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February 24, 2022

Diana L. Chandler-Zimmermann, Secretary
West Orange Planning Board
66 Main Street
West Orange, New Jersey 07052

RE: Pleasantdale Chateau & Conference Resort, Inc.
757 Eagle Rock Avenue, West Orange, NJ – Lot 60, Block 177.12

Dear Ms. Chandler-Zimmermann:

In connection with the above captioned matter are the following:

1. Original and four (4) copies of Application for the West Orange Planning Board including:
 - A. Copies of all prior Resolutions;
 - B. Five (5) copies of Engineering Plans prepared by Casey & Keller, Inc., dated 02/28/22 through Release For Approvals Rev #4;
 - C. Five (5) copies of Architectural Plans prepared by Heintz & Fiore AIA, Architects, LLC, dated 01/04/22;
2. W-9;
3. Property Owners Lists for West Orange including utilities;
4. Verification of Taxes and Sewer Charges Paid from Tax Collector;
5. Check in the amount of \$300.00 representing the Application Fee;
6. Check in the amount of \$1,500.00 representing the Escrow Fee;
7. Check in the amount of \$250.00 representing the Variance Fee;
8. Application for Tree Removal Permit; and
9. Site Plan Checklist.

This is an Application for Amended Site Plan Approval to permit the construction of a new indoor conservatory to conduct weddings and ceremonies on the premises in lieu of the existing use of tents. The Application also requests a "C2" Variance as the result that no additional parking will be provided, however, the use of the space dictates on its strict interpretation the addition of spaces although it is proposed that the same people will be attending the ceremonies which will also be attending the receptions.

Kindly have this matter listed for review before the Site Plan Review Advisory Board for March 8, 2022 in order to permit this matter to be heard April 6, 2022.

Very truly yours,


ROBERT C. WILLIAMS

RCW/seb
Enclosures

cc: Donald R. Fiore, AIA
Michael Lanzafama, PE
Pleasantdale Chateau Conference Resort, Inc.