

RESOLUTION

WHEREAS, pursuant to N.J.S.A. 40:23-6.53, effective January 16, 2010, municipalities are authorized to enter into contracts with private collection agencies or firms for the collection of outstanding municipal court debt; and

WHEREAS, the Administrative Office of the Courts (the "AOC") issued the Supreme Court Procedures Governing the Private Collection of Municipal Court Debt (the "AOC Procedures") outlining the requirements for private debt collection companies;

WHEREAS, the AOC Procedures authorize a private debt collection company to pursue penalties and fines in certain enumerated categories and authorized to assess an additional fee of up to 22% of the penalty or fine collected; and

WHEREAS, on June 27, 2011, the Township of West Orange (the "Township") obtained authorization from the Division of Local Government Services to utilize Competitive Contracting, pursuant to N.J.S.A. 40A:11-4.1(k) to evaluate, score and award proposals for the private collection of municipal court debt; and

WHEREAS, the Township Council adopted Resolution #188-11 authorizing the use of competitive contracting for the Private Collection of Municipal Court Debt; and

WHEREAS, the initial awarded Contract for private collection of Municipal Court Debt has expired; and

WHEREAS, on March 20, 2015, the Township advertised an RFP in the Star Ledger for a base term of three (3) years with an option to extend the contract for two (2) additional one year extensions; and

WHEREAS, on April 14, 2015, in response to the Township's RFP, the Township received three (3) proposals:

Pioneer
26 Edward Street
Arcade, NY 14009

MSB Government Services
8325 Tuscany Way
Austin, TX 78754

TaxServ Capital Services NJ, LLC
1313 Dolley Madison Blvd
Suite LL-130
McLean, VA 22101-3926

WHEREAS, pursuant to the Local Public Contracts Law and the New Jersey Administrative Code, the Township created a three-person Evaluation Committee (the “Committee”) to evaluate and score the proposal; and:

WHEREAS, pursuant to the N.J.A.C. 5:34-3.4(f) each member of the Evaluation Committee executed a certification that they do not have a conflict of interest with any of the vendors; and

WHEREAS, the Committee reviewed and scored the three (3) proposals; and

WHEREAS, the Committee issued an Evaluation Report (the “Report”), attached herein as Exhibit “**A**,” recommending that the Township award of the Contract for Private Collection of Municipal Court Debt to TaxServ as the highest scored proposal; and

NOW, BE IT HEREBY RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST ORANGE that the Township hereby awards the contract for the Private Collection of Municipal Court Debt to TaxServ; and it is further

RESOLVED, that the Mayor be and is hereby authorized to execute all documents necessary to effectuate the Contract and the Municipal Clerk be and is hereby authorized to attest to the Mayor’s signature; and it is further

RESOLVED, that the original of the Contract between Township of West Orange and TaxServ shall be maintained in the Municipal Clerk's office.

**Karen J. Carnevale,
Municipal Clerk**

**Jerry Guarino
Council President**

Adopted: May 26, 2015

4837-6972-5988, v. 1