

RESOLUTION

WHEREAS, the Township Department of Welfare Services provides critical services for persons facing a multitude of emergent and basic needs including utility shut offs, emergent housing, fire rescue efforts, hurricane and other weather related issues and related matters; and

WHEREAS, many years ago the Mayor's Sunshine Fund was created under the Director of Welfare Services; and

WHEREAS, from time to time contributions have been made to assist people with challenges and these monies have been deposited into the Mayor's Sunshine Fund; and

WHEREAS, after consultations with the Chief Financial Officer and the Township Attorney, it is believed that the most appropriate manner of handling these funds is within the Township; and

WHEREAS, that as part of handling these funds through the Township, the Chief Financial Officer must approve any expenditures; and

WHEREAS, the purpose of this Resolution is to embody specific criteria which the Director of Welfare Services in conjunction with the Business Administrator and the Chief Financial Officer will administer from time to time as is needed; and

WHEREAS, the Township Attorney as approved the criteria in conjunction with the Township Auditor;

NOW, BE AND HEREBY RESOLVED by the Township Council by the Township of West Orange that the Mayor's Sunshine Fund shall be deposited into a segregated Township's trust fund account and maintained so that the funds will not be co-mingled with the current fund

and not used for general operations, but shall be set aside and available to be used for emergent health, safety and welfare purposes, including, but not limited to, housing, food, fire victims, storms and other circumstances resulting in temporary homelessness/displacement, emergent utility issues where cut-off notices and proof that applications have been made to other programs that provide assistance with utility expenses on a one-time basis, weather related emergencies and related items¹ which shall be approved by the Director of Welfare Services or in his/her absence the Business Administrator and approved by the Chief Financial Officer not to exceed \$2,500 for any single expenditure. All criteria shall be subject to the reasonable interpretation and implementation of the Director of Welfare Services, Business Administrator and Chief Financial Officer in consultation with the Law Department.

Karen J. Carnevale, R.M.C.
Municipal Clerk

Victor Cirilo
Council President

Adopted: October 26, 2016

4822-8805-8682, v. 1

¹ Related items include the purchase of turkeys and related food for distribution to underprivileged families to supplement food drives. During the holiday season, wrapping paper, supplies and gifts are purchased to supplement gifts donated through toy drives.