

Exhibit “A”

Request For Qualifications

Consultant Public Health Nurse Supervisor for 2023



ISSUE DATE: April 11, 2023

DUE DATE & TIME: April 21, 2023 at 10:00 AM

Issued by: Township of West Orange

REQUEST FOR QUALIFICATIONS

NOTICE IS HEREBY GIVEN that pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.5, qualifications are being solicited by the Township of West Orange for the following professional services for the 2023 calendar year. The submission date is Friday, April 21, 2023 at 10:00am. Proposal packages are available via email to: preynolds@westorange.org or on the Township website.

Professional Services Requested: **Consultant Public Health Nurse Supervisor for 2023**

The Township of West Orange, is seeking the services of a **Public Health Nurse Supervisor for 2023**. The proposal package can be obtained in person at the Township of West Orange, 66 Main St., Purchasing Room 111, West Orange, NJ 07052, during regular business hours **M-F 8:30 AM – 4:30 PM** or online at www.westorange.org. Any questions can be sent via email to preynolds@westorange.org. Proposals must be clearly marked with the title of project, name and address of party submitting to the above-mentioned address. Submission date and time is **April 21, 2023 at 10:00 AM** and open at that time in the Council Chambers located at the above address. No proposals received after this date and time will be accepted. Submissions by Corporations, Partnerships and sole proprietors must include a completed Disclosure of Ownership (N.J.S.A. 52:25-24.2), a valid NJ Business Registration Certificate P.L. 2004, c57, and must comply with the Equal Employment Opportunity requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27. Additional Pay to Play Requirements Contractors are advised of the responsibility to file an annual disclosure statement on political contributions with the New Jersey Election Enforcement Commission, pursuant to N.J.S.A. 19:44-20.13(P.L. 2005, c, 271, s.3), if the contractor receives contracts in excess of \$50,000 in the aggregate from public entities during the calendar year. It is the contractor's responsibility to determine if filing is necessary. Additional information on this requirement is available from ELEC at 888-313-3532 or at www.elec.state.nj.us.

Panayiota Reynolds

Purchasing Agent

Township of West Orange

TOWNSHIP OF WEST ORANGE

REQUEST FOR QUALIFICATIONS

FOR THE POSITION OF A CONSULTANT PUBLIC HEALTH NURSE SUPERVISOR FOR 2023

SUBMISSION DATE: April 21, 2023 at 10:00am

SUBMISSION OF PROPOSAL STATEMENTS: One (1) original and one (1) copy, copy can be a flash/usb stick should be sent to the contact below in sealed envelopes.

CONTACT PERSON:

Panayiota Reynolds, R.P.P.S, QPA

Purchasing Agent

Township of West Orange

66 Main Street

West Orange, NJ 07052

The Township of West Orange (Township) is issuing this Request for Qualifications (RFQ) for qualified individual to provide Consultant services of a specialized nature for the Township as directed by the appropriate official within the Township for a contract period of one year. All candidates are required to comply with N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. as amended (Affirmative Action). The successful professional must have significant experience in representing municipal clients or other local governments and public agencies in the State of New Jersey. The Township of West Orange reserves the right to pre-qualify and/or contract with an individual.

SCOPE OF SERVICES

1. Plans, organizes, and implements the approved Public Health Nursing Service in the community or assigned district.
2. Provides supervision, assignments and instruction to Nursing Division staff and evaluates their performance.
3. Identifies and recommends improvement and development of services.

4. Participates in the conduct of studies and surveys.
5. Coordinates the Public Health Nursing Service with other activities of the health unit.
6. Participates in special health projects for the community or assigned unit.
7. Makes arrangements for psychological testing when necessary.
8. Refers cases for other needed medical, social or mental health services.
9. Conducts follow-up activities on case findings.
10. Gathers and disseminates public health information.
11. Meets with groups and agencies engaged in public health activities.
12. Participates in the establishment of consultation and clinic stations.
13. Coordinates aid to physicians in public health programs.
14. Prepares reports and correspondence.
15. Establishes and maintains essential records and files.
16. Establishes and maintains cooperative working relationships with those interested or involved in the work of the program.
17. Participates in public health associations and organizations.
18. Keeps current with changing trends in public health nursing.
19. Will be required to learn to utilize various types of electronic and/or manual recording and information systems used by the agency, office, or related units.
20. Bilingual in English/Spanish

Procurement Process and Schedule

The selection of Qualified Respondents is not subject to the bidding provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. The selection is subject to the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4 et seq. The Township has structured a procurement process to assure that each Individual is provided an equal opportunity to

submit a Qualification Statement in response to the RFQ. Qualification statements will be evaluated in accordance with criteria set forth in section 2 of this RFQ, which will be applied in the same manner to each Qualification Statement received. Respondents agree to at all times to abide by all requirements of the New Jersey law, including, but not limited to the aforementioned "Pay to Play" laws, as well as any and all relevant Executive Orders and the New Jersey Election Law Enforcement Commission disclosure requirements.

Conditions Applicable to RFQ

Upon submission of a Qualification Statement in response to this RFQ, the Respondent acknowledges and consents to the following conditions:

- This RFQ does not commit the Township of West Orange to issue a Request for Proposal.
- The Township reserves the right to exercise its judgment to weigh the relative merit and deficiencies, if any, in all responses and commits. The Township reserves the right to reject for any reason, all responses and components thereof and eliminate any and all Respondents submitting this RFQ from consideration.
- The Township reserves the right (in its sole judgment) to reject any Respondent that submits incomplete responses to this RFQ, or a Qualification Statement that is not responsive to this RFQ.
- The Township reserves the right, without prior notice, to supplement, amend, or otherwise modify this RFQ, or otherwise request additional information.
- All Qualification Statements shall become the property of the Township and will not be returned.
- All Qualification Statements will be made available to the public at the appropriate time, as determined by the Township (in the exercise of its sole discretion) in accordance with law.
- The Township may request Respondents to send representatives to the Township for interviews.
- Neither the Township, nor its respective staff, consultants nor advisors shall be liable for any claims for damages resulting from the solicitation or preparation of the Qualification Statement. There shall be no reimbursement to Respondents for the cost of preparing and submitting a Qualification Statement for participating in this procurement process.

Addenda or Amendments to RFQ

During the period provided for the preparation of responses to the RFQ, the Township may issue addenda, amendments or answers to written inquiries. Those addenda will be noticed by the Township and will constitute a part of the RFQ. All responses to the RFQ shall be prepared with full consideration of the addenda issued prior to the proposal submission date.

Standard Requirements of Technical Qualifications

Respondents shall submit technical qualifications which contain the following:

- Graduation from an accredited college or university with a Bachelor's degree in Nursing
- Masters of Science in Nursing, Family Practice Nurse Practitioner
- Doctor of Nursing Practice
- BLS certification
- ACLS certification
- ANCC Family Nurse Practitioner certification
- APN, State of New Jersey
- RN, State of New Jersey
- Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

SUBMISSION CHECKLIST

1. Submission Form and Cost Proposal in accordance with Section II
2. Statement of Ownership Disclosure
3. Mandatory Equal Employment Opportunity Language
4. Affirmative Action Compliance Notice (Exhibit A)
5. Americans with Disabilities Act of 1990
6. Non-Collusion Affidavit
7. New Jersey Business Registration Certificate (Copy)
9. Prohibited Russia-Belarus Activities & Iran Investment Activities
10. Political Disclosure Statement
11. Certificate of Insurance
12. Licenses pertaining to this RFQ

Cost Analysis

Respondents should submit a cost proposal which would include any proposed retainer, the services to be provided at a flat rate, if all or any services will be billed through hourly rates and what are the established rates. The Township shall in its discretion, provide a fee schedule with hourly rates depending on the nature of the matter. By submission of a proposal, you acknowledge and agree to adhere to the fee schedule.

Submission Evaluation

When the Township is in need of a particular service, the selection will be the most advantageous submission based on all of the evaluation factors set forth in this RFQ.

Each submission must satisfy the objectives and requirements detailed in this RFQ. The successful respondent shall be determined by an evaluation of the total content of the qualifications submitted. The Township reserves the right to:

Not select any of the submissions or select only portions of a particular Respondent's qualifications for further consideration (however Respondents may specify portions of proposal that they consider "bundled").

Award a contract for the requested services at any time within the 12-month contract period after review of the qualifications and approval by Township Council through resolution. Every submission shall be valid through this time period.

Submission Limitations

This RFQ is not intended to be an offer, order, or contract and should not be regarded as such, nor shall any obligation or liability be imposed on the Township by issuance of this RFQ. The Township reserves the right to refuse any submission.

Use of Information

Any specifications, drawings, sketches, models, samples, data, computer programs, documentation, technical or business information and the like, furnished or disclosed by the Township to the Respondent in connection with this RFQ, shall remain the property of the Township. When in tangible form, all copies of such information shall be returned to the Township upon request. Unless such information was previously known to the Respondent, free of any obligation to keep it confidential, or has been or is subsequently made public by the Township or a third party, it shall be held in confidence by the Respondent, shall be used only for the purposes of this RFQ and shall not be used for other purposes except upon such terms and conditions as may be mutually agreed upon in writing.

General Terms and Conditions

The Township reserves the right to reject any or all submissions, if necessary, or waive any informality in the submission.

In case of failure by the successful Respondent, the Township may procure the articles or services from other sources, deduct the cost of the replacement from money due the Respondent under the contract and hold the Respondent responsible for any excess cost.

The Respondent shall maintain sufficient insurance to protect against all claims under Workmen's Compensation, General, Professional, and Automobile Liability.

Each submission must be signed by the person authorized to do so.

Township assumes no responsibility for submissions received after designated date and time due.

By submission of qualifications, the Respondent certifies that the service to be furnished will not infringe upon any valid patent, trademark, or copyright.

The successful Respondent shall, at its expense, defend any and all actions or suits charging such infringement, and will save the Township harmless.

No Respondent shall influence, or attempt to influence, or cause to be influenced, any Township Officer or employee to use their official capacity in any manner.

No Respondent shall cause or influence, or attempt to cause influence, any Township Officer or employee to use their capacity to secure unwarranted privileges or advantages for the Respondent.

Should any differences arise between the contracting parties as the meaning or intent of these instructions or specifications, the Townships decision shall be final and conclusive.

The Township shall not be responsible for any expenditure of monies or other expenses incurred by the Respondent in making its request for consideration.

All necessary forms required by this RFQ shall be completed and submitted as part of this submission

Instructions for Submission

Respondents must submit an original and one (1) copy of their Qualification Statement

Designated Contact Person:

Panayiota Reynolds, Purchasing Agent, RPPS, QPA

Township of West Orange

66 Main Street

West Orange, NJ 07052

Submissions must be received Friday, April 21, 2023 at 10:00 A.M. Preferred delivery methods are US mail or hand delivery. Facsimile or electronic delivery will not be accepted.

To be responsive, Qualification Statement must provide all requested information and conform to instructions. Qualification Statements and related information must be bound and signed by Respondent.

All Respondents hereby agree to work under the terms and conditions as set by the Township. If awarded a contract by Township Council Resolution during 2023 calendar year, that contract will be in effect for one year.

Ranking Percentage and Criteria for Evaluations

- 35% Experience and reputation in the field
- 20% Knowledge of the Township and subject matter as it's related to contract
- 10% Availability to accommodate meeting attendance
- 25% Cost details, including the hourly rates of each of the individuals who will perform certain services and time estimates for each individual, all expenses (if applicable)
- 5% The utilization of local contractors and businesses, whenever possible.
- 5% Other factors demonstrated to be in the best interest of the Township.

(REVISED 4/10)

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)

N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual

orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval

Certificate of Employee Information Report

Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at www.state.nj.us/treasury/contract_compliance)

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.**

REQUIRED EVIDENCE

AFFIRMATIVE ACTION REGULATIONS N.J.S.A. 10:5-31, et seq. (N.J.A.C. 17:27)

If awarded a contract, the Bidder will be required to comply with the requirements of N.J.S.A. 10:531, et seq., and N.J.A.C. 17:27 within five (5) days after receipt of the notification of intent to award the contract, the Bidder shall present one of the following:

Appropriate evidence that the Contractor is operating under an existing federally approved or sanctioned affirmative action program; or

A Certificate of Employee Information Report Approval issued in accordance with N.J.A.C. 17:27-4; or

An initial Employee Information Report consisting of forms provided by the Affirmative Action Office and completed by Contractor in accordance with N.J.A.C. 17:27-4.

The Bidder must submit no later than three (3) days after the signing of the Contract an Initial Project Manning Table consisting of forms provided by the Affirmative Action Office and completed by Contractor in accordance with N.J.A.C. 17:27-7.

Bidders are referred to the Bidder's Information Section of the Bid Packet for a further description of the above requirements.

NO BIDDER MAY BE ISSUED A CONTRACT UNLESS THEY COMPLY WITH THE AFFIRMATIVE ACTION REGULATIONS OF N.J.S.A. 10:5-31, et seq.

The following questions must be answered by all Bidders:

Do you have a federally-approved or sanctioned Affirmative Action Program?

Yes _____ (If yes, submit a copy of such approval.) No ☒ _____.

Do you have a State Certificate of Employee Information Report approval?

Yes _____ (If yes, submit a copy of such approval.) No ☒ _____.

The undersigned Bidder certifies that he is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31, et seq., and agrees to furnish the required documentation pursuant to the law.

COMPANY: NAME: COURTNEY REINISCH

SIGNATURE & TITLE:  CONSULTANT

NOTE: A bid must be rejected as non-responsive if a Bidder fails to comply with requirements of N.J.S.A. 10:5-31, et seq., within the time frame stipulated.

AFFIDAVIT OF NON-COLLUSION

The undersigned bidder of full age, being duly sworn according to law depose and hereby specifically certifies that:

To the best of the bidder's knowledge and belief, the annexed bid proposal for this project has not been prepared in collusion with any other bidder of like item or services and the prices, discounts, terms and conditions thereof have not been directly or indirectly communicated by or on behalf of the bidder to any person other than *the* recipient of the bid and will not be communicated to any person prior to the official opening of the bid.

The bidder fully understands that no premiums, rebates, or gratuities are permitted either with, prior to, or after signing of contract. Any violation will result in cancellation and removal from the bid list.

The bidder further certifies that the undersigned has the necessary authority, to sign this stipulation stating that the bidder has not entered into any agreement, or otherwise taken any action in restraint of free competitive bidding in connection with this bid.

All references to the bidder are understood to include the undersigned and all principals, partners and officers of the bidder.

(Signature) Chen

Subscribed and sworn to

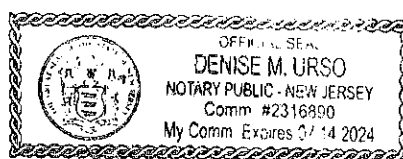
Before me this day 17th of April of 20 22

AFFIANT Denise M. Urso

NOTARY PUBLIC OF

MY COMMISSION EXPIRES: 20 2024

Page | 12



INSURANCE REQUIREMENTS AND ACKNOWLEDGEMENT FORM

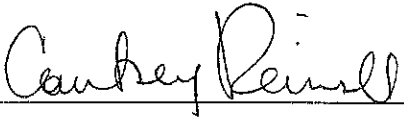
Certificate(s) of Insurance shall be filed with the Municipal Clerk's Office upon award of contract by the Mayor and Township Council.

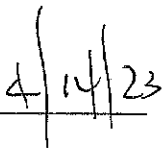
The minimum amount of insurance to be carried by the Professional Service Entity shall be as follows:

PROFESSIONAL LIABILITY INSURANCE

Limits shall be a minimum of \$1,000,000.00 for each claim and \$1,000,000.00 aggregate each policy period.

Acknowledgement of Insurance Requirement:


(Signature)


(Date)

COURTNEY REINIS CONSULTANT
(Printed Name and Title)

This form must be completed, signed and returned with RFP.

NON-CONFLICT OF INTEREST CERTIFICATION

REQUEST FOR QUALIFICATIONS

Consultant Public Health Nurse Supervisor for 2023

The undersigned certifies to the Township of West Orange, County of Essex, State of New Jersey that in performing services to the Township he/she is aware of no circumstance that would constitute a conflict of interest, financial or otherwise, between him/her and the interests of the Township. The undersigned certifies that he/she has made a search of client base and has executed this certification subsequent to such search. The undersigned acknowledges this a continuing certification, and shall remain in effect for the term of the services contained in the solicited request for qualifications. I certify that the foregoing statements made by me are true and accurate to my personal knowledge; I am making this certification in good faith. I am aware that if any of the foregoing statements made by me are false, the Board is free to terminate any professional service agreement entered into with the undersigned.

Certifying Official:

Print Name: COURTNEY REINISCH

Signed By: Cheryl

Title: DNP, RN, APRN-C

Date: 4/24/23

STATEMENT OF OWNERSHIP DISCLOSURE

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.

Name of Organization: COURTNEY REINISCH

Organization Address: 83 TERRACE AVE WEST ORANGE, NJ

Part I Check the box that represents the type of business organization:

- ☒ Sole Proprietorship (skip Parts II and III, execute certification in Part IV)
- ☐ Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)
- ☐ For-Profit Corporation (any type) ☐ Limited Liability Company (LLC)
- ☐ Partnership ☐ Limited Partnership ☐ Limited Liability Partnership (LLP)
- ☐ Other (be specific): _____

Part II

- ☐ The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. **(COMPLETE THE LIST BELOW IN THIS SECTION)**

OR

- ☐ No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. **(SKIP TO PART IV)**

(Please attach additional sheets if more space is needed):

Name of Individual or Business Entity	Address

Part III DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. **Attach additional sheets if more space is needed.**

Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #'s

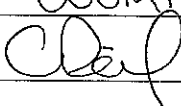
Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II **other than for any publicly traded parent entities referenced above.** The disclosure shall be continued until names and addresses of every noncorporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. **Attach additional sheets if more space is needed.**

Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Address

Part IV Certification

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the

bidder/proposer; that the **Township of West Orange** is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with **Township of West Orange** to notify the **Township of West Orange** in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the, permitting the **Township of West Orange** to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):	COURTNEY REINISCH	Title:	CONSULTANT
Signature:		Date:	4/14/23

Prohibited Russia-Belarus Activities & Iran Investment Activities

Person or Entity

COURTNEY E. REINISCH

Part 1: Certification

COMPLETE PART 1 BY CHECKING ONE OF THE THREE BOXES BELOW

Pursuant to law, any person or entity that is a successful bidder or proposer, or otherwise proposes to enter into or renew a contract, for goods or services must complete the certification below prior to contract award to attest, under penalty of perjury, that neither the person or entity, nor any parent entity, subsidiary, or affiliate, is identified on the Department of Treasury's Russia-Belarus list or Chapter 25 list as a person or entity engaging in prohibited activities in Russia, Belarus or Iran. Before a contract for goods or services can be amended or extended, a person or entity must certify that neither the person or entity, nor any parent entity, subsidiary, or affiliate, is identified on the Department of Treasury's Russia-Belarus list. Both lists are found on Treasury's website at the following web addresses:

<https://www.nj.gov/treasury/administration/pdf/RussiaBelarusEntityList.pdf>
www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf.

As applicable to the type of contract, the above-referenced lists must be reviewed prior to completing the below certification.

A person or entity unable to make the certification must provide a detailed, accurate, and precise description of the activities of the person or entity, or of a parent entity, subsidiary, or affiliate, engaging in prohibited activities in Russia or Belarus and/or investment activities in Iran. The person or entity must cease engaging in any prohibited activities and provide an updated certification before the contract can be entered into.

If a vendor or contractor is found to be in violation of law, action may be taken as appropriate and as may be provided by law, rule, or contract, including but not limited to imposing sanctions, seeking compliance, recovering damages, declaring the party in default, and seeking debarment or suspension of the party.

CONTRACT AWARDS AND RENEWALS



I certify, pursuant to law, that neither the person or entity listed above, nor any parent entity, subsidiary, or affiliate appears on the N.J. Department of Treasury's lists of entities engaged in prohibited activities in Russia or Belarus pursuant to P.L. 2022, c. 3 or in investment activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. (Skip Part 2 and sign and complete the Certification below.)

CONTRACT AMENDMENTS AND EXTENSIONS



I certify, pursuant to law, that neither the person or entity listed above, nor any parent entity, subsidiary, or affiliate is listed on the N.J. Department of the Treasury's lists of entities determined to be engaged in prohibited activities in Russia or Belarus pursuant to P.L. 2022, c. 3. I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. (Skip Part 2 and sign and complete the Certification below.)

IF UNABLE TO CERTIFY



I am unable to certify as above because the person or entity and/or a parent entity, subsidiary, or affiliate is listed on the Department's Russia-Belarus list and/or Chapter 25 Iran list. I will provide a detailed, accurate, and precise description of the activities as directed in Part 2 below, and sign and complete the Certification below. Failure to provide such will prevent the award of the contract to the person or entity, and appropriate penalties, fines, and/or sanctions will be assessed as provided by law.

Part 2: Additional Information

PLEASE PROVIDE FURTHER INFORMATION RELATED TO PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS AND/OR INVESTMENT ACTIVITIES IN IRAN.

You must provide a detailed, accurate, and precise description of the activities of the person or entity, or of a parent entity, subsidiary, or affiliate, engaging in prohibited activities in Russia or Belarus and/or investment activities in Iran in the space below and, if needed, on additional sheets provided by you.

Part 3: Certification of True and Complete Information

I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments there, to the best of my knowledge, are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity.

*I acknowledge that the **Township of West Orange** is relying on the information contained herein and hereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the **Township of West Orange** to notify the **Township of West Orange** in writing of any changes to the answers of information contained herein.*

*I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification. If I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the **Township of West Orange** and that the **Township of West Orange** at its option may declare any contract(s) resulting from this certification void and unenforceable.*

Full Name (Print)	COURTNEY REINISKA	Title	CONSULTANT
Signature		Date	4/14/23

Political Contribution Disclosure Statement Pursuant to Chapter 2, Section 68 of the Revised General Ordinances of the Township of West Orange

Pursuant to Section 2-68.1 of the Revised General Ordinances of the Township of West Orange, please set forth below all political contributions in cash or in kind of two hundred (\$200.00) dollars or more made within five (5) years of the date of acceptance of a proposal for a negotiated contract with the Township of West Orange, or within five (5) years of the notice of award for a bid contract with the Township of West Orange, either directly or indirectly, by the individuals or any of the principals of the business entity completing this form or by the business entity itself, to any elected official of the Township of West Orange currently in office or any political organization affiliated with an elected official of the Township currently in office.¹

<u>Name of Individual/Entity Making Contribution</u>	<u>Amount of Contribution</u>	<u>Recipient of Contribution</u>	<u>Date of Contribution</u>

If you have <u>NOT</u> made any contributions within the scope of Section 2-68.1, as set forth above, please X the line to the right.	NONE
	<u>X</u>

I hereby certify under penalty of perjury that the information provided herein is true and accurate to the best of my knowledge, information and belief.

The current elected officials of the Township include the following: Mayor Susan McCartney, Councilman Bill Rutherford, Councilwoman Michelle Casalino, Councilwoman Tammy Williams, Councilwoman Asmeret Ghebremicael and Councilwoman Susan Scarpa .

COURTNEY REINISCH
Company Name


Authorized Signature

COURTNEY REINISCH
Printed Name

4/14/23
Date

TOWNSHIP OF WEST ORANGE, NEW JERSEY

Professional Service Contract
Qualification and Costs Submission Form

Note: A separate resume can be attached.

1. Please provide the name and address of Names and roles of the individuals who will perform the services and description of their education, municipal experience and experience with projects similar to the services contained herein including their education, degrees and certifications.

see attached

2. References and record of success of same or similar service.

Marybeth Duffly, DNP, APRN-C 201-707-5115

Rachel Lyons, RN, ONP, NP-BC 401-935-3192

Yanick Joseph, RN, EdD 501-632-2234

Sarah Kelly, RN, PhD 919-812-3089

The above named have worked with me to deliver vaccine services. They are familiar with my work.

3. Description of ability to provide the services in a timely fashion (including staffing, familiarity and location of key staff.

I have served as a volunteer with the Medical Reserve Corp since 2020 I am a West Orange resident and have been delivering home vaccination services in partnership with the health department. I am familiar with the staff and location.

4. Cost details, including the hourly rates of each of the individuals who will perform services, and all expenses:

COURTNEY REINISCH, RN, DNP, APN-C

\$80/hr X 8hrs/week.

Authorized Representative

CReinisch

(signature)

Telephone #

973 207-6912

FAX #

TOWNSHIP OF WEST ORANGE

CHECKLIST

SUBMISSION DATE: Friday, April 21 at 10:00 A.M.

The following items are required to be **included** with the sealed submission:

- Qualification Statement
- Non-Collusion Affidavit
- Disclosure of Ownership Form
- Insurance Requirement Acknowledgement Form
- Mandatory Equal Employment Opportunity Notice Acknowledgement
- Copy of your Business Registration Certificate as issued by the
State of New Jersey, Department of Treasury, Division of Revenue
- Non- Conflict of Interest Declaration
- Political Disclosure Certification
- Prohibited Russia-Belarus Activities & Iran Investment Activities
- Licenses pertaining to this RFQ

Reminder: Please submit one (1) original and one (1) additional set of the sealed submission. Copy can be on a USB stick/flash drive.

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY/
DIVISION OF REVENUE
PO BOX 252
TRENTON, N J 08646-0252

TAXPAYER NAME:

REINISCH, COURTNEY E

TRADE NAME:

ADDRESS:

83 TERRACE AVE
WEST ORANGE NJ 07052

SEQUENCE NUMBER:

2840293

EFFECTIVE DATE:

ISSUANCE DATE:

03/29/23

03/29/23

James J. Guccione

Director
New Jersey Division of Revenue

FORM-BRC

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.



THE TRUSTEES OF
COLUMBIA UNIVERSITY
IN THE CITY OF NEW YORK

TO ALL PERSONS TO WHOM THESE PRESENTS MAY COME GREETING
BE IT KNOWN THAT

COURTNEY ELIZABETH REINISCH

HAVING COMPLETED A COURSE OF STUDIES IN
NURSING

AND SATISFIED THE REQUIREMENTS FOR THE DEGREE OF
DOCTOR OF NURSING PRACTICE

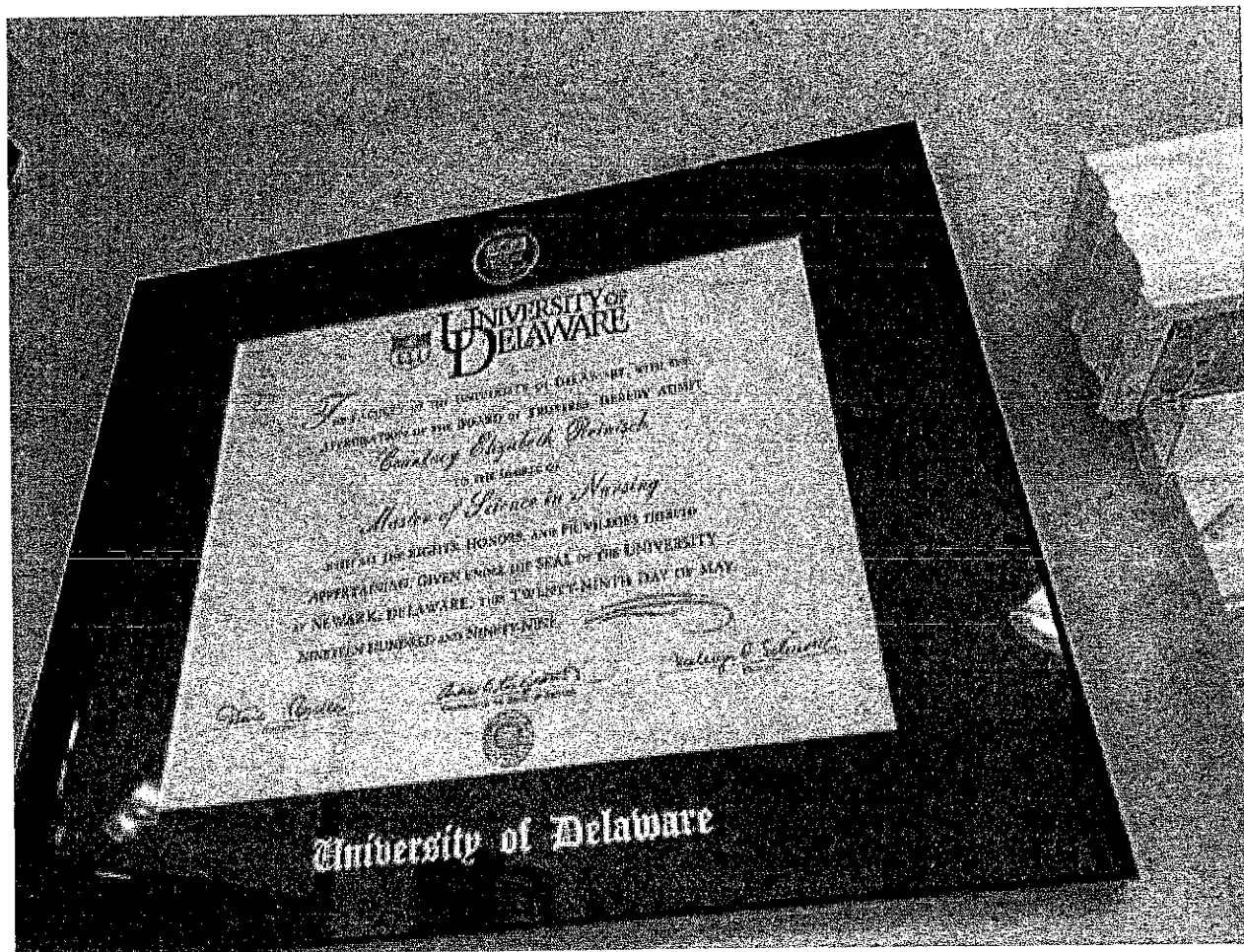
HAS ACCORDINGLY BEEN ADMITTED TO THAT DEGREE WITH ALL THE
HIGHEST PRIVILEGES AND IMMUNITIES THEREUNTO APPERTAINING IN
WITNESS WHEREOF WE HAVE CAUSED OUR CORPORATE SEAL TO BE HERE
AFFIXED IN THE CITY OF NEW YORK ON THE SIXTEENTH DAY OF MAY
IN THE YEAR TWO THOUSAND AND SEVEN

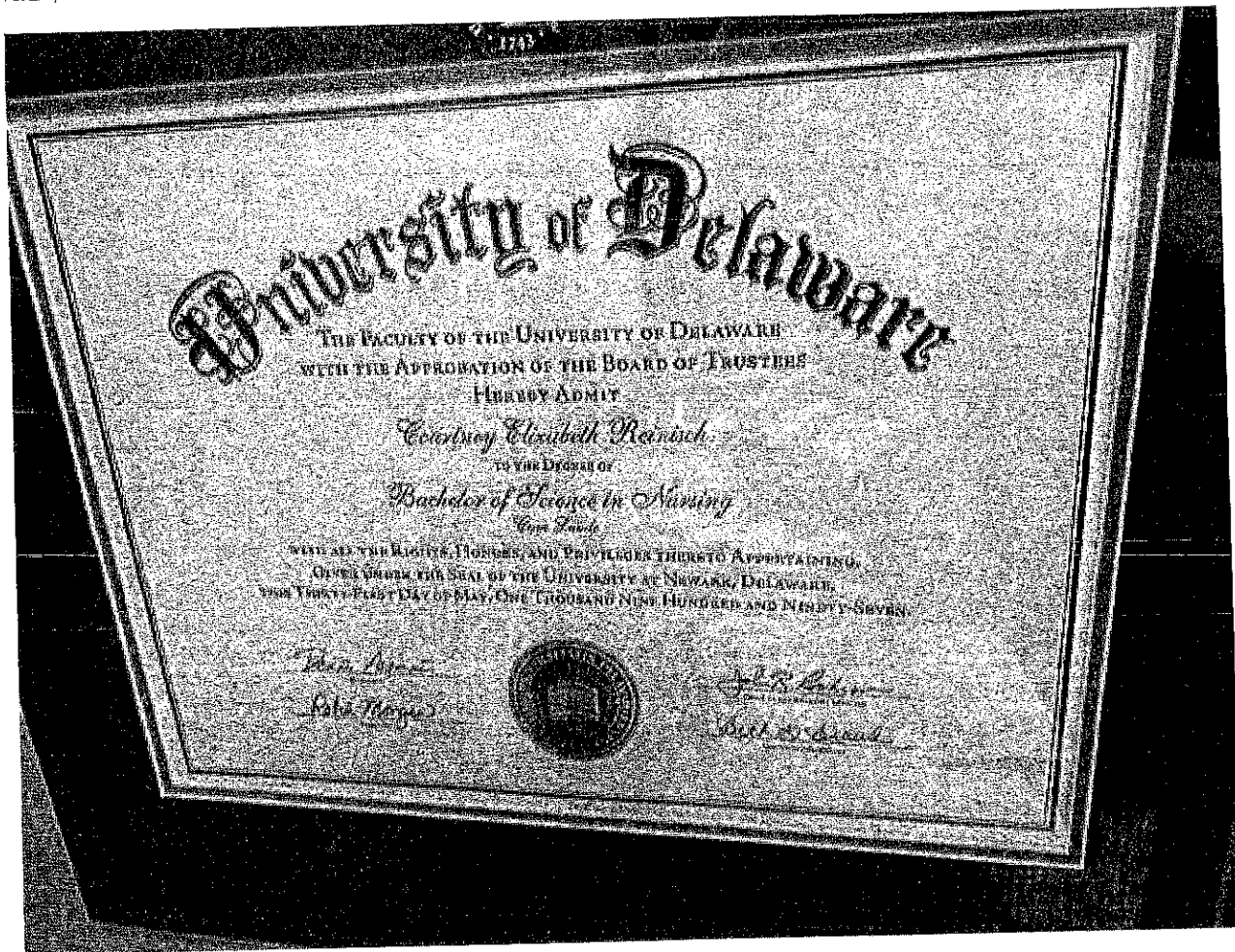
May 16th 2007
DEAN OF THE FACULTY OF NURSING

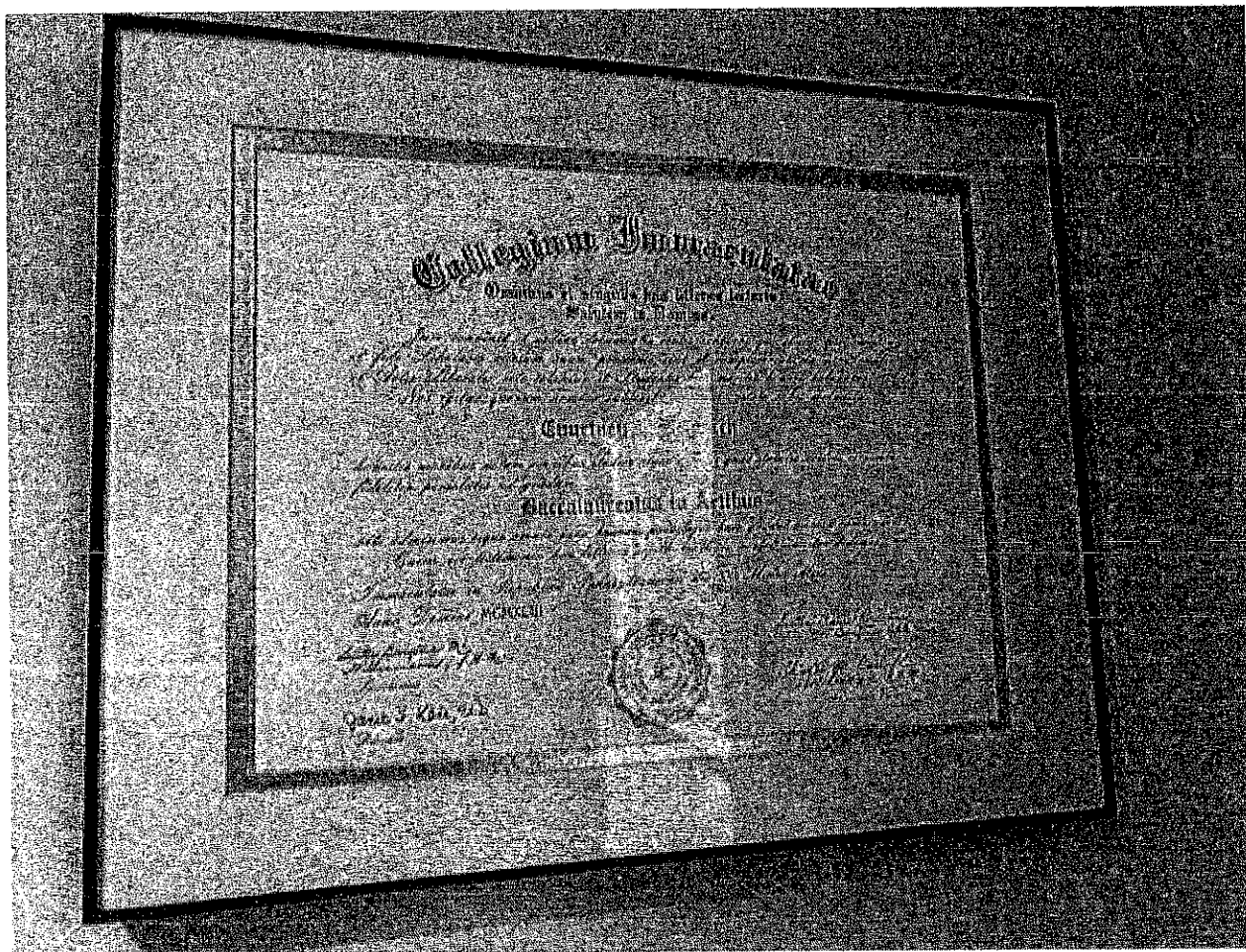


[Signature]
PRESIDENT

COLUMBIA UNIVERSITY







BASIC LIFE SUPPORT

**BLS
Provider**



American
Heart
Association.

Courtney Reinisch

has successfully completed the cognitive and skills evaluations
in accordance with the curriculum of the American Heart Association
Basic Life Support (CPR and AED) Program.

Issue Date

11/15/2022

Training Center Name

St. Joseph's Health, Inc.

Training Center ID

NJ00030

Training Center City, State

Paterson, NJ

**Training Center Phone
Number**

(973) 754-3451

Renew By

11/2024

Instructor Name

John Gurriell

Instructor ID

02160424989

eCard Code

235411469619

QR Code



To view or verify authenticity, students and employers should scan this QR code with their mobile device or go to www.heart.org/cpr/mycards.

© 2020 American Heart Association. All rights reserved. 20-3001 10/20

ADVANCED CARDIOVASCULAR LIFE SUPPORT

**ACLS
Provider**



American
Heart
Association.

Courtney Reinisch

has successfully completed the cognitive and skills evaluations
in accordance with the curriculum of the American Heart Association
Advanced Cardiovascular Life Support (ACLS) Program.

Issue Date

11/16/2022

Training Center Name

St. Joseph's Health, Inc.

Training Center ID

NJ00030

Training Center City, State

Paterson, NJ

**Training Center Phone
Number**

(973) 754-3451

Renew By

11/2024

Instructor Name

John Gurnell

Instructor ID

02160424989

eCard Code

235401469644

QR Code



To view or verify authenticity, students and employers should scan this QR code with their mobile device or go to www.heart.org/cpr/mycards.

© 2020 American Heart Association. All rights reserved. 20-3000 10/20



ANCC

Certification #0339016

AMERICAN NURSES CREDENTIALING CENTER

CERTIFICATION

Certification Valid

07/01/2019 to 06/30/2024

Name of Certification:

FAMILY NURSE PRACTITIONER RENEWAL

Awarded to:

Courtney E Reinisch



This card should not be used to verify current certification, as certifications can be revoked under certain circumstances. To obtain official verification of certification, visit www.nursingworld.org/ancc.

State Of New Jersey
New Jersey Office of the Attorney General
Division of Consumer Affairs

THIS IS TO CERTIFY THAT THE
Board of Nursing

HAS CERTIFIED

Courtney E. Reinisch
School of Nursing
Montclair State University
1 Normal Ave
Montclair NJ 07042

FOR PRACTICE IN NEW JERSEY AS A(N): Advanced Practice Nurse - Resi

Family

WITH PRESCRIPTIVE AUTHORITY

05/17/2022 TO 05/31/2024
VALID

26NN09625100
LICENSE/REGISTRATION/CERTIFICATION #

Signature of Licensee/Registrant/Certificate Holder

ACTING DIRECTOR

New Jersey Office of the Attorney General
Division of Consumer Affairs

THIS IS TO CERTIFY THAT THE
Board of Nursing

HAS CERTIFIED
Courtney E. Reinisch
Advanced Practice Nurse - Resi
WITH PRESCRIPTIVE AUTHORITY
Family

05/17/2022 TO 05/31/2024

VALID

SIGNATURE

26NN09625100

License/Registration/Certificate #

ACTING DIRECTOR

PLEASE DETACH HERE
IF YOUR LICENSE/REGISTRATION/
CERTIFICATE ID CARD IS LOST
PLEASE NOTIFY:
Board of Nursing
P.O. Box 45010
Newark, NJ 07101

PLEASE DETACH HERE

NEW JERSEY OFFICE OF THE ATTORNEY GENERAL
DIVISION OF CONSUMER AFFAIRS
CONTROLLED DANGEROUS SUBSTANCES

CDS REGISTRATION NUMBER
P00006700

COURTNEY E. REINISCH
Montclair State University
School of Nursing
1 Normal Ave
Montclair NJ 07043

IS REGISTERED AS: CDS Advanced Practice Nurse FOR SCHEDULES: 2345

09/11/2022 TO 09/30/2023

MR0650893

26NN09625100

VALID

DEA NO.

LICENSE/REGISTRATION/CERTIFICATION #

SIGNATURE OF REGISTRANT

ACTING DIRECTOR

State Of New Jersey
New Jersey Office of the Attorney General
Division of Consumer Affairs

THIS IS TO CERTIFY THAT THE
Board of Nursing

HAS LICENSED

Courtney E. Reinisch
1 Normal Ave
Montclair State University
School of Nursing
Montclair NJ 07042

FOR PRACTICE IN NEW JERSEY AS A(N): Registered Prof. Nurse - Singl

05/17/2022 TO 05/31/2024

VALID

26NR09625100

LICENSE/REGISTRATION/CERTIFICATION #

Signature of Licensee/Registrant/Certificate Holder

ACTING DIRECTOR

PLEASE DETACH HERE

STATE OF NEW JERSEY DIVISION OF CONSUMER AFFAIR
THIS IS TO CERTIFY THAT

COURTNEY E. REINISCH
CDS REGISTRATION NUMBER
DEA NUMBER MR0650893
FOR SCHEDULES 2345

P00006700

09/11/2022 TO 09/30/2023

VALID

SIGNATURE

26NN09625100

LICENSE NO.

ACTING DIRECTOR

PLEASE DETACH HERE

IF YOUR LICENSE/ID CARD
IS LOST PLEASE NOTIFY:

Drug Control Unit
P.O. Box 45045
Newark, NJ 07101

PLEASE DETACH HERE

New Jersey Office of the Attorney General
Division of Consumer Affairs

THIS IS TO CERTIFY THAT THE

Board of Nursing
HAS LICENSED
Courtney E. Reinisch
Registered Prof. Nurse - Singl

05/17/2022 TO 05/31/2024

VALID

SIGNATURE

26NR09625100

LICENSE/REGISTRATION/CERTIFICATE #

ACTING DIRECTOR

PLEASE DETACH HERE

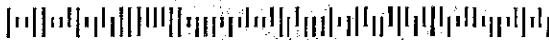
IF YOUR LICENSE/REGISTRATION/
CERTIFICATE ID CARD IS LOST
PLEASE NOTIFY:

Board of Nursing
P.O. Box 45010
Newark, NJ 07101

PLEASE DETACH HERE



1:2 REINISCH, COURTNEY E NP
274/649 83 TERRACE AVE
WEST ORANGE, NJ 07052-0000



DEA REGISTRATION NUMBER	THIS REGISTRATION EXPIRES	FEE PAID
MR0650893	04-30-2022	\$731
SCHEDULES	BUSINESS ACTIVITY	ISSUE DATE
2,2N, 3,3N,4,5	MLP-NURSE PRACTITIONER	03-04-2019
REINISCH, COURTNEY E NP MONTCLAIR STATE UNIVERSITY 1 NORMAL AVE MONTCLAIR, NJ 07043-1624		

CONTROLLED SUBSTANCE REGISTRATION CERTIFICATE
UNITED STATES DEPARTMENT OF JUSTICE
DRUG ENFORCEMENT ADMINISTRATION
WASHINGTON D.C. 20537

REGISTERED ACTIVITY WITHIN SCHEDULE IS RESTRICTED BY
YOUR STATE.

Sections 304 and 1008 (21 USC 824 and 958) of the Controlled
Substances Act of 1970, as amended, provide that the Attorney
General may revoke or suspend a registration to manufacture,
distribute, dispense, import or export a controlled substance.

THIS CERTIFICATE IS NOT TRANSFERABLE ON CHANGE OF
OWNERSHIP, CONTROL, LOCATION, OR BUSINESS ACTIVITY,
AND IT IS NOT VALID AFTER THE EXPIRATION DATE.

CONTROLLED SUBSTANCE REGISTRATION CERTIFICATE
UNITED STATES DEPARTMENT OF JUSTICE
DRUG ENFORCEMENT ADMINISTRATION
WASHINGTON D.C. 20537

DEA REGISTRATION NUMBER	THIS REGISTRATION EXPIRES	FEE PAID
MR0650893	04-30-2022	\$731
SCHEDULES	BUSINESS ACTIVITY	ISSUE DATE
2,2N, 3,3N,4,5	MLP-NURSE PRACTITIONER	03-04-2019
REINISCH, COURTNEY E NP MONTCLAIR STATE UNIVERSITY 1 NORMAL AVE MONTCLAIR, NJ 07043-1624		

REGISTERED ACTIVITY WITHIN
SCHEDULE IS RESTRICTED BY YOUR
STATE.

Sections 304 and 1008 (21 USC 824 and 958) of the
Controlled Substances Act of 1970, as amended,
provide that the Attorney General may revoke or
suspend a registration to manufacture, distribute,
dispense, import or export a controlled substance.

THIS CERTIFICATE IS NOT TRANSFERABLE ON CHANGE OF OWNERSHIP, CONTROL, LOCATION, OR BUSINESS ACTIVITY,
AND IT IS NOT VALID AFTER THE EXPIRATION DATE.

NEW JERSEY NJMVC

AUTO DRIVER LICENSE



DL R2288 14165 54712 CLASS D
DOB 04-10-1971
ISS 02-23-2023 EXP 04-10-2027

REINISCH
COURTNEY ELIZABETH
83 TERRACE AVE
WEST ORANGE NJ 07092-3654
END NONE
RESTR 1

GENDER F BIRTH 02-03-1971 EYES BRN HAIR BRN
AR NJ20230640000033 RENG 1400

MEMORANDUM OF INSURANCE

Date Issued 04/29/2022

Producer

Mercer Consumer, a service of
Mercer Health & Benefits Administration LLC
P.O. Box 14576
Des Moines, IA 50306-3576
1-800-375-2764

This memorandum is issued as a matter of information only and confers no rights upon the holder. This memorandum does not amend, extend or alter the coverages afforded by the Certificate listed below.

Company Affording Coverage

Liberty Insurance Underwriters Inc.

NFP Property & Casualty Svcs Inc
8900 Keystone Crossing, Suite 1200
Indianapolis IN 46240

Insured

Courtney E Reinisch
83 Terrace Avenue
West Orange, NJ 07052

This is to certify that the Certificate listed below has been issued to the insured named above for the policy period indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this memorandum may be issued or may pertain, the insurance afforded by the Certificate described herein is subject to all the terms, exclusions and conditions of such Certificate. The limits shown may have been reduced by paid claims.

The Memorandum of Insurance and verification of payment are your evidence of coverage. No coverage is afforded unless the premium is successfully paid in full.

Type of Insurance	Certificate Number	Effective Date	Expiration Date	Limits	
Professional Liability NP/CNS EmpMbr NP Family	AHY-740319009	05/30/2022	05/30/2023	Per Incident/ Occurrence	\$1,000,000
				Annual Aggregate	\$6,000,000

PROOF OF INSURANCE

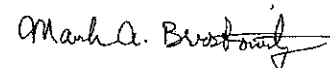
Memorandum Holder:

PROOF OF COVERAGE ONLY

Should the above describe Certificate be cancelled before the expiration date thereof, the issuing company will endeavor to mail 30 days written notice to the Memorandum Holder named to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.

Authorized Representative

Mark Brostowitz





Healthcare Professional Liability

LIBERTY INSURANCE UNDERWRITERS INC.

(A Stock Insurance Company, hereinafter the "Company")

55 Water Street, 18th Floor
New York, NY 10041

DECLARATIONS

Policy Number: AHY-740319009

Renewal Of: AHY-740319008

SECTION I

Item

1. Named Insured: Courtney E Reinisch

2. Mailing Address: 83 Terrace Avenue
West Orange, NJ 07052

3. Policy Period: From: 05/30/2022 To: 05/30/2023
12:01 A. M. Standard Time At Location of Designated Premises

4. Business or Profession: NP Family Affiliation:

5. The Named Insured is a(n): ☐ Partnership ☐ Corporation ☒ Individual ☐ LLC
☐ Sole Proprietor (with employees) ☐ Professional Association ☐ Other

This policy is made and accepted subject to the printed conditions of this policy together with the provisions, stipulations and agreements contained in the following form(s) or endorsements(s): HCPL-2037i (01/14), HCPL-2038 (11/09), HCPL-8101A (04/14)
HCPL-2037-9000-NJ (11/09)
ADM-OFAC-0419,

HCPL-8320 (01/15), HCPL-8321 (01/15), HCPL-8324 (01/15), HCPL-8328 (02/15)

SECTION II

Item	COVERAGE	Premium
A.	Professional Liability [X]	\$906.00
B.	General Liability []	
	Terrorism Risk Insurance Act []	
C.	Endorsements []	
D.	NJ Property-Liability Insurance Guaranty Association Surcharge	\$5.00
TOTAL:		\$911.00

LIMITS OF LIABILITY

\$1,000,000 Each Incident and Each Occurrence \$6,000,000 Aggregate

SECTION III

SUPPLEMENTARY PAYMENTS

- A. First Party Assault
- B. Licensing Board Reimbursement
- C. Wage Loss and Expense
- D. Deposition Expense
- E. First Aid Reimbursement

Representative Agent: Mercer Consumer, a service of
Mercer Health & Benefits Administration LLC
P.O. Box 14576
3705- SIGMA THETA TAU Des Moines, IA 50306-3576

1 1

HCPL-2037D (11/09)

Courtney E. Reinisch

DNP, RN, APN-C, FNP-BC, DCC

Title and Address:

Professor
Montclair State University
1 Normal Ave.
Montclair, NJ 07043

Contact Information:

Office: 973-665-3717
Mobile: 973-207-6912
reinischc@montclair.edu

Education

Highest Earned Degree

Doctor of Nursing Practice, Columbia University, School of Nursing, New York, New York, 2007.

Residency: Robert Wood Johnson University Hospital at Hamilton, Hamilton, NJ
Portfolio sponsor Janice Smolowitz, EdD, DNP, Columbia University, School of Nursing
2007

Residency mentor Mahmood Siddique, D.O., Robert Wood Johnson University Hospital,
2006-2007

Other Earned Degrees

Masters of Science in Nursing, Family Practice Nurse Practitioner, College of Nursing and Health Sciences, University of Delaware, Newark, Delaware, 1999.

Bachelor of Science in Nursing, College of Nursing, University of Delaware, Newark, Delaware, 1997. Cum Laude.

Bachelor of Arts in Biology-Psychology, Immaculata College, Immaculata, Pennsylvania, 1993.

Certificates and Licenses Held

BLS certification since 1995, 2017, 2020, 2022

ACLS certification since 2000, 2017, 2021, 2022

PALS certification since 2000, 2017

ANCC Family Nurse Practitioner certification since 1999

APN, New Jersey, NN096251, since 1999

RN, New Jersey. NR096251, since 1997

Linguistic Ability Fluent in Spanish

Honors and Awards

Professional Awards and Honors

2013 5-Star Review from Doody's scoring a perfect 100 score - Role Development for Doctoral Advanced Nursing Practice

2011 AJN Book of the Year - Role Development for Doctoral Advanced Nursing Practice 2010

Distinguished Clinical Scholar Award – Columbia University.

2007 Doctor of Nursing Practice Award – Columbia University. 2006

Sigma Theta Tau, Nursing Honor Society, 2006.

2005 ANCC / Monster Health Scholarship recipient, 2005.

1999 Dean's List – Graduate School, University of Delaware, 1999.

1999 Nursing Alumni Award, 1999.

1998 Block Grant Recipient - Professional Nurse Training Award, 1998. 1997

Dean's List - University of Delaware, 1996-1997.

1997 Graduated Cum Laude - University of Delaware, 1997. 1996

New Castle County Medical Association scholarship, 1996. 1996

Kathleen Ranta Scholarship Recipient, 1996.

1993 Dean's List - Immaculata College, 1992-1993. 1993

Employee of the month - Reuben Donnelley, 1993.

1992 Sigma Zeta - National Science Honor Society, 1992.

1991 Psi Chi - National Psychology Honor Society, 1991.

Employment History

Academic Appointments

2022 - present **Montclair State University, School of Nursing, Montclair, NJ.**

Professor

Professor in the School of Nursing with expertise in education and provision of direct care for persons who require treatment of complex-comorbid health conditions across the health illness continuum in the context of family and community. Interprofessional education faculty facilitator.

2020- 2022 **Montclair State University, School of Nursing, Montclair, NJ.**

Associate Professor

Associate Professor in the School of Nursing with expertise in education and provision of direct care for persons who require treatment of complex-comorbid health conditions across the health illness continuum in the context of family and community.

2016-2020 **Montclair State University, School of Nursing, Montclair, NJ.**

Undergraduate Program Director & Associate Professor

Program director responsible for the oversight, advisement, and recruitment for the RN to BSN and generic BSN program, curriculum, course, and content development.

Associate Professor in the newly established School of Nursing with expertise in education and provision of direct care for persons who require treatment of complex-comorbid health conditions across the health illness continuum in the context of family and community.

2011- 2016 **Rutgers University, School of Nursing, Newark, NJ.**

Associate Professor & DNP Capstone Coordinator (2014-2016)

Educating graduate nurses for leadership and advanced practice roles.

Clinical Assistant Professor & DNP Residency Director (2013 - 2015).

Responsible for continuous quality improvement of the DNP program residency and the student capstone experience.

Clinical Assistant Professor & Family Nurse Practitioner Specialty Director (2011-13). Providing education and advisement to advance practice nursing students. Responsible for clinical practicum placement coordination and recruitment of new

students. Admissions reviewer for candidate applications for the FNP specialty.

2007-2011 Columbia University, New York, NY.

Assistant Professor of Clinical Nursing, Professor in graduate and doctoral nursing programs. Act as a residency advisor and portfolio committee member. Curriculum committee member from 2008-2010.

Clinical Positions

2020-present Volunteer Advance Practice Nurse, West Orange Health Department, West Orange, NJ

Advance Practice Nurse responsible for COVID 19 response activities including case investigation, the creation of the homebound vaccine initiative, onsite vaccine clinics across West Orange including the schools, churches, and long term care facilities. I serve as the faculty liaison between MSU SON and the WOHD facilitating student learning opportunities around community and public health. In addition to COVID 19 response activities, students have been involved in community health initiatives including senior education, community street fair, LGBTQ flag raising, and men who cook.

2019-2020 Student Health Service, Montclair State University, Montclair, NJ.

Advance Practice Nurse providing primary care services to undergraduate, graduate students, and the university community for the development of a faculty practice model within the School of Nursing.

2016 – 2018 North Jersey Community Research Initiative, Newark, NJ.

Volunteer Advance Practice Nurse providing primary care services across the lifespan to underserved and uninsured individuals of the Greater Newark area.

2014 – 2016 Comprehensive Orthopedics, Millburn, NJ.

Part-time **Advanced Practice Nurse** responsible for the care of individuals with chronic orthopedic conditions, specifically, osteoarthritis. Primary role is the administration of visco-supplementation for eligible candidates.

2006- 2015 Emergency Department Nurse Practitioner, Team Health East.

Overlook Hospital, Summit, NJ. Fast track emergency department nurse practitioner in a busy suburban hospital with patient visits exceeding 65,000. Primary responsibilities include acute management of minor trauma, injuries, and illnesses. Developed and successfully instituted APN ED program. ACLS and PALS certified.

2014 Camp Woodward, Woodward, PA.

Camp Nurse – Providing urgent and chronic care to a camp community of 700 campers and 150 staff members. Triage and management of acute injuries and medical emergencies. On call 24 hours per 7 day period.

2012- 2014 American Nurses Credentialing Center, Silver Spring, MD.

Family Nurse Practitioner Content Expert / Review Course Speaker. Responsible for delivering three day seminar courses on site to new graduate certification candidates, re-certification candidates, and FNP's seeking contact hours.

2001-2009 Emergency Department Nurse Practitioner, Team Health East, Robert

Wood Johnson University Hospital at Hamilton, Hamilton, NJ.

Fast track emergency department nurse practitioner in a busy suburban hospital with patient visits exceeding 65,000. Primary responsibilities include acute management of minor trauma, injuries, and illnesses. Developed and successfully instituted APN triage program. ACLS and PALS certified.

Riverview Medical Center, Red Bank, NJ. Fast track emergency department nurse practitioner in a busy suburban hospital with patient visits exceeding 55,000. Primary responsibilities include acute management of minor trauma, injuries, and illnesses. Developed and successfully instituted APN triage program. ACLS and PALS certified.

2004-2006 Emergency Department Nurse Practitioner. Emergency Medical Associates.

Clara Maas Medical Center. Fast track emergency department nurse practitioner in a busy urban hospital with annual patient visits over 58,000. Primary responsibilities include: acute management of trauma, injuries, and illnesses. ACLS and PALS certified.

2000-2003 Family Nurse Practitioner, St. Francis Medical Center Trenton, NJ.

Emergency Department Nurse Practitioner 9/2001 – 3/2003 (per diem). Fast track emergency department nurse practitioner in an urban hospital with 40,000 annual patient visits.

Community Services Family Nurse Practitioner 1/2000-5/2001 (full time) providing primary care services across the lifespan to underserved and uninsured individuals of the Trenton area. The practice was primarily Spanish speaking.

1999-2000 Assistant Medical Director, UMDNJ LEAP Health Center, Camden, NJ.

Nurse Practitioner in a school based, family medicine practice serving Camden, NJ. Grant funded position. Opened and established the health center. Developed age

appropriate health and sex education curriculum.

1998-2000 **Camp Nurse - South Mountain YMCA**, Wernersville, PA.

1997-1999 **Clinical Field Nurse - Homestaff**, West Chester, PA.

RN provides case management and home care to technology dependent children and adults in Pennsylvania and Delaware.

1995-1997 **Patient Care Associate - Medical Surgical Unit & Emergency Department, Chester County Hospital**, West Chester, PA.

Sales Positions Held

1994-1996 **Field Sales Consultant**, Territory included Central Pennsylvania and Delaware. Sunrise Publications, Bloomington, Indiana.

1993-1994 **Account Representative**, Reuben H. Donnelley, Bala Cynwynd, Pennsylvania.

Teaching Experience

Montclair State University 2022 – present – Professor

Montclair State University 2016 – 2022 – Associate Professor

Montclair State University 2016 – 2020 Undergraduate Program Director & Associate Professor

Rutgers University School of Nursing 2014-2016 – DNP Program Director & Associate Professor

Rutgers University School of Nursing 2013-2014 – DNP Program Director & Assistant Professor

Rutgers University College of Nursing 2011-2013 FNP Program Director & Assistant Professor

Columbia University School of Nursing 2007-2011 Assistant Clinical Professor of Nursing

Publications

Edited Books, Anthologies, Collections, Bibliographies

Reinisch, C. & Duffy, M. (2023) *Family Nurse Practitioner Review Manual, 6th Ed.* – Volume 1&2. ANA: Silver Spring, MD. (in press)

Harding, M., Kwong, J., Roberts, D., Hagler, D. & Reinisch, C. (2022) *Lewis's*

Medical-Surgical Nursing 12th Edition. Assessment and Management of Clinical Problems, Single Volume. Elsevier: St. Louis, MO.

Harding, M., Kwong, J., Roberts, D., Hagler, D. & Reinisch, C. (2019) *Lewis's Medical-Surgical Nursing 11th Edition. Assessment and Management of Clinical Problems, Single Volume.* Elsevier: St. Louis, MO.

Reinisch, C. (2019) *Family Nurse Practitioner Review Manual, 5th Ed.* with 2019 Addendum – Volume 1&2. ANA: Silver Spring, MD.

Reinisch, C. (2016) *Family Nurse Practitioner Review Manual, 5th Ed.* – Volume 1&2. ANA: Silver Spring, MD.

Blunt, E. & Reinisch, C. (2013) *Family Nurse Practitioner Certification Review Manual, 4th Ed.* - Volume 1&2. ANCC: Silver Spring, MD.

Textbooks

Harding, M., Kwong, J., Roberts, D., Hagler, D. & Reinisch, C. (2022) *Lewis's Medical-Surgical Nursing 12th Edition. Assessment and Management of Clinical Problems, Single Volume.* Elsevier: St. Louis, MO.

Harding, M., Kwong, J., Roberts, D., Hagler, D. & Reinisch, C. (2019) *Lewis's Medical-Surgical Nursing 11th Edition. Assessment and Management of Clinical Problems, Single Volume.* Elsevier: St. Louis, MO.

Reinisch, C. (2019) *Family Nurse Practitioner Review Manual, 5th Ed.* With 2019 Addendum – Volume 1&2. ANA: Silver Spring, MD.

Smolowitz, J.L, Honig, J.C. & Reinisch, C.E. (2010) *Writing DNP Clinical Case Narratives.* Springer: New York.

Chapters in Books or Monographs

Reinisch, C. (2023 in press) “Musculoskeletal Assessment” in Reinisch, C. & Duffy, M. (2023 in press) *Family Nurse Practitioner Review Manual, 6th Ed.* – Volume 1&2. ANA: Silver Spring, MD.

Reinisch, C. (2022) “Health History and Physical Examination” in Harding, M., Kwong, J., Roberts, D., Hagler, D. & Reinisch, C. (2022) *Lewis's Medical-Surgical Nursing 12th Edition. Assessment and Management of Clinical Problems, Single Volume.* Elsevier: St. Louis, MO. (in press)

Scanlon, A. & Reinisch, C. (2022) “Social Determinants of Health” in Harding, M., Kwong, J.,

Roberts, D., Hagler, D. & Reinisch, C. (2021) *Lewis's Medical-Surgical Nursing 12 th Edition. Assessment and Management of Clinical Problems*, Single Volume. Elsevier: St. Louis, MO. (in press)

Reinisch, C. (2020) "Health History and Physical Examination" in Harding, M., Kwong, J., Roberts, D., Hagler, D. & Reinisch, C. (2020) *Lewis's Medical-Surgical Nursing 11th Edition. Assessment and Management of Clinical Problems*, Single Volume. Elsevier: St. Louis, MO.

Reinisch, C. (2020). "Ethical Patient Care Overview for Doctoral Nursing Students" In Pierce, A. & Smith, J's. *Ethics for Doctoral Nursing Practice, 2nd Edition*. Lancaster, PA: DesTech Publishing.

Reinisch, C. (2019) "Chapter 4: Infectious Diseases" in Reinisch, C. (2019) *Family Nurse Practitioner Review Manual, 5th Ed. With 2019 Addendum – Volume 1&2*. ANA: Silver Spring, MD.

Reinisch, C. (2013). "Ethical Patient Care Overview for Doctoral Nursing Students" In Pierce, A. & Smith, J's. *Ethics for Doctoral Nursing Practice*. Lancaster, PA: DesTech Publishing.

Reinisch, C. (2011). Reflective response to "Role Strain in the Doctorally Prepared Advanced Practice Nurse: The Experiences of Doctor of Nursing Practice Graduates in their Current Professional Positions." In H. M. Dreher & M. E. Smith *Glasgow's Role Development for Doctoral Advanced Nursing Practice*. pp. 227-229. New York, NY: Springer Publishers.

Articles in Refereed Journals

Scanlon, A., Kelly, S., Reinisch, C., & Smolowitz, J. (2019). RN-to-BSN education. Global and population health project: Think global, act local. *Teaching and Learning in Nursing*, 14(1), 54-57.

Reinisch, C. (2018). Six Creative Ways to Implement Interprofessional Education (IPE) and Practice. *Evolve, Faculty Development*.
<https://evolve.elsevier.com/education/faculty-development/>.

Lavelle, D., Zeitoun, J., Stern, M., Butkiewicz, Wegner, E., & Reinisch, C. (2016). Diabetes Self-Management Education in the Home. *Cureus* 8(7): e710. DOI 10.7759/cureus.710

Miley, H. & Reinisch, C. (2016). Addressing the Health Care Delivery Needs in the Acute Care Setting by Developing a Post Masters Acute Care Certificate Program. *Journal of the Doctor of Nursing Practice*. 9 (1) p. 39-42. (50% effort in content, editing, and submission).

Miley, H. & Reinisch, C. (2016). DNP Program Capacity Building and Scalability: Improving the Capstone Experience. *Journal of the Doctor of Nursing Practice*. 9(1) [50% effort to development, content, editing, and submission].

Reinisch, C. (2015) Dialogue with Dr. Sean O'Mahoney - Palliative Care Fellowship Training. *Clinical Scholars Review*. 8(2) pp 258-260.

Reinisch, C. (2015). A Clinical Case of Necrotizing Fasciitis. *Clinical Scholars Review*. 8(2) pp 192-194.

Reinisch, C., Lyons, R., Quinn, M., & Kelly, S. (2015). From Capstone to Community. Translating a Capstone Project to a Community Setting to As A Piece of a Comprehensive Program to Address Childhood Obesity, *Clinical Scholars Review*. 8(2) pp 160-164.

Reinisch, C.E. (2014). Dialogue with Jeffrey Brenner, MD – A HealthCare Revolutionary. *Clinical Scholars Review* (2) 190-192. (100% effort)

Reinisch, C.E. (2014). Loretta Ford: Envisioning the Future. *Clinical Scholars Review*, (1) p. 82-84.

Reinisch, C. E. & Kwong, J. (2014). Implementing Stimulation to Evaluate Graduate Student Readiness for Clinical Practicum. *Clinical Scholars Review*, 1.

Reinisch, C.E. (2013). Opportunity for the Advanced Practice Nurse: An Interview with Dr. Margaret Fitzgerald. *Clinical Scholars Review*, 2: 145-148.

Quinn, M., Kelly, S., Reinisch, C. & Lyons, R. (2013). "Interactive Video Gaming in an Urban, Underserved Charter School as a School Based Childhood Obesity Intervention" Submitted to Journal of Pediatric Health Care.

Lyons, R., Reinisch, C. Quinn, M., & Kelly, S. (2013). Meeting the Needs of an Underserved Charter School as a School Based Childhood Obesity Intervention. Submitted to ICAN: Infant, Child, & Adolescent Nutrition.

Reinisch, C.E., & Lyons, R. (2013). Is this a case of EMTALA violation? *Advanced Emergency Nursing Journal*. 34(4) pp.1-4.

Reinisch, C. (2013). Reflective Response: When Patients Don't Take Their Medicine: What Role Do Doctors Play in Promoting Prescription Adherence? *Clinical Scholars Review* 6(1):68-69.

Lyons, R. & Reinisch, C. (2012). The Legal and Ethical Implications of Social Media in the ED. *Advanced Emergency Nursing Journal*. 35(1):53-56.

Reinisch, C. (2012). Reflective Response: Malpractice Risk, by Physician Specialty. *Clinical Scholars Review*. 5(2): 151-152.

Reinisch, C., Kwong, J., Lyons, R., Quinn, M., Pessagno, R. (2012). Opportunities and Challenges Faced by DNP prepared Faculty in Academic Institutions One School's Story. *Clinical Scholars Review*. 5(2):82-85.

Reinisch, C. (2012). Reflective Response: Why Are Many Emergency Departments in the United

States Closing? *Clinical Scholars Review*. 5(1): 66-67.

Reinisch, C. (2012). Un-resolving Pink Eye in a Young Man: Consider Chlamydia? *Advance for NPs & PAs Online*. <http://nurse-practitioners-and-physician-assistants.advanceweb.com/Columns/Case-Files/Unresolving-Pink-Eye-in-a-Young-Man.aspx>

Reinisch, C. (2011). High-Deductible Health Plans Cut Spending but Also Reduce Preventive Care: Reflective Response. *Clinical Scholars Review*. 4(2): 126-127.

Reinisch, C. (2011). Reflective response to the Rand article: Some Hospital Emergency Department Visits Could Be Handled by Alternative Care Settings. *Clinical Scholars Review*. 4(1): 60-61.

Reinisch, C. (2010). Carotid Artery Dissection Masquerading as Horner Syndrome. *Advanced Emergency Nursing Journal*. 32(2):148-52.

Reinisch, C. (2010). A Back Seat Texting Facial Trauma. *Advanced Emergency Nursing Journal*. 32(3):1-6.

Reinisch, C. (2010). Seizure induced Bilateral Shoulder Fracture Dislocations. *Advanced Emergency Nursing Journal*. 32(4):293-300.

Reinisch, C. (2008). Carbon Monoxide poisoning: Implications for patient and family care in the Emergency Department. *Clinical Scholars Review*. 1 (1):46-49.

Reinisch, C. (2008). When your patient has chronic pain. *ED Insider - Nursing 2008*.

Reinisch, C. & Smolowitz, J. (2008). Syphilis – Emergency department evaluation and management. *Advanced Emergency Nursing Journal*. 30 (4):310-18.

Loverin, M. & Reinisch, C. (2008). The Ethical Disposition of a Psychiatric Patient in the Emergency Department. *The Online Journal of Health Ethics*.

Reinisch, C. (2007). A Challenging Case of Chronic Pain in the Emergency Department. *Advanced Emergency Nursing Journal*. 29 (1).

Papers, Abstracts, and Lectures

Reinisch, C., Duffy, M., Joseph, Y., Lyons, R., & Smolowitz, J. (2022). Nurse practitioner mobile practice increases COVID 19 vaccination access for marginalized, vulnerable, and underserved populations. *12th ICN NP/APN Network Conference*, Dublin, Ireland, August 21 – 24 (Abstract # 23, podium presentation).

Duffy, M., Reinisch, C., Guirrell, J., Kelly, S., & Smolowitz, J. (2022). Faculty Nurse Practitioner Led Cardiac Risk Assessment, Counseling, and Education Initiative for an Underserved

Community. 12th ICN NP/APN Network Conference, Dublin, Ireland, August 21 – 24 (Abstract # 72, podium presentation).

Reinisch, C., Duffy, M., Joseph, Y., Lyons, R., & Smolowitz, J. (2022). Engaging in interprofessional collaboration to increase Covid 19 vaccine access for homebound community members. *Sigma Theta Tau International: Creating Healthy Work Environments 2022*, Washington, DC, abstract accepted for in person presentation March 24-26, 2022, virtual March 31- April 1, 2022.

Duffy, M. & Reinisch, C. (2022). A novel approach to simulation for medical surgical nursing. *Sigma Theta Tau International 33rd International Nursing Research Congress*. Edinburg, Scotland, live July 21 – 25, 2022, virtual August 3-5, 2022. (#113817, Poster presentation).

Reinisch, C. & Smolowitz, J. (2021). Role of Nurses in Covid 19 Management – Student Service-Learning Experience. *Scholars International Virtual Nursing 2021*, Online Podium Presentation, Newcastle, United Kingdom, April 14-15, 2021.

Smolowitz, J., Reinisch, C. & Ruiz, P. (2021). Think Global, Act Local. RN to BSN Campus Based SARS CoV2 Response. *Scholars International Virtual Nursing 2021*, Online Podium Presentation, Newcastle, United Kingdom, April 14-15, 2021.

Reinisch, C. (2019). Building an Inter-Professional Education Program through Collaboration and Leadership. Twelfth National Doctors of Nursing Practice Conference: *Contributions of the DNP Prepared Nurse: Policy Influencing Outcomes*. Mini-podium session, Washington, DC, August 7-9, 2019.

Reinisch, C. (2019). DNP Leadership for Asynchronous Inter-professional Education. Twelfth National Doctors of Nursing Practice Conference: *Contributions of the DNP Prepared Nurse: Policy Influencing Outcomes*. Mini-podium session, Washington, DC, August 7-9, 2019.

Team Red Hawk: Reinisch, C., Koehnke, J., Dinour, L., Matthews, E., Hosick, P., Lyons, R., Smolowitz, J., McInerney, M., Boyle, M. (2019). Spaghetti, Marshmallows and Interprofessional Communication. Spring 2019 IPEC Faculty Development Institute: *Interprofessional Education: Building a Framework for Collaboration*. Poster presentation, Washington, DC, May 22-24, 2019.

Reinisch, C. (2018). Poster Presentation: Transprofessional Education, an Asynchronous Approach. The Forum for Nurses in Advanced Practice Annual Education Day, Health Promotion & Disease Prevention in the 21st Century: APN's Lead the Charge. Princeton, NJ, November 16, 2018.

Reinisch, C. (2018). Six Creative Ways to Implement Interprofessional Education (IPE) and Practice. <https://evolve.elsevier.com/education/faculty-development/>.

Scanlon, A., Reinisch, C., Kelly, S. & Smolowitz, J. (2018). Poster Presentation: RN-to-BSN Education, Global and Population Health Project: Think Global, Act Local. Sigma Theta Tau

International's 29th International Nursing Research Congress. Melbourne, Australia, July 19-23, 2018.

Reinisch, C. & Smolowitz, J. (2017). Podium Lecture: Inter-Professional Collaboration for RN to BSN Program Innovation. Montclair State University OIT Summer Institute, University Hall, Montclair, NJ. June 21-22, 2017.

Reinisch, C. & Smolowitz, J. (2017). Innovations in RN to BSN Education through Inter-Professional Partnership – Podium Presentation. The Global Alliance for Leadership in Nursing Education and Science (GANES) Third International Conference: Catalyzing Nursing Education and Scholarship for Global Health. Miami, Florida, April 2-4, 2017.

Smolowitz, J. & Reinisch, C. (2017). RN to BSN Education for Future Nurse Leaders – Poster Presentation. The Global Alliance for Leadership in Nursing Education and Science (GANES) Third International Conference: Catalyzing Nursing Education and Scholarship for Global Health. Miami, Florida, April 2-4, 2017.

Karasin, M., Bagchi, A., Miley, H., Keleekai, N., & Reinisch, C. (2017). Pilot Project: Operating Room – Crisis Response Improvement by Staging an Interdisciplinary Simulation (OR-CRISIS). AORN Conference Poster. April 1st – 5th, 2017. Boston, MA.

Dianne LaValle, Maryanne Lebeskaya, Jonah Zeitou & Reinisch, C. (2016). Know Your Numbers – Quality Improvement Project for Diabetes Self-Management via Home Visits: Poster Presentation – Atlantic Health, Summit, NJ. April, 2016

Reinisch, C., Miley, H. (2015). "Technology Based Innovation for NP Student Tracking." Poster presentation accepted to National Organization of Nurse Practitioner Faculty (NONPF) 41st Annual Meeting. April 23-26, 2015. Baltimore, MD.

Nelson, J.M., Cook, P., Rosenthal, L., Kwong, J., & Reinisch, C. (2015). Differences in work activities between master's and DNP prepared advanced practice nurses. American Association of Colleges of Nursing (AACN) Doctoral Conference, San Diego, CA.

Duffy, M.E., Reinisch, C.E., Stant, J. (2014) "Advanced Practice Nursing (APN) Networking with EMS to Improve STEMI Patient Outcomes." Abstract accepted for podium presentation at the 8th ICN INP/APNN Conference in Helsinki, Finland from August 18-20, 2014.

Reinisch, C. & Miley, H. (2014). "Scalability of the DNP Education – Experience in One Academic Institution." Poster presented to American Association of Colleges of Nursing (AACN) 2014 Doctoral Education Conference, January 28-30, 2014, Waldorf Astoria Naples, Naples, FL. (70% effort for idea, abstract writing, and submission, accepted)

Reinisch, C. (2013). The Use of Simulation for Nurse Practitioner Student Evaluation. Abstract

submitted to National Organization of Nurse Practitioner Faculties (NONPF) Annual Meeting April, 2014, Denver, CO. (100% effort, abstract declined 12/19/13)

Quinn, M., Lyons, R., Kelly, S. & Reinisch, C. (2014). "Just dance! Ways to encourage activity in the home and school using active video gaming." Podium Presentation Accepted. 35th annual National Association of Pediatric Nurse Practitioners. Boston, Massachusetts March 11 –14, 2014.

Reinisch, C., Lyons, R., Kelly, S., & Quinn, M. (2013) "Interactive Video Gaming in an Urban, Underserved Charter School as a School Based Childhood Obesity Intervention." Poster Presentation, 6th annual Doctor's of Nursing Practice National Conference, Phoenix, AZ. September 25 - 27, 2013.

Lyons, R., Reinisch, C., Kelly, S. & Quinn, M. (2013) "Inter professional Collaboration to Meet the Needs of an Underserved Charter School as a School Based Childhood Obesity Intervention." Podium presentation, 6th annual Doctor's of Nursing Practice National Conference, Phoenix, AZ. September 25 - 27, 2013.

Reinisch, C., Kwong, J. & Willard, S. (2012). Poster presentation: Implementing Simulation to Evaluate Graduate Nurse Practitioner Students Readiness for Clinical Practicum Experiences. Nursing Education Alumni Association Teachers College Columbia University. 49th Annual Isabel Maitland Stewart Conference on Research in Nursing from Mrs. Chase to Meet the Sims. Simulation in Nursing Education, Research and Practice. New York, NY. (70% effort)

Kwong, J, Reinisch, C., Willard, S. (2012) "Implementing a Clinical Simulation for Graduate Nurse Practitioner Students: Experience & Lessons Learned." Poster presentation. 2012 New Jersey State Nurses/Institute for Nursing Professional Summit. Atlantic City, NJ (30%)

Reinisch, C. (2012) Podium presentation titled: Implementing Simulation for Evaluation of Student Nurse Practitioner Readiness. Thirtieth Annual International Inter professional Technology Conference, Rutgers College of Nursing, Center for Professional Development. Theme: "Using technology to improve healthcare globally." New Brunswick, NJ. (100% effort)

Reinisch, C. E. & Lyons, R. (2012) Podium Presentation: Innovation in Practice – Utilization of Nurse Practitioners in the Emergency Department. 7th International Nurse Practitioner/Advanced Practice Nursing Network (INP/APNN) conference Advanced nursing practice: Global vision - global reality Monday 20 – Wednesday 22 August 2012 Imperial College, London, England, UK Royal College of Nursing. (30% effort)

Duffy, M.E. & Reinisch, C. E. (2012) Poster Title: Preparing Nurse Practitioners for Acute Cardiac Care. 7th International Nurse Practitioner/Advanced Practice Nursing Network (INP/APNN) conference Advanced nursing practice: Global vision - global reality Monday 20 – Wednesday 22 August 2012 Imperial College, London, England, UK Royal College of Nursing. (30% effort)

Willard, S. & Reinisch, C.E. (2012) Poster Title: Transitioning Advance Practice Education to

the Doctor of Nursing Practice - Challenges and Triumphs. 7th International Nurse Practitioner/Advanced Practice Nursing Network (INP/APNN) conference. Advanced nursing practice: Global vision-global reality. Imperial College, London, England.

Reinisch, C. E. & Smolowitz, J. S. (2012). Podium presentation: Doctoral Preparation of Advanced Practice Nurses to Meet Global Health Care Needs. 7th International Nurse Practitioner/Advanced Practice Nursing Network (INP/APNN) conference Advanced nursing practice: Global vision - global reality Monday 20 – Wednesday 22 August 2012 Imperial College, London, England, UK Royal College of Nursing. (50 % effort)

Reinisch, C. (2012). Podium presentation: The Who, What, and Why behind the Doctor of Nursing Practice Degree. New Jersey State Nurses Association - Forum for Nurses in Advance Practice. Rutgers University, College of Nursing, Ackerson Hall, Newark, NJ. April 24, 2012.

Reinisch, C. & Knapp, R. (2012) Panel discussion: DNP education programs. New Jersey State Nurses Association Forum of Nurses in Advanced Practice. Rutgers University, College of Nursing, Ackerson Hall, Newark, NJ. April 24, 2012.

Reinisch, C.E. DNP & Smolowitz, J. (2011). Poster presentation: Educating DNPs for Comprehensive Care to Influence Policy. The Doctor of Nursing Practice Conference New Orleans, LA.

Reinisch, C. E. & Smolowitz, J. (2010). Poster presentation: Fostering innovation and excellence through case narrative writing for Doctor of Nursing Practice students. The Global Alliance for Leadership in Nursing Education and Science (GANES). Second Annual International Conference for Nurse Educators in Washington, D.C. (70% effort)

Smolowitz, J. & Reinisch, C. (2010). Podium: Clinical Case Narratives: A Transformative Teaching Methodology for Educating DNP Students. The Global Alliance for Leadership in Nursing Education and Science (GANES). Second Annual International Conference for Nurse Educators in Washington, D.C.

Smolowitz, J., Honig, J., & Reinisch, C. E. (2010) Portfolio Writing as Scholarly Project. The DNP Workshop. Columbia University School of Nursing.

Smolowitz, J., Reinisch, C. & Scanlon, A. (2010) Symposium: Doctor of Nursing Practice Educating for Comprehensive Care. The 6th International Nurse Practitioners /Advanced Practice Nursing Network Conference, September 8-11, 2010. Brisbane, Australia.

Reinisch, C. (2008). Portfolio as DNP Terminal Scholarly Project. (2008). National Organization for Nurse Practitioner Faculties (NONPF). National Conference, Louisville, KY. (100%)

Reviews

2018 Johnson & Johnson Campaign for Nursing's Future - Minority Nurse Faculty Scholars Program Reviewer. This scholarship program is designed to address the growing shortage of

nurse educators while diversifying the nurse faculty population in the United States. In addition to seeking out individuals committed to a new career in nursing education, this program also will expand the number of culturally-competent nurse educators available to teach an increasingly diverse student body. Five Scholars were selected and awarded \$18,000.

2017 Johnson & Johnson Campaign for Nursing's Future - Minority Nurse Faculty Scholars Program Reviewer. This scholarship program is designed to address the growing shortage of nurse educators while diversifying the nurse faculty population in the United States. In addition to seeking out individuals committed to a new career in nursing education, this program also will expand the number of culturally-competent nurse educators available to teach an increasingly diverse student body. Four Scholars were selected and awarded \$18,000.

Reinisch, C. E. (2015) Invited reviewer for the NONPF 42nd Annual Meeting to be held April 13-17, in Seattle, WA.

Reinisch, C. E. (2014) Invited reviewer for 7th National DNP conference with the theme of *The DNP in Practice: The Health, the Care, and the Cost*.

Reinisch, C.E. (2012) ANCC. Pharmacology Test Content Outline Reviewer.

Reinisch, C.E. (2012). ANCC. Gerontology Test Content Outline Reviewer.

Reinisch, C. E. (2009 – 2015). Reviewer for Clinical Scholars Review Journal.

Reinisch, C.E. (2007- 2015). Reviewer for Advanced Emergency Nursing Journal

Teaching Activities

Courses Taught

Montclair State University

2023 Integration Practicum (NURS 440) - MSU RN-BSN students 1 sections

2023 Population & Global Health Clinical (NURS435) - MSU prelicensure BSN students 1 section

2022 Integration Practicum (NURS 440) - MSU RN-BSN students 2 sections

2022 Population & Global Health Didactic & Clinical (NURS432) - MSU RN-BSN students 1 section

2022 Pharmacology (NURS 230) – MSU prelicensure BSN 2 sections

2022 Advanced Pharmacology (NURS 505) – MSU prelicensure MSN 1 section

2021 Integration Practicum (NURS 440) - MSU RN-BSN students 1 section

2021 Population & Global Health Didactic (NURS430) - MSU RN-BSN students 1 section

2021 Population & Global Health Practicum (NURS431) - MSU RN-BSN students 3 sections

2021 Integration Practicum (NURS 440) - MSU RN-BSN students 2 sections

2021 Leadership in Nursing Theory & Application MSU RN-BSN students 1 section

2020 Integration Practicum (NURS 440) - MSU RN-BSN students 3 sections

2020 Pharmacology (NURS 230) MSU generic BSN 2 sections

2019 Independent Study in Nursing Leadership (NURS 410)

2019 Integration (NURS 440) - MSU RN-BSN students 3 sections

2018 Trans-professional Communication (NURS 420) MSU RN-BSN students 1 section

2018 Integration (NURS 440) - MSU RN-BSN students 4 sections

2017 Nursing Care of the Aged – MSU RN-BSN students 2 sections

2017 Trans-professional Communication (NURS 420) MSU RN-BSN students 2 sections

2017 Nursing Scholarship (NURS 320/ 450) MSU RN-BSN students 1 section

2017 Health Assessment & lab (NURS 310) MSU RN-BSN students 2 sections

2016 Nursing Care of the Aged (NURS 330) – MSU RN-BSN students 2 sections

Curricular Development - Courses and Programs Developed for MSU

2022 NURS 432 Population and Global Health for RN BSN course update to integrate didactic and clinical requirements.

2021 NURS 430 Population and Global Health for RN BSN course update to integrate up to date public health content.

2021 NURS 440 Integration for RN BSN program updated to include content on Interprofessional Collaboration and pandemic response activities.

2020 NURS 640 Capstone course developed for MSU MSN program, all tracks. This course is designed as the culminating clinical, field work experience for graduate students in nursing administration, nursing education, clinical research coordination, and the prelicensure MSN students in the care coordination track.

2020 NURS 405 Behavioral health course developed for generic BSN program students. This course focuses on addressing behavioral health needs of individuals and families in both acute care and community-based settings.

2020 NURS 410 Leadership in Nursing Theory and Application class was updated for the RN to BSN program.

2018-2020 DNP Program plan developed for two proposed nurse practitioner tracks and a post master's plan for leadership. Planning persists.

2018 Accelerated pre-licensure MSN program plan development team member. Proposal

developed for submission to the State Board of Nursing for program evaluation.

2018 RN non-nursing bachelor's degree bridge to MSN program bridge plan development. Candidates for this degree can demonstrate competency for community health, leadership, and information technology through course work or relevant experience prior to entering the MSN specialty of their choice.

2018 NURS 440 – Integration practicum - I planned, developed, and ran three successful sections in a hybrid format for this practicum course spring, 2018. This course is designed senior students enrolled in the RN to BSN program. Additionally, I served as the course leader for other faculty teaching this course.

2017 – 2018 Provided faculty supervision in the Population and Global Didactic and Clinical courses in both the fall and spring semesters for RN to BSN students.

2017 NURS 440 – Integration. I developed this course for RN to BSN students in the final semester of their program of study. This course was developed to be delivered as both a hybrid and complete online program. I taught 3 sections of this course in spring 2018.

2017 Masters of Nursing Program. Three tracks of study were created for this program, Nursing Education, Nursing Administration, and Clinical Research Coordination. I worked with Jan Smolowitz to create a cogent program of study. This program admitted its first students fall, 2018.

2017 NURS 420 – Trans-professional Communication. I developed this course as a completely online program for RN to BSN students. This course was first taught by me summer 2017.

2017 NURS 410 – Leadership Theory and Application. I developed this course as a completely online class for RN to BSN students. This course was first taught summer 2017.

2017 NURS 305 – Genetics and Genomics for Nursing Professionals. Jan Smolowitz developed the content and I developed the course plan for online delivery. This course was first taught in summer 2017.

2017 NURS 310 – Health Assessment for the MSU RN-BSN program. Incorporating Jarvis content a blended, hybrid course with a laboratory component was delivered for the first time spring 2017. This was an interactive experience for working professional nurses which I planned and taught.

2017 NURS 320 – Scholarly Writing for the Nursing Profession for the MSU RN-BSN program. This course is planned as a 7.5 week, 8 module hybrid learning platform to prepare professional nurses for professional writing and presentations. I developed and taught a section of this course in spring 2017.

2016 NURS 300 – Pathophysiology for the MSU RN-BSN program. I developed the online course using best practices from available resources to create an interactive hybrid course with the working professional nurse in mind.

2016 NURS 330 – Nursing Care for the Aged for the MSU RN-BSN program. Using Gerontology Nursing principles, a blended course was created for professional nurses in the RN to BSN program. I developed and ran this course in fall 2016 and 2017.

2016 Generic Undergraduate BSN program – curriculum plan, course descriptions, and syllabi developed in collaboration with Janice Smolowitz.

Courses Taught

Rutgers University School of Nursing

2012-2016 Project Proposal Planning, Implementation I&II, RUSN (aka Residency I&II, Implementation & evaluation, Implementation, evaluation & dissemination)

2012-2016 Project Proposal Planning, Implementation I&II, RUSN (aka Residency I&II, Implementation & evaluation, Implementation, evaluation & dissemination)

Rutgers University College of Nursing

2011- 2014 Adult & Aged Practicum I & III for FNP students, RUCON.

2011-2013 Adult & Aged Theory I&III for FNP students, RUCON.

Columbia University School of Nursing

2010-2011 Diagnosis and Management for the Adult I & II. CUSON.

2009 Advance Physical Assessment. CUSON.

2007-2011 Doctor of Nursing Practice I & II. CUSON.

2007-2011 DNP Seminar, I & II. CUSON.

2007-2011 Portfolio advisor for Doctoral candidates. CUSON.

2007-2009 Introduction to Primary Care. CUSON.

2005 Management in Advance Practice. CUSON.

Curricular Development - Courses and Programs Developed for Rutgers University

2016 – Development of a Spanish Immersion Health Care Provider course. This course will be an interdisciplinary course with the opportunity to travel to Oaxaca, Mexico to learn about the health care delivery system in the community setting and the associated challenges of a public health system. Students will participate in a health promotion program within a local primary

school which has students from pre-kindergarten to sixth grade. Students will travel with students from the University of the Sea (UMAR) which is part of the State University System of Oaxaca (SUNEO) to conduct health surveillance, education, and vaccinations. In March of 2016, I travelled to UMAR in Puerto Escondido, Mexico to meet with the program director and faculty from the School of Nursing. While I was there, I visited five regional Centros de Salud and the Bloom School which we will be partnering with to provide this practicum experience.

2015-2016 RUSN School wide Curriculum Committee – Member at large. This group reviews curricular changes recommended by the divisional curriculum committee to determine readiness, validity, and need prior to full faculty review and adoption.

2015 Changing from DNP Capstones to DNP Projects. I was responsible for interpreting the American Colleges of Nursing August, 2015 white paper which outlined recommendations for the DNP Project and bring to the faculty changes to our curriculum and program for consistency with this guideline. This resulted in new course titles and process changes throughout the DNP program curriculum. To address faculty concerns, the poster presentation session was also modified for 2016 to include a formal scheduled presentation for each participant. In 2016, we expect 23 individual or group presentations.

2014-2015 Change from DNP Capstone presentation to DNP Capstone Poster presentation session. I proposed and ultimately lead the change from private small group presentations to a full poster session with presentations. This allowed for a larger audience and opportunity for greater dissemination of the DNP student's work. In 2015 we had 17 individual or group posters presented.

2014 -2015 Mindfulness for Healthcare Providers elective course. I developed the course syllabus and plan for this proposed interdisciplinary course in collaboration with Siobhan Gibbons, EdD from Counseling Applied Psychology at Rutgers. This course has been approved by the Advanced Practice Division, 5/2015, school wide curriculum committee and full faculty.

2014-2015 DNP Project Task Force Chair. Responsible for convening a group of School of Nursing faculty to determine a plan for the future of the post masters and post baccalaureate DNP student projects. This included reviewing other universities project plans for students and presenting recommendations to the taskforce and full faculty.

2014-2015 Bylaws Committee members responsible for the development of the merged School of Nursing bylaws document in compliance with both RU and RBHS policy.

2013-2014 Harmonization of legacy UMDNJ curriculum with RUCON program resulting in the following courses: DNP Capstone Seminar, Project Planning and Evaluation, Implementation I, Implementation II, Evidence Based Inquiry.

2012-2013 Clinical curriculums revised to move from three theories and practicum series to a minimum of a four course progression for the DNP student. I was personally instrumental in this curricular improvement for all specialties. I worked specifically on the Adult- Gerontology and Family Nurse Practitioner track to reflect the following trajectory of courses with the first theory

and practicum focusing on health promotion, disease prevention, and screening for all adults across the lifespan, the second focusing on acute episodic changes in health states for adults across the lifespan, the third focusing on chronic disease management for adults across the lifespan, and the fourth focusing on complex, co-morbid conditions, special populations, and end of life issues for adults across the lifespan. The care of the child for the FNP will move to the middle of the course progressions as opposed to the final clinical course.

2013-2013 Development of an electronic portfolio for use with DNP Residents for submission of final Capstone proposal, abstract, manuscript, presentation, academic CV, and for Residents to demonstrate competency in the ANCC Essentials for the Doctor of Nursing Practice.

2013-2013 New courses developed and syllabus written to replace the current Pediatric theory I and Pediatric Practicum Course to a Family Centered Infant, Child, and Adolescent Theory Course and a Family Centered Infant, Child, and Adolescent Practicum Course to meet the specialized needs of the Family Nurse Practitioner student. Approved by Faculty, April, 2013.

2012-2013 New courses developed and syllabus written to replace the current Residency I and Residency II courses with Implementation and Implementation, Evaluation, Dissemination. Approved by Faculty April, 2013.

2012 Utilizing simulator evaluation of graduate nurse practitioner students entering clinical rotations.

2011-2013 Program planning for the transition of the Master's preparation for Nurse Practitioners to the DNP terminal degree.

Special Courses Taught

Reinisch, C, Lyons, R., Kelly, S. & Quinn, M. (2013). Greater Newark Charter School 5th Grade students - Active video gaming and nutrition education as an obesity prevention method. PI-Reinisch. (25% effort)

Instructional Development

The Empowering Online Teaching and Learning (EOTL, 2019). Montclair State University, Montclair, NJ, Fall semester, 2019.

Simulation User Network (SUN) Conference (2018). Bergen County Community College, Paramus, NJ, May 8, 2018.

The Global Alliance for Leadership in Nursing Education and Science (GANES, 2017) Third International Conference: Catalyzing Nursing Education and Scholarship for Global Health. Miami, Florida, April 2-4, 2017.

Simulation User Network (SUN) Conference (2017). Monmouth University, Long Branch, NJ.

American Association of Colleges of Nursing (2013). DNP Summit, Chicago, IL. Attended this two day summit addressing DNP Capstone projects and curriculum challenges.

University of Pennsylvania, School of Nursing (2013). Summer Nursing Research Institute to Reduce Health Disparities. Admitted attendee to this five day seminar course.

Rutgers University, College of Nursing, Capstone Workshop (2012). A quality improvement effort with selected faculty to review the current Capstone course, projects, and plan for the future.

Improving Item Writing Techniques. (2011) Mary McDonald. Center for Professional Development.

Conference Presentations, Lectures, Demonstrations

Invited Addresses

Podium Webinar Speaker: Increasing Online Student Engagement with Canvas Conferences. Montclair State University OIT Summer Institute, University Hall, Montclair, NJ. June 2-3, 2020.

Podium Lecture: Inter-Professional Collaboration for RN to BSN Program Innovation. Montclair State University OIT Summer Institute, University Hall, Montclair, NJ. June 21-22, 2017.

Podium speaker for Academy of Medical Surgical Nurses Fall Conference, Virtua Center for Learning, Mt. Laurel, NJ, November 6, 2015.

Guest Speaker for New Jersey State Nurses Association - Forum for Nurses in Advance Practice Northern Chapter - Understanding the DNP. Kraft Center, Paramus, NJ. February, 14, 2013.

Guest Speaker and Panel participant for New Jersey State Nurses Association - Forum for Nurses in Advance Practice: The Who, What, and Why behind the DNP degree. Rutgers University, College of Nursing, Ackerson Hall, Newark, NJ. April 24, 2012.

Presentations

Reinisch, C., Duffy, M., Joseph, Y., Lyons, R., & Smolowitz, J. (2022). Engaging in interprofessional collaboration to increase Covid 19 vaccine access for homebound community members. *Sigma Theta Tau International: Creating Healthy Work Environments 2022*, Washington, DC, abstract accepted for in person presentation March, 24-26, 2022, virtual March 31- April 1, 2022.

Duffy, M. & Reinisch, C. (2022). A novel approach to simulation for medical surgical nursing. *Sigma Theta Tau International 33rd International Nursing Research Congress*. Edinburg, Scotland, live July 21 – 25, 2022, virtual August 3-5, 2022. (#113817, Poster presentation).

Reinisch, C. (2021). Role of Nurses in Covid 19 Management – Student Service-Learning Experience. *Scholars International Virtual Nursing 2021*, Online Podium Presentation, Newcastle, United Kingdom, April 14-15, 2021.

Reinisch, C. (2019). Building an Inter-Professional Education Program through Collaboration and Leadership. Twelfth National Doctors of Nursing Practice Conference: Contributions of the DNP Prepared Nurse: Policy Influencing Outcomes. Mini-podium session, Washington, DC, August 7-9, 2019.

Reinisch, C. (2019). DNP Leadership for Asynchronous Inter-professional Education. Twelfth National Doctors of Nursing Practice Conference: Contributions of the DNP Prepared Nurse: Policy Influencing Outcomes. Mini-podium session, Washington, DC, August 7-9, 2019.

Team Red Hawk: Reinisch, C., Koehnke, J., Dinour, L., Matthews, E., Hosick, P., Lyons, R., Smolowitz, J., McInerney, M., Boyle, M. (2019). Spaghetti, Marshmallows and Interprofessional Communication. Spring 2019 IPEC Faculty Development Institute: Interprofessional Education: Building a Framework for Collaboration. Poster presentation, Washington, DC, May 22-24, 2019.

Reinisch, C. (2018). Poster Presentation: Transprofessional Education, an Asynchronous Approach. The Forum for Nurses in Advanced Practice Annual Education Day, Health Promotion & Disease Prevention in the 21st Century: APN's Lead the Charge. Princeton, NJ, November 16, 2018.

Reinisch, C. (2018). Six Creative Ways to Implement Interprofessional Education (IPE) and Practice. <https://evolve.elsevier.com/education/faculty-development/>.

Scanlon, A., Reinisch, C., Kelly, S. & Smolowitz, J. (2018). Poster Presentation: RN-to-BSN Education, Global and Population Health Project: Think Global, Act Local. Sigma Theta Tau International's 29th International Nursing Research Congress. Melbourne, Australia, July 19-23, 2018.

Reinisch, C & Smolowitz, J. (2017). Podium Lecture: Inter-Professional Collaboration for RN to BSN Program Innovation. Montclair State University OIT Summer Institute, University Hall, Montclair, NJ. June 21-22, 2017.

Reinisch, C. & Smolowitz, J. (2017). Innovations in RN to BSN Education through Inter-Professional Partnership – Podium Presentation. The Global Alliance for Leadership in Nursing Education and Science (GANES) Third International Conference: Catalyzing Nursing Education and Scholarship for Global Health. Miami, Florida, April 2-4, 2017.

Smolowitz, J. & Reinisch, C. (2017). RN to BSN Education for Future Nurse Leaders – Poster Presentation. The Global Alliance for Leadership in Nursing Education and Science (GANES) Third International Conference: Catalyzing Nursing Education and Scholarship for Global Health. Miami, Florida, April 2-4, 2017.

Karasin, M., Bagchi, A., Miley, H., Keleekai, N., & Reinisch, C. (2017). Pilot Project: Operating Room – Crisis Response Improvement by Staging an Interdisciplinary Simulation (OR-CRISIS). AORN Conference Poster. April 1st – 5th, 2017. Boston, MA.

Dianne LaValle, Maryanne Lebeskaya, Jonah Zeitou & Reinisch, C. (2016). Know Your Numbers – Quality Improvement Project for Diabetes Self-Management via Home Visits: Poster Presentation – Atlantic Health, Summit, NJ. April, 2016

Reinisch, C., Miley, H. (2015). "Technology Based Innovation for NP Student Tracking." Poster presentation accepted to National Organization of Nurse Practitioner Faculty (NONPF) 41st Annual Meeting. April 23-26, 2015. Baltimore, MD.

Nelson, J.M., Cook, P., Rosenthal, L., Kwong, J., & Reinisch, C. (2015). Differences in work activities between master's and DNP prepared advanced practice nurses. American Association of Colleges of Nursing (AACN) Doctoral Conference, San Diego, CA.

Duffy, M.E., Reinisch, C.E., Stant, J. (2014) "Advanced Practice Nursing (APN) Networking with EMS to Improve STEMI Patient Outcomes." Abstract accepted for podium presentation at the 8th ICN INP/APNN Conference in Helsinki, Finland from August 18-20, 2014.

Reinisch, C. & Miley, H. (2014). "Scalability of the DNP Education – Experience in One Academic Institution." Poster presented to American Association of Colleges of Nursing (AACN) 2014 Doctoral Education Conference, January 28-30, 2014, Waldorf Astoria Naples, Naples, FL. (70% effort for idea, abstract writing, and submission, accepted)

Reinisch, C. (2013). The Use of Simulation for Nurse Practitioner Student Evaluation. Abstract submitted to National Organization of Nurse Practitioner Faculties (NONPF) Annual Meeting April, 2014, Denver, CO. (100% effort, abstract declined 12/19/13)

Quinn, M., Lyons, R., Kelly, S. & Reinisch, C. (2014). "Just dance! Ways to encourage activity in the home and school using active video gaming." Podium Presentation Accepted. 35th annual National Association of Pediatric Nurse Practitioners. Boston, Massachusetts March 11 –14, 2014.

Reinisch, C., Lyons, R., Kelly, S., & Quinn, M. (2013) "Interactive Video Gaming in an Urban, Underserved Charter School as a School Based Childhood Obesity Intervention." Poster Presentation, 6th annual Doctor's of Nursing Practice National Conference, Phoenix, AZ. September 25 - 27, 2013.

Lyons, R., Reinisch, C., Kelly, S. & Quinn, M. (2013) "Inter professional Collaboration to Meet

the Needs of an Underserved Charter School as a School Based Childhood Obesity Intervention." Podium presentation, 6th annual Doctor's of Nursing Practice National Conference, Phoenix, AZ. September 25 - 27, 2013.

Reinisch, C., Kwong, J. & Willard, S. (2012). Poster presentation: Implementing Simulation to Evaluate Graduate Nurse Practitioner Students Readiness for Clinical Practicum Experiences. Nursing Education Alumni Association Teachers College Columbia University. 49th Annual Isabel Maitland Stewart Conference on Research in Nursing from Mrs. Chase to Meet the Sims. Simulation in Nursing Education, Research and Practice. New York, NY. (70% effort)

Kwong, J, Reinisch, C., Willard, S. (2012) "Implementing a Clinical Simulation for Graduate Nurse Practitioner Students: Experience & Lessons Learned." Poster presentation. 2012 New Jersey State Nurses/Institute for Nursing Professional Summit. Atlantic City, NJ (30%)

Reinisch, C. (2012) Podium presentation titled: Implementing Simulation for Evaluation of Student Nurse Practitioner Readiness. Thirtieth Annual International Inter professional Technology Conference. Rutgers College of Nursing, Center for Professional Development. Theme: "Using technology to improve healthcare globally." New Brunswick, NJ. (100% effort)

Reinisch, C. E. & Lyons, R. (2012) Podium Presentation: Innovation in Practice – Utilization of Nurse Practitioners in the Emergency Department. 7th International Nurse Practitioner Advanced Practice Nursing Network (INP/APNN) conference Advanced nursing practice: Global vision - global reality Monday 20 – Wednesday 22 August 2012 Imperial College, London, England, UK Royal College of Nursing. (30% effort)

Duffy, M.E. & Reinisch, C. E. (2012) Poster Title: Preparing Nurse Practitioners for Acute Cardiac Care. 7th International Nurse Practitioner/Advanced Practice Nursing Network (INP/APNN) conference Advanced nursing practice: Global vision - global reality Monday 20 – Wednesday 22 August 2012 Imperial College, London, England, UK Royal College of Nursing. (30% effort)

Willard, S. & Reinisch, C.E. (2012) Poster Title: Transitioning Advance Practice Education to the Doctor of Nursing Practice - Challenges and Triumphs. 7th Internal Nurse Practitioner/Advance Practice Nursing Network (INP/APNN) conference. Advanced nursing practice: Global vision-global reality. Imperial College, London, England.

Reinisch, C. E. & Smolowitz, J. S. (2012). Podium presentation: Doctoral Preparation of Advanced Practice Nurses to Meet Global Health Care Needs. 7th International Nurse Practitioner/Advanced Practice Nursing Network (INP/APNN) conference Advanced nursing practice: Global vision - global reality Monday 20 – Wednesday 22 August 2012 Imperial College, London, England, UK Royal College of Nursing. (50 % effort)

Reinisch, C. (2012). Podium presentation: The Who, What, and Why behind the Doctor of Nursing Practice Degree. New Jersey State Nurses Association - Forum for Nurses in Advance Practice. Rutgers University, College of Nursing, Ackerson Hall, Newark, NJ. April 24, 2012.

Reinisch, C. & Knapp, R. (2012) Panel discussion: DNP education programs. New Jersey State Nurses Association Forum of Nurses in Advanced Practice. Rutgers University, College of Nursing, Ackerson Hall, Newark, NJ. April 24, 2012.

Reinisch, C.E. DNP & Smolowitz, J. (2011). Poster presentation: Educating DNPs for Comprehensive Care to Influence Policy. The Doctor of Nursing Practice Conference New Orleans, LA.

Reinisch, C. E. & Smolowitz, J. (2010). Poster presentation: Fostering innovation and excellence through case narrative writing for Doctor of Nursing Practice students. The Global Alliance for Leadership in Nursing Education and Science (GANES). Second Annual International Conference for Nurse Educators in Washington, D.C. (70% effort)

Smolowitz, J. & Reinisch, C. (2010). Podium: Clinical Case Narratives: A Transformative Teaching Methodology for Educating DNP Students. The Global Alliance for Leadership in Nursing Education and Science (GANES). Second Annual International Conference for Nurse Educators in Washington, D.C.

Smolowitz, J., Honig, J., & Reinisch, C. E. (2010) Portfolio Writing as Scholarly Project. The DNP Workshop. Columbia University School of Nursing.

Smolowitz, J., Reinisch, C. & Scanlon, A. (2010) Symposium: Doctor of Nursing Practice Educating for Comprehensive Care. The 6th International Nurse Practitioners /Advanced Practice Nursing Network Conference, September 8-11, 2010. Brisbane, Australia.

Reinisch, C. (2008). Portfolio as DNP Terminal Scholarly Project. (2008). National Organization for Nurse Practitioner Faculties (NONPF). National Conference, Louisville, KY. (100%)

Lectures

ANCC FNP Review Course Seminar Speaker (2014) - 2.5 days. Olivet University, Bourbonnais, IL.

ANCC FNP Review Course Seminar Speaker (2014) - 2.5 days. University of Florida, Jacksonville, FL.

ANCC FNP Review Course Seminar Speaker (2013) - 2.5 days. Olivet University, Bourbonnais, IL.

ANCC FNP Review Course Seminar Speaker (2013) - 1.5 days. Monmouth University, Long Branch, NJ.

Organizing and Chairing Activities

Participation in Organizing or Chairing Conferences, Workshops, and Organizations

2023 New Jersey State Nurses Association, Region 3 general assembly meeting held at Montclair State University, Montclair, NJ.

2012 The Forum for Nurses in Advance Practice, organized, hosted, and presented at quarterly meeting. Rutgers College of Nursing, Newark, NJ.

2010 The DNP Workshop. Columbia University School of Nursing. I participated in planning the meeting, reviewing abstracts for speakers, and providing a session on portfolio application in DNP residencies.

Editorial Activities

Editorship of Scholarly or Professional Journals

2013-2015 Associate Editor - Dialogues - Clinical Scholars Review

2011-2013 Associate Editor - Communities of Interest Section - Clinical Scholars Review

Membership on Editorial Boards of Scholarly or Professional Journals

2013-2015 *Clinical Scholars Review* - Associate Editor. Dialogues Section.

2011-2013 *Clinical Scholars Review* - Associate Editor. Communities of Interest Section.

2008-2015 Reviewer. *Clinical Scholars Review*.

2008-present Reviewer - *Advanced Emergency Nursing Journal*.

Memberships

Membership/Offices Held in Scholarly and Professional Societies

2023 - present Essex County at Large Representative, Region 3, New Jersey State Nurses Association

2021- present Executive Board member Region 3, New Jersey State Nurses Association

2011-2015 American Board of Comprehensive Care. Executive Committee Member Secretary.

2008-present Diplomat, American Board of Comprehensive Care

2009-2011 Columbia University Center for Clinical Practice

2006-present Sigma Theta Tau, Nursing Honor Society

2005-present NJ State Nurses Association

2005-present The Forum for Nurses in Advanced Practice

2005-present American Nurses Association

1999 Committee for Human Sexuality curriculum development – LEAP Academy

1999 Co-author of Human Sexuality Curriculum Publication – LEAP Academy

1997-present American Academy of Nurse Practitioners

Funding

Externally-Funded Research and/or Training Grants

2023 NJ Department of Health (2023) Funding for increasing COVID 19 vaccine efforts. West Orange Health Department (WOHD) and Montclair State University School of Nursing. \$50,000 applied for (\$24,000 for WOHD and \$26,000 for MSU). Application in process for 2023 funding.

2022 NJ Department of Health (2022) Funding for increasing COVID 19 vaccine efforts. West Orange Health Department (WOHD) and Montclair State University School of Nursing. \$50,000 applied for (\$24,000 for WOHD and \$26,000 for MSU). Funded for 2022.

2022 American Nurses Association Innovation Award (2021). Nursing education community partnership: Vaccinating homebound persons for COVID-19. Applied for \$50,000 team award. PI- Reinisch, C., Team - Duffy, M., Joseph, Y., Lyons, R., & Smolowitz, J. (finalist, not funded)

2022 American Nurses Foundation Reimagining Nursing, Request for Proposal (application submitted 10/31/2021). Community-Based Faculty Practice and Nursing Education Initiative: Innovative Partnerships for Health Equity and Coordinated Care. Applied for \$1,500,000 innovation 3 year award. PI- Reinisch, C., Team - Duffy, M., Joseph, Y., Lyons, R., & Smolowitz, J. (not funded)

2021 NJ Department of Health (2021) Funding for increasing COVID 19 vaccine efforts. West Orange Health Department (WOHD) and Montclair State University School of Nursing. \$50,000 applied for (\$24,000 for WOHD and \$26,000 for MSU). Funded for 2021.

2017 New Jersey Autism Center of Excellence (NJACE). NJ Governor's Council for Medical Research and Treatment of Autism. NJ Department of Health. School of Nursing Representative for Inter-Professional Team Proposal submitted of \$800,000 per year for five years. (PI- Acosta, G.) (Not funded).

2014-2017 Patient Centered Outcomes Research Institute (PCORI). Investing in Vulnerable Youth Human Capital. (25% effort - idea development, grant writing, team development) Not Funded 9/2014, Kelly, S., Reinisch, C, Lyons, R., Quinn, M., Ardent, S. & McDonnell, K.

2013-2014 (Grant Amount: \$1,000) Macy's Foundation. Active Video-gaming as Childhood Obesity Prevention Method. PI- Reinisch (funded), Reinisch, Lyons, Kelly, and Quinn.

2013-2016 Carol E. White, Department of Education Grant to implement after school physical and nutritional education programming as an obesity prevention measure. (25% effort as sub-contractor), FOCUS Latino Community Center, Reinisch, C. & Kelly, S. [Not funded]

2013-2013 RWJ Foundation. Mindful Eating Practice as a Middle School Aged Childhood Obesity Prevention Method in an Urban Charter School Setting. (PI- Reinisch 50% effort) [Not funded], Reinisch, C., Holzemer, W., Lyons, R., Quinn, M. & Kelly, S.

2013-2016 (Grant Amount: \$500,000) Patient Centered Outcomes Research Institute (PCORI). The Effects of Exergaming on Health Behaviors in Urban Youth. (20% effort - grant writing, establishing community partnerships, program planning, implementation, and evaluation) Not funded 12/18/13., Kelly, S., McDonnell, K., Lyons, R., Quinn, M., Reinisch, C.

2013 Campbell's Foundation. Application for expansion of Rutgers Nurse Managed Health Center to the LEAP Academy, Camden, NJ. [Not funded], Willard, S. & Reinisch, C.

2013 Walmart Foundation - Active video gaming and nutrition education as a means to prevent obesity in an urban charter school (PI- Reinisch) [Not funded] Reinisch, C., Lyons, R. Quinn, M. & Kelly, S.

Internally-Funded Research and/or Training Grants

2012-2014 (Grant Amount: \$5,000) Kirby Award provided as startup funding for a program of research at Rutgers College of Nursing. This was applied to the Greater Newark Charter School obesity prevention program.

Service

Contributions to the Advancement of the Academic Profession

2018 Johnson & Johnson Campaign for Nursing's Future - Minority Nurse Faculty Scholars Program Reviewer. This scholarship program is designed to address the growing shortage of nurse educators while diversifying the nurse faculty population in the United States. In addition to seeking out individuals committed to a new career in nursing education, this program also will expand the number of culturally-competent nurse educators available to teach an increasingly diverse student body. Four Scholars were selected.

2017 Johnson & Johnson Campaign for Nursing's Future - Minority Nurse Faculty Scholars Program Reviewer. This scholarship program is designed to address the growing shortage of nurse educators while diversifying the nurse faculty population in the United States. In addition to seeking out individuals committed to a new career in nursing education, this program also will expand the number of culturally-competent nurse educators available to teach an increasingly

diverse student body. Four Scholars were selected.

05/2014-05/2014 ANCC FNP Review Course Seminar Speaker - 2.5 days. University of North Florida, Jacksonville, FL.

03/2014-03/2014 ANCC FNP Review Course Seminar Speaker - 2.5 days. Olivet University, Bourbonnais, IL.

2013-2015 Emergency Nurse Practitioner External Validation Committee, ANCC Content Expert Registry, member of first committee to begin process of certifying ENPs.

2012- 2015 NJ Action Coalition APRN Residency Committee Member working to develop APRN residency programs in response to the IOM and RWJ Foundation's *The Future of Nursing, Leading Change, Advancing Health*

2012 ANCC FNP Review Course Seminar Leader - Olivet University, Bourbonnais, IL.

2012 ANCC/ANA FNP Review Course Seminar Leader Monmouth University

2012 American Board of Comprehensive Care - Test Content Expert for Examination Review Committee

2012 American Nurses Credentialing Center - Pharmacology Review Course Content Expert

2012 American Nurses Credentialing Center - Gerontology Nurse Certification Examination - Test Content Outline Reviewer - Content expert

Service to Montclair State University

2021 Search committee member for Academic Advisor, Health Careers Program (EOF) resulting in hiring of one advisor.

2018-2019 University College Advisory Committee. Member of the committee responsible for the recruitment and hiring of the Associate Provost and Dean, Assistant Dean, Technology Director, and Advisors for the newly planned University College, the academic home for students who have not yet declared a major to enhance academic success and retention.

2017-2020 Montclair State University Library Repository Committee.

2017-2018 Strategic Thinking SWOT Facilitator. Trained facilitator to assist in planning the next Strategic Plan for the MSU.

2016 - 2019 General Education Committee. Committee member charged with the recertification of courses for approval within the general education curriculum.

2017 Associate Dean of Students Search Committee – Campus Partner Committee member.

2016 Instructional Design Search Committee Member – I joined the search committee as this instructional designer was intended to work on course development for the School of Nursing. The search resulted in the hiring of one candidate – Keith Adams.

Service to Montclair State University School of Nursing

2022- present School of Nursing Personnel Advisory Committee member responsible for reviewing and advising tenure track faculty for re-appointment and promotion.

2020-2022 School of Nursing Personnel Advisory Committee Chair responsible for reviewing and advising tenure track faculty for re-appointment and promotion.

2021 School of Nursing Faculty Search Committee – Member of School of Nursing search committee for Assistant Professor rank faculty for the MSU School of Nursing to lead Population and Global health / community health education.

2016 – 2021 Faculty Organization member of the unit addressing SON needs and development including financial and academic resources.

2016-2021 Program Evaluation Committee member charged with continual program evaluation and quality improvement. Responsible for administering surveys to graduates and employers and preparing reports biannually to present to the Dean and faculty for review and comment on goal attainment in the areas of faculty performance in courses, graduate satisfaction, and employer satisfaction.

2016-2021 Curriculum Committee – charged with overseeing curricular development and changes since the inception of the School of Nursing.

2016-2021 Academic Progression Committee – charged with evaluating student academic performance and ability to progress in the nursing sequence of courses.

2019-2021 Faculty Bylaws Committee. Member of School of Nursing responsible for the 2020 update and revision of faculty bylaws originally approved in 2018.

2019-2020 School of Nursing Faculty Search Committee -- Member of School of Nursing search committee for Assistant Professor rank faculty for the MSU School of Nursing to lead Behavior health education. The search resulted in the hiring of one Associate rank tenured faculty.

2019-2020 School of Nursing Advisory Committee member responsible for presenting information to the entire committee on the performance of the BSN program.

2019-2020 Community partnership with Bradford School, Montclair, NJ and Montclair State University. I coordinated a community-based learning partnership for generic BSN students in the pediatric component of their education and 5th grade students from the Bradford School in Montclair. While Dr. Lyons led the teaching program, I was a key member in putting this program into place.

2018-2019 Undergraduate & graduate program recruitment by representing MSU at University held recruitment events such as the graduate open house, transfer nights, and by attending college fairs at a number of our community college affiliates. This includes Bergen County College, County College of Morris, Middlesex Community College, Warren County College, and Raritan Valley Community College. College fairs held by clinical affiliates include Hackensack University Hospital, Mountainside Hospital, Atlantic Health at Morristown Medical Center, Atlantic Health at Overlook Medical Center, and Kessler Rehabilitation Institute.

2018-2019 School of Nursing Faculty Search Committee – Member of School of Nursing search committee for Assistant Professor rank faculty for the MSU School of Nursing to lead Adult Health and Women's health hiring.

2017 – 2018 Generic BSN student recruitment by attending open houses, the Presidential Scholars dinner, freshmen orientation

2016 – 2018 RN to BSN student recruitment by creating strategic alliances with Community Colleges and Health Care institutions to promote the program and encourage enrollment. I visit key hospitals during college fairs, nurses' week, and lunch events to promote the program.

2016 – 2018 Faculty Organization Committee Member. Member of the full Faculty Organization. Standing committees of the Faculty Organization include: Undergraduate Program Curriculum Committee, Undergraduate Student Admissions and Advancement Committee, Appointment, Promotion, and Tenure Advisory Committee, Nominating Committee, and Program Evaluation Committee.

2017-2018 Faculty Bylaws Committee. Member of School of Nursing responsible for the development and revision of faculty bylaws approved in 2018.

2017-18 School of Nursing Faculty Search Committee – Member of School of Nursing search committee for Assistant Professor rank faculty for the MSU School of Nursing. Faculty will teach in the RN to BSN, the generic BSN, and possibly the MSN program as of fall, 2018.

2016-17 School of Nursing Faculty Search Committee Chair – Chair of School of Nursing search committee resulting in the hiring of two Associate Professor rank faculty for the MSU School of Nursing. Faculty teach in the RN to BSN and the generic BSN program as of fall, 2017.

Service to Rutgers University

2015 – 2016 Search Committee Chair for Assistant Dean for the Advanced Nursing Practice Division. Responsible for reviewing candidate's CVs, screening candidates, and determining who would be considered for a full interview in cooperation with the committee members. This committee is composed of faculty and administrative deans. During the interview process, we will meet with candidates and listen to their presentation to determine a best fit for the School of Nursing.

2015-2016 School of Nursing School Wide Curriculum Committee - One of three members at large responsible for reviewing curriculum changes from divisional committee to be presented to full faculty.

2014 – 2016 First Level of Review committee member responsible for faculty peer review for appointments, re-appointments, promotion, and tenure recommendations.

2014-2015 Bylaws merger committee working to harmonize RBHS School of Nursing and RU College of Nursing Faculty and Staff bylaws.

2014-2015 RBHS Strategic Planning: Faculty Retention Working Group.

2013-2015 Harmonization task force member - DNP Capstone Committee.

Harmonization task force chair - Family Emergency Nurse Practitioner Program.

Harmonization task force member - Faculty and Student Evaluation Committee.

Harmonization task force member - DNP Program Objectives and Outcomes Committee.

2013-2015 Co-Chair - Faculty Student Matters Committee. Responsible for bylaws updates, student grievances, and addressing issues challenging faculty and students.

2014 Faculty Search Committee member for the Center for Research and Instruction. No candidates accepted the position.

2012-2013 Chair of Faculty Search Committee resulting in the hiring of one Clinical Assistant - Mary Duffy, DNP and one Tenure track Assistant Professor, Rita Musanti, PhD.

2011-2012 Member of Women's Health Faculty search committee resulting in the hiring one Clinical Assistant Professor - Kathy Gunkel, DNP.

2011-2015 Faculty and Student Matters Committee

2011-2012 Faculty Practice Committees resulting in the development and approval of the Faculty Practice Plan.

Service to Public Bodies

2023 - present Mayors Wellness Campaign, invited member to advise and address community health initiatives, West Orange, NJ.

2021-2023 West Orange Vulnerable Populations Committee – invited member as vaccine outreach coordinator.

2021- 2022 Health Advisory Committee, West Orange Schools PreK-12, invited Board Member to assist with planning for return to in person learning during COVID 19 pandemic.

2018-2021 Essex County College School of Nursing Advisory Board member.

2016 – 2021 County College of Morris Nursing Advisory Board member.

2017-2018 The Winston School of Short Hills – Parents Association Gala Member volunteer.

2016-2017 The Winston School of Short Hills – Parents Association Gala Member volunteer.

2016-2017 The Winston School of Short Hills – Parents Association Bylaws Revision Committee.

2015-2016 The Winston School of Short Hills – Parents Association Gala Member volunteer. Over \$60,000 was raised from this event for student scholarship fund.

2014-2015 Montclair Kimberly Academy - Spring Gala - Silent Auction Co-Chair of the "Kids" section. Funds raised were \$226,000.

2011-2015 Montclair Kimberly Academy - Annual Scholastic Book Fair, Hospitality Committee Chair.

2013-2014 A 12 week pilot program at the Greater Newark Charter School 5th grade class was established after a needs assessment depicted lack of physical and nutritional education. For 6 weeks, a biweekly active video game exercise program was implemented followed by 6 weeks of nutrition education component partnered by EFNEP. A field trip to Whole Foods Market was included to further explore healthy eating options. Baseline and post intervention data will be evaluated to determine statistical or clinically relevant outcomes. The program was met with wide success from school faculty and students. Participation in a health fair provided an opportunity for families to experience the students program. Replication of the program to upper division grades in fall 2013 is anticipated utilizing similar inter-professional collaboration via Rutgers Coop Extension Program.

2013-2014 Montclair Kimberly Academy Brookside Campus - Community Outreach Committee Chair. Responsible for running a fall coat drive, Thanksgiving food chair, holiday hat, glove, & scarf drive, spring book drive, and an educational discussion with students from grades pre-k - three on the importance of community service. I was involved in the transformation of the program to become a tri-campus effort for the future. This change began academic year 2014-15.

2013-2013 Montclair Kimberly Academy 125th Gala Committee Section Chair.

2011-2012 Montclair Kimberly Academy - Member of PAMKA, engaged in multiple fundraising events for this private independent school. Over \$360,000 were donated to the school for the 2011-12 academic years.

2011-2012 Montclair Kimberly Academy - Admissions Ambassador

Interdisciplinary Committees

2018-2023 Inter-professional Education Development Committee -

“Team Red Hawk,” Montclair State University.

2013-2014 Overlook Medical Center Pneumonia Quality

Improvement. 2012-2013 Overlook Medical Center Sepsis Quality

Improvement

2010-2011 Columbia University School of Nursing DNP strategic planning committee member.

2008-2010 Columbia University School of Nursing Curriculum Committee member.

2007 Expanding Emergency Department Care to include the APN – Overlook Hospital

2005 Emergency HIT team – ED Intake – APN Role Expansion to Triage to Decrease Wait Time
– Robert Wood Johnson University Hospital Hamilton

2004 Emergency patient throughput evaluation team member – Robert Wood Johnson University
Hospital Hamilton

2003 Emergency patient relations team member – Robert Wood Johnson University Hospital
Hamilton

2002 Pain management quality improvement in the Emergency Department - Robert Wood
Johnson University Hospital Hamilton

2001 Diabetic patient management quality standard setting committee member – St. Francis
Medical Center

Professional Volunteer and Training Activities

2021 Forum for Nurses in Advance Practice 2021 Education Day

2021 Institute for Healthcare Improvement

TA 104: Building skills for anti-racism work: Supporting the journey of hearts, minds, and
action

TA 201: Pathways to population health

PFC 203: Providing age-friendly care to older adults

2021 Public health foundation, CDC COCA Call
Treating Long COVID

Johnson & Johnson / Janssen COVID 19 Vaccine and Cerebral Venous Sinus Thrombocytosis

What Clinicians Need to Know about Pfizer BioNTech COVID 19 Vaccination of Adolescents

Underlying Medical Conditions and Serve COVID 19

Evaluating and caring for patients with post COVID conditions

Therapeutic options to prevent severe COVID 19 in immunocompromised patients

What clinicians need to know about the recent updates to the CDC's recommendations

Pediatric COVID 19 vaccines: CDC's recommendations for Pfizer BioNTech COVID 19 vaccines

What clinicians, pharmacists, and public health partners need to know about antivirals

2021 Cub scout Pack 110 _ Health and hygiene educator on handwashing

2021 Cub scout Pack 110 – First aid demonstration and instruction

2021 West Orange Health Department volunteer coordinating RN to BSN students conducting case investigations, contact tracing, travel quarantine advice, homebound senior registration for NJ Vaccine Scheduling.

2020-2021 Essex County Health Department vaccine administrator and monitor at one of the county sites. I also coordinate faculty and RN student volunteers to support the vaccine effort at the county site.

2020 – 2021 Medical Reserve Volunteer in Public Health Division for Essex Regional Health Commission. In response to the global pandemic, I worked with the public health nurses in West Orange to conduct COVID positive case investigations in the community and initiate contact surveillance.

2010-2015 American Board of Comprehensive Care – Executive Committee Secretary. Instrumental in application for ABCC Certification Examination accreditation through the National Certifying Accrediting Agency (NCAA / ICE) in 2011.

2010 - 2011 Columbia University School of Nursing - Strategic Planning Committee Member with a focus on: Curriculum Redesign

2009-2012 Emergency Nurses Association – Board Certified Emergency Nurse Taskforce member for validation methods for APNs in Emergency Care. Outcome is the new ANCC ENP certification available in 2013.

2007-2009 Columbia University School of Nursing Curriculum Committee

2003 ACEP – American College of Emergency Physicians Scientific Assembly

2002 NPAM – Primary Care Nurse Practitioner Conference

2002 Emergency Department Survival Skills

2002 ACEP – American College of Emergency Physicians Scientific Assembly

2001 Women's Health for the new millennium – Einstein Hospital

2001 ACEP – American College of Emergency Physicians Scientific Assembly

2000 NJ Latino Health Summit

1999 Bridging the Gap in Patient Communication

1999 Joslin Diabetes Center – Achieving Tighter Glycemic Control

1998 Identification of the abused patient

1998 AANP - Management of the patient with a breast mass

1997 Dysrhythmia course - Chester County Hospital

1997 Home ventilator training

1997 Enteral feeding training

1997 American Red Cross - Instructor Training

1996 ALACE - labor assistance training

Volunteer Activities

2020-present Troop 2 West Orange Advancement Committee member. In this role I serve to assist in evaluating scouts' eligibility and verification for advancement in rank.

2020 Madison Rotary Club End Hunger 3.6, Drew University, Madison, NJ. This event organized volunteers and set out to package 300,000 + meals to provide to a variety of food pantries serving northern NJ. Montclair State University Red Hawk Pantry became a recipient of 10 cases of meal donations due to my coordination between the Red Hawk Pantry and the organizer of the End Hunger event. I personally delivered the cases to MSU.

2019-2020 Brookdale Senior Living Community, West Orange, NJ. I organized 7th and 8th grade students from the Montclair Jewish Workshop to deliver biweekly programming and activities to the residents of this community.

2019 Madison Rotary Club End Hunger 3.6, Drew University, Madison, NJ. This event organized volunteers and set out to package 225,000 meals to provide to a variety of food pantries serving northern NJ. I personally delivered 32 cases of meals to the Interfaith Food Pantry after this event.

2019 - present Stop the Bleed, Start the Heart and First Aid for BSA Troop 2 with MSU SON & EMS. I coordinated a teaching event for members of Troop 2 in partnership with the MSU School of Nursing and the MSU EMS. Thirty-two members of Troop 2 participated in Stop the Bleed, Start the Heart and First Aid training. This event included members of the adult leadership team from Troop 2, West Orange, NJ.

2015-2019 Interfaith Food Pantry of the Oranges – Active in donating to and volunteering time to this organization which supports food insecure individuals of the Oranges.

2018 First Aid for BSA Troop 2 with MSU EMS. I coordinated a teaching event for 28 members of Troop 2 in partnership with the MSU EMS

2018-2019 Toni's Kitchen – Donations of prepared baked goods and foods.

2018-2020 BSA, Medicine Merit Badge Counselor – Troop 2, West Orange, NJ.

2013-2018 Boy Scouts of America, Cub Scouts Pack 110 – West Orange, NJ.

2016 - 2018 North Jersey Research Community Research Initiative – Advance Practice Nurse volunteer providing primary care to indigent, un-insured, and underinsured individuals.

2014-2014 Host family to Venezuelan graduate student intern.
UNITEC Universidad Tecnologica del Centro Vía Araguaita, a 2kms de la Carretera Nacional, Guacara, Edo. Carabobo, Venezuela

2013-2014 Participant in volunteer opportunity through NJ expanded food and nutrition education program (Rutgers Cooperative Extension of Essex County) to help educate urban youth on healthy eating habits/ behaviors. Volunteerism included participatory effort in class twice a week for 6 weeks and a field trip with 50 students in grade 5 to Whole Foods Market for further education.

2011-2012 Challenger British Soccer - host family for British coaches visiting the US.

2011-2012 Mountain top soccer league - assistant coach to U6 co-ed soccer team

1997-2004 American Red Cross CPR and First Aid Instructor

1995-1997 Translator for Chester County Midwifery for Spanish speaking patients

Students Supervised

Undergraduate Students Montclair State University

2022 - 2023 Academic faculty advisor for 5 RN to BSN students.

2021-2022 Academic faculty advisor for 23 RN to BSN students.

2020-2021 Academic faculty advisor for 45 RN to BSN students.

2019-2020 Academic Advisor to 104 RN to BSN students.

2018-2019 Academic Advisor to 78 RN to BSN students.

2017-2018 Academic Advisor to 37 RN to BSN students.

Master's or Doctoral Students by Type of Supervision

Doctoral – Primary – Rutgers University School of Nursing

2015 – 2016 Dianne LaValle, Maryanne Lebeskaya, Jonah Zcitou. DNP Project: Know Your Numbers – Quality Improvement Project for Diabetes Self-Management via Home Visits. DNP degree conferred 5/2016.

2014-2015 Jacklyn Chomsky. Capstone Project: Translation of GOLD Guidelines for the Management of Individuals with COPD in an Acute Care Setting. DNP degree conferred 5/2015.

2014-2015 Doreen Gagnon & Monica Chomsky. Capstone Project: Utilizing Smart Phone Application for Weight Loss in Primary Care Setting. DNP degree conferred 5/2015.

2014 - 2015 Jennifer Giddings. Capstone Project: Implementation of an Evidence Based Post-Partum Depression Screening & Treatment Protocol in a Family Medicine Practice to Improve Care for Women & Families. DNP degree conferred 5/2015.

2013 Bridget Hogan. Capstone Proposal: Six Steps to Healthy Feet for Underserved Patients with Diabetes. Project complete 2014. Final Capstone presented 4/15/14. DNP degree conferred 5/2014.

2007-2011 Columbia University DNP graduates chair – Mary Elizabeth Duffy, Susan Lindrud-Doyle, Stephanie Stevens, Brenda Jenotha, Elsa Wuhrman, and Ellen Fahey.

Doctoral – Committee Rutgers University School of Nursing

2016 – 2017 Elizabeth Adelkaum – DNP Project – Faithful Families Program implementation and evaluation for African Immigrant Families in Union County, New Jersey. Proposal complete spring 2016, project complete 2017.

2016 – 2017 Mark Karasin – Low Fidelity Simulation for OR CRISIS Training and Evaluation. Proposal complete spring 2016, project complete 2017.

2016- 2017 Theresa Reilly – Implementation and Evaluation of SBAR Communication for ED to Neuro Transfer. Proposal complete spring 2016, project implementation complete 2017.

2016 Jennifer Fischbach – Metabolic Syndrome Screening in a Cardiology Practice in Bergen County, NJ. Proposal complete spring 2016.

2015 –2016 Steve Trisker. Improving Emergency Care for Individuals in Vaso-occlusive Crisis. Proposal complete spring 2016, project implementation in process.

2015-2016 Myto McNeil. Metabolic Syndrome Screening for Individuals treated with Atypical Antipsychotic Medications in Lehigh Valley, PA. Degree conferred 5/2016.

2014 – 2016 Kari-Ann Dixon. Implementing Patient Centered Care for Individuals with Heart Failure in an Acute Care Setting. Degree conferred 5/2016.

2014 - 2016 Joselle Montellus. Capstone Project: Implementation of an Evidence Based Diabetes Self -Management Program to Improve Self-Management Skill of Black and Hispanic Individuals in an Urban Clinic Setting. Degree conferred 5/2016.

2014-2015 Monique Welbeck. Anal Pap Screening for HIV Positive Males in a Federally Qualified Health Center. DNP degree conferred 5/2015.

Academic Advisement Rutgers College of Nursing

2014 Advisor of 14 graduate FNP / DNP students. Atieh, Virginia; Baccas, Suzette; Campbell, Susan; Fajardo, Cristina; Giddings, Jennifer ; Homan, Jessica; Lee, Yuna; Lynch, Claudia; Mora, Kimberly; Norrell, Jacqueline Students to graduate 2015.

2014-2015 DNP Residency Program Director.

2013 Family Nurse Practitioner Specialty Director. Advisement of 24 graduate FNP students providing academic advisement for course selection and program progression.
Atieh Virginia Baccas Suzette Chicaiza Mayra Chong Connie, Connolly Maureen Danbeck Laura Fadipe Bola, Fajardo Cristina, Giddings Jennifer Gondoly Jennifer Gregorio Tara Hall Gail Haranis Marika, Homan Jessica, Jevic Melissa Jones Tillie, Lee, Yuna Lim Rosemarie Mainra Rohini Mora, Kimberly Norrell Jacqueline Olohan Kathe Pellicane Lauren Sobrera, Liz Cather

2012 Family Nurse Practitioner program specialty director. Advisement of 20 graduate students providing academic advisement for course selection and program progression.

2011 Family Nurse Practitioner program specialty director. Advisement of 15 graduate students providing academic advisement for course selection and program progression

Exhibit “B”

Request For Qualifications

Consultant Public Health Nurse Supervisor for 2023



ISSUE DATE: April 11, 2023

DUE DATE & TIME: April 21, 2023 at 10:00 AM

Issued by: Township of West Orange

REQUEST FOR QUALIFICATIONS

NOTICE IS HEREBY GIVEN that pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.5, qualifications are being solicited by the Township of West Orange for the following professional services for the 2023 calendar year. The submission date is Friday, April 21, 2023 at 10:00am. Proposal packages are available via email to: preynolds@westorange.org or on the Township website.

Professional Services Requested: **Consultant Public Health Nurse Supervisor for 2023**

The Township of West Orange, is seeking the services of a **Public Health Nurse Supervisor for 2023**. The proposal package can be obtained in person at the Township of West Orange, 66 Main St., Purchasing Room 111, West Orange, NJ 07052, during regular business hours **M-F 8:30 AM – 4:30 PM** or online at www.westorange.org. Any questions can be sent via email to preynolds@westorange.org. Proposals must be clearly marked with the title of project, name and address of party submitting to the above-mentioned address. Submission date and time is **April 21, 2023 at 10:00 AM** and open at that time in the Council Chambers located at the above address. No proposals received after this date and time will be accepted. Submissions by Corporations, Partnerships and sole proprietors must include a completed Disclosure of Ownership (N.J.S.A. 52:25-24.2), a valid NJ Business Registration Certificate P.L. 2004, c57, and must comply with the Equal Employment Opportunity requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27. Additional Pay to Play Requirements Contractors are advised of the responsibility to file an annual disclosure statement on political contributions with the New Jersey Election Enforcement Commission, pursuant to N.J.S.A. 19:44-20.13(P.L. 2005, c, 271, s.3), if the contractor receives contracts in excess of \$50,000 in the aggregate from public entities during the calendar year. It is the contractor's responsibility to determine if filing is necessary. Additional information on this requirement is available from ELEC at 888-313-3532 or at www.elec.state.nj.us.

Panayiota Reynolds

Purchasing Agent

Township of West Orange

TOWNSHIP OF WEST ORANGE

REQUEST FOR QUALIFICATIONS

FOR THE POSITION OF A CONSULTANT PUBLIC HEALTH NURSE SUPERVISOR FOR 2023

SUBMISSION DATE: April 21, 2023 at 10:00am

SUBMISSION OF PROPOSAL STATEMENTS: One (1) original and one (1) copy, copy can be a flash/usb stick should be sent to the contact below in sealed envelopes.

CONTACT PERSON:

Panayiota Reynolds, R.P.P.S, QPA

Purchasing Agent

Township of West Orange

66 Main Street

West Orange, NJ 07052

The Township of West Orange (Township) is issuing this Request for Qualifications (RFQ) for qualified individual to provide Consultant services of a specialized nature for the Township as directed by the appropriate official within the Township for a contract period of one year. All candidates are required to comply with N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. as amended (Affirmative Action). The successful professional must have significant experience in representing municipal clients or other local governments and public agencies in the State of New Jersey. The Township of West Orange reserves the right to pre-qualify and/or contract with an individual.

SCOPE OF SERVICES

1. Plans, organizes, and implements the approved Public Health Nursing Service in the community or assigned district.
2. Provides supervision, assignments and instruction to Nursing Division staff and evaluates their performance.
3. Identifies and recommends improvement and development of services.

4. Participates in the conduct of studies and surveys.
5. Coordinates the Public Health Nursing Service with other activities of the health unit.
6. Participates in special health projects for the community or assigned unit.
7. Makes arrangements for psychological testing when necessary.
8. Refers cases for other needed medical, social or mental health services.
9. Conducts follow-up activities on case findings.
10. Gathers and disseminates public health information.
11. Meets with groups and agencies engaged in public health activities.
12. Participates in the establishment of consultation and clinic stations.
13. Coordinates aid to physicians in public health programs.
14. Prepares reports and correspondence.
15. Establishes and maintains essential records and files.
16. Establishes and maintains cooperative working relationships with those interested or involved in the work of the program.
17. Participates in public health associations and organizations.
18. Keeps current with changing trends in public health nursing.
19. Will be required to learn to utilize various types of electronic and/or manual recording and information systems used by the agency, office, or related units.
20. Bilingual in English/Spanish

Procurement Process and Schedule

The selection of Qualified Respondents is not subject to the bidding provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. The selection is subject to the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4 et seq. The Township has structured a procurement process to assure that each Individual is provided an equal opportunity to

submit a Qualification Statement in response to the RFQ. Qualification statements will be evaluated in accordance with criteria set forth in section 2 of this RFQ, which will be applied in the same manner to each Qualification Statement received. Respondents agree to at all times to abide by all requirements of the New Jersey law, including, but not limited to the aforementioned “Pay to Play” laws, as well as any and all relevant Executive Orders and the New Jersey Election Law Enforcement Commission disclosure requirements.

Conditions Applicable to RFQ

Upon submission of a Qualification Statement in response to this RFQ, the Respondent acknowledges and consents to the following conditions:

- This RFQ does not commit the Township of West Orange to issue a Request for Proposal.
- The Township reserves the right to exercise its judgment to weigh the relative merit and deficiencies, if any, in all responses and commits. The Township reserves the right to reject for any reason, all responses and components thereof and eliminate any and all Respondents submitting this RFQ from consideration.
- The Township reserves the right (in its sole judgment) to reject any Respondent that submits incomplete responses to this RFQ, or a Qualification Statement that is not responsive to this RFQ.
- The Township reserves the right, without prior notice, to supplement, amend, or otherwise modify this RFQ, or otherwise request additional information.
- All Qualification Statements shall become the property of the Township and will not be returned.
- All Qualification Statements will be made available to the public at the appropriate time, as determined by the Township (in the exercise of its sole discretion) in accordance with law.
- The Township may request Respondents to send representatives to the Township for interviews.
- Neither the Township, nor its respective staff, consultants nor advisors shall be liable for any claims for damages resulting from the solicitation or preparation of the Qualification Statement. There shall be no reimbursement to Respondents for the cost of preparing and submitting a Qualification Statement for participating in this procurement process.

Addenda or Amendments to RFQ

During the period provided for the preparation of responses to the RFQ, the Township may issue addenda, amendments or answers to written inquiries. Those addenda will be noticed by the Township and will constitute a part of the RFQ. All responses to the RFQ shall be prepared with full consideration of the addenda issued prior to the proposal submission date.

Standard Requirements of Technical Qualifications

Respondents shall submit technical qualifications which contain the following:

- Graduation from an accredited college or university with a Bachelor's degree in Nursing
- Masters of Science in Nursing, Family Practice Nurse Practitioner
- Doctor of Nursing Practice
- BLS certification
- ACLS certification
- ANCC Family Nurse Practitioner certification
- APN, State of New Jersey
- RN, State of New Jersey
- Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

SUBMISSION CHECKLIST

1. Submission Form and Cost Proposal in accordance with Section II
2. Statement of Ownership Disclosure
3. Mandatory Equal Employment Opportunity Language
4. Affirmative Action Compliance Notice (Exhibit A)
5. Americans with Disabilities Act of 1990
6. Non-Collusion Affidavit
7. New Jersey Business Registration Certificate (Copy)
9. Prohibited Russia-Belarus Activities & Iran Investment Activities
10. Political Disclosure Statement
11. Certificate of Insurance
12. Licenses pertaining to this RFQ

Cost Analysis

Respondents should submit a cost proposal which would include any proposed retainer, the services to be provided at a flat rate, if all or any services will be billed through hourly rates and what are the established rates. The Township shall in its discretion, provide a fee schedule with hourly rates depending on the nature of the matter. By submission of a proposal, you acknowledge and agree to adhere to the fee schedule.

Submission Evaluation

When the Township is in need of a particular service, the selection will be the most advantageous submission based on all of the evaluation factors set forth in this RFQ.

Each submission must satisfy the objectives and requirements detailed in this RFQ. The successful respondent shall be determined by an evaluation of the total content of the qualifications submitted. The Township reserves the right to:

Not select any of the submissions or select only portions of a particular Respondent's qualifications for further consideration (however Respondents may specify portions of proposal that they consider "bundled").

Award a contract for the requested services at any time within the 12-month contract period after review of the qualifications and approval by Township Council through resolution. Every submission shall be valid through this time period.

Submission Limitations

This RFQ is not intended to be an offer, order, or contract and should not be regarded as such, nor shall any obligation or liability be imposed on the Township by issuance of this RFQ. The Township reserves the right to refuse any submission.

Use of Information

Any specifications, drawings, sketches, models, samples, data, computer programs, documentation, technical or business information and the like, furnished or disclosed by the Township to the Respondent in connection with this RFQ, shall remain the property of the Township. When in tangible form, all copies of such information shall be returned to the Township upon request. Unless such information was previously known to the Respondent, free of any obligation to keep it confidential, or has been or is subsequently made public by the Township or a third party, it shall be held in confidence by the Respondent, shall be used only for the purposes of this RFQ and shall not be used for other purposes except upon such terms and conditions as may be mutually agreed upon in writing.

General Terms and Conditions

The Township reserves the right to reject any or all submissions, if necessary, or waive any informality in the submission.

In case of failure by the successful Respondent, the Township may procure the articles or services from other sources, deduct the cost of the replacement from money due the Respondent under the contract and hold the Respondent responsible for any excess cost.

The Respondent shall maintain sufficient insurance to protect against all claims under Workmen's Compensation, General, Professional, and Automobile Liability.

Each submission must be signed by the person authorized to do so.

Township assumes no responsibility for submissions received after designated date and time due.

By submission of qualifications, the Respondent certifies that the service to be furnished will not infringe upon any valid patent, trademark, or copyright.

The successful Respondent shall, at its expense, defend any and all actions or suits charging such infringement, and will save the Township harmless.

No Respondent shall influence, or attempt to influence, or cause to be influenced, any Township Officer or employee to use their official capacity in any manner.

No Respondent shall cause or influence, or attempt to cause influence, any Township Officer or employee to use their capacity to secure unwarranted privileges or advantages for the Respondent.

Should any differences arise between the contracting parties as the meaning or intent of these instructions or specifications, the Townships decision shall be final and conclusive.

The Township shall not be responsible for any expenditure of monies or other expenses incurred by the Respondent in making its request for consideration.

All necessary forms required by this RFQ shall be completed and submitted as part of this submission

Instructions for Submission

Respondents must submit an original and one (1) copy of their Qualification Statement

Designated Contact Person:

Panayiota Reynolds, Purchasing Agent, RPPS, QPA

Township of West Orange

66 Main Street

West Orange, NJ 07052

Submissions must be received Friday, April 21, 2023 at 10:00 A.M. Preferred delivery methods are US mail or hand delivery. Facsimile or electronic delivery will not be accepted.

To be responsive, Qualification Statement must provide all requested information and conform to instructions. Qualification Statements and related information must be bound and signed by Respondent.

All Respondents hereby agree to work under the terms and conditions as set by the Township. If awarded a contract by Township Council Resolution during 2023 calendar year, that contract will be in effect for one year.

Ranking Percentage and Criteria for Evaluations

- 35% Experience and reputation in the field
- 20% Knowledge of the Township and subject matter as it's related to contract
- 10% Availability to accommodate meeting attendance
- 25% Cost details, including the hourly rates of each of the individuals who will perform certain services and time estimates for each individual, all expenses (if applicable)
- 5% The utilization of local contractors and businesses, whenever possible.
- 5% Other factors demonstrated to be in the best interest of the Township.

(REVISED 4/10)

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)

N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual

orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval

Certificate of Employee Information Report

Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at www.state.nj.us/treasury/contract_compliance)

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.**

REQUIRED EVIDENCE

AFFIRMATIVE ACTION REGULATIONS N.J.S.A. 10:5-31, et seq. (N.J.A.C. 17:27)

If awarded a contract, the Bidder will be required to comply with the requirements of N.J.S.A. 10:531, et seq., and N.J.A.C. 17:27 within five (5) days after receipt of the notification of intent to award the contract, the Bidder shall present one of the following:

Appropriate evidence that the Contractor is operating under an existing federally approved or sanctioned affirmative action program; or

A Certificate of Employee Information Report Approval issued in accordance with N.J.A.C. 17:27-4; or

An initial Employee Information Report consisting of forms provided by the Affirmative Action Office and completed by Contractor in accordance with N.J.A.C. 17:27-4.

The Bidder must submit no later than three (3) days after the signing of the Contract an Initial Project Manning Table consisting of forms provided by the Affirmative Action Office and completed by Contractor in accordance with N.J.A.C. 17:27-7.

Bidders are referred to the Bidder's Information Section of the Bid Packet for a further description of the above requirements.

NO BIDDER MAY BE ISSUED A CONTRACT UNLESS THEY COMPLY WITH THE AFFIRMATIVE ACTION REGULATIONS OF N.J.S.A. 10:5-31, et seq.

The following questions must be answered by all Bidders:

Do you have a federally-approved or sanctioned Affirmative Action Program?

Yes _____ (If yes, submit a copy of such approval.) No _____.

Do you have a State Certificate of Employee Information Report approval?

Yes _____ (If yes, submit a copy of such approval.) No _____.

The undersigned Bidder certifies that he is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31, et seq., and agrees to furnish the required documentation pursuant to the law.

COMPANY: NAME: _____

SIGNATURE & TITLE: _____

NOTE: A **bid must be rejected as non-responsive** if a Bidder fails to comply with requirements of N.J.S.A. 10:5-31, et seq., within the time frame stipulated.

AFFIDAVIT OF NON-COLLUSION

The undersigned bidder of full age, being duly sworn according to law depose and hereby specifically certifies that:

To the best of the bidder's knowledge and belief, the annexed bid proposal for this project has not been prepared in collusion with any other bidder of like item or services and the prices, discounts, terms and conditions thereof have not been directly or indirectly communicated by or on behalf of the bidder to any person other than *the* recipient of the bid and will not be communicated *to any* person prior to the official opening of the bid.

The bidder fully understands that no premiums, rebates, or gratuities are permitted either with, prior to, or after signing of contract. Any violation will result in cancellation and removal from the bid list.

The bidder further certifies that the undersigned has the necessary authority, to sign this stipulation stating that the bidder has not entered into any agreement, or otherwise taken any action in restraint of free competitive bidding in connection with this bid.

All references to the bidder are understood to include the undersigned and all principals, partners and officers of the bidder.

(Signature) _____

Subscribed and sworn to

Before me this day _____ of 20 _____

AFFIANT _____

NOTARY PUBLIC OF

MY COMMISSION EXPIRES: 20 _____

INSURANCE REQUIREMENTS AND ACKNOWLEDGEMENT FORM

Certificate(s) of Insurance shall be filed with the Municipal Clerk's Office upon award of contract by the Mayor and Township Council.

The minimum amount of insurance to be carried by the Professional Service Entity shall be as follows:

PROFESSIONAL LIABILITY INSURANCE

Limits shall be a minimum of \$1,000,000.00 for each claim and \$1,000,000.00 aggregate each policy period.

Acknowledgement of Insurance Requirement:

(Signature)

(Date)

(Printed Name and Title)

This form must be completed, signed and returned with RFP.

NON-CONFLICT OF INTEREST CERTIFICATION

REQUEST FOR QUALIFICATIONS

Consultant Public Health Nurse Supervisor for 2023

The undersigned certifies to the Township of West Orange, County of Essex, State of New Jersey that in performing services to the Township he/she is aware of no circumstance that would constitute a conflict of interest, financial or otherwise, between him/her and the interests of the Township. The undersigned certifies that he/she has made a search of client base and has executed this certification subsequent to such search. The undersigned acknowledges this a continuing certification, and shall remain in effect for the term of the services contained in the solicited request for qualifications. I certify that the foregoing statements made by me are true and accurate to my personal knowledge; I am making this certification in good faith. I am aware that if any of the foregoing statements made by me are false, the Board is free to terminate any professional service agreement entered into with the undersigned.

Certifying Official:

Print Name: _____

Signed By: _____

Title: _____

Date: _____

STATEMENT OF OWNERSHIP DISCLOSURE

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.

Name of Organization: _____

Organization Address: _____

Part I Check the box that represents the type of business organization:

- ☐ Sole Proprietorship (skip Parts II and III, execute certification in Part IV)
- ☐ Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)
- ☐ For-Profit Corporation (any type) ☐ Limited Liability Company (LLC)
- ☐ Partnership ☐ Limited Partnership ☐ Limited Liability Partnership (LLP)
- ☐ Other (be specific): _____

Part II

- ☐ The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. **(COMPLETE THE LIST BELOW IN THIS SECTION)**

OR

- ☐ No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. **(SKIP TO PART IV)**

(Please attach additional sheets if more space is needed):

Name of Individual or Business Entity	Address

Part III DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. **Attach additional sheets if more space is needed.**

Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #'s

Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II **other than for any publicly traded parent entities referenced above.** The disclosure shall be continued until names and addresses of every noncorporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. **Attach additional sheets if more space is needed.**

Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Address

Part IV Certification

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the

bidder/proposer; that the **Township of West Orange** is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with **Township of West Orange** to notify the **Township of West Orange** in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the, permitting the **Township of West Orange** to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):		Title:	
Signature:		Date:	

Prohibited Russia-Belarus Activities & Iran Investment Activities

Person or Entity

Part 1: Certification

COMPLETE PART 1 BY CHECKING **ONE OF THE THREE BOXES BELOW**

Pursuant to law, any person or entity that is a successful bidder or proposer, or otherwise proposes to enter into or renew a contract, for goods or services must complete the certification below prior to contract award to attest, under penalty of perjury, that neither the person or entity, nor any parent entity, subsidiary, or affiliate, is identified on the Department of Treasury's Russia-Belarus list or Chapter 25 list as a person or entity engaging in prohibited activities in Russia, Belarus or Iran. Before a contract for goods or services can be amended or extended, a person or entity must certify that neither the person or entity, nor any parent entity, subsidiary, or affiliate, is identified on the Department of Treasury's Russia-Belarus list. Both lists are found on Treasury's website at the following web addresses:

<https://www.nj.gov/treasury/administration/pdf/RussiaBelarusEntityList.pdf>
www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf.

As applicable to the type of contract, the above-referenced lists must be reviewed prior to completing the below certification.

A person or entity unable to make the certification must provide a detailed, accurate, and precise description of the activities of the person or entity, or of a parent entity, subsidiary, or affiliate, engaging in prohibited activities in Russia or Belarus and/or investment activities in Iran. The person or entity must cease engaging in any prohibited activities and provide an updated certification before the contract can be entered into.

If a vendor or contractor is found to be in violation of law, action may be taken as appropriate and as may be provided by law, rule, or contract, including but not limited to imposing sanctions, seeking compliance, recovering damages, declaring the party in default, and seeking debarment or suspension of the party.

CONTRACT AWARDS AND RENEWALS



I certify, pursuant to law, that neither the person or entity listed above, nor any parent entity, subsidiary, or affiliate appears on the N.J. Department of Treasury's lists of entities engaged in prohibited activities in Russia or Belarus pursuant to P.L. 2022, c. 3 or in investment activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. (Skip Part 2 and sign and complete the Certification below.)

CONTRACT AMENDMENTS AND EXTENSIONS



I certify, pursuant to law, that neither the person or entity listed above, nor any parent entity, subsidiary, or affiliate is listed on the N.J. Department of the Treasury's lists of entities determined to be engaged in prohibited activities in Russia or Belarus pursuant to P.L. 2022, c. 3. I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. (Skip Part 2 and sign and complete the Certification below.)

IF UNABLE TO CERTIFY



I am unable to certify as above because the person or entity and/or a parent entity, subsidiary, or affiliate is listed on the Department's Russia-Belarus list and/or Chapter 25 Iran list. I will provide a detailed, accurate, and precise description of the activities as directed in Part 2 below, and sign and complete the Certification below. Failure to provide such will prevent the award of the contract to the person or entity, and appropriate penalties, fines, and/or sanctions will be assessed as provided by law.

Part 2: Additional Information

PLEASE PROVIDE FURTHER INFORMATION RELATED TO PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS AND/OR INVESTMENT ACTIVITIES IN IRAN.

You must provide a detailed, accurate, and precise description of the activities of the person or entity, or of a parent entity, subsidiary, or affiliate, engaging in prohibited activities in Russia or Belarus and/or investment activities in Iran in the space below and, if needed, on additional sheets provided by you.

Part 3: Certification of True and Complete Information

I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments there, to the best of my knowledge, are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity.

*I acknowledge that the **Township of West Orange** is relying on the information contained herein and hereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the **Township of West Orange** to notify the **Township of West Orange** in writing of any changes to the answers of information contained herein.*

*I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification. If I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the **Township of West Orange** and that the **Township of West Orange** at its option may declare any contract(s) resulting from this certification void and unenforceable.*

Full Name (Print)		Title	
Signature		Date	

Political Contribution Disclosure Statement Pursuant to Chapter 2, Section 68 of the Revised General Ordinances of the Township of West Orange

Pursuant to Section 2-68.1 of the Revised General Ordinances of the Township of West Orange, please set forth below all political contributions in cash or in kind of two hundred (\$200.00) dollars or more made within five (5) years of the date of acceptance of a proposal for a negotiated contract with the Township of West Orange, or within five (5) years of the notice of award for a bid contract with the Township of West Orange, either directly or indirectly, by the individuals or any of the principals of the business entity completing this form or by the business entity itself, to any elected official of the Township of West Orange currently in office or any political organization affiliated with an elected official of the Township currently in office.¹

<u>Name of Individual/Entity Making Contribution</u>	<u>Amount of Contribution</u>	<u>Recipient of Contribution</u>	<u>Date of Contribution</u>

If you have <u>NOT</u> made any contributions within the scope of Section 2-68.1, as set forth above, please X the line to the right.	NONE

I hereby certify under penalty of perjury that the information provided herein is true and accurate to the best of my knowledge, information and belief.

The current elected officials of the Township include the following: Mayor Susan McCartney, Councilman Bill Rutherford, Councilwoman Michelle Casalino, Councilwoman Tammy Williams, Councilwoman Asmeret Ghebremicael and Councilwoman Susan Scarpa .

Company Name

Authorized Signature

Printed Name

TOWNSHIP OF WEST ORANGE, NEW JERSEY

Date

Professional Service Contract
Qualification and Costs Submission Form

Note: A separate resume can be attached.

1. Please provide the name and address of Names and roles of the individuals who will perform the services and description of their education, municipal experience and experience with projects similar to the services contained herein including their education, degrees and certifications.

2. References and record of success of same or similar service.

3. Description of ability to provide the services in a timely fashion (including staffing, familiarity and location of key staff.

4. Cost details, including the hourly rates of each of the individuals who will perform services, and all expenses:

Authorized Representative _____ (signature)

Telephone # _____

FAX # _____

TOWNSHIP OF WEST ORANGE

CHECKLIST

SUBMISSION DATE: Friday, April 21 at 10:00 A.M.

The following items are required to be **included** with the sealed submission:

- Qualification Statement
- Non-Collusion Affidavit
- Disclosure of Ownership Form
- Insurance Requirement Acknowledgement Form
- Mandatory Equal Employment Opportunity Notice Acknowledgement
- Copy of your Business Registration Certificate as issued by the
- State of New Jersey, Department of Treasury, Division of Revenue
- Non- Conflict of Interest Declaration
- Political Disclosure Certification
- Prohibited Russia-Belarus Activities & Iran Investment Activities
- Licenses pertaining to this RFQ

Reminder: Please submit one (1) original and one (1) additional set of the sealed submission. Copy can be on a USB stick/flash drive.