

March 18, 2015

Mayor and Township Council
Municipal Building
66 Main Street
West Orange, New Jersey 07052

RE: **MAINTENANCE OF VARIOUS TOWNSHIP OWNED PARCELS**
EXTENSION OF CONTRACT
D'ONOFRIO & SON, INC. LANDSCAPING

Mayor Parisi, Council President Guarino, Ladies and Gentlemen:

In 2013 by Resolution No. 38-13 dated March 5, 2013 you awarded a contract to D'Onofrio & Son, Inc. Landscaping of 47 Van Ness Terrace, Maplewood, New Jersey 07040 for "The Maintenance of Various Township Owned Parcels, Including Turf Maintenance, Litter and Debris Collection, Weed Control and Fall Leaf Collection and Disposal". A copy of the Resolution is enclosed. The amount of the contract was \$135,000 for the period April 1, 2013 through November 30, 2013, and it was awarded as follows:

1.	Base Bid -1 Turf Maintenance, Litter and Debris Collection, Weed Control, Leaf Collection – All Parcels	\$89,900.00
2.	Alternate 1B-1 Maintenance of Shrubs and Beds for Trees, Shrubs and Flowers-All Parcels	\$ 8,750.00
3.	Alternate 1C-1 Chemical and Fertilizer Application all Parcels	\$32,000.00
4.	Alternate 6-1 Mulch Maintenance (Allowance)	<u>\$ 4,350.00</u>
TOTAL		\$135,000.00

The contract also had the option for two one year extensions for the period April 1, 2014 through November 30, 2014 and April 1, 2015 through November 30, 2015. The bid amounts for each

successive year were the same as the base year of 2013, and the Resolution authorized the option to extend the contract for two additional one year periods. Last year by Resolution No. 56-14 dated March 25, 2014 you extended the contract for the period April 1, 2014 to November 30, 2014

I am now requesting formal authorization to extend the contract for the "Maintenance of Various Township Owned Parcels, Including Turf Maintenance, Litter and Debris Collection, Weed Control and Fall Leaf Collection and Disposal" for the period April 1, 2015 to November 30, 2015 to D'Onofrio and Son, Inc., Landscaping, 47 Van Ness Terrace, Maplewood, New Jersey 07040 in the amount of \$135,000.00 for the Base Bid -1, Alternate 1B-1, Alternate 1C-1 and Alternate 6-1. They have performed these services for the past two years, and their work is more than satisfactory.

A Resolution is enclosed authorizing this contract extension.

Very truly yours,

Leonard R. Lepore, Municipal Engineer
Director of Public Works

LRL/tp

enc.

cc: John K. Sayers
John Gross
Kenneth Kayser
Joe Pelose
Nick Salese,
Diane D'Onofrio

file: award maintenance of various township owned parcels extension of contract