

RESOLUTION

WHEREAS, the Township of West Orange (the “Township”) utilizes and information and technology systems (“IT Systems”) in its operations including a uniformed network system and a non-uniformed network system; and

WHEREAS, the Township requires the services of an outside vendor to assist in the management of the Township’s IT Systems;

WHEREAS, On May 4, 2016, the Township advertised a request for proposal (the “RFP”) seeking proposals for a competitive contract for IT Network Managed Services; and

WHEREAS, the RFP sought proposals for management of the Township’s Uniformed Network System, Non-Uniformed Network System and IT Management for Special Projects on an as needed basis; and

WHEREAS, On May 26, 2016, the Township received proposals from three (3) vendors: (1) Quikteks, LLC (“Quikteks”); (2) Pascack Data Services, Inc. (“Pascack”); and (3) MCG, Inc. (“MCG”); and

WHEREAS, Pursuant to the Local Public Contracts Law and the New Jersey Administrative Code, the Township created an Evaluation Committee (the “Committee”) to establish weighted criteria for the evaluation of proposals and evaluate and score the proposals; and

WHEREAS, pursuant to the N.J.A.C. 5:34-3.4(f) each member of the Evaluation Committee executed a certification that they do not have a conflict of interest with any of the vendors; and

WHEREAS, the Committee reviewed and scored the three (3) proposals; and

WHEREAS, the Committee issued an Evaluation Report, annexed hereto as Exhibit “A,” outlining and describing its evaluation and recommendations regarding the award of a contract for IT Network Systems Management for the Township’s Uniformed Network System, Non-Uniformed Network System and IT Management for Special Projects on an as needed basis.

NOW, BE IT HEREBY RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST ORANGE that the Township hereby adopts the recommendation of the Committee; and it is further

RESOLVED, that the Township hereby awards the Contract for IT Network Systems Management for its Uniformed Network System to Pascack for a three (3) year period with a right of renewal for an additional two (2) years at a monthly rate of \$1,950 per month and a quarterly purchase of sixty (60) additional hours of services at a rate of \$150 per hour pursuant to the terms and conditions set forth in the Contract annexed hereto as Exhibit “**B**,” and it is further

RESOLVED, that the Mayor be and is hereby authorized to execute all documents necessary to effectuate the Contract for IT Network Systems Management for its Uniformed Network System and the Municipal Clerk be and is hereby authorized to attest to the Mayor’s signature; and it is further

RESOLVED, that the original of the Contract for IT Network Systems Management for its Uniformed Network System between Township of West Orange and Pascack shall be maintained in the Municipal Clerk’s office; and it is further

RESOLVED, that the Township hereby awards the Contract for IT Network Systems Management for its Non-Uniformed Network System to MCG for a three (3) year period with a right of renewal for an additional two (2) years at the following monthly rates

- a. For year 1 - \$4,000 per month with a \$1,000 start up fee;
- b. For year 2 - \$4,100 per month;
- c. For year 3 - \$4,200 per month;
- d. For year 4 (option year) - \$4,300 per month;
- e. For year 5 (option year) - \$4,400 per month.

pursuant to the terms and conditions set forth in the Contract annexed hereto as Exhibit “**C**,” and it is further

RESOLVED, that the Mayor be and is hereby authorized to execute all documents necessary to effectuate the Contract for IT Network Systems Management for its Non-Uniformed Network System and the Municipal Clerk be and is hereby authorized to attest to the Mayor’s signature; and it is further

RESOLVED, that the original of the Contract for IT Network Systems Management for its Non-Uniformed Network System between Township of West Orange and MCG shall be maintained in the Municipal Clerk's office; and it is further

RESOLVED, that the Township hereby award three (3) separate contracts for IT Network Systems Management for special projects on an as needed basis to Quiktek, Pascack and MCG, respectively, each for a three (3) year period with a right of renewal for an additional two (2) years at an hourly rate of \$135 per hour for Quiktek, \$150 per hour for Pascack, and \$125-\$175 per hour for MCG pursuant to the terms and conditions set forth in the contract with Quiktek annexed hereto as Exhibit "**D**," the contract with Pascack annexed hereto as Exhibit "**E**," and the contract with MCG annexed hereto as Exhibit "**F**," respectively and it is further

RESOLVED, that the Mayor be and is hereby authorized to execute all documents necessary to effectuate the three (3) contracts for IT Network Systems Management for special projects on an as needed basis and the Municipal Clerk be and is hereby authorized to attest to the Mayor's signature on each contract; and it is further

RESOLVED, that the original of each contract for IT Network Systems Management for special projects on an as needed basis shall be maintained in the Municipal Clerk's office.

Karen J. Carnevale, R.M.C.
Municipal Clerk

Victor Cirilo
Council President

Adopted: October 26, 2016

I hereby certify funds are available from: _____
Account No.

John O. Gross, CFO