

**RESOLUTION TO AUTHORIZE THE SERVICE OF DOCUMENT MANAGEMENT
FOR RECORDS RETENTION & DISPOSAL THROUGH THE EDUCATIONAL SERVICES COMMISSION
OF NJ COOPERATIVE**

WHEREAS, as part of our recently awarded New Jersey Association of County & City Health Officials - Sustaining Local Public Health Infrastructure - 2024-2026 grant

WHEREAS, the Health Department will purchase software to support and expand data modernization by using funding for data digitization of vital statistics records and other health department records which will elevate the WOHD to meet all applicable NJ State procedures for business continuity and disaster recovery preparedness while continuing to support data modernization.

WHEREAS, as a local government unit and a member of the Educational Services Commission of NJ Cooperative (ESCNJ), can purchase such items, pursuant to the provision made in the Local Public Contracts Law N.J.S.A. 40A:11-5(2), without public advertising for such goods or services, through contracts already secured by the United States of America, the State of New Jersey, County or Municipality thereof; and

WHEREAS, the vendor Foveonics Imaging Technologies dba Foveonics Document Solutions, Inc, located at 99 Greyrock Rd, Unit 103 Clinton, NJ 08809, who provides such digitization services, is under contract with Co-op #65MCESCCPS, BID number ESCNJ 22/23-11 available for the amount of \$75,883.66 with an additional \$888.00 for the yearly software cost and \$7,252.84 for incidentals for a total \$84,024.50).

NOW, THEREFORE BE IT RESOLVED, by the Municipal Council of the Township of West Orange who hereby authorizes the Purchasing Agent, on behalf of the Township, to issue and execute a Purchase Order for not to exceed \$84,024.50 to Foveonics Imaging Technologies dba Foveonics Document Solutions with funds certified available by the Chief Financial Officer.

Karen J. Carnevale, R.M.C., Municipal Clerk

Bill Rutherford, Council President

Adopted: August 6, 2024

I Certify Funds Are Available: New Jersey Association of County & City Health Officials - Sustaining Local Public Health Infrastructure - 2024-2026 grant

Vincent Buono, Interim Chief Financial Officer