, 2025 pursuant to the West Orange Township Ordinance.

Nineteen trees are proposed for removal. Of these, ten trees are non-viable. Forty-five trees are required for replacement. Fifteen trees will be planted on site. A contribution to the Tree Fund will be made to compensate for thirty trees to be planted off site.

Tree Protection Fencing for the five trees to be preserved on site will be installed at the dripline of those trees. Tree protection will be combined for those trees that are in close proximity to each other (see page 5).

Respectfully Submitted,



John D. Linson
NJ Licensed Tree Expert #198
ISA Certified Arborist #NJ-0806A
NJDEP Approved Forester

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TOWNSHIP OF WEST ORANGE
Department of Public Works - Shade Tree Division
25 Lakeside Avenue
West Orange, NJ 07052
Phone/Fax: (973) 325-4169
westorange.org

PERMIT #: _____
DATE ISSD: _____
FEE: _____

TREE REMOVAL and REPLACEMENT PERMIT APPLICATION

PROPERTY ADDRESS: 104 Winding Way

DATE: November 19, 2025

Property Owner Information:

Name: Pardo Development Group Inc

Phone: 908-428-4280

E-mail: ncastainca@hfcpa.com

Mailing address if other than above:

719 Raritan Road

Clark, N.J. 07066

Applicant Information (if not the owner or tree contractor):

Name: _____

Phone: _____

E-mail: _____

Relationship: _____

ALL TREES MUST BE MARKED FOR INSPECTION

Location of tree(s):

104 Winding Way

☒ This tree(s) removal is part of a project or application involving the West Orange Zoning or Planning Board.

**** If checked for yes, the Tree Removal Checklist must be completed and replanting plan guide adhered to. ****

Number of trees: 19 Species: Various. See Page 4 Diameter of each: from 4"-30"

Reason for removal: within building envelope of proposed dwelling

☐ I would like to meet with the Forester when he comes out. (Our office will contact you to set an appointment.)

For office use only:

Number of trees approved for removal:

Non-viable Viable

Number of trees to be replaced: _____

Permit: Approved Denied

Signature of Forester: _____ Date: _____

Tree removal contractor info:

To be determined

CONTRACTOR: _____

ADDRESS: _____

PHONE: _____

E-MAIL: _____

Kindly complete and return to forester@westorange.org or submit via fax or street address above.

This application is made with reference to comply with TOWNSHIP ORDINANCE 28-1-11. ALL REPLANTING REQUIREMENTS MUST BE STRICTLY ADHERED TO. Initial: JX

CHECKLIST FOR TREE REMOVAL CONSTRUCTION APPLICATIONS/PROJECTS

- ☒ Submit Tree Removal Application;
 - ☒ Provide a Letter from a Licensed Tree Expert (LTE) stating why the tree(s) need to be removed along with their approval of the replacement plan.
 - ☒ Tree Removal Plan;
 - ☒ Tree Protection Plan (for trees that are remaining); *Page 4*
 - ☒ Tree Replacement Plan in accordance with the Township Ordinance; *Page 4*
 - ☐ Soil Erosion Plan/Permit approved by the Hudson Essex Passaic Soil Conservation District (HEP SCD);
 - ☐ \$1,000.00 Fee for the Permit (Check made payable to the Township of West Orange);
 - ☒ Installation of Silt Fence and Tree Protection Fence (snow fence not permitted) needs to be inspected prior to the commencement of tree removal and must remain in place throughout duration of the project;
 - ☒ Must use a Licensed Tree Contractor who is registered with the Township (List of Registered Contractors found on our website) All non-registered contractors will be required to register with the Township prior to the approval of the permit. *John Linson NJLTE #198*
- *Forester must be on site while tree removal is taking place. Must give 2 weeks' notice prior to the start of tree removal.



TOWNSHIP OF WEST ORANGE
SHADE TREE DIVISION
25 LAKESIDE AVENUE
WEST ORANGE, NEW JERSEY 07052
TEL/FAX: (973) 325-4015
E-M: FORESTER@WESTORANGE.ORG

NEIGHBOR NOTIFICATION CERTIFICATION
(Complete and return with application.)

PROPERTY ADDRESS: 104 Winding Way

List of neighboring property owner addresses within 100 feet to be notified.

Address: Block 46.01 Lot 32

Address: Block 46.01 Lot 31

Address: Block 46.01 Lot 30

Address: Block 46.04 Lot 19

Address: Block 46.04 Lot 22

Address: Block 160 Lot 10 Township of West Orange

Block 50.01 Lot 1

I hereby certify that owners of the above properties have been notified of the tree work relative to this application.

Property Owner Signature

Date



TOWNSHIP OF WEST ORANGE
DEPARTMENT OF PUBLIC WORKS
SHADE TREE DIVISION
25 LAKESIDE AVENUE
WEST ORANGE, NEW JERSEY 07052
Phone/Fax: (973) 325-4169

Neighbor Notification Form

The purpose of this form is to inform you of the proposed removal of a viable tree(s). This notification is a required part of the West Orange tree removal permit process.

Address of proposed removal: 104 Winding Way Block 46.01 Lot 33

Number of tree(s) to be removed: 19

Location of tree(s): proposed home site

Species of tree(s): Ash, Scarlet Oak, Dogwood, Hickory, Norway Maple, Sycamores,
American Holly, Red Maple, Tree of Heaven, American Elm, Wild Cherry,
and English Yew

Registered Contractor Performing Removal: to be determined

If you have any questions or concerns, please contact the Township Forester at wkipp@westorange.org or call 973-325-4015.

Property Owner Name: _____ Date: _____