

RESOLUTION

WHEREAS, the United States Department of Justice, through its Edward Byrne Memorial Justice Assistance Grant Program, has established a grant award in the amount of \$11,191.00 ("Grant"), which is aimed at officer safety and wellness in our communities; and

WHEREAS, the Township of West Orange Police Department ("Township") seeks to utilize the Grant funds to assure safer and enhanced operations by the WOPD and has submitted an application for the Grant as annexed hereto as Exhibit "**A**"; and

WHEREAS, as part of the application, the Mayor of the Township of West Orange is required to execute the Certifications and Assurances annexed hereto as Exhibit "**B**;" and

NOW, BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST ORANGE that that the Township authorizes the application for the Edward Byrne Memorial Justice Assistance Grant Program; and be it further

RESOLVED, that the Mayor be and is hereby authorized to execute the Certifications and Assurances annexed hereto as Exhibit "**B**" and any and all documents needed for the completion of the application; and it is further

RESOLVED, that a copy of this Resolution shall be made available in the Clerk's office in accordance with applicable law.

Karen J. Carnevale, R.M.C.
Township Clerk

Susan McCartney
Council President

Dated:
Adopted:

EXHIBIT A



BJA FY 18 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation 2018-H3652-NJ-DJ

[Application](#)[Correspondence](#)

Application: Switch to ...

Application Handbook

Overview

[Overview](#)[Applicant
Information](#)[Project Information](#)[Budget and
Program
Attachments](#)[Assurances and
Certifications](#)[Review SF 424](#)[Submit Application](#)

This handbook allows you to complete the application process for applying to the BJA FY 18 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation. At the end of the application process you will have the opportunity to view and print the SF-424 form.

*Type of Submission	Application Non-Construction
*Type of Application	New If Revision,select appropriate option If Other, specify
* Is application subject to review by state executive order 12372 process?	N/A Program has not been selected by state for review

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[Application](#)[Correspondence](#)

Application: Switch to ...

Application Handbook**Applicant Information**[Overview](#)[Applicant
Information](#)[Project Information](#)[Budget and
Program
Attachments](#)[Assurances and
Certifications](#)[Review SF 424](#)[Submit Application](#)[Help/Frequently
Asked Questions](#)[GMS Home](#)[Log Off](#)

* Is the applicant delinquent on any federal debt	No
* Employer Identification Number (EIN)	22-6002396
* Type of Applicant	Township
Type of Applicant (other):	
* Organizational Unit	West Orange Police Department
* Legal Name (Legal Jurisdiction Name)	Township of West Orange
* Vendor Address 1	66 Main Street
Vendor Address 2	
* Vendor City	West Orange
Vendor County/Parish	
* Vendor State	New Jersey
* Vendor ZIP	07052-5404
Point of Contact Information for matters involving this application	
Contact Prefix:	Chief
Contact Prefix (Other):	
Contact First Name:	James
Contact Middle Initial:	
Contact Last Name:	Abbott
Contact Suffix:	
Contact Suffix (Other):	
Contact Title:	Chief
Contact Address Line 1:	66 Main Street
Contact Address Line 2:	
Contact City:	West Orange
Contact State:	New Jersey
Contact Zip Code:	07052-5404

Contact Phone Number:	(973) 325-4030
Contact Fax Number:	
Contact E-mail Address:	policechief@wopd.org

[Continue](#)

**BJA FY 18 Edward Byrne Memorial Justice Assistance Grant
(JAG) Program - Local Solicitation** 2018-H3652-NJ-DJ[Application](#)[Correspondence](#)

Application: Switch to ...

Application Handbook**Project Information**[Overview](#)[Applicant
Information](#)[Project Information](#)[Budget and
Program
Attachments](#)[Assurances and
Certifications](#)[Review SF 424](#)[Submit Application](#)[Help/Frequently
Asked Questions](#)[GMS Home](#)[Log Off](#)

Descriptive Title of Applicant's Project

Township of West Orange- Edward Byrne Memorial Justice Assistance Grant FY 2018 Application

Areas Affected by Project

Township of West Orange

Proposed Project

	* Start Date	October/ 01/ 2018
--	--------------	-------------------

	* End Date	September/ 30/ 2020
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* Congressional Districts of

	Project	Congressional District 10, NJ
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* Estimated Funding

Federal	\$11191.00
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Applicant	\$0.00
-----------	--------

State	\$0.00
-------	--------

Local	\$0.00
-------	--------

Other	\$0.00
-------	--------

Program Income	\$0.00
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TOTAL	\$11191.00
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[Continue](#)



BJA FY 18 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation 2018-H3652-NJ-DJ

[Application](#)[Correspondence](#)

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Application Handbook

This page allows you to upload the Budget Detail Worksheet, Financial Management and System of Internal Controls Questionnaire (FCQ) form, Program Narrative, and other Program attachments. Click the attach button to continue.

[Overview](#)[Applicant
Information](#)[Project Information](#)[Budget and
Program
Attachments](#)[Assurances and
Certifications](#)[Review SF 424](#)[Submit Application](#)**FCQ Attachment**

In accordance with the Part 200 Uniform Requirements as set out at 2 C.F.R. 200.205, Federal agencies must have in place a framework for evaluating the risks posed by applicants before they receive a Federal award. To facilitate part of this risk evaluation, all applicants are to download, complete, and submit the Financial Management and System of Internal Controls Questionnaire.

For your convenience your most recently submitted FCQ Form is attached below. Please review it for accuracy. If you need to make changes, please submit an updated [FCQ form](#), that will replace your most recently submitted FCQ Form.

[Most Recently Submitted FCQ form](#)[7 WO FinancialCapability.pdf](#)[Help/Frequently
Asked Questions](#)[GMS Home](#)[Log Off](#)**Budget and other Program Attachments**[8 WO Disclosure of Lobbying.pdf](#)[9 WOPD Certification and Assurances Explanation.pdf](#)[10 WOPD Appendix B.pdf](#)[10 WOPD Appendix C.pdf](#)[11A Appendix E WOPD Policies.pdf](#)[11B Applicant Disclosure of Pending Applications.pdf](#)[3 2018 WO JAG Abstract.pdf](#)[3 2018 WO JAG Narratives.pdf](#)[4 WO 2018 JAG Budget Detail Worksheet.XLSM](#)[Continue](#)

Please download the latest version of [Adobe Acrobat Reader®](#).

**BJA FY 18 Edward Byrne Memorial Justice Assistance Grant
(JAG) Program - Local Solicitation 2018-H3652-NJ-DJ**[Application](#)[Correspondence](#)

Application: Switch to ...

Application Handbook**Assurances and Certifications**[Overview](#)[Applicant
Information](#)[Project Information](#)[Budget and
Program
Attachments](#)[Assurances and
Certifications](#)[Review SF 424](#)[Submit Application](#)

To the best of my knowledge and belief, all data in this application/preapplication is true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is awarded.

Your typed name, in lieu of your signature represents your legal binding acceptance of the terms of this application and your statement of the veracity of the representations made in this application. The document has been duly authorized by the governing body of the applicant and the applicant will comply with the following:

1. [Assurances](#)
2. [Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace requirements.](#)

If you are an applicant for any Violence Against Women grants, this includes the Certification of Compliance with the Statutory Eligibility Requirements of the Violence Against Women Act.

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*Prefix	Chief
Name Prefix:(Other)	
*First Name	James
Middle Initial (if any)	
*Last Name	Abbott
Suffix	
Name Suffix:(Other)	
*Title	Chief of Police
*Address Line 1	66 Main Street
Address Line 2	
*City	West Orange
County	
*State	New Jersey
*Zip Code	07052-5404
*Phone	973-325-4030 Ext :
Fax	--
*E-mail	policechief@wopd.org
☒ I have examined the information provided here regarding the signing authority and certify it is accurate. I am the signing authority, or have been delegated or designated formally as the signing authority by the appropriate authority of official, to provide the information requested throughout this application system on behalf of this jurisdiction. Information regarding the	

signing authority, or the delegation of such authority, has been placed in a file and is available on-site for immediate review.

Continue



BJA FY 18 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation 2018-H3652-NJ-DJ

[Application](#)[Correspondence](#)

Application: Switch to ...

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Information](#)[Project Information](#)[Budget and
Program
Attachments](#)[Assurances and
Certifications](#)[Review SF 424](#)[Submit Application](#)[Help/Frequently
Asked Questions](#)[GMS Home](#)[Log Off](#)

APPLICATION FOR FEDERAL ASSISTANCE	2. DATE SUBMITTED August 15, 2018	Applicant Identifier										
1. TYPE OF SUBMISSION Application Non-Construction	3. DATE RECEIVED BY STATE	State Application Identifier										
	4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier										
5. APPLICANT INFORMATION												
Legal Name Township of West Orange		Organizational Unit West Orange Police Department										
Address 66 Main Street West Orange, New Jersey 07052-5404		Name and telephone number of the person to be contacted on matters involving this application Abbott, James (973) 325-4030										
6. EMPLOYER IDENTIFICATION NUMBER (EIN) 22-6002396		7. TYPE OF APPLICANT Township										
8. TYPE OF APPLICATION New		9. NAME OF FEDERAL AGENCY Bureau of Justice Assistance										
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 16.738 CFDA: Edward Byrne Memorial Justice Assistance Grant TITLE: Program		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT Township of West Orange- Edward Byrne Memorial Justice Assistance Grant FY 2018 Application										
12. AREAS AFFECTED BY PROJECT Township of West Orange												
13. PROPOSED PROJECT Start Date: October 01, 2018 End Date: September 30, 2020		14. CONGRESSIONAL DISTRICTS OF a. Applicant b. Project NJ10										
15. ESTIMATED FUNDING <table border="1"> <tr> <td>Federal</td> <td>\$11,191</td> </tr> <tr> <td>Applicant</td> <td>\$0</td> </tr> <tr> <td>State</td> <td>\$0</td> </tr> <tr> <td>Local</td> <td>\$0</td> </tr> <tr> <td>Other</td> <td>\$0</td> </tr> </table>		Federal	\$11,191	Applicant	\$0	State	\$0	Local	\$0	Other	\$0	16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS? Program has not been selected by state for review
Federal	\$11,191											
Applicant	\$0											
State	\$0											
Local	\$0											
Other	\$0											

Program Income	\$0	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? N
TOTAL	\$11,191	

**18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION
PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY
AUTHORIZED BY GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL
COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED.**

Continue



BJA FY 18 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation 2018-H3652-NJ-DJ

[Application](#)[Correspondence](#)

Application: Switch to ...

Application Handbook **Submit Application**

[Overview](#)[Applicant
Information](#)[Project Information](#)[Budget and
Program
Attachments](#)[Assurances and
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- Application submitted and last updated on 15-Aug-2018

[Help/Frequently
Asked Questions](#)[GMS Home](#)[Log Off](#)

PROJECT ABSTRACT

APPLICANT NAME

Township of West Orange (West Orange Police Department)

Areas Affected by Project:

Township of West Orange

Estimated Funding:

\$11,191.00

PROJECT TITLE

Township of West Orange- Edward Byrne Memorial Justice Assistance Grant FY2018 Application

BRIEF DESCRIPTION

The Township of West Orange Police Department (WOPD) is applying for funds through the FY2018 Edward Byrne Memorial Justice Assistance Grant. The Township's request aligns with the DOJ's 2018 JAG priority for Officer Safety and Wellness. With the requested funds, the WOPD will improve effectiveness in communications, management, leadership and overall efficiency for our officers. This in turn will help all divisions of our Department meet our goal to assure safer and enhanced operations by the WOPD. In addition, the technological equipment requested will help employ more effective strategies for officers to aid in achieving this goal. By requesting both training and technology, the WOPD will develop a more effective, data-driven, and multi-pronged approach that employs a combination of valuable resources to effectively meet its goal.

The WOPD is a proactive and response-driven agency that strives to protect and meet the public safety needs of the Township of West Orange. Our Department has witnessed many changes over the years, yet have maintained the traditions of serving the community with the utmost integrity, while improving efficiency and effectiveness. Our Department advocates for a high level of teamwork within our organization and collaboration with citizens and local groups.

PROJECT IDENTIFIERS

CRIME PREVENTION
DATA SHARNIG LINKAGE
COMMUNICATIONS
EQUIPMENT -- GENERAL

CONFERENCES AND TRAINING
LICENSE PLATE READERS
OFFICER SAFETY
OFFICER WELLNESS

Program Narrative

A. Description of the Issues

The Township of West Orange, New Jersey, is the fifth largest municipality in Essex County, with an area of 12.1 square miles, a population of approximately 47,000, and a daytime population that swells to about 100,000. Because of the Urban Rim District that exists along the border of West Orange and Orange, the Township considers itself a suburban/urban community that serves as the County's transition area from a largely depressed urban environment to a middle-class suburban community. The Township has a racial/ethnic breakdown of approximately 47% White/Non-Hispanic, 25% Black/African-American, and 19% Hispanic/Latino. About 7.2% of the population is living at or below the poverty line. According to the 2017 Uniform Crime Report prepared by the NJ State Police, West Orange registered a 9.5% increase in crime compared to 2016.

In March 2011, the Township of West Orange laid off a total of eight officers and demoted 16 others in an effort to plug a \$3.4 million budget gap. Based on continued economic hardship, the WOPD's strength of force has remained nearly the same since this time, and the consequences of these cuts have become apparent. In 2016 alone, the crime rate in West Orange rose nearly 18% (Uniform Crime Report). Violent crime saw an increase of 7%. While the WOPD had a total of 77 violent crimes in 2011, the year the cuts were made, in 2016 the WOPD reported a total of 106. This represents a 37% increase in violent crime in only five years.

This increase runs counter to a general statewide decrease in violent crime. According to the Uniform Crime Report Urban-Suburban-Rural Crime 5-year Comparison 2011/2015 Summary Analysis, urban and suburban communities in New Jersey experienced the largest percentage decrease in violent crimes, a drop totaling 16%. The State as a whole saw a decrease in violent crimes from 2015 to 2016 totaling 4%, as well as a general decrease in all crime totaling nearly 4% (Uniform Crime Report). This represents a positive trend, as violent crime also decreased from 2014 to 2015 by 1%. Violent crime has decreased in several major cities in New Jersey, including Newark and Camden. Even some communities that saw bumps in violent crime only witnessed slight increases. While many neighboring urban towns have witnessed decreases in violent crime, West Orange's numbers have gone up.

This data points to the fact that the WOPD needs to take a proactive stance to improve efficiency and increase capacity for our officers to implement approaches to counteract a disproportionate increase in crime compared to neighboring communities. To do so, with this project the WOPD will send command-level officers to specific trainings for leadership programs for public safety personnel. With this advanced training, the overall operation of the WOPD will be more efficient and improve capacity and therefore safety for officers. As a result, this will maximize our force's resources for the benefit of resident safety. Once funding is secured, the proposed training and education project will commence for the two-year period, as per grant program guidelines. Two officers will attend the selected courses per semester until all officers complete the courses. The WOPD has selected the Executive Leadership Program for Public Safety Personnel offered by Fairleigh Dickinson University in New Jersey. This course is designed for law enforcement/public safety managers with leadership and command responsibilities. The WOPD will also send three officers to the FBI-LEEDA trilogy of courses. This includes the Supervisor Leadership Institute, Command Leadership Institute and Executive Leadership Institute. These courses are utilized

widely by police departments throughout the country and have proven effective in training officers. Having command-level officers attend these courses will effectively enhance the operations of each Division of the Department which will improve the safety and wellness of all members of each Division. Without these funds, the WOPD will not be able to send these officers for this advanced training which is critical to improve efficiency and safety for both officers and residents.

In addition, the WOPD will purchase two license plate readers that will capture license plate numbers that come into view, along with the location, date, and time. The data, which includes photographs of the vehicle and sometimes its driver and passengers, is then uploaded to a central server. The WOPD will place the readers in targeted locations based upon areas of the greatest concern and incidences. This will help the WOPD in its overall operations as we will have an additional source of information and data tracking to help lessen the man-hours needed to search for specific vehicles and as a result, improve overall efficiency of our operations. The WOPD will not be able to purchase this equipment, which is critical to improve efficiency of operations, without these funds.

B. Project Design and Implementation

The goal of this project is to improve the capacity of the command staff of the WOPD in an effort to improve safety and overall wellness for all officers which in turn will increase the Department's efficiency. The WOPD will utilize FY2018 funding to send four officers to the Executive Leadership Program for Public Safety Personnel at Fairleigh Dickinson University in New Jersey. Trainings will be targeted to all command officers for different divisions of the Department so that as many officers as possible are impacted by this project. To date, two first-line supervisors of the Department have already attended this training which has proven extremely effective. As such, with these funds we will be able to send an additional four officers to this training. The training covers the following topics:

- Leadership, Management and Organizational Culture
- Civil Liability/Risk Management Internal Affairs/Whistle-Blowing and Professional Ethics
- Interpersonal and Organizational Communication
- Problem Solving and Decision-Making Analysis
- Labor-Management Relations/Legal Aspects of Discipline, Selection and Promotion
- Managing Troubled Employees, Mental Health Issues and Critical Incident Stress
- Planning and Policy Development, Budget Preparation and Management
- Policing Diverse Communities with Cultural Sensitivity
- Police Resource Allocation and Deployment
- Organizational Change/Group Dynamics and Motivation
- Public Presentations and Media Strategies and Relations
- Crime-Fighting Strategies/CompStat/Intelligence-led Policing
- Homeland Security, Counterterrorism Strategies and Terrorism Issues and Awareness

The cost is \$1,500 per each 10-week course (one day per week) at FDU. The WOPD will send four officers to the course over the two-year project period. Two officers will attend per semester to ensure staffing levels are not impacted.

The WOPD will also send three officers to the FBI-LEEDA trilogy of courses including the Supervisor Leadership Institute, Command Leadership Institute and Executive Leadership Institute. The Supervisor Leadership Institute is geared towards first-line supervisors and middle managers with the goal of enhancing their leadership competencies. Officers will be engaged in personality diagnostics, leadership case studies, mentoring, developing your people, performance management, risk management and credibility. The Command Leadership Institute is a dynamic, intensive and challenging 4 and a 1/2-day program specifically and uniquely designed to prepare law enforcement leaders for command level positions. The Command Leadership Institute focuses on providing real life contemporary, best-practice strategies and techniques for those aspiring to command level assignments. Officers will be engaged in such topics as credibility, command discipline and liability, dealing with problem employees, and leading change within an organization. The Executive Leadership Institute is designed for executive level law enforcement leaders and focuses on the emerging challenges facing our profession. This highly-interactive program follows the FBI-LEEDA “Cops Talking to Cops” model of professional development. The course uses a wide range of material and calls upon participants’ own professional experiences to facilitate individual development and learning. The cost per course is \$650 for each of the LEEDA courses. The WOPD will send three officers to the trilogy of courses over the two-year project period. (Please see attached information on specific courses).

In addition, funds will be utilized to purchase two SM 750C plate reader, Security Enclosure, Solar power units for approximately \$1,620 each. Targeted hot spots will be determined and identified for the placement of the plate readers where it will prove most effective and to aid officer efforts. The WOPD works together with many local stakeholders regularly to identify public safety perceptions and feels that this additional staff training and equipment will reflect these stakeholder engagement efforts. This investment from the JAG program will allow the WOPD to meet our unique Department needs which are currently limited by our inability to maximize our officers’ capacity and potential.

C. Capabilities and Competencies

The WOPD is a proactive and response-driven agency that strives to protect and meet the public safety needs of the Township of West Orange. Our Department has witnessed many changes over the years, yet has maintained the traditions of serving the community with the utmost integrity while improving efficiency and effectiveness. Our Department advocates for a high level of teamwork within our organization and collaboration with citizens and local groups. The mission of the WOPD is to protect the lives, property, and rights of all people; maintain an ethical environment of mutual respect, trust and dignity; foster a partnership with the community it serves; and, improve the quality of life for all within the Township of West Orange.

With this strong commitment to excellence, our agency remains at the forefront of addressing the challenges and opportunities of our community. A great part of our success comes from the rapport and trust that we have built with residents, particularly through our Community Service Unit (CSU). Established 19 years ago, the CSU is a well-established unit with dedicated and experienced officers. In addition to the CSU, the WOPD’s Juvenile Aid Bureau (JAB) carries the Department’s mission to the heart of its programming by respecting youths as contributing members of the community, ensuring that their rights are protected and offering intervention

services. The most effective form of prevention is through education and early intervention, and to this end, the Bureau provides educational programs to all groups within the community.

The proposed project will be led by Chief James P. Abbott who has supervised every area of the WOPD and has spent the previous 21 years as Chief of the Department. With nearly 38 years of experience in Law Enforcement, Chief Abbott has the capability and competency to effectively carry out this project. To assure quality, the efforts conducted will be quantified by accurate and up-to-date crime statistics/data compiled throughout the grant period. The WOPD will take a proactive approach to ensure that insights into both crime levels and community attitudes about area safety are considered as part of this project.

D. Plan for Collecting the Data Required for this Solicitation's Performance Measures

The WOPD will designate a single contact to manage and report data, (i.e. progress with performance measures based on their request, finances expended, finances drawn-down, etc.). This data will be collected from officer reports, community surveys, and crime statistics. Accurate data retrieval and analysis will enable us to maximize operational efficacy and meet the target goal of maximizing our capacity and improving efficiency for overall safety and wellness of the WOPD. All data will be collected and communicated to the US DOJ through the Grants Management System (GMS) or other requested forms. Quarterly performance reports will be submitted utilizing the BJA's Performance Measurement Tool (PMT). Internal communications and reporting protocol within the Department will be established and the designated point of contact will assure all officers follow this protocol. This will ensure that all data and information is reported in a timely fashion and that all required reports will be completed and submitted to the US DOJ in a timely manner.

Executive Leadership Program For Public Safety Personnel

Designed for law enforcement/public safety managers with leadership and command responsibilities.

**Thursdays,
September 13–November 15, 2018**

*Limited seating,
so register early*

This program is conducted over 10 weeks, one day per week, on Thursdays, from 8 a.m. to 4 p.m., with a one-hour lunch break from 11:30 a.m. to 12:30 p.m. and two 15-minute breaks.

September 13, 20, 27; October 4, 11, 18, 25; November 1, 8, 15

Topics

- Leadership, Management and Organizational Culture
- Civil Liability/Risk Management Internal Affairs/Whistle-Blowing and Professional Ethics
- Interpersonal and Organizational Communication
- Problem Solving and Decision-Making Analysis
- Labor-Management Relations/Legal Aspects of Discipline, Selection and Promotion
- Managing Troubled Employees, Mental Health Issues and Critical Incident Stress
- Planning and Policy Development, Budget Preparation and Management
- Policing Diverse Communities with Cultural Sensitivity
- Police Resource Allocation and Deployment
- Organizational Change/Group Dynamics and Motivation
- Public Presentations and Media Strategies and Relations
- Crime-Fighting Strategies/CompStat/Intelligence-led Policing
- Homeland Security, Counterterrorism Strategies and Terrorism Issues and Awareness

Location

Fairleigh Dickinson University's Metropolitan Campus (Hackensack side), Continuing Education Suite 1134, Dickinson Hall, 140 University Plaza Drive, Hackensack

Parking in Edward Williams Hall parking lot behind the Boston Market at the bottom of Kotte Place or in front of the Rothman Center on University Plaza Drive.

Offered by

Fairleigh Dickinson University, Anthony J. Petrocelli College of Continuing Studies, Continuing Education Division.

Fees and Registration

The cost of this program is \$1,500 per student.

To register, contact Maureen Farrell.

Phone: 201-692-6507, Fax: 201-692-6505; Email: mfarrell@fdu.edu

Instructors

Chief Louis Anemone, Ret.
Lt. Greg Borlan
Undersheriff Fred Deickmann
Dr. Joseph Devine (Ret. Chief)
David Grubb
Dr. Matthew Guller
Christopher Martinez
George Milonas

Matthew Miraglia
Patrick O'Brien
Capt. John Pope, Ret.
Lt. Robert Ritchie
William P. Schuber, Esq.
Dr. William Toms
Raymond Wiss, Esq.



**FAIRLEIGH
DICKINSON
UNIVERSITY**

**Petrocelli College
of Continuing Studies**

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[Register \(/general/register_start.asp\)](/general/register_start.asp)

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FBI-LEEDA (/)

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[Testimonials ▾ \(/page/TestimonialLanding\)](/page/TestimonialLanding) [Training ▾ \(/page/Training\)](/page/Training) [Free Summits \(/page/summitsLand\)](/page/summitsLand)

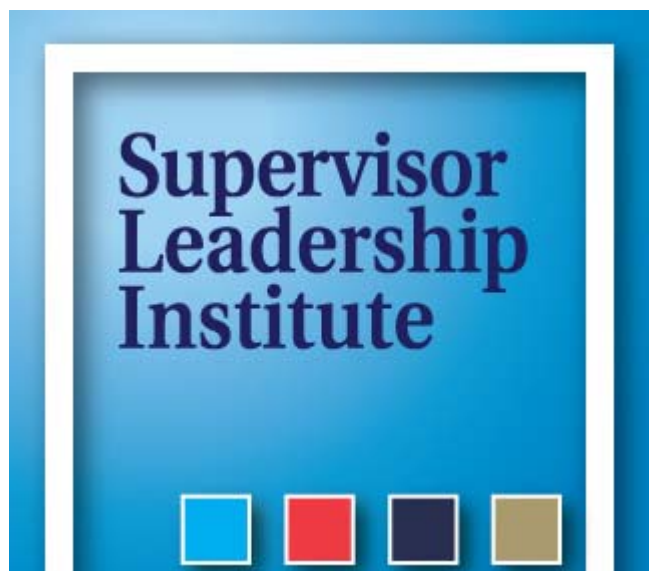
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[Merchandise \(/page/merch\)](/page/merch)



FBI-LEEDA Annual Education Conference

April 29 - May 1



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start=10%2F20%2F2016&end=&view=&cid=16267)



(/events/event_list.asp?show=&group=&
start=10%2F20%2F2016&end=&view=&cid=16268)



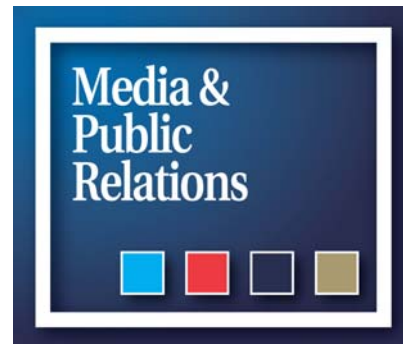
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start=10%2F20%2F2016&end=&view=&cid=16266)



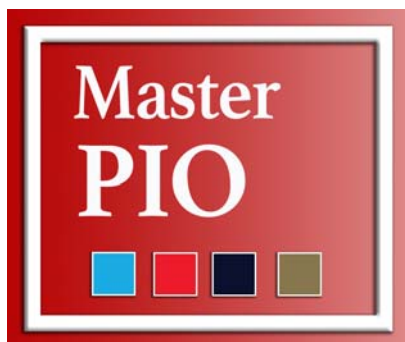
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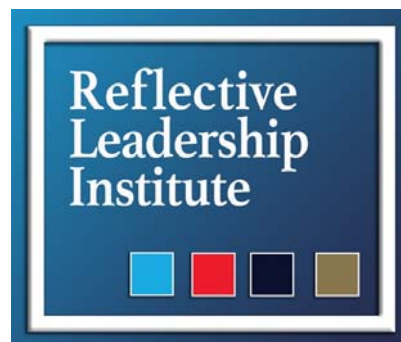
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(/page/MediaPubRel_Landing)



(/page/MPO)



(<http://fbileeda.org/?page=RLI>)

Training - FBI-LEEDA

Supervisor Leadership Institute

The FBI-LEEDA Supervisor Leadership Institute is a cutting edge four and one half day program built especially for first-line supervisors and middle managers with the goal of enhancing leadership competencies.

Command Leadership Institute

The FBI-LEEDA Command Leadership Institute is a dynamic, intensive and challenging four and one half day program specifically and uniquely designed to prepare law enforcement leaders for command level positions.

Executive Leadership Institute

This innovative four and one half day program is designed for senior law enforcement executives focusing on the emerging challenges facing our profession. This highly interactive program follows the FBI-LEEDA "Cops Talking to Cops" model of professional development.

Internal Affairs

This four and one half day seminar is interactive, and attendees participate in various scenarios presented by the instructors.

Leadership Integrity

This two day seminar uses both classic and contemporary ethical decision-making procedures to help students identify ethical issues and take corrective action.

Media & Public Relations

This four and one half day intensive course is created to provide a strong foundation of best-practice training for both PIOs and police leaders.

Master PIO

This four and one half day intensive course is created build off of the FBI-LEEDA Media & Public Relations course. The Master Public Information Officer course moves the participant from the tactical to the strategic level of media and brand management.

Reflective Leadership Institute

This four and one half day course focuses on leading an inclusive culture within our law enforcement agencies.

Distance Learning - Supervisor Liability

FBI-LEEDA offers two Supervisor Liability on-line courses (basic and advanced).

Distance Learning - Ethics

FBI-LEEDA offers Ethics as an on-line course.

Hotel Information:

Fairfield Inn & Suites by Marriott

4735 Helen Hauser Blvd

Titusville, FL 32780

321-385-1818. The rate is approximately \$113 a night.

Hotel Information:

Spring Hill Suites, 300 Hotel Dr, New Bern, NC

8/13/2018 » 8/17/2018

[ELI - Titusville, FL 8/2018](#)

8/13/2018 » 8/17/2018

[SLI - New Bern, NC 8/2018](#)

Budget Detail - Year 1

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N
[\(DOJ Financial Guide, Section 3.10\)](#)

Yes

A. Personnel

Name <i>List each name, if known.</i>	Position <i>List each position, if known.</i>	Computation <i>Show annual salary rate & amount of time devoted to the project for each name/position.</i>						
		Salary	Rate	Time Worked <i>(# of hours, days, months, years)</i>	Percentage of Time	Total Cost	Non-Federal Contribution	Federal Request
						\$0		\$0
Total(s)						\$0	\$0	\$0
Narrative								

Purpose Area #4

B. Fringe Benefits						
Name		Computation				
<i>List each grant-supported position receiving fringe benefits.</i>		<i>Show the basis for computation.</i>				
		Base	Rate	Total Cost	Non-Federal Contribution	Federal Request
				\$0		\$0
Total(s)				\$0	\$0	\$0
Narrative						

Purpose Area #4

C. Travel										
Purpose of Travel	Location	Type of Expense	Basis	Computation						
<i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<i>Indicate the travel destination.</i>	<i>Lodging, Meals, Etc.</i>	<i>Per day, mile, trip, Etc.</i>	<i>Compute the cost of each type of expense X the number of people traveling.</i>						
				Cost	Quantity	# of Staff	# of Trips	Total Cost	Non-Federal Contribution	Federal Request
			N/A					\$0		\$0
Total(s)								\$0	\$0	\$0
Narrative										

Purpose Area #4

D. Equipment					
Item	Computation				
<i>List and describe each item of equipment that will be purchased</i>	<i>Compute the cost (e.g., the number of each item to be purchased X the cost per item)</i>				
	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
License Plate Reader (SM 750C plate reader, Security Enclosure, Solar power unit)	2	\$1,620.50	\$3,241		\$3,241
Total(s)			\$3,241	\$0	\$3,241
Narrative					
The WOPD will purchase 2 license plate readers (SM 750C plate reader, Security Enclosure, Solar power unit) that will capture license plate numbers that come into view, along with the location, date, and time. The data, which includes photographs of the vehicle and sometimes its driver and passengers, is then uploaded to a central server. The WOPD will place the readers in a targeted location based upon areas of the greatest concern and incidences.					

Purpose Area #4

E. Supplies					
Supply Items		Computation			
<i>Provide a list of the types of items to be purchased with grant funds.</i>		<i>Describe the item and the compute the costs. Computation: The number of each item to be purchased X the cost per item.</i>			
	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
			\$0		\$0
Total(s)			\$0	\$0	\$0
Narrative					

Purpose Area #4

F. Construction						
Purpose <i>Provide the purpose of the construction</i>	Description of Work <i>Describe the construction project(s)</i>	Computation <i>Compute the costs (e.g., the number of each item to be purchased X the cost per item)</i>				
		# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
				\$0		\$0
<i>Total(s)</i>				\$0	\$0	\$0
Narrative						

Purpose Area #4

G. Subawards (Subgrants)								
Description		Purpose		Consultant?				
Provide a description of the activities to be carried out by subrecipients.		Describe the purpose of the subaward (subgrant)		Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.				
					Total Cost	Non-Federal Contribution	Federal Request	
							\$0	
Total(s)					\$0	\$0	\$0	
Consultant Travel (if necessary)								
Purpose of Travel		Location	Type of Expense	Computation				
Indicate the purpose of each trip or type of trip (training, advisory group meeting)		Indicate the travel destination.	Hotel, airfare, per diem	Compute the cost of each type of expense X the number of people traveling.				
			Cost	Duration or Distance	# of Staff	Total Cost	Non-Federal Contribution	Federal Request
						\$0		\$0
Total						\$0	\$0	\$0
Narrative								
H. Procurement Contracts								
Description		Purpose		Consultant?				

Purpose Area #4

<i>Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently \$150,000).</i>		<i>Describe the purpose of the contract</i>		<i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i>				
						Total Cost	Non-Federal Contribution	Federal Request
								\$0
Total(s)						\$0	\$0	\$0
Consultant Travel (if necessary)								
Purpose of Travel <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	Location <i>Indicate the travel destination.</i>	Type of Expense <i>Hotel, airfare, per diem</i>	Computation <i>Compute the cost of each type of expense X the number of people traveling.</i>					
			Cost	Duration or Distance	# of Staff	Total Cost	Non-Federal Contribution	Federal Request
						\$0		\$0
Total						\$0	\$0	\$0
Narrative								
I. Other Costs								
Description		Computation						

Purpose Area #4

List and describe items that will be paid with grants funds (e.g. rent, reproduction, telephone, janitorial, or security services, and investigative or confidential funds).		Show the basis for computation						
		Quantity	Basis	Cost	Length of Time	Total Cost	Non-Federal Contribution	Federal Request
FBI-LEEDA Trilogy Courses		3	\$650.00	\$650.00	1	\$1,950		\$1,950
Executive Leadership Program for Public Safety Personnel at Fairleigh Dickinson University		4	\$1,500.00	\$1,500.00	1	\$6,000		\$6,000
Total(s)						\$7,950	\$0	\$7,950
Narrative								
The WOPD will send 4 officers to the Executive Leadership Program for Public Safety Personnel at Fairleigh Dickinson University in New Jersey. Trainings will be targeted to all command officers for different divisions of the Department so that as many officers as possible are impacted by this project. The cost per course is \$1,500 for a 10-week course (one day per week). The WOPD will also send 3 officers to the FBI-LEEDA trilogy of courses including the Supervisor Leadership Institute, Command Leadership Institute and Executive Leadership Institute. The cost per each 4 and a 1/2-day course is \$650 for each of the LEEDA courses.								

Purpose Area #4

J. Indirect Costs						
Description <i>Describe what the approved rate is and how it is applied.</i>		Computation <i>Compute the indirect costs for those portions of the program which allow such costs.</i>				
		Base	Indirect Cost Rate	Total Cost	Non-Federal Contribution	Federal Request
				\$0		\$0
<i>Total(s)</i>				\$0	\$0	\$0
Narrative						

Budget Summary

Budget Summary											
Note: Any errors detected on this page should be fixed on the corresponding Budget Detail tab.											
	Year 1		Year 2 (if needed)		Year 3 (if needed)		Year 4 (if needed)		Year 5 (if needed)		
Budget Category	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Total(s)
A. Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B. Fringe Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C. Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
D. Equipment	\$3,241	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,241
E. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
F. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. Subawards (Subgrants)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
H. Procurement Contracts	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
I. Other	\$7,950	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,950
Total Direct Costs	\$11,191	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,191
J. Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Costs	\$11,191	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,191
Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N										Yes	



Background

Recipients' financial management systems and internal controls must meet certain requirements, including those set out in the "Part 200 Uniform Requirements" (2.C.F.R. Part 2800).

Including at a minimum, the financial management system of each OJP award recipient must provide for the following:

- (1) Identification, in its accounts, of all Federal awards received and expended and the Federal programs under which they were received. Federal program and Federal award identification must include, as applicable, the CFDA title and number, Federal award identification number and year, and the name of the Federal agency.
- (2) Accurate, current, and complete disclosure of the financial results of each Federal award or program.
- (3) Records that identify adequately the source and application of funds for Federally-funded activities. These records must contain information pertaining to Federal awards, authorizations, obligations, unobligated balances, assets, expenditures, income, and interest, and be supported by source documentation.
- (4) Effective control over, and accountability for, all funds, property, and other assets. The recipient must adequately safeguard all assets and assure that they are used solely for authorized purposes.
- (5) Comparison of expenditures with budget amounts for each Federal award.
- (6) Written procedures to document the receipt and disbursement of Federal funds including procedures to minimize the time elapsing between the transfer of funds from the United States Treasury and the disbursement by the OJP recipient.
- (7) Written procedures for determining the allowability of costs in accordance with both the terms and conditions of the Federal award and the cost principles to apply to the Federal award.
- (8) Other important requirements related to retention requirements for records, use of open and machine readable formats in records, and certain Federal rights of access to award-related records and recipient personnel.

1. Name of Organization and Address:

Organization Name: Township of West Orange

Street1: 66 Main Street

Street2:

City: West Orange

State: NEW JERSEY

Zip Code: 07052

2. Authorized Representative's Name and Title:

Prefix: First Name: John Middle Name:

Last Name: Sayers Suffix:

Title: Business Administrator

3. Phone: (973) 325-4050

4. Fax: 9737368380

5. Email: jsayers@westorange.org

6. Year Established:

1870

7. Employer Identification Number (EIN):

226002396

8. DUNS Number:

6608011720000

9. a) Is the applicant entity a nonprofit organization (including a nonprofit institution of higher education) as described in 26 U.S.C. 501(c)(3) and exempt from taxation under 26 U.S.C. 501(a)? ☐ Yes ☒ No

If "No" skip to Question 10.

If "Yes", complete Questions 9. b) and 9. c).



AUDIT INFORMATION

9. b) Does the applicant nonprofit organization maintain offshore accounts for the purpose of avoiding paying the tax described in 26 U.S.C. 511(a)?

☐ Yes ☐ No

9. c) With respect to the most recent year in which the applicant nonprofit organization was required to file a tax return, does the applicant nonprofit organization believe (or assert) that it satisfies the requirements of 26 C.F.R. 53.4958-6 (which relate to the reasonableness of compensation of certain individuals)?

☐ Yes ☐ No

If "Yes", refer to "Additional Attachments" under "What An Application Should Include" in the OJP solicitation (or application guidance) under which the applicant is submitting its application. If the solicitation/guidance describes the "Disclosure of Process related to Executive Compensation," the applicant nonprofit organization must provide -- as an attachment to its application -- a disclosure that satisfies the minimum requirements as described by OJP.

For purposes of this questionnaire, an "audit" is conducted by an independent, external auditor using generally accepted auditing standards (GAAS) or Generally Governmental Auditing Standards (GAGAS), and results in an audit report with an opinion.

10. Has the applicant entity undergone any of the following types of audit(s) (Please check all that apply):

☒ "Single Audit" under OMB A-133 or Subpart F of 2 C.F.R. Part 200

☐ Financial Statement Audit

☐ Defense Contract Agency Audit (DCAA)

☐ Other Audit & Agency (list type of audit):

☐ None (if none, skip to question 13)

11. Most Recent Audit Report Issued: ☒ Within the last 12 months ☐ Within the last 2 years ☐ Over 2 years ago ☐ N/A

Name of Audit Agency/Firm: PKF O'Connor Davies, LLP

AUDITOR'S OPINION

12. On the most recent audit, what was the auditor's opinion?

☒ Unqualified Opinion ☐ Qualified Opinion ☐ Disclaimer, Going Concern or Adverse Opinions ☐ N/A: No audits as described above

Enter the number of findings (if none, enter "0"): 0

Enter the dollar amount of questioned costs (if none, enter "\$0"): \$ 0

Were material weaknesses noted in the report or opinion?

☐ Yes ☒ No

13. Which of the following best describes the applicant entity's accounting system:

☐ Manual ☐ Automated ☒ Combination of manual and automated

14. Does the applicant entity's accounting system have the capability to identify the receipt and expenditure of award funds separately for each Federal award?

☒ Yes ☐ No ☐ Not Sure

15. Does the applicant entity's accounting system have the capability to record expenditures for each Federal award by the budget cost categories shown in the approved budget?

☒ Yes ☐ No ☐ Not Sure

16. Does the applicant entity's accounting system have the capability to record cost sharing ("match") separately for each Federal award, and maintain documentation to support recorded match or cost share?

☒ Yes ☐ No ☐ Not Sure



17. Does the applicant entity's accounting system have the capability to accurately track employees actual time spent performing work for each federal award, and to accurately allocate charges for employee salaries and wages for each federal award, and maintain records to support the actual time spent and specific allocation of charges associated with each applicant employee?	☐ Yes ☐ No ☒ Not Sure
18. Does the applicant entity's accounting system include budgetary controls to preclude the applicant entity from incurring obligations or costs that exceed the amount of funds available under a federal award (the total amount of the award, as well as the amount available in each budget cost category)?	☒ Yes ☐ No ☐ Not Sure
19. Is applicant entity familiar with the "cost principles" that apply to recent and future federal awards, including the general and specific principles set out in 2 C.F.R. Part 200?	☒ Yes ☐ No ☐ Not Sure
PROPERTY STANDARDS AND PROCUREMENT STANDARDS	
20. Does the applicant entity's property management system(s) maintain the following information on property purchased with federal award funds (1) a description of the property; (2) an identification number; (3) the source of funding for the property, including the award number; (4) who holds title; (5) acquisition date; (6) acquisition cost; (7) federal share of the acquisition cost; (8) location and condition of the property; (9) ultimate disposition information?	☒ Yes ☐ No ☐ Not Sure
21. Does the applicant entity maintain written policies and procedures for procurement transactions that -- (1) are designed to avoid unnecessary or duplicative purchases; (2) provide for analysis of lease versus purchase alternatives; (3) set out a process for soliciting goods and services, and (4) include standards of conduct that address conflicts of interest?	☒ Yes ☐ No ☐ Not Sure
22. a) Are the applicant entity's procurement policies and procedures designed to ensure that procurements are conducted in a manner that provides full and open competition to the extent practicable, and to avoid practices that restrict competition?	☒ Yes ☐ No ☐ Not Sure
22. b) Do the applicant entity's procurement policies and procedures require documentation of the history of a procurement, including the rationale for the method of procurement, selection of contract type, selection or rejection of contractors, and basis for the contract price?	☒ Yes ☐ No ☐ Not Sure
23. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from entering into a procurement contract under a federal award with any entity or individual that is suspended or debarred from such contracts, including provisions for checking the "Excluded Parties List" system (www.sam.gov) for suspended or debarred sub-grantees and contractors, prior to award?	☒ Yes ☐ No ☐ Not Sure
TRAVEL POLICY	
24. Does the applicant entity: (a) maintain a standard travel policy? ☒ Yes ☐ No (b) adhere to the Federal Travel Regulation (FTR)? ☒ Yes ☐ No	
SUBRECIPIENT MANAGEMENT AND MONITORING	
25. Does the applicant entity have written policies, procedures, and/or guidance designed to ensure that any subawards made by the applicant entity under a federal award -- (1) clearly document applicable federal requirements, (2) are appropriately monitored by the applicant, and (3) comply with the requirements in 2 CFR Part 200 (see 2 CFR 200.331)?	☐ Yes ☐ No ☐ Not Sure ☒ N/A - Applicant does not make subawards under any OJP awards



26. Is the applicant entity aware of the differences between subawards under federal awards and procurement contracts under federal awards, including the different roles and responsibilities associated with each?	☐ Yes ☐ No ☐ Not Sure ☒ N/A - Applicant does not make subawards under any OJP awards
27. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from making a subaward under a federal award to any entity or individual is suspended or debarred from such subawards?	☐ Yes ☐ No ☐ Not Sure ☒ N/A - Applicant does not make subawards under any OJP awards

DESIGNATION AS 'HIGH-RISK' BY OTHER FEDERAL AGENCIES

28. Is the applicant entity designated "high risk" by a federal grant-making agency outside of DOJ? (High risk includes any status under which a federal awarding agency provides additional oversight due to the applicant's past performance, or other programmatic or financial concerns with the applicant.) If "Yes", provide the following: (a) Name(s) of the federal awarding agency: [Redacted] (b) Date(s) the agency notified the applicant entity of the "high risk" designation: [Redacted] (c) Contact information for the "high risk" point of contact at the federal agency: Name: [Redacted] Phone: [Redacted] Email: [Redacted] (d) Reason for "high risk" status, as set out by the federal agency: [Redacted]	☐ Yes ☒ No ☐ Not Sure
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CERTIFICATION ON BEHALF OF THE APPLICANT ENTITY

(Must be made by the chief executive, executive director, chief financial officer, designated authorized representative ("AOR"), or other official with the requisite knowledge and authority)

On behalf of the applicant entity, I certify to the U.S. Department of Justice that the information provided above is complete and correct to the best of my knowledge. I have the requisite authority and information to make this certification on behalf of the applicant entity.

Name: John O. Gross	Date: 2018-08-06
Title: ☐ Executive Director ☒ Chief Financial Officer ☐ Chairman ☐ Other: [Redacted]	
Phone: (973) 325-4070	

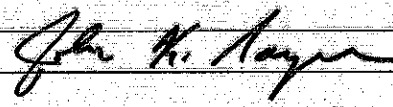
DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

(See reverse for public burden disclosure.)

Approved by OMB

0348-0046

1. Type of Federal Action: ☒ a. contract ☐ b. grant ☐ c. cooperative agreement ☐ d. loan ☐ e. loan guarantee ☐ f. loan insurance	2. Status of Federal Action: ☒ a. bid/offer/application ☐ b. initial award ☐ c. post-award	3. Report Type: ☒ a. initial filing ☐ b. material change For Material Change Only: year _____ quarter _____ date of last report _____
4. Name and Address of Reporting Entity: ☒ Prime ☐ Subawardee Tier _____, if known: Township of West Orange 66 Main Street, West Orange, NJ 07052 Congressional District, if known:	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: Congressional District, if known:	
6. Federal Department/Agency: U.S. Department of Justice Office of Justice Programs Bureau of Justice Assistance	7. Federal Program Name/Description: Edward Byrne Memorial Justice Assistance (JAG) Grant Program CFDA Number, if applicable: 16.738	
8. Federal Action Number, if known:	9. Award Amount, if known: \$	
10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI): N/A	b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI): N/A	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: <u>John K. Sayers</u>  Print Name: <u>John K. Sayers</u> Title: <u>Business Administrator</u> Telephone No.: <u>(973) 325-4050</u> Date: _____	
Federal Use Only:	Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)	

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in Item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in Item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in Item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

PLEASE NOTE:

The West Orange Police Department has forwarded a complete copy of this application to the West Orange Township Council for their review. The final certification page will be signed upon review of the application by the Township Council members and upon verification that all needed documents are complete.

Upon signing the Certification and Assurances page by the Township's Mayor, Police Chief James Abbott will ensure that the signed and dated Certifications and Assurances page is submitted to DOJ in accordance with grant program guidelines.

**U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS**

Local Government: FY 2018 Certification of Compliance with 8 U.S.C. §§ 1373 & 1644

On behalf of the applicant government entity named below, and in support of its application, I certify under penalty of perjury to the Office of Justice Programs ("OJP"), U.S. Department of Justice ("USDOJ"), that all of the following are true and correct:

(1) I am the chief legal officer of the State or local government of which the applicant entity named below is a part ("the jurisdiction"), and I have the authority to make this certification on behalf of the jurisdiction and the applicant entity (that is, the entity applying directly to OJP). I understand that OJP will rely upon this certification as a material representation in any decision to make an award to the applicant entity.

(2) I have carefully reviewed 8 U.S.C. §§ 1373(a) & (b), and 1644, including the prohibitions on certain actions by State and local government entities, -agencies, and -officials regarding information on citizenship and immigration status. I also have reviewed the provisions set out at (or referenced in) 8 U.S.C. § 1551 note ("Abolition ... and Transfer of Functions"), pursuant to which references to the "Immigration and Naturalization Service" in 8 U.S.C. §§ 1373 & 1644 are to be read, as a legal matter, as references to particular components of the U.S. Department of Homeland Security.

(3) I (and also the applicant entity) understand that the U.S. Department of Justice will require States and local governments (and agencies or other entities thereof) to comply with 8 U.S.C. §§ 1373 & 1644, with respect to any "program or activity" funded in whole or in part with the federal financial assistance provided through the FY 2018 OJP program under which this certification is being submitted (the "FY 2018 OJP Program" identified below), specifically including any such "program or activity" of a governmental entity or -agency that is a subrecipient (at any tier) of funds under the FY 2018 OJP Program.

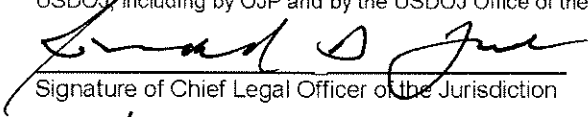
(4) I (and also the applicant entity) understand that, for purposes of this certification, "program or activity" means what it means under title VI of the Civil Rights Act of 1964 (see 42 U.S.C. § 2000d-4a), and that terms used in this certification that are defined in 8 U.S.C. § 1101 mean what they mean under that section 1101, except that the term "State" also shall include American Samoa (cf. 34 U.S.C. § 10251(a)(2)). Also, I understand that, for purposes of this certification, neither a "public" institution of higher education (i.e., one that is owned, controlled, or directly funded by a State or local government) nor an Indian tribe is considered a State or local government entity or -agency.

(5) I have conducted (or caused to be conducted for me) a diligent inquiry and review concerning both—

- (a) the "program or activity" to be funded (in whole or in part) with the federal financial assistance sought by the applicant entity under this FY 2018 OJP Program; and
- (b) any prohibitions or restrictions potentially applicable to the "program or activity" sought to be funded under the FY 2018 OJP Program that deal with sending to, requesting or receiving from, maintaining, or exchanging information of the types described in 8 U.S.C. §§ 1373(a) & (b), and 1644, whether imposed by a State or local government entity, -agency, or -official.

(6) As of the date of this certification, neither the jurisdiction nor any entity, agency, or official of the jurisdiction has in effect, purports to have in effect, or is subject to or bound by, any prohibition or any restriction that would apply to the "program or activity" to be funded in whole or in part under the FY 2018 OJP Program (which, for the specific purpose of this paragraph 6, shall not be understood to include any such "program or activity" of any subrecipient at any tier), and that deals with either— (1) a government entity or -official sending or receiving information regarding citizenship or immigration status as described in 8 U.S.C. §§ 1373(a) & 1644; or (2) a government entity or -agency sending to, requesting or receiving from, maintaining, or exchanging information of the types (and with respect to the entities) described in 8 U.S.C. § 1373(b).

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. § 10271-10273), and also may subject me and the applicant entity to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and §§ 3801-3812). I also acknowledge that OJP awards, including certifications provided in connection with such awards, are subject to review by USDOJ, including by OJP and by the USDOJ Office of the Inspector General.


Signature of Chief Legal Officer of the Jurisdiction

Richard D. Trenk, Esq.
Printed Name of Chief Legal Officer

8/6/18
Date of Certification

Township Attorney
Title of Chief Legal Officer of the Jurisdiction

Township of West Orange
Name of Applicant Government Entity (i.e., the applicant to the FY 2018 OJP Program identified below)

FY 2018 OJP Program: Byrne Justice Assistance Grant (JAG) Program: Local

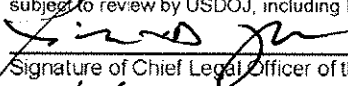
U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

Local Government: FY 2018 Certification Relating to
8 U.S.C. §§ 1226(a) & (c), 1231(a)(4), 1324(a), 1357(a), & 1366(1) & (3)

On behalf of the applicant government entity named below, and in support of its application, I certify under penalty of perjury to the Office of Justice Programs ("OJP"), U.S. Department of Justice ("USDOJ"), that all of the following are true and correct:

1. I am the chief legal officer of the unit of local government of which the applicant entity named below is a part ("the jurisdiction"), and I have the authority to make this certification on behalf of the jurisdiction and the applicant entity (that is, the entity applying directly to OJP). I understand that OJP will rely upon this certification as a material representation in any decision to make an award to the applicant entity.
2. I have carefully reviewed each of the following sections of title 8, United States Code:
 - a. § 1226(a) & (c) (authorizing arrest and detention of certain aliens and providing that the federal government "shall take into custody" certain criminal aliens "when the alien is released");
 - b. § 1231(a)(4) (federal government may not "remove an alien who is sentenced to imprisonment until the alien is released from imprisonment");
 - c. § 1324(a) (forbidding any "person," in "knowing or in reckless disregard of the fact that an alien has come to, entered, or remains in the United States in violation of law," to "conceal[], harbor[], or shield[] from detection, or attempt[] to conceal, harbor, or shield from detection, such alien in any place, including any building or any means of transportation" or to "engage in any conspiracy to commit any of the preceding acts ... or aid[] or abet[] the commission of any of the preceding acts");
 - d. § 1357(a) (authorizing immigration officers, "anywhere in or outside the United States" (see 8 C.F.R. § 287.5(a)), to "interrogate any alien or person believed to be an alien as to his right to be or to remain in the United States"); and
 - e. § 1366(1) & (3) (requiring the Attorney General annually to submit to Congress "a report detailing ... (1) the number of illegal aliens incarcerated in Federal and State prisons for having committed felonies, stating the number incarcerated for each type of offense, [and] (3) programs and plans underway in the Department of Justice to ensure the prompt removal from the United States of criminal aliens subject to removal").
3. I (and also the applicant entity) understand that USDOJ will require States and local governments (including State and local government entities, -agencies, and -officials), with respect to any "program or activity" funded in whole or in part with the federal financial assistance provided through the FY 2018 OJP program under which this certification is being submitted (the "FY 2018 OJP Program" identified below), specifically including any such "program or activity" of a governmental entity or -agency that is a subrecipient (at any tier) of funds under the FY 2018 OJP Program, not to violate, or to aid or abet any violation of, 8 U.S.C. § 1324(a), and not to impede the exercise by federal officers of authority under 8 U.S.C. § 1357(a) or relating to 8 U.S.C. § 1366(1) & (3) or 8 U.S.C. § 1226(a) & (c).
4. I (and also the applicant entity) understand that, for purposes of this certification, "program or activity" means what it means under title VI of the Civil Rights Act of 1964 (see 42 U.S.C. § 2000d-4a), and that terms used in this certification that are defined in 8 U.S.C. § 1101 mean what they mean under that section 1101, except that the term "State" also shall include American Samoa (cf. 34 U.S.C. § 10251(a)(2)). Also, I understand that, for purposes of this certification, neither a "public" institution of higher education (i.e., one that is owned, controlled, or directly funded by a State or local government) nor an Indian tribe is considered a State or local government entity or -agency.
5. I have conducted (or caused to be conducted for me) a diligent inquiry and review concerning both—
 - a. the "program or activity" to be funded (in whole or in part) with the federal financial assistance sought by the applicant entity under this FY 2018 OJP Program; and
 - b. any laws, rules, policies, or practices potentially applicable to the "program or activity" sought to be funded under the FY 2018 OJP Program that implicate any of the requirements relating to 8 U.S.C. §§ 1226(a) & (c), 1324(a), 1357(a), & 1366(1) & (3) that are described in ¶ 3 of this certification, whether imposed by a State or local government entity, -agency, or -official.
6. As of the date of this certification, neither the jurisdiction nor any entity, agency, or official of the jurisdiction has in effect, purports to have in effect, or is subject to or bound by, any law, rule, policy, or practice that would apply to the "program or activity" to be funded in whole or in part under the FY 2018 OJP Program (which, for the specific purpose of this paragraph 6, shall not be understood to include any such "program or activity" of any subrecipient at any tier), and that would or does— (1) violate, or aid or abet any violation of, 8 U.S.C. § 1324(a); (2) impede the exercise by federal officers of authority under 8 U.S.C. § 1357(a); (3) impede the exercise by federal officers of authority relating to 8 U.S.C. § 1366(1) & (3); or (4) impede the exercise by federal officers of authority relating to 8 U.S.C. § 1226(a) & (c).

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant entity to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and §§ 3801-3812). I also acknowledge that OJP awards, including associated certifications, are subject to review by USDOJ, including by OJP and the USDOJ Office of the Inspector General.


Signature of Chief Legal Officer of the Jurisdiction

8/6/15
Date of Certification

Richard D. Trent, Esq.
Printed Name of Chief Legal Officer

Township Attorney
Title of Chief Legal Officer of the Jurisdiction

Township of West Orange
Name of Applicant Government Entity (i.e., the applicant to the FY 2018 OJP Program identified below)

FY 2018 OJP Program: Byrne Justice Assistance Grant (JAG) Program: Local

Appendix E
Information regarding Communication with the Department of Homeland Security (DHS)
and/or Immigration and Customs Enforcement (ICE)

- (1) Does your jurisdiction have any laws, policies, or practices related to whether, when, or how employees may communicate with DHS or ICE?
- (2) Is your jurisdiction subject to any laws from a superior political entity (e.g., a state law that binds a city) that meet the description in question 1?
- (3) If yes to either:
 - Please provide a copy of each law or policy;
 - Please describe each practice; and
 - Please explain how the law, policy, or practice complies with section 1373.

Please see attached policies followed by the West Orange Police Department.

	WEST ORANGE POLICE DEPARTMENT WRITTEN DIRECTIVE SYSTEM		7:19-6
	IMMIGRATION ENFORCEMENT		
	Effective Date: 6/13/17	Supersedes: 10/17/07	

7:19-6a **PURPOSE**

The purpose of this directive is to bring this department into comportment with the N.J. Attorney General Law Enforcement Directive 2007-3 and the Essex County Prosecutor's Office Procedures regarding the arrest of undocumented immigrants. The West Orange Police Department's overriding mission is to enforce state and local criminal laws and to serve and protect the community it serves. The mission is not to enforce federal immigration laws.

7:19-6b **PROCEDURES**

A. Only when an officer makes an arrest for any ***indictable crime*** or for ***driving while intoxicated***, the arresting officer or a designated officer, as part of the booking process, shall universally inquire about the arrestee's citizenship, nationality and immigration status.

If the officer has reasonable cause to believe that the person may not be lawfully present in the United States:

- The officer shall complete and fax a *Notice of Undocumented Immigration Status* to Immigration and Customs Enforcement (ICE) at (973) 645-6124.
- If an indictable offense has been committed, the form will also be faxed to the Essex County Prosecutor's Office at (973) 621-5697.
- If a DWI has been committed, a copy of the form will be placed in the Court Clerk's box at the desk.
- The sergeant is to ensure that the Judge is advised that the person under arrest is believed not to be in the United States lawfully when they are setting bail.
- The original will be kept with the reports and turned into records.

B. Criminal versus Civil Immigration Violations:

1. Immigration laws differ from the criminal laws that local police officers deal with most regularly in that immigration laws contain both civil and criminal aspects.

2. **Civil Immigration violations** include, for example, illegal presence and failure to depart after the expiration of a temporary visa.
3. **Criminal Immigration violations** include illegal entry, re-entry after deportation, and failure to depart after an order of removal.
4. **Local police have no authority to arrest or unlawfully detain a person for a civil violation.** See Essex County Prosecutor's Memorandum #21-2009 (Dated April 23, 2009). Municipal Police officers lack qualified immunity in civil matters, and may be personally subject to legal action for unlawful detention, even if acting in good faith.

C. NCIC/SCIC Immigration Hits

Officers shall not arrest or unlawfully detain persons who are entered in the NCIC/SCIC system by U.S. Immigration and Customs Enforcement (I.C.E.) unless the entry is for a properly issued judicial criminal arrest warrant and only after the "Hit" confirmation process has been completed. A NCIC/SCIC immigration status warning "Hit" is not a judicial criminal arrest warrant and as such, officers have no authority to and shall not unlawfully detain or arrest on the basis of an immigration status warning only.

D. Detainer vs. Warrant

It is important for Supervisors, Officers, and Dispatchers to discern between an I.C.E. Detainer (DHS I-247) and a properly issued judicial criminal Arrest Warrant. New Jersey State law does NOT authorize local police to detain persons for immigration violations unless the NCIC Alert is supported by a properly issued judicial criminal Arrest Warrant.

1. DHS I-247 Detainer

Any authorized immigration officer may at any time issue a Form I-247, Immigration Detainer Notice of Action, to any Federal, State or Local law enforcement agency. A detainer serves to advise another law enforcement agency that I.C.E. seeks custody of the individual in the custody of that agency for the purpose of further investigation or for actual removal of that person. It should be noted that ICE administrative warrants, on their own, are civil in nature. A DHS I-247 detainer MAY or MAY NOT be supported by a judicial criminal arrest warrant. A detainer is a **request** from I.C.E. and not a court issued order if it is not supported by a properly issued judicial criminal Arrest Warrant. Officers shall not unlawfully detain individuals based upon a DHS Detainer only.

2. Judicial Criminal Arrest Warrant

A Judicial Criminal Arrest Warrant is a legal order issued by a court that directs all sworn law enforcement officers to deliver a specific individual by means of arrest before the appropriate court. Police Officers have no discretion in deciding whether to arrest said individual and must take the named person into custody on a validly issued Judicial Criminal Arrest Warrant.

7-19-6c

GENERAL MATTERS

Additionally, unless a victim, potential witness or person receiving police assistance has been arrested for an indictable offense or for driving while intoxicated, no officer shall inquire or about **and/or** investigate the immigration status of any victim, witness or potential witness unless the County Prosecutor or Director of Criminal Justice determines otherwise in writing, or such inquiry is legally required.

No individual under any circumstances shall ever be questioned about their immigration status by any member of the West Orange Police Department unless they have been lawfully placed under arrest for DWI, an indictable offense or otherwise required by law or upon being directed to do so by an attorney of the NJ Attorney General or Essex County Prosecutor's Office.

No member of the West Orange Police Dept. shall consider a person's **race, ethnicity or speech pattern** as a factor in drawing **any** inference or conclusion that the person may be an undocumented immigrant. All personnel shall abide by the procedures and standards set forth in Directive 1:9 *Profiling & Discriminatory Practices*.

In order to show respect for all individuals during encounters, WOPD personnel shall accept municipal IDs, foreign IDs/passports and other forms of valid identification without subjecting the carrier to additional scrutiny whenever plausible. This shall not seek to circumvent the traditional investigatory steps while investigating any offense committed. However, officers should not take the fact that an individual only has one of these identifications as the sole basis for a stop or for furthering the encounter. This does not pertain to investigating unlicensed drivers.

The West Orange Police Department shall provide the appropriate level of assistance to federal authorities for Immigration Law Enforcement, only when requested or for a non-immigration enforcement public safety emergency. The Chief of Police or Chief's designee must be notified as soon as reasonably practical any time the assistance of ICE has been requested for any reason whatsoever and barring an emergent situation prior to rendering any such assistance.



State of New Jersey
OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
PO Box 080
TRENTON NJ 08625-0080

JON S. CORZINE
Governor

ANNE MILGRAM
Attorney General

**ATTORNEY GENERAL
LAW ENFORCEMENT DIRECTIVE NO. 2007-3**

These guidelines shall establish the manner in which local, county, and State law enforcement agencies and officers shall interact with federal immigration authorities.

While enforcement of immigration laws is primarily a federal responsibility, State, county, and local law enforcement agencies necessarily and appropriately should inquire about a person's immigration status under certain circumstances. Specifically, after an individual has been arrested for a serious violation of State criminal law, the individual's immigration status is relevant to his or her ties to the community, the likelihood that he or she will appear at future court proceedings to answer State law charges, and the interest of the federal government in considering immigration enforcement proceedings against an individual whom the State has arrested for commission of a serious criminal offense. When there is reason to believe that the arrestee may be an undocumented immigrant, the arresting agency is responsible for alerting federal immigration officials, the prosecuting agency, and the judiciary.

The overriding mission of law enforcement officers in this State is to enforce the State's criminal laws and to protect the community that they serve. This requires the cooperation of, and positive relationships with, all members of the community. Public safety suffers if individuals believe that they cannot come forward to report a crime or cooperate with law enforcement. Moreover, Article 1, Paragraph 22 of the New Jersey Constitution mandates that "a victim of a crime shall be treated with fairness, compassion and respect by the Criminal Justice System." Consistent with that constitutional mandate, as well as basic



principles of effective policing, victims, as well as witnesses and other persons requesting police assistance, should not be discouraged from approaching police officers out of fear of inquiry into their immigration status.

In 1996, Congress authorized federal authorities to delegate civil and criminal immigration enforcement authority to local, county and State agencies that enter into a written agreement with Immigration and Customs Enforcement (ICE).¹ Regardless of any additional enforcement powers granted pursuant to an agreement with ICE, however, the primary function of local, county and State agencies must be to enforce State law and to ensure public safety in the community. The exercise of federal immigration enforcement authority by State, county or local law enforcement officers must therefore be consistent with, and in support of, their State law enforcement mission. In addition, unlike federal task forces, to which participating officers are assigned on a full-time basis and are under direct and constant federal supervision, Section 287(g) officers need not obtain federal approval before taking enforcement actions in the name of the federal government.

To further the priorities of strong relationships between law enforcement and all members of the community, as well as other fundamental principles of equal protection and civil rights, New Jersey has taken a leadership position in eliminating racially-influenced policing, or racial profiling. In 2005, the Attorney General issued Attorney General Law Enforcement Directive 2005-1, which prohibits law enforcement officers from engaging in racially-influenced policing. In that directive, the Attorney General formalized and mandated the great advances that have been made in the State in eliminating racially-influenced policing practices. Additionally, the Legislature has affirmed that it is against the policy of this State for law enforcement officers to use race or ethnicity as a basis for initiating an investigation. See N.J.S.A. 2C:30-5. Consistent with public policy, statute, and Attorney General Directive, law enforcement agencies must refrain from any law enforcement strategies that risk undermining – or which create the impression of undermining – the prohibitions on racially-influenced policing.

Accordingly, by virtue of the authority vested in me by the Constitution and the Laws of this State, and in furtherance of securing

¹ See Section 287(g) of the Immigration and Nationality Act, codified at 8 U.S.C. § 1357(g).

the benefits of a uniform and efficient enforcement of the criminal law and the administration of criminal justice throughout the State, N.J.S.A. 52:17B-97 et. seq., I do hereby promulgate the following directives:

I. Arrest of Undocumented Immigrants for Indictable Offenses and Driving While Intoxicated (Applicable to all Agencies and Officers)

1. **When a local, county, or State law enforcement officer makes an arrest for any indictable crime, or for driving while intoxicated, the arresting officer or a designated officer, as part of the booking process, shall inquire about the arrestee's citizenship, nationality and immigration status. If the officer has reason to believe that the person may not be lawfully present in the United States, the officer shall notify Immigration and Customs Enforcement (ICE) during the arrest booking process. The only exception to this requirement shall be if the County Prosecutor or the Director of the Division of Criminal Justice determines, in writing, that good cause exists to refrain from notifying ICE during the arrest booking process.**
2. **Notification to ICE may be made telephonically, by facsimile transmission, or by such other means as ICE may provide. The officer shall document when and by what means notification to ICE was made and the factual basis for believing that the person may be an undocumented immigrant.**
3. **Whenever a law enforcement officer notifies ICE about a suspected undocumented immigrant, notification shall also be made to the prosecuting authority that will handle the matter (e.g., the County Prosecutor in the case of an indictable charge), and to any court officer setting bail or conditions of pretrial release.**
4. **County Prosecutors shall on an annual basis report to the Director of the Division of Criminal Justice on the total number of notifications made pursuant to this Directive and the Director shall make the aggregate data public on an annual basis.**

II. Prohibition on Immigration Status Inquiries of Victims and Witnesses (Applicable to all Agencies and Officers)

5. **No State, county, or local law enforcement officer shall inquire about or investigate the immigration status of any victim, witness, potential witness, or person requesting or receiving police assistance. An exception to this requirement shall exist if: (a) the County Prosecutor or the Director of the Division of Criminal Justice determines, in writing, that good cause exists to inquire about or investigate the person's immigration status; (b) the person has been arrested for an indictable offense or for driving while intoxicated as set forth in Section 1 above; or, (c) as may be constitutionally or otherwise legally required during the criminal litigation discovery process.**

III. Standards for Agencies and Officers Who Enter Agreements to Exercise Federal Immigration Authority Pursuant to Section 287(g) (Applicable only to Section 287(g) Agencies and Officers)

Directives 6 through 12 apply only to those local, county, and State law enforcement agencies and officers performing functions of a federal immigration officer pursuant to an agreement with federal authorities under 8 U.S.C. § 1357(g). As used in this Directive, the term "Section 287(g) agency" means a State, county or municipal law enforcement agency that is a signatory to a written agreement with Immigration and Customs Enforcement (ICE) authorized by Section 287(g) of the Immigration and Nationality Act, 8 U.S.C. § 1357(g). The term "Section 287(g) officer" means a law enforcement officer employed by a Section 287(g) agency who has received the training required by Section 287(g) and is authorized by ICE to act as a federal immigration officer.

A. Provisions Applicable to Section 287(g) Officers in Detention Facilities

6. **A Section 287(g) officer may invoke or exercise federal authority under Section 287(g) with respect to any undocumented immigrant who is being detained in a county jail or State detention facility.**

B. Provisions Applicable to All Other Section 287(g) Officers

7. A Section 287(g) officer may not exercise federal law enforcement authority under Section 287(g) unless and until the officer has arrested an individual(s) for violation of an indictable offense, or for driving while intoxicated, under State law.
8. Any law enforcement officer making inquiry or investigation into the immigration status of an individual arrested for an indictable offense, or for driving while intoxicated, shall document and report the inquiry to the officer's supervisor during the arrest booking process. The report shall include the individual's name, address, gender, date of birth, country/place of birth, race, ethnicity, location encountered, and shall specify the criminal offense that formed the basis for the arrest, the outcome of inquiry and investigation into immigration status, and indicate whether the individual was taken into custody or otherwise ordered detained based on immigration status. The officer shall attach the arrest report to the reporting document.
9. A Section 287(g) agency shall submit on a monthly basis to the Director of the Division of Criminal Justice all reports (with arrest report attached) produced pursuant to No. 8 of this Directive to ensure that immigration enforcement efforts are being performed in compliance with all applicable State laws, directives, and guidelines. The Director shall compile the information and shall make the aggregate data public on an annual basis.
10. A Section 287(g) agency shall enter into a written agreement with an appropriate ICE-approved detention facility or facilities to ensure that there is adequate space to hold potential federal detainees in addition to local, county, or State detainees. The agreement shall set forth the procedures established to ensure that the

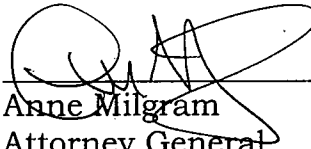
detention of any individual solely on the basis of immigration charges comports with the requirements of 8 C.F.R. § 287.7. No agency shall exercise the authority granted by Section 287(g) prior to reaching agreement with a detention facility that meets the requirements set forth in this paragraph.

11. Nothing in this Directive shall limit the ability of local, county, or State law enforcement agencies to enter into written agreements authorized by Section 287(g) that impose greater restrictions on the agency's performance of functions under that agreement.
12. Directives 6 through 12 inclusive shall not apply to any officer who has been detailed on a full-time basis to a federal law enforcement agency or to a task force operated under the direct supervision of a federal law enforcement agency, provided that the officer is acting exclusively under the authority of federal law.

IV. General Matters

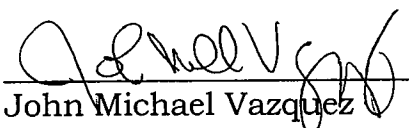
13. No law enforcement officer shall at any time engage in conduct constituting racially-influenced policing, as defined in Attorney General Law Enforcement Directive No. 2005-1. An officer or employee of a police agency in this State acting either under the authority of the laws of the State of New Jersey or pursuant to an agreement authorized by Section 287(g) shall not consider a person's race or ethnicity as a factor in drawing an inference or conclusion that the person may be an undocumented immigrant.
14. All questions concerning the interpretation, implementation or enforcement of this Directive shall be addressed to the Director of the Division of Criminal Justice, or his designee.

- 15. This Directive shall take effect immediately and shall remain in full force and effect unless and until repealed, amended or superseded by Order of the Attorney General.**



Anne Milgram
Attorney General

ATTEST:



John Michael Vazquez
First Assistant Attorney General

Dated: August 22, 2007

PLEASE NOTE:

The West Orange Police Department has no pending applications for federally funded grants or cooperative agreements that (1) include requests for funding to support the same project being proposed in the application under this solicitation, and (2) would cover identical cost items outlined in the budget submitted to the Office of Justice Programs as part of the application under this solicitation.

EXHIBIT B

**U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS**

Edward Byrne Justice Assistance Grant Program FY 2018 Local Solicitation

Certifications and Assurances by the Chief Executive of the Applicant Government

On behalf of the applicant unit of local government named below, in support of that locality's application for an award under the FY 2018 Edward Byrne Justice Assistance Grant ("JAG") Program, and further to 34 U.S.C. § 10153(a), I certify under penalty of perjury to the Office of Justice Programs ("OJP"), U.S. Department of Justice ("USDOJ"), that all of the following are true and correct:

1. I am the chief executive of the applicant unit of local government named below, and I have the authority to make the following representations on my own behalf and on behalf of the applicant unit of local government. I understand that these representations will be relied upon as material in any OJP decision to make an award, under the application described above, to the applicant unit of local government.
2. I certify that no federal funds made available by the award (if any) that OJP makes based on the application described above will be used to supplant local funds, but will be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for law enforcement activities.
3. I assure that the application described above (and any amendment to that application) was submitted for review to the governing body of the unit of local government (e.g., city council or county commission), or to an organization designated by that governing body, not less than 30 days before the date of this certification.
4. I assure that, before the date of this certification— (a) the application described above (and any amendment to that application) was made public; and (b) an opportunity to comment on that application (or amendment) was provided to citizens and to neighborhood or community-based organizations, to the extent applicable law or established procedure made such an opportunity available.
5. I assure that, for each fiscal year of the award (if any) that OJP makes based on the application described above, the applicant unit of local government will maintain and report such data, records, and information (programmatic and financial), as OJP may reasonably require.
6. I certify that— (a) the programs to be funded by the award (if any) that OJP makes based on the application described above meet all the requirements of the JAG Program statute (34 U.S.C. §§ 10151-10158); (b) all the information contained in that application is correct; (c) in connection with that application, there has been appropriate coordination with affected agencies; and (d) in connection with that award (if any), the applicant unit of local government will comply with all provisions of the JAG Program statute and all other applicable federal laws.
7. I have examined certification entitled "State or Local Government: FY 2018 Certification of Compliance with 8 U.S.C. §§ 1373 & 1644" executed by the chief legal officer of the applicant government with respect to the FY 2018 JAG program and submitted in support of the application described above, and I hereby adopt that certification as my own on behalf of that government. (This provision is not applicable to Indian tribal government applicants.)
8. I have examined certification entitled "State or Local Government: FY 2018 Certification Relating to 8 U.S.C. §§ 1226(a) & (c), 1231(a)(4), 1357(a), & 1366(1) & (3)" executed by the chief legal officer of the applicant government with respect to the FY 2018 JAG program and submitted in support of the application described above, and I hereby adopt that certification as my own on behalf of that government. (This provision is not applicable to Indian tribal government applicants.)

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant unit of local government to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and §§ 3801-3812). I also acknowledge that OJP awards, including certifications provided in connection with such awards, are subject to review by USDOJ, including by OJP and by the USDOJ Office of the Inspector General.

Signature of Chief Executive of the Applicant Unit of
Local Government

Date of Certification

Printed Name of Chief Executive

Title of Chief Executive

Name of Applicant Unit of Local Government