

RESOLUTION

WHEREAS, the Township of West Orange has a need for the services of a firm or individual specializing in the investigation, research, planning, preparation and pursuit of grants and other aid submitted to various County, State and Federal authorities and private foundations for obtaining financial and other aid for municipal programs and/or services ("Grant Writing Services"); and

WHEREAS, the provision of Grant Writing Services requires professional and specialized knowledge of applicable County, State and Federal aid programs, corporate and private foundations, and the ability to prepare detailed applications and submissions and take action necessary to obtain and successfully pursue such aid; and

WHEREAS, Alicia Skinner, trading as Skinner Consulting Services, has served as the Township's Grant Writer since 2007, but has advised the Township she does not wish to renew her contract with the Township; and

WHEREAS, the Township must now seek the services of a new Grant Writer and requires authorization to temporarily retain Ms. Skinner on a month to month basis until such time as the Township can retain a new Grant Writer; and

WHEREAS, Ms. Skinner has agreed to remain on a month to month basis until a new Grant Writer is found; and

WHEREAS, Ms. Skinner shall be compensated at her monthly rate of \$2,333.33 commencing on February 1, 2016 and until such time as a new Grant Writer is found to replace her.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Orange, that Township shall be and hereby is authorized to retain Ms. Skinner on a month

to month basis until such time as a new Grant Writer for the Township will be retained; and be it further

RESOLVED, that the Township is authorized to pay Ms. Skinner a monthly rate of \$2,333.33 for her services as a Grant Writer until such times as a new Grant Writer for the Township will be retained; and be it further

RESOLVED, that the Township is authorized to terminate Ms. Skinner's temporary retention on five (5) days notice; and be it further

RESOLVED that notice of this award shall be published and available in the Clerk's office in accordance with applicable law.

Karen J. Carnevale, R.M.C.
Township Clerk

Victor Cirilo
Council President

Adopted: February 9, 2016

I hereby certify funds are available from: _____
Account No.

JOHN O. GROSS, CFO