

RESOLUTION

WHEREAS, on January 18, 2022, the Township Council for the Township of West Orange (the “Township”) adopted Resolution 13-22 which authorized the Township to apply for and accept a Historic Preservation Fund Certified Local Government Grant-In-Aid FFY 2022 (the “Grant”); and

WHEREAS, on May 6, 2022, the Township was notified by the Department of Environmental Protection that it was awarded the Grant in the amount of \$15,000, see Exhibit “A” annexed hereto; and

WHEREAS, the award of the Grant requires the Township to retain an Architectural Historian to produce an intensive – level architectural survey of at least sixty-five (65) historic resources within the Township which are to be documented individually and evaluated to determine if those properties are part of the Township’s historic district (the “Architectural Historian Services”); and

WHEREAS, to address this requirement for the Grant, the Township prepared and advertised a Request for Proposal (an “RFP”) for a Contract to perform the Architectural Historian Services; and

WHEREAS, the initial proposals submitted in response to the RFP on or about December 7, 2023, exceeded the amount of the Grant awarded the Township readvertised the RFP on or about January 20, 2023; and

WHEREAS, on February 23, 2023, the Township only received one response to the RFP from Paulus, Sokolowski, and Sartor, LLC (“PS&S”) with offices at 3 Mountainview Road, Warren, New Jersey 07059;

WHEREAS, PS&S proposal set forth a proposed contract price of \$13,500; and

WHEREAS, the proposed Agreement, annexed hereto as Exhibit “**B**,” sets forth the proposed contract price from PS&S listed in its proposal for \$13,500 except the Agreement allows for additional miscellaneous work up to \$1,500 upon mutual agreement by the Township and PS&S for a total contract price of \$15,000 in conformance with the requirements of the Grant award.

NOW, BE IT HEREBY RESOLVED, by the Township Council of the Township of West Orange that the Township authorizes the award and execution of the Agreement with PS&S, annexed hereto as Exhibit “**B**” to provide Architectural Historian Services and be it further

RESOLVED that a copy of this resolution shall be available in the Clerk’s office in accordance with applicable law.

Karen J. Carnevale, R.M.C.
Municipal Clerk

Tammy Williams,
Council President

Adopted: March 21, 2023

I hereby certify funds are available from: 01-2010-00-7101-200
Account No.

John O. Gross, Chief Financial Officer