

Exhibit “A”



Vehicle Transfer Receipt and MOU



Your agency, West Orange Fire Department, which is part of the New Jersey Urban Area Security Initiative region, is being transferred equipment by, in cooperation with the New Jersey Office of Homeland Security and the Urban Area Security Initiative grant program. The equipment has been purchased with federal grant funds awarded to the State of New Jersey from U.S. Department of Homeland Security. The NJ-UASI purchase was from FY grant year funds. The purpose of providing this equipment is to help enhance the capabilities of your facility/agency to assist your personnel with accountability, tracking and other needs as appropriate. Additionally, this equipment may be used to enhance the response capabilities of your agency. This equipment is intended to assist your facility/agencies ability to respond to emergencies, acts of terrorism or other natural disasters. As a condition of the grant and subject to an audit, this equipment must be used to solely support your facility/agency's Emergency Preparedness efforts and response. The equipment must be maintained by your agency and all further updates, upgrades etc. are the responsibility of your agency. You understand that you are releasing from any liability in regards to information kept on any electronic devices. This device has no Protected Health Information on it currently. Any Protected Health Information placed on the unit after you have received it is your agencies responsibility. You also understand that the equipment must be able to be presented in case of an audit. Your agency is also responsible to keep the equipment in good working order.

1. You will properly register your equipment with the manufacturer in the name of your facility/agency and maintain the equipment in a safe / secure / accessible location. You will perform all of the manufacturer's recommended maintenance and keep the equipment in operational condition, 24 hours a day, and seven days per week. Your facility/agency will insure the equipment against any loss, damage or theft.
2. Your facility/agency's personnel designated to operate the equipment must be trained/licensed as required. Your facility/agency must provide its own anti-virus software if required.
3. You must maintain the equipment so that it may be used to assist your facility/agency to respond to emergencies, acts of terrorism or other natural disasters. In the event of an incident, your facility/agency will use this equipment to maintain situational awareness and redundant communications capabilities.
4. The point of contact for your facility/agency concerning information about the equipment is
If the point of contact changes, you must notify Anthony Gabriel, UASI Healthcare Logistics Planner at gabrieas@uhnj.org.
5. The equipment given to your facility/agency may not be sold, transferred, leased or given to any other person or entity without the written consent of the New Jersey office of Homeland Security. If your facility/agency refuses to respond to a request for aid, or fails to maintain the equipment in a "state of readiness," or fails to follow other procedures that are developed by the NJ UASI or The NJ Office of Homeland Security for the equipment, the equipment shall be returned to the State of New Jersey office of Homeland Security. The State of New Jersey will redeploy these assets in accordance with the current policy.

Vehicle Make	Vehicle Model	Vehicle Year	Vehicle VIN	Vehicle Odometer	Vehicle Condition

Transfer Information

Transferring Agency	Receiving Agency
	West Orange Fire Department
Transferring Agency Representative (Name / Tile)	Receiving Agency Representative (Name / Title)
Date	Date
Transferring Agency Representative Signature	Receiving Agency Representative Signature