

RESOLUTION

WHEREAS, the Township of West Orange (the “Township”) requires grant writing services to consult, plan, prepare, submit and otherwise assist the Township with the application for grant funding and to research grant opportunities for the Township; and

WHEREAS, on May 16, 2012, the Township Council adopted Resolution 173-23 authorizing the Township to utilize Competitive Contracting in lieu of public bidding pursuant to the governing provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-4.1, et. seq.; and

WHEREAS, on June 9, 2023, the Township advertised a Request for Proposal (the “RFP”) for a Contract for Grantwriter Services (the “Contract”) with a base term of three (3) years with an option to extend the Contract for two additional one-year terms and setting forth a deadline for submission of proposals for July 11, 2023; and

WHEREAS, on July 11, 2023, Millennium Strategies LLC, a limited liability company of the State of New Jersey having its principal offices at 60 Columbia Road, Bldg B, Suite 230, Morristown, New Jersey 07960-4635 (“Millennium”) submitted the only proposal in response to the RFP, including a proposed rate of \$3,900 per month, not to exceed \$46,800 per year and a rate of \$150 per hour for the Add-Alternate option to provide State and County Grant Administration Services on an as needed basis (the “Add Alternate Option”) (collectively the “Proposal”); and

WHEREAS, the Township’s Qualified Purchasing Agent reviewed the Proposal and prepared a report recommending the award of the Contract to the Contractor, annexed hereto as Exhibit “A” (the “Evaluation Report”); and

WHEREAS, consistent with the recommendation set forth in the Report, the Township prepared the proposed Contract, annexed hereto as Exhibit “B,” which incorporates the proposed

rates from Millennium's Proposal, including the Add Alternate Option.

NOW, BE IT HEREBY RESOLVED, by the Township Council of the Township of West Orange that the Township authorizes the award and execution of the Contract with Millennium, annexed hereto as Exhibit "**B**" at the rate of \$3,900 per month, not to exceed \$46,800 per year and a rate of \$150 per hour for the Add-Alternate option to provide State and County Grant Administration Services on an as needed basis for a term of three (3) years commencing as of August 1, 2023 with two (2) additional one year options to extend the Contract; and be it further

RESOLVED that a copy of this resolution shall be available in the Clerk's office in accordance with applicable law.

Karen J. Carnevale, R.M.C.
Municipal Clerk

Tammy Williams
Council President

Adopted: August 22, 2023

I hereby certify funds available from 01-2010-00-7101-200

John O. Gross, Chief Financial Officer