

RESOLUTION

WHEREAS, the Township of West Orange (the "Township") requires the services of a Public Information Officer to perform certain duties including but not limited to coordination regarding media inquiries, facilitation of emergency communications, and maintenance of the Township website; and

WHEREAS, the Township seeks to appoint Susan Anderson, whose resume is annexed hereto as **Attachment "A,"** as the Township's Public Information Officer for the remainder of the 2015 calendar year, which shall consist of the eleven (11) month period between February 1, 2015 and December 31, 2015; and

WHEREAS, per the terms of the proposed agreement between Ms. Anderson and the Township, a copy of which is annexed hereto as **Attachment "B,"** Ms. Anderson will be paid \$2,000.00 per month; and

WHEREAS, Ms. Anderson shall exercise all her functions and perform her duties in accordance with all applicable ordinances and statutes; and

WHEREAS, the annual cost of the proposed contract does not exceed the bid threshold of \$36,000 as proscribed by the Department of Community Affairs, and the proposed contract has therefore not been publicly advertised; and

NOW, THEREFORE BE IT HEREBY RESOLVED, by the Township Council of the Township of West Orange that Ms. Anderson shall be and hereby is appointed to serve as the Township's Public Information Officer in accordance with all applicable ordinances and statutes, and on the terms and conditions set forth in the agreement annexed hereto as **Exhibit "B";** and be it further

RESOLVED, that the Mayor shall be and is hereby authorized to execute all documents necessary to effectuate such agreement with Ms. Anderson, and the Municipal Clerk shall be and is hereby authorized to attest to the Mayor's signature; and be it further

RESOLVED that this award shall be published and available in the Clerk's Office for reasonable inspection in accordance with applicable law.

Karen J. Carnevale
Township Clerk

Jerry Guarino
Council President

Adopted: January 27, 2015

I hereby certify funds are available from: _____
Account No.

John O. Gross, Chief Financial Officer