

**MINUTES
TOWNSHIP OF WEST ORANGE
PLANNING BOARD MEETING
February 9, 2022 7:30 P.M.**

The Township of West Orange Planning Board held its regular meeting on February 9, 2022 at 7:32 PM. via virtual ZOOM videoconference.

Chairman Bagoff called the meeting to order at approximately 7:30 P.M. He announced that notification of the meeting was given to the Township Clerk, and posted on the Township Bulletin Board, sent to the West Orange Chronicle and the Star Ledger, and posted on the Township's website calendar. This meeting has been properly noticed to the public in accordance with the Open Public Meetings Act. No new matters will start after 10:30 P.M

PLEDGE OF ALLEGIANCE

- *Chairman Bagoff* requested all persons stand for the Pledge of Allegiance.

ANNOUNCEMENTS

- The next Regular Planning Board meeting will be held **Wednesday March 2, 2022 at 7:30 P.M.**

ROLL CALL

PRESENT: Dr. Robert Bagoff; Mr. Jerry Guarino; Mr. Lee Klein; Mr. John McNair;
Mr. Christopher Morgan, Sr.; Council President Susan McCartney;
Mr. Peter Smeraldo; Mr. William Wilkes;

ABSENT: Mr. John Hess, Town Engineer;

ALSO PRESENT: Diana P. McGovern, Esq., Planning Board Attorney;
Spach Trahan (Proxy for Paul Grygiel), Town Planner;
Diana L. Chandler, Acting Planning Board Secretary
Sarabraj Thapar, Esq., Public Advocate;

SWEARING IN

- The Township Professional, *Ms. Spach Trahan* (proxy for *Paul Grygiel*), Township Planning Consultant was sworn in.

APPLICATIONS

- [2677-22 Ordinance Amending Chapter 25, Section 15.3.c. of the Revised General Ordinances of the Township of West Orange \(Signage for Businesses with Drive Up Windows\)](#)
- [Review of Drive Up Signs Ordinance 2/3/2022](#)

PRESENTATION

- *Chairman Bagoff* explained that the purpose of this meeting is to review an Ordinance sent from the Town Council for Ordinance 2677-22 amending Chapter 25, Section 15.3.c. of the Revised General Ordinances of the Township of West Orange
- *Ms. Spach Trahan* said that the Ordinance Review for this meeting is to stay consistent with the Master Plan, Reexamination in 2019 and plan elements updates adopted in 2019. Specifically, this Ordinance provides for signage for businesses with drive up windows. The changes are to permit and provide regulations for directional signs, menu board signs, digital order boards, and vehicle height clearance bars.

BOARD & PROFESSIONALS QUESTIONS/COMMENT

- *Chairman Bagoff* asked if the illuminations of signs were discussed. *Ms. Trahan* responded that it was not discussed. To which *Chairman Bagoff* followed up by asking if in they should be in her professional opinion. *Ms. Trahan* answered in the affirmative.
- *Mr. Lee Klein* asked how this ordinance compares to the McDonald's on Northfield Avenue. *Mr. Trahan* said that she is not familiar with this location. *Mr. Klein* asked how the noises are going to be regulated. To which *Ms. Trahan* said that the only noise would be the voices coming back. *Chairman Bagoff* said that he will talk to *Mr. Grygiel* about adding to Ordinance.
- *Council President Susan McCartney* asked a question in regards to the signs, permits and procedures for this Ordinance.
 - To which *Ms. Geniece Gary-Adams, Zoning Official* was sworn under oath and testified to saying that all signage goes through the Building Department. This is not in the Ordinance, but an in-Town office procedure.
- *Mr. Ken Alper* asked about the Menu Board sign as he is not familiar with that. *Ms. Trahan* said that the Menu Board is usually used to be clearer.
- *Ms. McGovern* said that the foot candle level might be part of the code. To which *Ms. Gary-Adams* responded that it is not. *Chairman Bagoff* asked *Ms. Trahan* if she could get *Mr. Grygiel* to opine on it.

NO PUBLIC QUESTIONS/PUBLIC COMMENT

Motion: Chairman Bagoff

Second: Jerry Guarino

Alper:	Y	Morgan:	Y
Bagoff:	Y	Smeraldo:	Y
Guarino:	Y	Wilkes:	Y
Klein:	Y		
McCartney:	Y	Yes 9 ; Absent 0	
McNair:	Y		

Meeting adjourned at 7:52PM by *Chairman Bagoff*. Seconded by *Mr. Lee Klein*.

ADOPTED:

Diana L. Chandler
Acting Planning Board Secretary