313-26

Exhibit "A"

Security Proposal

TO:

RE: **Township Of West Orange**

SUBMITTED BY:
GARY BOOTES / VINCENT UCCI
OWNERS

STERLING SECURITIES
155 Pompton Ave
Verona NJ 07044

NJ License # 1236
NJ Investigation License # 8031

Federal EIN # 22-3973295
Corporate ID# 0600-3156-91

Scope of Service

The Township of West Orange is requesting a proposal for armed/unarmed security services for their Municipal Building located in West Orange NJ.

Guards are to protect this entire site, monitoring all persons entering building, consisting of workers, vendors, subcontractors, and visitors, assuring everyone is kept safe. Guards are to protect all the property, equipment, and merchandise at this location. All guards will perform their duties in an efficient, conscientious, and professional manner. They shall be courteous and helpful to all on site.

All rules and regulations (duties) set forth by The Township of West Orange will be followed exactly. Please see attached duties and responsibilities.

In this proposal you will understand how Sterling's services are best fit for this location.

Through the 'Police Experience' of Sterling's owners, we can only describe our services as the closest you will find to any Police Department.

Our company is run under the same rules and regulations that we so proudly followed during our 40 years of Police experience.

Company History and Organization

Sterling Securities was incorporated in the State of New Jersey, 2006. Sterling Securities is a local security contract company. Our main offices are in Essex County, allowing the owners of the company and top level managers to be immediately available to answer client concerns and resolve problems as they occur. As you will see as you read this proposal, we are innovative, aggressive in our attempts to obtain the goals we have defined, always seeking further knowledge, and always challenged.

Sterling presently has approximately 500 Officers, along with 36 Supervisors. Ownership consists of two (2) principles who are both retired Police Officers (Lieutenant) in the City of Newark. During their combined 40 years of experience, both owners have been assigned to several high profile units during their careers. Some of which being, Homicide Units, Robbery Units, Vehicle Theft Units, Major Crimes Division, Tactical Units, and Narcotic Units. This experience has assisted in designing a Security Company with the same belief and trademarks that a Police Department uses to run effectively.

We have established our company in such a way where our clients feel comfortable in dealing with Sterling, knowing that no matter what issue may arise, Sterling will handle it professionally.

During our seventeen (17) years of business, we have grown to be one of NJ' s premier Security Companies. At Sterling we are very proud to say that our track record stands by itself. We have NEVER been replaced by any other Security Company, nor have we EVER lost an account due to poor service.

Sterling's belief is basically two simple MAIN reasons for our success.

- THE QUALITY OF GUARDS
- OWNERS CONSTANT 'HANDS-ON' APPROACH WITH EVERY ISSUE.

Cost of Service

Please see attached Cost Proposal Sheet supplied by The Township of West Orange

Value Added Feature

Sterling Securities currently has over 130 accounts in the State of New Jersey

As retired Police Officers/Police Lieutenants, we have grown a relationship with the surrounding Police Departments. Our communication is on a daily schedule with the Police Departments, making notifications, requesting extra Police presence, or gathering intelligence that can better our company as well as our clients. This relationship starts at the bottom with the actual Police Officers and works its way to top levels of each agency.

Sterling Securities has grown to the extent where it can compete successfully for a contract of any size. A smaller company would not have the flexibility, quality of training and ability to offer such a wide range of services. The larger national companies tend to be less efficient, and do not have the responsiveness and personal commitment as our locally-owned company. We offer the best of both worlds.

Development and Retention of Personnel

Sterling Securities has always had a low turnover rate. For years the fact of no unjustified turnover is directly reflected in our low unemployment insurance rates.

In addition to our higher pay rates, our Officers are also concerned with challenging work, personal and growth opportunities, and flexibility. There are many opportunities for pay raises & promotions

Our health insurance, and sick time policy helps promote a healthy worker.

Every Officer is motivated by different things, thus retention strategies need to be tailored to each individual Officer. This starts at a Management level in which managers can speak to Officers and find out what would make this Officer happy, healthy, and an asset to this company. Most of all Officers issues usually are of a 'personal' issue brought to work. Whether its divorce, money issues, health issues, etc., support and flexibility is always present by our managers and owners, its seems to go a long way. Our Officers know that our door is always open, and no Officer is turned away.

Sterling's practice is to always help Officers stay with our company. To plan a career with our company. At Sterling, we guide our employees in mapping out how they can attain their career goals within the company.

Total Quality Management Program

Purpose:

1. To establish and maintain an ongoing, systematic program of monitoring, data analysis, assessment, and comprehensive evaluation that supports continuous quality improvement.

2. To identify opportunities and develop strategies to improve delivery of services provided to customers.

3. To promote maximum active participation and commitment from all personnel (security officers, support and management) in quality assessment/quality improvement activities.

Training

Top concern & highest priority!

It is a recognized fact that training is a vital determinant in ensuring effective job performance. Therefore, training has always been of top concern and highest priority to Sterling Securities and a large portion of corporate resources are spent in providing continuous training for Sterling Securities employees.

Every sight requires different training; therefore, each sight has its own specified training program. In addition to the mandatory training held at our office, every Officer is trained on sight and must receive in-service training.

Before starting any new account that Sterling is awarded, it is mandatory that all Officers assigned to that particular site, must complete on site training for several days before even starting. This is to assure that all Officers do exactly what is required and are ready for any issue that may arise right from the inception.

Of course all Officers must attend a re-certification process every two (2) years for their S.O.R.A certification as well.

Computer Management System

Sterling is always looking to improve business by being up to date on all systems and technology where all can benefit.

For the past eight (10) years, Sterling has utilized a system which is commonly known in the Security Industry as "Valiant".
This system easily assists in scheduling, payroll, and billing. With only approved users, we can easily obtain any information from any computer. This is especially helpful when a quick change needs to be made for whatever may arise. (Call-outs, shift changes, etc.)

Where this system helps the most is when any client requests special coverage with short notice. This system automatically draws a pool of available officers that can be utilized.

Although our entire Management team can easily handle such a request without this system due to their personal knowledge and familiarity of all Officers, it is great to have this available for back-up purposes.

Communication Plan

Sterling is one of the few Security Services that actually has its own repeater system. Our hand held radio communicators have a range of approximately 50 miles. Every Officer that would be assigned to THESE SITES would be in possession of a walkie-talkie.

Not only would they be able to communicate with any additional guard working at this site which would be on a separate channel, but at any time can notify any other Sterling Officer working that may assist them for any incident that may arise.

On each shift, there are at least 4 supervisors working in the immediate area. If an incident occurs in which the Police, Fire, or EMS must be notified, Our Office Dispatcher will immediately respond via radio and assist in making notifications.

Insurance

Sterling Securities currently carries:

Comprehensive General Liability	- 1,000,000.00
Workers Compensation	- 1,000,000.00
Auto Policy	- 1,000,000.00
Excess Umbrella Policy	- 5,000,000.00

Please see attached sample insurance certificate.

Benefits Program

Sterling Securities is committed to provide a healthy workforce.
As such, all employees are offered a full health benefit package, which includes:

Greg Visconti Agency.

Health Care Provided by Blue Cross/Blue Shield Horizon

Full Health Coverage with 200 deductible
Dental 1000.00 yearly limit.

Life Insurance is NOT provided or available.

Employee Recognition Program

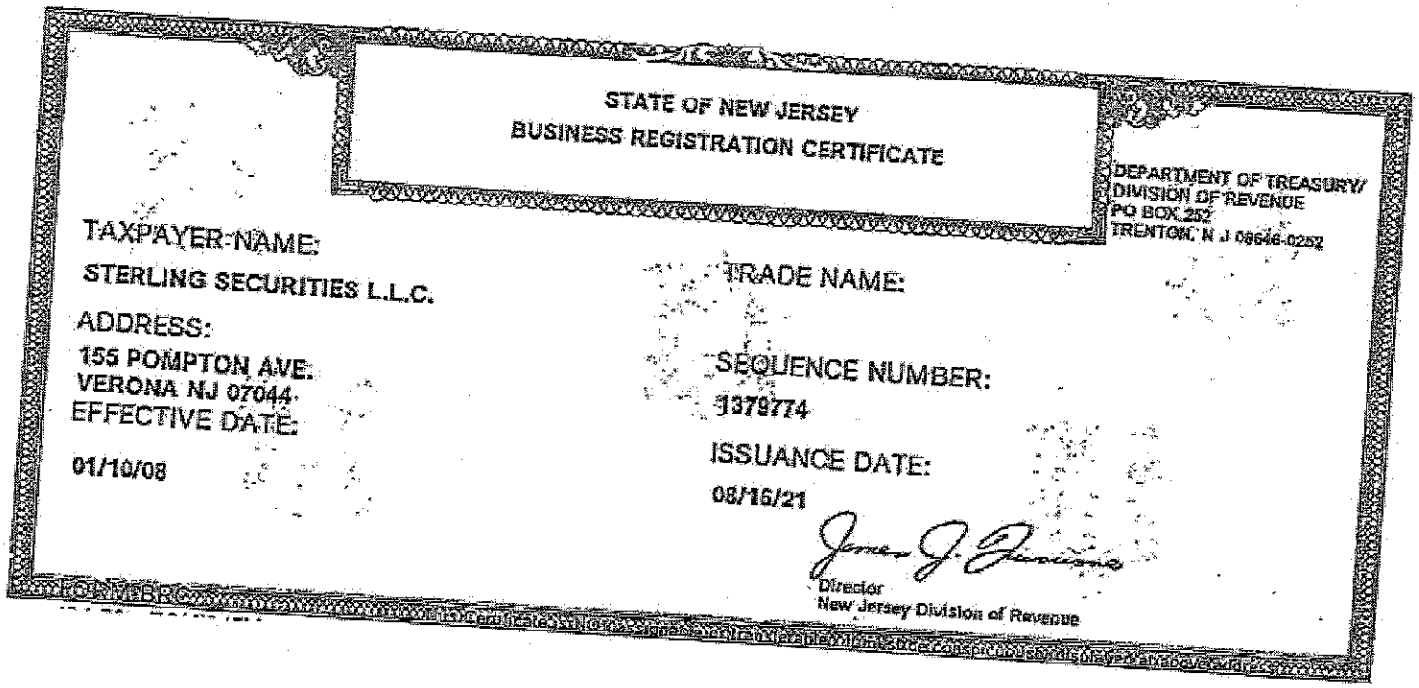
Sterling does provide a recognition program. Each and every month, we provide our employees with challenges to better themselves as well as Sterling. On a monthly basis we pick an Officer of the Month award. This award is provided by Sterling in the form of a plaque as well as a 250.00 bonus. It is determined as to level of professionalism, feedback from clients, or an incident in which our Officer went 'above and beyond'.

At times we have even reached out to the city council who has awarded these individuals with City Resolutions and presented to same at City Council meetings.

BIDDER'S CHECK LIST

Business Registration Certification	✓
Statement of Ownership	✓
Affirmative Action Compliance Notice (required)	✓
Iran Investment Activities	✓
Non-Collusion Affidavit	✓
Proposal Form	✓
Acknowledgement of Addenda	✓
Political Contribution Form	✓
Bid Deposit (10% of bid not to exceed $20,000.00) required	✓
Consent of Surety if providing a Bid Bond	BID CHECK
Americans with Disabilities Act of 1990	✓
Acknowledgement of Insurance	✓
CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS	✓

Please provide one additional copy of entire bid package which can be on a usb/flash stick. Please do not submit bids double sided.



STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY/
DIVISION OF REVENUE
PO BOX 252
TRENTON, N J 08646-0252

TAXPAYER NAME:
STERLING SECURITIES L.L.C.

TRADE NAME:

ADDRESS:
155 POMPTON AVE.
VERONA NJ 07044

SEQUENCE NUMBER:
1379774

EFFECTIVE DATE:
01/10/08

ISSUANCE DATE:
08/16/21

Director
New Jersey Division of Revenue

STATEMENT OF OWNERSHIP DISCLOSURE

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.

Name of Organization: STERLING SECURITIES

Organization Address: 155 PLYMPTON AVE VERONA NJ 07044

Part I **Check the box that represents the type of business organization:**

☐ Sole Proprietorship (skip Parts II and III, execute certification in Part IV)

☐ Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)

☐ For-Profit Corporation (any type) ☑ Limited Liability Company (LLC)

☐ Partnership ☐ Limited Partnership ☐ Limited Liability Partnership (LLP)

☐ Other (be specific): _____

Part II

☑ The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. **(COMPLETE THE LIST BELOW IN THIS SECTION)**

OR

☐ No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. **(SKIP TO PART IV)**

(Please attach additional sheets if more space is needed):

Name of Individual or Business Entity	Address
GARY BOOTES 50%	155 PLYMPTON AVE VERONA NJ 07044
VINCENT UCCI 50%	155 PLYMPTON AVE VERONA NJ 07044

Part III DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. **Attach additional sheets if more space is needed.**

Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #'s

Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II **other than for any publicly traded parent entities referenced above.** The disclosure shall be continued until names and addresses of every non-corporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. **Attach additional sheets if more space is needed.**

Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Address
GARY BOOTES 50%	155 POMPTON AVE VERONA NJ 07044
VINCENT UCCI 50%	155 POMPTON AVE VERONA NJ 07044

Part IV Certification

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the ***Township of West Orange*** is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with ***Township of West Orange*** to notify the ***Township of West Orange*** in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the, permitting the ***Township of West Orange*** to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):	GARY BOOTS	Title:	CO-OWNER
Signature:		Date:	4-19-24

(REVISED 4/10)

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE
N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)
N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

(continued)

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or

REQUIRED EVIDENCE

AFFIRMATIVE ACTION REGULATIONS N.J. S.A. 10:5-31, et seq. (N.J.A. C. 17:27)

If awarded a contract, the Bidder will be required to comply with the requirements of N.J.S.A. 10:531, *et seq.*, and N.J.A.C. 17:27. Within five (5) days after receipt of the notification of intent to award the contract, the Bidder shall present one of the following:

1. Appropriate evidence that the Contractor is operating under an existing federally approved or sanctioned affirmative action program; or

2. A Certificate of Employee Information Report Approval issued in accordance with N.J.A.C. 17:27-4; or

3. An initial Employee Information Report consisting of forms provided by the Affirmative Action Office and completed by Contractor in accordance with N.J.A.C. 17:27-4.

The Bidder must submit no later than three (3) days after the signing of the Contract an Initial Project Manning Table consisting of forms provided by the Affirmative Action Office and completed by Contractor in accordance with N.J.A.C. 17:27-7.

Bidders are referred to the Bidder's Information Section of the Bid Packet for a further description of the above requirements.

NO BIDDER MAY BE ISSUED A CONTRACT UNLESS THEY COMPLY WITH THE AFFIRMATIVE ACTION REGULATIONS OF N.J.S.A. 10:5-31, et seq.

The following questions must be answered by all Bidders:

1. Do you have a federally-approved or sanctioned Affirmative Action Program?

   Yes _____ (If yes, submit a copy of such approval.) (No)

2. Do you have a State Certificate of Employee Information Report approval?

   Yes _____ (If yes, submit a copy of such approval.) (No)

The undersigned Bidder certifies that he is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31, *et seq.*, and agrees to furnish the required documentation pursuant to the law.

COMPANY: STERLING SECURITIES NAME: GARY BOOTES

SIGNATURE: _____ TITLE: CO-OWNER

NOTE: A bid must be rejected as non-responsive if a Bidder fails to comply with requirements of N.J.S.A. 10:5-31, et seq., within stipulated time.

TOWNSHIP OF WEST ORANGE

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

Proposer: STERLING SECURITIES

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that the person or entity, or one of the person or entity's parents, subsidiaries, or affiliates, is not identified on a list created and maintained by the New Jersey Department of the Treasury as a person or entity engaging in investment activities in Iran. If the Director finds a person or entity to be in violation of the principles which are the subject of this law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring, declaring the party in default and seeking debarment or suspension of the person or entity.

I certify, pursuant to Public Law 2012, c. 25, that the person or entity listed above for which I am authorized to submit a proposal: Must check appropriate boxes

☑ Is not providing goods or services of $20,000,000 or more in the energy sector of Iran, including a person or entity that provides oil or liquefied natural gas tankers, or products used to construct or maintain pipelines used to transport oil or liquefied natural gas, for the energy sector of Iran, and

☑ Is not a financial institution that extends $20,000,000 or more in credit to another person or entity, for 45 days, or more, if that person or entity will use the credit to provide goods or services in the energy sector in Iran.

In the event that a person or entity is unable to make the above certification because it or one of its parents, subsidiaries, or affiliates has engaged in the above referenced activities, a detailed, accurate and precise description of the activities must be provided in part 2 below to the New Jersey Turnpike Authority under penalty of perjury. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

Part 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN
You must provide a detailed, accurate and precise description of the activities of the proposer, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the boxes below.

N/A

Name: _____ Relationship to Proposer: _____
Description of Activities: _____
_____
Duration of Engagement: _____ Anticipated Cessation Date: _____
Proposer Contact Name: _____ Contact Phone Number: _____

Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above referenced person or entity. I acknowledge that the Township of West Orange, State of New Jersey is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the Township to notify the Township in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this

sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval

Certificate of Employee Information Report

Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at www.state.nj.us/treasury/contract_compliance)

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27**.

certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the Township of West Orange, State of New Jersey and that the Township at its option may declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print): GARY BOOTES Signature: [signature]

Title: CO-OWNER Date: 4/19/24

AFFIDAVIT OF NON-COLLUSION

The undersigned bidder of full age, being duly sworn according to law depose and hereby specifically certifies that:

A. To the best of the bidder's knowledge and belief, the annexed bid proposal for this project has not been prepared in collusion with any other bidder of like item or services and the prices, discounts, terms and conditions thereof have not been directly or indirectly communicated by or on behalf of the bidder to any person other than the recipient of the bid and will not be communicated to any person prior to the official opening of the bid.

B. The bidder fully understands that no premiums, rebates, or gratuities are permitted either with, prior to, or after signing of contract. Any violation will result in cancellation and removal from the bid list.

C. The bidder further certifies that the undersigned has the necessary authority, to sign this stipulation stating that the bidder has not entered into any agreement, or otherwise taken any action in restraint of free competitive bidding in connection with this bid.

All references to the bidder are understood to include the undersigned and all principals, partners and officers of the bidder..

Date: _____

(Signature)

GARY BOOTES CO-OWNER

(Name and Title)

STERLING SECURITIES

(Company Name)

155 DOMPTON AVE VERONIA NJ 07044

(Address)

(Corporate Seal)

Subscribed and sworn to before me

This 19th day of April, 20 24

Notary Seal

DONNA BUCCO
My Commission Expires 04-29-2026
NOTARY PUBLIC
Comm. # 2188880
STATE OF NEW JERSEY

BID PROPOSAL FORM

ARMED/UNARMED SECURITY OFFICERS FOR THE TOWNSHIP OF W. ORANGE
(Description of item/service being bid)

We the undersigned propose to furnish and deliver the above item/service pursuant to the bid specification and made part hereof:

$ 35.00 — Cost per hour per Armed security officer — Thirty Five — Written Figure

$ 25.00 — Cost per hour per Unarmed security officer — Twenty Five — Written Figure

Below to come to the cost please use 1960 hours per year

$ 68,600 — Annual Cost 1 Armed security officers — SixtyEight Thousand Six Hundred — Written Figure

$ 49,000 — Annual cost 1 Unarmed security officer — Forty Nine Thousand. — Written Figure

The undersigned is a (Corporation), (Partnership), or (Individual) under the laws of the

State of NJ having its principal office at 155 POMPTON AVE VERONA NJ 07044

STERLING SECURITIES — Company Name

22-3973295 — Fed I.D. # or S.S. Number

Signature of Authorized Agent

GARY BOOTES — Type or Print Name

973-477-0647 — Telephone Number

4/23/24 — Date

PLEASE SUBMIT ONE ORIGINAL AND 1 COPY. COPY MUST BE SUPPLIED ON AN EXTERNAL FLASH DRIVE. THE AMOUNT SHALL BE SHOWN IN BOTH WORDS AND FIGURES. IN CASE OF A DISCREPANCY, THE AMOUNT SHOWN IN WORDS WILL GOVERN.

TOWNSHIP OF WEST ORANGE
ACKNOWLEDGMENT OF RECEIPT OF ADDENDA

The undersigned Bidder hereby acknowledges receipt of the following addenda:
Please assign the number, date and initial.

Addendum Number	Dated	Acknowledge Receipt (Initial)

☑ No addenda was/were received.

Acknowledged for: STERLING SECURITIES
(Company Name)

By: Gary Boots
(Signature of Authorized Representative)

Name: GARY BOOTS
(Print)

Title: CO-OWNER

Date: 4/22/24

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Contractor Instructions

Business entities (contractors) receiving contracts from a public agency that are NOT awarded pursuant to a "fair and open" process (defined at N.J.S.A. 19:44A-20.7) are subject to the provisions of N.J.S.A. 19:44A-20.26. This law provides that 10 days prior to the award of such a contract, the contractor shall disclose contributions to:

- any continuing political committee (a.k.a., political action committee)
- any candidate committee of a candidate for, or holder of, an elective office:
  - of the public entity awarding the contract
  - of that county in which that public entity is located
  - of another public entity within that county
  - or of a legislative district in which that public entity is located or, when the public entity is a county, of any legislative district which includes all or part of the county

The disclosure must list reportable contributions to any of the committees that exceed $200 per election cycle that were made during the 12 months prior to award of the contract. See N.J.S.A. 19:44A-8 and 19:44A-16 for more details on reportable contributions.

N.J.S.A. 19:44A-20.26 itemizes the parties from whom contributions must be disclosed when a business entity is not a natural person. This includes the following:

- individuals with an "interest" ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit
- all principals, partners, officers, or directors of the business entity or their spouses
- any subsidiaries directly or indirectly controlled by the business entity
- IRS Code Section 527 New Jersey based organizations, directly or indirectly controlled by the business entity and filing as continuing political committees, (PACs).

When the business entity is a natural person, "a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution by the business entity." [N.J.S.A. 19:44A-20.26(b)] The contributor must be listed on the disclosure.

Any business entity that fails to comply with the disclosure provisions shall be subject to a fine imposed by ELEC in an amount to be determined by the Commission which may be based upon the amount that the business entity failed to report.

The enclosed list of agencies is provided to assist the contractor in identifying those public agencies whose elected official and/or candidate campaign committees are affected by the disclosure requirement. It is the contractor's responsibility to identify the specific committees to which contributions may have been made and need to be disclosed. The disclosed information may exceed the minimum requirement.

The enclosed form, a content-consistent facsimile, or an electronic data file containing the required details (along with a signed cover sheet) may be used as the contractor's submission and is disclosable to the public under the Open Public Records Act.

The contractor must also complete the attached Ownership Disclosure Certification. This will assist the agency in meeting its obligations under the law. **NOTE: This section does not apply to Board of Education contracts.**

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Required Pursuant To N.J.S.A. 19:44A-20.26

This form or its permitted facsimile must be submitted to the local unit no later than 10 days prior to the award of the contract.

Part I – Vendor Information

Vendor Name:	STERLING SECURITIES		
Address:	151 PUMPTON AVE		
City:	VERNON	State: NJ	Zip: 07044

The undersigned being authorized to certify, hereby certifies that the submission provided herein represents compliance with the provisions of N.J.S.A. 19:44A-20.26 and as represented by the Instructions accompanying this form.

GARY BOOTES — CO-OWNER

Signature | Printed Name | Title

Part II – Contribution Disclosure

Disclosure requirement: Pursuant to N.J.S.A. 19:44A-20.26 this disclosure must include all reportable political contributions (more than $200 per election cycle) over the 12 months prior to submission to the committees of the government entities listed on the form provided by the local unit.

☐ Check here if disclosure is provided in electronic form.

Contributor Name	Recipient Name	Date	Dollar Amount
			$
NONE IN LAST 12 MONTHS			

Continuation Page

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Required Pursuant To N.J.S.A. 19:44A-20.26

Page ___ of _____

Vendor Name:

Contributor Name	Recipient Name	Date	Dollar Amount
			$

List of Agencies with Elected Officials Required for Political Contribution Disclosure
N.J.S.A. 19:44A-20.26

County Name: Essex
State: Governor
Legislative District #s: 26, 27, 28, 29, 34, & 40
State Senator and two members of the General Assembly per district.

County:
County Commissioners County Clerk Sheriff
County Executive Surrogate Registrar of Deeds

Municipalities (Mayor and members of governing body, regardless of title):

Belleville Township
Bloomfield Township
Caldwell Borough
Cedar Grove Township
East Orange City
Essex Fells Township
Fairfield Township
Glen Ridge Borough
Irvington Township
Livingston Township
Maplewood Township
Millburn Township
Montclair Township
Newark City
North Caldwell Borough
Nutley Township
Orange City
Roseland Borough
South Orange Village
Verona Township
West Caldwell Township
West Orange Township

Boards of Education (Members of the Board):

Belleville Town
Bloomfield Township
Caldwell-West Caldwell
Cedar Grove Township
Essex Fells Borough
Fairfield Township
Glen Ridge Borough
Irvington Township
Livingston Township
Millburn Township
Newark City
North Caldwell Borough
Nutley Town
Roseland Borough
South Orange-Maplewood
Verona Borough
West Essex Regional
West Orange Town

Fire Districts (Board of Fire Commissioners):
NONE

AMERICANS WITH DISABILITIES ACT OF 1990
Equal Opportunity for Individuals with Disability

The contractor and the Township of West Orange, (hereafter "TOWNSHIP") do hereby agree that the provisions of Title 11 of the Americans With Disabilities Act of 1990 (the "Act") (42 U.S.C. 5121 01 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, activities provided or made available by public entities, and the rules and regulations promulgated pursuant there unto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the TOWNSHIP pursuant to this contract, the contractor agrees that the performance shall be in strict compliance with the Act. In the event that the contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the contractor shall defend the TOWNSHIP in any action or administrative proceeding commenced pursuant to this Act. The contractor shall indemnify, protect, and save harmless the TOWNSHIP, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages, of whatever kind of nature arising out of or claimed to arise out of the alleged violation. The contractor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the TOWNSHIP's grievance procedure, the contractor agrees to abide by any decision of the TOWNSHIP which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the TOWNSHIP, or if the TOWNSHIP incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the contractor shall satisfy and discharge the same at its own expense.

The TOWNSHIP shall, as soon as practicable after a claim has been made against it, give written notice thereof to the contractor along with full and complete particulars of the claim, If any action or administrative proceeding is brought against the TOWNSHIP or any of its agents, servants, and employees, the *TOWNSHIP shall* expeditiously forward or have forwarded to the contractor every demand, complaint, notice, summons, pleading, or other process received by the TOWNSHIP or its representatives. It is expressly agreed and understood that any approval by the TOWNSHIP of the services provided by the contractor pursuant to this contract will not relieve the contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the TOWNSHIP pursuant to this paragraph.

It is further agreed and understood that the TOWNSHIP assumes no obligation to indemnify or save harmless the contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the contractor's obligations assumed in this Agreement, nor shall they be construed to relieve the contractor from any liability, nor preclude the TOWNSHIP from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

I acknowledge:

Signature of Vendor

INSURANCE REQUIREMENTS AND ACKNOWLEDGEMENT FORM

Certificate(s) of Insurance shall be filed with the Municipal Clerk's Office upon award of contract by the Mayor and Township Council.

The minimum amount of Insurance to be carried by the Professional Service Entity shall be as follows:

PROFESSIONAL LIABILITY INSURANCE

Limits shall be a minimum of $1,000,000.00 for each claim and $1,000,000.00 aggregate each policy period.

Acknowledgement of Insurance *Requirement:*

GARY BOOTES

(Signature) 4/19/24 (Date)

GARY BOOTES CO-OWNER

(Printed Name and Title)

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: https://sanctionssearch.ofac.treas.gov/. If the Department of the Treasury finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

☒ A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is set forth below.

(Attach Additional Sheets If Necessary.)

Signature of Vendor's Authorized Representative	Date: 4/19/24
GARY BOUTES CO-OWNER Print Name and Title of Vendor's Authorized Representative	22-3973295 Vendor's FEIN
STERLING SECURITIES Vendor's Name	973-477-0647 Vendor's Phone Number
155 DOMPTON AVE Vendor's Address (Street Address)	973-484-4112 Vendor's Fax Number
VERONA NJ 07044 Vendor's Address (City/State/Zip Code)	STERLINGGUARDS@AOL.COM Vendor's Email Address

[1] Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

THE ORIGINAL DOCUMENT HAS A WHITE REFLECTIVE WATERMARK ON THE BACK. HOLD AT AN ANGLE TO VIEW. DO NOT CASH IF NOT PRESENT.

Valley

CASHIER'S CHECK

2050268

DATE: 04/23/2024

PAY Twenty Thousand and 00/100ths Dollars

$20,000.00

TO THE ORDER OF Township of West Orange

COUNTER SIGNATURE REQUIRED IF DRAWN FOR MORE THAN $5,000

AUTHORIZED SIGNATURE

AUTHORIZED SIGNATURE

Sterling Securities LLC
REMITTER

BID BOND
MEMO

[redacted]