

Property Room Consulting, Inc
mmiller@propertyroomconsulting.com
+1 (609) 228-8588
PO Box 1420
Little Egg Harbor, NJ 08087
https://www.propertyroomconsulting.com

PROPERTY ROOM CONSULTING, INC
"We rescue law enforcement property rooms"



West Orange PD

Bill to
West Orange PD
60 Main St
West Orange
Nj
07052

Estimate details
Estimate no.: 872
Estimate date: 01/11/2024

#	Date	Product or service	SKU	Qty	Rate	Amount
1.		Comprehensive consulting Proposal: Scope of Work Audit: (NJ Accreditation Standard 4.3.5b) As best as practical, Property Room Consulting, Inc will manage and verify as best as practical a 100% physical comparative audit of all firearms, drugs, currency, precious metals, gems and jewelry valued >\$500; and bodily fluids. A representative sampling of general PE is also audited. Purge Preparation: Property Room Consulting, Inc will manage a methodical evaluation of current inventory with the purpose of identifying and segregating items eligible for purge. This process is guided by NJ Statue of Limitations and other appropriate code, NJ AG and Essex County Prosecutor Directives, IAPE best practices and experience. Assist in updating records. Boxes of items for destruction will be verified and sealed. Dept is responsible for arranging and conducting the actual destruction with an appropriate burn facility. Remediation: The state of the evidence function has fallen well outside of accreditation standards. While I've only had the opportunity to conduct a brief walk-through, the way that high risk items are handled and stored, aspects of security, and the standard addressing quality are on face non-compliant and likely more significantly so at an organic level. While I suspect this is a result of the function changing hands several times, multiple generations of record keeping systems, pandemic related disruptions and inadequate storage space/schemes, the entire workspace needs reorganizing to accommodate workflow efficiency and pass compliance. In combination with the purging of items no longer needed, we will be able to consolidate the total number of current storage rooms from 4 to at least 3 or possibly 2. Training: Evidence room personnel are required to be involved in the process. Not only is their presence necessary for security and preservation of chain of custody, they will also be receiving invaluable hands on training where they will be exposed to real-world methods of diagnostic evaluation of the evidence system, record keeping, purge requirements and best practices. This is not an additional expense, but rather a byproduct of the overall experience. I encourage questions and train with the hopes that the overall workflow never falls into disrepair again. Continued Support: Continued support through contact with the Department evidence unit; and any accreditation consultants, assessors as needed during the current accreditation cycle.			\$28,000.00	\$28,000.00

Notes:

This process is very labor intensive in aggregate and may take 2~3 weeks on site.

This is a professional services proposal and does not include any type of equipment or shelving Should the department wish to incorporate such into the project, Property Room Consulting, Inc will consult with the Department and their provider regarding needs, space, logistics.

Department is responsible for providing boxes to store purge eligible items for destruction. Estimated 50+ banker box size with lids.

Total	\$28,000.00
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Note to customer

I've attached two photos that represent the results we delivered for North Bergen Police Department.

Thank you for your business.