



**COUNTY OF ESSEX
DEPARTMENT OF CITIZEN SERVICES
DIVISION OF SENIOR SERVICES**

**CONTRACT
NUMBER/PROJECT:** 45502214 – Visiting Nurse

GRANTEE: West Orange, Township of
Department of Health

**OPERATING
DIVISION(S):** Essex County Division of Senior Services

**SERVICE
AREA:** West Orange and Essex Fells

Contract # 45502214

Schedule A

PROJECT PERSONNEL

The staff position requested under this grant Loucel Osias, Public Health Nurse to provide visiting nursing services and follow-ups to the target senior population in the Township of West Orange and the Borough of Essex Fells with funding support from the Essex County Division of Senior Services. Percent of time devoted to the proposed program – 100% Percent of time funded by Division of Senior Services requests – 25%

Theresa M. DeNova, Director/Health Officer, Project Director.

ORGANIZATIONAL CHART

West Orange Health Department

West Orange Health Department Division of Nursing

Theresa M. DeNova, Health Officer

Sr. Public Health Nurse

Public Health Nurses

Consulting Physicians

Clerical Staff

Program Objectives

Grant Number: 45502214

Funding Source: Older American Act Title III B

Service: Visiting Nurse

Service Definition: Services designed to maintain older persons in their own residence or community-based settings by providing skilled nursing services or therapy, thereby avoiding and deterring the need for hospitalization or institutionalization.

Service Unit: Each Visit

The Division agrees to pay the Agency the sum not to exceed \$16,127 as detailed in the 2014 approved grant.

Goal Statement: To develop and coordinate a dual community work plan to provide a comprehensive network of visiting nursing services to the target population of older adults living within the service area of the West Orange Health Department for the period of January 1, 2014 to December 31, 2014.

Objective #1: To provide 103 nursing visits to approximately 57 targeted older adults residing in the Township of West Orange and the Borough of Essex Fells service areas at a total cost of \$16,127.

<u>Municipality:</u>	<u>West Orange</u>	<u>Municipality:</u>	<u>Essex Fells</u>
Target Population:	Low Income/Frail/Elderly	Target Population:	Low Income/Frail/Elderly
Units:	102	Units:	1
Clients:	56	Clients:	1

Objective #2: To provide nursing visits to the West Orange Health Department service area and the necessary follow up visits by Public Health/Graduate Nurses designated by the lead community under the jurisdiction of the Project Director and Nursing Supervisor to include the target population of the service area. It is the intention to provide each older adult contact with a functional assessment, as well as, counseling, referral assistance, networking, education, and the monitoring of future progress during each visiting nurse contact.

Activities:

1. Promote physical health and well - being through screening, counseling and education to the older adults in our service area.
2. Individuals will receive a physical and mental assessment, screening and evaluation during each nursing visit, to develop a plan of care for each participant.
3. Subsequent to initial examination, visits will be arranged to monitor progress and effectiveness of recommended treatments.
4. Provide nursing visits to the frail, impoverished, minority and vulnerable in the service area of the West Orange Health Department.
5. Assist in administering and supervision medication and treatment, following the overall plan of care including treatment, rehabilitation medication, injection, and other medical care necessary for the evaluation of the participant's safety and comfort.

Objective #3: To provide services designed to maintain older persons in their own residence or community-based setting by providing visiting nursing services that will assist in avoiding or deterring the need for hospitalization or institutionalization.

Objective #4:

To provide for the administration of the Essex County Division of Senior Services Grant to the West Orange Visiting Nursing Service.

Activities:

1. To maintain accurate financial records of grant expenditures
2. To maintain expenditures control for the monies allocated in this grant and financial control of expenditures as required to meet Division of Senior Services auditing
3. To maintain accurate program reports and submission of such reports as required and approved by the Division of Senior Services
4. To compile and report to the Division of Senior Services all parameters of project performance programmatic goals and objectives and report such information to the participating municipality
5. To compile and report to the Division of Senior Services all parameters of all project expenditures

Objective #5: To insure that comprehensive visiting nursing services are available to the older adult population residing in the West Orange Health Department service area with specific emphasis placed on the target population criteria set by the Essex County Division of Senior Services for the period of January 1, 2014 to December 31, 2014. The program will serve older (60 plus) adults throughout the service areas and include all service components as recommended and required by the Essex County Program Specifications – Service Definition, Components and Standards.

Contract Name: West Orange Health Department

Contract Number: 45502214

Contract Year: 1/1/14 - 12/31/14

	Percentage	Dollar Amount
A. Total Project Costs	100.00%	16,291
B. Project Income		164
C. USDA		0
D. Project Net Costs		16,127
E. Local Non-Federal Participation	0.00%	0
F. Funds Granted	100.00%	16,127
G. Initial Allocation	50.00%	8,064

1. Personnel	Cash	In-Kind	Total
Public Health Nurse	16,127		16,127
			0
			0
			0
			0
			0
			0
Sub-Total	16,127		16,127

2. Consultant & Contract	Cash	In-Kind	Total
			0
Sub-Total	0		0

3. Travel	Cash	In-Kind	Total
Sub-Total	0		0

4. Food	Cash	In-Kind	Total
			0
Sub-Total	0		0
5. Building Space	Cash	In-Kind	Total
			0
Sub-Total	0		0
6. Printing & Office Supplies	Cash	In-Kind	Total
			0
Sub-Total	0		0

7. Equipment	Cash	In-Kind	Total
Sub-Total			
8. Other Costs	Cash	In-Kind	Total
Client Contribution	164		164
			0
			0
			0
			0
			0
Sub-Total	164		164
Total Direct Costs (Categories 1-8)	16,291		16,291
Indirect Costs			
Total Project Costs	16,291		16,291

A. Local Non-Federal Participation	Amount
Sub-Total	0
B. In-Kind Resources	
Sub-Total	0
Total	0
Estimated Project Income	164

CONTRACT SIGNATURES AND DATES:

This contract has been signed and sealed by the parties on the dates set forth below.

ATTEST:

COUNTY OF ESSEX

Deborah Davis Ford, Clerk
Essex County Board of Chosen Freeholders

BY: _____
Joseph N. DiVincenzo
Essex County Executive

ATTEST:

GRANTEE:

_____ BY: _____ DATE _____

The aforementioned Agreement has been reviewed and approved as to form.

BY: _____
County Counsel
Office of County Counsel

BY: _____
Lucia A. Guarini, Acting Director
Department of Citizen Services

BY: _____
Jaklyn DeVore, Director
Division of Senior Services

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