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April 4, 2023

Zayibeth Carballo, Township Engineer
Township of West Orange
66 Main Street
West Orange, NJ 07052

**Re: Estimate of Fees for Construction Inspection Services
Degnan Park & Rolling Green Court Improvements
Township of West Orange, Essex County, NJ
Proposal No. 2023-064**

Dear Ms. Carballo:

We are pleased to present our estimate of fees for construction inspection services for the above referenced project.

The project will generally consist of the reconstruction of five (5) tennis courts on Alisa Drive at Degnan Park, including new post-tensioned concrete slabs, color coatings, line striping, fencing, nets, and posts. Also included is the installation of new LED lights for the courts, including new poles, conduit, and controls.

This project will also include the reconstruction of two (2) asphalt surface tennis courts at Rolling Green on Highland Place and Mt. Pleasant Avenue, including new hot mix asphalt pavement courses, color coatings, line striping, perimeter curb, fencing, nets, and posts.

The Engineer's Estimate for the work is approximately \$1,418,000. With this being said, our proposed scope of work is as follows:

A. Construction Inspection Services - The following services are provided under this phase:

1. Attend pre-construction meetings;
2. Coordinate with the contractor to ensure compliance with the final contract documents;
3. Provide assistance with interpretation of contract documents;
4. Review shop drawings;
5. Provide responses to RFI's from contractor and provide design related services on an on-call, as-needed basis; and,
6. Provide construction observation services, provide daily tracking of construction quantities, prepare contractor punch lists, and perform final walkthrough.



Ms. Zayibeth Carballo – Township Engineer
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We will provide the necessary engineering services as described above for the following price:

Total Estimated Fee for Services \$58,000.00

Exceptions:

- Preparation of payment estimates and closeout change orders is not included. It is anticipated that construction quantities will be provided to the Township for preparation of same.
- Any work not specified as listed in the above phase shall be considered additional services and will be invoiced at the time said work is authorized by the Township.

Should this fee estimate meet your approval, please provide our office with a professional services agreement or resolution as an indication of the work to proceed. In the meantime, should you have any questions concerning this matter, please do not hesitate to contact this office.

Very truly yours,
CME Associates

Trevor J. Taylor, PE, PP, CME, CFM
For the Firm

TT/AB

cc: Tina Benevento