

**AN ORDINANCE AMENDING CHAPTER 2, SECTION 62 OF THE REVISED
GENERAL ORDINANCES OF THE TOWNSHIP OF WEST ORANGE, ENTITLED
“OLDER ADULTS ADVISORY BOARD”**

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST ORANGE, in the County of Essex and State of New Jersey, that Chapter 2, Section 62 of the Revised General Ordinances of the Township of West Orange, be amended in order to make the Board a more inclusive body and for its operations to flow more efficiently and effectively by expanding the Board with two Council consensus appointments, having the Mayor designate one of her appointments Secretary of the Board who shall take Minutes and make a public record of the Monthly Meetings of the Board , and finally to have Board Members collectively elect the Chairperson and Vice-Chairperson of the Board, each by a majority vote.

Now therefore the Township Council approves and authorizes that Chapter 2, Section 62 of the Revised General Ordinances of the Township of West Orange be amended as follows:

~~s follows:~~

§ 2-62. OLDER ADULTS AND ADVISORY BOARD.

§ 2.62.1 Purpose.

The Township of West Orange has established an Older Adults Advisory Board (“Board”) to serve as a volunteer advisory committee to the Mayor and Township Council with regard to issues affecting the safety, welfare, health, finances, transportation, social interaction, housing, and quality of life for older adults and their caregivers. The Board shall provide information on any issues of importance to older adults in the Township. It shall also serve as an information source with regard to older adults and aging topics.

§ 2.62.2. Mission.

The Township strives to identify a continuum of services for persons 55 years young and older to enhance their quality of life and act in an advisory capacity concerning matters related to their physical, emotional and economic well-being. The Township endeavors to encourage older adults to participate in all aspects of community life to the best of their abilities, recognizing cultural diversity, being responsive and respectful, and promoting dignity and well-being for not only older adults but all individuals in support of the Township as an Age-Friendly Community.

§ 2.62.3. Membership.

The Board shall consist of eleven members, each of whom shall be a bona fide resident of the Township of West Orange, and each of whom shall be appointed as follows:

- a. Four members (4) appointed by the Mayor, one of whom shall be designated Secretary of the Board, ~~and~~
- b. One (1) member appointed by each Township Councilperson for a total of five, and
- c. Two Council Consensus appointments.

§ 2.62.4. Term and Attendance.

All members of the Board are expected to attend each meeting whenever possible. In addition, members:

- a. Shall serve for a term of one year (1) and may be reappointed.
- b. Shall serve until a successor is appointed, and any vacancy shall be filled for the remainder of the unexpired term only.
- c. Shall be commissioned, and shall resign, by the submission of a letter to the Township Clerk's office. All vacancies shall be filled as quickly as possible.

§ 2.62.5. Organizational Structure.

- a. The Board may adopt bylaws to govern its general operation, provided the bylaws, and any subsequent amendments, are approved in advance by resolution of the Township Council.
- b. The ~~Mayor-Board~~ shall appoint a Chairperson and Vice Chairperson, each by majority vote who shall serve for terms of one year. Chairpersons may be elected for multiple terms.
- c. The Board shall meet ~~monthly. at least six times per year.~~
- d. Meetings will be held in a Township facility.
- e. The Secretary of the Board shall take minutes of each meeting of the Board ~~shall be taken to serve as a public record.~~ Approved minutes shall be sent to the Municipal Clerk, Mayor and Township Council.

§ 2.62.6. Assistance.

The Board shall have the ability to request and to obtain assistance from the Township to fulfill its functions, as follows:

- a. Submit a written request to the Mayor and Township Council for consideration of a budget appropriation as part of the Township annual budget process;
- b. Recommend to the Township improvements to the website, social media and other electronic-communication methods such as email or text, to post relevant information, either directly or through designated Township employees or contractors;
- c. Recommend to the Township grants which the Township may seek;
- d. Request assistance and advice, from time to time, from the Township, as reviewed and directed by the Mayor or his/her designated representative.

§ 2.62.7. Functions.

The functions of the Board shall be as follows:

- a. Liaison with all older adults and all existing older adult groups and analysis of issues affecting the safety, health, welfare and quality of life of older adults in the Township and identify any barriers to programs and service access;
- b. Recommendations to the Mayor and Township Council regarding initiatives and policies designated to enhance the safety, welfare and quality of life of older adults in the Township;

- c. Participating, when authorized by the Mayor, in appropriate regional activities relating to the safety, welfare and quality of life of older adults in the Township;
- d. Dissemination of relevant information to, and promotion of discussions among, Township older adults and their caregivers through communication methods and meetings; and
- e. Development of annual report and presentation to inform the Mayor, Township Council and the general public of the Board's activities, progress, and, if any, expenditures. The report shall be submitted to the Mayor and Township Council no later than March 31 of the calendar year following the Board's activities, and advise the general public as to upcoming events and issues during the new year.

§ 2.63 through § 2.65. (Reserved).