

RESOLUTION

WHEREAS, the Township of West Orange (the “Township”) seeks the services of a professional and experienced Professional Planning firm to provide planning and technical support services under the U.S. Department of Transportation (USDOT) Safe Streets and Roads for All (SS4A) Grant Program; and

WHEREAS, on December 9, 2025, the Township Council authorized the execution of a grant agreement for the grant funding from the U.S. Dept. of Transportation, Federal Highway Administration (FHWA) for the Safe Streets and Roads for ALL (SS4A) grant program to fund studies and supplemental planning in the amount of \$450,000 that requires a 25% match of the grant amount by the Township that is equivalent to \$112,500.00; and

WHEREAS, on March 3, 2026, the Township Council was authorized to utilize competitive contracting in lieu of public bidding allowing the Township to evaluate and score proposals based on weighted criteria, including technical, management and cost related criteria to ensure the most qualified Professional Planning firm is obtained to meet the needs of the Township; and

WHEREAS, a Request for Proposals (“RFP”) was publicly advertised on March 12, 2026, issued in accordance with the requirements of the Local Public Contracts Law (the “LCPL”) and all applicable federal procurement standards, including 2 C.F.R. Part 200; and

WHEREAS, the proposals in response to the RFP were due on April 23, 2026 as specified by Addendum No.2; and

WHEREAS, on April 23, 2026, the Township received five (5) proposals in response to the RFP, including proposals submitted from the following respondents:

- (i) Boswell Inc.
330 Phillips Avenue
South Hackensack, NJ 07606
- (ii) CME Associates
1 Tower Center Boulevard., 20th Floor
East Brunswick, NJ 08816
- (iii) Michael Baker International
1 Gateway Center, Suite 1601
Newark, NJ 07102
- (iv) 34 Park Avenue
PO Box 426
Lyndhurst, NJ 07071
- (v) NV5, Inc.
412 Mt. Kemble Avenue, Suite 100C
Morristown, NJ 07960

; and

WHEREAS, proposals were evaluated by an evaluation committee in accordance with the criteria established in the RFP, including experience with SS4A and other federally funded transportation projects, technical approach, project understanding, staffing qualifications, past performance, and cost proposal; and

WHEREAS, the evaluation committee prepared a report summarizing its scoring and recommendations annexed hereto as Exhibit “A”; and

WHEREAS, the evaluation committee found Michael Baker International to be the most favorable based on the established criteria; and

WHEREAS, the Township desires to enter into a contract with Michael Baker International for Professional Planning and Technical Services; and

WHEREAS, the Contract for Professional Planning and Technical Services be awarded to Michael Baker International of Newark, New Jersey; and

WHEREAS, the Contract is for a term of one (1) year, with an option for the Township to extend the Contract for two (2) additional one-year terms, to align with a completion date of no later than August 2029, as outlined in the Township's executed SS4A Grant Agreement.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of West Orange that the Township be and is hereby authorized to execute the Contract, substantially similar to the form annexed hereto as Exhibit "**B**," with Michael Baker International in an amount not to exceed \$450,000.00, for Professional Planning and Technical Support Services for the USDOT SS4A Grant Program; and it is further

RESOLVED that notice of this award shall be published and available in the Clerk's office in accordance with applicable law.

Karen J. Carnevale, R.M.C.
Municipal Clerk

Susan Scarpa,
Council President

Adopted: June 9, 2026

I certify funds are available for this work from Account No.: _____

John Ditinyak, Chief Financial Officer