

1. Conference Meeting Agenda

Documents:

[CA 6.24.25.PDF](#)

2. Public Meeting Agenda

Documents:

[PM 6.24.25 REVISED.PDF](#)

3. Bill List

Documents:

[6.24.25.PDF](#)

[6.24.25 SUPPLEMENTAL.PDF](#)

4. Resolution(S)

4.I. 151-25

Documents:

[151-25 RESOLUTION AUTHORIZING FIREWORKS AT MONTCLAIR GOLF CLUB - 2025.PDF](#)

4.II. 152-25

Documents:

[152-25 RESOLUTION AUTHORIZING THE PLANNING BOARD TO UNDERTAKE A PRELIMINARY INVESTIGATION RE BLOCK 88 LOT 1.PDF](#)

4.III. 153-25

Documents:

[153-25 RESOLUTION PRESCRIBING FEES-ORD. 2918-25 -CH 25, SECT 29-STORMWATER MANAGEMENT.PDF](#)

4.IV. 154-25

Documents:

[154-25 RESOLUTION AUTHORIZING TAX COLLECTOR-PREPARE AND MAIL ESTIMATED TAX BILLS.PDF](#)
[154-25 EXHIBIT 2025.PDF](#)

4.V. 155-25

Documents:

[155-25 RESOLUTION AUTHORIZING REFUND PAYMENT TAXPAYER DUE](#)

TO DUPLICATE PAYMENT-OF TAX OR SEWER CHARGE.PDF

4.VI. 156-25

Documents:

156-25 RESOLUTION AUTHORIZING REFUND PAYMENT TAXPAYER DUE
TO VETERAN EXEMPTION.PDF

4.VII. 157-25

Documents:

157-25 RESOLUTION-ADOPT PROCEDURES - ADMINISTRATION AND
INSPECTION OF FEDERAL AID HIGHWAY PROJECTS.PDF
157-25 EXHIBIT.PDF

4.VIII. 158-25

Documents:

158-25 ESTIMATED TAX RATE RESOLUTION-2025.PDF

4.IX. 159-25

Documents:

159-25 AWARD-CONTRACT-COMPUTER SQUARE-WO POLICE AND FIRE
EMERGENCY INFOSHARE-CAD-RMS SOFTWARE MAINTENANCE
RENEWAL.PDF
159-25 INVOICE.PDF

4.X. 160-25

Documents:

160-25 RESOLUTION AUTHORIZING EXERCISE OF SECOND OPTION TO
EXTEND CONTRACT WITH MILLENNIUM STRATEGIES LLC.PDF
160-25 EXHIBIT.PDF

4.XI. 161-25

Documents:

161-25 RAFFLE LICENSES 6.24.25.PDF

4.XII. 162-25

Documents:

162-25 AUTHORIZING PROFESSIONAL SERVICES AGREEMENT-DIANA
MCGOVERN ESQ.-GACCIONE POMACO-PLANNING BOARD
ATTORNEY.PDF
162-25 AGREEMENT.PDF

4.XIII. 163-25

Documents:

163-25 RESOLUTION EMERGENCY NORTHFIELD AVENUE FORCE MAIN
REPAIRS.PDF
163-25 NOTIFICATION EMAIL 04.09.2025 LR.PDF
163-25 FINAL INVOICE 745 NORTHFIELD SEWER REPAIR 41025.PDF

4.XIV. 164-25

Documents:

164-25 RESOLUTION- FUNDS FOR EMERGENCY STORM SEWER
OUTFALL REPAIRS AND PERMITTING AT HUTTON LAFAYETTE
APARTMENTS.PDF
164-25 DEP LAND USE APPROVAL PERMIT.PDF
164-25 INVOICE.PDF

5. Second And Final Reading Ordinance(S)-NONE

6. Ordinance(S) On First Reading

6.I. 2928-25

Documents:

2928-25 AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 7,
TRAFFIC, HANDICAPPED PARKING ON STREETS HC SPACE 25
TOMPKINS ST_.PDF

6.II. 2929-25

Documents:

2929-25 ORDINANCE AMENDING CHAPTER 25, SECTION 11.10
REGARDING OUTDOOR CAFES.DOC.PDF

6.III. 2930-25

Documents:

2930-25 ORD. AMENDING CH 7 TRAFFIC-SUBSECTIONS 7-18.1- 7-12 - 7-
14.1C-7-46.2-7-46.9C.PDF

7. ABC Hearing(S)

7.I. 767-25

Documents:

767-25 LAS PALMERAS INC. T-A LA DOLCE VITA BAR AND
RESTAURANT.PDF

7.II. 768-25

Documents:

768-25 LUX 123, LLC FORMERLY SUZYQUES.PDF

7.III. 769-25 Removed - No Tax Clearance

7.IV. 770-25

Documents:

[770-25 1920S ESSEX HOUSE.PDF](#)

7.V. 771-25

Documents:

[771-25 CLUB 466 CATERERS, LLC.PDF](#)

7.VI. 772-25

Documents:

[772-25 HUGUITOS RESTAURANT AND BAR, LLC -SPECIAL
CONDITIONS.PDF](#)

7.VII. 773-25

Documents:

[773-25 RESOLUTION PARTIALLY RESCINDING 765-25_WILSHIRE
HOSPITALITY SERVICES II, LLC.PDF](#)

7.VIII. 774-25

Documents:

[774-25 ABC RESOLUTION REGARDING DENIAL OF PERSON TO PERSON
TRANSFER APPLICATION FROM LUX 123, LLC TO JO JOS RESTAURANT
SVCS., LLC 6.24.25.PDF](#)

7.IX. 775-25 (Subject To Change-Additional Licensees May Be Added)

Documents:

[775-25 ANNUAL RENEWAL CONSUMPTION DISTRIBUTION LICENSES \(2\)
6.24.25.PDF](#)

7.X. 776-25

Documents:

[776-25 RESOLUTION REGARDING ABC BOARDS ADJUDICATION OF
CHARGES ISSUED TO LAS PALMERAS, INC..PDF](#)
[776-25 LA DOLCE VITA - 2025 SETTLEMENT RESOLUTION.PDF](#)

7.XI. 777-25

Documents:

[777-25 THE HAT.PDF](#)

Township of West Orange
CONFERENCE MEETING AGENDA
Council Chambers – 66 Main Street
Tuesday, June 24, 2025
Meeting No. 13

This is to inform the general public that this meeting is being held in compliance with Section 5 of the Open Public Meetings Act, Chapter 231, Public Law 1975. The annual notice was emailed to the Star Ledger and filed in the Township Clerk’s office on January 7, 2025, and published in the West Orange Chronicle on January 16, 2025.

Roll Call – Councilwoman Casalino, Councilwoman Rudin, Councilwoman Scarpa, Council President Krakoviak, Mayor McCartney

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6:30 P.M.

- **Proclamation Honoring Former Councilwoman Asmeret Ghebremicael**
- **Proclamation Celebrating Juneteenth**
- **Feasibility Study – Township Owned Buildings**
- **Council Liaison Announcements**
- **Public Meeting – 7:00 p.m.**

REVISED

PUBLIC MEETING AGENDA
Township of West Orange
66 Main Street – 7:00 p.m.
Tuesday, June 24, 2025-Meeting No. 13

This is to inform the general public that this meeting is being held in compliance with Section 5 of the Open Public Meetings Act, Chapter 231, Public Law 1975. The notice for this meeting was emailed to the Star Ledger and the West Orange Chronicle on **January 7, 2025, and published in the West Orange Chronicle on **January 16, 2025**.**

Statement of Decorum

In all matters not provided for in subsection 3-15.1 and except upon consent of the Council President, each person addressing the Council pursuant to this subsection shall be required to limit his or her remarks to five (5) minutes and shall at no time engage in any personally offensive or abusive remarks. The chair shall call any speaker to order who violates any provision of this rule. (1972 Code § 3-15.2)

Roll Call – Councilwoman Casalino, Councilwoman Rudin, Councilwoman Scarpa, Council President Krakoviak, Mayor McCartney

- 1. Public Comment**
- 2. *Consent Agenda**
- 3. *Approval of Minutes of Previous Meeting-** May 6, 2025, and May 20, 2025-Public Meeting. June 12, 2025 -Special Meeting.
- 4. *Report of Township Officers – None**
- 5. *Reading of Petitions and Communications and Bids**
 - a. CDBG Road Rehabilitation of Franklin Avenue and Oxford Place (Bid Closing 6/24/25 10:00 A.M.)
- 6. *Bill List**
- 7. *Resolutions**
 - a. **151-25** Resolution Authorizing Fireworks at Montclair Golf Club (Legal-Trenk)
 - b. **REMOVED-152-25** Resolution Authorizing the Planning Board to Draft a Redevelopment Plan for Block 88, Lot 1 Pursuant to N.J.S.A. 40A:12A-1 et seq. (Legal- Trenk) **(to be considered on July 22, 2025)**
 - c. **153-25** Resolution Prescribing Fees as Set Forth in Ordinance 2918-25, an Ordinance Amending and Supplementing Chapter 25, Section 29 of the Revised General Ordinances of the Township and Establishing New Requirements for Stormwater Management (Legal- Gengaro) **Amended**
 - d. **154-25** Resolution Authorizing the Township of West Orange Tax Collector to Prepare and Mail Estimated Tax Bills in Accordance with P.L. 1994, c.72 (Longo)
 - e. **155-25** Resolution Authorizing the Collector of Taxes to Refund Payment to the Listed Taxpayer Due to a Duplicate Payment of Tax/and or Sewer Charge (Longo)

- f. **156-25** Resolution Authorizing the Collector of Taxes to Refund Payment to the Listed Taxpayer Due to Veteran Exemption (Longo)
- g. **157-25** Resolution to Adopt Procedures for Administration and Inspection of Federal Aid Highway Projects (Carballo)
- h. **158-25** Resolution Authorizing the Township of West Orange Tax Collector to Prepare and Mail Estimated Tax Bills in Accordance with P.L. 1994, C.72 (Ditinyak) **(was approved on 6.12.25)**
- i. **159-25** Resolution to Award a Contract to Computer square for the West Orange Police and Fire Emergency Infoshare/CAD/RMS Software Maintenance Renewal (P. Reynolds)
- j. **160-25** Resolution Authorizing Millenium Strategies LLC Exercise of Option for an Additional Year to Provide Grant Writing Services for the Township Not to Exceed \$46,800 Per Year (Legal- Moon)
- k. **161-25** Resolution Authorizing the Issuance of Raffle Licenses (Clerk)
- l. **TABLED 162-25** Resolution Authorizing Execution of Professional Services Agreement with Diana McGovern Esq. of Gaccione Pomaco serve as Planning Board Attorney (Legal- Trenk)
- m. **163-25** Resolution for Emergency Work for Northfield Avenue Sanitary Sewer Force Main (Carballo)
- n. **164-25** Resolution for Additional Funds for Emergency Storm Sewer Outfall Repairs and Permitting at Hutton Lafayette Apartments (Carballo)

8. Ordinances on Second and Final Reading- None

9. Ordinances on First Reading

- a. **2928-25** An Ordinance Amending and Supplementing Chapter 7, Traffic, Subsection 7-32.1 Handicapped Parking on Streets, of the Revised General Ordinances of the Township of West Orange (Carballo) **This Ordinance will establish a Handicapped Parking Stall in front of 25 Tompkins Street. This property is a 17-unit multifamily residential building developed as part of the Harvard Press Urban Renewal Zone. The final variance approval from the West Orange Planning Board requires this Handicapped Stall. Such parking stalls are permissible under the laws of New Jersey, and they are designated Handicapped Parking Zones. Because this stall cannot be restricted to a designated building resident, any person with a handicapped plate or placard may park there.**
- b. **2929-25** An Ordinance Amending Chapter 25, Section 11.10 Regarding Outdoor Cafes (Legal- Gengaro). **The purpose of this ordinance is to add additional requirements for establishments located in these B-1, B-2, and PC districts to operate an outdoor cafe. This Ordinance shall apply prospectively.**
- c. **2930-25** An Ordinance Amending and Supplementing Chapter 7, Traffic, Subsection 7-18.1, One Way Streets Designated, Subsection 7-12, Parking Prohibited for Street Cleaning and Maintenance, Subsection 7-14.1c, Night Parking restricted, Subsection 7-46.2 Parking Prohibited During Certain Hours On Certain Days On Certain Streets Servicing Residential Land Uses, Except by Permit, and 7-46.9c Permit Parking Exceptions of the Revised General Ordinances of the Township of West Orange (Carballo) **Standish Avenue, between Lakeside Avenue and Park Avenue has historically been a two-way traffic street with parking on the west side opposite the residential portion, and a mix of No Parking and Loading Zones adjacent to the large commercial buildings. Increased parking demand from the larger commercial businesses, the Board of Education Bus Garage, and high-density housing nearby has created a parking issue for the local residents and smaller commercial enterprises. Based on the recommendations of the Municipal Engineer, Police Chief, and West Orange Fire Official, this Ordinance changes Standish Avenue between Lakeside Avenue and Park Avenue to a one-way street flowing southbound. This will decrease traffic congestion in the neighborhood and allow street parking by permit at the south end of the street near the residences and smaller businesses. Residents will be issued two (2) permits per dwelling unit. Remaining permits will be issued to Standish Avenue businesses, on a first come basis, at a maximum of three permits (3) per business. One-way traffic southbound**

will mirror the one-way traffic northbound on Ashland Avenue allowing better circulation of traffic in the Redevelopment area of the Township and eliminate traffic from Spring Street and the City of Orange using the street as a northbound cut-through to avoid traffic on Park Avenue (CR-658).

10. Pending Matters/New Matters/Council Discussion

- a. Moriconi Flowers LTD-The Library of NJ, LLC-Extension Request-Cannabis Renewal Application
- b. Discussion: Consensus Appointment – Economic Development Commission
- c. Discussion: Seasonal Ban on Gas Leaf Blowers

11. ABC Hearing

- a. **767-25** Hearing on Renewal for 2025-2026 License Term – Las Palmeras, Inc. 0722-33-045-005 (Special Conditions)
- b. **768-25** Hearing on Renewal for 2025-2026 License Term- LUX 123, LLC t/a South Valley Barbeque 0722-33-009-012 (Special Conditions)
- c. **769-25** **REMOVED-No tax clearance**
- d. **770-25** Hearing on Renewal for 2025-2026 License Term – 1920’s Road House, Inc. 0722-33-071-003 (Special Conditions)
- e. **771-25** Hearing on Renewal for 2025-2026 License Term- Club 466 0722-33-035-011 (Special Conditions)
- f. **772-25** Hearing on Renewal for 2025-2026 License Term- Huguitos Restaurant and Bar, LLC 0722-33-024-005 (Special Conditions)
- g. **773-25** Resolution Rescinding in Part ABC Resolution No. 765-25, Removing Licensee No. 0722-33-060-009 Wilshire Hospitality Services II, LLC T/A Wilshire Grand Hotel as a Licensee Approved for Renewal for the 2025-26 License Term for Failure to Pay Fees to the State ABC and West Orange (Clerk)
- h. **FAILED 774-25** Resolution Regarding Alcohol Beverage Control Board’s Adjudication of Transfer of License Application Concerning Jo Jo Restaurant Services, LLC, Township of West Orange, Essex County, New Jersey West Orange ABC Board (Legal)
- i. **775-25** Hearing on Renewal for Plenary Retail Consumption, Distribution and Club Licenses for the 2024-2025 License Term (Clerk) **Resolution Subject to Change as Additional Licensees Pay their Fees Prior to the Meeting**
- j. **776-25** Resolution Regarding Alcohol Beverage Control Board’s Adjudication of Charges Issued to Las Palmeras, Inc. (Legal)
- k. **777-25** Hearing on Renewal for 2025-2026 License Term-Harrison Avenue Tavern, Inc. 0722-33-058-006 (Special Conditions)
- l. **778-25** – Resolution Authorizing the Person-to-Person Transfer of License No. 0722-33-009-013 from LUX 123, LLC to Jo Jo’s Restaurant Services, LLC

12. Adjournment

**The Council President may at his/her discretion modify with consent the order of business at any meeting of the Council if he/she deems it necessary and appropriate.
(1972 Code § 3-8; Ord. No. 726-84; Ord. No. 1157-93; Ord. No. 2128-07 § II)**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86706663075?pwd=qD1dwltQhatBDch2t6ivdp8g9tEp4y.1>

Webinar ID: 867 0666 3075

Passcode: 035625

Dial in: 646 931 3860

Public Comment – In Person Only

Next Meeting Date(s): July 22, 2025

Agenda is subject to change.

Township of West Orange

Bills List

Total: 34,242,782.92

User: paula 06/16/2025 14:26:57

Date: 05/13/2025 To 06/16/2025 Acc: 01- To 99-9999-99-9999-999 Order By :Account

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
01-1060- - -		- CURRENT YEAR TAXES CURRENT YEAR MUNICIPAL TAXES				
01-1060- - -		- CURRENT YEAR MUNICIPAL TAXES CURRENT YEAR MUNICIPAL TAXES				
188138	25101125	TOWNSHIP OF WEST ORANGE	175.00	MOVE ONLINE PAYMENT FROM TAX TO SEWER	05/15/2025	05/20/2025
188121	25101126	TOWNSHIP OF WEST ORANGE	519.48	MOVE PAYMENT FROM TAX TO SEWER	05/15/2025	05/20/2025
188366		JAMES MACFARLAN	4,616.00	RF DUP PYMNT-158.16/2	06/05/2025	00/00/0000
188384		ANDREW MANSHEL, ESQ.	4,974.00	RF Q2 DUP PYMNT-52.03/12	06/05/2025	00/00/0000
188383		LERETA, LLC	2,765.00	RF Q2 DUP PYMNT-77/35.02	06/05/2025	00/00/0000
188382		VESTED LAND SERVICES, LLC	2,514.00	RF Q2 DUP PYMNT 113.01/94	06/05/2025	00/00/0000
188367		RACHEL PLAFKER ESRIG	6,796.00	RF Q2 DUP PYMNT 152.27/76	06/05/2025	00/00/0000
188365		LINDA OLIVIERI	3,281.36	RF DUP Q2 PYMNT-176.20/23	06/05/2025	00/00/0000
188364		CORELOGIC CENTRALIZED REFUNDS	1,639.00	71.01/56/C0065	06/05/2025	00/00/0000
188364		CORELOGIC CENTRALIZED REFUNDS	3,576.00	153.09/32	06/05/2025	00/00/0000
188364		CORELOGIC CENTRALIZED REFUNDS	4,025.00	173.06/26	06/05/2025	00/00/0000
188364		CORELOGIC CENTRALIZED REFUNDS	3,768.00	178.01/1.01/C0186	06/05/2025	00/00/0000
188363		CORELOGIC CENTRALIZED REFUNDS	2,964.00	TAX EXEMPT VET 172.16/22	06/05/2025	00/00/0000
188362		MAIN STREET TITLE & SETTLMENT	2,321.67	TAX EXEMPT VET	06/05/2025	00/00/0000
188361		DELLICIA MELLOW-JOSEPH	3,484.00	RF DUP Q2 TAX PYMNT	06/05/2025	00/00/0000
188417		CORELOGIC CENTRALIZED REFUNDS	5,582.13	refund tax exempt vet-23 beverly rd	06/09/2025	00/00/0000
Total: CURRENT YEAR TAXES CURRENT YEAR MUNICIPAL TAXES			53,000.64			

01-1169-00-0100- - CURRENT YEAR TAXES CURRENT YEAR MUNICIPAL TAXES

01-1169-00-0100-001 - MISC EXCHANGE .PAYROLL HEALTH BENEFITS MISC EXCHANGE .PAYROLL HEALTH BENEFITS

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
188205	01200368	TOWNSHIP OF WEST ORANGE	204,806.10	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188205	01200368	TOWNSHIP OF WEST ORANGE	1,173.78	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188206	01200369	TOWNSHIP OF WEST ORANGE	1,555.68	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	204,866.09		06/03/2025	06/06/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	659.88		06/03/2025	06/06/2025
188333	01200392	TOWNSHIP OF WEST ORANGE	2,155.57		06/03/2025	06/06/2025
Total: AR-MISCELLANEOUS EXCHANGE MISC EXCHANGE .PAYROLL HEALTH BENEFITS			415,217.10			
01-1608- - - AR-MISCELLANEOUS EXCHANGE MISC EXCHANGE .PAYROLL HEALTH BENEFITS						
01-1608- - - INTERFUND SWIM POOL FUND INTERFUND SWIM POOL FUND						
188387	01200393	TOWNSHIP OF WEST ORANGE	25,000.00	INTERFUND TRANSFER TO SWIMMING POOL	05/30/2025	05/30/2025
Total: INTERFUND SWIM POOL FUND INTERFUND SWIM POOL FUND			25,000.00			
01-1622- - - INTERFUND SWIM POOL FUND INTERFUND SWIM POOL FUND						
01-1622- - - INTERFUND WORKERS COMPENSATION FUND INTERFUND WORKERS COMPENSATION FUND						
188388	01200394	TOWNSHIP OF WEST ORANGE	1,991.62	INTERFUND TRANSFER TO COVER OVEREXPENDITUR	05/30/2025	05/30/2025
Total: INTERFUND WORKERS COMPENSATION FUND INTERFUND WORKERS COMPENSATION FUND			1,991.62			
01-1921-08-1050- - INTERFUND WORKERS COMPENSATION FUND INTERFUND WORKERS COMPENSATION FUND						
01-1921-08-1050-003 - Fees and Permits MERCANTILE LICENSE						
188470	25101148	TEKESTE GHEBREMICHAEL	140.00	REFUND FOR DOUBLE CHARGE OF 25 LAFAYETTE ST. MERCANTILR REG.	06/13/2025	06/13/2025
Total: Anticipated Revenue-Sec A-Local Rev Fees and Permits			140.00			
01-2010-00-1001- - Anticipated Revenue-Sec A-Local Rev Fees and Permits						
01-2010-00-1001-010 - MAYOR S&W Base Salary Pay						

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
188205	01200368	TOWNSHIP OF WEST ORANGE	2,769.65	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	2,769.65		06/03/2025	06/06/2025
01-2010-00-1001-100		- MAYOR S&W Overtime				
188206	01200369	TOWNSHIP OF WEST ORANGE	203.57	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188333	01200392	TOWNSHIP OF WEST ORANGE	271.81		06/03/2025	06/06/2025
Total: BUDGET MAYOR S&W			6,014.68			
01-2010-00-1002-		- BUDGET MAYOR S&W				
01-2010-00-1002-110		- MAYOR O/E MATERIALS & SUPPLIES				
188127		AMAZON.COM	71.98	INV#197H-FKFN-RYX9 Crest Gold Foil Certificates	05/15/2025	00/00/0000
188261		AMAZON.COM	41.97	INV#1YLJ-311R-7XQX Astrobrights Cardstock, Natural	05/28/2025	00/00/0000
Total: BUDGET MAYOR O/E			113.95			
01-2010-00-1201-		- BUDGET MAYOR O/E				
01-2010-00-1201-010		- TOWN COUNCIL S&W Base Salary Pay				
188205	01200368	TOWNSHIP OF WEST ORANGE	2,401.35	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	2,401.35		06/03/2025	06/06/2025
Total: BUDGET TOWN COUNCIL S&W			4,802.70			
01-2010-00-1203-		- BUDGET TOWN COUNCIL S&W				
01-2010-00-1203-092		- TOWN COUNCIL O/E TAPING-COUNCIL MEETINGS				
187794		JOSEPH FAGAN	1,015.00	05.29.25, 06.09.25 zoom moderator not to exceed w/out auth	04/17/2025	00/00/0000
187794		JOSEPH FAGAN	1,015.00	05.20.25, 05.21.25 zoom moderator not to exceed w/out auth	04/17/2025	00/00/0000
187794		JOSEPH FAGAN	475.00	05.14.25 zoom moderator not to exceed w/out auth	04/17/2025	00/00/0000
Total: BUDGET TOWN COUNCIL O/E			2,505.00			

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
01-2010-00-1402- - BUDGET TOWN COUNCIL O/E						
01-2010-00-1402-060 - TOWNSHIP LITIGATION O/E LITIGATION GENERAL						
188099		DIANA POWELL MCGOVERN	583.33	May professional serv	05/13/2025	00/00/0000
188203		GACCIONE POMACO P.C.	370.50	INV#3546 3546 PROFESSIONAL SERV APRIL 2025	05/19/2025	00/00/0000
188204		GACCIONE POMACO P.C.	105.00	INV#3544 PROFESSIONAL SERVICE APRIL 2025	05/19/2025	00/00/0000
188178		SAVO, SCHALK, CORSINI, WARNER	584.00	INV#24702A non-escrow matters monthly fee Feb 2025	05/19/2025	00/00/0000
188201		TRENK ISABEL SIDDIQI &	11,901.86	INV#13760-65 13767 APRIL 2025 PROFESSIONAL SERVICES	05/19/2025	00/00/0000
188155		SAVO, SCHALK, CORSINI, WARNER	2,690.00	PROFESSIONAL SERV FEB/MARCH 2025 NON-ESCROW MATTERS	05/16/2025	00/00/0000
188413		TRENK ISABEL SIDDIQI &	10,355.92	INV#14034-40,42,44,45,47 MAY 2025 PROFESSIONAL SERVICES	06/09/2025	00/00/0000
188476		SAVO, SCHALK, CORSINI, WARNER	8,716.50	3113, 3114, 3117 professional services no-escrow related matters	06/16/2025	00/00/0000
01-2010-00-1402-062 - TOWNSHIP LITIGATION O/E LITIGATION - LABOR MATTERS						
186733		PRICE, MEESE, SHULMAN, &	7,344.00	INV#330385 57-25 hearing officer 2025	01/31/2025	00/00/0000
Total: BUDGET TOWNSHIP LITIGATION O/E			42,651.11			
01-2010-00-1501- - BUDGET TOWNSHIP LITIGATION O/E						
01-2010-00-1501-010 - TOWNSHIP CLERK S&W Base Salary Pay						
188205	01200368	TOWNSHIP OF WEST ORANGE	9,265.12	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	9,265.12		06/03/2025	06/06/2025
01-2010-00-1501-100 - TOWNSHIP CLERK S&W Overtime						
188206	01200369	TOWNSHIP OF WEST ORANGE	315.22	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188333	01200392	TOWNSHIP OF WEST ORANGE	456.77		06/03/2025	06/06/2025
Total: BUDGET TOWNSHIP CLERK S&W			19,302.23			

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
01-2010-00-1701-		- BUDGET TOWNSHIP CLERK S&W				
01-2010-00-1701-010		- LEGAL SERVICES S&W Base Salary Pay				
188205	01200368	TOWNSHIP OF WEST ORANGE	1,734.54	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	1,734.54		06/03/2025	06/06/2025
Total: BUDGET LEGAL SERVICES S&W			3,469.08			
01-2010-00-1902-		- BUDGET LEGAL SERVICES S&W				
01-2010-00-1902-030		- PLANNING BOARD O/E ADVERTISING				
186128	24102190	NJ ADVANCE MEDIA, LLC	-135.00	AD#0010937876 2025 meeting dates	11/21/2024	05/27/2025
186128	25101140	NJ ADVANCE MEDIA, LLC	135.00	0010937876 2025 meeting dates	11/21/2024	05/27/2025
01-2010-00-1902-080		- PLANNING BOARD O/E CONFERENCES				
188119		NJ PLANNING OFFICIALS, INC	370.00	NJPO Membership - ZBA & PB	05/15/2025	00/00/0000
01-2010-00-1902-084		- PLANNING BOARD O/E COURSES & EDUCATIONAL MATERIAL				
188244		NJ PLANNING OFFICIALS, INC	95.00	082027260 - F. Noborine Mandatory Course	05/22/2025	00/00/0000
01-2010-00-1902-090		- PLANNING BOARD O/E COURT REPORTER				
187793		MARGARET BRILL	400.00	5057 zoom moderator not to exceed w/out auth	04/17/2025	00/00/0000
187794		JOSEPH FAGAN	400.00	06.04.25 zoom moderator not to exceed w/out auth	04/17/2025	00/00/0000
Total: BUDGET PLANNING BOARD O/E			1,265.00			
01-2010-00-1912-		- BUDGET PLANNING BOARD O/E				
01-2010-00-1912-030		- BOARD OF ADJUSTMENT O/E ADVERTISING				
188094		WORRALL COMMUNITY NEWSPAPERS	9.00	#310665 04.17.25 meeting results	05/12/2025	00/00/0000
01-2010-00-1912-090		- BOARD OF ADJUSTMENT O/E SHORTHAND RECORDER				
187793		MARGARET BRILL	400.00	5057 zoom moderator not to exceed w/out auth	04/17/2025	00/00/0000

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
Total: BUDGET BOARD OF ADJUSTMENT O/E			409.00			
01-2010-00-1941- - BUDGET BOARD OF ADJUSTMENT O/E						
01-2010-00-1941-010 - MUNICIPAL COURT S&W Base Salary Pay						
188205	01200368	TOWNSHIP OF WEST ORANGE	15,994.93	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	15,994.93		06/03/2025	06/06/2025
01-2010-00-1941-100 - MUNICIPAL COURT S&W Overtime						
188206	01200369	TOWNSHIP OF WEST ORANGE	720.19	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188333	01200392	TOWNSHIP OF WEST ORANGE	521.61		06/03/2025	06/06/2025
Total: BUDGET MUNICIPAL COURT S&W			33,231.66			
01-2010-00-1942- - BUDGET MUNICIPAL COURT S&W						
01-2010-00-1942-090 - MUNICIPAL COURT O/E PROFESSIONAL SERVICES						
188328		LEGAL INTERPRETERS LLC	405.00	428109 2/25/2025 Haitian creole	06/02/2025	00/00/0000
188327		LEGAL INTERPRETERS LLC	330.00	INV#428361 5/8/2025 spanish	06/02/2025	00/00/0000
188327		LEGAL INTERPRETERS LLC	330.00	INV#428392 5/20/2025 spanish	06/02/2025	00/00/0000
186730		FERNANDO MARIN, ESQ.	5,950.00	APRIL/MAY req 51-25 public defender 2025	01/31/2025	00/00/0000
188327		LEGAL INTERPRETERS LLC	330.00	INV#428399 5/23/2025 spanish	06/02/2025	00/00/0000
188325		DOLORES T. BARNES	100.00	5/6/2025 office coverage	06/02/2025	00/00/0000
188325		DOLORES T. BARNES	112.50	5/13/2025 office coverage	06/02/2025	00/00/0000
188325		DOLORES T. BARNES	112.50	5/20/2025 office coverage	06/02/2025	00/00/0000
188326		CLARENCE JACKSON	100.00	5/27/2025 court bench coverage	06/02/2025	00/00/0000
188327		LEGAL INTERPRETERS LLC	385.00	INV#428351 5/7/2025 spanish	06/02/2025	00/00/0000
Total: BUDGET MUNICIPAL COURT O/E			8,155.00			
01-2010-00-2001- - BUDGET MUNICIPAL COURT O/E						
01-2010-00-2001-010 - BUSINESS ADMN S&W Base Salary Pay						

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
188205	01200368	TOWNSHIP OF WEST ORANGE	13,262.81	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	13,262.81		06/03/2025	06/06/2025
Total: BUDGET BUSINESS ADM I S&W			26,525.62			
01-2010-00-2002- - BUDGET BUSINESS ADM I S&W						
01-2010-00-2002-070 - BUSINESS ADM I O/E COMUNICATIONS OFFICER						
188096		JOSEPH FAGAN	2,900.00	May 2025 PIO	05/13/2025	00/00/0000
188399		JOSEPH FAGAN	2,900.00	PIO JUNE 2025	06/06/2025	00/00/0000
01-2010-00-2002-081 - BUSINESS ADM I O/E SUBSCRIPTIONS & SUPP						
188101		D & M INSTANT PRINTING	120.00	INV#3018 BUSINESS CARDS - SMERALDO BOX 500	05/13/2025	00/00/0000
188009		WB MASON CO. INC.	118.39	INV#254147579 trash can 13gal	05/07/2025	00/00/0000
188154		APOLLO FLAGS LLC	243.10	INV#32504 QUOTE 4878 US FLAG 3x5 FT SET	05/15/2025	00/00/0000
01-2010-00-2002-082 - BUSINESS ADM I O/E TOWNSHIP EMPLOYEE EDUCATION						
187803		M.C.A.A.	140.00	seminar 05.29.2025 Jacob Nieman member rate	04/23/2025	00/00/0000
188100		INSTITUTE FOR PROFESSIONAL	50.00	inv 51425 GREEN PURCHASING 03.14.2025 p REYNOLDS WEBINAR	05/13/2025	00/00/0000
188098		RUTGERS STATE UNIVERSITY	25.00	inv 031225 renewal RPPS 2025	05/13/2025	00/00/0000
187437		AMANJ	375.00	AMANJ 2025 JUNE CONF JACOB NIEMAN, TAX ASSESSOR JUNE 12, 2025	03/17/2025	00/00/0000
188252		ANTHONY BONAFEDE	275.00	Reimburse for conference registration Building Conference 2025	05/23/2025	00/00/0000
188227		DENISE URSO	75.00	INV14044 REIMBURSEMENT FOR CONFERENCE REGISTRATION	05/21/2025	00/00/0000
188228		JAMIE MURREN	75.00	INV#14282 REIMBURSMENT FOR CONFERENCE REGISTRATION	05/21/2025	00/00/0000
188176		LIFESAVERS, INC	2,014.00	INV#291311 #292471 CPR cards employees and admin fee	02/01/2025	00/00/0000

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
186430		RUTGERS CENTER FOR GOV'T SERVI	483.00	INV#84952 HP-6001-ssp25-1	12/31/2024	00/00/0000
186430		RUTGERS CENTER FOR GOV'T SERVI	205.00	INV#84952 HP-6002-sp25-1	12/31/2024	00/00/0000
186430		RUTGERS CENTER FOR GOV'T SERVI	113.00	INV#84952 Hp-6003-sp25-1	12/31/2024	00/00/0000
186430		RUTGERS CENTER FOR GOV'T SERVI	144.00	INV#84952 HP-6013-SP25-1	12/31/2024	00/00/0000
186430		RUTGERS CENTER FOR GOV'T SERVI	205.00	INV#84952 HP-6006-SP25-1	12/31/2024	00/00/0000
186430		RUTGERS CENTER FOR GOV'T SERVI	113.00	INV#84952 HP-6004-SP25-2	12/31/2024	00/00/0000
186460		RUTGERS CENTER FOR GOV'T SERVI	634.00	INV#85120 PZ-3304-SP25-1into to zoning administration	01/01/2025	00/00/0000
186460		RUTGERS CENTER FOR GOV'T SERVI	431.00	INV#85120 PZ-3305-SP25-1understanding plans	01/01/2025	00/00/0000
186460		RUTGERS CENTER FOR GOV'T SERVI	522.00	INV#85120 PZ-3306-SP25-1Zoning administration & enforcement II	01/01/2025	00/00/0000
188412		ZAYIBETH CARBALLO	165.00	training reimbursement	06/09/2025	00/00/0000
01-2010-00-2002-091		- BUSINESS ADMI O/E GRANT CONSULTANTS				
185271		MILLENNIUM STRATEGIES, LLC	3,900.00	INV#19158 RES 248-24 GRANT WRITER SERVICES 08.01.24-07.31.25	08/23/2024	00/00/0000
01-2010-00-2002-201		- BUSINESS ADMI O/E MARKETING CAMPAIGN				
186949		DANHYA I STOKES	541.00	INV#MAY Jan-dec social media	02/07/2025	00/00/0000
Total: BUDGET BUSINESS ADMI O/E			16,766.49			
01-2010-00-2201-		- BUDGET BUSINESS ADMI O/E				
01-2010-00-2201-010		- PURCHASING S&W Base Salary Pay				
188205	01200368	TOWNSHIP OF WEST ORANGE	5,233.58	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188206	01200369	TOWNSHIP OF WEST ORANGE	1,510.69	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	5,233.58		06/03/2025	06/06/2025
Total: BUDGET PURCHASING S&W			11,977.85			
01-2010-00-2202-		- BUDGET PURCHASING S&W				
01-2010-00-2202-031		- PURCHASING O/E ADVERTISING				

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
183169	24102190	NJ ADVANCE MEDIA, LLC	-122.98	0010937846 0010935651 2024 ADVERTISEMENTS PUBLISHED	01/01/2024	05/27/2025
183169	25101139	NJ ADVANCE MEDIA, LLC	122.98	0010937846 and 0010933651 2024 ADVERTISEMENTS PUBLISHED	01/01/2024	05/27/2025
186659		NJ ADVANCE MEDIA, LLC	69.78	AD#0010975843 2025 ADS	01/01/2025	00/00/0000
01-2010-00-2202-110 - PURCHASING O/E OFFICE SUPPLIES & SUBSCRIPTION						
188068		STAPLES BUSINESS ADVANTAGE	91.63	inv 6031743129 banker boxes 701	05/09/2025	00/00/0000
Total: BUDGET PURCHASING O/E			161.41			
01-2010-00-2301- - BUDGET PURCHASING O/E						
01-2010-00-2301-010 - INFORMATION TECHNOLOGY S&W Base Salary Pay						
188205	01200368	TOWNSHIP OF WEST ORANGE	11,463.66	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	11,463.66		06/03/2025	06/06/2025
01-2010-00-2301-090 - INFORMATION TECHNOLOGY S&W Longevity						
188205	01200368	TOWNSHIP OF WEST ORANGE	623.01	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	623.01		06/03/2025	06/06/2025
Total: BUDGET INFORMATION TECHNOLOGY S&W			24,173.34			
01-2010-00-2303- - BUDGET INFORMATION TECHNOLOGY S&W						
01-2010-00-2303-133 - TELEPHONE COMMUNICATIONS O/E INTERNET SERVICE						
186632		VERIZON	7,178.89	2025 FIOS ANNUAL SERVICES MONTHLY BILLING VAR. LOCATIONS W/IN TOWN	01/21/2025	00/00/0000
01-2010-00-2303-140 - TELEPHONE COMMUNICATIONS O/E TELEPHONE SERVICE						
186631		VERIZON	1,647.26	inv z1402216 2025 ANNUAL SERVICES MONTHLY BILLING	01/01/2025	00/00/0000
186656		RING CENTRAL, INC.	3,110.65	INV#CD_001116063 2025 PHONE SERVICES ACCOUNT 3246663020	01/23/2025	00/00/0000
186630		VERIZON	124.95	2025 ANNUAL SERVICES MONTHLYTOWN WIDE SERVICE	01/01/2025	00/00/0000

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
186651		BLOCK LINE SYSTEMS	4,059.88	INV#1409317 2025 ANNUAL SERVICES MONTHLY BILLING ACCOUNT 9968377	01/01/2025	00/00/0000
186651		BLOCK LINE SYSTEMS	4,064.35	INV#1426673 2025 ANNUAL SERVICES MONTHLY BILLING ACCOUNT 9968377	01/01/2025	00/00/0000
01-2010-00-2303-141		- TELEPHONE COMMUNICATIONS O/E DEPARTMENTAL WIRELESS				
188095		STEPHEN AMELI	151.05	Jan-March 2025 cell phone reimbursement	05/13/2025	00/00/0000
186953		AT&T MOBILITY II LLC	9,253.76	287291023512X05282025 april - june 2025 cell phone	02/07/2025	00/00/0000
Total: BUDGET TELEPHONE COMMUNICATIONS O/E			29,590.79			
01-2010-00-2304-		- BUDGET TELEPHONE COMMUNICATIONS O/E				
01-2010-00-2304-110		- CENTRAL MAILING O/E POSTAGE METER USAGE				
188097		LEW ENVIRONMENTAL SERVICES, LL	910.40	142177 mailers 569 to landlords	05/13/2025	00/00/0000
01-2010-00-2304-112		- CENTRAL MAILING O/E MAILING SUPPLIES				
188113		PITNEY BOWES CORP	267.00	INV#1027306800 02.08.25-05.07.25 meter	05/14/2025	00/00/0000
Total: BUDGET CENTRAL MAILING O/E			1,177.40			
01-2010-00-2305-		- BUDGET CENTRAL MAILING O/E				
01-2010-00-2305-010		- CENTRAL INFORMATION TECHNOLOGY O/E IT SERVICES				
186441		PANAYIOTA REYNOLDS	79.00	INV#307277470 zoom service 2025	01/02/2025	00/00/0000
188256		SHI INTERNATIONAL	148.14	B19826358 zoom meetings 1 year prepay Part PAR1-PRO-BASENH1Y-2 contract ck04-2	05/27/2025	00/00/0000
188256		SHI INTERNATIONAL	639.27	B19826358 Video Webinar 500 - AnnuallyZoom Video Communicationspart PAR-WEB-50	05/27/2025	00/00/0000
186669		MICROCOMPUTER CONSULTING GROUP	256.50	INV#38793 2025 REMOTE ACCESS MONITORING AND MANAGEMENT	01/01/2025	00/00/0000

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
186951		MICROCOMPUTER CONSULTING GROUP	4,600.00	INV#38755 RES 168-22 2025 IT SERVICES NON UNIFORM MONTHLY CHARGE \$4600.00	01/01/2025	00/00/0000
Total: APPROPRIATION RESERVES CENTRAL INFORMATION TECHNOLOGY O/E			5,722.91			
01-2010-00-2306- - APPROPRIATION RESERVES CENTRAL INFORMATION TECHNOLOGY O/E						
01-2010-00-2306-010 - CENTRAL IT ONLINE SERVICES O/E ONLINE IT SERVICES						
186945		PASSIO TECHNOLOGIES LLC-CID253	695.45	CINV-087175 CINV-087173 PARTIAL jan-dec vehicle tracking	01/01/2025	00/00/0000
186626		COMCAST	1,663.80	2025 ANNUAL INTERNET SVCS.MONTHLY BILLING VARIOUS ACCTS.	01/01/2025	00/00/0000
Total: APPROPRIATION RESERVES CENTRAL IT ONLINE SERVICES O/E			2,359.25			
01-2010-00-2307- - APPROPRIATION RESERVES CENTRAL IT ONLINE SERVICES O/E						
01-2010-00-2307-010 - CENTRAL IT PD SERVICES O/E POLICE DEPARTMENT IT SERVICES						
187025		EASTERN COMMUNICATIONS, LTD	12,031.20	32087 TO COVER THE COST OF MONTHLY EXPENSES JAN TO JUNE 2025	12/31/2024	00/00/0000
187025		EASTERN COMMUNICATIONS, LTD	12,852.00	INV32088 TO COVER COST OF JUNE 2025 EXPENSES JAN TO JUNE 2025	12/31/2024	00/00/0000
186668		MICROCOMPUTER CONSULTING GROUP	949.00	INV#38795 2025 MONTHLY DATTO SERVICE	01/01/2025	00/00/0000
Total: APPROPRIATION RESERVES CENTRAL IT PD SERVICES O/E			25,832.20			
01-2010-00-2309- - APPROPRIATION RESERVES CENTRAL IT PD SERVICES O/E						
01-2010-00-2309-010 - CENTRAL IT NON UNIFORM SERVICES O/E NON UNIFORM DEPARTMENT IT SERVICES						
188232		ICC COMMUNITY DEVELOPMENT	12,440.26	INV#CMS0027338 annual support 07.26.25-07.25.26 municipality	05/20/2025	00/00/0000
Total: APPROPRIATION RESERVES CENTRAL IT NON UNIFORM SERVICES O/E			12,440.26			

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
01-2010-00-2532-		- APPROPRIATION RESERVES CENTRAL IT NON UNIFORM SERVICES O/E				
01-2010-00-2532-010		- CENTRAL INSURANCE - HEALTH RETIREE HB CLAIMS				
188157	01200366	MERITAIN HEALTH	82,250.68	05-13-25 CLAIMS - RETIREE	05/16/2025	05/16/2025
188258	01200386	MERITAIN HEALTH	113,746.00	05-20-25 CLAIMS - RETIREE	05/23/2025	05/23/2025
188331	01200390	MERITAIN HEALTH	68,066.01	05-27-2025 CLAIMS - RETIREE	06/03/2025	06/03/2025
188394	01200397	MERITAIN HEALTH	136,996.70	06-03-2025 CLAIMS - RETIREE <,,65	06/06/2025	06/06/2025
188473	01200406	MERITAIN HEALTH	55,212.89	06-10-2025 CLAIMS - RETIREE	06/13/2025	06/13/2025
01-2010-00-2532-015		- CENTRAL INSURANCE - HEALTH RETIREE ADMIN HB CLAIMS				
188389	01200395	MERITAIN HEALTH	45,105.93	ADMIN FEE - RETIREE<,, 65 JUNE 2025	06/05/2025	06/05/2025
01-2010-00-2532-016		- CENTRAL INSURANCE - HEALTH MEDICARE ADVANTAGE				
188108	01200361	METROPOLITAN HEALTH INSURANCE	218,680.00	AETNA MEDICARE ADVANTAGE 05-01-2025	05/14/2025	05/14/2025
01-2010-00-2532-018		- CENTRAL INSURANCE - HEALTH RETIREE PRESCRIPTION				
188114	25101122	BENECARD SERVICES, INC.	128,373.41	RETIREE PRESCRIPTION - APR 2025	05/14/2025	05/14/2025
188115	25101123	BENECARD SERVICES, INC.	128,373.41	RETIREE PRESCRIPTION - MAY 2025	05/14/2025	05/14/2025
01-2010-00-2532-030		- CENTRAL INSURANCE - HEALTH EMPLOYEE HB CLAIMS				
188157	01200366	MERITAIN HEALTH	61,885.25	05-13-25 CLAIMS - ACTIVE	05/16/2025	05/16/2025
188258	01200386	MERITAIN HEALTH	30,631.21	05-20-25 CLAIMS - ACTIVE	05/23/2025	05/23/2025
188331	01200390	MERITAIN HEALTH	48,550.19	05-27-2025 CLAIMS - ACTIVE	06/03/2025	06/03/2025
188394	01200397	MERITAIN HEALTH	42,815.14	06-03-2025 CLAIMS - ACTIVE	06/06/2025	06/06/2025
188473	01200406	MERITAIN HEALTH	75,957.35	06-10-2025 CLAIMS - ACTIVE	06/13/2025	06/13/2025
01-2010-00-2532-035		- CENTRAL INSURANCE - HEALTH EMPLOYEE ADMIN HB CLAIMS				
188389	01200395	MERITAIN HEALTH	64,813.65	ADMIN FEE - ACTIVE EMPLOYEE JUNE 2025	06/05/2025	06/05/2025
01-2010-00-2532-038		- CENTRAL INSURANCE - HEALTH EMPLOYEE PRESCRIPTION BENEFITS				
188114	25101122	BENECARD SERVICES, INC.	130,353.49	ACTIVE PRESCRIPTION - APR 2025	05/14/2025	05/14/2025
188115	25101123	BENECARD SERVICES, INC.	137,186.70	ACTIVE PRESCRIPTION - MAY 2025	05/14/2025	05/14/2025
01-2010-00-2532-039		- CENTRAL INSURANCE - HEALTH EMPLOYEE DENTAL BENEFITS				
188424	01200399	DELTA DENTAL PLAN OF NJ	136,632.24	DELTA DENTAL JAN - MAY 2025	06/09/2025	06/09/2025

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
01-2010-00-2532-070		- CENTRAL INSURANCE - HEALTH LIB EMPLOYEE HB CLAIMS				
188157	01200366	MERITAIN HEALTH	4,324.19	05-13-25 CLAIMS - LIBRARY	05/16/2025	05/16/2025
188258	01200386	MERITAIN HEALTH	1,358.93	05-20-25 CLAIMS - LIBRARY	05/23/2025	05/23/2025
188331	01200390	MERITAIN HEALTH	1,629.82	05-27-2025 CLAIMS - LIBRARY	06/03/2025	06/03/2025
188394	01200397	MERITAIN HEALTH	12,595.07	06-03-2025 CLAIMS - LIBRARY	06/06/2025	06/06/2025
188473	01200406	MERITAIN HEALTH	6,890.61	06-10-2025 CLAIMS - LIBRARY	06/13/2025	06/13/2025
01-2010-00-2532-095		- CENTRAL INSURANCE - HEALTH OTHER ADMIN HB CLAIMS				
188390	01200396	MERITAIN HEALTH	2,257.26	ADMIN FEE - LIBRARY JUNE 2025	06/05/2025	06/05/2025
Total: BUDGET CENTRAL INSURANCE - HEALTH			1,734,686.13			

01-2010-00-2535- - BUDGET CENTRAL INSURANCE - HEALTH

01-2010-00-2535-080 - CENTRAL INS - WORK-COMP WORKERS COMPENSATION

188110	01200362	TOWNSHIP OF WEST ORANGE	8,599.32	INTERFUND TRANSFER TO COVER 05-12-25 CLAIMS	05/14/2025	05/14/2025
188280	01200387	TOWNSHIP OF WEST ORANGE	23,087.15	INTERFUND TRANSFER TO COVER 05-27-2025 CLAIMS	05/29/2025	05/29/2025
188427	01200402	TOWNSHIP OF WEST ORANGE	12,877.43	INTERFUND TRANSFER TO COVER PMA AND CRC CLAIMS	06/11/2025	06/11/2025

Total: BUDGET CENTRAL INS - WORK-COMP	44,563.90
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01-2010-00-2801- - BUDGET CENTRAL INS - WORK-COMP

01-2010-00-2801-010 - COLLECTORS OF S&W Base Salary Pay

188205	01200368	TOWNSHIP OF WEST ORANGE	10,746.57	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	10,746.57		06/03/2025	06/06/2025

Total: BUDGET COLLECTORS OF S&W	21,493.14
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01-2010-00-2802- - BUDGET COLLECTORS OF S&W

01-2010-00-2802-110 - COLLECTORS OF O/E MATERIAL & SUPPLIES

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
188191		WB MASON CO. INC.	298.62	INV#254499393 HP 37A BLACK STANDARD YIELD TONER CARTRIDGE	05/19/2025	00/00/0000
188191		WB MASON CO. INC.	21.56	INV#254499393 DATA PRODUCTS RIBBON	05/19/2025	00/00/0000
188191		WB MASON CO. INC.	3.58	INV#254499393 JAW STYLE STAPLE REMOVER	05/19/2025	00/00/0000
188191		WB MASON CO. INC.	5.60	INV#254499393 anchor ballpoint pen refill 6 pack	05/19/2025	00/00/0000
Total: BUDGET COLLECTORS OF O/E			329.36			
01-2010-00-2951- - BUDGET COLLECTORS OF O/E						
01-2010-00-2951-010 - COMPTROLLER S&W Base Salary Pay						
188205	01200368	TOWNSHIP OF WEST ORANGE	18,719.57	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	18,719.57		06/03/2025	06/06/2025
01-2010-00-2951-100 - COMPTROLLER S&W Overtime						
188333	01200392	TOWNSHIP OF WEST ORANGE	162.84		06/03/2025	06/06/2025
Total: BUDGET COMPTROLLER S&W			37,601.98			
01-2010-00-2952- - BUDGET COMPTROLLER S&W						
01-2010-00-2952-070 - COMPTROLLER O/E MISCELLANEOUS						
187538		BATTAGLIA ASSOCIATES, LLC	2,570.00	WO-2025-04 PROF SERV 2025 NOT TO EXCEED	03/27/2025	00/00/0000
188403		REDISHRED ACQUISITION INC	62.62	INV#1763874 shred box	06/06/2025	00/00/0000
01-2010-00-2952-081 - COMPTROLLER O/E PAYROLL SERVICES						
186657		ADP, LLC	1,688.12	690158743 2025 PAYROLL COMP PACKAGE	01/01/2025	00/00/0000
01-2010-00-2952-110 - COMPTROLLER O/E SUPPLIES, SUBSCRIPTIONS						
188069		WB MASON CO. INC.	149.31	INV#254205215 37a toner	05/09/2025	00/00/0000
Total: BUDGET COMPTROLLER O/E			4,470.05			

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
01-2010-00-2953-		- BUDGET COMPTROLLER O/E				
01-2010-00-2953-113		- TREASURER O/E MATERIALS & SUPPLIES				
186633	25101124	WAGEWORKS	100.00	2025 ADMIN FEE MONTHLY -APRIL INV7759100	01/21/2025	05/16/2025
Total: BUDGET TREASURER O/E			100.00			
01-2010-00-3001-		- BUDGET TREASURER O/E				
01-2010-00-3001-030		- PLANNING & DEV S&W Hourly Pay				
188206	01200369	TOWNSHIP OF WEST ORANGE	441.25	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188333	01200392	TOWNSHIP OF WEST ORANGE	398.75		06/03/2025	06/06/2025
Total: BUDGET PLANNING & DEV S&W			840.00			
01-2010-00-3002-		- BUDGET PLANNING & DEV S&W				
01-2010-00-3002-032		- PLANNING & DE O/E ADVERTISING				
188094		WORRALL COMMUNITY NEWSPAPERS	9.00	#310665 meeting results 04.17.25	05/12/2025	00/00/0000
Total: BUDGET PLANNING & DE O/E			9.00			
01-2010-00-3101-		- BUDGET PLANNING & DE O/E				
01-2010-00-3101-010		- HOUSING CODE S&W Base Salary Pay				
188205	01200368	TOWNSHIP OF WEST ORANGE	22,847.71	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	22,804.37		06/03/2025	06/06/2025
01-2010-00-3101-100		- HOUSING CODE S&W Overtime				
188206	01200369	TOWNSHIP OF WEST ORANGE	199.47	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
Total: BUDGET HOUSING CODE S&W			45,851.55			
01-2010-00-3102-		- BUDGET HOUSING CODE S&W				
01-2010-00-3102-130		- HOUSING CODE O/E COMPUTER & PRINTER SUPPLIES				

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
188298		WB MASON CO. INC.	34.99	INV#254722463 Stapler (LD&WO), Tape Dispenser (Fatima), Red Pens (WO))	06/02/2025	00/00/0000
Total: BUDGET HOUSING CODE O/E			34.99			
01-2010-00-4001- - BUDGET HOUSING CODE O/E						
01-2010-00-4001-010 - TAX ASSESSOR S&W Base Salary Pay						
188205	01200368	TOWNSHIP OF WEST ORANGE	10,980.31	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	10,980.31		06/03/2025	06/06/2025
01-2010-00-4001-090 - TAX ASSESSOR S&W Longevity						
188205	01200368	TOWNSHIP OF WEST ORANGE	342.29	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	342.29		06/03/2025	06/06/2025
Total: BUDGET TAX ASSESSOR S&W			22,645.20			
01-2010-00-5001- - BUDGET TAX ASSESSOR S&W						
01-2010-00-5001-010 - POLICE S&W Base Salary Pay - Uniformed						
188205	01200368	TOWNSHIP OF WEST ORANGE	418,943.58	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	415,577.43		06/03/2025	06/06/2025
188333	01200392	TOWNSHIP OF WEST ORANGE	1,683.07		06/03/2025	06/06/2025
01-2010-00-5001-030 - POLICE S&W Hourly Pay - NonUniformed						
188206	01200369	TOWNSHIP OF WEST ORANGE	20.87	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188206	01200369	TOWNSHIP OF WEST ORANGE	29,289.07	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188333	01200392	TOWNSHIP OF WEST ORANGE	187.83		06/03/2025	06/06/2025
188333	01200392	TOWNSHIP OF WEST ORANGE	29,935.11		06/03/2025	06/06/2025
01-2010-00-5001-050 - POLICE S&W Holiday Pay - Uniformed Employees						
188205	01200368	TOWNSHIP OF WEST ORANGE	27,598.06	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	27,362.43		06/03/2025	06/06/2025
188333	01200392	TOWNSHIP OF WEST ORANGE	117.81		06/03/2025	06/06/2025
01-2010-00-5001-060 - POLICE S&W Detective Allowance						

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
188205	01200368	TOWNSHIP OF WEST ORANGE	1,249.95	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	1,249.95		06/03/2025	06/06/2025
01-2010-00-5001-070		- POLICE S&W Police Officer Allowance				
188205	01200368	TOWNSHIP OF WEST ORANGE	18,269.45	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	18,077.14		06/03/2025	06/06/2025
188333	01200392	TOWNSHIP OF WEST ORANGE	96.15		06/03/2025	06/06/2025
01-2010-00-5001-080		- POLICE S&W Administration Allowance				
188205	01200368	TOWNSHIP OF WEST ORANGE	173.07	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	173.07		06/03/2025	06/06/2025
01-2010-00-5001-085		- POLICE S&W CAPTAIN/CHIEF Allowance				
188205	01200368	TOWNSHIP OF WEST ORANGE	673.05	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	673.05		06/03/2025	06/06/2025
01-2010-00-5001-090		- POLICE S&W Longevity				
188205	01200368	TOWNSHIP OF WEST ORANGE	6,923.58	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188205	01200368	TOWNSHIP OF WEST ORANGE	956.88	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188205	01200368	TOWNSHIP OF WEST ORANGE	2,799.31	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188205	01200368	TOWNSHIP OF WEST ORANGE	4,534.66	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188205	01200368	TOWNSHIP OF WEST ORANGE	3,073.33	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	6,923.58		06/03/2025	06/06/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	956.88		06/03/2025	06/06/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	2,799.31		06/03/2025	06/06/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	4,534.66		06/03/2025	06/06/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	3,073.33		06/03/2025	06/06/2025
01-2010-00-5001-100		- POLICE S&W Overtime - Uniformed				
188206	01200369	TOWNSHIP OF WEST ORANGE	35,670.41	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188333	01200392	TOWNSHIP OF WEST ORANGE	41,171.24		06/03/2025	06/06/2025
01-2010-00-5001-210		- POLICE S&W Retro Payments				
188206	01200369	TOWNSHIP OF WEST ORANGE	1,946.80	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
188206	01200369	TOWNSHIP OF WEST ORANGE	4,017.66	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
01-2010-00-5001-221		- POLICE S&W College Credit Police				
188205	01200368	TOWNSHIP OF WEST ORANGE	961.50	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	961.50		06/03/2025	06/06/2025
01-2010-00-5001-940		- POLICE S&W Clothing Allowance				
188206	01200369	TOWNSHIP OF WEST ORANGE	102,250.00	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
01-2010-00-5001-990		- POLICE S&W Non Cash Earnings				
188205	01200368	TOWNSHIP OF WEST ORANGE	18,650.85	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	18,650.85		06/03/2025	06/06/2025
Total: BUDGET POLICE S&W			1,252,206.47			
01-2010-00-5003-		- BUDGET POLICE S&W				
01-2010-00-5003-083		- POLICE O/E TRAINING COURSES & AIDS				
187212		NJ STATE ASSOC OF	150.00	20639 TO COVER THE COST OF ABC ENFORCEMENT TECHNIQUES FOR LAW ENFORCEMENT FOR L	12/31/2024	00/00/0000
187226	25101075	ESSEX COUNTY POLICE ACADEMY	-150.00	wopd fic 25-1 TO COVER THE COST OF SERGEANT JOHN HAMILTON TO ATTEND ME	12/31/2024	05/22/2025
187226	25101138	ESSEX COUNTY POLICE ACADEMY	100.00	WOPD MOI 25-1 TO COVER THE COST OF SERGEANT JOHN HAMILTON TO ATTEND	12/31/2024	05/22/2025
187121		SOMERSET COUNTY PROSECUTOR OFFICE	50.00	TO COVER THE COST OF TRAINING FOR DETECTIVE BRYAN LOUIS TO ATTEND THE JUVENILE L	12/31/2024	00/00/0000
187052		NJ ASSOC OF SCHOOL RESOURCE	475.00	INV#UC251 Safe Schools Resource Officer/School Liaison Training - March 17- 21	12/31/2024	00/00/0000
01-2010-00-5003-090		- POLICE O/E LANGUAGE INTERPRETER SERVICES				
188210		LANGUAGE LINE SERVICES, INC	443.70	INV#11601390 TO COVER THE COST OF LANGUAGE LINE SERVICES APRIL 2025	05/21/2025	00/00/0000

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
	188340	LANGUAGE LINE SERVICES, INC	413.10	INV#11618589 TO COVER THE COST OF MONTHLY SERVICE FOR MAY 2025	06/05/2025	00/00/0000
	01-2010-00-5003-095	- POLICE OE COURT SECURITY				
	187874	CUSTOM PROTECTIVE SERVICES	4,172.50	INV 501389 115-25 court security march 2025-February 2026	04/24/2025	00/00/0000
	01-2010-00-5003-110	- POLICE O/E TESTS, EXAMS, SHOTS				
	188272	CARE STATION MEDICAL GROUP PA	350.00	TO COVER THE COST OF AN EXAM FOR POLICE APPLICANT ANTHONY SCARRILO	05/28/2025	00/00/0000
	188272	CARE STATION MEDICAL GROUP PA	286.00	TO COVER THE COST OF POLICE APPLICANT ANTHONY SCARRILO	05/28/2025	00/00/0000
	01-2010-00-5003-111	- POLICE O/E OFFICE SUPPLIES				
	188212	STAPLES BUSINESS ADVANTAGE	75.60	INV#6032562492 TO COVER THE COST OF STAPLES BRAND 5 1/4" EXPANDING WALLET	05/21/2025	00/00/0000
	01-2010-00-5003-119	- POLICE O/E SAFETY EQUIPMENT (PERSONAL)				
	187423	REISINGER OXYGEN SERVICE	72.25	INV#RT00525163 oxygen 2025	12/31/2024	00/00/0000
	187423	REISINGER OXYGEN SERVICE	91.85	INV#RO19016 oxygen 2025	12/31/2024	00/00/0000
	01-2010-00-5003-127	- POLICE O/E BUILDING / HOUSEHOLD				
	186455	WB MASON CO. INC.	35.92	CM3680272 253946645 water 2025	01/01/2025	00/00/0000
	186455	WB MASON CO. INC.	35.76	CM3719224 254262494 water 2025	01/01/2025	00/00/0000
	186455	WB MASON CO. INC.	35.76	INV#254384592 CREDIT# CM3734554 water 2025	01/01/2025	00/00/0000
	186455	WB MASON CO. INC.	35.76	INV#254589208 CM3759560 water 2025	01/01/2025	00/00/0000
	186455	WB MASON CO. INC.	35.76	INV#254502418 CM3748253 water 2025	01/01/2025	00/00/0000
	186455	WB MASON CO. INC.	35.76	INV#254080524 CR#CM3698005 water 2025	01/01/2025	00/00/0000
	01-2010-00-5003-136	- POLICE O/E COMPUTER SUPPLIES				

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
187513		ELITE EMERGENCY LIGHTS LLC	147.00	inv #INP1223201 PART NUMBER SO MPWR 4 3W STM RW SOUND OFF SIGNAL MPOWER 4 INCH	12/31/2024	00/00/0000
01-2010-00-5003-150		- POLICE O/E CAR WASH				
187020		WEST ORANGE CAR WASH	292.50	inv may car washes 2025	12/31/2024	00/00/0000
01-2010-00-5003-200		- POLICE O/E INVESTIGATIONS				
188315		E Z PASS CUSTOMER SERVICE	150.00	replenish account	06/02/2025	00/00/0000
01-2010-00-5003-202		- POLICE O/E AUXILIARY POLICE				
187620		ATLANTIC UNIFORM CO.	1,036.70	A-0958795 ARMOR EXPRESS MODEL VORTEX IIIA BRAVO BALLISTIC PANELS WITH ONE NAVY	12/31/2024	00/00/0000
01-2010-00-5003-205		- POLICE O/E AWARDS PROGRAM				
188471		WOBOEFS	900.00	JPA 2025 BBQ 06.27.2025 Liberty Middle School	06/13/2025	00/00/0000
Total: BUDGET POLICE O/E			9,270.92			
01-2010-00-6001-		- BUDGET POLICE O/E				
01-2010-00-6001-010		- FIRE S&W Base Salary Pay - Uniformed				
188205	01200368	TOWNSHIP OF WEST ORANGE	375,210.47	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	374,671.78		06/03/2025	06/06/2025
01-2010-00-6001-050		- FIRE S&W Holiday Pay - Uniformed Employees				
188205	01200368	TOWNSHIP OF WEST ORANGE	26,082.53	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	26,082.53		06/03/2025	06/06/2025
01-2010-00-6001-060		- FIRE S&W INSPECTORS ALLOWANCE				
188205	01200368	TOWNSHIP OF WEST ORANGE	423.06	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	423.06		06/03/2025	06/06/2025
01-2010-00-6001-080		- FIRE S&W Administration Allowance				
188205	01200368	TOWNSHIP OF WEST ORANGE	480.75	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	480.75		06/03/2025	06/06/2025
01-2010-00-6001-090		- FIRE S&W Longevity				

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
188205	01200368	TOWNSHIP OF WEST ORANGE	1,296.58	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188205	01200368	TOWNSHIP OF WEST ORANGE	5,337.29	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188205	01200368	TOWNSHIP OF WEST ORANGE	3,039.12	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188205	01200368	TOWNSHIP OF WEST ORANGE	4,667.19	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188205	01200368	TOWNSHIP OF WEST ORANGE	1,641.82	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	1,296.58		06/03/2025	06/06/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	5,337.29		06/03/2025	06/06/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	3,039.12		06/03/2025	06/06/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	1,588.85		06/03/2025	06/06/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	5,489.74		06/03/2025	06/06/2025
01-2010-00-6001-100		- FIRE S&W Overtime - Uniformed				
188206	01200369	TOWNSHIP OF WEST ORANGE	35,812.27	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188333	01200392	TOWNSHIP OF WEST ORANGE	66,869.38		06/03/2025	06/06/2025
01-2010-00-6001-110		- FIRE S&W Acting Pay				
188206	01200369	TOWNSHIP OF WEST ORANGE	2,840.76	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188333	01200392	TOWNSHIP OF WEST ORANGE	3,264.79		06/03/2025	06/06/2025
01-2010-00-6001-940		- FIRE S&W Clothing Allowance				
188206	01200369	TOWNSHIP OF WEST ORANGE	75,600.00	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
Total: BUDGET FIRE S&W			1,020,975.71			
01-2010-00-6002-		- BUDGET FIRE S&W				
01-2010-00-6002-071		- FIRE O/E MISCELLANEOUS				
186611		VILLAGE SUPERMARKET OF NJ	26.07	02960119421 SUPPLIES	12/31/2024	00/00/0000
01-2010-00-6002-082		- FIRE O/E TRAINING - EDUCATION				
187219		RESCUE PRODUCTS INTERNATIONAL	4,855.00	INV#25-340 RES 70-25 TRAINING WOFD	02/28/2025	00/00/0000
01-2010-00-6002-107		- FIRE O/E 1ST AID EQUIPMENT				
188270		CALDWELL PHARMACY, LLC	600.00	RX # 688269-00 EPINEPHRINE 0.3 MG AUTO - INJ	05/28/2025	00/00/0000

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
	188270	CALDWELL PHARMACY, LLC	630.00	RX # 688268-00 EPINEPHRINE 0.15 MG AUTO-INJ	05/28/2025	00/00/0000
01-2010-00-6002-109		- FIRE O/E HARDWARE - MONTHLY				
	187608	HOME DEPOT	568.93	8826785 1510526 2543447 508208 supplies	12/31/2024	00/00/0000
01-2010-00-6002-111		- FIRE O/E JANITORIAL SUPPLIES				
	187985	STATE CHEMICAL MFG. INC.	52.20	INV#903774956 1-S SPRAY BOTTLE NDC MORN FRESH	05/06/2025	00/00/0000
	187985	STATE CHEMICAL MFG. INC.	52.20	INV#903774956 1-S SPRAY BTL ECO PRO GLASS CLNR	05/06/2025	00/00/0000
	187985	STATE CHEMICAL MFG. INC.	4.35	INV#903774956 1-S SPR BTL ECO PRO ALL PURP CLNR 11R09	05/06/2025	00/00/0000
	187985	STATE CHEMICAL MFG. INC.	842.80	INV#903774956 1-S CP ECOLUTION PRO ALLPURP CLNER 4x3L	05/06/2025	00/00/0000
01-2010-00-6002-125		- FIRE O/E FIELD SAFETY EQUIPMENT				
	187372	FIREFIGHTER ONE	25.00	INV-00520382 SHIPPING	12/31/2024	00/00/0000
	187372	FIREFIGHTER ONE	180.30	INV-00520382 MILWAUKEE-DIAMOND PREMIUM-9IN 5/8", 7/8" ARBOR SIZE	12/31/2024	00/00/0000
	187372	FIREFIGHTER ONE	12.02	INV-00520382 MILWAUKEE 49-94-9000 9" X 3/32" X 7/8" METAL CUT O	12/31/2024	00/00/0000
	188320	NJ FIRE EQUIPMENT CO.	688.00	INV#74830 CALIBRATE METER & TEST	06/02/2025	00/00/0000
01-2010-00-6002-200		- FIRE O/E MEDICAL EXAMS				
	188269	CARE STATION MEDICAL GROUP PA	636.00	NEW RECRUIT MEDICAL EXAM - PHILLIPPE	05/28/2025	00/00/0000
	188408	INSTITUTE OF FORENSIC PSY, IN	525.00	INV#22462 PYSCH EVAL FOR J. PHILIPPE	06/09/2025	00/00/0000
Total: BUDGET FIRE O/E			9,697.87			
01-2010-00-6102-		- BUDGET FIRE O/E				
01-2010-00-6102-160		- UNIFORM FIRE SAFETY O/E FIRE PREVENTION PROGRAM				

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
188031		SIMON SAYS LLC	750.00	3712 "AFTER THE FIRE" PRESENTATION	05/08/2025	00/00/0000
187823		BARCO PRODUCTS, LLC	999.00	#INVRC031604 MASON SQUARE TABLE/RED	04/23/2025	00/00/0000
187823		BARCO PRODUCTS, LLC	90.00	#INVRC031604 LIFT GATE FEE	04/23/2025	00/00/0000
187823		BARCO PRODUCTS, LLC	494.55	#INVRC031604 SHIPPING	04/23/2025	00/00/0000
188348		RICHARD MULLIGAN	91.00	FIRE INSPECTOR REIMBURSEMENT - RICHARD MULLIGAN	06/05/2025	00/00/0000
Total: BUDGET UNIFORM FIRE SAFETY O/E			2,424.55			
01-2010-00-7001- - BUDGET UNIFORM FIRE SAFETY O/E						
01-2010-00-7001-010 - ENGINEERING S&W Base Salary Pay						
188205	01200368	TOWNSHIP OF WEST ORANGE	13,508.19	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	13,508.19		06/03/2025	06/06/2025
01-2010-00-7001-030 - ENGINEERING S&W Hourly Pay						
188206	01200369	TOWNSHIP OF WEST ORANGE	2,574.34	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188333	01200392	TOWNSHIP OF WEST ORANGE	2,759.49		06/03/2025	06/06/2025
01-2010-00-7001-100 - ENGINEERING S&W Overtime						
188206	01200369	TOWNSHIP OF WEST ORANGE	268.95	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
Total: BUDGET ENGINEERING S&W			32,619.16			
01-2010-00-7002- - BUDGET ENGINEERING S&W						
01-2010-00-7002-030 - ENGINEERING O/E ADVERTISING, PRINTING & PHOTO						
188302		NJ ADVANCE MEDIA, LLC	324.28	AD#0010997354 Dated 5/28/2025	06/02/2025	00/00/0000
01-2010-00-7002-070 - ENGINEERING O/E Lic. Collection System Operator						
186997		MARUCCI ENGINEERING ASSOC. LL	4,516.17	Services 1st half of year 2025	12/31/2024	00/00/0000
01-2010-00-7002-110 - ENGINEERING O/E OFFICE & FIELD SUPPLIES, FILM,						
187983		WW GRAINGER INC	355.29	9498793612 ITEM# 45PF92	05/06/2025	00/00/0000

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
187981		WB MASON CO. INC.	8.70	Universal Hardboard Clipboard, UNV05562	05/06/2025	00/00/0000
187981		WB MASON CO. INC.	12.07	Brother P-Touch TZe, BRTTZE221	05/06/2025	00/00/0000
187981		WB MASON CO. INC.	7.06	Post-it Notes, 1-3/8in x 1-7/8 in, MMM653AN	05/06/2025	00/00/0000
187981		WB MASON CO. INC.	4.08	Post-it Flags, MMM680BP2VZ6	05/06/2025	00/00/0000
187981		WB MASON CO. INC.	22.80	Avery Economy Clear Sheet Protectors, AVE75091	05/06/2025	00/00/0000
187981		WB MASON CO. INC.	84.87	File Folders Straight Cut, WBM12110	05/06/2025	00/00/0000
187981		WB MASON CO. INC.	15.84	Sharpie Pocket Style Highlighters, SAN1761791	05/06/2025	00/00/0000
187981		WB MASON CO. INC.	12.40	Uni-Ball Vision Needle Rollerball Pens, UBC1734916	05/06/2025	00/00/0000
187981		WB MASON CO. INC.	2.09	Pacon Dual Composition Book, PACMMK37164	05/06/2025	00/00/0000
187981		WB MASON CO. INC.	17.15	Sharpie S Gel Pen, SAN2096159	05/06/2025	00/00/0000
187981		WB MASON CO. INC.	3.85	Universal Binder Clips Mini, UNV10199	05/06/2025	00/00/0000
187981		WB MASON CO. INC.	25.92	Oxford Three Hole Index for Binder, OXF13V	05/06/2025	00/00/0000
187982		AMAZON.COM	37.99	CALPALMY 2-PACK XX-LARGE POSTER TUBE	05/06/2025	00/00/0000
187982		AMAZON.COM	29.97	PACIFIC ARC ENGINEER TRIANGLE SCALE RULER	05/06/2025	00/00/0000
187982		AMAZON.COM	247.72	HP WIDE FORMAT UNDERSAL BOND PAPER 36IN X 150 FT. 2 ROL BUNDLE - Q1397A-2R	05/06/2025	00/00/0000
188086		AMAZON.COM	262.97	1KYM-TWCX-TJDG office chair, clipboards	05/12/2025	00/00/0000
188224		AMAZON.COM	27.96	INV#1JH7-MVN9-J3MV STICKY NOTES 3X3 IN - OSBOO	05/21/2025	00/00/0000
188224		AMAZON.COM	17.99	INV#1JH7-MVN9-J3MV XUHAL 6PCS MOUSE PAD- XUHAL BULK	05/21/2025	00/00/0000

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
188224		AMAZON.COM	8.04	INV#1JH7-MVN9-J3MV MOUSE PAD - APPOTWAL	05/21/2025	00/00/0000
188224		AMAZON.COM	8.52	INV#1JH7-MVN9-J3MV MOUSE PAD - APPOTWAL	05/21/2025	00/00/0000
188085		WB MASON CO. INC.	74.94	INV#254613542 254345966 CHAIR MAT - FLOOR	05/12/2025	00/00/0000
Total: BUDGET ENGINEERING O/E			6,128.67			
01-2010-00-7101- - BUDGET ENGINEERING O/E						
01-2010-00-7101-071		- BUILDING & PROPERTY O/E JANITORIAL SERVICES				
183724		NATIONWIDE CLEANING &	5,145.83	INV#1751 RES 111-24 JAN	03/27/2024	00/00/0000
01-2010-00-7101-073		- BUILDING & PROPERTY O/E MISC. REPAIRS-TOWN HALL & FIRE				
186453	25100942	BEACON PROTECTION GROUP, LLC	-199.71	649384 ospac alarm monitoring 2025	01/01/2025	06/02/2025
01-2010-00-7101-077		- BUILDING & PROPERTY O/E MAINT. ALL BLDGS. INTERIOR & E				
186502	01200259	A&A INDUSTRIAL LLC	-1,350.00	11193 rerope flagpole	12/31/2024	05/22/2025
186502	25101136	A&A INDUSTRIAL LLC	1,350.00	11193 rerope flagpole	12/31/2024	05/22/2025
186533		EMERGENCY PEST CONTROL	390.00	41149 April Monthly pest control 2025	12/31/2024	00/00/0000
187348		NEW JERSEY DOOR WORKS	3,124.62	INV 163610 overhead door emergency repairs	12/31/2024	00/00/0000
187348		NEW JERSEY DOOR WORKS	703.44	INV 163610 OVERHEAD DOOR EMERGENCY REPAIRS	12/31/2024	00/00/0000
187614		CARRIER CORPORATION	853.00	INV#90452626 BLDGS SERVICE CALLS	12/31/2024	00/00/0000
188403		REDISHRED ACQUISITION INC	1,320.00	INV#1763874 town hall - 200 boxes - shred	06/06/2025	00/00/0000
188398		ENCORE HOLDINGS, LLC	1,168.00	INV#13016634 13016651 13025645 13025656 INSPECTIONS 2025	06/06/2025	00/00/0000
186533		EMERGENCY PEST CONTROL	390.00	INV#41244 monthly pest control 2025	12/31/2024	00/00/0000

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
188397		TREAS-STATE OF NEW JERSEY	8,654.00	INV#250517080 250356540 250419250 SITE REMEDIATION FEE 280 PVW, 55 LAKESID	06/06/2025	00/00/0000
187617		FIRE AND SECURITY TECHNOLOGIES	389.00	INV#250292 fire extinguisher inspections	12/31/2024	00/00/0000
188405		JOHNSON CONTROLS US HOLDINGS	526.70	INV#52832205 repair police building	06/06/2025	00/00/0000
188428		TROPIC WINDOW TINTING, LLC.	1,470.00	INV#5434 #5433 BA office film on glass door and lettering not to exceed	06/12/2025	00/00/0000
01-2010-00-7101-07A		- BUILDING & PROPERTY O/E RENTAL-551 VALLEY ROAD				
188411		VILLITA ARTES, LLC	2,000.00	JUNE 2025 RENT ARTS COUNCIL	06/09/2025	00/00/0000
01-2010-00-7101-090		- BUILDING & PROPERTY O/E EXTERMINATING TOWN BUILDING -				
186534		EMERGENCY PEST CONTROL	125.00	INV#41245 misc pest control service calls 2025	12/31/2024	00/00/0000
01-2010-00-7101-110		- BUILDING & PROPERTY O/E HARDWARE - MONTHLY				
186625		HOME DEPOT	63.01	INV#3080499 BLDG/GROUNDS SUPPLIES/TOOLS 2025	12/31/2024	00/00/0000
01-2010-00-7101-111		- BUILDING & PROPERTY O/E LOCKS & KEYS				
186536		ESSEX LOCKSMITH	464.50	INV#373561 bldg lock repairs/key duplicates	12/31/2024	00/00/0000
01-2010-00-7101-112		- BUILDING & PROPERTY O/E MAINTENANCE SUPPLIES - BUILDIN				
186438		WB MASON CO. INC.	31.43	INVOICE 253952433 water 2025 delivery	01/01/2025	00/00/0000
186438		WB MASON CO. INC.	35.76	254380753 CM3734051 CM3734048 water 2025 delivery	01/01/2025	00/00/0000
186579		GENERAL PLUMBING SUPPLY, INC	22.92	INV#S012574248.001 plumbing supplies 2025	12/31/2024	00/00/0000
186438		WB MASON CO. INC.	319.08	INV#254555123 254722356 254561988 CM3756523 CM3775041 water 2025 delivery	01/01/2025	00/00/0000
186438		WB MASON CO. INC.	31.29	INV#254112437 CR#CM3700938 water 2025 delivery	01/01/2025	00/00/0000
01-2010-00-7101-116		- BUILDING & PROPERTY O/E PRIVATIZED SERVICES				

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
187518		D'ONOFRIO & SON INC.	14,300.00	INV#34590 april and may lawn cut - gas blowers use	03/26/2025	00/00/0000
185867		STERLING SECURITIES, LLC	5,880.00	INV#22011 res 295-24 security services 01.01.2025-12.31.2025 not to exceed	10/30/2024	00/00/0000
01-2010-00-7101-120		- BUILDING & PROPERTY O/E ELECTRICAL SUPPLIES - MONTHLY				
186742		SCHNEIDER HARDWARE	346.95	90975 91030 90995 MAINTENANCE SUPPLIES 2025	12/31/2024	00/00/0000
01-2010-00-7101-130		- BUILDING & PROPERTY O/E CENTRAL MONITORING ALARM				
187433		ULTIMATE SECURITY SYSTEMS, INC	4,207.10	RC169328-358 second qtrly central monitoring alarm	12/31/2024	00/00/0000
188396		ULTIMATE SECURITY SYSTEMS, INC	4,207.10	3rd quarter 2025 central monitoring	06/06/2025	00/00/0000
Total: BUDGET BUILDING & PROPERTY O/E			55,969.02			
01-2010-00-7202-		- BUDGET BUILDING & PROPERTY O/E				
01-2010-00-7202-113		- SHADE TREE O/E SAWS & NEW EQUIPMENT				
186595		NORTHEASTERN ASSOCIATES	78.00	INV#220000110052 shade tree supplies/saw repairs 2025	12/31/2024	00/00/0000
187997		NORTHEASTERN ASSOCIATES	1,176.50	INV#220000110211 stump grinder - alternator	05/06/2025	00/00/0000
Total: BUDGET SHADE TREE O/E			1,254.50			
01-2010-00-7401-		- BUDGET SHADE TREE O/E				
01-2010-00-7401-010		- PUBLIC WORKS S&W Base Salary Pay				
188205	01200368	TOWNSHIP OF WEST ORANGE	93,248.05	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	89,485.56		06/03/2025	06/06/2025
188333	01200392	TOWNSHIP OF WEST ORANGE	1,546.80		06/03/2025	06/06/2025
01-2010-00-7401-030		- PUBLIC WORKS S&W Hourly Pay				
188206	01200369	TOWNSHIP OF WEST ORANGE	1,130.07	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188333	01200392	TOWNSHIP OF WEST ORANGE	994.40		06/03/2025	06/06/2025

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
01-2010-00-7401-090		- PUBLIC WORKS S&W Longevity				
188205	01200368	TOWNSHIP OF WEST ORANGE	2,471.90	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	2,471.90		06/03/2025	06/06/2025
01-2010-00-7401-100		- PUBLIC WORKS S&W Overtime				
188206	01200369	TOWNSHIP OF WEST ORANGE	10,675.10	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188206	01200369	TOWNSHIP OF WEST ORANGE	202.70	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188333	01200392	TOWNSHIP OF WEST ORANGE	10,253.27		06/03/2025	06/06/2025
188333	01200392	TOWNSHIP OF WEST ORANGE	60.48		06/03/2025	06/06/2025
01-2010-00-7401-940		- PUBLIC WORKS S&W Clothing Allowance				
188206	01200369	TOWNSHIP OF WEST ORANGE	25,533.37	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188333	01200392	TOWNSHIP OF WEST ORANGE	1,200.00		06/03/2025	06/06/2025
Total: BUDGET PUBLIC WORKS S&W			239,273.60			
01-2010-00-7502-		- BUDGET PUBLIC WORKS S&W				
01-2010-00-7502-114		- STREET SALT & CHLORIDE O/E PRIVATE DEVOLPMENT-SALT,CHLORI				
187253		THE VILLAS AT CROWNVIEW	2,520.62	res 71-25 2024 snow removal reimbursement	03/03/2025	00/00/0000
187240		CRYSTAL WOODS CONDO ASSOC.	9,330.72	res 71-25 2024 snow removal reimbursement	03/03/2025	00/00/0000
Total: BUDGET STREET SALT & CHLORIDE O/E			11,851.34			
01-2010-00-7504-		- BUDGET STREET SALT & CHLORIDE O/E				
01-2010-00-7504-110		- STREET REPAIR O/E OFFICE SUPPLIES, PRINTING				
188465		GARY PERRUSO	42.49	INV#00373703 reimbursement - inspection	06/13/2025	00/00/0000
01-2010-00-7504-112		- STREET REPAIR O/E COLD PATCH				
186587		NEWARK ASPHALT CO.	486.53	74665 74624 ASPHALT EXPENSES 2025	12/31/2024	00/00/0000
186587		NEWARK ASPHALT CO.	232.77	INV#74875 ASPHALT EXPENSES 2025	12/31/2024	00/00/0000

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
01-2010-00-7504-114		- STREET REPAIR O/E EQUIPMENT, CURB, DRAIN RESTORA				
186619		E L CONGDON & SONS LUMBER CO	523.84	188722 188831 188877 188898 189070 189252 189271STREET/CURB REPAIR MATERIA	12/31/2024	00/00/0000
186747		THE PROGRESSIVE BRICK CO	705.00	INV#476879 BASIN BLOCK/BRICK 2025	12/31/2024	00/00/0000
188466		ANTHONY GIULIANO	79.34	TOOLS/SUPPLIES REIMBURSEMENT	06/13/2025	00/00/0000
01-2010-00-7504-200		- STREET REPAIR O/E STREET RESURFACING				
186624		HOME DEPOT	36.98	8035347 STREET SUPPLIES/TOOLS 2025	12/31/2024	00/00/0000
188467		JAMES LATORE	306.00	INV#32410 reimbursement - flags	06/13/2025	00/00/0000
Total: BUDGET STREET REPAIR O/E			2,412.95			
01-2010-00-7505-		- BUDGET STREET REPAIR O/E				
01-2010-00-7505-114		- STREET SERVICE & TRAFFIC O/E SIGNS & POSTS				
186592	25101135	CROSSROAD INVESTMENTS, LLC	760.00	00437D 00445E misc signs and supplies 2025	12/31/2024	05/22/2025
186592	25101055	CROSSROAD INVESTMENTS, LLC	-705.00	476879 misc signs and supplies 2025	12/31/2024	05/22/2025
186592	25101055	CROSSROAD INVESTMENTS, LLC	-215.00	00437-d misc signs and supplies 2025	12/31/2024	05/22/2025
186750		NATIONAL HIGHWAY PRODUCTS, INC	6,173.64	PS-INV125722 INV124868 MISC STREET SIGNS/SUPPLIES 2025	12/31/2024	00/00/0000
Total: BUDGET STREET SERVICE & TRAFFIC O/E			6,013.64			
01-2010-00-7803-		- BUDGET STREET SERVICE & TRAFFIC O/E				
01-2010-00-7803-040		- SEWER & PUMP STATIONS O/E MISC. LICENSE FEES, INCL TOXIC				
188397		TREAS-STATE OF NEW JERSEY	9,000.00	INV#250450880 SITE REMEDIATION FEE 280 PVW, 55 LAKESIDE, 66 MAIN ST, 549 VALLE	06/06/2025	00/00/0000
01-2010-00-7803-091		- SEWER & PUMP STATIONS O/E TV INSPECTION & CLEANING-CONTR				
188235		ALL AMERICAN SEWER SERVICE	2,400.00	INV#S98664 Camera sanitary sewer line various locations	04/16/2025	00/00/0000

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
01-2010-00-7803-114		- SEWER & PUMP STATIONS O/E MAINTENANCE, SEWERS & PUMP STA				
	186997	MARUCCI ENGINEERING ASSOC. LL	4,228.83	January - June 2025	12/31/2024	00/00/0000
	187883	GENSERVE, LLC	212.00	INV#0509752-IN generator maint agreement 2025	04/25/2025	00/00/0000
	186576	JET VAC EQUIPMENT LLC	5,969.57	INV#0000004669 EMERGENCY JET VAC REPAIRS NOT TO EXCEED	12/31/2024	00/00/0000
01-2010-00-7803-200		- SEWER & PUMP STATIONS O/E PUMP STATION				
	188001	PUMPING SERVICES, INC.	1,442.70	1151270 1151154 2025 repairs	01/01/2025	00/00/0000
	188001	PUMPING SERVICES, INC.	3,348.80	INV#1151579 1151502 1151740 2025 repairs	01/01/2025	00/00/0000
Total: BUDGET SEWER & PUMP STATIONS O/E			26,601.90			
01-2010-00-7902-		- BUDGET SEWER & PUMP STATIONS O/E				
01-2010-00-7902-114		- CENTRAL AUTOMOTIVE O/E PERM. PROPERTY - GARAGE EQUIPM				
	188404	ALL DATA	1,500.00	INVC05768698 subscription 7/19/25	06/06/2025	00/00/0000
01-2010-00-7902-150		- CENTRAL AUTOMOTIVE O/E TIRES & TUBES				
	187020	WEST ORANGE CAR WASH	292.50	inv may car washes 2025	12/31/2024	00/00/0000
	187056	BARNWELL HOUSE OF TIRES CO INC	3,037.72	INV#1909789 TIRES/ROADSIDE REPAIRS	12/31/2024	00/00/0000
01-2010-00-7902-151		- CENTRAL AUTOMOTIVE O/E AUTO PARTS				
	187429	BUY-WISE	2,719.16	APRIL 2025 AUTO PARTS/GARAGE SUPPLIES	12/31/2024	00/00/0000
	187041	ENTERPRISE FM TRUST	590.00	610665-050325 maint	02/14/2025	00/00/0000
	187040	ENTERPRISE FM TRUST	16,934.62	610665050325 2025 repairs	01/01/2025	00/00/0000
	188395	ON-SITE FLEET SERVICE, INC	1,896.66	INV#5550041432 MISC REPAIRS 2025NJ STATE CONTRACT	06/06/2025	00/00/0000
	186530	JESCO INC.	902.72	INV#031849 031851 GA7018 GA7019 parts/repairs 2025	12/31/2024	00/00/0000
	187429	BUY-WISE	1,386.70	MAY 2025 AUTO PARTS/GARAGE SUPPLIES	12/31/2024	00/00/0000

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
188249		BELAIR SERVICES	1,285.65	INV#32431 RES 141-25 MISC BUS REPAIRS 07.01.25-06.30.26 NOT TO EXCEED	05/22/2025	00/00/0000
186613		AWISCO	92.33	INV#0080299086 garage/street supplies 2025	12/31/2024	00/00/0000
182358		SELECT AUTO & TRUCK REPAIR	4,280.66	2505200003 2505080003 250402001 2503170022025 repairs bus	10/01/2023	00/00/0000
187041		ENTERPRISE FM TRUST	599.23	fbn5339066 maint	02/14/2025	00/00/0000
187040		ENTERPRISE FM TRUST	9,598.34	fbn5339066 2025 repairs	01/01/2025	00/00/0000
01-2010-00-7902-152		- CENTRAL AUTOMOTIVE O/E GLASS, UPHOLSTERY, BODY				
186535		ESSEX LOCKSMITH	35.40	INV#374279 vehicle lock repair/key duplicate 2025	12/31/2024	00/00/0000
187351		KEPT COMPANIES	852.76	INV#X-K75551 bus cleaning	12/31/2024	00/00/0000
01-2010-00-7902-153		- CENTRAL AUTOMOTIVE O/E REPAIRS - 1ST AID SQUAD AMBULA				
187467		BAY HEAD INVESTMENTS INC	20,316.24	INV#0070528 0070540 0070615 RES 87-25 EXT OF CONTRACT FOR REPAIRS AND MAINT F	03/19/2025	00/00/0000
01-2010-00-7902-155		- CENTRAL AUTOMOTIVE O/E ACCIDENT - COLLISION WORK				
188406		A. LEMBO CAR & HEAVY TRUCK	7,282.24	INV#7443 misc repairs	06/06/2025	00/00/0000
Total: BUDGET CENTRAL AUTOMOTIVE O/E			73,602.93			
01-2010-00-8051-		- BUDGET CENTRAL AUTOMOTIVE O/E				
01-2010-00-8051-010		- GENERAL HEALTH SERVICES S&W Base Salary Pay				
188205	01200368	TOWNSHIP OF WEST ORANGE	25,597.46	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	25,597.46		06/03/2025	06/06/2025
01-2010-00-8051-035		- GENERAL HEALTH SERVICES S&W S&W E-CIG INSPECTIONS				
188206	01200369	TOWNSHIP OF WEST ORANGE	590.16	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188333	01200392	TOWNSHIP OF WEST ORANGE	737.70		06/03/2025	06/06/2025
01-2010-00-8051-090		- GENERAL HEALTH SERVICES S&W Longevity				
188205	01200368	TOWNSHIP OF WEST ORANGE	366.80	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
188332	01200391	TOWNSHIP OF WEST ORANGE	366.80		06/03/2025	06/06/2025
01-2010-00-8051-100		- GENERAL HEALTH SERVICES S&W Overtime				
188333	01200392	TOWNSHIP OF WEST ORANGE	236.10		06/03/2025	06/06/2025
Total: BUDGET GENERAL HEALTH SERVICES S&W			53,492.48			
01-2010-00-8052-		- BUDGET GENERAL HEALTH SERVICES S&W				
01-2010-00-8052-041		- GENERAL HEALTH SERVICES O/E SUBURBAN REG HEALTH COMMISSION				
184843		HUDSON REGIONAL HEALTH COMM	1,827.96	INV#5 AND 6 RES 205-24 8/1/24-07/31/27 SHARED SERVICES	07/15/2024	00/00/0000
184843		HUDSON REGIONAL HEALTH COMM	1,666.67	INV#7 RES 205-24 8/1/24-07/31/27 SHARED SERVICES	07/15/2024	00/00/0000
01-2010-00-8052-125		- GENERAL HEALTH SERVICES O/E E-CIG ENFOCEMENT OE				
188011		D & M INSTANT PRINTING	210.00	INV#3023 2 BOXES OF BUSINESS CARDS FOR COLLEEN BRITTON & ANGELEE WEDDERBURN	05/08/2025	00/00/0000
Total: BUDGET GENERAL HEALTH SERVICES O/E			3,704.63			
01-2010-00-8101-		- BUDGET GENERAL HEALTH SERVICES O/E				
01-2010-00-8101-010		- SENIOR BUSING S&W Base Salary Pay				
188205	01200368	TOWNSHIP OF WEST ORANGE	9,920.08	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	9,920.08		06/03/2025	06/06/2025
01-2010-00-8101-030		- SENIOR BUSING S&W Hourly Pay				
188206	01200369	TOWNSHIP OF WEST ORANGE	7,894.49	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188333	01200392	TOWNSHIP OF WEST ORANGE	7,875.86		06/03/2025	06/06/2025
01-2010-00-8101-100		- SENIOR BUSING S&W Overtime				
188206	01200369	TOWNSHIP OF WEST ORANGE	3,909.79	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188333	01200392	TOWNSHIP OF WEST ORANGE	3,055.73		06/03/2025	06/06/2025
Total: BUDGET SENIOR BUSING S&W			42,576.03			

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
01-2010-00-8401- - BUDGET SENIOR BUSING S&W						
01-2010-00-8401-010 - ANIMAL CONTROL S&W Base Salary Pay						
188205	01200368	TOWNSHIP OF WEST ORANGE	7,097.45	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	7,097.45		06/03/2025	06/06/2025
01-2010-00-8401-100 - ANIMAL CONTROL S&W Overtime						
188206	01200369	TOWNSHIP OF WEST ORANGE	825.22	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188333	01200392	TOWNSHIP OF WEST ORANGE	822.89		06/03/2025	06/06/2025
Total: BUDGET ANIMAL CONTROL S&W			15,843.01			
01-2010-00-8601- - BUDGET ANIMAL CONTROL S&W						
01-2010-00-8601-010 - SEN CITIZEN HEALTH CTR S&W Base Salary Pay						
188205	01200368	TOWNSHIP OF WEST ORANGE	15,929.58	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	15,929.58		06/03/2025	06/06/2025
01-2010-00-8601-030 - SEN CITIZEN HEALTH CTR S&W Hourly Pay						
188206	01200369	TOWNSHIP OF WEST ORANGE	1,825.36	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188333	01200392	TOWNSHIP OF WEST ORANGE	1,801.28		06/03/2025	06/06/2025
01-2010-00-8601-090 - SEN CITIZEN HEALTH CTR S&W Longevity						
188205	01200368	TOWNSHIP OF WEST ORANGE	208.76	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	208.76		06/03/2025	06/06/2025
Total: BUDGET SEN CITIZEN HEALTH CTR S&W			35,903.32			
01-2010-00-8762- - BUDGET SEN CITIZEN HEALTH CTR S&W						
01-2010-00-8762-070 - RETIRED CITIZENS PROGRAM O/E MISCELLANEOUS						
188193		D & M INSTANT PRINTING	260.00	INV#3024 MONTHLY CALENDARS FOR DEPT OF SENIOR SERVICES. JUNE EDITION 2025. PL	05/19/2025	00/00/0000
188299		WB MASON CO. INC.	57.08	INV#254658078 414A BLACK INK. ITEM # 24398984	06/02/2025	00/00/0000

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
	188299	WB MASON CO. INC.	73.86	INV#254658078 414A YELLOW INK. ITEM # 24399007	06/02/2025	00/00/0000
	188299	WB MASON CO. INC.	73.86	INV#254658078 414A CYAN INK. ITEM # 24398985	06/02/2025	00/00/0000
	188299	WB MASON CO. INC.	73.86	INV#254658078 414A MAGENTA INK. ITEM # 24398991	06/02/2025	00/00/0000
01-2010-00-8762-071		- RETIRED CITIZENS PROGRAM O/E LUNCHESES				
	186801	THE HIGHLAWN INC	2,612.25	Salute to Seniors Luncheon	12/31/2024	00/00/0000
	187920	JUSTIN C. DAVIS	375.00	INV9 Salute to Seniors annual luncheon entertainment	04/29/2025	00/00/0000
01-2010-00-8762-110		- RETIRED CITIZENS PROGRAM O/E PHOTO SUPPLY				
	188262	AMAZON.COM	17.98	INV#1YL3-N1WK-44Y4 STAPLES BLANK BUSINESS CARDS FOR REFRAMING AGING INITIATIVE	05/28/2025	00/00/0000
01-2010-00-8762-203		- RETIRED CITIZENS PROGRAM O/E NUTRITION PROGRAM				
	187699	VILLAGE SUPERMARKET OF NJ	31.32	inv 02960374160 Shop Rite food supplies for events	12/31/2024	00/00/0000
	187699	VILLAGE SUPERMARKET OF NJ	28.42	INV 02960369802 Shop Rite food supplies for events	12/31/2024	00/00/0000
	187699	VILLAGE SUPERMARKET OF NJ	103.86	02960249092 Shop Rite food supplies for events	12/31/2024	00/00/0000
	187699	VILLAGE SUPERMARKET OF NJ	32.75	INV#02960452179 Shop Rite food supplies for events	12/31/2024	00/00/0000
	187699	VILLAGE SUPERMARKET OF NJ	49.70	INV#02960366828 Shop Rite food supplies for events	12/31/2024	00/00/0000
	187699	VILLAGE SUPERMARKET OF NJ	28.53	02960354247 Shop Rite food supplies for events	12/31/2024	00/00/0000
	188275	TSIPPI SHARPH KAPLAN	500.00	INV#0081 INSTRUCTOR PAYMENT FOR OLDER ADULT SPRING CAFE - TOPIC: NUTRITION WOR	05/28/2025	00/00/0000
01-2010-00-8762-204		- RETIRED CITIZENS PROGRAM O/E SENIOR LIVABILITY NURSE				
	188447	D & M INSTANT PRINTING	120.00	INV#3036 save the date flyers 250	06/12/2025	00/00/0000

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
Total: BUDGET RETIRED CITIZENS PROGRAM O/E			4,438.47			
01-2010-00-8902- - BUDGET RETIRED CITIZENS PROGRAM O/E						
01-2010-00-8902-140 - GARBAGE-TRASH COLLECTION FEE GARBAGE-TRASH COLLECTION FEE						
187126		SUBURBAN DISPOSAL INC	297,166.66	11492 April 2025 SOLID WASTE COLLECTION	01/01/2025	00/00/0000
187126		SUBURBAN DISPOSAL INC	297,166.66	INV#11564 PP 2025 SOLID WASTE COLLECTION	01/01/2025	00/00/0000
01-2010-00-8902-150 - GARBAGE-TRASH DISPOSAL FEE GARBAGE-TRASH DISPOSAL FEE						
187126		SUBURBAN DISPOSAL INC	124,533.82	11492 April 2025 DISPOSAL FEE	01/01/2025	00/00/0000
187126		SUBURBAN DISPOSAL INC	123,707.28	INV#11564 PP 2025 DISPOSAL FEE	01/01/2025	00/00/0000
01-2010-00-8902-155 - GARBAGE-TRASH ROLL OFF CONTAINERS GARBAGE-TRASH ROLL OFF CONTAINERS						
187126		SUBURBAN DISPOSAL INC	1,625.00	11492 April 2025 ROLL OFF CONTAINERS	01/01/2025	00/00/0000
Total: BUDGET GARBAGE-TRASH COLLECTION FEE			844,199.42			
01-2010-00-9101- - BUDGET GARBAGE-TRASH COLLECTION FEE						
01-2010-00-9101-010 - PARKS & PLAYGROUNDS S&W Base Salary Pay						
188205	01200368	TOWNSHIP OF WEST ORANGE	24,944.49	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	24,944.49		06/03/2025	06/06/2025
01-2010-00-9101-030 - PARKS & PLAYGROUNDS S&W Hourly Pay						
188206	01200369	TOWNSHIP OF WEST ORANGE	4,337.34	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188333	01200392	TOWNSHIP OF WEST ORANGE	4,505.53		06/03/2025	06/06/2025
01-2010-00-9101-090 - PARKS & PLAYGROUNDS S&W Longevity						
188205	01200368	TOWNSHIP OF WEST ORANGE	991.26	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	991.26		06/03/2025	06/06/2025
01-2010-00-9101-100 - PARKS & PLAYGROUNDS S&W Overtime						
188206	01200369	TOWNSHIP OF WEST ORANGE	694.62	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188333	01200392	TOWNSHIP OF WEST ORANGE	853.20		06/03/2025	06/06/2025

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
01-2010-00-9101-940		- PARKS & PLAYGROUNDS S&W Clothing Allowance				
188206	01200369	TOWNSHIP OF WEST ORANGE	2,400.00	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
Total: BUDGET PARKS & PLAYGROUNDS S&W			64,662.19			
01-2010-00-9102-		- BUDGET PARKS & PLAYGROUNDS S&W				
01-2010-00-9102-112		- PARKS & PLAYGROUNDS O/E MATERIALS-PAINT				
188341		RICCIARDI BROTHERS, INC.	375.00	DOC#35236 FIELD MARKING PAINT	06/05/2025	00/00/0000
01-2010-00-9102-113		- PARKS & PLAYGROUNDS O/E MATERIALS-HARDWARE				
186784		ESSEX LOCKSMITH	631.60	INV#373556 2025 KEY & REPAIRS REC DEPT	12/31/2024	00/00/0000
186784		ESSEX LOCKSMITH	5.90	INV#373556 2025 KEY AND REPAIR	12/31/2024	00/00/0000
01-2010-00-9102-117		- PARKS & PLAYGROUNDS O/E MATERIALS-ATHLETIC				
188357		TEERICO LLC	195.00	volleyball tshirts	06/05/2025	00/00/0000
01-2010-00-9102-120		- PARKS & PLAYGROUNDS O/E MATERIALS-CLAY, CALCI				
186787		HOME DEPOT	127.90	84682 2025 REC MAINT GARAGE SUPPLIES	12/31/2024	00/00/0000
186787		HOME DEPOT	239.94	INV#7054753 2025 REC MAINT GARAGE SUPPLIES	12/31/2024	00/00/0000
186787		HOME DEPOT	41.06	INV#625712 2025 REC MAINT GARAGE SUPPLIES	12/31/2024	00/00/0000
01-2010-00-9102-201		- PARKS & PLAYGROUNDS O/E MPSN PROGRAMS				
186786		C&C CAFE & CATERING LLC	1,701.25	INV# 6257 2025 spec needs refreshments	12/31/2024	00/00/0000
186789		JOE GARAMELLA LLC	450.00	INV#WOR-2025-PROM 2025 SPECIAL NEEDS PARTY ENTERTAINMENT	12/31/2024	00/00/0000
01-2010-00-9102-220		- PARKS & PLAYGROUNDS O/E Traveling Volley Ball				
188354		MATTHEW A. ARIZMENDI	1,000.00	VOLLEY BALL PROGRAM	06/05/2025	00/00/0000
01-2010-00-9102-270		- PARKS & PLAYGROUNDS O/E Site Mangers Various Sites				
188267		LYLE E. LAUTERBACH	450.00	site manager lacross/basketball	05/28/2025	00/00/0000
188355		SARA VOORHEES	500.00	volleyball site manager	06/05/2025	00/00/0000

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
Total: BUDGET PARKS & PLAYGROUNDS O/E			5,717.65			
01-2010-00-9302- - BUDGET PARKS & PLAYGROUNDS O/E						
01-2010-00-9302-200 - CELEBRATION OF PUBLIC EVENTS FOURTH OF JULY						
187276		FLORENCE CHIRICHIELLO	1,400.00	2025-01 July 4th entertainment	12/31/2024	00/00/0000
186983		MUJACK LLC	3,500.00	INV#17953 entertainment july 4th event	12/31/2024	00/00/0000
01-2010-00-9302-210 - CELEBRATION OF PUBLIC EVENTS SPORTS & GAMES NIGHT						
188316		KATHLEEN ROONEY	76.85	reimbursement for supplies	06/02/2025	00/00/0000
01-2010-00-9302-310 - CELEBRATION OF PUBLIC EVENTS Summer Series						
188237		WEST ORANGE ARTS COUNCIL	1,650.00	2025 classic film festival	05/22/2025	00/00/0000
Total: BUDGET CELEBRATION OF PUBLIC EVENTS			6,626.85			
01-2010-00-9401- - BUDGET CELEBRATION OF PUBLIC EVENTS						
01-2010-00-9401-010 - CONSTRUCTION S&W Base Salary Pay						
188205	01200368	TOWNSHIP OF WEST ORANGE	18,036.88	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	18,036.88		06/03/2025	06/06/2025
01-2010-00-9401-030 - CONSTRUCTION S&W Hourly Pay						
188206	01200369	TOWNSHIP OF WEST ORANGE	6,092.27	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188333	01200392	TOWNSHIP OF WEST ORANGE	6,615.95		06/03/2025	06/06/2025
Total: BUDGET CONSTRUCTION S&W			48,781.98			
01-2010-00-9402- - BUDGET CONSTRUCTION S&W						
01-2010-00-9402-030 - CONSTRUCTION O/E PRINTING-OUTSIDE						
187812		KAY PRINTING & ENVELOPE CO.	262.00	217982 FILE FOLDER	04/23/2025	00/00/0000
187812		KAY PRINTING & ENVELOPE CO.	271.00	217982 PLUMBING SUBCODE	04/23/2025	00/00/0000
187812		KAY PRINTING & ENVELOPE CO.	271.00	217982 FIRE SUBCODE	04/23/2025	00/00/0000
187812		KAY PRINTING & ENVELOPE CO.	271.00	217982 MECHANICAL SUBCODE	04/23/2025	00/00/0000

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
	187812	KAY PRINTING & ENVELOPE CO.	120.00	217982 CONSTRUCTION PERMIT	04/23/2025	00/00/0000
	187812	KAY PRINTING & ENVELOPE CO.	288.00	217982 PERMIT PLACARD	04/23/2025	00/00/0000
	187812	KAY PRINTING & ENVELOPE CO.	108.00	217982 PERMIT UPDATE	04/23/2025	00/00/0000
	187812	KAY PRINTING & ENVELOPE CO.	114.00	217982 APPROVAL BUILDING	04/23/2025	00/00/0000
	187812	KAY PRINTING & ENVELOPE CO.	114.00	217982 APPROVAL ELECTRIC	04/23/2025	00/00/0000
	187812	KAY PRINTING & ENVELOPE CO.	114.00	217982 APPROVAL PLUMBING	04/23/2025	00/00/0000
	187812	KAY PRINTING & ENVELOPE CO.	114.00	217982 APPROVAL MECHANICAL	04/23/2025	00/00/0000
	187812	KAY PRINTING & ENVELOPE CO.	228.00	217982 NOT APPROVED	04/23/2025	00/00/0000
	187812	KAY PRINTING & ENVELOPE CO.	92.00	217982 CUT IN CARD	04/23/2025	00/00/0000
	187812	KAY PRINTING & ENVELOPE CO.	165.00	217982 SORRY WE MISSED YOU	04/23/2025	00/00/0000
01-2010-00-9402-160		- CONSTRUCTION O/E FUND FOR PRIVATE PROPERTY REPAIRS				
	188448	PETER D'ARCHI	340.00	INV#1422 mowing pf private property 6 riggs, 33 nance, 89 oakridge	06/12/2025	00/00/0000
Total: BUDGET CONSTRUCTION O/E			2,872.00			
01-2010-00-9500-		- BUDGET CONSTRUCTION O/E				
01-2010-00-9500-144		- ELECTRICITY O/E ELECTRICITY BLDG & PROPERTY				
	188230	PUBLIC SERVICE ELECTRIC & GAS	74,343.59	MARCH AND APRIL 2025 VARIOUS TOWNSHIP OWNED BUILDINGS, REC MARCH 2025	05/21/2025	00/00/0000
01-2010-00-9500-150		- ELECTRICITY O/E ELECTRICITY RECREATION				
	188415	PUBLIC SERVICE ELECTRIC & GAS	5,694.53	April 2025 utility bills	06/09/2025	00/00/0000
	188416	PUBLIC SERVICE ELECTRIC & GAS	221.97	#7338890900 LIBERTY ST #2	06/09/2025	00/00/0000
	188416	PUBLIC SERVICE ELECTRIC & GAS	16.26	#7673846705 BOLAND DR #4	06/09/2025	00/00/0000
	188416	PUBLIC SERVICE ELECTRIC & GAS	1,345.91	#7109451607 CARTERET ST	06/09/2025	00/00/0000
	188416	PUBLIC SERVICE ELECTRIC & GAS	1,085.65	#6738784707 WILLIAM ST	06/09/2025	00/00/0000
	188416	PUBLIC SERVICE ELECTRIC & GAS	216.72	#7743368505 ROONEY CIR TEMP #10	06/09/2025	00/00/0000
	188422	PUBLIC SERVICE ELECTRIC & GAS	2,688.94	public service bill for April - May 2025	06/09/2025	00/00/0000
Total: BUDGET ELECTRICITY O/E			85,613.57			

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01-2010-00-9501-		- BUDGET ELECTRICITY O/E				
01-2010-00-9501-146		- STREET LIGHTING - IN C O/E STREET LIGHTING - IN C				
188229		PUBLIC SERVICE ELECTRIC & GAS	119,361.63	604203637354 605806161225 MARCH AND APRIL 2025	05/21/2025	00/00/0000
01-2010-00-9501-148		- CONDO STREET LIGHTING O/E CONDO STREET LIGHTING				
186824		CRYSTAL WOODS CONDO ASSOC.	12,240.00	FINAL 29-25 2024 STREET LIGHTING REIMBURSEMENT	02/03/2025	00/00/0000
186823		WEST ESSEX HIGHLANDS	11,232.00	FINAL 29-25 2024 STREET LIGHTING REIMBURSEMENT	02/03/2025	00/00/0000
Total: BUDGET STREET LIGHTING - IN C O/E			142,833.63			
01-2010-00-9502-		- BUDGET STREET LIGHTING - IN C O/E				
01-2010-00-9502-142		- FUEL O/E GASOLINE FUEL				
187432		GRIFFITH-ALLIED TRUCKING, LLC	755.61	74860 66469 70091 gasoline expenses 2025	12/31/2024	00/00/0000
187432		GRIFFITH-ALLIED TRUCKING, LLC	12,109.44	74860 66469 70091 GASOLINE EXPENSES 2025	12/31/2024	00/00/0000
01-2010-00-9502-150		- FUEL O/E DIESEL FUEL				
186531		GRIFFITH-ALLIED TRUCKING, LLC	5,282.63	INV#77496, 88583, 88582 ULTRA LOW SULFUR DIESEL FUEL	12/31/2024	00/00/0000
01-2010-00-9502-155		- FUEL O/E FUEL MAINTENANCE				
186749		OUTSTANDING SERVICE CO.	1,409.75	8911 8910 9050 9052 9051 9053 CHECK CONTAIMENT AREAS 2025	12/31/2024	00/00/0000
Total: BUDGET FUEL O/E			19,557.43			
01-2010-00-9504-		- BUDGET FUEL O/E				
01-2010-00-9504-147		- WATER- O/E WATER-BLDG & PROPERTY				
188120		NJ AMERICAN WATER CO.	22.65	210027096209	05/15/2025	00/00/0000
188120		NJ AMERICAN WATER CO.	22.65	210025997344	05/15/2025	00/00/0000

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	188120	NJ AMERICAN WATER CO.	277.40	210044194061	05/15/2025	00/00/0000
	188120	NJ AMERICAN WATER CO.	181.38	210044192232	05/15/2025	00/00/0000
	188120	NJ AMERICAN WATER CO.	54.36	210022214156	05/15/2025	00/00/0000
	188120	NJ AMERICAN WATER CO.	252.80	210027023690	05/15/2025	00/00/0000
	188120	NJ AMERICAN WATER CO.	222.20	210027023256	05/15/2025	00/00/0000
	188120	NJ AMERICAN WATER CO.	201.78	210027164775	05/15/2025	00/00/0000
	188120	NJ AMERICAN WATER CO.	22.65	220005806274	05/15/2025	00/00/0000
	188120	NJ AMERICAN WATER CO.	154.09	210023024516	05/15/2025	00/00/0000
	188120	NJ AMERICAN WATER CO.	128.03	210027023799	05/15/2025	00/00/0000
	188120	NJ AMERICAN WATER CO.	22.65	210027025368	05/15/2025	00/00/0000
	188120	NJ AMERICAN WATER CO.	56.61	210027097189	05/15/2025	00/00/0000
	188120	NJ AMERICAN WATER CO.	277.40	210026261130	05/15/2025	00/00/0000
	188120	NJ AMERICAN WATER CO.	566.28	210025931603	05/15/2025	00/00/0000
	188120	NJ AMERICAN WATER CO.	22.65	210027025269	05/15/2025	00/00/0000
	188120	NJ AMERICAN WATER CO.	232.39	210027023966	05/15/2025	00/00/0000
	188120	NJ AMERICAN WATER CO.	32.85	210027023331	05/15/2025	00/00/0000
	188120	NJ AMERICAN WATER CO.	107.59	210027097080	05/15/2025	00/00/0000
	188120	NJ AMERICAN WATER CO.	242.56	210027023065	05/15/2025	00/00/0000
	188120	NJ AMERICAN WATER CO.	128.00	210027024600	05/15/2025	00/00/0000
	188120	NJ AMERICAN WATER CO.	135.64	210027268356	05/15/2025	00/00/0000
	188120	NJ AMERICAN WATER CO.	277.40	210027713801	05/15/2025	00/00/0000
	188120	NJ AMERICAN WATER CO.	135.64	210026768860	05/15/2025	00/00/0000
	188120	NJ AMERICAN WATER CO.	527.52	210025325147	05/15/2025	00/00/0000
	188120	NJ AMERICAN WATER CO.	135.64	210027932466	05/15/2025	00/00/0000
	188231	NJ AMERICAN WATER CO.	3,968.56	APRIL 2025 WATER SERVICE VARIOUS TOWNSHIP OWNED BUILDINGS	05/21/2025	00/00/0000
01-2010-00-9504-150		- WATER- O/E WATER-RECREATION				
	188040	NJ AMERICAN WATER CO.	22.65	inv april 25 #1018-210027024914 St. Cloud,395	05/09/2025	00/00/0000

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188040		NJ AMERICAN WATER CO.	181.38	inv april 25 #1018-210023595797 Boland Dr, 2	05/09/2025	00/00/0000
188420		NJ AMERICAN WATER CO.	181.38	#1018-210023595797 BOLAND DR #2	06/09/2025	00/00/0000
188420		NJ AMERICAN WATER CO.	32.75	#1018-2010027024914 ST CLO9UD #395	06/09/2025	00/00/0000
188420		NJ AMERICAN WATER CO.	34.00	#1018-210024526954 BOLAND DR #4	06/09/2025	00/00/0000
188420		NJ AMERICAN WATER CO.	42.84	#1018-210027022611 FRANKLIN AVE #110	06/09/2025	00/00/0000
188420		NJ AMERICAN WATER CO.	22.65	#1018-210027023492 PARK AVE #46	06/09/2025	00/00/0000
188420		NJ AMERICAN WATER CO.	52.95	#1018-210027022543 CHERRY ST #52	06/09/2025	00/00/0000
188420		NJ AMERICAN WATER CO.	76.80	#1018-210027096292 CARTERET ST #37	06/09/2025	00/00/0000
Total: BUDGET WATER- O/E			9,056.77			
01-2010-00-9505- - BUDGET WATER- O/E						
01-2010-00-9505-145 - FIRE HYDRANT SERVICE O/E FIRE HYDRANTS (#1140/1154)						
188103		NJ AMERICAN WATER CO.	154,177.98	MARCH APRIL 2025 1018-210025996679 hydrant serv march - may 2025	05/13/2025	00/00/0000
Total: BUDGET FIRE HYDRANT SERVICE O/E			154,177.98			
01-2010-00-9613- - BUDGET FIRE HYDRANT SERVICE O/E						
01-2010-00-9613-090 - MEDICAL TRANSPORT BILLING SERV MEDICAL TRANSPORT BILLING SERVICE						
188263		CORONIS HEALTH RCM, LLC	15,560.32	INV #1509226 MARCH 2025 AMBULANCE SERVICE	05/28/2025	00/00/0000
188263		CORONIS HEALTH RCM, LLC	10,814.50	INV #1510399 APRIL 2025 AMBULANCE SERVICE	05/28/2025	00/00/0000
Total: BUDGET MEDICAL TRANSPORT BILLING SERV			26,374.82			
01-2010-00-9903- - BUDGET MEDICAL TRANSPORT BILLING SERV						
01-2010-00-9903-080 - FICA O/E FICA						

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
188205	01200368	TOWNSHIP OF WEST ORANGE	16,805.47	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188205	01200368	TOWNSHIP OF WEST ORANGE	21,328.89	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188206	01200369	TOWNSHIP OF WEST ORANGE	5,833.87	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188206	01200369	TOWNSHIP OF WEST ORANGE	6,966.48	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	16,699.86		06/03/2025	06/06/2025
188332	01200391	TOWNSHIP OF WEST ORANGE	21,098.14		06/03/2025	06/06/2025
188333	01200392	TOWNSHIP OF WEST ORANGE	4,200.95		06/03/2025	06/06/2025
188333	01200392	TOWNSHIP OF WEST ORANGE	4,860.43		06/03/2025	06/06/2025
Total: BUDGET FICA O/E			97,794.09			
01-2010-02-1006- - BUDGET FICA O/E						
01-2010-02-1006-140 - JOINT OUTLET SEWER M O/E JOINT MEETING						
188177		TOWNSHIP OF VERONA	41,910.00	ACCT#4099014-0 AND 4099015-0 WE Highlands Taxes	05/19/2025	00/00/0000
186642		JOINT MEETING OF ESSEX & UNIO	1,919,573.50	1 & 2ND Q 2025 annual assessment to be paid quarterly	01/22/2025	00/00/0000
Total: BUDGET JOINT OUTLET SEWER M O/E			1,961,483.50			
01-2010-02-1007- - BUDGET JOINT OUTLET SEWER M O/E						
01-2010-02-1007-200 - MAINT.FREE PUBLIC LIBRARY O/E MAINT.OF FREE PUBLIC LIBRARY						
186662		WEST ORANGE PUBLIC LIBRARY	235,671.28	JUNE 2025 maint fee	01/23/2025	00/00/0000
01-2010-02-1007-211 - MAINT.FREE PUBLIC LIBRARY O/E LIBRARY - 10 Rooney						
186693		HERC RENTALS INC	5,672.10	FINAL INV#34200222-019 AND 020 LIGHT RENTAL 2025 8 MONTHS	01/01/2025	00/00/0000
188254		USA SECURITY SERVICES, INC	216.90	6506552 alarm monitoring 10 rooney 3 months 6.01-8.31.25	05/01/2025	00/00/0000
188255		THE TERMINIX INTERNATIONAL CO	134.79	2180085 extermination 10 rooney	05/27/2025	00/00/0000
188070		WB MASON CO. INC.	119.98	254205874 paper towel dispenser	05/09/2025	00/00/0000
188070		WB MASON CO. INC.	343.92	254205874 toilet paper dispenser	05/09/2025	00/00/0000

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
188402		UTILITY PROGRAMS & METERING II	482.00	143702 meter read 10 rooney circle	06/06/2025	00/00/0000
188291		PUBLIC SERVICE ELECTRIC & GAS	12,619.50	INV#603808655178 ELECTRIC 10 ROONEY CIRCLE 04.26.25-05.27.25	06/02/2025	00/00/0000
188292		NJ AMERICAN WATER CO.	1,983.09	INV#667506216688-90 10 ROONEY CIRCLE WATER 1018-2100- 441940471018-210044192232	06/02/2025	00/00/0000
188401		THYSSENKRUPP ELEVATOR CORP	1,470.36	INV#3008555810 10 rooney circle elevator maint	06/06/2025	00/00/0000
187988		KORDIAN RAK	525.00	INV#4010 est 488 10 rooney circle 1st floor bathroom not to exceed	05/06/2025	00/00/0000
186693		HERC RENTALS INC	2,836.05	34200222-020 lighting parking lot rooney	01/01/2025	00/00/0000
Total: BUDGET MAINT.FREE PUBLIC LIBRARY O/E			262,074.97			
01-2030-00-1402- - BUDGET MAINT.FREE PUBLIC LIBRARY O/E						
01-2030-00-1402-060 - TOWNSHIP LITIGATION O/E LITIGATION GENERAL						
188155		SAVO, SCHALK, CORSINI, WARNER	1,735.50	PROFESSIONAL SERV 2024 OCT/DEC NON-ESCROW MATTERS	05/16/2025	00/00/0000
Total: APPROPRIATION RESERVES TOWNSHIP LITIGATION O/E			1,735.50			
01-2030-00-2534- - APPROPRIATION RESERVES TOWNSHIP LITIGATION O/E						
01-2030-00-2534-060 - CENTRAL INSURANCE- LIABILITY LIBRARY WORKERS COMP						
188250	25101137	WEST ORANGE PUBLIC LIBRARY	12,115.00	library insurance claim	05/22/2025	05/22/2025
Total: APPROPRIATION RESERVES CENTRAL INSURANCE- LIABILITY			12,115.00			
01-2030-00-5003- - APPROPRIATION RESERVES CENTRAL INSURANCE- LIABILITY						
01-2030-00-5003-083 - POLICE O/E TRAINING COURSES & AIDS						
183230		FBI/LEEDA	795.00	200124604 COVER COST OF TRAINING/ORIGINAL RESCHEDFBI LEEDA SUP. LEADERSHIP 5/1	02/12/2024	00/00/0000
Total: APPROPRIATION RESERVES POLICE O/E			795.00			

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
01-2030-00-7101-		- APPROPRIATION RESERVES POLICE O/E				
01-2030-00-7101-077		- BUILDING & PROPERTY O/E MAINT. ALL BLDGS. INTERIOR & E				
188161		ENCORE HOLDINGS, LLC	720.00	inv 12865281 INSP JOB 34720639 11/19/24BACKFLOW PREVENTION & ANNUAL WET SPRINKL	05/16/2025	00/00/0000
01-2030-00-7101-119		- BUILDING & PROPERTY O/E FLOWERS				
183816		PLEASANTDALE NURSERIES	400.00	shrubs fh4	04/09/2024	00/00/0000
Total: APPROPRIATION RESERVES BUILDING & PROPERTY O/E			1,120.00			
01-2030-00-7202-		- APPROPRIATION RESERVES BUILDING & PROPERTY O/E				
01-2030-00-7202-090		- SHADE TREE O/E TOWNSHIP FORESTER				
186474	25100950	FRANK GALBRAITH & SON EXCAVATION AND DEMOLITION LLC	-49,765.00	3451 res 18-25 tree planting	01/01/2025	05/21/2025
01-2030-00-7202-200		- SHADE TREE O/E TREES				
186474	25100950	FRANK GALBRAITH & SON EXCAVATION AND DEMOLITION LLC	-12,500.00	3451 res 18-25 tree planting	01/01/2025	05/21/2025
Total: APPROPRIATION RESERVES SHADE TREE O/E			-62,265.00			
01-2030-00-7502-		- APPROPRIATION RESERVES SHADE TREE O/E				
01-2030-00-7502-114		- STREET SALT & CHLORIDE O/E PRIVATE DEVOLPMENT-SALT,CHLORI				
183295		ESSEX GREEN VILLAS CONDO ASSOC	1,080.25	63-24 2023 SNOW REMOVAL REIMBURSEMENT	02/15/2024	00/00/0000
Total: APPROPRIATION RESERVES STREET SALT & CHLORIDE O/E			1,080.25			
01-2030-00-7504-		- APPROPRIATION RESERVES STREET SALT & CHLORIDE O/E				
01-2030-00-7504-200		- STREET REPAIR O/E STREET RESURFACING				
187431		ROAD SAFETY SYSTEMS, LLC	3,750.00	INV#178 WALKER RD GUIDE RAIL REPAIR	12/31/2024	00/00/0000
Total: APPROPRIATION RESERVES STREET REPAIR O/E			3,750.00			
01-2030-00-7902-		- APPROPRIATION RESERVES STREET REPAIR O/E				

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
01-2030-00-7902-157		- CENTRAL AUTOMOTIVE O/E AUTO SERVICING OF ALL FIRE PUM				
185047		FIRE AND SAFETY SERVICES, LTD	262.50	INV#SI25-1211 RES 234-24 REPAIRS FIRE ENGINES	08/05/2024	00/00/0000
Total: APPROPRIATION RESERVES CENTRAL AUTOMOTIVE O/E			262.50			
01-2030-00-9501-		- APPROPRIATION RESERVES CENTRAL AUTOMOTIVE O/E				
01-2030-00-9501-148		- CONDO STREET LIGHTING O/E CONDO STREET LIGHTING				
183274		ESSEX GREEN VILLAS CONDO ASSOC	2,040.00	FINAL 2023 REIMBURSEMENT ST LIGHTING	02/15/2024	00/00/0000
Total: APPROPRIATION RESERVES STREET LIGHTING - IN C O/E			2,040.00			
01-2030-00-9502-		- APPROPRIATION RESERVES STREET LIGHTING - IN C O/E				
01-2030-00-9502-155		- FUEL O/E FUEL MAINTENANCE				
182926		OUTSTANDING SERVICE CO.	595.80	8439 8440 8509 8510 FUEL TANK MAINTENANCE 2024	01/16/2024	00/00/0000
Total: APPROPRIATION RESERVES FUEL O/E			595.80			
01-2030-02-1007-		- APPROPRIATION RESERVES FUEL O/E				
01-2030-02-1007-211		- MAINT.FREE PUBLIC LIBRARY O/E LIBRARY - 10 Rooney				
184895		REALTY PRO GROUP	8,000.00	INV 06124 APRIL - JUNE MGMT. SERVICES\$8000.00 PER MONTH	04/01/2024	00/00/0000
Total: APPROPRIATION RESERVES MAINT.FREE PUBLIC LIBRARY O/E			8,000.00			
01-2040-41-2025-		- APPROPRIATION RESERVES MAINT.FREE PUBLIC LIBRARY O/E				
01-2040-41-2025-224		- PEDESTRIAN SAFETY GRANT 2024 PEDESTRIAN SAFETY GRANT				
188333	01200392	TOWNSHIP OF WEST ORANGE	1,120.00		06/03/2025	06/06/2025
Total: GRANT RESERVES PEDESTRIAN SAFETY GRANT			1,120.00			
01-2040-41-2100-		- GRANT RESERVES PEDESTRIAN SAFETY GRANT				
01-2040-41-2100-219		- DRUNK DRIVING ENFORCEMENT 2019 DRUNK DRIVING ENFORCEMENT				

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
187995		WB MASON CO. INC.	74.99	254138319 EPSON 542 - (3) Pack Multi -Color Ink Bottles C/M/Y	05/06/2025	00/00/0000
187995		WB MASON CO. INC.	33.49	254138319 EPSON T542 Black Ultra High Yield Ink Bottle (T542120-S)	05/06/2025	00/00/0000
187995		WB MASON CO. INC.	74.99	254138319 t542 multi pack	05/06/2025	00/00/0000
187995		WB MASON CO. INC.	33.49	254138319 EPSON T542 black	05/06/2025	00/00/0000
Total: GRANT RESERVES DRUNK DRIVING ENFORCEMENT			216.96			
01-2040-41-2170- - GRANT RESERVES DRUNK DRIVING ENFORCEMENT						
01-2040-41-2170-222 - BJA CONNECT AND PROTECT LAW ENFORCEMENT 2022 BJA CONNECT AND PROTECT LAW ENFORCE						
176014		MENTAL HEALTH ASSOC OF	15,169.87	INV#050125 res 47-22 PROFESSIONAL ASSIST IN CALLS	03/25/2022	00/00/0000
Total: GRANT RESERVES BJA CONNECT AND PROTECT LAW ENFORCEMENT			15,169.87			
01-2040-41-5020- - GRANT RESERVES BJA CONNECT AND PROTECT LAW ENFORCEMENT						
01-2040-41-5020-223 - NJACCHO Grant 2023 NJACCHO Grant						
184723		COURTNEY REINISCH	1,920.00	3312025.2 03.25-03.28.25 RES 192-24 NURSE SERVICE 07.1.24-06.30.24	06/25/2024	00/00/0000
184723		COURTNEY REINISCH	2,773.33	4302025.1 RES 192-24 NURSE SERVICE 07.1.24-06.30.24	06/25/2024	00/00/0000
184723		COURTNEY REINISCH	2,773.33	05312025.1 RES 192-24 NURSE SERVICE 07.1.24-06.30.24	06/25/2024	00/00/0000
01-2040-41-5020-232 - NJACCHO Grant 2023 NJACCHO Grant						
188393		TOWNSHIP OF WEST ORANGE	167.31	reimburse funds for cellular 03.22-04.21.25 funds should be deposited in 01-2010	06/05/2025	00/00/0000
185051		AT&T MOBILITY II LLC	167.31	4.22.25-5.21.25 HEALTH DEPARTMENT CELL PHONE SERVICE	07/01/2024	00/00/0000
Total: GRANT RESERVES NJACCHO Grant			7,801.28			
01-2040-41-7905- - GRANT RESERVES NJACCHO Grant						

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
01-2040-41-7905-221		- VOLKSWAGEN ENVIRONMENTAL GRANT 2021 Volkswagen Environmental Grant				
184821		TIMOTHY P. BRYAN ELECTRIC CO	141,518.50	INV#1 RES 208-24 EV CHARGING STATIONS AND INSTALL	07/10/2024	00/00/0000
Total: GRANT RESERVES VOLKSWAGEN ENVIRONMENTAL GRANT			141,518.50			
01-2080-00-0200-		- GRANT RESERVES VOLKSWAGEN ENVIRONMENTAL GRANT				
01-2080-00-0200-		- TAX APPEAL RES CY- ATTORRNEY FEE TAX APPEAL RES CY- ATTORRNEY FEE				
186734		BOURNE, NOLL & KENYON	3,250.00	FILE# 2339-004 res 66-25 tax appeal attorney 2025	01/31/2025	00/00/0000
Total: RESERVE FOR TAX APPEAL TAX APPEAL RES CY- ATTORRNEY FEE			3,250.00			
01-2150- - -		- RESERVE FOR TAX APPEAL TAX APPEAL RES CY- ATTORRNEY FEE				
01-2150- - -		- RES. FOR TAX TITLE LIENS RES. FOR TAX TITLE LIENS				
188130	25101128	RTLF-NJ II LLC	5,282.93	LIEN REDEMPTION CERT#24-030	05/15/2025	05/20/2025
188199	25101127	CHANGSHENG LU	3,036.83	LIEN REDEMPTION CERT#21-005	05/19/2025	05/20/2025
188187	25101129	TRYSTONE CAPITAL ASSETS LLC	1,034.10	LIEN REDEMPTION CERT#24-180	05/19/2025	05/20/2025
188164	25101130	TRYSTONE CAPITAL ASSETS LLC	1,139.18	LIEN REDEMPTION	05/16/2025	05/20/2025
188163	25101131	TRYSTONE CAPITAL ASSETS LLC	1,146.71	LIEN REDEMPTION CERT#24-165	05/16/2025	05/20/2025
188162	25101132	TRYSTONE CAPITAL ASSETS LLC	1,146.71	LIEN REDEMPTION CERT#24-168	05/16/2025	05/20/2025
188129	25101133	TRYSTONE CAPITAL ASSETS LLC	1,146.71	LIEN REDEMPTION CERT#24-049	05/15/2025	05/20/2025
188128	25101134	TRYSTONE CAPITAL ASSETS LLC	1,146.71	LIEN REDEMPTION CERT#24-097	05/15/2025	05/20/2025
188268	25101141	DAXUAN WANG	763.71	REDEMPTION CERT#24-139	05/28/2025	05/30/2025
188241	25101142	TRYSTONE CAPITAL ASSETS LLC	1,146.71	LIEN REDEMPTION CERT#24-135	05/22/2025	05/30/2025
188301	25101143	TRYSTONE CAPITAL ASSETS LLC	1,038.72	lien redemption cert#24-172	06/02/2025	06/09/2025
188418	25101144	TRYSTONE CAPITAL ASSETS LLC	1,266.33	lien redemption cert#24-183	06/09/2025	06/10/2025
188419	25101145	TAX LIEN FUND LP	3,075.13	lien redemption cert#24-039	06/09/2025	06/10/2025
188432	25101146	TRYSTONE CAPITAL ASSETS LLC	1,039.72	lien redemption cert#24-074	06/12/2025	06/13/2025
188434	25101147	TRYSTONE CAPITAL ASSETS LLC	1,032.64	lien redemption cert#24-045	06/12/2025	06/13/2025
Total: RES. FOR TAX TITLE LIENS RES. FOR TAX TITLE LIENS			24,442.84			

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
01-2155- - -		- RES. FOR TAX TITLE LIENS RES. FOR TAX TITLE LIENS				
01-2155- - -		- RES. FOR TTL PREMIUM RES. FOR TTL PREMIUM				
188199	25101127	CHANGSHENG LU	1,800.00	PREMIUM	05/19/2025	05/20/2025
188130	25101128	RTLF-NJ II LLC	2,600.00	PREMIUM	05/15/2025	05/20/2025
188187	25101129	TRYSTONE CAPITAL ASSETS LLC	800.00	PREMIUM	05/19/2025	05/20/2025
188164	25101130	TRYSTONE CAPITAL ASSETS LLC	800.00	PREMIUM CERT#24-102	05/16/2025	05/20/2025
188163	25101131	TRYSTONE CAPITAL ASSETS LLC	800.00	PREMIUM	05/16/2025	05/20/2025
188162	25101132	TRYSTONE CAPITAL ASSETS LLC	800.00	PREMIUM	05/16/2025	05/20/2025
188129	25101133	TRYSTONE CAPITAL ASSETS LLC	800.00	PREMIUM	05/15/2025	05/20/2025
188128	25101134	TRYSTONE CAPITAL ASSETS LLC	800.00	PREMIUM CERT#24-097	05/15/2025	05/20/2025
188268	25101141	DAXUAN WANG	1,000.00	PREMIUM	05/28/2025	05/30/2025
188241	25101142	TRYSTONE CAPITAL ASSETS LLC	800.00	PREMIUM	05/22/2025	05/30/2025
188301	25101143	TRYSTONE CAPITAL ASSETS LLC	800.00	premium	06/02/2025	06/09/2025
188418	25101144	TRYSTONE CAPITAL ASSETS LLC	1,000.00	premium	06/09/2025	06/10/2025
188419	25101145	TAX LIEN FUND LP	1,400.00	premium	06/09/2025	06/10/2025
188432	25101146	TRYSTONE CAPITAL ASSETS LLC	800.00	premium	06/12/2025	06/13/2025
188434	25101147	TRYSTONE CAPITAL ASSETS LLC	800.00	premium	06/12/2025	06/13/2025
Total: RES. FOR TTL PREMIUM RES. FOR TTL PREMIUM			15,800.00			
01-2800- - -		- RES. FOR TTL PREMIUM RES. FOR TTL PREMIUM				
01-2800- - -		- COUNTY Of ESSEX TAXES PAYABLE COUNTY Of ESSEX TAXES PAYABLE				
188153	01200365	COUNTY OF ESSEX	7,288,621.06	2ND QUARTER TAXES - 2025	05/15/2025	05/15/2025
Total: COUNTY Of ESSEX TAXES PAYABLE COUNTY Of ESSEX TAXES PAYABLE			7,288,621.06			
01-2820- - -		- COUNTY Of ESSEX TAXES PAYABLE COUNTY Of ESSEX TAXES PAYABLE				
01-2820- - -		- SCHOOL TAXES PAYABLE SCHOOL TAXES PAYABLE				
188107	01200360	WEST ORANGE BOARD OF EDUCATIO	13,409,918.74	SCHOOL TAX LEVY FOR MAY 2025	05/14/2025	05/14/2025

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
Total: SCHOOL TAXES PAYABLE SCHOOL TAXES PAYABLE			13,409,918.74			
Fund Total: 01			30,201,797.91			

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
03-2407-14-0010-		- SCHOOL TAXES PAYABLE				
	03-2407-14-0010-040	- Equipment DPW - Other Equipment				
187657		HNI HOLDING INC	12,161.40	INVOICE #2520042 quote attached 03.28.2025nj state contract / engineering depar	04/02/2025	00/00/0000
Total: ORD# 2407-14 Equipment			12,161.40			
03-2450-15-0010-		- ORD# 2407-14 Equipment				
	03-2450-15-0010-010	- EQUIPMENT EQUIPMENT				
187657		HNI HOLDING INC	3,671.85	INVOICE #2520042 quote attached 03.28.2025nj state contract / engineering depar	04/02/2025	00/00/0000
Total: ORD# 2450-15 EQUIPMENT			3,671.85			
03-2661-21-0100-		- ORD# 2450-15 EQUIPMENT				
	03-2661-21-0100-120	- Equipment Equipment				
183753		ENTERPRISE FM TRUST	1,987.05	fbn5339066 EFM 22-23 ROUND 2	03/29/2024	00/00/0000
Total: ORD# 2661-21 Equipment			1,987.05			
03-2661-21-0600-		- ORD# 2661-21 Equipment				
	03-2661-21-0600-110	- Vehicles Enterprise Vehicles				
177950		ENTERPRISE FM TRUST	1,596.50	610665-050325 round 3a	03/01/2022	00/00/0000
175052		ENTERPRISE FM TRUST	3,051.26	610665-050325 ROUND 4 VEHICLES	12/28/2021	00/00/0000
174935		ENTERPRISE FM TRUST	965.25	610665-050325 round PD vehicle	12/15/2021	00/00/0000
175050		ENTERPRISE FM TRUST	3,644.61	610665-050325 round 3 vehicles	12/28/2021	00/00/0000
174712		ENTERPRISE FM TRUST	7,751.03	610665-050325 round 2 vehicles	11/24/2021	00/00/0000
174343		ENTERPRISE FM TRUST	8,216.22	610665-050325 Leased Vehicles	10/25/2021	00/00/0000
174712		ENTERPRISE FM TRUST	7,751.03	fbn5339066 round 2 vehicles	11/24/2021	00/00/0000
175050		ENTERPRISE FM TRUST	3,644.61	fbn5339066 round 3 vehicles	12/28/2021	00/00/0000

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
	177950	ENTERPRISE FM TRUST	1,596.50	fbn5339066 round 3a	03/01/2022	00/00/0000
	175052	ENTERPRISE FM TRUST	3,051.26	fbn5339066 ROUND 4 VEHICLES	12/28/2021	00/00/0000
	174935	ENTERPRISE FM TRUST	965.25	fbn5339066 round PD vehicle	12/15/2021	00/00/0000
03-2661-21-0600-120		- Vehicles Major Capital Repairs				
	187578	TIMMERMAN EQUIPMENT CO	60,844.03	0234783-IN 0234786-IN RES 99-25 REPAIR TO SWEEPER NOT TO EXCEED	03/28/2025	00/00/0000
Total: ORD# 2661-21 Vehicles			103,077.55			
03-2662-21-0100-		- ORD# 2661-21 Vehicles				
03-2662-21-0100-010		- Downtown Redevelopment Downtown Redevelopment				
	186210	MATRIX NEW WORLD ENGINEERING,	5,752.50	inv 55961 res 329-24 environmental services biddleman site building material in	12/09/2024	00/00/0000
	184820	MATRIX NEW WORLD ENGINEERING,	3,900.00	inv 55970 res 202-24 environmental services	07/10/2024	00/00/0000
	187472	MATRIX NEW WORLD ENGINEERING,	4,650.00	inv 55972 RES 97-25 PROF SERV ENVIORMENTAL SERV 18 CENTRAL AVE AND 55 LAKESIDE	03/19/2025	00/00/0000
	186719	MATRIX NEW WORLD ENGINEERING,	5,735.72	inv 55974 RES 44-25 ENVIROMENTAL SERVICES PROPERTY 25 LAKESIDE AVE LONG TREM MO	01/31/2025	00/00/0000
	186384	MATRIX NEW WORLD ENGINEERING,	2,617.50	inv 55971 RES 342-24 PROF SERV	12/18/2024	00/00/0000
	186378	CME ASSOCIATES	24,768.00	INV#0377364 RES 349-24 PROFESSIONAL SERVICES -LSRP 6 LINDSLEY AVE	12/18/2024	00/00/0000
	186735	CME ASSOCIATES	19,071.70	INV#0377366 res 60-25 environmental services 25 lakeside ave ground water moni	01/31/2025	00/00/0000
	187579	CME ASSOCIATES	95.00	INV#0378100 RES 100-25 CHANGE ORDER ENVIR REMEDIATION SERV 25 LAKESIDE AVE	03/28/2025	00/00/0000
	188400	D'ONOFRIO & SON INC.	1,710.00	INV#34591 BARTON PRESS LOT MAINT APRIL AND MAY 2025	06/06/2025	00/00/0000

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
188414		TRENK ISABEL SIDDIQI &	885.00	INV#14041 PROFESSIONAL SERVICES MAY 2025	06/09/2025	00/00/0000
187469		MATRIX NEW WORLD ENGINEERING,	57,377.97	INV#56715 RES 91-25 PROF SERV ENVIROMENTAL SERV 55 LAKESIDE AVE	03/19/2025	00/00/0000
Total: ORD# 2662-21 Downtown Redevelopment			126,563.39			
03-2663-21-0100- - ORD# 2662-21 Downtown Redevelopment						
03-2663-21-0100-010 - Vally Road Redevelopment Vally Road Redevelopment						
184759		MATRIX NEW WORLD ENGINEERING,	4,508.88	inv 55960 RES 48-24 4-10 CENTRAL AVE CONCRETE SAMPLING	07/09/2024	00/00/0000
187470		MATRIX NEW WORLD ENGINEERING,	5,522.50	inv 55968 RES 92-25 PROF SERV ENVIROMENTAL SERVICES 4-10 CENTRAL AVE NOT TO EXC	03/19/2025	00/00/0000
Total: ORD# 2663-21 Vally Road Redevelopment			10,031.38			
03-2704-22-0400- - ORD# 2663-21 Vally Road Redevelopment						
03-2704-22-0400-090 - Outdoor Facility General Outdoor Facility Improvements						
187639		FRESHWATER WELL AND PUMP SERV	13,712.00	inv 91090 repair well pump motor est 616	04/02/2025	00/00/0000
187639		FRESHWATER WELL AND PUMP SERV	4,025.00	inv 91090 200 volt 10 hp car frequency drive w/ install , while repair of pump	04/02/2025	00/00/0000
188175		BRIGHT VIEW ENGINEERING, LLC	7,000.00	INV#251402-1LS ALL WAY STOP ANALYSIS	05/16/2025	00/00/0000
Total: ORD# 2704-22 Outdoor Facility			24,737.00			
03-2704-22-0600- - ORD# 2704-22 Outdoor Facility						
03-2704-22-0600-010 - Vehicles Jitney Buses						
188246		WOLFINGTON BODY COMPANY, INC	50,000.00	INV#B203NGK23L RES 140-25 2019 MODEL YEAR USED 25 PASSENGER BUS	05/22/2025	00/00/0000

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
03-2704-22-0600-070		- Vehicles Enterprise Acquisition & Upfit Costs				
182387		ENTERPRISE FM TRUST	9,538.95	610665-050325 22-23 round 1 lease and uplift	11/20/2023	00/00/0000
183753		ENTERPRISE FM TRUST	1,987.05	610665-050325 EFM 22-23 ROUND 2	03/29/2024	00/00/0000
182387		ENTERPRISE FM TRUST	9,538.95	fbn5339066 22-23 round 1 lease and uplift	11/20/2023	00/00/0000
Total: ORD# 2704-22 Vehicles			71,064.95			
03-2813-23-0500-		- ORD# 2704-22 Vehicles				
03-2813-23-0500-010		- Engineering/DPW- Street Roads Sewer Side Street Roads Sewer & Sidewalks				
183623		REGGIO CONSTRUCTION, INC.	423,152.53	ENGINEER CERT#13 RES 87-24 2021 ST IMPRV PHS II	03/19/2024	00/00/0000
Total: ORD# 2813-23 Engineering/DPW- Street Roads Sewer Side			423,152.53			
03-2829-23-0300-		- ORD# 2813-23 Engineering/DPW- Street Roads Sewer Side				
03-2829-23-0300-010		- Information Technology Various Improvements				
188007		AMAZON.COM	89.99	INV#1J6C-JMWK-969D misc supplies for the BA office not to exceed	05/07/2025	00/00/0000
188008		DELL MARKETING L.P.	1,361.35	INV#10815206210 PC Ba's office quote 3000189393843.1	05/07/2025	00/00/0000
188007		AMAZON.COM	465.53	INV#1QPJQK1RHT6W misc supplies for the BA office not to exceed	05/07/2025	00/00/0000
188282		MICROCOMPUTER CONSULTING GROUP	2,499.90	INV#38713 MICROSOFT OFFICE 2021 HOME AND BUSINESS	05/29/2025	00/00/0000
188207		CDW LLC	1,203.65	INV#AE3B34H Microsoft Surface laptop item 7941186	05/20/2025	00/00/0000
188386		AMAZON.COM	12,157.27	INV#1QC1-C46V-VQD6 tablets for municity program (25)	06/05/2025	00/00/0000
Total: ORD# 2829-23 Information Technology			17,777.69			
03-2829-23-0400-		- ORD# 2829-23 Information Technology				

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
03-2829-23-0400-020		- Outdoor Facility Improvements	VARIOUS OUTDOOR FACILITY IMPROVEMENTS			
186276		BEN SHAFFER RECREATION INC	164,883.00	res 331-24 site word and surfacing escnj 24/25-03	12/16/2024	00/00/0000
186177		BEN SHAFFER RECREATION INC	105,762.98	inv b241014st res 331-24 playground equipment esnj 24/25-01	12/05/2024	00/00/0000
Total: ORD# 2829-23 Outdoor Facility Improvements			270,645.98			
03-2829-23-0500-		- ORD# 2829-23 Outdoor Facility Improvements				
03-2829-23-0500-010		- Streets, Roads, Sewers & Sidewalks	Street Resurfacing			
183615		REGGIO CONSTRUCTION, INC.	377,195.05	ENGINEER CERT#14 RES 90-24 2022 STREET IMPROVEMENTS	03/19/2024	00/00/0000
03-2829-23-0500-070		- Streets, Roads, Sewers & Sidewalks	STREET IMPROVEMENTS			
183623		REGGIO CONSTRUCTION, INC.	2,156.00	CERTIFICATE 12 RES 87-24 2021 ST IMPRV PHS II	03/19/2024	00/00/0000
Total: ORD# 2829-23 Streets, Roads, Sewers & Sidewalks			379,351.05			
03-2830-23-0100-		- ORD# 2829-23 Streets, Roads, Sewers & Sidewalks				
03-2830-23-0100-010		- Equipment	EMERGENCY HVAC UNITS			
188289		WW GRAINGER INC	10,976.49	INV#9524002632 54ZV21 PORTABLE AC UNITSNJ STATE CONTRACT 19- FLEET-00566	06/02/2025	00/00/0000
185273		WW GRAINGER INC	775.71	INV#9524256329 54zv31 portable ac 16800 btuh	08/23/2024	00/00/0000
Total: ORD# 2830-23 Equipmnet			11,752.20			
03-2830-23-0500-		- ORD# 2830-23 Equipment				
03-2830-23-0500-010		- Streets, Roads, Sewers & Sidewalks	STREET IMPR (CURRENTLY UNDER DESIGN)			
186379		GREENMAN-PEDERSEN, INC	10,710.00	inv0409888 RES 348-24 PROFESSIONAL SERVICES LAND SURVEYING AND ENGINEERING SERV	12/18/2024	00/00/0000

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
186886		GREENMAN-PEDERSEN, INC	10,710.00	inv 409878 res 26-25 engineering and land surveying serv for 3tpf ty 2024 njdot	02/04/2025	00/00/0000
186383		GREENMAN-PEDERSEN, INC	6,941.70	inv 409576 RES 344-24 PROF ENGINEERING SERV 2022 NJDOT SAFE ROUTES TO SCHOOL IM	12/18/2024	00/00/0000
186382		GREENMAN-PEDERSEN, INC	8,449.30	inv 409887 RES 347-24 PROF ENGINEERING AND LAND SURVEYING SERV 24 CDBG ROAD REH	12/18/2024	00/00/0000
186181		CME ASSOCIATES	3,916.65	INV#376797 res 315-24 professional service contract OSPAC and crystal likes im	12/05/2024	00/00/0000
185432		MOTT MACDONALD GROUP, INC	10,724.72	INV#507515756 res 267-24 prof engineering services municipal separate stormwat	09/12/2024	00/00/0000
186181		CME ASSOCIATES	3,916.65	INV#377859 res 315-24 professional service contract OSPAC and crystal likes im	12/05/2024	00/00/0000
Total: ORD# 2830-23 Streets, Roads, Sewers & Sidewalks			55,369.02			
03-2872-24-0500- - ORD# 2830-23 Streets, Roads, Sewers & Sidewalks						
03-2872-24-0500-010 - Streets, Roads, Sewers & Sidewalks VALLEY, CARLSON RD, COLONIAL WOODS DRIVE						
188112		MC ELWEE & QUINN, LLC	1,000.00	25-092 preliminary official statement	05/14/2025	00/00/0000
185864		REGGIO CONSTRUCTION INC.	4,281.09	ENGINEER CERT#02 RES 279-24 NJ DOT 2023-MA 00155 CARLSON RD, CULLEN DRIVE AND C	10/08/2024	00/00/0000
185864		REGGIO CONSTRUCTION INC.	35,478.45	ENGINEER CERT#1 RES 279-24 NJ DOT 2023-MA 00155 CARLSON RD, CULLEN DRIVE AND CO	10/08/2024	00/00/0000
Total: ORD# 2872-24 Streets, Roads, Sewers & Sidewalks			40,759.54			
03-2872-24-0900- - ORD# 2872-24 Streets, Roads, Sewers & Sidewalks						
03-2872-24-0900-010 - Section 20 Expenses Engineering, Design, & Issuance Expenses						

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
187266	4318	PHOENIX ADVISORS, LLC	-18,878.25	INV 16649 PROF SERV RELATED FIN. NOTES 24	03/04/2025	06/04/2025
187266	4365	PHOENIX ADVISORS, LLC	18,878.25	16649 municipal advisor services \$54,486,000.00 series 2024 and 5,0	03/04/2025	06/04/2025
Total: ORD# 2872-24 Section 20 Expenses			0.00			
Fund Total: 03			1,552,102.58			

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
04-2010-00-6690-		- ORD# 2872-24 Section 20 Expenses				
04-2010-00-6690-004		- NJ HEALTH LICENSE REPORT NJ HEALTH LICENSE REPORT				
188188		NEW JERSEY DEPT OF HEALTH &	69.60	APRIL-2025 DOG LICENSE REPORT	05/19/2025	00/00/0000
04-2010-00-6690-304		- OTHER EXPENSE OTHER EXPENSE				
188030		VILLAGE SUPERMARKET OF NJ	305.15	inv 0296087506 SUPPLIES FOR 2025	05/08/2025	00/00/0000
187615		AMERICAN MESSAGING	63.74	N3523012ZF PAGER SERVICES - APRIL - DECEMBER - 2025	12/31/2024	00/00/0000
188030		VILLAGE SUPERMARKET OF NJ	45.94	INV#02960486917 SUPPLIES FOR 2025	05/08/2025	00/00/0000
188274		ROBERT DE FILIPPIS, DVM	184.00	RABIES VACCINATIONS FOR 2 DOGS, SCAPLE BLADE #15	05/28/2025	00/00/0000
188423		ROBERT DE FILIPPIS, DVM	708.21	Rabies vaccination, Beuthanasia and sedation for Canine 7113 performed on 5/28/2	06/09/2025	00/00/0000
188257		TOWNSHIP OF WEST ORANGE	261.29	reimburse funds used for PO 187616 01-2010-00-8402-112	05/28/2025	00/00/0000
188257		TOWNSHIP OF WEST ORANGE	235.77	reimburse funds used for po 18705501-2010-00-8402-113	05/28/2025	00/00/0000
188257		TOWNSHIP OF WEST ORANGE	63.14	reimburse funds used for po 18705401-2010-00-8402-131	05/28/2025	00/00/0000
Total: EXPENDITURE CONTROL DOGS ANIMAL CONTROL INTERLOCALS			1,936.84			
Fund Total: 04			1,936.84			

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
08-2010-55-5011-		- EXPENDITURE CONTROL DOGS ANIMAL CONTROL INTERLOCALS				
08-2010-55-5011-030		- POOL SNACK BAR S/W Hourly Pay				
188206	08200010	TOWNSHIP OF WEST ORANGE	476.87	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188206	08200010	TOWNSHIP OF WEST ORANGE	4.89	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188206	08200010	TOWNSHIP OF WEST ORANGE	6.91	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188206	08200010	TOWNSHIP OF WEST ORANGE	29.57	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188333	08200011	TOWNSHIP OF WEST ORANGE	10,448.14		06/03/2025	06/06/2025
188333	08200011	TOWNSHIP OF WEST ORANGE	107.10		06/03/2025	06/06/2025
188333	08200011	TOWNSHIP OF WEST ORANGE	151.51		06/03/2025	06/06/2025
188333	08200011	TOWNSHIP OF WEST ORANGE	647.81		06/03/2025	06/06/2025
Total: BUDGET POOL SNACK BAR S/W			11,872.80			
08-2010-55-5022-		- BUDGET POOL SNACK BAR S/W				
08-2010-55-5022-073		- POOL OTHER EXPENSES MAINT-BUILDINGS				
188182		E&M O'HARA ELECTRIC	996.00	INVOICE 73109 5 year pool bonding and grounding	05/19/2025	00/00/0000
188184		IPC COMMERICAL SERVICES	600.00	1783 start up for snack bar cleaning hood and grease trap	05/19/2025	00/00/0000
188186		JAY-HILL REPAIRS	650.00	1039023 1039022 MAINT SNACK BAR	05/19/2025	00/00/0000
188344		ROCCO CIUFALO PLUMBING LLC	2,354.20	#55547 EMERGENCY REPAIR HOT WATER HEATER	06/05/2025	00/00/0000
08-2010-55-5022-076		- POOL OTHER EXPENSES MAINT. FILTRATION SY				
188179		JAMES LATORE	518.12	reimburse out of pocket expense for pool opening	05/19/2025	00/00/0000
08-2010-55-5022-110		- POOL OTHER EXPENSES JANITORIAL SUPPLIES				
187894		WB MASON CO. INC.	199.95	253951279 boardwalk hand soap 4 gal per box	04/29/2025	00/00/0000
08-2010-55-5022-113		- POOL OTHER EXPENSES CHEMICALS				
188180		MAIN POOL AND CHEMICAL CO, INC	1,237.00	5113558 quote 1024	05/19/2025	00/00/0000

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
188152		NAF AQUATICS ENTERPRISES LLC	3,929.00	INV#1029837 CHLORINE 2025 POOL SEASON NOT TO EXCEED \$RATE PER GALLON WITH DELIV	05/15/2025	00/00/0000
08-2010-55-5022-114		- POOL OTHER EXPENSES ATHLETIC SUPPLIES				
188181		WATER SAFETY PRODUCTS, INC.	384.03	INVOICE F3315331 quote f6004929- 00	05/19/2025	00/00/0000
188183		MICHAEL SHANNON	496.20	90-3350 shirts and lanyards for pool staff quote 317	05/19/2025	00/00/0000
188264		EDWIN JOHNSON	59.94	reimbursement for snack bar inspection	05/28/2025	00/00/0000
Total: BUDGET POOL OTHER EXPENSES			11,424.44			
08-2030-55-5022-		- BUDGET POOL OTHER EXPENSES				
08-2030-55-5022-080		- POOL OTHER EXPENSES CONTINGENCY FOR REPA				
185542		O'KEEFFE CONTRACTING	4,800.00	INV#185542 decking replacement of lifeguard stand pool	09/20/2024	00/00/0000
Total: APPROPRIATION RESERVES POOL OTHER EXPENSES			4,800.00			
Fund Total: 08			28,097.24			

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
12-1169-00-0100-		- APPROPRIATION RESERVES POOL OTHER EXPENSES				
12-1169-00-0100-001		- MISCELLANEOUS EXCHANGE .PAYROLL MISCELLANEOUS EXCHANGE .PAYROLL				
188205	12200077	TOWNSHIP OF WEST ORANGE	170,131.81	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188205	12200077	TOWNSHIP OF WEST ORANGE	47,871.75	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188206	12200078	TOWNSHIP OF WEST ORANGE	421.98	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188206	12200078	TOWNSHIP OF WEST ORANGE	599.78	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188206	12200078	TOWNSHIP OF WEST ORANGE	250.98	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188332	12200081	TOWNSHIP OF WEST ORANGE	169,547.45		06/03/2025	06/06/2025
188332	12200081	TOWNSHIP OF WEST ORANGE	6,441.43		06/03/2025	06/06/2025
188332	12200081	TOWNSHIP OF WEST ORANGE	48,862.47		06/03/2025	06/06/2025
188333	12200082	TOWNSHIP OF WEST ORANGE	366.51		06/03/2025	06/06/2025
188333	12200082	TOWNSHIP OF WEST ORANGE	291.94		06/03/2025	06/06/2025
188333	12200082	TOWNSHIP OF WEST ORANGE	612.95		06/03/2025	06/06/2025
Total: MISCELLANEOUS EXCHANGE MISCELLANEOUS EXCHANGE .PAYROLL			445,399.05			
12-6010-00-0690-		- MISCELLANEOUS EXCHANGE MISCELLANEOUS EXCHANGE .PAYROLL				
12-6010-00-0690-010		- ACCUMULATED ABSENCE TRUST ACCUMULATED ABSENCE TRUST				
188333	12200082	TOWNSHIP OF WEST ORANGE	9,288.09		06/03/2025	06/06/2025
Total: ACCUMLATED ABSENCE FUNDS ACCUMULATED ABSENCE TRUST			9,288.09			
12-6120-00-0080-		- ACCUMLATED ABSENCE FUNDS ACCUMULATED ABSENCE TRUST				
12-6120-00-0080-010		- 0-203 WORKERS COMP 0-203 WORKERS COMP				
188205	12200077	TOWNSHIP OF WEST ORANGE	4,580.00	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188332	12200081	TOWNSHIP OF WEST ORANGE	4,580.00		06/03/2025	06/06/2025
Total: PAYROLL TRUST 0-203 WORKERS COMP			9,160.00			
12-6120-00-0110-		- PAYROLL TRUST 0-203 WORKERS COMP				
12-6120-00-0110-010		- DEFINED CONTRIB RET PLAN(DCRP) DEFINED CONTRIB RET PLAN(DCRP)				

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
188205	12200077	TOWNSHIP OF WEST ORANGE	118.44	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188206	12200078	TOWNSHIP OF WEST ORANGE	961.38	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188332	12200081	TOWNSHIP OF WEST ORANGE	118.44		06/03/2025	06/06/2025
188333	12200082	TOWNSHIP OF WEST ORANGE	962.45		06/03/2025	06/06/2025
Total: PAYROLL TRUST DEFINED CONTRIB RET PLAN(DCRP)			2,160.71			
12-6120-00-0860- - PAYROLL TRUST DEFINED CONTRIB RET PLAN(DCRP)						
12-6120-00-0860-010 - SEC 125 FSA REIMBURSEMENT SEC 125 FSA REIMBURSEMENT						
188283	12200079	WAGeworks	26.49	FSA REIMBURSEMENT FOR 05/30/25 INV7880952	05/30/2025	05/30/2025
188334	12200083	WAGeworks	40.00	FSA REIMBURSEMENT FOR 06/02/25 INV7882088	06/04/2025	06/04/2025
188336	12200084	WAGeworks	25.58	FSA REIMBURSEMENT FOR 06/03/25 INV7893879	06/04/2025	06/04/2025
Total: PAYROLL TRUST SEC 125 FSA REIMBURSEMENT			92.07			
12-6190-00-0990- - PAYROLL TRUST SEC 125 FSA REIMBURSEMENT						
12-6190-00-0990-020 - SENIOR CITIZEN DAY SENIOR CITIZEN DAY						
186801		THE HIGHLAWN INC	4,370.00	Salute to Seniors 2025	12/31/2024	00/00/0000
12-6190-00-0990-110 - SENIOR CLASSES SENIOR CLASSES						
188116		PATHWAYS CORP	150.00	WOAC May 15, 2025	05/14/2025	00/00/0000
Total: SENIOR PROGRAM SENIOR PARTIES			4,520.00			
12-6200-00-0510- - SENIOR PROGRAM SENIOR PARTIES						
12-6200-00-0510-010 - SELECTO-FLASH SELECTO-FLASH						
188469		TRENK ISABEL SIDDIQI &	225.00	INV#14046 MAY 2025 PROFESSIONAL SERVICES	06/13/2025	00/00/0000
Total: PLANNING TRUST SELECTO-FLASH			225.00			

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
12-6720-00-7520-		- PLANNING TRUST SELECTO-FLASH				
12-6720-00-7520-		- Roto Rooter - 78 Conforti Avenue Roto Rooter - 78 Conforti Avenue				
187967	131457	ROTO-ROOTER	-1,500.00	Return of escrow for 78 Conforti Avenue	05/06/2025	06/02/2025
188293	131462	NUROTOCO OF NJ DBA	1,500.00	REPLACEMENT OF PO #187967ORIGINAL PO MADE OUT TO WRONG VENDOR	06/02/2025	06/02/2025
Total: STREET INSPECTION ESCROW Roto Rooter - 78 Conforti Avenue			0.00			
12-6730-00-0150-		- STREET INSPECTION ESCROW Roto Rooter - 78 Conforti Avenue				
12-6730-00-0150-		- WALKER RD & ST. CLOUD AVE WALKER RD & ST. CLOUD AVE				
178720		GRABOWSKI CONSTRUCTION	980.00	JOB#2025-W05143 RES 295-22 EMERGENCY SPILLWAY WEST FORK BRANC	11/28/2022	00/00/0000
Total: PROPERTY ESCROW FUTURE IMPROVEMENT WALKER RD & ST. CLOUD AVE			980.00			
12-6770-00-8000-		- PROPERTY ESCROW FUTURE IMPROVEMENT WALKER RD & ST. CLOUD AVE				
12-6770-00-8000-005		- Property Inspection/Creative Concepts-606 Mt. Pleasant Av Property Inspection/Creative Concepts-606 Mt. Pleasant Av				
188141		CME ASSOCIATES	71.00	INVOICE 375744 DATED 4/29/2025	05/15/2025	00/00/0000
12-6770-00-8000-006		- Property Inspection/WO Plaza Property Inspection/WO Plaza				
188083		CME ASSOCIATES	3,620.00	#374920 PROFESSIONAL SERVICES WO PLAZA INVOICE 374920 DATED 4/22/2025	05/09/2025	00/00/0000
188143		CME ASSOCIATES	5,877.00	INVOICE 375743 DATED 4/29/2025	05/15/2025	00/00/0000
188430		CME ASSOCIATES	1,549.50	INVOICE 377379 DATED 5/27/2025	06/12/2025	00/00/0000
188445		CME ASSOCIATES	3,431.50	inv. 376742 dated 5.16.25	06/12/2025	00/00/0000
12-6770-00-8000-008		- Property Inspection/Seton Hall Prep Property Inspection/Seton Hall Prep				
188443		MATRIX NEW WORLD ENGINEERING,	1,410.00	INV. 56339 DATED 5.19.25	06/12/2025	00/00/0000
12-6770-00-8000-011		- Property Inspection/Montclair CC-25 Prospect Ave Property Inspection/Montclair CC-25 Prospect Ave				
188081		CME ASSOCIATES	5,041.00	INVOICE 376210 DATED 5/7/2025	05/09/2025	00/00/0000

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
	188082	CME ASSOCIATES	8,449.00	INV. 370979 DATED 2/26/2025	05/09/2025	00/00/0000
	188082	CME ASSOCIATES	212.00	INV. 372510 DATED 3/21/2025	05/09/2025	00/00/0000
	188082	CME ASSOCIATES	852.00	INV. 373495 DATED 4/1/2025	05/09/2025	00/00/0000
	188444	CME ASSOCIATES	142.00	INV. 376741 DATED 5.16.25	06/12/2025	00/00/0000
12-6770-00-8000-012		- Property Inspection/Jakimowicz Ronjolyn Realty Property Inspection/Jakimowicz Ronjolyn Realty				
	188140	MATRIX NEW WORLD ENGINEERING,	1,572.50	INV. 55306 DATED 3/17/2025	05/15/2025	00/00/0000
	188442	MATRIX NEW WORLD ENGINEERING,	700.00	INV. 56341 DATED 5.19.25	06/12/2025	00/00/0000
12-6770-00-8000-014		- Property Inspection/Crystal 424 Eagle Rock Ave Property Inspection/Crystal 424 Eagle Rock Ave				
	188446	CME ASSOCIATES	385.50	INVOICE 361766 DATED 9/27/2025	06/12/2025	00/00/0000
Total: PROPERTY INSPECTION ESCROW PROPERTY INSPECTION ESCROW/ Name			33,313.00			
12-6830-00-0230-		- PROPERTY INSPECTION ESCROW PROPERTY INSPECTION ESCROW/ Name				
12-6830-00-0230-010		- SPECIAL EVENTS SPECIAL EVENTS				
	188012	BUILT BY ME LLC	2,480.00	inv #1841 lego classes 5/1-6/2/25	05/08/2025	00/00/0000
	186790	VILLAGE SUPERMARKET OF NJ	642.71	inv 4/26 & 5/3 purchases 2025 SPECIAL EVENT SUPPLIES	12/31/2024	00/00/0000
	188169	AIDAN WATT	100.00	bounce out program	05/16/2025	00/00/0000
	188170	RHYAN WATT	20.00	bounce out program	05/16/2025	00/00/0000
	188171	EBONY ODON-BARNES	120.00	bounce out supervisor	05/16/2025	00/00/0000
	188133	AMAZON.COM	56.34	INV#1RKG-VJ1H-4RQW supplies for pool	05/15/2025	00/00/0000
	188356	CORNELIA MYRICK	540.00	lego class supervisor	06/05/2025	00/00/0000
Total: RECREATION TRUST FUND ROCK SPRING GOLF			3,959.05			
12-6830-00-0390-		- RECREATION TRUST FUND ROCK SPRING GOLF				
12-6830-00-0390-010		- SUBURBAN TRACK & FIELD SUBURBAN TRACK & FIELD				
	188147	SPEED 4 SPORT	2,675.00	4/11-5/9 spring track program	05/15/2025	00/00/0000
	188148	MIRIAM KARGBO-JACKSON	1,500.00	4/11-5/9 spring track program	05/15/2025	00/00/0000
	188149	SOFIA MORILLO	50.00	4/11-5/9 spring track program	05/15/2025	00/00/0000

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
188150		KEVONNA WARD	125.00	4/11-5/10 spring track program	05/15/2025	00/00/0000
188347		FREDERICK WILLIAM CHARLES	110.00	spring track adult program	06/05/2025	00/00/0000
188349		NORA MC NAMARA	195.00	SPRING TRACK PROGRAM	06/05/2025	00/00/0000
188350		KAIA ALCIME	200.00	SPRING TRACK PROGRAM	06/05/2025	00/00/0000
188351		SERGE GABRIEL ELIAVON	133.50	SPRING TRACK PROGRAM	06/05/2025	00/00/0000
188352		NATHANROOD CHARLES	180.00	SPRING TRACK PROGRAM	06/05/2025	00/00/0000
188353		ELLA JANE PFEIFER	170.00	SPRING TRACK PROGRAM	06/05/2025	00/00/0000
188368		REBECCA HINFE	107.50	SPRING TRACK PROGRAM	06/05/2025	00/00/0000
188369		AVA NERETIC	133.25	SPRING TRACK PROGRAM	06/05/2025	00/00/0000
188370		LYFE SMITH	115.00	SPRING TRACK PROGRAM	06/05/2025	00/00/0000
188371		ANDRES ACOSTA	75.00	SPRING TRACK PROGRAM	06/05/2025	00/00/0000
188372		COOPER B. HARWOOD	75.00	SPRING TRACK PROGRAM	06/05/2025	00/00/0000
188373		JACOB JACKSON	135.00	SPRING TRACK PROGRAM	06/05/2025	00/00/0000
188374		JORDAN LUKE JACKSON	135.00	SPRING TRACK PROGRAM	06/05/2025	00/00/0000
188375		SOFIA MORILLO	200.00	SPRING TRACK PROGRAM	06/05/2025	00/00/0000
188376		KEVONNA WARD	700.00	SPRING TRACK ADULT PROGRAM	06/05/2025	00/00/0000
188377		JOHN L. PRESCOTT	425.00	SPRING TRACK ADULT PROGRAM	06/05/2025	00/00/0000
188378		KATHY A. JACKSON	165.00	SPRING TRACK ADULT PROGRAM	06/05/2025	00/00/0000
188381		SPEED 4 SPORT	3,000.75	SPRING TRACK PROGRAM	06/05/2025	00/00/0000
188379		DANTE FERNANDEZ	125.00	SPRING ADULT TRACK PROGRAM	06/05/2025	00/00/0000
188380		MIRIAM KARGBO-JACKSON	1,620.00	SPRING TRACK PROGRAM	06/05/2025	00/00/0000
Total: RECREATION TRUST FUND SUBURBAN TRACK & FIELD			12,350.00			

12-6830-00-0490- - RECREATION TRUST FUND SUBURBAN TRACK & FIELD

12-6830-00-0490-010 - SECURITY DEPOSIT-KATZ CENTER SECURITY DEPOSIT-KATZ CENTER

188014		KRISTA ROSS	125.00	refund katz security deposit	05/08/2025	00/00/0000
188015		PAOLA MARTINEZ	125.00	refund katz security deposit	05/08/2025	00/00/0000
188197		JENNIFER MENDEZ	125.00	refund katz security	05/19/2025	00/00/0000

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
188238		KAROLINA SAPIEZYNSKA	10.00	refund katz security deposit	05/22/2025	00/00/0000
188457		KATHERINE DE LOS SANTOS	125.00	REFUND KATZ SECURITY DEPOSIT	06/13/2025	00/00/0000
Total: RECREATION TRUST FUND SECURITY DEPOSIT-KATZ CENTER			510.00			
12-6830-00-0520-		- RECREATION TRUST FUND SECURITY DEPOSIT-KATZ CENTER				
12-6830-00-0520-		- SENIOR GOLF SENIOR GOLF				
187901		CROWN TROPHY	574.00	inv 52900 trophies for sr golf tournament	04/29/2025	00/00/0000
Total: RECREATION TRUST FUND SENIOR GOLF			574.00			
12-6830-00-0525-		- RECREATION TRUST FUND SENIOR GOLF				
12-6830-00-0525-010		- HANDICAPPED TRUST HANDICAPPED TRUST				
186788		VILLAGE SUPERMARKET OF NJ	488.18	02960268613 & 02960357527 2025 SPECIAL NEEDS PARTY SUPPLIES	12/31/2024	00/00/0000
186788		VILLAGE SUPERMARKET OF NJ	137.23	02960387198 02960372584 2025 SPECIAL NEEDS PARTY SUPPLIES	12/31/2024	00/00/0000
187903	131463	EP EVENT GROUP LLC	600.00	entertainment for special needs prom	04/29/2025	06/06/2025
188165		AMAZON.COM	132.98	INV#1HDK-XV6J-9777 food containers	05/16/2025	00/00/0000
188435		MASCHIO'S FOOD SERVICE INC	980.00	#21311 food service for special needs prom	06/12/2025	00/00/0000
Total: RECREATION TRUST FUND HANDICAPPED TRUST			2,338.39			
12-6830-00-0930-		- RECREATION TRUST FUND HANDICAPPED TRUST				
12-6830-00-0930-050		- LACROSSE PROGRAM LACROSSE PROGRAM				
188016		KEITH BREZNOVITIS	140.00	lacrosse official	05/08/2025	00/00/0000
188145		ROBERT PETRONACI	75.00	4/30/25 lacrosse official	05/15/2025	00/00/0000
188146		DEREK BRUBAKER	75.00	5/2 lacrosse official	05/15/2025	00/00/0000
188132		DEREK BRUBAKER	140.00	4/28 lacrosse official	05/15/2025	00/00/0000
188131		MITCHELL BLANKS	75.00	5/2 lacrosse official	05/15/2025	00/00/0000

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
188151		MITCH BELISLE	359.09	reimbursement lacrosse program	05/15/2025	00/00/0000
188168		KEVIN E TORSTER	185.00	lacrosse official	05/16/2025	00/00/0000
188173		NYAH MCKINNEY	315.00	lacrosse official	05/16/2025	00/00/0000
188174		RAYMOND YARBOROUGH	80.00	lacrosse official	05/16/2025	00/00/0000
188167		ANDREW J. NARDONE	130.00	lacrosse official	05/16/2025	00/00/0000
188172		SAMANTHA DESRONVIL	185.00	lacrosse official	05/16/2025	00/00/0000
188198		TIMOTHY PENTIMONE	140.00	lacrosse official	05/19/2025	00/00/0000
188142		MICHAEL SHANNON	1,920.00	90-3349 #316 lacrosse jerseys	05/15/2025	00/00/0000
188338		KEVIN HAAG	130.00	lacrosse official	06/04/2025	00/00/0000
188339		JOHN MURPHY	130.00	lacrosse official	06/04/2025	00/00/0000
188265		PARCCO GOODWIN	220.00	lacrosse official	05/28/2025	00/00/0000
188266		DEREK HALEY	140.00	lacrosse official	05/28/2025	00/00/0000
188208		JEROME STARR	250.00	lacrosse official	05/21/2025	00/00/0000
188319		SAMANTHA DESRONVIL	65.00	lacrosse official	06/02/2025	00/00/0000
188318		NEIL GROSS	185.00	lacrosse official	06/02/2025	00/00/0000
188317		TERI J. KIRSTEN	130.00	lacrosse official	06/02/2025	00/00/0000
188297		JOHNNY'S II	425.00	pizza for lacrosse pool party June 3, 2025	06/02/2025	00/00/0000
188342		KEVIN E TORSTER	185.00	LACROSSE OFFICIAL	06/05/2025	00/00/0000
188343		BILL KEHOE	39.95	REIMBURSEMENT FOR LACROSSE PARTY	06/05/2025	00/00/0000
188456		DYLAN WILKES	100.00	LACROSSE OFFICIAL	06/13/2025	00/00/0000
188433		CRANFORD LACROSSE CLUB	500.00	lacrosse tournament May 18, 2025	06/12/2025	00/00/0000

Total: RECREATION TRUST FUND LACROSSE PROGRAM

6,319.04

12-6830-00-0940- - RECREATION TRUST FUND LACROSSE PROGRAM

12-6830-00-0940-010 - SPORTS CONDITIONING PROGRAM SPORTS CONDITIONING PROGRAM

188144		PAUL GREGORY FAHEY	840.00	12/7-1/23 site manager programs	05/15/2025	00/00/0000
188166		BOUNCE OUT THE STIGMA PROJ INC	2,400.00	spring program-basketball	05/16/2025	00/00/0000

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
Total: RECREATION TRUST FUND SPORTS CONDITIONING PROGRAM			3,240.00			
12-6950-00-2560- - RECREATION TRUST FUND SPORTS CONDITIONING PROGRAM						
12-6950-00-2560- - EXTRA DUTY SOLUTIONS EXTRA DUTY SOLUTIONS						
188206	12200078	TOWNSHIP OF WEST ORANGE	1,000.00	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188206	12200078	TOWNSHIP OF WEST ORANGE	23,475.00	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188206	12200078	TOWNSHIP OF WEST ORANGE	19,205.00	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188333	12200082	TOWNSHIP OF WEST ORANGE	1,360.00		06/03/2025	06/06/2025
188333	12200082	TOWNSHIP OF WEST ORANGE	70,500.00		06/03/2025	06/06/2025
188333	12200082	TOWNSHIP OF WEST ORANGE	21,275.00		06/03/2025	06/06/2025
Total: EXTRA DUTY SECURITY EXTRA DUTY SOLUTIONS			136,815.00			
Fund Total: 12			671,243.40			

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
14-6040-00-0000-		- EXTRA DUTY SECURITY EXTRA DUTY SOLUTIONS				
14-6040-00-0000-010		- DEVELOPER'S FEE - COAH DEVELOPER'S FEE - COAH				
188202		TRENK ISABEL SIDDIQI &	305.00	INV#13766 APRIL 2025 PROFESSIONAL SERVICE	05/19/2025	00/00/0000
188414		TRENK ISABEL SIDDIQI &	190.00	INV#14041 PROFESSIONAL SERVICES MAY 2025	06/09/2025	00/00/0000
187388		CGP&H, LLC	181.50	PROFESSIONAL SERVICES ADMIN AGENT 2025 NOT TO EXCEED	03/12/2025	00/00/0000
188159		HEYER, GRUEL & ASSOC, P.A.	2,195.00	INV#43668 AFFORDABLE HOUSING PLANNER NOT TO EXCEED	05/16/2025	00/00/0000
Total: DEVELOPER'S FEE - COAH DEVELOPER'S FEE - COAH			2,871.50			
Fund Total: 14			2,871.50			

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
18-6030-00-0590-		- DEVELOPER'S FEE - COAH				
18-6030-00-0590-010		- FEDERAL FORFEITURE				
188271		DOBRIVOJE RISTESKI		INV#4085771 9013641 053910 TO COVER THE COST OF REIMBURSED EXPENSES FOR GAS	05/28/2025	00/00/0000
Total: FEDERAL FORFEITURE			135.24			
Fund Total: 18			135.24			

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
20-6800-00-7840-		- FEDERAL FORFEITURE				
20-6800-00-7840-		- PB-22-13/West Crescent Realty LLC PB-22-13 /West Crescent Realty LLC				
186978	1650	CME ASSOCIATES	-487.50	INV 365353 review revised plans and documents/issue updated resolution	12/31/2024	06/02/2025
Total: DEVELOPERS ESCROW PB-22-13/West Crescent Realty LLC			-487.50			
20-6800-00-7970-		- DEVELOPERS ESCROW PB-22-13/West Crescent Realty LLC				
20-6800-00-7970-		- PB-24-01/West Essex Highlands LLC PB-24-01/West Essex Highlands LLC				
188304		NJ ADVANCE MEDIA, LLC	128.16	0010978332 - 2025-04-30 Special Mtg	06/02/2025	00/00/0000
188305		NJ ADVANCE MEDIA, LLC	27.52	0010963295 - PB 1/29 results	06/02/2025	00/00/0000
188306		NJ ADVANCE MEDIA, LLC	40.05	0010971671 - PB Legal Notice 2-26-25 Special Meeting Results	06/02/2025	00/00/0000
188308		WORRALL COMMUNITY NEWSPAPERS	9.00	310984 - 4/30/25 PB Meeting Results	06/02/2025	00/00/0000
188307		NJ ADVANCE MEDIA, LLC	28.38	0010978465 - Planning Board Special Meeting Results 3/19/2025	06/02/2025	00/00/0000
188323		NJ ADVANCE MEDIA, LLC	98.90	0010974491 - PB Special Meeting notice 3/19	06/02/2025	00/00/0000
188324		NJ ADVANCE MEDIA, LLC	98.90	0010963292 - PB Special Meeting notice 2/26	06/02/2025	00/00/0000
188303		CME ASSOCIATES	153.75	0375746 - Project Review	06/02/2025	00/00/0000
188439		CME ASSOCIATES	2,332.00	0372515 - review meeting transcript on stormwater issues	06/12/2025	00/00/0000
188440		CME ASSOCIATES	1,640.00	0376745 - special meeting prep	06/12/2025	00/00/0000
188438		CME ASSOCIATES	5,228.00	0373499 - review revised plans and documents	06/12/2025	00/00/0000
Total: DEVELOPERS ESCROW PB-24-01/West Essex Highlands LLC			9,784.66			
20-6800-00-8060-		- DEVELOPERS ESCROW PB-24-01/West Essex Highlands LLC				
20-6800-00-8060-		- PB-24-10/Green Essex Partners URL PB-24-10/Green Essex Partners URL				
185988	1633	GACCIONE POMACO P.C.	-1,501.50	1271 Review of resolution of approval	11/18/2024	06/02/2025

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
185988	1766	GACCIONE POMACO P.C.	376.50	2170 replacement check Review of resolution of approval	11/18/2024	06/02/2025
Total: DEVELOPERS ESCROW PB-24-10/Green Essex Partners URL			-1,125.00			
20-6800-00-8080- - DEVELOPERS ESCROW PB-24-10/Green Essex Partners URL						
20-6800-00-8080- - PB-24-13/ELION KROK MD PC PB-24-13/ELION KROK MD PC						
188286		NISHUANE GROUP LLC	175.00	4159 PROFESSIONAL SERVICES	06/02/2025	00/00/0000
188287		MATRIX NEW WORLD ENGINEERING,	218.75	54086 PROFESSIONAL SERVICES	06/02/2025	00/00/0000
188287		MATRIX NEW WORLD ENGINEERING,	350.00	54944 PRFESSIONAL SERVICES	06/02/2025	00/00/0000
Total: DEVELOPERS ESCROW PB-24-13/ELION KROK MD PC			743.75			
20-6800-00-8090- - DEVELOPERS ESCROW PB-24-13/ELION KROK MD PC						
20-6800-00-8090- - PB-24-15/LUIS CRESPO 3135 WO LLC PB-24-15/LUIS CRESPO 3135 WO LLC						
188311		NISHUANE GROUP LLC	437.50	4333 - Compliance Review	06/02/2025	00/00/0000
188312		MATRIX NEW WORLD ENGINEERING,	255.00	56337	06/02/2025	00/00/0000
Total: DEVELOPERS ESCROW PB-24-15/LUIS CRESPO 3135 WO LLC			692.50			
20-6800-00-8100- - DEVELOPERS ESCROW PB-24-15/LUIS CRESPO 3135 WO LLC						
20-6800-00-8100- - PB-24-14/172-174 MAIN ST. LLC PB-24-14/172-174 MAIN ST. LLC						
188309		NISHUANE GROUP LLC	1,050.00	4332 - Review Requested Waivers from Check List/ Attend Planning Board Meeting	06/02/2025	00/00/0000
188310		MATRIX NEW WORLD ENGINEERING,	1,105.00	56336	06/02/2025	00/00/0000
Total: DEVELOPERS ESCROW PB-24-14/172-174 MAIN ST. LLC			2,155.00			
20-6800-00-8120- - DEVELOPERS ESCROW PB-24-14/172-174 MAIN ST. LLC						
20-6800-00-8120- - PB-25-02/ORANGE PROSPECT LLC PB-25-02/ORANGE PROSPECT LLC						
188321		MATRIX NEW WORLD ENGINEERING,	297.50	56342	06/02/2025	00/00/0000
188322		NISHUANE GROUP LLC	1,793.75	4331 - SPRAB Meeting	06/02/2025	00/00/0000

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
Total: DEVELOPERS ESCROW PB-25-02/ORANGE PROSPECT LLC			2,091.25			
20-6800-00-8130-		- DEVELOPERS ESCROW PB-25-02/ORANGE PROSPECT LLC				
20-6800-00-8130-		- PB-24-19/THEWAYMAKER LLC PB-24-19/THEWAYMAKER LLC				
188073		MATRIX NEW WORLD ENGINEERING,	2,362.50	Invoice 54945	05/09/2025	00/00/0000
188076		TOWNSHIP OF WEST ORANGE	350.00	4/9/25 Moderator Paid by PO 187731 need to reimburse funds to OE	05/09/2025	00/00/0000
188071		GACCIONE POMACO P.C.	2,437.50	Invoice 3639	05/09/2025	00/00/0000
188072		MATRIX NEW WORLD ENGINEERING,	3,440.00	Invoice 55302	05/09/2025	00/00/0000
188074		MATRIX NEW WORLD ENGINEERING,	1,050.00	Invoice 54089	05/09/2025	00/00/0000
188075		MATRIX NEW WORLD ENGINEERING,	525.00	Invoice 53429	05/09/2025	00/00/0000
188313		NISHUANE GROUP LLC	320.25	4334 - Attend Planning Board Meeting	06/02/2025	00/00/0000
188216		NJ ADVANCE MEDIA, LLC	87.72	AD#0010976180 PB legal Notice Special Meeting Announcement (April 9, 2025)	05/21/2025	00/00/0000
188218		NJ ADVANCE MEDIA, LLC	87.72	AD#0010960300 PB Legal Notice Special Meeting Announcement (February 12, 2025)	05/21/2025	00/00/0000
188219		NJ ADVANCE MEDIA, LLC	90.30	AD#0010954061 PB Legal Notice Special Meeting Announcement (January 22, 2025)	05/21/2025	00/00/0000
188220		NJ ADVANCE MEDIA, LLC	113.03	AD#0010960307 PB legal Notice 1-22-25 Special Meeting Results	05/21/2025	00/00/0000
188211		NJ ADVANCE MEDIA, LLC	41.83	AD#0010986629 PB Legal Notice 4-16-25 Special Meeting Results	05/21/2025	00/00/0000
188213		NJ ADVANCE MEDIA, LLC	90.30	0010984416 PB Legal Notice Special Meeting Announcement (April 16, 2025)	05/21/2025	00/00/0000
188217		NJ ADVANCE MEDIA, LLC	65.86	0010967569 PB Legal Notice 2-12-25	05/21/2025	00/00/0000
188214		NJ ADVANCE MEDIA, LLC	38.70	0010984411 PB legal Notice 4-9-25 Special Meeting Results	05/21/2025	00/00/0000

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
188136		SAVO, SCHALK, CORSINI, WARNER	97.50	Invoice 22950	05/15/2025	00/00/0000
188441		MATRIX NEW WORLD ENGINEERING,	2,978.75	56338	06/12/2025	00/00/0000
Total: DEVELOPERS ESCROW PB-24-19/THEWAYMAKER LLC			14,176.96			
20-6800-00-8150- - DEVELOPERS ESCROW PB-24-19/THEWAYMAKER LLC						
20-6800-00-8150- - PB-25-01/WO Community House PB-25-01/WO Community House						
188285		MATRIX NEW WORLD ENGINEERING,	87.50	56340 PROFESSIONAL SERVICES	06/02/2025	00/00/0000
Total: DEVELOPERS ESCROW PB-25-01/WO Community House			87.50			
20-6810-00-7930- - DEVELOPERS ESCROW PB-25-01/WO Community House						
20-6810-00-7930- - ZB-22-09 / 89 ASHLAND AVE LLC ZB-22-09 / 89 ASHLAND AVE LLC						
188449		NISHUANE GROUP LLC	85.50	Invoice 4397	06/13/2025	00/00/0000
Total: DEVELOPERS ESCROW ZB-22-09 / 89 ASHLAND AVE LLC			85.50			
20-6810-00-7950- - DEVELOPERS ESCROW ZB-22-09 / 89 ASHLAND AVE LLC						
20-6810-00-7950- - ZB-22-12/SETON HALL PREP ZB-22-12/SETON HALL PREP						
188385		SAVO, SCHALK, CORSINI, WARNER	58.50	Invoice 3115	06/05/2025	00/00/0000
Total: DEVELOPERS ESCROW ZB-22-12/SETON HALL PREP			58.50			
20-6810-00-7960- - DEVELOPERS ESCROW ZB-22-12/SETON HALL PREP						
20-6810-00-7960- - ZB-23-13/MPB Realty LLC ZB-23-13/MPB Realty LLC						
187973	1741	CME ASSOCIATES	-716.25	Invoice 373504 professional services	05/06/2025	05/29/2025
187974	1741	CME ASSOCIATES	-1,731.50	Invoice 372518 professional services	05/06/2025	05/29/2025
Total: DEVELOPERS ESCROW ZB-23-13/MPB Realty LLC			-2,447.75			
20-6810-00-8020- - DEVELOPERS ESCROW ZB-23-13/MPB Realty LLC						
20-6810-00-8020- - ZB-23-09 /Seton Hall Prep School ZB-23-09 /Seton Hall Prep School						
188200		NISHUANE GROUP LLC	43.75	Invoice 4341	05/19/2025	00/00/0000

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
	188194	CME ASSOCIATES	790.50	Invoice 376747	05/19/2025	00/00/0000
Total: DEVELOPERS ESCROW ZB-23-09 /Seton Hall Prep School			834.25			
20-6810-00-8040-	- DEVELOPERS ESCROW ZB-23-09 /Seton Hall Prep School					
20-6810-00-8040-	- ZB-23-11/DeOLIVERIA 31 BRANDFORD AV ZB-23-11/DeOLIVERIA 31 BRANDFORD AV					
	188450	CME ASSOCIATES	483.00	Invoice 377388	06/13/2025	00/00/0000
	188195	CME ASSOCIATES	80.50	Invoice 376746	05/19/2025	00/00/0000
	188300	CME ASSOCIATES	80.50	Invoice 376746	06/02/2025	00/00/0000
Total: DEVELOPERS ESCROW ZB-23-11/DeOLIVERIA 31 BRANDFORD AV			644.00			
20-6810-00-8070-	- DEVELOPERS ESCROW ZB-23-11/DeOLIVERIA 31 BRANDFORD AV					
20-6810-00-8070-	- ZB-24-06 /325 Mt. Pleasant Ave ZB-24-06 /325 Mt. Pleasant Ave					
	188122	SAVO, SCHALK, CORSINI, WARNER	975.00	Invoice 2728	05/15/2025	00/00/0000
	188123	SAVO, SCHALK, CORSINI, WARNER	1,755.00	invoice 24705	05/15/2025	00/00/0000
	188125	NJ ADVANCE MEDIA, LLC	25.80	Invoice 10946793	05/15/2025	00/00/0000
	188464	CME ASSOCIATES	406.25	Invoice 377394	06/13/2025	00/00/0000
	188452	NISHUANE GROUP LLC	1,392.75	Invoice 3908	06/13/2025	00/00/0000
	188451	NISHUANE GROUP LLC	27.00	Invoice 4398	06/13/2025	00/00/0000
Total: DEVELOPERS ESCROW ZB-24-06 /325 Mt. Pleasant Ave			4,581.80			
20-6810-00-8080-	- DEVELOPERS ESCROW ZB-24-06 /325 Mt. Pleasant Ave					
20-6810-00-8080-	- ZB-24-07 / CRESTMONT COUNTRY CLUB ZB-24-07 / CRESTMONT COUNTRY CLUB					
	188477	SAVO, SCHALK, CORSINI, WARNER	97.50	22643 professional services	06/16/2025	00/00/0000
Total: DEVELOPERS ESCROW ZB-24-07 / CRESTMONT COUNTRY CLUB			97.50			
20-6810-00-8090-	- DEVELOPERS ESCROW ZB-24-07 / CRESTMONT COUNTRY CLUB					
20-6810-00-8090-	- ZB-24-11 / WONDER GROUP INC ZB-24-11 / WONDER GROUP INC					
	188259	NJ ADVANCE MEDIA, LLC	22.36	Invoice 10936725	05/28/2025	00/00/0000

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
Total: DEVELOPERS ESCROW ZB-24-11 / WONDER GROUP INC			22.36			
20-6810-00-8100-		- DEVELOPERS ESCROW ZB-24-11 / WONDER GROUP INC				
20-6810-00-8100-		- ZB-24-12 / 33 MT. PLEASANT AVE. ZB-24-12 / 33 MT. PLEASANT AVE.				
188126		NJ ADVANCE MEDIA, LLC	27.59	Invoice # 10967492	05/15/2025	00/00/0000
188135		WORRALL COMMUNITY NEWSPAPERS	6.12	Invoice 306975	05/15/2025	00/00/0000
188137		NISHUANE GROUP LLC	625.50	Invoice #4221	05/15/2025	00/00/0000
188124		SAVO, SCHALK, CORSINI, WARNER	1,735.50	Invoice 24706	05/15/2025	00/00/0000
188329		SAVO, SCHALK, CORSINI, WARNER	1,657.50	3116 PROFESSIONAL SERVICES	06/02/2025	00/00/0000
188190		SAVO, SCHALK, CORSINI, WARNER	750.00	Invoice 24702	05/19/2025	00/00/0000
188196		NISHUANE GROUP LLC	477.00	Invoice 4336	05/19/2025	00/00/0000
188260		NJ ADVANCE MEDIA, LLC	55.90	Invoice 10959083	05/28/2025	00/00/0000
Total: DEVELOPERS ESCROW ZB-24-12 / 33 MT. PLEASANT AVE.			5,335.11			
20-6810-00-8150-		- DEVELOPERS ESCROW ZB-24-12 / 33 MT. PLEASANT AVE.				
20-6810-00-8150-		- ZB-25-02 /12-22 Woodland Ave. ZB-25-02 /12-22 Woodland Ave.				
188104		CME ASSOCIATES	1,043.25	374925 prof serv	05/13/2025	00/00/0000
188105		NISHUANE GROUP LLC	875.00	4278 prof serv	05/13/2025	00/00/0000
188478		NISHUANE GROUP LLC	276.75	4400 professional services	06/16/2025	00/00/0000
188479		CME ASSOCIATES	512.50	377392 professional services	06/16/2025	00/00/0000
Total: DEVELOPERS ESCROW ZB-25-02 /12-22 Woodland Ave.			2,707.50			
20-6810-00-8160-		- DEVELOPERS ESCROW ZB-25-02 /12-22 Woodland Ave.				
20-6810-00-8160-		- ZB-25-04/410 Eagle Rock Ave ZB-25-04/410 Eagle Rock Ave				
188480		CME ASSOCIATES	1,488.00	377390 professional services	06/16/2025	00/00/0000
Total: DEVELOPERS ESCROW ZB-25-04/410 Eagle Rock Ave			1,488.00			
Fund Total: 20			41,525.89			

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
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Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
22-2010-00-6690-		- DEVELOPERS ESCROW ZB-25-04/410 Eagle Rock Ave				
22-2010-00-6690-010		- BUDGET APPROPRIATION RECEIVED BUDGET APPROPRIATION RECEIVED				
188109	22200006	CLAIMS RESOLUTION CORPORATION	8,599.32	ROLLUPS/CLAIMS 05-12-2025	05/14/2025	05/14/2025
188279	22200007	CLAIMS RESOLUTION CORPORATION	23,087.15	ROLLUPS/CLAIMS 05-27-2025	05/29/2025	05/29/2025
188425	22200008	CLAIMS RESOLUTION CORPORATION	11,527.28	ROLLUPS/CLAIMS 06-09-2025	06/11/2025	06/11/2025
22-2010-00-6690-022		- WORKERS COMP CLAIMS WORKERS COMP CLAIMS				
188284		GARDEN STATE MUNICIPAL JIF	12,943.57	201908 SIR APRIL 2025	06/02/2025	00/00/0000
188426	156	THE PMA INS GROUP	1,350.15	WC SELF INSURED/WORKERS COMP	06/11/2025	06/11/2025
Total: EXPENDITURE CONTROL EXPENDITURE CONTROL			57,507.47			
Fund Total: 22			57,507.47			

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
32-2010-00-1000-		- EXPENDITURE CONTROL EXPENDITURE CONTROL				
32-2010-00-1000-010		- PAYROLL DEDUCTIONS PAYROLL DEDUCTIONS				
188205	32200004	TOWNSHIP OF WEST ORANGE	3,078.86	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188206	32200005	TOWNSHIP OF WEST ORANGE	1,201.67	GROSS PAY PR11 - HOURLY	05/20/2025	05/23/2025
188332	32200006	TOWNSHIP OF WEST ORANGE	1,785.59		06/03/2025	06/06/2025
188333	32200007	TOWNSHIP OF WEST ORANGE	766.11		06/03/2025	06/06/2025
Total: EXPENDITURE CONTROL EXPENDITURE CONTROL			6,832.23			
Fund Total: 32			6,832.23			

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
42-2020-00-0000-		- EXPENDITURE CONTROL EXPENDITURE CONTROL				
42-2020-00-0000-142		- SALARIES & WAGES SALARIES & WAGES				
188205	42200010	TOWNSHIP OF WEST ORANGE	4,075.73	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188205	42200010	TOWNSHIP OF WEST ORANGE	1,348.80	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188205	42200010	TOWNSHIP OF WEST ORANGE	569.23	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188205	42200010	TOWNSHIP OF WEST ORANGE	0.49	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188205	42200010	TOWNSHIP OF WEST ORANGE	49.96	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188205	42200010	TOWNSHIP OF WEST ORANGE	213.62	GROSS PAY PR11 - SALARY	05/20/2025	05/23/2025
188226		HOUSING AUTHORITY OF	94.06	42-2020-00-0000-142 admin cost-reimbursement for over payment	05/21/2025	00/00/0000
188332	42200011	TOWNSHIP OF WEST ORANGE	4,075.73		06/03/2025	06/06/2025
188332	42200011	TOWNSHIP OF WEST ORANGE	1,348.80		06/03/2025	06/06/2025
188332	42200011	TOWNSHIP OF WEST ORANGE	569.23		06/03/2025	06/06/2025
188332	42200011	TOWNSHIP OF WEST ORANGE	49.96		06/03/2025	06/06/2025
188332	42200011	TOWNSHIP OF WEST ORANGE	213.62		06/03/2025	06/06/2025
42-2020-00-0000-342		- OTHER EXPENSES OTHER EXPENSES				
188251		D & M INSTANT PRINTING	120.00	INV#3026 business cards Margaret S	05/23/2025	00/00/0000
42-2020-00-0000-442		- HAP-PORTABILITY IN HAP-PORTABILITY IN				
188226		HOUSING AUTHORITY OF	2,200.00	42-2020-00-0000-442 reimbursement for over payment	05/21/2025	00/00/0000
Total: SECTION 8 RESERVES SECTION 8 RESERVES			14,929.23			
Fund Total: 42			14,929.23			

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
52-2010-00-2023-		- SECTION 8 RESERVES SECTION 8 RESERVES				
52-2010-00-2023-010		- DUE FROM ESSEX COUNTY HUD VALLEY RD-KINGSLY TO NORTHFIELD				
185585		DLS CONTRACTING, INC.	234,594.47	ENGINEER CERT#03 RES 280-24 2023 CDBG ROAD REHAB OF VALLEY RD FROM KINGSLEY ST	09/25/2024	00/00/0000
Total: DUE FROM ESSEX COUNTY HUD DUE FROM ESSEX COUNTY HUD			234,594.47			
52-2010-00-2024-		- DUE FROM ESSEX COUNTY HUD DUE FROM ESSEX COUNTY HUD				
52-2010-00-2024-030		- DUE FROM ESSEX COUNTY HUD BETHANY CENTER				
188158		BETHANY CENTER FOR CHAMPIONS	18,224.00	WO FY 2024/2025	05/16/2025	00/00/0000
188288		BETHANY CENTER FOR CHAMPIONS	3,392.00	OUTREACH FOR AT-RISK YOUTH	06/02/2025	00/00/0000
Total: DUE FROM ESSEX COUNTY HUD DUE FROM ESSEX COUNTY HUD			21,616.00			
Fund Total: 52			256,210.47			

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
62-2010-00-6690-		- DUE FROM ESSEX COUNTY HUD				
62-2010-00-6690-062		- MUNICIPAL INSURANCE				
186491		GARDEN STATE MUNICIPAL JIF	664,682.88	INV#202418 2025 member assessment paid in 3 installments	01/01/2025	00/00/0000
Total: EXPENDITURE CONTROL			664,682.88			
Fund Total: 62			664,682.88			

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
63-2010-00-6690-		- EXPENDITURE CONTROL EXPENDITURE CONTROL				
63-2010-00-6690-		- EXPENDITURE CONTROL HEALTH BENEIFT CLAIMS - IDA				
188157	63200005	MERITAIN HEALTH	148,460.12	05-13-25 CLAIMS	05/16/2025	05/16/2025
188258	63200006	MERITAIN HEALTH	145,736.14	05-20-25 CLAIMS	05/23/2025	05/23/2025
188331	63200007	MERITAIN HEALTH	118,246.02	05-27-2025 CLAIMS	06/03/2025	06/03/2025
188394	63200008	MERITAIN HEALTH	192,406.91	06-03-2025 CLAIMS	06/06/2025	06/06/2025
188473	63200009	MERITAIN HEALTH	138,060.85	06-10-2025 CLAIMS	06/13/2025	06/13/2025
Total: EXPENDITURE CONTROL EXPENDITURE CONTROL			742,910.04			
Fund Total: 63			742,910.04			

Township of West Orange

Bills List

Total: 1,082.00

User: paula 06/16/2025 14:30:05

Date: 06/17/2025 To 06/17/2025 Acc: 01- To 99-9999-99-9999-999 Order By :Account

Purchase Order	Chk Num	Vendor	Amount	Invoice	P.O. Date	Paid Date
01-2010-00-2002-	- BUDGET BUSINESS ADM I O/E					
01-2010-00-2002-201	- BUSINESS ADM I O/E MARKETING CAMPAIGN					
186949	25100948	DANHYA I STOKES	1,082.00	March and April 2025 social media	02/07/2025	04/28/2025
Total: BUDGET BUSINESS ADM I O/E			1,082.00			
Fund Total: 01			1,082.00			

RESOLUTION

WHEREAS, an application has been submitted by the Montclair Golf Club, which wishes to sponsor its annual Fourth of July fireworks exhibition at the Montclair Golf Club on Saturday, July 5, 2025 (Rain Date: Sunday, July 6, 2025); and

WHEREAS, all of the necessary documentation has been submitted to the Township Clerk, on an Application for Permission to Conduct Fireworks Display (the “Application”), as required by State and local law; and

WHEREAS, the Application indicates that Garden State Fireworks, Inc., P.O. Box 403, 383 Carlton Road, Millington, New Jersey, 07946, will provide and supervise the fireworks display; and

WHEREAS, the Application has been reviewed and approved by the Township Fire Official, and confirms that a Certificate of Insurance naming the Township as an additional insured has been provided.

NOW THEREFORE BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST ORANGE that the Montclair Golf Club be and is hereby granted permission to conduct a firework display on Saturday, July 5, 2025 (Rain Date: Sunday, July 6, 2025); subject to the directives of the Fire Official, or his designees.

Karen J. Carnevale, R.M.C.
Township Clerk

Joe Krakoviak
Council President

Adopted: June 24, 2025

RESOLUTION

*A Resolution Authorizing the Planning Board to Draft a Redevelopment Plan for Block 88, Lot 1
Pursuant to N.J.S.A. 40A:12A-1 et seq.*

WHEREAS, the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq., provides a mechanism to empower and assist local governments in efforts to promote programs of redevelopment; and

WHEREAS, on December 14, 2021, the Township of West Orange (the “Township”) declared the entirety of the Municipality as an Area in Need of Rehabilitation in 2021 (Resolution No. 323-21); and

WHEREAS, the Township desires to explore whether the real property located at 80 Main Street, West Orange, New Jersey more commonly known as Block 88, Lot 17 on the Township of West Orange Tax Map, (the “Property” and/or “Study Area”) may be an appropriate for a Redevelopment Plan pursuant to N.J.S.A. 40A:12A-7(f); and

WHEREAS, pursuant to N.J.S.A. 40A:12A-7(f), the Township hereby desires to direct the Township of West Orange Planning Board to prepare a Redevelopment Plan after holding a public hearing concerning the Property and reviewing a package of materials appended hereto from the Property’s Ownership concerning the Property and potential permitted uses, rules and standards that would be set forth in a Redevelopment Plan;; and

WHEREAS, as part of this process, the Property Owner shall pay into Escrow with the Township in the amount of \$15,000.00 within ten (10) days of the adoption of this Resolution and agrees to pay for any and all reasonable costs incurred by the Township of West Orange and Township Planning Board’s professionals in connection with the preparation of a Redevelopment Plan; and

WHEREAS, the Township Council, when considering the proposed Redevelopment Plan after it is referred back to the Township Council pursuant to N.J.S.A. 40A:12A-7(f), *may* amend or revise any portion of the proposed Redevelopment Plan by an affirmative vote of the majority of its full authorized membership and shall record in its minutes the reasons for each amendment or revision, should it choose to adopt the Redevelopment Plan.; and

NOW, THEREFORE, BE IT RESOLVED that the Township Council hereby directs the West Orange Planning Board to prepare a Redevelopment Plan after holding a public hearing concerning the Property and reviewing a package of materials appended hereto from the Property's Ownership concerning the Property and potential permitted uses, rules and standards that would be set forth in a Redevelopment Plan pursuant to *N.J.S.A. 40A:12A-7(f)*; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Township Clerk, Chief Financial Officer and Township Planning Board and Planning Board Secretary; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be made available in the Clerk's office in accordance with applicable law.

Karen Carnevale, R.M.C
Municipal Clerk

Joe Krakoviak
Council President

Adopted: June 24, 2025

153-25
June 24, 2025

RESOLUTION PRESCRIBING FEES AS SET FORTH IN ORDINANCE 2918-25, AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 25, SECTION 29 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP AND ESTABLISHING NEW REQUIREMENTS FOR STORMWATER MANAGEMENT

WHEREAS, on May 20, 2025, the Township of West Orange (the “Township”) passed Ordinance 2918-25 (the “Ordinance”) on second reading, amending and supplementing Chapter 25, Section 29 of the Revised General Ordinances of the Township related to stormwater management; and

WHEREAS, the Ordinance established Chapter 25, Section 29.14 which prescribes fees to be set forth by Resolution for applications for minor and major developments related to stormwater management; and

NOW, BE IT HEREBY RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST ORANGE, the fees as set forth in § 25-29.14 shall be prescribed as follows: Major and Minor Developments (as defined in the Ordinance) that are part of a Land Use Board Application process shall file a stormwater permit application with the associated application fee of \$150. All professional reviews shall be paid for through the escrow associated with the stormwater permit application. For Major Developments that are part of the Land Use Board application, a permit fee in the amount of \$3,000, in addition to \$175.00 per acre for the size of the lot, shall apply and for Minor Developments that are not part of the Land Use Board application, a fee shall apply in the amount of \$750 for the first three (3) professional reviews. Any additional reviews that are required will be at a supplemental fee in the amount of \$150 per review.

RESOLVED, that the Township Clerk is authorized to attest to the Mayor’s signature.

Karen J. Carnevale, R.M.C.
Township Clerk

Joe Krakoviak
Council President

Dated: June 24, 2025
Adopted: June 24, 2025

**RESOLUTION AUTHORIZING THE TOWNSHIP OF WEST ORANGE TAX COLLECTOR TO PREPARE AND
MAIL ESTIMATED TAX BILLS IN ACCORDANCE WITH P.L. 1994, c.72**

WHEREAS, the Essex County Board of Taxation has not certified the General Tax Rate throughout Essex County for 2025 and the West Orange Township Tax Collector will be unable to mail the Township's 2025 tax bills on a timely basis;

WHEREAS, the Township of West Orange Tax Collector in consultation with the West Orange Township Chief Financial Officer has computed an estimated tax levy in accordance with N.J.S.A. 54:4- 66.3, and they have both signed a certification showing the tax levies for the previous year, the tax rates and the range of permitted estimated tax levies;

WHEREAS, in accordance with Chapter 72, P.L. 1994, the Township Council approves the estimated tax levy to enable the Township to meet its financial obligations, maintain the tax collection rate, and provide uniformity for tax payments and save the unnecessary cost of interest expenses on borrowing.

NOW, THEREFORE BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST ORANGE, IN THE COUNTY OF ESSEX AND STATE OF NEW JERSEY on this ____ day of June 2025, as follows:

1. The Township of West Orange Tax Collector is hereby authorized and directed to prepare and issue estimated tax bills for the Township for the third installment of 2025 taxes. The Tax Collector shall proceed and take such actions as are permitted and required by L. 1994, c.72 (N.J.S.A. 54:4-66.2 and 54.4-66.3)
2. The entire estimated tax levy for the 2025 is hereby set at \$265,321,592.74, with the estimated tax rate of 2.653. In accordance with law the third installment of 2025 taxes shall not be subject to interest until the later of August 10 or twenty fifth calendar day after the date the estimated tax bills were mailed. The estimated tax bills shall contain a notice specifying the date on which interest may begin to accrue.

IN WITNESS WHERE I have hereunto set my hand and affixed the seal of said Township the 24th day of June, 2025.

Karen J. Carnevale, R.M.C.
Municipal Clerk

Joe Krakoviak
Council President

**Township of West Orange
2025 Estimated Tax Rate**

2024 TAX LEVY & TAX RATES

LEVY

Local	\$	65,694,968.80
Library	\$	2,349,615.11
School	\$	154,661,462.00

County	\$	29,046,833.61
County Open Space	\$	1,061,078.42

Local Open Space	\$	548,226.54
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TOTALS	\$	253,362,184.48
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2024 Tax Rate	\$	4.684
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2024 Ratables	\$	5,479,930,900.00
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2025 Ratables	\$	10,001,287,802.00
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2025 ESTIMATED TAX LEVY

TAX RATE

Local	\$	68,979,717.24	0.690	Estimated at 105%
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School	\$	162,836,460.00	1.628	Adopted Budget
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Library	\$	2,828,055.36	0.028	Adopted Budget
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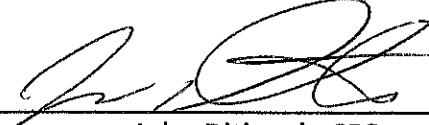
County & Open Space	\$	30,129,133.60	0.301	Estimated at 102%
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Local Open Space	\$	548,226.54	0.005	Actual
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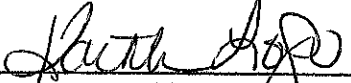
TOTALS	\$	265,321,592.74	2.653	
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Estimated 2025 Tax Rate			2.653	
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**PREPARED AND
CERTIFIED BY:**



John Ditinyak, CFO



Kathleen Longo, CTC

**RESOLUTION AUTHORIZING THE COLLECTOR OF TAXES
TO REFUND PAYMENT TO THE LISTED TAXPAYER DUE TO A
DUPLICATE PAYMENT OF TAX/AND OR SEWER CHARGE**

WHEREAS, certain West Orange property owners or their mortgage company have made a duplicate payment for the 2025 second quarter taxes

WHEREAS, the Tax Collector of the Township of West Orange has indicated that such Taxpayers or their mortgage company are entitled to refunds to the extent of such overpayments;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Orange that the Tax Collector and the Treasurer of the Township of West Orange be and they are hereby authorized, empowered and directed to cause to be paid to the taxpayers on the attached list sums in full and final satisfaction of the overpayment of these charges.

<u>Block</u>	<u>Lot</u>	<u>Name & Address</u>	<u>Amount</u>
52.03	12	Andrew M. Manshel, Esq 890 West End Avenue 2C New York, NY 10025	\$4,974.00
71.01	56 C0065	Corelogic Centralized Refunds PO Box 9202 Coppell, TX 75019	\$1,639.00
77	35.02	Lereta, LLC Attn: Central Refunds 901 Corporate Center Dr Pomona, CA 91768	\$2,765.00
113.01	94	Vested Land Services, LLC 165 Passaic Avenue, Ste#101 Fairfield, NJ 07004	\$2,514.00
113.02	23	Dellicia Mellow-Joseph 9 McKinley Avenue West Orange, NJ 07052	\$3,484.00
152.27	76	Rachel Plafker Esrig 15 Redwood Avenue West Orange, NJ 07052	\$6,796.00
153.09	32	Corelogic Centralized Refunds	\$3,576.00

PO Box 9202
Coppell, TX 75019

158.16	2		James Macfarlan 3 West Road West Orange, NJ 07052	\$4,616.00
173.06	26		Corelogic Centralized Refunds PO Box 9202 Coppell, TX 75019	\$4,025.00
176.20	23		Linda Olivieri 7 Sherwood Place West Orange, NJ 07052	\$3,281.36
178.01	1.01	C0186	Corelogic Centralized Refunds PO Box 9202 Coppell, TX 75019	\$3,768.00

Karen J. Carnevale, R.M.C.
Municipal Clerk

Joe Krakoviak
Council President

I hereby certify funds are available from: _____
Account No./Amount

John Ditinyak
Chief Financial Officer

Adopted: June 24, 2025

RESOLUTION
AUTHORIZING THE COLLECTOR OF TAXES TO REFUND PAYMENT TO THE LISTED TAXPAYER DUE TO VETERAN EXEMPTION

WHEREAS the Assessor has granted a 100% Veteran Disabled exemption to parcels listed below and a letter of eligibility from the Veteran's Administration is on file in the Assessor's office showing the effective date of exemption.

WHEREAS, the owner or its mortgage servicer made payments after the date of exemption and tax refunds are due in the amounts listed below.

NOW, THEREFORE BE IT RESOLVED by the West Orange Township Council that the Collector of Taxes and Treasurer of West Orange, be and they are hereby authorized, empowered and directed to cause to be paid to the homeowners the tax refunds due:

ADDRESS		15 WESTWOOD DR SO		EXEMPT	
BLOCK		172.16		DATE	
LOT		22		1/1/2025	
QUAL					
PAYMENTS					
YEAR	QUARTER	DATE PD	AMOUNT	DAYS	REFUND DUE
2025	2	5/8/2025	2964	90	\$ 2,964.00
				DUE:	\$ 2,964.00
PAYABLE TO:					
Corelogic Centralized Refunds					
PO Box 9202					
Coppell, TX 75019					

ADDRESS		33 Freeman Place		EXEMPT	
BLOCK		3		DATE	
LOT		94		4/16/2025	
QUAL					
PAYMENTS					
YEAR	QUARTER	DATE PD	AMOUNT	DAYS	REFUND DUE
2025	2	5/12/2025	\$ 2,786.00	75	\$ 2,321.67
				DUE	\$ 2,321.67
PAYABLE TO:					
Main Street Title & Settlement Services, Inc.					
190 Main Street, Suite 305					
Hackensack, NJ 07601					

ADDRESS		23 Beverly Road		EXEMPT	
BLOCK		58		DATE	
LOT		1.07		4/25/2025	
QUAL					
PAYMENTS					
YEAR	QUARTER	DATE PD	AMOUNT	DAYS	REFUND DUE
2025	2	5/7/2025	\$ 7,612.00	66	\$ 5,582.13
				DUE:	\$ 5,582.13
PAYABLE TO:					
Corelogic Centralized Refunds					
PO Box 9202					
Coppell, TX 75019					

Karen J. Carnevale, R.M.C.
Municipal Clerk

Joe Krakoviak
Council President

I hereby certify funds are available from:
Account No./Amount_____

John Ditinyak
Chief Financial Officer

Adopted: June 24, 2025

**A RESOLUTION TO ADOPT PROCEDURES FOR ADMINISTRATION AND
INSPECTION OF FEDERAL AID HIGHWAY PROJECTS**

WHEREAS, the Federal Highway Administration (FHWA) provides opportunities for Local Public Agencies (LPA), such as West Orange Township, to receive Federal Aid Highway Program (FAHP or federal-aid) funds through New Jersey Department of Transportation (NJDOT); and

WHEREAS, the **Township of West Orange** is presently the recipient of federal-aid funds through a project awarded under the NJDOT Safe Routes to Schools Program (SRTS) for West Orange Township's Gregory Avenue and Lowell Avenue Safe Routes to School project – 2024 SRTS; and

WHEREAS, the **Township of West Orange** as an LPA, is responsible for administering federal-aid funded projects in compliance with all federal-aid requirements established by the FHWA; and

WHEREAS, the NJDOT, through its Stewardship Agreement with FHWA, is responsible for ensuring that the **Township of West Orange** is adequately staffed and suitably equipped to undertake federal-aid projects, and ensure that federal requirements are met; and

WHEREAS, the **Township of West Orange**, as required by the NJDOT, has developed a Policy outlining the required procedures for the Administration of Federally Funded Transportation Projects administered through the NJDOT;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the **Township of West Orange**, County of **Essex**, State of New Jersey, that the **Township of West Orange** adopts the policy entitled, "Township of West Orange Procedure for Administration and Inspection of federal Aid Highway Projects" dated April 2024.

I, **Karen J. Carnevale**, RMC, Municipal Clerk of the **Township of West Orange**, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the Council of the Township of West Orange held this 24th day of June, 2025.

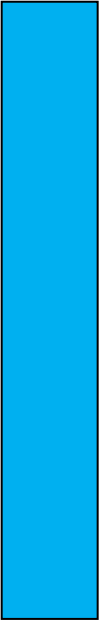
IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 24th day of June, 2025.

Karen J. Carnevale, R.M.C.
Municipal Clerk

Joe Krakoviak
Council President

Adopted: June 24, 2025

Township of West Orange



Procedure for Administration and Inspection of Federal Aid Projects

April 2024

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Abbreviations

ADA – American with Disabilities Act
CFR- Code of Federal Regulations
CO – Change Order
DBE – Disadvantaged Business Enterprise
ESBE-Emerging Small Business Enterprise
FAA – Federal Aid Agreement
FAR – Federal Acquisition Regulation
FAHP – Federal Aid Highway Program
FHWA – Federal Highway Administration
MPO – Metropolitan Planning Organizational
NEPA – National Environmental Policy Act
NJDOT – New Jersey Department of Transportation
NJDOT-BEPR -New Jersey Department of
Transportation – Bureau of Environmental
Program Resources
LPA – Local Public Agency
NJDOT – BLA- New Jersey Department of
Transportation – Bureau of Local Aid
PS&E – Plans, Specifications & Engineer’s Estimate
QA/QC – Quality Assurance/Quality Control
RC/PM – Responsible Charge/Project Manager
RE – Resident Engineer
RFP – Request for Proposals
ROW – Right of Way
SOW – Scope of Work
Specifications – 2019 New Jersey Department of Transportation Standard Specifications for
Road and Bridge Construction
U.S.C. – United States Codes
Voucher – State of New Jersey Payment Voucher
NJDOT - BLA – New Jersey Department of Transportation - Bureau of Local Aid

1.0 Introduction

Federal Highway Administration (FHWA) provides opportunities for Local Public Agencies such as the Township of West Orange to receive Federal Aid Highway Program (FAHP or Federal Aid) funds through the New Jersey Department of Transportation (NJDOT) and the associated regional Metropolitan Planning Organizational (MPO). In receiving Federal Aid funds, the Township of West Orange is responsible for administering their projects while meeting all Federal requirements. The NJDOT-Bureau of Local Aid, through its Stewardship Agreement with FHWA, is responsible for ensuring that each LPA that receives FHWA funds, is adequately staffed and suitably equipped to undertake and administer Federal Aid projects. Township of West Orange must provide the supervision and inspection required to complete each project in conformance with the approved Scope of Work (SOW), plans and specifications and ensure that all Federal requirements are met. These requirements are set forth in:

- Title 23 United States Code (U.S.C.) –Federal Aid Highways
- 40 USC- Brooks Act- Selection of Architects and Engineers
- Title 40 U.S.C. - Public Buildings, Property and Works
- Title 23 Code of Federal Regulations (CFR) – Highways
- Title 48 CFR – Federal Acquisition Regulations System
- Title 49 CFR -Transportation
- Title 49 CFR-Part 18 – Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments
- Uniform Act – Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, 42 USC 4601 and 49 CFR part 24, P.L. 91-646

The purpose of this document is to provide Standard Procedures to be used by Township of West Orange for the Administration of Federally Funded Transportation Projects funded through NJDOT-BLA (Bureau of Local Aid).

2.0 Administrative Responsibilities of Township of West Orange and Responsible Charge

Township of West Orange must designate a Responsible Charge (RC/PM) for each federal aid project by submitting a letter of notification to the NJDOT Local Aid District Office. The RC/PM must be a full-time Township of West Orange employee as required by Title 23 CFR 635.105(c). In addition to being a “full-time” employee of Township of West Orange, the person in “Responsible Charge” (RC) must complete the Rutgers CAIT Responsible Charge Training Course and receive a Certificate of Course Completion. This Certification is valid for a three (3) year period. Responsible Charge candidates with an expired certification must be recertified by completing a Responsible Charge Training Course and obtaining a new course completion certification. The designated employee will be in “responsible charge” of all phases of the Federal Aid Project from project initiation to final payment and closeout. The RC/PM can be, if needed, acting as responsible charge on more than one project, and directing Township of West Orange personnel assigned to specific projects. The RC/PM can work in conjunction with a Resident Engineer but at a minimum, the RC/PM will be responsible for the administration and oversight of the following tasks:

- a. Administers project activities, regarding cost, time, adherence to contract requirements, design and construction quality and scope.
- b. is aware of the qualifications, assignments and on the job performance of agency and consultant staff at all stages of the project.
- c. Reviews financial processes, transactions, and documentation to ensure that safeguards are in place to eliminate the possibility of fraud, waste and abuse.
- d. Either by Township of West Orange staff or with the support of a consulting engineering firm, NJDOT-BLA and NJDOT Bureau of Environmental Program Resources (NJDOT-BEPR), prepares and/or administers the disbursement of National Environmental Policy Act (NEPA) documents and permits, and coordinates with the correspondent agency, state or federal, involved in the preparation and filing of such documents.
- e. Provides review, comments, and final acceptance of all design documents.
- f. Oversees Right-of-Way availability and acquisition during the design phase. Verifies that any ROW acquisition follows approved NJDOT Right-Of-Way procedures and is reviewed by Township of West Orange Counsel. Township of West Orange must use Right-Of-Way procedures that are in conformance with the Uniform Act of 1970 and have been reviewed and approved by NJDOT Right-Of-Way.
- g. Provides coordination with all public and private utilities.
- h. Reviews and concurs with the consultant's construction bid review, analysis, and recommendation. Requests further evaluation from consultant if the recommendation is deemed incomplete.
- i. Verifies that the Form CR-266, CR-272, CR-273, and CR-274 have been submitted to and approved by NJDOT Civil Rights prior to Award of Contract.
- j. Prepares and submits a recommendation of award for approval and resolution of award by Township of West Orange Governing Body or performs this task in accordance with NJDOT BLA approved Township of West Orange procedures.
- k. Works with Township of West Orange Legal Counsel to request Contractor submittal of all legal forms and documents for the preparation of the contract from the contractor for approval and resolution of award by Township of West Orange Governing Body Agenda or performs this task in accordance with NJDOT BLA approved Township of West Orange Procedures.
- l. The pre-construction meeting is scheduled, in coordination with NJDOT-BLA and Township of West Orange, after the contract has been signed.
- m. Notice to Proceed is issued after the pre-construction meeting specifying the start date, the duration of the project as per the specifications and the completion date.

- n. Along with the RE, reviews and approves the Material Questionnaire and submits to NJDOT-BLA. Reviews and approves any changes to Materials and submits revised Material Questionnaire to NJDOT-BLA.
- o. Oversees Construction Contract Administration and Construction Inspection with responsibility to provide final decisions on all issues related to the contract as recommended by the RE and/or design consultant.
- p. Visits and reviews the project site on a frequency appropriate to the complexity of the project and maintains a record of these visits.
- q. Monitors the work zone safety and traffic control and provides comments and revisions to the Resident Engineer/Inspector for immediate action by the Contractor. Maintains familiarity of day-to-day project operations, including project safety issues. At a minimum the RC/PM, requires and confirms that the Resident Engineer does a daily check of the maintenance and protection of traffic control to ensure it is set up as established on the bid documents and requests the Contractor to resolve any non-conformance issues found.
- r. Directs project staff, Township of West Orange or consultant, to carry out project administration and contract oversight, including daily entries documenting all project work.
- s. Ensures that the project receives adequate supervision and inspection to ensure that work is accomplished in conformance with approved plans and specifications.
- t. Verifies Source Documents related to material testing, material certifications, delivery tickets, daily inspection report, DBE/Trainee participation, project completion, project schedules, Buy America and Build America is strictly controlled by the Resident Engineer / Inspector (retained consultant or agency staff). This is to be done under direct supervision of the RC/PM to ensure that all records are properly maintained for the duration of the project. (See sections 5.2, 5.3 and 5.4 for additional information on Source Documentation)
- u. Along with the Resident Engineer, monitors sampling/testing of materials for compliance with mandated requirements. Makes provisions for testing by a certified material testing firm. Material used that does not pass required tests, will be rejected, and shall be replaced at no cost to Township of West Orange.
- v. Makes and/or participates in decisions about changed conditions or scope changes that require change orders or supplemental agreements. Immediately notifies NJDOT-BLA of any changes to the project.
- w. Monitors contract time, originally set by the contract documents by comparing the initial construction schedule with progress schedules during construction. Requests for Time extensions, will be evaluated, commented and/or approved and submitted to NJDOT for acceptance as soon as the need for additional time is known.

- x. Ensures that prime contractor is not executing pay items designated for DBE Subcontractor, as approved by NJDOT Civil Rights.
- y. Follows NJDOT Civil Rights process for changing, replacing, substituting, and omitting a DBE from the Project.
- z. Along with the Resident Engineer, monitors and/or completes necessary forms to comply with Wage Rate Compliance and DBE/ training goals set for the project.
- aa. Along with the Resident Engineer, oversees and verifies the ADA compliance requirements of the project.
- bb. Along with the RE, reviews payments requested by contractor. Submits invoices for reimbursement to NJDOT-BLA as per the project agreement.
- cc. Notifies NJDOT-BLA when construction is complete and arranges a final inspection.
- dd. Reviews and submits all documents required for final payment and project closeout
- ee. Monitors and rates the performance of the design and/or inspection consultants. Submits rating to NJDOT-BLA.

An Organizational Chart showing Township of West Orange personnel associated with Federal Aid Project administration, along with their duties, is included in this document (See Appendix A).

3.0 Procurement of Professional Services – Consultant Selection (For Design & Construction Management/Construction Inspection)

This section covers the procurement and administration of professional services and consultant selection for federally funded projects. Township of West Orange retains consultant services to provide the following tasks, including but not limited to environmental, surveying, engineering design, right-of-way, geotechnical, landscape design, construction management and inspection services, and material testing.

Consultant services funded wholly or partially with FHWA funds are procured and administered by Township of West Orange in accordance with 49 CFR – Part 18 – Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. All contracts for engineering and design services related to construction projects will comply with the requirements of 23 U.S.C 112-Letting of Contracts and 23 CFR 172 – Procurement, Management and Administration of Engineering and Design Related Services.

Township of West Orange must follow the requirements defined by the Brooks Act (40 U.S.C.), for competitive negotiation/qualification-based Consultant selections as per the procedure listed below:

DESIGN ASSISTANCE PROGRAM

Please note- NJDOT-BLA may provide Design Assistance for certain federally funded programs. If offered, Design Assistance will provide full funding for the design of the project. The NJDOT-BLA will solicit and rate proposals in compliance with the Brooks Act to establish a pool of qualified design engineering consultants. Township of West Orange will choose a pre-qualified consultant from this pool, and in conjunction with NJDOT-BLA request a SOW and cost estimate from the selected consultant. After the SOW is finalized and cost is negotiated, Township of West Orange will ask NJDOT-BLA to request federal authorization funding for design. This authorization will provide funding for Preliminary Engineering, further authorizations for Final Design and Construction Support Services will be made at the appropriate time. Once the project receives federal authorization for the Preliminary Engineering phase, Township of West Orange will enter into an agreement with the consultant and follow the procedures for awarding and administering a consultant contract as stipulated in this manual.

3.1 Request for Proposals

DESIGN

Township of West Orange will administer and oversee the procurement of professional services by preparing an RFP for Design Services. The RFP must be approved by NJDOT-BLA, and include, but not be limited to the following requirements.

For each design phase Township of West Orange shall prepare a detailed scope of work (SOW) that includes the following, as a minimum:

1. Description of the project location and existing conditions
2. A clear, accurate and detailed description of the proposed project (SOW), technical requirements, and qualifications of consultants necessary for the services to be rendered. The SOW should detail the purpose and description of the project, services to be performed, deliverables to be provided, estimated schedule for the performance of work and applicable standards, specifications and policies.
3. A list of the tasks to be included in the project, and a description of the work (SOW) to be performed for each of the tasks.
4. Estimated project schedule by tasks using the critical path method, Bar Chart or approved method as per NJDOT-BLA requirements.
5. Location Map
6. Method of payment must be cost plus fixed fee,
 - The Cost-plus Fixed Fee Method of payment reimburses the Consultant for its direct and indirect costs (salary, overhead, direct expenses) in addition

to a negotiated amount as a fixed fee. The fixed fee rate will be calculated in accordance with NJDOT methodology.

- Allowable costs include those directly associated with the specific contract as well as overhead costs, also known as their indirect cost rate.
- Federally funded projects require that consultant contracts be compliant with 48 CFR part 31 – Contract Cost Principles Under the Federal Acquisition Regulations (FAR). This federally funded project has NJDOT oversight, and to ensure the consultant contract is compliant with FAR cost principles when using federal-aid funds, only NJDOT approved overhead rates will be used. Consultants that do not have approved NJDOT overhead rates must be approved in accordance with NJDOT Procurement policies.
- The fixed fee calculated using NJDOT format and procedure will be used for the purpose of developing the cost estimate, negotiating and making payment on the contract.

7. Creation of a Proposal Submittal Checklist including but not limited to:

- Copies of DBE certifications
- Proof of NJDOT approved overhead rates
- New Jersey Business Registration
- Statement of Ownership
- Non-Collusion Affidavit
- Acknowledgment of Receipt of Addendum -if required
- Checklist Signature Page
- Iran form (DC-16)
- Russia Belarus form
- Byrd anti-lobbying certification-(contracts over \$100,000.00)

8. Project Cost and Work Hour Estimate

- Township of West Orange will create a cost estimate based on tasks and work hours. The tasks listed in this form must match the tasks described in the SOW.
- This estimate shall be used to negotiate costs

9. Rating and Evaluation

Township of West Orange will create a rating form and rating criteria to be used to evaluate proposals. These documents will be submitted to NJDOT-BLA for review and approval. Township of West Orange will form a rating team of at least three individuals who will use the approved rating form and criteria to perform a quality-based selection. (See below for full rating process)

Note: this section outlines the tasks and deliverables for three phases of the NJDOT design process - Concept Development, Preliminary Engineering and Final Design. All phases may not be necessary for each project.

PHASES OF NJDOT DESIGN PROCESS

Concept Development Phase- if required

Conduct data collection, evaluate deficiencies and identify fatal flaws, evaluate planning alternatives, coordinate with stakeholders, complete environmental screening, assess Right of Way, Utility and Access impacts, determine Preliminary Preferred Alternative, identify substandard design elements, determine environmental impacts and document, prepare construction cost estimate, and execute the public involvement action plan.

Deliverables

- Design Communication Report
- Purpose and Need Statement
- Preliminary Preferred Alternative
- Environmental Document Classification
- Concept Development Report

Preliminary Engineering Phase

Coordinate with Stakeholders, conduct environmental analysis for PPA, initiate roadway engineering, initiate structural engineering, initiate ROW and access, identify utility impacts, prepare final design and construction cost estimate, execute public involvement plan

Deliverables

- Design communication report
- Preliminary engineering report
- Approved environmental document
- Approved design exception report
- Cost estimate – final design and construction
- Approved project plans

Final Design Phase

Complete roadway engineering, structural engineering, ROW, utility and access impacts, environmental process and prepare final design submission, execute public involvement plan.

Deliverables

Design communication report
Environmental reevaluation and permits
Acquisition of ROW
Construction contract documents

The construction support services tasks, if included, are but not limited to, the following:

- Bidding process and award of contract
- Attending pre-construction meeting
- Shop and/or working drawings reviews and approvals.

Note: The Design Consultant may be retained to perform construction support services during the construction phase if the scope for these services is included in the design solicitation.

Construction Management & Inspection (CM/CI)

Township of West Orange will administer and oversee the procurement of Construction Management and Inspection services by preparing an RFP which outlines the tasks and deliverables for the Construction Management/Inspection contract including but not limited to the following:

- Detailed Scope of Work
- Construction Schedule
- Key Staff/Inspector Qualifications Requirements/Responsibilities
- Prior Similar Work Experience
- Deliverables
- Method of Contract Payment.
- Proposal Evaluation Criteria

Note: Additional CM/CI RFP requirements are included in Section 5 of this document.

3.2 Proposal Evaluation Process (Design & CM/CI)

Township of West Orange will do the following:

- Prepare a **rating form** (Appendix C) that includes a list of the evaluation factors and their importance. This form will be provided in the RFP package and includes criteria such as: experience of the Design or Resident Engineer and key staff, experience with similar projects, location (proximity to project site), past performance, workload, capacity, technical approach, understanding of scope of work, and project management plan. Proposal Evaluation Forms generally consist

of the similar criteria which can be modified to be more project specific. The criteria selected from the list below shall be cited in the public solicitation as per 23 CFR 172.7(a)(1)

- Prepare a **rating guide** (Appendix C) that provides guidance to the selection committee on how to assign points for each of the evaluation factors.
- Prepare a detailed cost estimate, using a project cost work hour proposal form that is approved by the LAPM, showing project specific tasks and workhours for the professional services, to be broken down by the type of labor, direct costs, and Consultant's fixed fee and Overhead Rate for the defined scope of work.
- Submit the detailed RFP, the rating form, the rating guide, cost estimate and to NJDOT-BLA for their review and approval.
- Prepare a package of documents to be distributed to firms responding to the solicitation for preparation of technical proposals along with a separate cost proposal. These documents- along with the advertisement- must be approved by NJDOT-BLA prior to advertising for proposals.

The Proposal Package includes:

- The approved RFP.
- An estimated project schedule using a Bar Chart or Critical Path Method including milestones including start date, duration and completion date.
- The evaluation form that includes the weighted evaluation factors and their relative importance.
- A cover letter containing instructions for submitting proposals including the time and place for submission of the proposals, the cost proposal and the DBE/Trainee requirements. The requirement that the technical Proposal and Cost Proposal are to be submitted in separate sealed envelopes will be clearly stated in the RFP.

Advertisement for Consultant Services

Township of West Orange advertises for technical proposals. The advertisement is placed in at least two legal newspapers (1 local and 1 regional), for three consecutive weeks. Township of West Orange will provide at least 14 working days after the last advertisement for the Consultant to respond to the solicitation. A copy of the advertisement and dates will be filed at Township of West Orange offices unless requested by the Local Aid District Office

The advertisement must include the following statement

- **“Proposals are being solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.3, et seq., and as such, contractors are exempt from the limitations on making political contributions under that law. Further, for that reason, as well as because of language in the New Jersey's Annual Appropriations Act, refusal to disclose campaign contributions otherwise required by N.J.S.A.**

19:44A-20.3 et seq. and 19:44A-20.25 et seq., will not adversely affect your consideration for award.”

Evaluation of the Proposals and Consultant Selection

Township of West Orange receives the proposals at the designated time and place. A separate sealed cost proposal is submitted as part of the proposal.

Proposals are evaluated and ranked independently by members of the Consultant Selection Committee. The Consultant Selection Committee shall consist of at least three individuals including representatives of Township of West Orange.

All submitted proposals must be evaluated and ranked according to the evaluation criteria and scoring process outline in the RFP. (Proposal Rating Guide is in Appendix C of this document)

The members of the Consultant Selection Committee meet to discuss the rankings and, if necessary, ask the top ranked Consultants to make an oral presentation.

The top ranked Consultant is selected, their cost proposal is opened, and negotiations take place to ensure an acceptable project cost is reached.

Township of West Orange negotiates the Workhours with the selected Consultant using Township of West Orange previously prepared cost estimate. This is used as the basis for the negotiation to arrive at a fair and reasonable compensation for the solicited services. Only work included in the original advertised scope of services is incorporated into the contract. The allowable costs include the direct costs associated with the specifics of the contract, the fixed fee as well as overhead costs. Only NJDOT approved overhead rates can be used.

If a satisfactory negotiation cannot be reached with the number one ranked Firm, then cost proposal of the number two Firm will be opened. All other Cost Proposals are returned unopened after a successful negotiation process. The RC/PM submits documentation of the Consultant selection process to NJDOT- BLA for approval after the selection of the Consultant and negotiation of the cost proposal. This includes the following:

- selected technical proposal
- the cost proposal
- DC-16 Disclosure of Activities in Iran
- Russia and Belarus form
- Byrd Anti-Lobbying form (contracts over \$100,000.00)
- letter from the sponsor supporting the selection, stating that the consultant and any subconsultants are not debarred and requesting federal authorization.

After receiving written authorization from NJDOT- BLA, Township of West Orange executes a contract with the Consultant for the amount authorized.

3.3 Award of Consultant Contract

The RC/PM recommends the award of contract to the selected consultant to the governing body of Township of West Orange after receiving written authorization from NJDOT-BLA. Township

of West Orange passes an award resolution for the amount authorized.

3.4 Federal Agreement for Design Services

Township of West Orange executes a project specific Federal Aid Agreement (FAA) with NJDOT, this agreement allows for payment of federal funds to Township of West Orange.

NJDOT-BLA prepares and submits to Township of West Orange a Federal Aid Agreement for signatures by Township of West Orange authorized official and clerk. This agreement allows for reimbursement of costs and includes the terms of the contract between Township of West Orange and the NJDOT. Township of West Orange returns four (4) copies of the originally signed agreement along with four (4) copies of a signed resolution that states the amount of the agreement, the agreement number and designates the authorized official and the clerk to sign the agreement.to NJDOT-BLA.

Please note- if Township of West Orange requires additional signatures on agreements, the RC will inform the LAPM and ask that additional names and titles be added to the agreement signature page.

NJDOT-BLA will circulate the agreement for execution by the Department and returns one copy to Township of West Orange upon execution. **No work can be done until this agreement is fully executed.**

3.5 Consultant Contract Administration and Monitoring (Design or CM/CI)

Township of West Orange monitors consultant work throughout the contract assigning a full-time employee as Responsible Charge, who schedules a kickoff meeting with the consultant and representatives from NJDOT-BLA and NJDOT-BEPR (if required) to discuss the following:

- a. Scope of Work
- b. Sub consultants
- c. Project schedule
- d. ESBE/DBE compliance
- e. Specifications, requirements, and guidelines
- f. NEPA/Environmental process
- g. Change orders
- h. Payment procedures
- i. Affected agencies

The RC/PM schedules monthly progress meetings with the consultant to discuss the project progress and any Township of West Orange comments on the progress plans and specifications.

The RC/PM reviews the monthly payments submitted by the consultant to ensure the costs are consistent with the contract terms and progress of the consultant's work.

The RC/PM reviews ESBE/DBE goal compliance along with the consultant progress schedule and makes monthly payments to the consultant based upon approved invoices submitted.

The RC/PM submits invoices for reimbursements to NJDOT-BLA monthly or at minimum quarterly or as requested. The invoice package includes:

- a. Copies of the consultant invoices
- b. Proof of payments
- c. Project progress schedule and description

Narrative description of work performed during the payment period and any difficulties or delays encountered including:

Design Consultant:

- 1) comparison of actual accomplishments to the goals established for the payment period;
- 2) comparison, by tasks, of costs incurred with amounts budgeted, and;

Design or CM/CI Consultant:

- 3) comparison, by task, of work performed compared to the schedule, including a percentage of the total work completed. This requirement can be met by including a bar chart showing schedule timing and actual progress.
- 4) Copies of contract compliance documents as completed for the voucher payment period by the Resident Engineer that is designated by Township of West Orange, a complete set of which shall be furnished by the State at kickoff and/or preconstruction meetings.

DESIGN PHASE

The consultant, under the supervision of the RC/PM, prepares documents for the appropriate design phase. This may include such documents as information for the environmental document, plans, specifications, and engineer's estimate (PS&E). The RC/PM reviews the documents produced in each design phase and provides comments to the consultant. The consultant revises the documents and submits all revisions back to Township of West Orange for record; copies of the submittals are submitted to NJDOT-BLA for review and approval.

Preliminary Engineering

Environmental document- the RC submits the following to NJDOT-BLA for review, if acceptable the LAPM will submit the CED package to NJDOT-BEPR and request completion of the CED:

- Preliminary plans
- CED form, with first two sections completed
- location map,
- one page SOW
- Documentation of public outreach and support

Once the environmental document is approved Township of West Orange will submit the following to the LAPM:

- a. Preliminary Plans

- b. Engineer's Estimate
- c. Preliminary Design Report
- d. Design Communication Report

These documents along with the approved Environmental Document will be used to request Final Design Authorization

Final Design

The following documents are required for construction authorization- Please note -there will be an initial review and a final review by NJDOT-BLA:

- a. Final Plans and Specifications
- b. Environmental Re-evaluation
- c. Engineer's Construction Estimate (no older than 30 days from the time of submittal)
- d. Design exception (if applicable)
- e. Project Schedule
- f. DBE and Trainee forms
- g. Construction schedule/bar chart/CPM Schedule
- h. Design Certification
- i. Right of Way Certification*
- j. Utility Certification
- k. Permit Certification with copies of the permits (if applicable)
- l. Railroad Certification
- m. Advertising assurance letter
- n. Funding assurance letter
- o. Response to NJDOT comments

*Any need for right-of-way, as determined by the design consultant, will be processed in accordance with NJDOT-BLA and NJDOT Right-Of-Way Guidelines for Federally Funded Projects procedure and the Uniform Act. A right-of-way approval must be obtained from NJDOT Right-Of-Way Office to be included in the construction authorization package along with the ROW certification from Township of West Orange. Township of West Orange ROW procedure must be approved by NJDOT ROW before any ROW work is done.

For projects with estimated construction costs of \$12.5 million or more, Township of West Orange in accordance with N.J.S.A. 52:15C-10, notifies the Office of the State Comptroller as early as practicable, but not later than 30 days before advertisement.

Township of West Orange will receive a letter from NJDOT-BLA approving the Final PS&E submission. Once the project is authorized by FHWA and NJDOT, Township of West Orange receives a written authorization to advertise for construction along with the funding agreement from NJDOT-BLA.

3.6 Consultant Evaluation

Township of West Orange evaluates the Consultant's performance at the completion of the contracts for design services, construction support services, and construction inspection services. The rating also evaluates the overall project design.

Township of West Orange evaluates the Consultants on:

- a. Adherence to schedule,
- b. Quality of work and
- c. Project Management.

Township of West Orange evaluates the consultant performance once each contract is completed. (The Consultant Evaluation Form is included in Appendix D). Township of West Orange holds the consultant liable for any errors and omissions resulting in construction increased cost.

The Consultant evaluation is recorded on forms prepared by Township of West Orange team under the supervision of the RC. The forms include the evaluation categories, the weight of each category, and the eligible rating for each category. Guidelines are prepared for rating of each of the categories to provide a consistent evaluation.

For the design service phase, the RC/PM rates the Consultant using the information from the written log of the Consultant performance developed by the RC/PM during the design phase of the project.

For the construction support services area, the RC/PM may rate the Design Consultant based on the written log developed by the RC/PM during the construction phase and on information received from the Resident Engineer and Inspectors.

For the construction inspection services phase, the RC/PM rates the Consultant based on observations and partly on the written log developed by the RC/PM during the construction phase.

Township of West Orange prepares an evaluation of the overall quality of the design project detailing any major design issues. Township of West Orange RC/PM reviews and signs the evaluation forms and discusses the evaluation with each Consultant.

Township of West Orange keeps records of consultant selection and executed contract on file for a minimum of seven years following submittal of final invoice to NJDOT-BLA.

4.0 Advertisement and Award of Construction Contracts

- The RC/PM will send NJDOT-BLA a schedule of advertisement, anticipated bid date, start date for construction, construction duration, construction completion date and a current construction Bar Chart or a Critical Path Method Schedule, prior to advertisement. NJDOT-BLA must review and approve the Advertisement language. Upon approval, Township of West Orange will advertise the project for construction bids within 60 days from the date of the Construction authorization letter from NJDOT-BLA.

- The construction items and quantities must be the same as the final plans, specs and estimate as submitted with the authorization request. Any modifications to the construction items and quantities will require NJDOT-BLA and FHWA's prior approval and authorization before advertising for bids.

The RC requests advertisement of the project from the Governing body per Township of West Orange procedures.

The project advertisement is published once a week for three consecutive weeks in two legal newspapers (1 Local and 1 Regional). Township of West Orange allows a minimum of 10 working days after the last date of advertisement prior to receiving bids. Copies of all advertisements and a certification from the newspaper must be submitted to the NJDOT-BLA.

The start date, number of days to complete the project and a completion date will be specified in the project specifications with provisions for liquidated damages as per NJDOT 2019 Standard Specifications for Road and Bridge Construction section 108.20.

A pre-bid Conference may be scheduled by Township of West Orange to answer questions about the construction of the project.

Township of West Orange will place the following language into the construction bid solicitation:

- **“Proposals are being solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.3, et seq., and as such, contractors are exempt from the limitations on making political contributions under that law. Further, for that reason, as well as because of a language in the New Jersey's Annual Appropriations Act, refusal to disclose campaign contributions otherwise required by N.J.S.A. 19:44A-20.3 et seq. and 19:44A-20.25 et seq., will not adversely affect your consideration for award.”**
- The Disadvantaged Business Enterprise goal is __%. These requirements are indicated in Federal Attachment No. 1 in the bid specifications.
- The number of Training Positions will be ‘___’ where feasible consisting of at least ‘___’ Apprentices and ‘___’ Trainees (Total Trainees Hours = ___). These requirements are In Federal Attachment No. 2 in the bid specifications.

Please note the bid documents must include wage rates from the US Department of Labor and NJ Prevailing Wage rates.

- The prevailing wage rates determined by the United States Secretary of Labor and the New Jersey Department of Labor must be used unless the prevailing wage rate prescribed for any craft by the United States Secretary of Labor is not the same as the prevailing wage rate prescribed for that craft by the New Jersey Department of Labor, pay the higher rate.
- General wage determinations issued under Davis-Bacon and related acts, published by US Department of Labor, may be obtained from the Wage Determinations online website at <https://sam.gov/search/?index=dbra&sort> Select state, Township of

West Orange and construction type heading: HIGHWAY where the Project is to be performed then click Search.

- State wage rates may be obtained from the New Jersey Department of Labor & Workforce Development (Telephone: 609-292-2259) or by accessing the Department of Labor & Workforce Development's website at https://www.nj.gov/labor/wagehour/wagerate/prevaling_wage_determinations.html. The State wage rates in effect at the time of award are part of this Contract, pursuant to Chapter 150, Laws of 1963 (N.J.S.A. 34:11-56.25 et seq.).
- If an employee of the Contractor or subcontractor is paid a rate of wages less than the prevailing wage, the Department may suspend the Work, and declare the Contractor in default.

The Wage Rates from the above listed websites must be downloaded not more than ten (10) days prior to advertisement and inserted into the final bid specifications.

Township of West Orange will receive the bids at the time and place specified, and verifies the required documents shown on the Bidder's checklist are included in the bid proposal at the bid opening. The RC is also present at the bid opening. The bid opening is documented by the RC.

After legal review the Authorized representatives of Township of West Orange provide the RC with copies of all responsive bids proposal packages after the bids are opened and read to the public. The responsive bids are emailed to NJDOT-Civil Rights for their review and approval with a copy to NJDOT-BLA. See Pre-Award of Contract -Civil Rights Approval for procedure (below).

The RC provides a copy of the bids which meet Township of West Orange and NJDOT Civil Rights requirements listed below under Pre-Award of Contract to the consulting firm retained to perform construction support services, requesting a bid analysis to ensure that bids are balanced. This analysis shall be prepared in accordance with the FHWA's Guidelines on Preparing Engineer's Estimate, Bid Reviews and Evaluation, dated October 7, 2021 (Formerly T 5080.4)

<http://www.fhwa.dot.gov/programadmin/contracts/ta508046.pdf>.

The consultant makes recommendation and notes any discrepancies, the analysis will be reviewed by the RC and submitted to NJDOT-BLA.

4.1 Pre-Award of Contract- Civil Rights Approval

Township of West Orange bid solicitation package will state that bidders must submit the following forms either at the time of bid or within 5 days after bid opening:

- A completed and signed Form CR-266 – Schedule of DBE/ESBE/SBE Participation listing each DBE firm being used to meet the Contract goal. Forms can be downloaded from: <http://www.state.nj.us/transportation/business/civilrights/forms.shtm>. Revisions to

the CR-266 will not be accepted after its initial submission and prior to award of the Contract. (A statement that all forms can be downloaded from the site location above will be included in the Specifications and Bid Advertisement)

- A completed and signed Verification of DBE/ESBE/SBE Firm (Form CR-273) for each firm listed on the CR-266 to demonstrate direct written confirmation from each DBE firm of willingness to participate on the Contract, confirming the kind and amount of work that was provided on the Contractor's CR-266. This form must be completed in its entirety and signed by each DBE firm.
- A completed and signed DBE/ESBE/SBE Regular Dealer/Supplier Verification (Form CR-272) for all Regular Dealers/Suppliers listed on the CR-266 form, if applicable. This form must be completed in its entirety and signed by each DBE firm.
- A completed and signed DBE/ESBE/SBE Trucking Verification (Form CR-274) for all DBE trucking firms listed on the CR-266, if applicable. This form must be completed in its entirety and signed by each DBE firm.
- Documented evidence of good faith efforts if the bidder's commitment shown on the CR-266 fails to equal or exceed the contract DBE goal.

Immediately after the five day Civil Rights document submittal period following the bid opening, Township of West Orange will verify that all forms have been submitted and email to the Local Aid project manager as well as cc. DOT-CR.Verifications@dot.nj.gov the following:

- The above noted forms submitted by each bidder.
- A list of all responsive bidders as determined by Township of West Orange Legal Department in the order of lowest bidder to highest bidder.

Note - If the Department (NJDOT) determines that the apparent lowest responsive Bidder has failed to commit to meet the Contract DBE Goal and made adequate good faith efforts to do so, Township of West Orange must, before awarding the Contract, provide the Bidder an opportunity for Administrative Reconsideration. Township of West Orange, in conjunction with the NJDOT, will start the process of Administrative Reconsideration. Administrative Reconsideration will follow the process shown in the 2019 Standard Specifications Section 102.13.01(3) Bidders Pre-Award Requirements.

Firms listed on the CR-266 will not be counted toward the Contract DBE goal unless completed and signed CR-273 form(s), and applicable CR-272 and CR-274 form(s) are submitted to Township of West Orange within the 5 days after bid opening.

NJDOT- Civil Rights will review the submitted forms and if the apparent lowest responsive bidder meets the Contract DBE goal, will issue an approval to the NJDOT-BLA Project Manager. Township of West Orange will then be notified that they can proceed with the award of this project.

TOWNSHIP OF WEST ORANGE MAY NOT AWARD A CONTRACT PRIOR TO THE DEPARTMENT'S APPROVAL AS PER SECTION 102.15 "DISQUALIFICATION OF BIDDERS" IN THE PROJECT SPECIFICATIONS CONSISTENT WITH THE FOLLOWING:

- Failure to submit CR-266 completed and signed with CR-273, applicable CR-272 and CR-274 signed and completed at the time of bid or within 5 days after bid opening will be considered as non responsive bid, and bid will be rejected. No corrections or editing will be allowed after the forms are submitted.
- If the submitted CR-266 form does not meet the contract DBE goal, the bidder must submit at the time of bid or within 5 days after bid opening documentation of “good faith effort”. Submittal of such information does not imply NJDOT-Civil Rights approval. NJDOT-Civil Rights has sole authority to determine whether the contractor is meeting the contract DBE goal or made adequate good faith efforts to do so.

4.2 Award of Contract

- Township of West Orange will award the construction contract within 4 months of the date of the authorization to advertise notification from NJDOT-BLA. Township of West Orange understands that failure to award construction within 4 months of NJDOT-BLA’s letter may result in the withdrawal of funding. Withdrawal of funds may require the project to be reprogrammed by the MPO and rescheduled for approvals in the Transportation Improvement Program (TIP) and Statewide Transportation Improvement Program (STIP) and reauthorization of funds by FHWA. This could result in significant project delays.
- Upon award of construction contract, Township of West Orange will submit the following to NJDOT-BLA for the concurrence in the award of construction contract:
 - a. Certified copy of the bid summary
 - b. Original resolution of award
 - c. Affirmative Action approval letter for Prime & Sub-Contractors approved by NJDOT- Civil Rights
 - d. Byrd Anti-Lobbying Amendment Certification (contract over \$100,000.00)
 - e. Iran form DC-16
 - f. Russia/Belarus form
 - g. Affidavits of advertisements
 - h. Written verification that contractor and/or subcontractors are not on the debarred list
 - i. Record of Bid opening
 - j. Copy of Construction Contract Award Letter to Contractor
 - k. Non-collusion affidavit

NOTE - Township of West Orange may jeopardize receipt of Federal Funds if Township of West Orange enters contract with prime contractor without Award Concurrence from NJDOT-BLA or without the approval of NJDOT-Civil Rights.

If the bids are rejected for any reason, NJDOT-BLA will be notified in writing, explaining the reason(s) the bids were rejected as per 23 CFR 635.114. The FHWA must be notified by NJDOT-BLA of rejection of bids prior to Township of West Orange re-advertisement of the project.

Once approval from NJDOT Civil Rights is received and the bid analysis is accepted by NJDOT-BLA, Township of West Orange contacts the selected construction company and requests the necessary legal documents for the award of contract. Once the legal documents are submitted, the

contract is scheduled to be presented before Township of West Orange Governing Body for adoption of Resolution to approve award the contract as per Township of West Orange process.

Per Township of West Orange process, Township of West Orange prepares a contract to be signed by authorized representatives of both Township of West Orange and the lowest responsible bidder after Township of West Orange receives a letter of concurrence of award from the NJDOT-BLA.

A copy of the contract between Township of West Orange and the contractor must be submitted to NJDOT-BLA prior to the pre-construction meeting.

For sub-contracts between the prime contractor and any sub-contractors the DC-18 – Sub-Contractor Agreement -must be submitted by the prime contractor to Township of West Orange at least 20 days before the anticipated start of work by the sub-contractor. DC-18's must be submitted to NJDOT-BLA at least 10 days before the start of any anticipated work. NJDOT-BLA must approve the DC-18 before any sub-contracting work can be done.

4.3 Federal Agreement - Construction

NJDOT-BLA will provide the Federal Project Agreement to Township of West Orange at the time of Construction Authorization (under separate cover letter)

Township of West Orange will provide the following to NJDOT-BLA:

- Within 45 days of receiving the agreement, Township of West Orange will provide Four (4) original signed and sealed copies of the Agreement along with Four (4) signed/sealed Resolutions for execution by the NJDOT.

NOTE: No reimburseable work can be performed until the project agreement is executed by the NJDOT. Township of West Orange understands that failure to follow all Federal requirements may result in the loss of Federal reimbursement.

5.0 Construction Project Management

Title 23 CFR 635.105 specifies oversight requirements for locally administrated federal aid construction projects, which mandates a full-time employee to be in responsible charge of Federal-Aid construction projects. The RC may work in conjunction with a consulting company providing Construction Management and Construction Inspection Services outlined by the RFP as described in Section 2 of this document.

In accordance with 23 CFR 635.105, a full-time Township of West Orange employee will be designated to be the “Responsible Charge” for each federally funded project. This protocol will be required and applied even when consultants are providing design/contract administration/ or other engineering services on the project. See Section 2 of this document for the duties of the RC/PM.

5.1 Construction Inspection

Title 23 CFR 635.123 requires projects receive adequate supervision and detailed construction inspection to ensure construction is completed in conformance with the approved plans and specifications. All activities delineated in this Section are to be done by in house inspectors or the consultant selected for Construction Inspection Services as Resident Engineer/Inspectors, under the supervision of the RC/PM, who will request revisions or additional information as needed.

The RE/Inspector provider is required to ensure that the project is in compliance with all Federal and State Regulations during the life cycle of the project. The penalty, in dollar amount, imposed by NJDOT or FHWA for any loss of revenue due to lack of vigilance will be recovered from Construction Inspection Firm. This provision will be included in the Construction Inspection Contract.

Please note-The Resident Engineer and any Inspectors must provide proof of attendance at the Rutgers/CAIT course Highway Inspection Procedures for Federal Aid Highways prior to the start of construction.

Following the preconstruction meeting, the Contractor must agree to commence work on a date to be specified in a written “Notice to Proceed” by the RC/PM and fully complete the project within the specified calendar date in the contract documents. The Notice to Proceed will include the calendar date work must be completed.

Attendees of the pre-construction meeting will be the RC/PM, Contractor, construction inspection consultant, the design consultant, police, utility companies, local representatives, NJDOT- BLA, and NJDOT Civil Rights. The following items, at a minimum, will be included in the pre-construction meeting agenda:

- a. Project Description
- b. Key personnel
- c. Construction schedule
- d. Utilities
- e. Maintenance and protection of traffic
- f. Sub contactors- DC-18A (Approval to sublet)
- g. Items of Construction
- h. Progress meetings frequency
- i. Material Questionnaire
- j. Change Orders
- k. Material sampling requirements
- l. Certificates of compliance for all materials
- m. Buy America requirement- Iron and Steel
- n. Build America material requirements-construction materials
- o. DBE goal and requirements
- p. Trainee Goals & Requirements
- q. Civil Rights, Title VI and Sexual Harassment Policies (Posters)
- r. Source documents for verifying and documenting all work
- s. Invoicing
- t. All other federal guidelines and requirements

u. Final inspections

A NJDOT-BLA and a NJDOT-Civil Rights representative will discuss the Federal Project Requirements and will describe their role in checking for compliance with all requirements, additional federal forms will be provided to Contractor, the Resident Engineer and the RC.

[Forms, Civil Rights/Affirmative Action, Doing Business \(state.nj.us\)](https://www.state.nj.us/forms/civil-rights-affirmative-action-doing-business)

No construction work shall be allowed on the project before the Federal Aid agreement is executed between the NJDOT and Township of West Orange, a pre-construction meeting is held, the progress schedule is approved, the field office has been established (if required), and the right-of-way limits, limits of the construction, environmentally restricted areas have been laid out and all environmental agencies that issued permits have been notified. The Resident Engineer under the supervision of RC/PM, will schedule, create agenda, maintains notes and records related to progress meetings. Progress meetings will be arranged as often as necessary.

The Resident Engineer and RC/PM reviews all the items submitted by the Contractor such as but not limited to material questionnaire (DC-2891), list of Sub-contractors, affirmative action plan, list of DBE Firms and other subcontractors, project work schedule, list of the emergency contact telephone number, material certifications, list of suppliers and mix design reports.

Township of West Orange, in executing the inspection of the project, will use the 2019 NJDOT Standard Specifications, the approved project Supplementary Specifications, NJDOT Standard Roadway Construction, Traffic Control and Bridge Construction Details, the MUTCD and the project plans. The field inspection team will accurately maintain records during construction including daily inspection reports, engineer's diary, material delivery tickets, material certifications, material questionnaires DBE requirements, material testing results and Buy America/Build America Certification.

All activities on the project are documented in the daily inspection reports using NJDOT Daily Inspectors Report Form (DC-29, DC-144 or approved equal) and an Item Summary Sheet. The inspections report is supplemented with field notes that includes measurements (length, width, depth, slope), calculations (area, volume, weights), sketches, a statement of compliance with the plans and specifications, any field changes, comments, delivery tickets that must be received and initialed by the inspector before placement. The RE will ensure that testing of materials is properly conducted and documented in the project files and referenced in the daily reports. The inspection reports are signed and dated and reviewed and initialed by the RE. (see Section 5.2 for more detail).

The Resident Engineer will use the summary of pay items (DC-70 or equal) to verify and negotiate the contractor's payment request and to develop the monthly payments and submit them for review to the RC/PM.

The inspection team performs wage rate inspection using the required forms including Form DC-126 and verifies that the prevailing wage rate requirements of 23 U.S.C. and 40 USC the Davis-Bacon Act and/or NJ Prevailing Wage are met.

The inspection team and RC will make sure that all the environmental commitments and/or permit requirements are met. They will also verify that all required Civil Rights notices are posted at a location visible at the project site and documents this in the daily inspection reports.

The maintenance and traffic control plan impacting work zone and pedestrian safety must be in compliance with the MUTCD and reviewed by the resident engineer on a daily basis. The Contractor will be immediately notified to correct any discrepancies to the approved plan or supplement accordingly. A record of this daily inspection must be included on the daily report. The inspection team shall ensure that all the pedestrian facilities constructed in accordance with Section 504 of the Rehabilitation Act of 1973 and Title II of the ADA Act of 1990 and in accordance with AASHTO standards and Americans with Disabilities Act, Accessibility Guidelines (ADAAG).

The inspection team, under RC/PM supervision, monitors and requests corrections from the Contractor as needed of the progress schedule, Contractor payments and contract completion to make sure full adherence to the approved schedule and specified contract time.

The inspection team shall monitor and verify that the DBE/ESBE goals identified in the bid documents on the approved Form CR-266-Schedule of DBE Participation for the project are met. The inspection team verifies and ensures that the work to be performed by DBE Sub-contractors is being performed by the approved DBE Firms listed on the Form CR-266. The Resident Engineer will use the daily reports to document the on-site monitoring.

Any changes to the DBE Goals or Contractors must be submitted to NJDOT on revised Form (CR-266) for approval. Section 108.01 of the NJDOT specifications must be followed.

The RC/PM submits to NJDOT the following documents monthly and/or with Partial Payment Request (Invoice):

- a. Form DC-126 - Wage Rate Inspection
- b. Form DC-127- Monthly Summary of Contractors Payrolls
- c. Form 347 Statement of Compliance and Certified Payrolls
- d. Form CR-267 -Monthly Report, DBE Utilization
- e. Proof of payment to all subcontractors (DL-72)
- f. Cancelled checks as proof of payment for DBE subcontractors

The RC/PM and the RE ensures that the Contractor and his sub-Contractors submit the CC-257 electronically each month. Copies shall be submitted to NJDOT-BLA Office with each payment voucher.

5.2 Source Documentation

Township of West Orange complies with Title 23 CFR 635.123 to provide for adequate assurance that the quantities of completed work will be determined accurately and on uniform basis. All related source documents upon which payment is based must be matter of record, as basis for the determination of acceptable pay quantities and monthly payments to the Contractor. The means and methods consisting of notes and/or daily reports for the documentation of length, width, depth and slope, calculations of area, volume, weights, sketches must be presented by the Resident

Engineer, assigned to the project to protect the public interest and to ensure that the number, size, and characteristics of what being delivered match the plans/specs. The following is a list of the documents and procedures normally accepted as proper source of documentation:

- a. Delivery tickets are received initialed by inspector prior placement of materials
- b. Testing of materials is documented in the project files and referenced in daily inspection reports.
- c. Form DC-29 (or DC-144 or approved equal) is used for daily inspection reports and all instructions on the DC-29 are followed. Inspection reports are supplemented with field notes, pay quantity summaries and photographs that tie the work being done to the plans, specifications and related contract documents <http://www.state.ni.us/transportation/business/localaid/documents/DC29>
- d. Inspection reports are signed and dated by the inspectors.
- e. The Resident Engineer reviews and initials the daily inspection reports.
- f. The Resident Engineer prepares a summary of pay quantities based on the daily inspection reports
- g. The Resident Engineer uses the summary of pay items to develop periodic pay estimates for the RC/PM. The summary of pay items must be used for comparison and negotiation of the Contractor payment request. The RC/PM must ensure proper payments are being made in accordance with the contract provisions. Upon acceptance of the negotiated Contractor payment, a voucher request will be forwarded to Township of West Orange for Contractor payment as per Township of West Orange process.
- h. The Resident Engineer reviews and verifies that all prevailing wage rate requirements have been met and are documented in the project files.
- i. NEPA and all environmental commitments and/or permit requirements must be met and documented in the daily inspection reports.
- j. All pedestrian facilities must be constructed or reconstructed in accordance with the American with Disabilities Act (ADA) of 1990; Section 504 of the Rehabilitation Act of 1973; 28 CFR 35.151 (i) and NJDOT Standard Construction Details.
- k. Buy America/Build America certifications are received by the inspector at the time of delivery (see Section 5.3)
- l. DBE and trainee requirements are monitored and enforced to ensure compliance with 49 CFR 26; the contract plans, specifications and related contract documents. (See Section 5.4)

5.3 Buy America/Build America

Buy America

Steel or iron products including application of coating permanently incorporated into federal-aid projects must be manufactured in the United States as per Title 23 CFR 635.410 requirements. These requirements apply to the entire federal-aid project. There is no exemption for steel and iron purchased with other than federal funds. Minimal use of foreign steel or iron is permissible if the cost of such materials does not exceed one-tenth of one percent of the total cost or \$2,500, whichever is greater.

The RC/PM will ensure that the Resident Engineer and Inspector are aware that the Buy America Certification must be provided at the time of material delivery. No steel or iron will be incorporated into the project without a signed Buy America certification. The certification must be properly labeled as per project specific, and be current, dated, signed, and notarized, and specific to the materials at hand and should be received at the time of delivery or prior to steel/iron material is installed. The certification must be printed on the supplier letterhead. This must be documented in the daily inspection reports.

The Resident Engineer will maintain a log of all iron and steel placed on the project; permanently incorporated, temporary, and temporary but must remain in place including stay in place forms, temporary sheeting left in place by the Contractor.

Build America

Ensure all construction materials are manufactured in and manufacturing processes occurred in the United States. Construction materials includes an article, material, or supply - other than an item of primarily iron or steel; a manufactured product; cement and cementitious materials; aggregates such as stone, sand, or gravel; or aggregate binding agents or additives – that is or consists primarily of nonferrous metals, plastic and polymer-based products (including PVC, composite building materials, and polymers used in fiber optic cables), glass (including optic glass), lumber or drywall. Items that consist of two or more of the listed materials that have been combined through a manufacturing process, and items that include at least one of the listed materials combined with a material that is not listed through a manufacturing process, should be treated as manufactured products, rather than as construction materials.

Precast Concrete Steel and Concrete Pipe Certification of Compliance. For precast concrete and concrete pipe items, a Buy America Compliance Plan is required to confirm that the material meets the Buy America requirements and the Infrastructure Investment and Jobs Act (“IIJA”), Pub. L. No. 117-58, which includes the Build America, Buy America Act (“the Act”). Pub. L. No. 117-58, §§ 70901-52 as specified in Section 106.03 of the NJDOT specifications. The Materials Engineer (ME), Township of West Orange approved representative or equal, will periodically audit compliance with the program at the precast plant. If the precast concrete item is not inspected by ME, submit a Certification of Compliance for the precast concrete item as required in Section 106.07.01. When a Certification of Compliance is submitted, ensure that the Certification of Compliance contains a statement that the reinforcing steel used in the precast concrete item complies with the Buy America requirements and the Infrastructure Investment and Jobs Act (“IIJA”), Pub. L. No. 117-58, which includes the Build America, Buy America Act (“the Act”). Pub. L. No. 117-58, §§ 70901-52 as specified in Section 106.03. Certification for Construction Materials. For construction materials, a Buy America Compliance Plan is required to confirm that the material meets the Infrastructure Investment and Jobs Act (“IIJA”), Pub. L. No. 117-58, which includes the Build America, Buy America Act (“the Act”). Pub. L. No. 117-58, §§ 70901-52 as specified in Section 106.03. When a Certification of Compliance is submitted, ensure that the Certification of Compliance contains a statement that the construction materials used complies with the Infrastructure Investment and Jobs Act (“IIJA”), Pub. L. No. 117-58, which includes the Build America, Buy America Act (“the Act”). Pub. L. No. 117-58, §§ 70901-52 as specified in Section 106.03.

5.4 DBE/Trainee Compliance

The RC/PM and the Resident Engineer must continuously monitor DBE and Trainee participation to verify compliance with the approved DC-266. The RC and RE also monitor and perform Commercial Useful Function reviews as the project progresses and are responsible for ensuring the DBE contract goals will be met at the time of project completion. Under the supervision of the RC/PM, the Resident Engineer is responsible and maintains a separate file for:

- a. Verification of Recommendation to Award memorandum and the schedule of Participation DBE Form CR-266, to determine status of Sub-contractors to monitor for compliance.
- b. During the Contract, monitors true participation by comparing DBE goal commitments against Request for Approval to Submit Form DC-18; also, cross check the daily reports with each affected Form DC-18, the Recommendation to Award and the Utilization of DBE/SBE Monthly Report Form CR-267.
- c. Ensures all DBEs are performing Commercial Useful Function (CUF).
- d. Uses the Daily Inspection Report (DC-29, DC-144 or equal) to document on-site monitoring of stipulated DBE work items and Contractor performing the work under to ensure compliance.
- e. Notifies the RC/PM and the Contractor in writing of any violations and will direct the Contractor to comply with the requirements. Revisions to the approved DBE program can be made only upon the Contractor submittal of the revised Form CR-266. The Resident Engineer must follow-up promptly to ensure timely solution.
- f. For any DBE/ESBE goal commitments, outlined in the Specifications, which may not be fulfilled, as soon as it is known the goal will not be met the contractor must promptly submit supporting adequate Good Faith Effort with Form CR-267, this will be reviewed by RC/PM and recommended documentation for approval and sent to NJDOT-BLA Office. Changes to DBE compliance must be approved by NJDOT - Civil Rights.
- g. DC-18's – along with Executed sub-contracts
- h. Cancelled checks showing payment to sub-contractors – copies of front and back of check to be provided.
- i. Monitors Trainee goal requirements (If Trainees are Required) through on-site monitoring (DC-29A Daily Inspector's Report/or DC-144 or Approved Equal Local Form will be used to monitor the performance of the Trainees). Evidence of Contractor's Trainee compliance must be maintained throughout contract.
- j. Township of West Orange will have Contractor provide and maintain Apprentice/Trainee Approval Memorandum Part "A", Biweekly Training Reports, Contractor's 1409 Quarterly Training Reports, and Training Certificate for each Trainee candidate assigned to project.

5.5 Contract Changes

Changes to the plans and specifications, quantities, extra work (if necessary) and time, are to be done in accordance with the requirements of NJDOT Standard Specifications, Section 104.03,

Section 108.11, Title 23 CFR 635.120, NJAC 5:30 and the procedure outlined below.

Contract changes must be monitored and documented daily. The Contractor may not deviate from the requirements of the contract unless and until a field order is issued by Resident Engineer upon approval by the RC/PM and NJDOT-BLA. Contract line-item overruns are not permissible without formal requests by the Contractor and approvals by the RC/PM and NJDOT-BLA. All new or supplemental costs must be negotiated, itemized, and justified. In addition, contract time must be evaluated for each change to the contract. All documentation of the negotiations, including the basis of cost, must be on file and included in the change order request.

5.6 Change Orders

The Resident Engineer will notify the RC/PM once it becomes apparent that a change to the Plans and/or Specifications is required. After reviewing the Plans and/or Specifications to determine if the change is valid and necessary the RC in conjunction with the RE and/or the consultant who designed the project the potential extra work is and recommended for approval.

- The RC/PM notifies NJDOT- BLA once it has been established that a Change Order for changes in the contract quantities or extra work is necessary and prepares a field order (see Section 5.7). The form shall state the description of the change or extra work , reason for the change, value of the change (increases or decreases against the contract price). Time is also evaluated as part of the change order. This form will authorize the Contractor to proceed with the work upon written approval from NJDOT-BLA.
- The Contractor shall provide to the RE a detailed cost proposal (materials, labor, equipment, overhead) for extra work. The cost will be reviewed by the RE and RC, documented, and negotiated based on the cost estimate prepared by the RE, under the supervision and approval of the RC, for the extra work presented by the Contractor. Documentation of the negotiated costs will be included in the change order. The change order will be signed by the Contractor, the RE and submitted to the RC for review. If the price for the extra work cannot be mutually agreed upon, Township of West Orange will initiate work by force account as per Section 104.03 of the Standard Specifications.
- The RC prepares a Federal Change Order (DC-173A) and submits to NJDOT-BLA for review and approval once Township of West Orange formally approves the change order. The Change Order will serve as a contract document adjusting the contract price. Any amounts in excess of the authorized contract amount cannot be expended until the Change Order is approved.
- Work included in the Change Order cannot be invoiced until the DC-173A has been approved by NJDOT-BLA. Time should always be evaluated as part of a change order as it could change the contract time and contract completion date.
- The RC/PM will notify NJDOT-BLA if during construction, an inherent job condition should arise, and said condition, if not immediately corrected or changed, would unduly delay the Contractor. Upon the written authorization of the NJDOT-BLA, the Contractor will be instructed by field order and Township of West Orange will proceed with the approval of the time extension change order at the next available Township of West Orange Governing Body meeting.
- Changes of 20% or more to the contract will require approval in accordance with NJAC 5:30-11.3 and 11.9.
- Changes to the contract may require revision of DBE goals. NJDOT-Civil Rights will

review changes to determine if the goal is to be revised or if changes to the CR-266 are required.

5.7 Field Orders (see Appendix E)

The RC/PM will notify NJDOT-BLA, if during construction, an inherent job condition should arise, and said condition, if not immediately corrected or changed, would unduly delay the project completion. The Contractor will provide to the Resident Engineer and RC/PM a detailed cost proposal (materials, labor, equipment, overhead) for extra (new work). Upon approval by NJDOT-BLA, the Contractor will be instructed by Field Order to proceed with the work. Township of West Orange will use the negotiated cost to develop the formal change order and will submit the DC-173A along with backup documentation once approved and signed by Township of West Orange.

Field Orders

- The contractor shall immediately notify the Resident Engineering that there is a need for a Field Order.
- The Resident Engineer shall set up a meeting in the field to include the Contractor and the RC/PM to discuss the needed change, potential cost impacts and potential changes to the Progress Schedule.
- Once the change has been agreed upon by all parties, the Resident Engineer shall issue, after the meeting, a written description of the change using Township of West Orange field order form (Appendix E), including the reason for the immediate need for the change, impacts to the scope of work, changes to the contract time and the anticipated cost.
- The RC/PM will evaluate the Field Order request and, if acceptable, immediately notify the NJDOT-BLA by e-mail. Upon written approval from NJDOT-BLA, the Resident Engineer shall then issue a verbal approval to the contractor. The contractor can then proceed with the Field Order. The Resident Engineer will immediately prepare a written approval of the Field Order after verbal approval is given. The Resident Engineer shall record and verify all work and quantities related to the Field Order and immediately notify the RC/PM if the estimated work for the change should differ significantly from what was discussed. If there are significant differences, RC/PM shall decide whether a revised field change order is required.
- The RC/PM will proceed with inclusion of the Field Order in a Change Order at the next available Township of West Orange Governing Body meeting and submit to NJDOT-BLA for formal approval by use of a Federal Aid Change Order (Form DC-173A) as outlined above (Section 5.5).

5.8 Change Order Protests/Disputed Work

If the Contractor disagrees with any terms and conditions of a Change Order or a Field Order, a written protest must be submitted to Township of West Orange within 15 days of receipt of the Change Order in accordance with Section 104.03 of the 2019 NJDOT Standard Specifications.

Township of West Orange will notify NJDOT-BLA of the Contractor's written protest. Submission of written protest will not relieve the Contractor from obligation to proceed with the

work directed by the Change Order.

Township of West Orange will pursue a satisfactory resolution of disputed work issues or claims within a reasonable period of time as required by Standardized Changed Condition clauses per 23 CFR 635.109, NJDOT Standard Specifications and the project Supplementary Specification. The cost to settle work disputes, contract claims, or court awards must be reviewed by NJDOT prior to reimbursement as per 23 CFR 635.124. Any disputed work must be documented in the project records. Disputed work issues or claims must be resolved prior to close out of the project.

6.0 Contract Completion

Contract Completion – Time of Completion and Liquidated Damages shall be in accordance with NJDOT Standard Specification, Section 108.20. The RC/PM issues a formal “Notice-To-Proceed” (NTP), at the Pre-Construction meeting or shortly after. The NTP must include the Contract Completion Date.

The Resident Engineer with the supervision of RC/PM, schedules status review meetings periodically to evaluate the progress on the project and request progress schedule updates from the Contractor. If the Contractor falls behind the schedule, the Contractor will be notified in writing and asked to make every effort to improve the progress in accordance with the approved schedule.

The Contractor will be advised by the Resident Engineer, who will ensure that, contract time extensions will only be granted for excusable delays specified in Section 108.11 of the NJDOT 2019 Standard Specifications and shall be submitted and approved by Change Order as the project progresses and at the time an excusable delay occurs.

If the Contractor fails to complete the contract within the contract time specified in the contract documents, the Contractor will be charged liquidated damages for each working day that the Contractor fails to complete the construction project in accordance with Section 108.20 Liquidated Damages found in the supplemental specifications.

The RC/PM monitors the project progress, and the Resident Engineer and Inspector documents any contract delays throughout the duration of the project. A Contractor request for a contract time extension shall be fully justified, adequately documented, and submitted at the time the excusable delay occurred. A revised progress schedule will be submitted documenting how this delay affected the critical path of the project work. Contract time extensions need approval from NJDOT-BLA and Township of West Orange.

Liquidated Damages

Information regarding Liquidated Damages is included in the Contract Special Provisions – Time of Completion and Liquidated Damages. The 2019 NJDOT Standard Specification, Section 108.20, will be followed which defines the daily amount set forth in the contract to be deducted from the contract price to cover the additional cost incurred by Township of West Orange because of the Contractor’s failure to complete work within the specified Contract Time. The Contractor must be advised by the Resident Engineer that Liquidated Damages will be assessed at each time

that the progress schedule is not been met.

Liquidated Damages or any other penalties proposed will be assessed from the original grant amount shown in the agreement.

Progress Schedules

The RC/PM with the assistance of the Resident Engineer reviews progress schedule and monitors the contract progress to evaluate impacts to contract time in accordance with Section 153 of NJDOT Standard Specifications. Progress payments are compensation for value of work performed during a covered period as specified in Title 23 CFR 635.123. The RC/PM monitors and documents the project's progress, Contractor payments and contract completion to ensure compliance to the approved project schedule and contract time. The RC will notify NJDOT-BLA of any changes to the progress schedule as soon as changes are known.

6.1 Final Inspection

Requests for final inspection and acceptance to NJDOT-BLA shall be made by Township of West Orange no later than 30 days following Substantial Completion of construction.

The RC/PM notifies NJDOT-BLA in writing that the project is substantial completed, once all the pay items have been completed, giving the date the last item was completed.

The Resident Engineer, the Design Consultant (if retained), and the RC/PM in the presence of the Contractor will perform the pre-final inspection once all the pay items of the project have been completed. The Resident Engineer will provide the Contractor with a punch list of items to be corrected.

The RC will schedule an inspection with NJDOT-BLA. NJDOT-BLA will inspect the project site along with the RC/PM and Resident Engineer/Inspector and inform Township of West Orange of any necessary corrective action required in writing.

The RC/PM will notify the NJDOT-BLA in writing after the Contractor has corrected the work included in the punch list and the corrective action list developed by the Resident Engineer/inspector and NJDOT-BLA.

NJDOT-BLA, the RC and RE will perform the final inspection and if Township of West Orange and NJDOT-BLA deem all the work acceptable, and once the final inspection letter has been received from NJDOT-BLA, the RC/PM will begin preparing the final change order (if required), final payment, as-built quantities and all other documentation required for final payment and closeout.

7.0 Payment Procedure

Project Billing

Township of West Orange will provide NJDOT-BLA with an initial billing (payment voucher) for the construction project no later than 3 months after NJDOT-BLA has concurred in the award of the construction contract. NJDOT-BLA may receive subsequent billings (payment vouchers) monthly after the initial billing but no later than 3 months thereafter as stipulated in the project agreement. Township of West Orange understands that failure to meet the billing requirements may result in the restriction of authorization of any future FWA funding until such time as progress on timely billings is demonstrated.

The project will be considered “Inactive” if Township of West Orange fails to submit an invoice within the durations described in 23 CFR 630.106. It is Township of West Orange responsibility to ensure that the federal funding is not jeopardized for this project due to an “Inactive” project status. In general, a project is inactive if there are no NJDOT payments made within a one year timeframe.

The Contractor submits request for payments to the Resident Engineer who verifies the work and quantities and submits to the RC. The RC/PM reviews the payment request for completeness.

The monthly payment estimates are prepared based on the field measured quantities recorded in the daily inspection reports, and the summary of the pay item sheets (DC-70), and include payments for the quantities of work that have been fully completed and are acceptable to the Resident Engineer and RC/PM. Bid unit prices and calculations for item cost are verified.

The RC/PM verifies Contractor submission of certified payroll, DBE utilization report (if applicable), monthly utilization report, and training report (if applicable) and notifies the Contractor if any additional information is needed.

The RC/PM will ensure NJDOT'S Standard Specification are enforced which require prime contractors pay subcontractors and suppliers for satisfactory performance of their work. As per Section 109.05 of the NJDOT specification, payment is required either, no later than 30 days or no later than 10 days of the prime receiving payment from Township of West Orange. This includes payment of full retainage and subcontractors paying their subcontractors and suppliers. This payment details must be outlined in Form DL-72 and submitted regularly as required by Civil Rights.

All deficiencies that prevent processing will be identified and the invoice will be returned to the vendor within 10 days of receipt by letter citing the deficiencies. The return date shall be recorded in the log.

Mathematical errors or other items identified as non-payable items can be marked within the payment voucher package. Any changes must be crossed out, and the initials and date must be placed next to the change(s). The payee shall be notified of any reductions.

NJDOT will not provide payment for any IMPROPER PAYMENTS made by Township of West Orange including but not limited to following:

- The item summary sheet and source document are mismatched.
- The Steel or Iron items installed missing Buy America Certification .

- Construction materials installed missing Build America Certification
- The prime contractor executed pay items which were designated for DBE Subcontractor as approved by Civil Rights.
- When the Federal Project is INACTIVE.
- In the case of non-compliance of Federal Regulations.
- The CUF (commercially useful function) is not performed by DBE.
- Any penalty imposed by Civil Rights for lack of CUF, Shortfall in DBE goal achievement, Minimum Wage Requirement or other associated issues.

For Professional Services: The consultant sends a certified invoice with progress schedule to the RC/PM; the RC/PM reviews the invoice to ensure there are no discrepancies. If the invoice has no discrepancies, the RC/PM makes recommendation for payment per Township of West Orange procedures.

For Construction Services: The contractor sends the invoice to the Resident Engineer who reviews the invoice to ensure there are no discrepancies. If the invoice has no discrepancies, the RE recommends payment to the RC/PM; the RC/PM reviews the invoice to ensure conformance. If the invoice conforms, the RC/PM recommends payment to Contractor per Township of West Orange Procedures for an invoice to be processed by NJDOT:

- Payee has originally signed and dated the invoice form PV-C in the payee declaration box.
- Progress report shall accompany the invoice, in accordance with Section 7.5.4 of the Federal Aid Agreement. (See 7.1 below)
- Evidence of costs incurred to date in the form of payroll certifications or receipts of contractor payments.
- Federal contract compliance documents in accordance with Section 7.5.4.5 of the Federal Aid Agreement have been submitted and verified during the billing period.
- Change Orders if applicable (prior approval required)
- Cost incurred dates for all submissions are within the appropriate timeframe and the contract completion time including modifications.

7.1 Request for Partial Payment

The RC/PM prepares the documents and submits invoices for reimbursement to the NJDOT-Local Aid Office either monthly or quarterly on PV forms in accordance with Federal Aid Guidelines

Progress Reports will accompany all payment vouchers and shall include:

- 1) narrative description of work performed during the payment period and any difficulties or delays encountered;

- 2) comparison of actual accomplishments to the goals established for the payment period;
- 3) comparison, by tasks, of costs incurred with amounts budgeted, and;
- 4) comparison, by task, of work performed compared to the schedule, including a percentage of the total work completed. This requirement can be met by including a bar chart showing schedule timing and actual progress.
- 5) Copies of all contract compliance documents as completed for the voucher payment period by the Resident Engineer that is designated by Township of West Orange, a complete set of which shall be furnished by the State at kickoff and/or preconstruction meetings.
- 6) Electronic copies of the DC-29s (or DC-144 or approved equal) and an item summary sheet (DC-70 or approved equal) for that voucher payment period.

7.2 Final Payment and Closeout

Close-out documents shall be submitted by Township of West Orange to NJDOT-BLA within 6 months of receipt of acceptance by NJDOT.

Township of West Orange understands that failure to meet the time requirements for project close-out may result in the restriction of authorization of future FWA funding until such time as progress on close-out is demonstrated.

Township of West Orange may appeal decisions made by NJDOT regarding all above compliance issues on a case-by-case basis, but NJDOT reserves the right to make a final determination whether to continue funding the project or not. Township of West Orange understands that NJDOT will be reviewing the status of the federal-aid agreement and the issues associated with compliance on a monthly basis.

Final Payment and Project Closeout Submittal

The RC/PM submits the following to NJDOT once the final payment has been issued to the Contractor:

- a. Final Payment Voucher (Form PV-c) along with back up documentation (copies of the payments to the Contractors)
- b. Chief Financial Officers Certification
- c. Engineer's Certification for Project Completion
- d. Federal Aid Change Order (Form DC-173A)
- e. List of As-built quantities
- f. DC-17LA Buy America form
- g. Build America Certifications – construction materials
- h. Evidence of Contractors and sub-contractors Payroll compliance
- i. Form DC-123- Contractors Final Certificate of Compliance
- j. Form DC-126- Wage Rate Inspections- not previously submitted
- k. Form DC-127- Monthly Summary-not previously submitted
- l. Form CR-268- Final DBE/ESBE Report
- m. Form 347-2 Statement of Compliance

- n. DL-72 Contractor Certification of Payment to Subcontractors and Suppliers – if not previously submitted
- o. Evidence of Contractor's EEO compliance
- p. Form CC-257-Monthly Employment Utilization Report (electronically)- documentation of submittal to on-line portal
- q. Final Training Certification – if required
- r. DC-29's (or DC-144 or approved equal)-not previously submitted
- s. DC-70's (or approved equal) (electronically) – not previously submitted
- t. Material test results
- u. Calculations for asphalt and fuel price adjustments
- v. Calculations for steel price adjustment - if required
- w. Release Statement from Agreement for Federal Aid
- x. Letter certifying all corrective work has been completed
- y. and any other forms and/or documentation deemed necessary

The NJDOT-BLA will process the final invoice for payment to Township of West Orange and close out the federal aid agreement.

8.0 Record Retention

As per State of New Jersey Requirements, “All documents and records, from Consultant Selection through completion of Construction, up to and including payment of the final invoices and vouchers, will be retained for a minimum of 7 (seven) years following payment of final invoice and closeout of the project. Warranty item documents will be retained for a minimum of 3 (three) years from the end of the warranty period.”

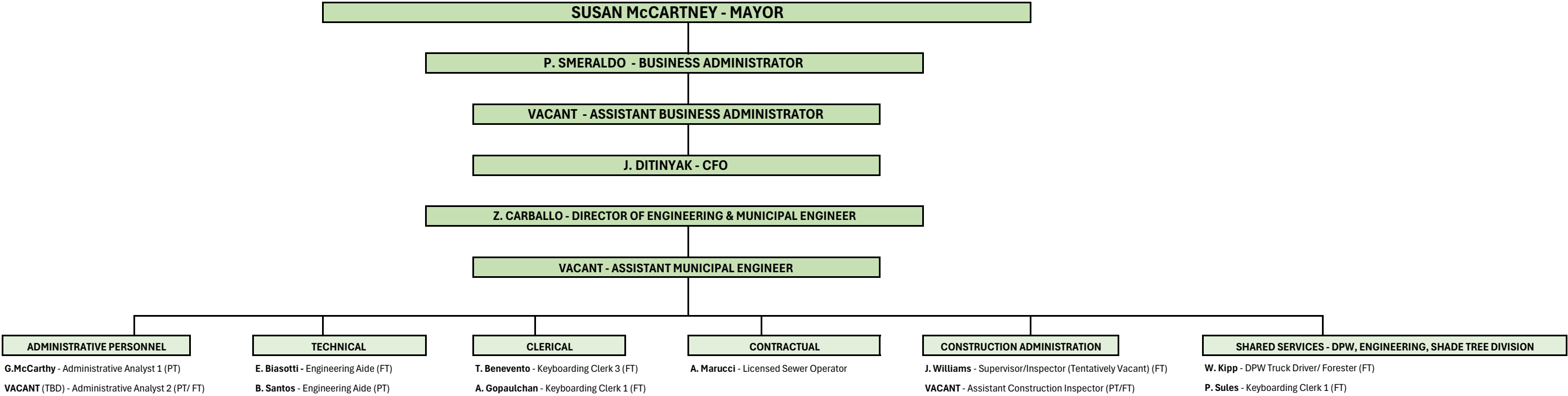
Township of West Orange is solely responsible for producing any documents required by FHWA or NJDOT during the project lifecycle during and after the project is closed out throughout the record retention period.

APPENDICES

APPENDIX A

ORGANIZATIONAL CHARTS

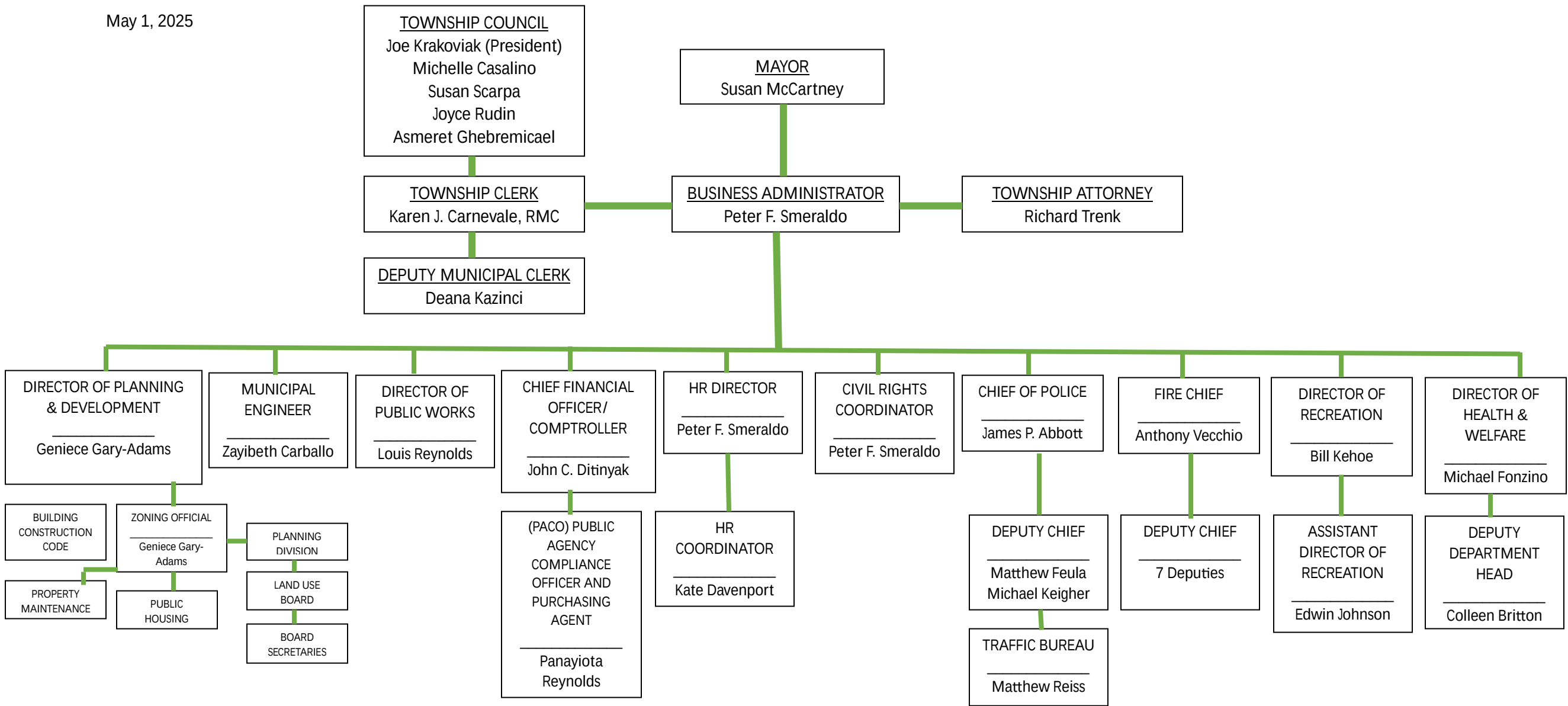
**TOWNSHIP OF WEST ORANGE
DEPARTMENT OF ENGINEERING
ORGANIZATIONAL CHART - MAY 2025**



TOWNSHIP OF WEST ORANGE ORGANIZATIONAL CHART

Gregory Avenue and Lowell Avenue Safe Routes to School Project - 2024 SRTS

May 1, 2025



APPENDIX B

SAMPLE RFP

Sample RFP - APPENDIX B

TOWNSHIP OF WEST ORANGE REQUEST FOR PROPOSAL

For

CONSULTING CIVIL ENGINEERING AND INSPECTION SERVICES

Associated with:

**XXX of
XXX, Route XXX
Section XXX
From XXX to XXX (Route XXX)
Federal Project Number: XXX**

CONTACT PERSON: _____, Director
Office of Budget & Purchasing

MAILING ADDRESS: TOWNSHIP OF WEST ORANGE
Division of Purchasing
66 Main St., Room 111, West Orange, NJ 07052

PROPOSAL DUE: 11:00 A.M. on **XXX**

REQUEST FOR PROPOSALS

Public Notice is hereby given that **SEALED PROPOSALS** will be received by the Purchasing Agent of the TOWNSHIP OF WEST ORANGE, New Jersey at 11:00am prevailing time on **XXX** in the ROOM # AND ADDRESS:

RFP- XXX

**REQUEST FOR PROPOSAL TO PROVIDE CONSTRUCTION
ENGINEERING AND INSPECTION SERVICES FOR THE XXX, ROUTE
XXX SECTION XXX FROM XXX TO XXX (XXX)
FEDERAL PROJECT NUMBER: XXX
DBE GOAL: XX.X%**

This Request for Proposals (RFP) is official notification of needed professional services. This RFP is being issued to solicit a letter of Interest (LOI) and other documents from firms qualified to perform engineering work on federal aid projects. A submittal does not guarantee that the firm will be contracted to perform any services but only serves notice that that firm desires to be considered.

Prior to negotiations, the prime consultant, and each sub-consultant (A/E firm) must be approved by NJDOT for Cost Basis. Please visit:

<http://www.state.nj.us/transportation/business/procurement/ProfServ/CostBasisApprov.shtm>
for additional guidance and requirements.

This project involves Federal funding participation. The TOWNSHIP OF WEST ORANGE will conform to the procurement requirements by "Competitive Proposal Method" under the Brooks Act and Federal Policy Guide 23 CFR 172A. The selection of a consultant must result from negotiations that utilize a qualification based selection process. The process and any resulting contract must first be review by the Department of Transportation prior to use or execution.

Specifications and blank Bid Forms may be obtained online at the following web address
<http://TOWNSHIP OF WEST ORANGE>

Any questions concerning this specification must be directed to the TOWNSHIP OF WEST ORANGE Office OF Purchasing in writing by email to WEB ADDRESS

Proposers are required to comply with requirements of NJSA 10:5-31 et seq. and N.J.A.C. 17:27

Proposers must abide by the New Jersey Prevailing Wage Act, P.L. 1963, Chapter 150.

The TOWNSHIP OF WEST ORANGE reserves the right to reject any or all proposals

By order of the TOWNSHIP OF WEST ORANGE

_____; Director,
Budget & Purchasing
TOWNSHIP OF WEST ORANGE, New Jersey

Date: XXX
XXX
XXX

**REQUEST FOR PROPOSAL
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SAMPLE TOWNSHIP OF WEST ORANGE CONTRACT (PURCHASING OR RISK MANAGER ADD "SAMPLE" INSURANCE REQUIREMENTS)	12

**REQUEST FOR PROPOSALSTO ESTABLISH A VENDOR TO PROVIDE CONSTRUCTION
ENGINEERING AND INSPECTION SERVICES FOR THE XXX OF XXX, ROUTE XXX SECTION
XXX FROM XXX TO XXX (CR XXX)**

PART I - INTRODUCTION

The TOWNSHIP OF WEST ORANGE is requesting proposals for **CONSTRUCTION
ENGINEERING AND INSPECTION SERVICES FOR THE XXX OF XXX CR XXX.**

**The TOWNSHIP OF WEST ORANGE Purchasing OFFICE is the sole contact for
answering any questions relating to the RFP.**

All questions, requests for interpretations and comments shall be prepared in writing and
directed to:

_____, Director
Division of Budget and Purchasing
Department of _____
Township of West Orange
66 Main St., Room 111, West Orange, NJ 07052
973-325-4050
www.westorange.org

No firm intending to submit a proposal or any employee of any firm intending to submit a
proposal shall contact any TOWNSHIP OF WEST ORANGE employee for any reason either
directly or indirectly related to this Request for Proposal. Any firm found violating this policy
will be automatically disqualified from submitting a proposal.

Interpretations or clarifications deemed necessary by the Division of Engineering in
response to questions received from prospective Proposers will be issued by addenda
mailed or delivered to all parties recorded by the Division of Purchasing as having received
the RFP.

Addenda may also be issued by the Division Purchasing to modify the RFP as deemed
advisable by the TOWNSHIP OF WEST ORANGE of Essex County, NJ.

Copies of the RFP may be obtained from:
Division of Budget and Purchasing Bid Portal WEB ADDRESS

Proposals must be submitted on or before XXX by **11:00 a.m.** Late submissions will not be
entertained.

All proposals must be **RECEIVED** by the TOWNSHIP OF WEST ORANGE at the address
shown above no later than the deadline provided for receiving proposals in Request For
Proposals (RFP) Public Notice. Proposals shall be received no later than provided for in the
Request For Proposal notice, after which time they shall be opened and recorded. **One (1)
original, five (5) copies, and one (1) electronic .pdf file of each proposal shall be
submitted. Only one (1) proposal will be permitted from each Proposer.**

Proposals mailed or delivered to the TOWNSHIP OF WEST ORANGE shall be in sealed envelopes and clearly labeled as follows:

**DO NOT OPEN
REQUEST FOR PROPOSAL (RFP)
CONSULTING ENGINEERING SERVICES
For Construction Engineering & Inspection Services
For the XXX CR XXX**

The TOWNSHIP OF WEST ORANGE reserves the right to reject any proposal received after the deadline. The TOWNSHIP OF WEST ORANGE shall not be responsible for timeliness of mail or messenger delivery.

This proposal is irrevocable by the subscriber or by his, their or its personal or legal representatives. Any subsequent award by the TOWNSHIP OF WEST ORANGE to the subscriber shall bind the subscriber and his, their or its heirs, executors, administrators, successors or assigns.

PART II - GENERAL CONDITIONS

Instructions:

All questions must be answered.

Each proposal shall include a Letter of Transmittal which bears the original signature of an authorized representative of the vendor and which also includes the name of individuals authorized to negotiate with the TOWNSHIP OF WEST ORANGE of .

Each proposal shall include a full explanation of the services that will be provided.

Proposals shall be in sufficient detail to determine and evaluate the services provided.

One (1) original, five (5) copy, and one (1) electronic .pdf file of the completed proposal must be delivered by XXX to the TOWNSHIP OF WEST ORANGE ADDRESS, PHONE # BY **11:00 a.m.** EDT on that date. Late proposals will not be eligible for review.

Failure or inability to meet any of the requirements set forth in this RFP will be sufficient reason to disqualify prepares.

The TOWNSHIP OF WEST ORANGE reserves the right not to consider any proposal that is incomplete or that does not meet the specification requirements.

Statutory Requirements:

This project involves Federal funding participation. The TOWNSHIP OF WEST ORANGE will conform to the procurement requirements by "Competitive Proposal Method" under the Brooks Act and Federal Policy Guide 23 CFR 172A. The selection of a consultant must result from negotiations that utilize a qualification based selection process. The process

and any resulting contract must first be reviewed by the Department of Transportation prior to use or execution.

Terms:

The contract will be from **Notice of Award to the Completion of the project.**

Reservations:

The TOWNSHIP OF WEST ORANGE reserves the right to reject any and all proposals, and any part and to waive any formalities, informalities, irregularities and errors in proposals.

A written request for the withdrawal of a proposal, or any party thereof, will be granted if the request is received by the TOWNSHIP OF WEST ORANGE Purchasing Agent prior to the specified time of the proposal opening.

Interview:

The TOWNSHIP OF WEST ORANGE reserves the right to interview proposers, request clarification of proposals, request additional information, request modification or proposals and negotiate contract terms with the successful prepares.

Bidders may be asked to explain and/or clarify their proposal to a selection committee.

Exceptions and Requests for Modifications to RFP:

Any requests for modifications to the language in the RFP must be included on a separate page with the submission of the proposal. Modifications to the RFP that do not comply with the above requirements will not be considered by the TOWNSHIP OF WEST ORANGE. Exceptions to the proposed time schedule shall similarly be noted for further consideration by the TOWNSHIP OF WEST ORANGE.

Proposal Evaluation:

Each RFP will be evaluated by a team consisting of TOWNSHIP OF WEST ORANGE professional staff members.

The TOWNSHIP OF WEST ORANGE team shall consider the merits of each response and shall utilize the sample rating criteria on page 6 of the RFP

Requirements:

This project involves Federal funding participation. The TOWNSHIP OF WEST ORANGE will conform to the requirements of the Brooks Act and Federal Policy Guide 23 CFR 172A. The selection of a consultant must result from negotiations that utilize a qualification based selection process. The process and any resulting contract must first be reviewed by the Department of Transportation prior to use or execution.

Limitation Of Liability:

The TOWNSHIP OF WEST ORANGE assumes no liability for any cost incurred by Proposers in responding to this RFP or in responding to any further requests for interviews, additional information, etc. prior to the issuance of the contract document.

TOWNSHIP OF WEST ORANGE's Responsibilities:

The TOWNSHIP OF WEST ORANGE shall do the following:

Designate the following person to act as the TOWNSHIP OF WEST ORANGE's representative with respect to the services to be rendered under the contract. Such person shall have complete authority to transmit instructions, receive information, interpret and define TOWNSHIP OF WEST ORANGE's policies and decisions with respect to the Engineer's services for the project.

_____, TOWNSHIP OF WEST ORANGE Engineer
TOWNSHIP OF WEST ORANGE Division of Engineering
ADDRESS

Furnish to the Engineer, subject to availability and applicability the following information:

Existing Plans and Specifications for the project;

Furnish a typical sample of the appropriate TOWNSHIP OF WEST ORANGE "boiler plate" forms and documents as may be required during the project.

Arrange for access to and make provisions for the Engineer to enter upon public property owned by the TOWNSHIP OF WEST ORANGE.

Conduct the pre-construction conference.

Attend construction progress and other job related meetings and substantial completion inspections and final payment inspections.

Through the TOWNSHIP OF WEST ORANGE Engineer, issue a certificate of substantial completion and certify that the construction work has reached final completion and is ready for final payment.

Periods Of Service:

Pursuant to NJSA 40A:11-15(9), the Engineer's obligation to render services shall begin at the notice to proceed and start with attendance at the pre-construction conference and extend through the utility relocation phase, construction, punch-list work, final payment authorization, and final close-out of the project in accordance with the construction project schedule. Any modifications must be approved by the TOWNSHIP OF WEST ORANGE.

The consulting engineering services called for in these General Conditions and in Detailed Scope of Services shall be completed within the stipulated and/or proposed time periods indicated. Failure to provide the contract services within the stipulated time

periods shall constitute a breach of contract entitling the TOWNSHIP OF WEST ORANGE to proceed with all available legal remedies at its disposal

Payments To Consultant:

Method of Payment for Consulting Engineering Services. The TOWNSHIP OF WEST ORANGE shall pay the Engineer on a cost basis in accordance with the schedule approved by NJDOT for Cost Basis.

Payment Schedule. The Consultant may submit statements for consulting engineering services rendered. The statements shall be based upon the detailed daily statements for construction engineering and inspection services rendered and actually completed at the time of billing. Each statement shall be signed by the Engineer. The TOWNSHIP OF WEST ORANGE retains the right to withhold payment until the product defined on the Scope of Services has been delivered and approved by the TOWNSHIP OF WEST ORANGE.

Payment Due to Termination. In the event of termination by the TOWNSHIP OF WEST ORANGE under the terms of this contract, progress payments due to the Engineer for consulting engineering services rendered through the termination shall constitute total payment for such services.

Mediation Provisions for Construction Contracts:

Notwithstanding any other provisions or terms set forth elsewhere in this RFP or other Contract Documents, for any construction contract to which N.J.S.A. 40A:11-50 is applicable, either party to the contract may demand that a dispute concerning whether a party has failed to make payments pursuant to the provisions of N.J.S.A. 2A:30A-1 et. seq., or perform Work as required by the Contract Document be submitted to Alternative Dispute Resolution through non-binding mediation. If mediation is demanded, it shall be subject to the provisions set forth below.

Mediation shall not be available with regard to disputes concerning solicitation of bids, the award process or the formation of contracts or subcontracts entered into pursuant to the New Jersey Local Public Contracts Law. In addition, Mediation shall not prevent either party from pursuing any other remedy, including but not limited to injunctive relief or an action for specific performance, in the event that emergent circumstances exist or when necessary to protect the health, safety or welfare of the public.

The TOWNSHIP OF WEST ORANGE's Alternative Dispute Resolution procedures for non-binding mediation are as follows:

- A. **Controversies and Claims Subject to Mediation.** Except as specified above, If a dispute between TOWNSHIP OF WEST ORANGE and Consultant arises during the course of the contract, the parties will make a good faith effort to resolve the dispute through non-binding mediation prior to resorting to litigation,
- B. **Contract Performance Pending Mediation.** During mediation proceedings, Consultant shall continue to perform, and TOWNSHIP OF WEST ORANGE shall continue to make payments pursuant to the terms of the contract.
- C. **When Mediation May be Demanded.** Prior to either party demanding mediation, the aggrieved party shall attempt to resolve the problem directly with the other party.

In the event that the parties are unable to directly resolve a problem within 10 days of the first notice of the dispute, the aggrieved party shall promptly submit a written notice of dispute to the other party. The other party shall respond in writing.

Demand for mediation of any claim shall not be made until the earlier of the following:

- (i) Five (5) business days after the other party has provided its written response to the aggrieved party's notice of dispute;
- (ii) Thirty (30) days have passed after submission of the original, written claim by the aggrieved party and the other party has not responded.

If the written response from the other party does not resolve the dispute, the aggrieved party shall have thirty (30) days from the delivery of the other party's response to file a demand for mediation. If the aggrieved party fails to do so, it shall be deemed to have waived its right pursuant to this contract to demand Alternative Dispute Resolution.

A party who files a "Notice of Demand for Mediation" must assert in the demand all claims then known to that party for which mediation may be demanded. If a party fails to include a claim because of excusable neglect, or when a claim has matured or been acquired subsequently, the mediator or mediators may permit amendments.

- D. **Procedure to Request Mediation.** Either party may demand mediation by written notice to the other party. The written notice shall contain at minimum 1) a brief statement of the nature of the dispute, and 2) the name, address and the phone number of that party's designated representative for purposes of mediation. The other party shall designate its representative for mediation in writing no later than five (5) business days after receipt of the demand for mediation. The respective designees shall thereupon promptly, and with due regard for the need for timely action, choose a mediator. If the parties cannot agree on a mediator, they shall choose a reputable mediation firm.

Any mediation firm so chosen shall present a list of at least five (5) proposed mediators to the parties and shall provide the parties with a summary of each person's qualifications to serve as mediator. Each party shall rank the proposed mediators in order of preference.

The fifth and any lower ranked persons on each list will be excluded from further consideration.

The chosen mediator shall be the remaining person who is the combined highest ranking mediator on both preference lists, after deleting all excluded persons.

In the event of a tie, the mediator shall be chosen by lot.

- E. **Procedures at Mediation.** The mediation shall be conducted in such reasonable and efficient manner as may be agreed between the parties and the mediator or, if the parties cannot agree, as may be determined by the mediator.

The parties will not be bound by the Rules of Evidence in presenting their positions before the mediator.

- F. **Cost of Mediation.** Each party will bear its own cost of participation in the mediation. The mediator's fee will be divided equally between the parties.

- G. **Failure of Mediation.** If a good faith effort to resolve the dispute through mediation is unsuccessful within 60 days after the initial request for mediation, then either party may terminate the mediation by written notice to the mediator and to the other party. Upon the expiration of the said 60 days (or any extension thereof that has been mutually agreed to by the parties) either party may submit the dispute to the Superior Court of New Jersey, TOWNSHIP OF WEST ORANGE, for adjudication, which court shall have exclusive original jurisdiction over the dispute.
- H. **Binding Process.** Participation in the mediation process is voluntary, however the parties expressly understand and agree that if they reach any agreements as a result of mediation, such agreements will be binding to the full extent permitted by law.
- I. **Confidentiality.** As part of the mediation, the parties will be required to comply with the mediator's instructions regarding submissions and exchanges of records, statements, and other materials necessary for mediation to proceed. The parties recognize that mediation proceedings are settlement negotiations, and that all offers, promises and statements, whether written or oral, made in the course of the proceedings, are inadmissible in any arbitration or court proceeding, to the full extent allowed by applicable state and Federal laws. The parties agree to not subpoena or otherwise require the mediator to testify or produce records, notes or work product exchanged during mediation in any future proceedings, and to keep all submissions, records, notes, statements and any other materials prepared or exchanged in connection with the mediation confidential, to the fullest extent permitted by law. No recording or stenographic record will be made of mediation sessions. Mediation sessions are intended to settle claims, and the discussions that occur during mediation shall remain confidential, unless the parties mutually agree to authorize disclosures. In the event the parties do reach a settlement agreement, the terms of that settlement will be admissible in any court or arbitration proceedings required to enforce it, and will be available for public inspection to extent required by applicable state or Federal laws. All evidence that is otherwise admissible or discoverable shall not be rendered inadmissible or non-discoverable as a result of its use in mediation proceedings.

REQUEST FOR PROPOSAL REQUIREMENTS

Local Public Agency: TOWNSHIP OF WEST ORANGE Government
Request for Proposals No. X
Posting Date: Month XX, 201X

Request for Proposal Requirements

Project Title: *Construction Engineering and Inspection Services Associated with XXX of XXX, TOWNSHIP OF WEST ORANGE Route XXX Section XXX*
Project Location: *XXX Section XXX From XXX to XXX (CR XXX)*
Federal Project Number: *XXX*
Response Due Date and Time: *XX/XX/XX and no later than 11:00 am Eastern Time*

This Request for Proposals (RFP) is official notification of needed professional services. This RFP is being issued to solicit a letter of Interest (LOI) and other documents from firms qualified to perform engineering work on federal aid projects. A submittal does not guarantee that the firm will be contracted to perform any services but only serves notice that that firm desires to be considered.

Contact for Questions: John Gross, Township Administrator

Submittal requirements:

1. Letter of Interest – 5 copies (required content and instructions follow)
2. One (1) signed Affirmative Action Certification and associated
 - i. required documents for all items with Disadvantaged Business Enterprise
 - ii. (DBE) goals (sample form follows).

Submit To: TOWNSHIP OF WEST ORANGE Government

Division of Budget & Purchasing
66 Main St., Room 111, West Orange, NJ 07052
973-325-4050 www.westorange.org

Selection Procedures:

This project involves Federal funding participation. The TOWNSHIP OF WEST ORANGE will conform to the procurement requirements by “Competitive Proposal Method” under the Brooks Act and Federal Policy Guide 23 CFR 172A. The selection of a consultant must result from negotiations that utilize a qualification based selection process. The process and any resulting contract must first be reviewed by the Department of Transportation prior to use or execution.

Consultants will be selected for work items further described herein, based on the evaluation of the Letter of Interest (LOI) and other required documents. A sample Consultant Selection Rating Form that will be used to evaluate and score the submittals is included for your reference.

Requirements for Letters of Interest (LOI):

A. General instructions for Preparing and Submitting a Letter of Interest (LOI)

1. Provide the information as set out in Item B below, in the same order listed, signed by an officer of the firm. Scanned signed documents signatures are acceptable. Do not send

additional forms, resumes, brochures, or other material unless otherwise noted in the item description.

2. LOI's shall be limited to a total of twelve (12) 8 ½" x 11" pages. Ten (10) pages for Identification and Qualification and two (2) pages for the combined Key staff and Project Approach unless otherwise noted in the Project Description.
3. LOI's must be received not later than "Response Due Date and Time" as shown in the RFP header shown above. Responses received after this deadline will not be considered. Submittals must include all required attachments to be considered for selection.

B. Letter of Interest Content

1. Identification and Qualifications

- a. Provide the firm name, address of the responsible office from which the work will be performed and the name and email address of the contact person authorized to negotiate for the associated work.
- b. List all proposed sub consultants, their DBE status, and the percentage of work to be performed by the prime consultant and each sub consultant (sample Affirmative Action Certification follows). A listing of certified DBE's eligible to be considered for selection as prime consultants or sub-consultants for this RFP can be found at the New Jersey Department of Transportation's (NJDOT) website.
- c. Provide personnel resumes and such additional information concerning qualifications as may be relevant to the project. The personnel to be used on this highway construction project must demonstrate the following levels of experience:
 - i. **Engineer** (Licensed) - 10 years of relevant highway construction Experience
 - ii. **Resident Engineer** - 5 years of relevant highway construction experience
 - iii. **Highway Construction Inspector** for Duration of Construction – NICET Level III min. or qualified other with 3 years of relevant highway construction experience
 - iv. Additional **Highway Construction Inspector** for Paving Operations – NICET Level II min. or qualified equivalent.

2. Key staff and Project approach

- a. List the Project Manager and other key staff members, including key sub consultant staff and include the percent dedicated to each. Include project engineers for important disciplines and staff members that will be responsible for the work. Address the experience of the key staff members on similar projects and the staff qualifications relative to the required item qualifications.
- b. Describe the capacity of your staff and their ability to perform the work in a timely manner relative to present workload and the availability of the assigned staff.

- c. Provide a description of your Project Approach relative to the scope of services (description follows). For project specific items confirm that the firm has visited the project site. For all items address your firm's technical understanding of the project or services, as related to your firm's qualifications.

Requirements for Affirmative Action Certification:

A completed Affirmative Action Certification form is required for all items that identify a DBE goal. The consultant must identify the DBE firms with which it intends to subcontract. Include the contract participation percentage of each DBE and list what the DBE will be subcontracted to perform on the Affirmative Action Certification Form. **Copies of DBE certifications, as issued by NJDOT, for each firm listed are to be included as additional pages after the form.** If the consultant does not meet the DBE goal, the consultant must provide documentations on additional pages that it has made good faith efforts to achieve the DBE goal. Please review the DBE program based on any goals set and complete the DBE Affirmative Action Certification form as applicable. What constitutes good faith efforts is explained in detail within the DBE program information referred to above. If no goal is set then no Affirmative Action Certification form is required. New Jersey Department of Transportation's (NJDOT) DBE Program Information is available at the NJDOT's website.

A listing of certified DBE's eligible to be considered for selection as prime consultants or sub-consultants for this RFP can be found at the NJDOT's website. (<http://www.njucp.net/>)

DBE subcontracting goals apply to all prime submitting consultants, regardless of the prime's status of DBE.

Required NJDOT Cost Basis Approval for prime consultant and each sub-consultant (prior to negotiations):

Prior to negotiations, the prime consultant, and each sub-consultant (A/E firm) must be approved by NJDOT for Cost Basis. Please visit: <http://www.state.nj.us/transportation/business/procurement/ProfServ/CostBasisApprov.shtm> for additional guidance and requirements. **To use Federal-aid funds, the firm selected must either be cost basis approved by NJDOT, or must have its accounting system and a provisional overhead rate approved by NJDOT, prior to A/E firm negotiations.** This will require submittal of a self-certified or CPA certified financial package or a cognizant agency audit. A final overhead or indirect cost rate will be required prior to project close-out for cost-plus fixed fee type contracts.

Work item details:

Local Public Agency: TOWNSHIP OF WEST ORANGE, NJ

Project Location: XXX Section XXX
From XXX to XXX (XXX)

Federal Project Number: XXX

Project Phases Included: Construction Engineering/Inspection

Project Description: *****

Edit the Following as needed

The TOWNSHIP OF WEST ORANGE's proposed work will begin XXX of XXX (Station XXX) and the XXX terminus of the project is XXX of XXX (Station XXX). The proposed highway improvement work will be in-kind within the existing right-of-way, and will consist of:

1. The roadway will be milled and resurfaced within the project limits and width of roadway pavement. (The existing concrete curb limits will be maintained throughout.)
2. The roadway centerline will be reprofiled to provide for an appropriate cross slope and centerline grade.
3. Traffic signage will be replaced and added throughout the entire length of the project, as applicable.
4. Traffic striping and markings will be placed on the new roadway pavement, as appropriate. Raised pavement markers will also be installed.
5. Drainage structures throughout the project will be upgraded, reconstructed or replaced, as applicable.
6. If needed, in kind replacement of existing curb.

Estimated Construction Amount: \$ XXX

Funding: Federal Funding involved for 100% Construction and Civil Engineering/Inspection

Term of Contract: Until project completion

DBE goal: XX.X%

Required NJDOT Cost Basis Approval: Construction Engineering and Inspection

(prior to negotiations)

(Prime Consultant and each Sub-Consultant)

Request for Proposal No. _____
Item No. _____

AFFIRMATIVE ACTION CERTIFICATION

I do hereby certify that it is the intention of my company to affirmatively seek out and consider DBEs certified in the State of New Jersey, to participate as part of this proposal. (For listing of DBE certified firms see <http://www.njucp.net/>)

I understand and agree that all sub consulting in connection with this proposal, whether undertaken prior to or subsequent to the notice to proceed, shall be in accordance with the requirements for the Disadvantaged Business Enterprise Program, included elsewhere in this RFP. I understand and agree that no subcontracting shall be approved or commenced until the Department of Transportation has reviewed and approved the affirmative actions taken by my company or me.

I understand that utilization of certified DBEs is in addition to all other equal employment requirements of this RFP.

I acknowledge that this certification is to be made an integral part of this proposal.

I understand and agree that the submission of a blank certification may cause the proposal to be rejected.

I hereby certify that contact has been made with the certified DBEs listed in this certification, and that, if my company becomes the CONSULTANT, the certified DBEs have tentatively agreed to perform the services listed below.

I understand that neither my company nor I will be penalized for amounts achieved over or under the amount shown for voluntary DBE utilization that exceeds the goal.

After contract award, any change to the firms listed in this Affirmative Action Certification under race/gender conscious must have prior approval by NJDOT's and NJ Division of Civil Rights and Affirmative Action (DCR/AA)-

SUBCONSULTANTS

DBE SUBCONSULTANTS TO BE APPLIED TOWARD GOAL (RACE/GENDER CONSCIOUS)

<u>Certified DBE Name & Address</u>	<u>Service Planned</u>	<u>Planned percentage to be paid to DBE</u>
---	------------------------	---

DBE SUBCONSULTANTS TO BE USED BEYOND GOAL (RACE/GENDER CONSCIOUS)

<u>Certified DBE Name & Address</u>	<u>Service Planned</u>	<u>Planned percentage to be paid to DBE</u>
---	------------------------	---

Total Percentage Credited toward DBE Goal (Race/Gender Conscious): _____

Total Percentage of Voluntary DBE Work Anticipated over DBE Goal (Race/Gender Neutral): _____

Name of Company: _____

By: _____ Date: _____

ESTIMATED SCHEDULE FOR PERFORMANCE AND DELIVERY OF SERVICES
(sample insert project specific schedule !!!)

APPENDIX C

**SAMPLE
CONSULTANT PROPOSAL
EVALUATION FORMS & GUIDES
(DESIGN & CM/CI)**

Appendix C-1 – Design Proposal Evaluation Guide & Form

Introduction

These guidelines are provided to assist you in the evaluation of proposals received in response to a Request for Proposals (RFP). As a member of the Evaluation Committee, you represent the Township of West Orange and your reviews of the proposals must be conducted individually and professionally. Evaluation Committee members must follow the established evaluation format and be able to evaluate all proposals objectively and without bias. One of the most important elements in the evaluation process is the assurance that each Offeror is treated fairly and equally.

Evaluation Guidelines

The proposals will be evaluated in two stages. First, the submitted proposals are reviewed for responsiveness to determine if they are in compliance with the RFP submission requirements. The proposals will then be scored based upon the criteria presented on the RFP Evaluation Form which MUST be consistent the requirements of the RFP. Each proposal must be scored by multiplying the rating you determine it deserves by the weighted value of the RFP criterion on the Proposal Evaluation Form.

Pricing

The pricing is not included in this evaluation and will be negotiated once the highest scored proposal is determined.

Rating

TEN (10) BEING EXCELLENT AND ZERO (0) BEING UNSATISFACTORY. You should give considerable thought to the rating you award. The evaluation process is designed to value the judgment and assessment of each individual evaluator. As an evaluator, your scores must reflect your individual judgment based on the selection criteria. You must complete your evaluation and score each proposal prior to attending the Evaluation Committee meeting. Discussion among the evaluators is encouraged to ensure the best value for the Township is achieved. The scores will then be tabulated.

The highest scoring offeror(s) may be required to be interviewed by the Evaluation Committee. The interview/presentation is the second stage of the process. It is not mandatory; however, it is a good tool for the Evaluation Committee to use in its evaluation. It provides an opportunity to meet the key personnel. It is subjective and is not scored. You will be asked to rank the firms interviewed after all the interviews are completed. At the end of the interviews, the Evaluation Committee will have a discussion and do a final ranking of the proposals.

RFP Title: _____

Consultant: _____

Technical proposals will be evaluated on based on the evaluation criteria as stated below. The cost proposal will not be part of this evaluation. After the review committee evaluates all of the proposals and qualifications points are awarded, the cost proposal for the highest ranked technical proposal will be opened. A 10-point scale will be used to create the final evaluation recommendation. When assessing points, utilize a 1-10 scale which will then be multiplied by the weight assigned.

Appendix C-1 – Design Proposal Evaluation Guide & Form

Points	Guidance	Expected Occurrence
10	Excellent, insightful response- Meets all Evaluation Criteria for each 1 thru 8 below	Rare (<5%)
8-9	Very Good, thoughtful response – Meets 80-90% of Criteria	Occasional (20%)
6-7	Good, More than adequate response - Meets 60-70% of Criteria	Frequent (40% or >)
4-5	Adequate response, no special insights - Meets 40-50% of Criteria	Occasional (20%)
2-3	Inadequate response - Meets 20-30% of Criteria	Infrequent (< 10%)
0-1	Totally inadequate response, No response given - Meets 0-10% of Criteria	Rare (< 5%)

Evaluation

Criteria	Possible Points	Points Awarded	Weighted Multiplier	Total Points
1. Demonstration of understanding of the scope of work for the project	0-10		0.15	
2. Technical approach to the project, including the application and degree of innovation and creativity of the proposed concepts to meet the project's goals and objectives	0-10		0.20	
3. Demonstration of the team's ability to outline public outreach strategies and successfully perform the public outreach and stakeholder task	0-10		0.10	
4. Firm's professional qualifications, experience and technical competence with similar federally funded projects	0-10		0.10	
5. Qualifications and relevant experience of the project manager	0-10		0.15	
6. Project specific qualification, and demonstrated knowledge and experience of team leaders and key staff members on the proposed study	0-10		0.15	
7. Ability to successfully perform work, including availability of resources, project management expertise and experience in similar project, and quality assurance/control management ability of both the consultant firm and the project manager	0-10		0.10	
8. Quality, clarity, content and thoroughness of proposal in addressing required tasks and compliance with submission guideline, including profession presentation	0-10		0.05	
TOTAL SCORE			1.00	

Evaluator: _____

Title/Affiliation: _____

Date Evaluated: _____

REQUEST FOR PROPOSAL RATING SHEET

PROJECT NAME: _____

CONSULTANT TEAM: _____

REVIEWER: _____

CRITERIA	WEIGHT	MULTIPLIER POINTS	MAXIMUM TOTAL POINTS	REVIEWER POINTS	TOTAL
UNDERSTANDING OF THE PROJECT	25	1 - 3	75		
EXPERIENCE OF THE PROJECT MANAGER	20	1 - 4	80		
EXPERIENCE WITH SIMILAR PROJECTS	20	1 - 5	100		
LOCATION (PROXIMITY TO PROJECT SITE)	10	1 - 5	50		
EXPERIENCE OF RESIDENT ENGINEER/INSPECTOR	25	1 - 4	100		
TOTAL SCORE (MAX) REVIEWER'S SCORE	100		405		

RFP RATING GUIDE

PROJECT UNDERSTANDING

<u>CRITERIA</u>	<u>SCORE</u>
Demonstrates thorough and comprehensive understanding of the scope presented in the RFP . Identifies important issues, describes how they will be resolved, comment on key components of the project.	3
Demonstrates basic understanding of scope presented in the RFP .	2
The RFP is not specific, providing no evidence of project understanding. This rating also applies for a RFP that include assumptions, which are inappropriate for the project scope.	1

PROJECT MANAGER

<u>CRITERIA</u>	<u>SCORE</u> (1 if yes, 0 if no)
Served as a Project Manager on similar projects with Local Government and/or Counties	1
Served as a Project Manager on projects different than this RFP	1
Served as a Project Manager on similar projects for more than 5 years	1
Possesses relevant technical skills	1

EXPERIENCE WITH SIMILAR PROJECTS

<u>CRITERIA</u>	<u>SCORE</u>
Key personnel worked on 4 or more active or completed similar projects in the last 5 years for Local Governments and/or Counties	5
Key personnel worked on 2 or 3 active or completed similar projects in the last 5 years for Local Governments and/or Counties	4
Key personnel worked on 1 active or completed similar project in the last 5 years for Local Governments and/or Counties	3
Experience with work elements of this project.	2
No similar experience.	1

LOCATION

<u>CRITERIA</u>	<u>SCORE</u>
Consultant's office located within 10 Miles from Project Site	5
Consultant's office located more than 10 miles but less than 20 miles from Project Site	4
Consultant's office located more than 20 miles but less than 30 miles from Project Site	3
Consultant's office located more than 30 miles but less than 40 miles from Project Site	2
Consultant's office located more than 40 miles from Project Site	1

EXPERIENCE OF RESIDENT ENGINEER / INSPECTOR

<u>CRITERIA</u>	<u>SCORE</u> (1 if yes, 0 if no)
Served as an Inspector on similar projects with Local Government and/or Counties	1
Served as an Inspector on projects different than this RFP	1
Served as an Inspector on similar projects for more than 5 years	1
Possesses relevant technical skills	1

APPENDIX D

**SAMPLE
CONSULTANT CONTRACT
PERFORMANCE RATING FORMS
(CM/CI)**

TOWNSHIP OF WEST ORANGE

WEST ORANGE

Design Consultant Performance Evaluation Form

APPENDIX D
Engineering Division

PROJECT INFORMATION:

Project Name: _____

CONSULTANT INFORMATION:

Consultant Name: _____ Type of Work: _____

Consultant Address: _____

Project Manager (P.M.): _____ P.M Office Location: _____

Subconsultant Name(s): _____ Type of Work: _____

CONTRACT INFORMATION:

Contract Ceiling Price:
Original _____ No. of C.A. _____ Final _____

Notice to Proceed Date: _____

Completion Date: Original _____ Extension _____ Actual _____

TOTAL PROJECT SCORE SUMMARY

PROJECT MANAGEMENT (A)	0	0.00%
STAFF & PERSONNEL (B)	0	0.00%
TECHNICAL EVALUATION (C)	0	0.00%
PRODUCT EVALUATION (D)	0	0.00%
Total	0	
OVERALL PROJECT SCORE		0%

COMMENTS:

Evaluator(s): _____ Title: _____

Division: _____ Date: _____

TOWNSHIP OF WEST ORANGE

Design Consultant Performance Evaluation Form

APPENDIX D

PROJECT MANAGEMENT (A)		SCORE
1	Timeliness with which work was accomplished and meeting established schedules:	
2	Cooperation in meeting Township requests and making revisions:	
3	Degree of difficulty in negotiating changes in Scope or Contract:	
4	Coordination exhibited by the consultant communicating with Township, sub-consultants, agencies, and others to accomplish tasks and resolve problems:	
5	Responsive to email or phone calls:	
6	Were claims for extra work or change in scope timely and well supported:	
7	Was original description of work in the contract adequate for the project:	
8	Were the man-hours used in the most effective ways:	
9	Quality of letters, invoices, and publications:	
COMMENTS:		
Total		0
Project Management (A) Score		0.00%

TOWNSHIP OF WEST ORANGE

Design Consultant Performance Evaluation Form

Engineering Division

STAFF & PERSONNEL(B)		SCORE
1	Knowledge of Township standards, policies, and procedures:	
2	Did Staff attempt to learn the Township standards, policies, and procedures:	
3	Initiative in identifying important design or construction issues and developing alternative solutions:	
4	Did staff make a recommendation when alternate solutions were to be developed:	
5	In proposing alternatives, was sound engineering used in original design:	
6	Were the most qualified staff used to develop plans:	
7	Was the designated staff contact person completely knowledgeable and able to discuss plans and design or construction issues:	
8	Extent Township staff was used to develop acceptable product:	
9	Extent of personnel changes during life of contract:	
10	How staff conduct itself in meetings and in the public:	
11	Responsive and thorough in making revisions:	
COMMENTS:		
Total		0
Staff & Personnel (B) Score		0.00%

TOWNSHIP OF WEST ORANGE

Design Consultant Performance Evaluation Form

Engineering Division

TECHNICAL EVALUATION (C)		SCORE
1	Quality and adequacy of Preliminary Plans:	
2	Quality and completeness of computations, calculations, and schedules:	
3	Quality and completeness of responses to Township review comments	
4	Quality and adequacy of Final Plans:	
5	Quality and adequacy of Special Provisions and other documents:	
6	Quality and completeness of sub-consultant's work:	
COMMENTS:		
Total		0
Technical Evaluation		0.00%

TOWNSHIP OF WEST ORANGE

Design Consultant Performance Evaluation Form

Engineering Division

PRODUCT EVALUATION (D)		SCORE
1	Drafting quality, plan organization and clarity:	
2	Extent of corrections and re-submittals:	
3	Quality of QA/QC performed to expectations:	
COMMENTS:		
Total		0
Product Evaluation		0.00%

TOWNSHIP OF WEST ORANGE

Design Consultant Performance Evaluation Form

Engineering Division

Rating Guide	SCORE
Excellent	5
Good	4
Satisfactory	3
Substandard	2
Unacceptable	1
Not Applicable	0
COMMENTS:	

Appendix D-2

CM/CI CONSULTANT Performance Rating Instructions & Form:

Note:

Consultant Evaluations are performed per West Orange Policies and Procedures.

ONLY ENTER INFORMATION ON EACH SHEET THAT IS SHADED IN BLUE. "ANY CELLS THAT CONTAIN A RED TRIANGLE PROVIDES ADDITIONAL RATING GUIDELINES IN A POP UP FORMAT."

1. Fill out all portions of the General Information sheet that are shaded in blue. If a question is not applicable, enter "n/a".
2. Enter a rating (1, 3 or 5) for Question 5 of the PM Rating using the PM Rating Guidelines.
The Consultant Coordinator (RCC) will enter ratings for Questions 1 - 4 and 6 - 8
3. Enter a rating (1- 5) for each question on the Quality Rating sheet using the Quality Rating Guidelines.
If a question is not applicable, enter "X" in the n/a column.
Question numbers 1-9 should usually apply in all circumstances
Questions 1, 2, 5, 6, 7, 19 and 21 **REQUIRE the rater to submit a detailed justification if the rating is >3.** Simply citing the rating criteria is not acceptable justification. The rater must cite specific examples of performance.
Question 10 **REQUIRES the rater to submit a detailed justification if the rating is >4.** Simply citing the rating criteria is not acceptable justification. The rater must cite specific examples of performance.
Questions 12 & 13 are applicable if staff is responsible for office engineering functions
Questions 14 & 15 are applicable if staff performed as-builts
Question 16 is applicable if staff includes a Schedule Analyst or an RE
Question 17 is applicable if staff includes a supervisory personnel (i.e. NICET IV or RE)
Question 16 - 21 are applicable if staff includes an RE
4. You must provide comments and explain all ratings of 1's and 5's on the CES sheet.
If your comments require additional space, provide them on a separate sheet, and note "see attached".
5. On the CES sheet, enter the Rating Type (final or interim)

CM/CI CONSULTANT PERFORMANCE EVALUATION FORM
TOWNSHIP OF WEST ORANGE

Consultant: CM/CI CONSULTANT.
 Agreement: TBD
 Project: TBD
 Rating Period: _____

Quality Rater: _____
 Quality Reviewer: _____

			weight	Enter 1-5	Enter "X" if N/A
A. GENERAL					
1	Ability to work independently and be self directed		3	3	
2	Communicates effectively with Contractor and Township personnel		3	3	
3	Prepared for assignments (has appropriate plans, specifications and Standard Details when performing inspections)		1	3	
4	Reports promptly, is reliable and diligently performs duties		2	3	
5	Familiar with Township Construction Procedures and executes assignments in compliance with the Township		2	3	
B. INSPECTION					
6	Demonstrates technical knowledge of construction inspection		4	3	
7	Familiar with assignment compliance requirements (standard specification/special provision/ working drawing requirements)		2	3	
8	Inspects, monitors and coordinates the enforcement of traffic control/safety compliance standards. In addition, inspects, monitors and coordinates the enforcement of lane restrictions/follows notification procedures for unanticipated lane closures/delays.		3	3	
9	Confirms contractor used only approved materials sources and verifies materials certifications are received.		2	3	
C. ADMINISTRATION					
10	Staff completes Inspection Reports in an accurate and detailed manner.		3	3	
11	Submits reports in a timely manner		2	3	
12	Maintains office records (data entries/office filing/As-built plans)		1	3	
13	Prepares and submits monthly payment Estimates		1	3	
14	Compl. As-built quantity calcs. in accordance with Township Procedures as directed by RE.		1		X
15	Completes As-builts in a timely manner as directed by the RE.		1		X
SUPERVISOR/RE					
16	Monitors the Contractor's progress schedule		1	3	
17	Exercises oversight/ organizes inspection team to ensure all activities are monitored		3	3	
18	Responds to RFI's/ Resolves field condition issues		3	3	
19	Prepares Change Orders in accordance with the Contract in a timely manner		2	3	
20	Responds to claims/ Ensures supporting documentation is recorded		2	3	
21	Completes project closeout in a timely manner		2		X

Overall Quality Rating

3.00

APPENDIX E

SAMPLE

FIELD ORDER FORM

APPENDIX E Change Directive (Field Work Order) Form

Township of West Orange

To _____

Field Work Order No. _____

Project No. _____

Project Name _____

Basis of Field Work Order

- | | |
|--|---|
| ☐ Error / Omission | ☐ Differing Site Condition |
| ☐ Owner Request | ☐ Field Resolution |
| ☐ Value Engineering | ☐ _____ |

Project Location _____

Contract Price (indicate if zero cost)

Add: \$ _____ Deduct: \$ _____

Contract Time

- ☐ No Change ___ Days Added ___ Days Deducted

Cost Basis (check all that apply)

- | | |
|--|--------------------------------------|
| ☐ Time and Material Not to Exceed | ☐ Fixed Price |
| ☐ Allowance (described below) | ☐ Unit Price |

Your company is authorized and directed to proceed with the following (attach additional sheets if needed):

Justification:

Special Notice: This Field Work Order identifies satisfaction of all compensation and time adjustments related to this change to the Work.

Construction Manager (CM) Recommendation (if applicable)

Name: _____

Signature _____ Date _____

Architect / Engineer (A / E) Recommendation

Name _____

Signature _____ Date _____

Contractor Concurrence

Name _____

Signature _____ Date _____

Township of West Orange Department of Administration Division of Engineering

Project Manager Approval

Name _____

Signature _____ Date _____

APPENDIX F

SAMPLE

PROFESSIONAL SERVICES CONTRACT

SAMPLE PROFESSIONAL SERVICES CONTRACT

AGREEMENT FOR MUNICIPAL ENVIRONMENTAL CONSULTING SERVICES

THIS AGREEMENT, dated as of the ____ day of **January, 2025** between the Township of West Orange, a Municipal Corporation, in the County of Essex, and the State of New Jersey (hereinafter referred to as the “Township”), having its principal offices at 66 Main Street, West Orange, New Jersey; and **NAME OF CONSULTANT**, (hereinafter referred to as the “Contractor”), having its principal offices at **ADDRESS**.

WHEREAS, on or about November 13, 2024 the Township issued Request for Qualifications for Professional Services, (the “RFQ”) seeking to award a Professional Services Agreement for Environmental Consulting Services, a copy of the RFQ is annexed hereto as Exhibit “A;” and

WHEREAS, on December 3, 2024, the Contractor submitted the only proposal in response to the RFQ, annexed hereto as Exhibit “B,” seeking award of the Contract for Environmental Consulting Services (the “Contract”) for the scheduled hourly rates that are annexed hereto as Exhibit “C”.

WITNESSETH

1. The Contractor hereby covenants and agrees to furnish and deliver to the Township, Environmental Consulting Services consistent with the scope of services as set forth in the RFQ and the Contractor’s Proposal submitted on December 3, 2024 (the “Proposal”) for the scheduled hourly rates set forth in the Proposal.

2. In the event of any conflicts between the terms and conditions set forth in the RFQ and the Proposal, the terms and conditions set forth in the RFQ shall govern.

3. The Contractor acknowledges that it has read N.J.S.A. 10:2-1, et. seq. (Discrimination in Employment on Public Works; contract Provision), the terms of which are incorporated herein as if expressly set forth at length, and the contractor agrees to comply with and be bound by the terms thereof.

4. Neither this Agreement nor the monies to become due hereunder are assignable.

5. The acceptance of payment by the Contractor shall constitute a release of any claims or liabilities of any nature whatsoever, if any, owing to the Contractor from the Township, its agents, servants and employees.

6. Contractor agrees to indemnify and hold harmless the Township, its agents, servants and employees from and against any and all losses, damage, liabilities, and expenses which may arise or be claimed against the Township, its agents, servants and employees, consequent upon or arising out of or in connection with the within Agreement.

7. This Agreement shall be governed and construed in accordance with the laws of the State of New Jersey, without regard to its conflict of law principles. Any claim shall be brought in the Superior Court of New Jersey, Essex Vicinage. Each of the Parties hereby irrevocably consents to the service of process of any of the aforementioned courts in any such action or proceeding by the mailing of copies thereof to it by regular mail. Each of the Parties hereby irrevocably waives any objection that it may now or hereafter have to the laying of venue of any such claim, suit, proceeding, or action in such respective jurisdictions

8. This agreement is effective as of Township's adoption of an authorizing resolution by the Township's governing body.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals, or caused these presents to be signed by their proper corporate officers, and caused these corporate seals to be affixed hereto.

ATTEST:

CONSULTANT

Name:

Name:

ATTEST:

TOWNSHIP OF WEST ORANGE

KAREN CARNEVALE, R.M.C
TOWNSHIP CLERK

BY: _____
MAYOR SUSAN McCARTNEY

EXHIBIT C



MUNICIPAL ENGINEERING SERVICES **GENERAL CONDITIONS AND HOURLY RATE SCHEDULE TO JANUARY 1, 2026**

Program Manager.....	\$212.00 Per Hour
Project Manager.....	\$209.00 Per Hour
Senior Professional Engineer/Project Leader.....	\$205.00 Per Hour
Professional Engineer, Environmental.....	\$200.00 Per Hour
Assoc. Professional Engineer, Environmental.....	\$195.00 Per Hour
Professional Engineer.....	\$195.00 Per Hour
Project Engineer, Environmental.....	\$190.00 Per Hour
Associate Professional Engineer.....	\$179.00 Per Hour
Project Engineer/Senior Designer II.....	\$172.00 Per Hour
Engineer/Senior Designer.....	\$161.00 Per Hour
Associate Engineer/Designer.....	\$152.00 Per Hour
Engineer, Environmental.....	\$185.00 Per Hour
Associates Engineer, Environmental.....	\$169.00 Per Hour
Senior Scientist.....	\$206.00 Per Hour
Lead Scientist/Senior Geologist.....	\$190.00 Per Hour
Scientist/Project Geologist.....	\$180.00 Per Hour
Associate Scientist/Staff Geologist.....	\$153.00 Per Hour
Environmental Technician.....	\$127.00 Per Hour
Professional Surveyor.....	\$197.00 Per Hour
Survey Manager.....	\$178.00 Per Hour
Party Chief.....	\$160.00 Per Hour
Robotic Total Station.....	\$ 84.00 Per Hour
Survey Technician.....	\$118.00 Per Hour
Chief Construction Manager.....	\$180.00 Per Hour
Construction Manager.....	\$160.00 Per Hour
Senior Construction Technician.....	\$142.00 Per Hour
Construction Technician.....	\$110.00 Per Hour
Associate Construction Technician.....	\$100.00 Per Hour
Support Staff.....	\$113.00 Per Hour
Drone Pilot.....	\$159.00 Per Hour
Drone Technician.....	\$ 86.00 Per Hour
CAD Technician.....	\$150.00 Per Hour
Professional Landscape Architect.....	\$200.00 Per Hour
Landscape Architect.....	\$181.00 Per Hour
Certified Tree Expert.....	\$162.00 Per Hour
Associates Landscape Architect.....	\$145.00 Per Hour
Principal Planner.....	\$208.00 Per Hour
Professional Planner.....	\$206.00 Per Hour
Senior Planner.....	\$177.00 Per Hour
Planner.....	\$147.00 Per Hour
Senior Leadership.....	\$212.00 Per Hour
Executive Leadership.....	\$213.00 Per Hour
Executive Leadership, Environmental.....	\$220.00 Per Hour
Managing Partner.....	\$218.00 Per Hour



APPENDIX G

TITLE VI POLICY STATEMENT

Township of West Orange

April 7, 2022

Title VI Nondiscrimination Policy Statement

It is the policy of the Township of West Orange, New Jersey to abide by Title VI of the Civil Rights Act of 1964, the Uniform Relocation and Real Property Acquisition Policies Act of 1970, Executive Order 12898 for Environmental Justice, Executive Order 13166 for Limited English Proficiency, 42 U.S.C. 4601, 23 U.S.C. Section 324, Sections 503 and 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, the Civil Rights Restoration Act of 1987, Executive Order 11246 for Equal Employment Opportunity, the Vietnam Era Veterans Readjustment Assistance Act of 1972, N.J.S.A. 52:32-31.1 et. seq., New Jersey Law Against Discrimination N.J.S.A. 10:5-1 et. seq. and implementing regulations at N.J.A.C. 17:27 et. seq., and other related nondiscrimination laws, statutes, Executive Orders, or policies.

No person in the United States shall, on the grounds of race, creed, color, national origin, age, ancestry, nationality, marital/domestic partnership/civil union status, gender, disability, religion, affectional or sexual orientation, gender identity or expression, family status, atypical cellular or blood trait, genetic information, military services, veterans status, income level or ability to read, write or speak English, be excluded from participation in, denied the benefits of, or otherwise subjected to discrimination in any program or activity which is administered by a Township of West Orange program, activity or service regardless of funding source.

Any person who believes that because of his or her race, creed, color, national origin, age, ancestry, nationality, marital/domestic partnership/civil union status, gender, disability, religion, affectional or sexual orientation, gender identity or expression, family status, atypical cellular or blood trait, genetic information, military service, veterans status, income level or ability to read, write or speak English, he or she has been excluded from participation in any program or activity which is administered by the Township of West Orange, or who believes that he or she has been denied any benefits provided by such program or activity, or believe he or she has been unfairly treated in connection with such program or activity, should contact the following office within 180 days from the date of occurrence of any violation of this policy:

John Gross, Township Administrator
Township of West Orange
66 Main St., Room 111, West Orange, NJ 07052
973-325-4050 www.westorange.org



John Gross,
Township Administrator

04/07/2022
Dated

APPENDIX H

**RESOLUTION ADOPTING FEDERAL
AID PROCEDURES**

**RESOLUTION AUTHORIZING THE TOWNSHIP OF WEST ORANGE TAX COLLECTOR TO
PREPARE AND MAIL ESTIMATED TAX BILLS IN ACCORDANCE WITH P.L. 1994, c.72**

WHEREAS, the Essex County Board of Taxation has not certified the General Tax Rate throughout Essex County for **2025** and the West Orange Township Tax Collector will be unable to mail the Township's **2025** tax bills on a timely basis;

WHEREAS, the Township of West Orange Tax Collector in consultation with the West Orange Township Chief Financial Officer has computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3, and they have both signed a certification showing the tax levies for the previous year, the tax rates and the range of permitted estimated tax levies;

WHEREAS, in accordance with Chapter 72, P.L. 1994, the Township Council approves the estimated tax levy to enable the Township to meet its financial obligations, maintain the tax collection rate, and provide uniformity for tax payments and save the unnecessary cost of interest expenses on borrowing.

NOW, THEREFORE BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST ORANGE, IN THE COUNTY OF ESSEX AND STATE OF NEW JERSEY on this 12th day of June 2025, as follows:

1. The Township of West Orange Tax Collector is hereby authorized and directed to prepare and issue estimated tax bills for the Township for the third installment of 2025 taxes. The Tax Collector shall proceed and take such actions as are permitted and required by L. 1994, c.72 (N.J.S.A. 54:4-66.2 and 54.4-66.3)

2. The entire estimated tax levy for the **2025** is hereby set at **\$265,321,592.74**, with the estimated tax rate of **2.653**. In accordance with law the third installment of 2025 taxes shall not be subject to interest until the later of August 10 or twenty fifth calendar day after the date the estimated tax bills were mailed. The estimated tax bills shall contain a notice specifying the date on which interest may begin to accrue.

IN WITNESS WHERE I have hereunto set my hand and affixed the seal of said Township the 12th day of June, 2025.

Karen J. Carnevale, R.M.C.
Municipal Clerk

Joe Krakoviak
Council President

Adopted: June 12, 2025

**RESOLUTION TO AWARD A CONTRACT TO COMPUTER SQUARE FOR THE WEST ORANGE
POLICE AND FIRE EMERGENCY INFOSHARE/CAD/RMS SOFTWARE MAINTENANCE RENEWAL**

WHEREAS, the West Orange Police and Fire Departments utilize an emergency services computer aided (INFOSHARE/CAD/RMS) software for dispatch, Police and Fire reporting and records management by the Computer Square dba CSI Technology Group, and

WHEREAS, N.J.S.A 40A:11-5(1)(dd) permits the support and maintenance of proprietary computer hardware and software without public advertising for bids and the OEM Coordinator/ IT Director determined said software is proprietary; and

WHEREAS, the Police Department has researched other CAD software that is available, see attached Exhibit A and after reviewing all the options, have concluded that keeping the current software would be the most cost-effective option, and

WHEREAS, the term for this maintenance agreement for lenslock BWC Interface 05.22.25- 09.28.26, maintenance for InfoShare Saas Police & Fire CAD/RMS 09.29.2025- 09.28.26; and

WHEREAS, Computer Square, Inc dba CSI Technology Group has submitted all required documentation for this award in accordance with the New Jersey State Statues.

NOW IT BE RESOLVED, by the Council of the Township of West Orange to award a contract in the amount not to exceed of \$107,034.24 to:

Computer Square, Inc.
dba CSI Technology Group
330 Mac Ln
Keasbey, NJ 08832

BE IT FURTHER RESOVLED, that the Purchasing Agent will execute a purchase order with stipulated terms on behalf of the Township with funds certified available by the Chief Financial Officer.

Karen J. Carnevale, R.M.C
Municipal Clerk

Joe Krakoviak
Council President

I Certify Funds Are Available:

Account: 01-2010-00-2307-010
Account: 01-2010-00-6102-160
Account: 91-2010-00-6102-010
Account: 91-2010-00-2307-010

John C. Ditinyak CMFO

Adopted: June 24, 2025

**Computer Square, Inc.**

330 MAC LANE, KEASBEY, NJ 08832

TEL: (732) 346 0200 | www.csitech.com

INVOICE

Invoice No. 73981

Date: 05/08/2025

Bill To

West Orange Twp. Police Department
60 Main St
West Orange, NJ 07052
Attn: OEM Coordinator Nick Allegrino
NickAllegrino@wopd.org

Ship To

West Orange Twp. Police Department
60 Main St
West Orange, NJ 07052

Attn: Nick Allegrino

P.O. No.	Term	Rep	Ship	Via	Customer Code
Contract	NET 30 DAYS	Christopher Dehagara	05/08/2025	SERVICE	PNJEX_WONG

No.	Item Code	Description	Qty	Unit Price	Amount
01	Maintenance	Annual Maintenance for LensLock BWC Interface - Previous warranty covered through 05/21/2025 - Prorated maintenance from 05/22/2025 to 09/28/2026 (495 Days) - Full Annual Amount: \$1,500.00 Maintenance Period From 05/22/2025 to 09/28/2026	1	\$2,034.25	\$2,034.25
02	Other	Annual InfoShare SaaS Police & Fire CAD/RMS Maintenance Period From 09/29/2025 to 09/28/2026	1	\$94,200.00	\$94,200.00
03	SaaS	Fire Inspection Module_ Software as a service Maintenance Period From 09/29/2025 to 09/28/2026	1	\$10,800.00	\$10,800.00

Note:**Subtotal** \$107,034.25**Sales Tax (0.0%)** \$0.00**Total** \$107,034.25

**RESOLUTION AUTHORIZING MILLENNIUM STRATEGIES LLC EXERCISE OF
OPTION FOR AN ADDITIONAL YEAR TO PROVIDE GRANT WRITING SERVICES
FOR THE TOWNSHIP NOT TO EXCEED \$46,800 PER YEAR**

WHEREAS, the Township of West Orange (the “Township”) requires grant writing services to consult, plan, prepare, submit and otherwise assist the Township with the application for grant funding and to research grant opportunities for the Township; and

WHEREAS, on June 9, 2023, the Township advertised a Request for Proposal (the “RFP”) for a Contract for Grantwriter Services (the “Contract”)

WHEREAS, on August 22, 2023, the Township adopted Resolution 293-23 authorizing the award of the Contract to Millennium Strategies, LLC, a limited liability company of the State of New Jersey having its principal offices at 60 Columbia Road, Bldg B, Suite 230, Morristown, New Jersey 07960 (“Millennium”) at the rate of \$3,900 per month, not to exceed \$46,800 per year and a rate of \$150 per hour for the Add-Alternate option to provide State and County Grant Administration Services on an as needed basis (the “Add Alternate Option”) (collectively, the “Proposal”);

WHEREAS, the Township and Millennium wish to exercise the second of two one-year options allowable under Section One (1) of the Contract annexed hereto as Exhibit “A”

NOW BE IT THEREFORE RESOLVED, that the Township Council of the Township of West Orange hereby authorizes the Township to enter into a second one-year extension of the Contract which shall begin on August 1, 2025 and expires on July 31, 2026.

RESOLVED, that a copy of this Resolution shall be made available in the Clerk’s office in accordance with applicable law.

Karen Carnevale, R.M.C.
Township Clerk

Joe Krakoviak
Council President

I hereby certify funds are available from Account No. _____

John C. Ditinyak
Chief Financial Officer

Adopted: June 24, 2025

EXHIBIT A

**CONTRACT BETWEEN
THE TOWNSHIP OF WEST ORANGE AND MILLENNIUM
STRATEGIES LLC FOR GRANTWRITER SERVICES**

THIS AGREEMENT, made this 22 day of August 2023 by and between:

TOWNSHIP OF WEST ORANGE, a municipal corporation of the State of New Jersey, having its principal offices at 66 Main Street, West Orange, New Jersey, hereinafter referred to as "Township;" and

MILLENNIUM STRATEGIES LLC a limited liability company of the State of New Jersey having its principal offices at 60 Columbia Road, Bldg B, Suite 230, Morristown, New Jersey 07960-4635, hereinafter referred to as "Contractor".

W I T N E S S E T H:

WHEREAS, the Township requires grant writing services to consult, plan, prepare, submit and otherwise assist the Township with the application for grant funding and to research grant opportunities for the Township; and

WHEREAS, on May 16, 2023, the Township Council adopted Resolution 173-23 authorizing the Township to utilize Competitive Contracting in lieu of public bidding pursuant to the governing provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-4.1, et. seq.; and

WHEREAS, on June 9, 2023, the Township advertised a Request for Proposal (the "RFP") for a Contract for Grantwriter Services (the "Contract") with a base term of three (3) years with an option to extend the Contract for two additional one-year terms and setting forth a deadline for submission of proposals for July 11, 2023; and

WHEREAS, on July 11, 2023, the Contractor submitted a proposal in response to the RFP, including a proposed rate of \$3,900 per month, not to exceed \$46,800 per year and a rate of

\$150 per hour for the Add-Alternate option to provide State and County Grant Administration Services on an as needed basis (the "Add Alternate Option") (collectively the "Proposal"); and

WHEREAS, the Township's Qualified Purchasing Agent reviewed the Proposal and prepared a report recommending the award of the Contract to the Contractor.

NOW THEREFORE, in consideration of the foregoing and of the mutual covenants hereinafter stated, the parties do hereby agree as follows:

1. The Commencement Date of this Contract shall be August 1, 2023. The contract term shall run for one (1) year from the commencement date of this Contract, until July 31, 2024 ("Base Term"). The Township shall have the right to extend this Agreement for two (2) additional one (1) year terms (the "Extension(s)") following the expiration of the Base Term.
2. Contractor shall provide the services set forth in the Township's RFP, annexed hereto as Exhibit "A," including the section describing the Vendor's responsibilities as well as the section captioned "Instruction to Bidders." Contractor shall also provide the Add Alternate Option consistent with the terms set forth in the RFP.
3. Contractor shall also provide the services set forth in the Contractor's Proposal dated July 6, 2023, ("Contractor's Proposal"), annexed hereto as Exhibit "B," under the fee structure set forth in Section of the Contractor's Proposal captioned "Proposal" at a rate of \$3,900 per month, not to exceed \$46,800 per year as set forth therein as well as the \$150 per hour rate for the performance of the Add Alternate Option as set forth therein.
4. To the extent of any inconsistency between the Contractor's Proposal and this Contract, this Contract controls in all respects. To the extent of any inconsistency

between the Contractor's Proposal and the RFP, the RFP shall govern as to that inconsistency over the Contractor's Proposal.

5. Contractor hereby indemnifies the Township and saves it harmless, including Township employees, representatives, agents and servants, from and against any and all losses, claims, liabilities and expenses including legal fees and costs which may arise or be claimed against the Township, its agents, representatives, servants or employees in connection Contractor's actions under this Contract that are in violation of any governing federal, state and local laws or regulations. Township agrees that all funds due Contractor for properly providing the services described in this Contract will be provided to Contractor in a reasonable and timely manner.
6. Any notices required hereunder to the Township shall be hand delivered or mailed by certified first-class postage prepaid return receipt requested to the Municipal Clerk, Township of West Orange, 66 Main Street, West Orange, New Jersey 07052, or other such address as the Township may designate in writing to Contractor, with a copy to Richard D. Trenk, Esq., Trenk Isabel Siddiqi & Shahdanian P.C., 290 W. Mt. Pleasant Avenue, Suite 2370, Livingston, New Jersey 07039. Any notice required hereunder to Contractor shall be hand delivered or mailed by certified first-class postage prepaid return receipt requested to Edward Farmer, President and CEO, Millennium Strategies LLC., 60 Columbia Road, Building B, Suite 230, Morristown, NJ 07960, with copy to Lisa Martinez, Director of Operations, 60 Columbia Road, Building B, Suite 230, Morristown, NJ, 07960 or other such address as Contractor may designate in writing to the Township.

7. This Contract shall be construed in accordance with the laws of the State of New Jersey without regard to conflict of law principles. The Parties consent to the personal and subject matter jurisdiction of the Superior Court of New Jersey, Essex County for resolution of any and all claims arising out of or in connection with this Contract. The Parties waive any right to a jury as to any and all issues.

IN WITNESS WHEREOF, the Township and the Contractor have executed this Contract as of the date first written above.

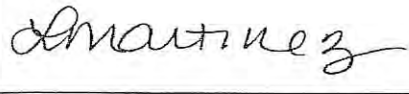
ATTEST:


KAREN CARNEVALE,
MUNICIPAL CLERK

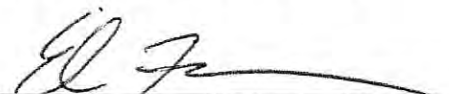
TOWNSHIP OF WEST ORANGE

BY: 
SUSAN McCARTNEY,
MAYOR

ATTEST:



MILLENNIUM STRATEGIES LLC

BY: 

TOWNSHIP OF WEST ORANGE

COMPETITIVE CONTRACT REPORT FOR GRANT WRITER SERVICES FOR THE TOWNSHIP OF WEST ORANGE

Evaluation and Recommendation of an Award for Grant Writer Services Contract for the Township of West Orange for three (3) years with the option to extend 2 one-year periods.

This report was prepared in accordance with the requirements of competitive contracting under the Local Public Contracts Law, N.J.S.A.40A:11-4.1 et seq., for reasons explained herein.

History

Township Council for the Township of West Orange (the "Township") adopted Resolution 173-23 on May 16, 2023 which authorized the Township to utilize Competitive Contracting in lieu of public bidding to award a contract for Grant Writer Services for the Township.

On June 9, 2023 the Township of West Orange (TOWNSHIP) advertised for bids in the Star-Ledger and Township website, due July 11, 2023 at 11:00 a.m.; One (1) bid was received.

At the date and time designated, the following one company submitted a proposal:

Millennium Strategies
60 Columbia Rd
Building B, Suite 230
Morristown, NJ 07960

Recommendation:

Due to receiving only one bid and the Township is satisfied with the company from past experience recommendation to award to Millennium Strategies for a period of 3 years with an option to extend 2 one year periods.

Submitted by:
Panayiota Reynolds, QPA

Exhibit “A”

**TOWNSHIP OF WEST ORANGE
66 MAIN STREET
WEST ORANGE, NJ 07052**

**REQUEST FOR PROPOSALS
THOUGH A FAIR AND OPEN PROCESS IN ACCORDANCE WITH
N.J.S.A 19:44A-20.4 ET SEQ.**

FOR

GRANTWRITER SERVICES

FOR THE

TOWNSHIP OF WEST ORANGE

To be received on:

July 11, 2023 at 11:00AM

Request for Proposals

The Township of West Orange is soliciting proposals through the competitive contracting process in accordance with N.J.S.A. 40A:11-4.1 et seq., for the following services:

Grant Writer Services

The proposal package can be obtained in person at the Township of West Orange, 66 Main Street, Purchasing Room 111, West Orange, NJ 07052, during regular business hours, 8:30 a.m. to 4:30 p.m., emailing preynolds@westorange.org or on our website at www.westorange.org.

Sealed proposals, clearly marked with the title and name and address of party making same, addressed to the Township Council of the Township of West Orange will be received by mail, or hand delivery, at the Municipal Building, 66 Main Street, West Orange, NJ 07052. Submission due date is Tuesday, July 11, 2023 and will be publicly opened and read at that time in the Council Chambers on the same day. No proposals received after that time will be considered. All RFP Addenda will be issued on the website. Therefore, all interested respondents should check the website from now through the RFP opening. It is the sole responsibility of the respondent to be knowledgeable of all addenda related to the procurement. Respondents shall comply with the said requirements within the RFP. Please submit one (1) original, and one (1) electronic copy on a CD or USB drive in a sealed envelope marked "Submission of RFP for Grant Writing Services" clearly marked on the outside

Bidders are required to comply with the Contract Compliance and Equal Employment Opportunities in Public Contracts N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 and have a current New Jersey Business Registration Certificate P.L. 2004, N.J.S.A. 52:25-24.2.

Pay to Play Requirements Contractors are advised of the responsibility to file an annual disclosure statement on political contributions with the New Jersey Election Enforcement Commission, pursuant to N.J.S.A. 19:44-20.13(P.L. 2005, c, 271, s.3), if the contractor receives contracts in excess of \$50,000 in the aggregate from public entities during the calendar year. It is the contractor's responsibility to determine if filing is necessary. Additional information on this requirement is available from ELEC at 888-313-3532 or at www.elec.state.nj.us

Panayiota Reynolds
Purchasing Agent

GRANT WRITER FOR THE TOWNSHIP OF WEST ORANGE

The vendor shall be a part time, **INDEPENDENT CONTRACTOR or FIRM**. The vendor shall be solely responsible for their own work hours and daily responsibilities. As an independent contractor or firm, the vendor shall be fully responsible for all obligations to any taxing authority or other governmental entity.

The manner and means of performing all services shall be subject to vendor's sole control. Vendor shall not have the legal authority to bind the Township in contract, debt or otherwise, without the prior written consent of the Township.

Vendor's responsibilities shall include, but are not necessarily limited to:

- Providing professional consultations with respect to the study of County, State, Federal, corporate and private aid funds as they relate to the needs of the Township of West Orange, or as requested by the Township.
- Researching, planning, preparing, submitting, proceeding with and following up on all applications and programs for such aid.
- Having staff available to talk to and work with Township Department Heads and their staff regarding any grant opportunities and /or grant applications the Township wishes to pursue.
- Obtaining "New Grants" on a yearly basis totaling at least the amount paid to vendor for that year. "New Grants" shall mean grant monies which are not recurring or repeating as a result of work done by the vendor in previous years (e.g., a grant of \$1,000 per year for five years would not be considered a "New Grant" in years two through five, but if during the period of recurring or repeating payments of such a grant, the payments were increased, or a separate grant was received from the same source, the amount of the increase, and/or separate grant, is to be considered a "New Grant"; it is not the source which is material, but the work performed to prepare a successful grant application. **However, grant applications for awards that are essentially "entitlements", for example NJDOT annual applications, CDBG applications, Federal Bullet Proof Vest applications, etc. are not considered "New Grants"**. In the event that New Grants in the aggregate received through the vendor's efforts do not total at least their annual compensation, then the vendor agrees that they will continue to provide their services beyond the term of any negotiated agreement at no cost to the Township until the total of New Grants received exceeds the annual compensation.
- Submitting an annual written report by the end of each contract year to the Mayor concerning all services rendered and new grants obtained.
- Attendance at any meetings requested by the Mayor and/or Business Administrator to discuss potential grants and report as to timeframes and deadlines for submission of grant applications, status of grant applications, and areas of available grant funding.

All grant applications are subject to the approval of the Township in its sole discretion, and no grant application shall be submitted without the prior approval of the Township Council.

Minimum Qualifications and Response Requirements

In order for an individual/firm to be considered by the Mayor and Council, interested parties submitting proposals in response to this solicitation must meet the following:

A. Minimum Qualifications:

1. The Grant Writing and Consulting Services proposer, and the individuals assigned to provide these services, must demonstrate at least two (2) years experience providing grant consulting/writing services as it relates to municipal entities in the State of New Jersey.
2. The Grant Writing and Consulting Services individual/firm has sufficient staff to satisfy the scope of services described in this proposal.
3. The Grant Writing and Consulting Services individual/firm is in good standing within the State of New Jersey.

B. Minimum Requirements for Vendor Responses:

1. Interested parties wishing to provide a proposal in response to this solicitation shall provide the following minimum information in its proposal, which proposal must be submitted at the location and within the time constraint stated.
2. Proposals should be prepared simply and economically, providing a straight forward concise description of the individuals/firms capabilities to satisfy the requirements of the request. Special bindings, colored displays, promotional materials, etc., are not desired. Emphasis should be on completeness and clarity of content.
3. The full name of the proposer, the principal place of business and, if different, the place where the services will be provided.
4. Name of the key contact person.
5. A description of the business organization (i.e., sole proprietorship, corporation, partnership, joint venture, etc.) of each firm, its ownership and organizational structure.
6. The number of years the organization has been in business under the present name, and the number of years the business organization has been under the current management.

7. Proposer must demonstrate at least two (2) years of experience providing grant consulting/writing services as it relates to municipal entities in the State of New Jersey. Proposer shall provide a listing of all other engagements where services of the type being proposed were provided during the past two calendar years. Please provide contact information for the recipients of similar services.

8. Proposers shall submit a cost proposal. The Township will pay for such services on a monthly basis.

EVALUATION CRITERIA

Proposals shall be evaluated as following:

- Management
- Cost
- Technical

GENERAL INFORMATION:

SUBMISSION DUE: JULY 11, 2023 at 11:00AM

Point of Contact:

Panayiota Reynolds
Purchasing Agent
Township of West Orange
66 Main Street
West Orange, NJ 07052

preynolds@westorange.org

(973) 325-4056

INSTRUCTION TO BIDDERS

1. The Township of West Orange reserves the right to reject any or all bids, or to waive any informalities in the bids, and unless otherwise specified by the bidder, to accept any item in the bid, should it be deemed in the best interest of the Township of West Orange to do so.
2. In case of default by the bidder or contractor, the Township of West Orange may procure the articles or services from other sources and hold the bidder or contractor responsible for any excess cost occasioned thereby.
3. The bidder, if awarded a contract, agrees to protect, defend and save harmless the Township of West Orange against any damage for payment for the use of any patented material process, article or devise that may enter into manufacture, construction, or form a part of the work covered by either order or contract, and the bidder further agrees to indemnify and save harmless the Township of West Orange from suits or actions of every nature and description brought against it, for, or on account of any injuries or damages received or sustained by any party or parties by, or from any of the acts of the contractor, his servants or agents.
4. The contractor shall maintain sufficient insurance to protect against all claims under Workers Compensation, General Liability and Automobile and shall be subject to approval for adequacy of protection and certificates of such insurance shall be provided to the Township of West Orange when required.
5. It is to be understood by the bidder that this bid is submitted on the basis of specifications prepared by the Township of West Orange and the fact that any bidder is not familiar with these specifications or conditions will not be accepted as an excuse.
6. Each bid must be signed in ink by the person authorized to do so.
7. Bidders must use the proposal form furnished by the Township of West Orange when submitting their bid, if applicable.
8. Non-Collusion Affidavit must be completed and included with bid.
9. A Performance Bond in the amount of 100% of total bid is not required.
10. Insert prices for furnishing all of the material and/or labor described or required. Prices shall be net, including any charges for packing, crating, containers, etc. and all transportation charges fully prepaid by the contractor. F.O.B. destination and placement at locations specified by the Township of West Orange. No additional charges will be allowed for any transportation costs resulting from partial shipments made at the vendor's convenience when a single shipment is ordered.
11. Payments will be made upon the approval of vouchers with the requirements of the Township of West Orange and subject to the Township of West Oranges customary procedures.
12. Contract will be awarded on a (Line Item) or (Lump Sum) basis, if applicable.

13. Award will be made by Township of West Orange within sixty (60) days after receipt of bids.
14. Prevailing Wage & Labor Laws. The New Jersey prevailing Wage Act (P.D. 1963, Chapter 150) and provisions of the State Labor Laws shall be complied with by the successful bidder in construction contracts.
15. Equal or Tie Bids. The Township of West Orange reserves the right to award at their discretion to any one of the tie bidders. (Should state method for tie bidding, i.e. drawing lots)
16. The Township of West Orange is exempt from any State sales tax or Federal excise tax.
17. For purpose of evaluation where an equivalent product is being furnished, bidder must indicate any variation to our specifications no matter how slight. If no variations are indicated, it will be construed that the bid fully complies with our specifications.
18. Quantities as shown are approximate and the Township of West Orange reserves the right to increase or decrease quantities by 20% at the unit price bid.
19. The contract, if applicable, shall be in effect for three (3) years from date of award with an option to extend two (2) one-year periods. unless otherwise stated. Continuation of the terms of this contract beyond December 31 is contingent on availability of funds in the following year's Budget and in the event of unavailability of such funds; the Township of West Orange reserves the right to cancel this contract.
20. Bids may be hand delivered or mailed per legal notice to bidders. In case of mailed bids, the Township of West Orange assumes no responsibility for bids after the designated date and time and will return late bids to the bidder unopened.
21. Bidder shall provide copy of their Business Registration Certificate. In addition, Contractors providing services for regarding construction or repair of a public building must provide copy of Public Works Contractor Registration Certificate, The Stockholder Disclosure Declaration, Affirmative Action Compliance, and Prohibited Russia-Belarus Activities & Iran Investment Activities.
22. No interpretation of the meaning of the specifications will be made to any bidder orally. Every request for such interpretations should be in writing to the Purchasing Agent and to be given consideration must be received at least SEVEN (7) days prior to the date fixed of the opening bids. Any and all such interpretations and any supplemental instruction will be posted on the town webpage located at www.westorange.org, not later than three (3) days prior to the date fixed for the opening of bids. It is the vendors responsibility to check the above site for any addendums. Failure of any bidder to receive any such addenda or interpretations shall not relieve any bidder from any obligation under his bid submitted. All addenda so issued shall become part of the contract document.

23. Pay to Play Requirements Contractors are advised of the responsibility to file an annual disclosure statement on political contributions with the New Jersey Election Enforcement Commission, pursuant to N.J.S.A. 19:44-20.13(P.L. 2005, c, 271, s.3), if the contractor receives contracts in excess of \$50,000 in the aggregate from public entities during the calendar year. It is the contractor's responsibility to determine if filing is necessary. Additional information on this requirement is available from ELEC at 888-313-3532 or at www.elec.state.nj.us. In addition, pursuant to Section 2-68.1 of the Revised General Ordinances of the Township of West Orange respondents shall disclose all political contributions of two hundred dollars (\$200) or more made within the preceding five (5) years to any elected officials of the Township of West Orange currently in office or any political organization affiliated with an elected official of the Township currently in office

TOWNSHIP OF WEST ORANGE
ACKNOWLEDGMENT OF RECEIPT OF ADDENDA

The undersigned Bidder hereby acknowledges receipt of the following addenda:
Please assign the number, date and initial.

<u>Addendum Number</u>	<u>Dated</u>	<u>Acknowledge Receipt</u> (Initial)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

☐ No addenda was/were received.

Acknowledged for: _____
(Company Name)

By: _____
(Signature of Authorized Representative)

Name: _____
(Print)

Title: _____

Date: _____

INSURANCE REQUIREMENTS AND ACKNOWLEDGEMENT FORM

Certificate(s) of Insurance shall be filed with the Municipal Clerk's Office upon award of contract by the Mayor and Township Council.

The minimum amount of insurance to be carried by the Professional Service Entity shall be as follows:

PROFESSIONAL LIABILITY INSURANCE

Limits shall be a minimum of \$1,000,000.00 for each claim and \$1,000,000.00 aggregate each policy period.

Acknowledgement of Insurance Requirement:

(Signature)

(Date)

(Printed Name and Title)

Business Registration Certification

Effective September 1, 2004, the State has expanded its Contractor Registration Program to local Government contracts, P.L. 2004, c57. All business organizations that do business with a local government agency are required to be registered with the State. The business must provide proof of that registration to the local government agency before that local government agency can enter into a contract with the business. A copy of the Business Registration Certificate must also be on file before any purchase order/voucher or other contracting document can be issued.

Contractors are responsible for notifying subcontractors.

Further information and registration can be obtained online from the NJ Treasury, Division of Revenue or by calling (609) 292-1730.

STATEMENT OF OWNERSHIP DISCLOSURE

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.

Name of Organization: _____

Organization Address: _____

Part I Check the box that represents the type of business organization:

- ☐ Sole Proprietorship (skip Parts II and III, execute certification in Part IV)
- ☐ Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)
- ☐ For-Profit Corporation (any type) ☐ Limited Liability Company (LLC)
- ☐ Partnership ☐ Limited Partnership ☐ Limited Liability Partnership (LLP)
- ☐ Other (be specific): _____

Part II

- ☐ The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. **(COMPLETE THE LIST BELOW IN THIS SECTION)**

OR

- ☐ No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. **(SKIP TO PART IV)**

(Please attach additional sheets if more space is needed):

Name of Individual or Business Entity	Address

Part III DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. **Attach additional sheets if more space is needed.**

Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #'s

Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II **other than for any publicly traded parent entities referenced above**. The disclosure shall be continued until names and addresses of every noncorporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. **Attach additional sheets if more space is needed.**

Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Address

Part IV Certification

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the **Township of West Orange** is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with **Township of West Orange** to notify the **Township of West Orange** in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the, permitting the **Township of West Orange** to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):		Title:	
Signature:		Date:	

**Political Contribution Disclosure Statement Pursuant to Chapter 2, Section 68 of the Revised General Ordinances
of the Township of West Orange**

Pursuant to Section 2-68.1 of the Revised General Ordinances of the Township of West Orange, please set forth below all political contributions in cash or in kind of two hundred (\$200.00) dollars or more made within five (5) years of the date of acceptance of a proposal for a negotiated contract with the Township of West Orange, or within five (5) years of the notice of award for a bid contract with the Township of West Orange, either directly or indirectly, by the individuals or any of the principals of the business entity completing this form or by the business entity itself, to any elected official of the Township of West Orange currently in office or any political organization affiliated with an elected official of the Township currently in office.¹

<u>Name of Individual/Entity Making Contribution</u>	<u>Amount of Contribution</u>	<u>Recipient of Contribution</u>	<u>Date of Contribution</u>

If you have <u>NOT</u> made any contributions within the scope of Section 2-68.1, as set forth above, please X the line to the right.	NONE

I hereby certify under penalty of perjury that the information provided herein is true and accurate to the best of my knowledge, information and belief.

The current elected officials of the Township include the following: Mayor Susan McCartney, Councilman Bill Rutherford, Councilwoman Michelle Casalino, Councilwoman Tammy Williams, Councilwoman Asmeret Ghebremicael and Councilwoman Susan Scarpa .

Company Name

Authorized Signature

Printed Name

Date

Prohibited Russia-Belarus Activities & Iran Investment Activities

Person or Entity

Part 1: Certification

COMPLETE PART 1 BY CHECKING **ONE OF THE THREE BOXES BELOW**

Pursuant to law, any person or entity that is a successful bidder or proposer, or otherwise proposes to enter into or renew a contract, for goods or services must complete the certification below prior to contract award to attest, under penalty of perjury, that neither the person or entity, nor any parent entity, subsidiary, or affiliate, is identified on the Department of Treasury's Russia-Belarus list or Chapter 25 list as a person or entity engaging in prohibited activities in Russia, Belarus or Iran. Before a contract for goods or services can be amended or extended, a person or entity must certify that neither the person or entity, nor any parent entity, subsidiary, or affiliate, is identified on the Department of Treasury's Russia-Belarus list. Both lists are found on Treasury's website at the following web addresses:

<https://www.nj.gov/treasury/administration/pdf/RussiaBelarusEntityList.pdf>
www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf.

As applicable to the type of contract, the above-referenced lists must be reviewed prior to completing the below certification.

A person or entity unable to make the certification must provide a detailed, accurate, and precise description of the activities of the person or entity, or of a parent entity, subsidiary, or affiliate, engaging in prohibited activities in Russia or Belarus and/or investment activities in Iran. The person or entity must cease engaging in any prohibited activities and provide an updated certification before the contract can be entered into.

If a vendor or contractor is found to be in violation of law, action may be taken as appropriate and as may be provided by law, rule, or contract, including but not limited to imposing sanctions, seeking compliance, recovering damages, declaring the party in default, and seeking debarment or suspension of the party.

CONTRACT AWARDS AND RENEWALS



I certify, pursuant to law, that neither the person or entity listed above, nor any parent entity, subsidiary, or affiliate appears on the N.J. Department of Treasury's lists of entities engaged in prohibited activities in Russia or Belarus pursuant to P.L. 2022, c. 3 or in investment activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. (Skip Part 2 and sign and complete the Certification below.)

CONTRACT AMENDMENTS AND EXTENSIONS



I certify, pursuant to law, that neither the person or entity listed above, nor any parent entity, subsidiary, or affiliate is listed on the N.J. Department of the Treasury's lists of entities determined to be engaged in prohibited activities in Russia or Belarus pursuant to P.L. 2022, c. 3. I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. (Skip Part 2 and sign and complete the Certification below.)

IF UNABLE TO CERTIFY



I am unable to certify as above because the person or entity and/or a parent entity, subsidiary, or affiliate is listed on the Department's Russia-Belarus list and/or Chapter 25 Iran list. I will provide a detailed, accurate, and precise description of the activities as directed in Part 2 below, and sign and complete the Certification below. Failure to provide such will prevent the award of the contract to the person or entity, and appropriate penalties, fines, and/or sanctions will be assessed as provided by law.

Part 2: Additional Information

PLEASE PROVIDE FURTHER INFORMATION RELATED TO PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS AND/OR INVESTMENT ACTIVITIES IN IRAN.

You must provide a detailed, accurate, and precise description of the activities of the person or entity, or of a parent entity, subsidiary, or affiliate, engaging in prohibited activities in Russia or Belarus and/or investment activities in Iran in the space below and, if needed, on additional sheets provided by you.

Part 3: Certification of True and Complete Information

I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments there, to the best of my knowledge, are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity.

*I acknowledge that the **Township of West Orange** is relying on the information contained herein and hereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the **Township of West Orange** to notify the **Township of West Orange** in writing of any changes to the answers of information contained herein.*

*I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification. If I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the **Township of West Orange** and that the **Township of West Orange** at its option may declare any contract(s) resulting from this certification void and unenforceable.*

Full Name (Print)		Title	
Signature		Date	

AFFIDAVIT OF NON-COLLUSION

The undersigned bidder of full age, being duly sworn according to law depose and hereby specifically certifies that:

A. To the best of the bidder's knowledge and belief, the annexed bid proposal for this project has not been prepared in collusion with any other bidder of like item or services and the prices, discounts, terms and conditions thereof have not been directly or indirectly communicated by or on behalf of the bidder to any person other than the recipient of the bid and will not be communicated to any person prior to the official opening of the bid.

B. The bidder fully understands that no premiums, rebates, or gratuities are permitted either with, prior to, or after signing of contract. Any violation will result in cancellation and removal from the bid list.

C. The bidder further certifies that the undersigned has the necessary authority, to sign this stipulation stating that the bidder has not entered into any agreement, or otherwise taken any action in restraint of free competitive bidding in connection with this bid.

All references to the bidder are understood to include the undersigned and all principals, partners and officers of the bidder.

Date:

(Signature)

(Name and Title)

(Company)

(Address)

(Corporate Seal)

Subscribed and sworn to before me

this _____ day of _____, 20____

Notary Seal

BIDDER'S CHECK LIST

Initial

- Business Registration Certification _____
- Stockholder Disclosure Certification _____
- Mandatory Affirmative Action Language _____
- AMERICANS WITH DISABILITIES ACT OF 1990 _____
- Completed Bid Proposal Form _____
- W-9 Tax Form _____
- Political Disclosure Statement _____
- Prohibited Russia-Belarus Activities & Iran Investment Activities _____
- Addendum/Addenda _____
- Affidavit of Non-Collusion _____
- Insurance Requirement Acknowledgement Form _____

Please provide one additional copy of entire bid package which is stored on a USB/Flash Stick or CD

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)

N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-5.2, or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval

Certificate of Employee Information Report

Employee Information Report Form AA302

The contractor and its subcontractors shall furnish such reports or other documents to the Div. of Contract Compliance & EEO as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Div. of Contract Compliance & EEO for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.**

REQUIRED EVIDENCE

AFFIRMATIVE ACTION REGULATIONS N.J. S.A. 10:5-31, et seq. (N.J.A.C. 17:27)

If awarded a contract, the Bidder will be required to comply with the requirements of N.J.S.A. 10:5-31, *et seq.*, and N.J.A.C. 17:27. Within five (5) days after receipt of the notification of intent to award the contract, the Bidder shall present one of the following:

1. Appropriate evidence that the Contractor is operating under an existing federally approved or sanctioned affirmative action program; or
2. A Certificate of Employee Information Report Approval issued in accordance with N.J.A.C. 17:27-4; or
3. An initial Employee Information Report consisting of forms provided by the Affirmative Action Office and completed by Contractor in accordance with N.J.A.C. 17:27-4.

The Bidder must submit no later than three (3) days after the signing of the Contract an Initial Project Manning Table consisting of forms provided by the Affirmative Action Office and completed by Contractor in accordance with N.J.A.C. 17:27-7.

Bidders are referred to the Bidder's Information Section of the Bid Packet for a further description of the above requirements.

NO BIDDER MAY BE ISSUED A CONTRACT UNLESS THEY COMPLY WITH THE AFFIRMATIVE ACTION REGULATIONS OF N.J.S.A. 10:5-31, et seq.

The following questions must be answered by all Bidders:

1. Do you have a federally-approved or sanctioned Affirmative Action Program?
Yes _____ (If yes, submit a copy of such approval.) No
2. Do you have a State Certificate of Employee Information Report approval?
Yes _____ {If yes, submit a copy of such approval.) No

The undersigned Bidder certifies that he is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31, *et seq.*, and agrees to furnish the required documentation pursuant to the law.

COMPANY: _____ NAME:

SIGNATURE: _____ TITLE: _____

NOTE: A bid must be rejected as non-responsive if a Bidder fails to comply with requirements of N.J.S.A. 10:5-31, et seq., within the time frame stipulated.

APPENDIX A
AMERICANS WITH DISABILITIES ACT OF 1990
Equal Opportunity for Individuals with Disability

The contractor and the _____ of _____, (hereafter "owner") do hereby agree that the provisions of Title 11 of the Americans With Disabilities Act of 1990 (the "Act") (42 U.S.C. §12101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant there unto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the owner pursuant to this contract, the contractor agrees that the performance shall be in strict compliance with the Act. In the event that the contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the contractor shall defend the owner in any action or administrative proceeding commenced pursuant to this Act. The contractor shall indemnify, protect, and save harmless the owner, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages, of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The contractor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the owner's grievance procedure, the contractor agrees to abide by any decision of the owner which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the owner, or if the owner incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the contractor shall satisfy and discharge the same at its own expense.

The owner shall, as soon as practicable after a claim has been made against it, give written notice thereof to the contractor along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the owner or any of its agents, servants, and employees, the *owner shall* expeditiously forward or have forwarded to the contractor every demand, complaint, notice, summons, pleading, or other process received by the owner or its representatives.

It is expressly agreed and understood that any approval by the owner of the services provided by the contractor pursuant to this contract will not relieve the contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the owner pursuant to this paragraph.

It is further agreed and understood that the owner assumes no obligation to indemnify or save harmless the contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the contractor's obligations assumed in this Agreement, nor shall they be construed to relieve the contractor from any liability, nor preclude the owner from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

Proposal

RFP for Grant Writing Services

Submission Deadline: **Tuesday, July 11, 2023 at 11:00AM**

Recipient:

Panayiota Reynolds

Township of West Orange

66 Main Street, Room 111

West Orange, New Jersey 07052

In accordance with and subject to all stipulations, conditions, requirements, and instructions so far as they relate to this proposal are made part of it, submit my quote for services described:

I submit the following annual cost of services:

\$ _____.

DOLLAR AMOUNT IN WRITING

In addition to the base proposal, the Township requests proposers respond to this Add-Alternate to provide State and County Grant Administration Services on an as needed basis. This service includes assistance with the execution of grant agreements and the preparation/submission of programmatic and financial reports. This service does not include project management, tracking or record retention services. This service will only be provided when requested in writing and mutually agreed to by the proposer. The propose reserves the right to reject any grant administration task at any time for any reason, as long as it notifies the Township in sufficient time to transfer responsibility back to the Township to complete the responsibilities in a timely manner.

Hourly Rate _____

NAME : _____ Date: _____

ADDRESS: _____

EMAIL: _____ PHONE: _____

BY _____

(Signature authorized to execute a contract)

Exhibit “B”

MILLENNIUM

STRATEGIES

July 6, 2023

Ms. Panayiota Reynolds
Purchasing Agent
Township of West Orange
66 Main Street
West Orange, NJ, 07052

Re: Request for Proposals for Grant Writer Services for the Township of West Orange

Dear Ms. Reynolds,

Millennium Strategies LLC is pleased to submit the following proposal to the Township of West Orange for the provision of Grant Writer Services. Millennium has had the privilege of providing Grant Writer Services on behalf of the Township of West Orange since May 2016. During our tenure, we have been able to successfully secure \$17,045,145.69 in alternative grant funding, on behalf of the Township. Specific to our current contract period, we have helped to secure \$5,676,521.69 in alternative grant funding on behalf of the Township. Of this grant funding secured, \$4,078,097.69 is classified as competitive grant funding and \$1,598,424.00 is classified as non-competitive grant funding. Details pertaining to the competitive and non-competitive grant awards, secured on behalf of the Township during our current contract period, are outlined further within our proposal. Millennium understands the Township's needs and goals and looks forward to continuing to be of service.

COMPANY PROFILE

Founded in 2005, Millennium Strategies is the largest full-service grants consulting firm in the region. We currently represent more than 140 municipalities, counties, school districts and non-profit entities in New Jersey, New York, and Pennsylvania. A listing of our current and previous clients, over the past five years, is included with our proposal as an attachment. Since our inception, we have helped to secure over \$1 billion in both governmental and non-governmental grant funding on behalf of our clients. What sets Millennium apart is our comprehensive and aggressive approach to grant research and grant writing. We help our clients meet their complex challenges by securing funding for projects that fall within the following areas: arts, health services, human services, disaster recovery, economic development, public safety, environmental protection, historic preservation, open space preservation, recreation, sustainability, tourism, and transportation infrastructure.

SERVICE TEAM

As Millennium's CEO and former Chief of Staff to Congressman Bill Pascrell, I have shepherded critical projects to completion with federal, state, and county agencies. As Millennium's Principal, Sue Scavone has more than 25 years of experience in government and grant writing. Together, Sue and I have assembled Millennium's accomplished team which includes a full-time research department, 25 grant writers, and the support staff necessary to meet the demands of timely, professional, and competitive submissions. If Millennium is retained, I will continue to serve as Partner-in-Charge responsible for the Township's account. In addition, Catherine Kapura would continue to serve as Director of Client Services and Monica Ludwinski would continue to serve as Grant Writer. Biographies of key personnel along with a list of client references are included with our proposal as an attachment.

All services will be performed directly by employees of Millennium Strategies. We will not hire subcontractors to perform any of the proposed services outlined within this proposal. All staff employed by Millennium Strategies possess post-secondary degrees related to government consulting/grant writing and are in good standing with the State of New Jersey and other grant agencies. Neither the firm nor any individuals assigned to this engagement are disbarred, suspended, or otherwise prohibited from professional practice or from working with public entities by any federal, state, or local agency. All staff and principals that will support the delivery of service on behalf of the Township will be stationed out of our corporate headquarters located at 60 Columbia Road, Building B, Suite 230, Morristown, NJ, 07960.

COMPETITIVE AND NON-COMPETITIVE GRANT AWARDS

Grant Awards - Competitive

During our current contract period, Millennium Strategies secured 15 grant awards, representing \$4,078,097.69 in competitive grant funding, on behalf of the Township of West Orange. Details pertaining to these awards are outlined below.

Funding Program	Purpose	Amount	Month of Award
US Federal Emergency Management Agency – Assistance to Firefighters Grant	Commercial Washer/Dryer	\$41,374.69	June 2023
NJ Department of Community Affairs Main Street New Jersey – District Transformation Grant	Hanging Art Décor	\$33,000.00	June 2023
NJ Department of Transportation – Local Transportation Projects Grant FY23	South Valley Road, Walker Road, Rooney Circle Roadway Improvements	\$1,000,000.00	May 2023
NJ Division of Highway Traffic Safety – Click It or Ticket Mobilization Grant	Police Department Overtime	\$7,000.00	May 2023
NJ Department of Transportation – Transportation Alternatives Set-Aside Grant	Washington Street Improvements Phase II	\$707,000.00	May 2023
NJ Department of Law and Public Safety – Automated License Plate Reader Initiative Grant	Automated License Plate Readers	\$63,513.00	April 2023
NJ Department of Community Affairs – Local Recreation Improvement Grant	Degnan Park Dugout Improvements	\$77,000.00	April 2023
US Congress- Congressional Directed Spending- Booker/Menendez/Payne	Rehabilitating O'Connor Park	\$1,158,810.00	January 2023
NJ Department of Community Affairs – American Rescue Plan Firefighter Grant	Turnout Gear	\$35,000.00	November 2022
TD Bank Foundation- TD Tree Days Grant	Tree Planting	\$11,900.00	November 2022
NJ Division of Travel and Tourism- Cooperative Marketing Grant	Printed Marketing Materials	\$3,500.00	October 2022
NJ Department of Transportation – Local Bicycle/Pedestrian Planning Assistance Grant	Prepare Vision Zero Action Plan	Technical Assistance	September 2022
Partners for Health – Small Grant Application	Senior Livability Initiative	\$10,000.00	June 2022
NJ Department of Transportation – Safe Routes to School Grant	Implementing Flashing Advance School Signs	\$920,000.00	June 2022
Sustainable Jersey and PSEG Foundation – Small Grant	Bioretention Systems	\$10,000.00	May 2022

Grant Awards – Non-Competitive

During our current contract period, Millennium Strategies has secured 8 grant awards, totaling \$1,598,424.00 in non-competitive grant funding, on behalf of the Township of West Orange. Details pertaining to these awards are outlined below.

Funding Program	Purpose	Amount	Month of Award
NJ Department of Health – FY 23 COVID-19 Vaccination Supplemental Grant	COVID-19 Vaccination Support	\$35,000.00	July 2023
NJ Department of Health – FY23 Strengthening Local Public Health Capacity Grant	COVID-19 Staff for Health Department	\$406,046.00	June 2023
NJ Department of Environmental Protection – Stormwater Assistance Grant	MS4 Infrastructure Map	\$25,000.00	May 2023
NJ Association of County and City Health Officials – Enhancing Local Public Health Infrastructure Grant	WOHD employee acquisition	\$215,724.00	February 2023
NJ Department of Transportation – Municipal Aid Grant	Road Resurfacing	\$580,870.00	December 2022
US Department of Justice – Edward Byrne Memorial Justice Assistance Grant	Electric Bicycles	\$11,049.00	September 2022
NJ Department of Health – FY22 Strengthening Local Public Health Capacity Grant	COVID-19 Staff for Health Department	\$274,735.00	August 2022
NJ Department of Health – FY22 COVID-19 Vaccination Supplemental Funding Grant	Covid-19 Supplies and Equipment	\$50,000.00	August 2022

PROPOSED SERVICES

Millennium Strategies proposes to continue providing our full suite of Grant Writer Services on behalf of the Township of West Orange. These services will include those outlined and described below.

1. ***Create a Strategic Plan*** – Millennium will create a Strategic Plan for grant research and funding to be pursued in keeping with the Township's budget, capital plan and other identified objectives. This process will include coordination of necessary meetings with administrators, department heads, supervisors and key personnel to determine future funding goals and how best to achieve them.
2. ***Research Available Opportunities / Frequent Notification*** – Millennium will research all available governmental and non-governmental grant opportunities that support the Township's priorities on an ongoing basis for the duration of the contract period. Detailed grant summaries and application breakdowns will be provided to key personnel as the Township selects grants that are consistent with the Strategic Plan.
3. ***Complete Grant Writing*** – Millennium will complete all grant applications, both presented by Millennium and identified by the Township, in accordance with funding guidelines established by funding agencies, on a continuing basis for the duration of the contract period. This includes all necessary follow up with governmental, non-governmental, and legislative agencies in support of applications submitted on behalf of the Township as well as advising of technical requirements and criteria associated with grants.
4. ***Monthly Reporting*** – Millennium will submit a monthly report detailing all activities undertaken by the Millennium team on behalf of the Township as well as a monthly invoice of services rendered. The monthly report will include all grants recommended, grants awarded, grants submitted and pending approval, grant applications-in-progress, as well as grants denied providing the Township with an assessment of our efforts on a regular basis.
5. ***Meeting Attendance*** – Millennium will attend all meetings as requested by the Township with 48 hours' notice.
6. ***State and County Grant Administration Services (As Needed)***: Millennium will provide State and County Grant Administration Services on an as needed basis. This includes assistance with the execution of grant agreements and the preparation/submission of programmatic and financial reports. This service does not include project management, tracking or record retention services.

FEE PROPOSAL

Millennium Strategies will provide Proposed Services, as outlined and described in Paragraphs 1 – 5 above, for a flat \$3,900.00 monthly retainer fee, payable in twelve equal monthly installments, for an amount not to exceed \$46,800.00 per annum. Our retainer fees include all travel time and expenses as well as attendance at all designated meetings. In addition, Millennium will provide Proposed Services, as outlined and described in Paragraph 6 above, on an hourly basis at a rate of \$150.00 per hour. Millennium will only render State and County Grant Administration services when specifically requested by the Township and agreed to by Millennium. Prior to rendering these services, Millennium would provide the Township with a written estimate for what the not-to-exceed cost of these services would be. There are no hidden costs associated with our fee structure and our contract provides for a mutual 14 day opt-out. Millennium Strategies will enter into a contractual relationship with the Township as an independent contractor for the duration of our contract.

DISCLOSURES

Millennium Strategies is a limited liability company. Since our inception in 2005, Ed Farmer and Sue Scavone have remained the sole principals of Millennium Strategies. During our 18 years of operation, the company has not undergone any changes to the business name. Millennium Strategies is registered as a Small Business Enterprise (SBE) and complies with all applicable EEO, and Affirmative Action Laws as evidenced by the compliance documentation included with our proposal as an attachment.

No judgments, claims or suits have been filed against our company. In addition, Millennium Strategies is not now, nor has it ever been involved in any bankruptcy or reorganization proceedings. Millennium Strategies does not employ any relatives of the Township of West Orange, nor are any of our employees unionized. In addition, no principals or employees of Millennium Strategies are related to any employee or elected official of the Township of West Orange. Millennium has no conflicts of interest that would prohibit the award of a contract for the provision of Grant Writer Services and for which this request for proposals is being made.

CONCLUSION

Thank you again for considering Millennium Strategies. We look forward to continuing to be of service to the Township of West Orange. Should you have any questions relative to our proposal, please do not hesitate to contact me by phone at (973) 226-3329 or by email at efarmer@m-strat.com.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Ed Farmer', followed by a long horizontal flourish.

Ed Farmer
President and CEO

CERTIFICATIONS AND DOCUMENTATION

BIDDER'S CHECK LIST

	Initial
• Business Registration Certification	<u>EF</u>
• Stockholder Disclosure Certification	<u>EF</u>
• Mandatory Affirmative Action Language	<u>EF</u>
• AMERICANS WITH DISABILITIES ACT OF 1990	<u>EF</u>
• Completed Bid Proposal Form	<u>EF</u>
• W-9 Tax Form	<u>EF</u>
• Political Disclosure Statement	<u>EF</u>
• Prohibited Russia-Belarus Activities & Iran Investment Activities	<u>EF</u>
• Addendum/Addenda	<u>EF</u>
• Affidavit of Non-Collusion	<u>EF</u>
• Insurance Requirement Acknowledgement Form	<u>EF</u>

Please provide one additional copy of entire bid package which is stored on a USB/Flash Stick or CD

Business Registration Certification

Effective September 1, 2004, the State has expanded its Contractor Registration Program to local Government contracts, P.L. 2004, c57. All business organizations that do business with a local government agency are required to be registered with the State. The business must provide proof of that registration to the local government agency before that local government agency can enter into a contract with the business. A copy of the Business Registration Certificate must also be on file before any purchase order/voucher or other contracting document can be issued.

Contractors are responsible for notifying subcontractors.

Further information and registration can be obtained online from the NJ Treasury, Division of Revenue or by calling (609) 292-1730.

47

CERT-1

11/06/17

Taxpayer Identification# 203-749-864/000

Dear Business Representative:

Congratulations! You are now registered with the New Jersey Division of Revenue.

Use the Taxpayer Identification Number listed above on all correspondence with the Divisions of Revenue and Taxation, as well as with the Department of Labor (if the business is subject to unemployment withholdings). Your tax returns and payments will be filed under this number, and you will be able to access information about your account by referencing it.

Additionally, please note that State law requires all contractors and subcontractors with Public agencies to provide proof of their registration with the Division of Revenue. The law also amended Section 92 of the Casino Control Act, which deals with the casino service industry.

We have attached a Proof of Registration Certificate for your use. To comply with the law, if you are currently under contract or entering into a contract with a State agency, you must provide a copy of the certificate to the contracting agency.

If you have any questions or require more information, feel free to call our Registration Hotline at (609)292-9292.

I wish you continued success in your business endeavors.

Sincerely,



James J. Fruscione
Director
New Jersey Division of Revenue

**STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE**

DEPARTMENT OF TREASURY/
DIVISION OF REVENUE
PO BOX 252
TRENTON, N J 08646-0252

TAXPAYER NAME:

MILLENNIUM STRATEGIES LLC

ADDRESS:

**60 COLUMBIA ROAD, BLDG B, STE
MORRISTOWN NJ 07960-4635**

EFFECTIVE DATE:

07/14/06

TRADE NAME:

SEQUENCE NUMBER:

1250157

ISSUANCE DATE:

11/06/17



Director
New Jersey Division of Revenue

FORM-BRC

(04-08), D205846V

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

**STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF REVENUE AND ENTERPRISE SERVICES
LONG FORM STANDING WITH OFFICERS AND DIRECTORS**

MILLENNIUM STRATEGIES, LLC
0600246981

I, the Treasurer of the State of New Jersey, do hereby certify that the above-named New Jersey Domestic Limited Liability Company was registered by this office on September 08, 2005.

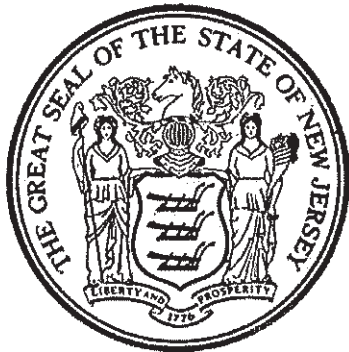
As of the date of this certificate, said business continues as an active business in good standing in the State of New Jersey, and its Annual Reports are current.

I further certify that the registered agent and office are:

LISA MARTINEZ
60 COLUMBIA ROAD - 2ND FLOOR
BLDG. B - MILLENNIUM STRATEGIES
MORRISTOWN, NJ 07960

I further certify that as of the date of this certificate, the following were listed as officers/directors of this business on the last Annual Report filed in this office on December 08, 2022.

CHIEF EXEC. OFFICER (CEO)	ED FARMER
	60 ROSELAND AVENUE
	CALDWELL, NJ 07006



*IN TESTIMONY WHEREOF, I have
hereunto set my hand and affixed
my Official Seal at Trenton, this
15th day of May, 2023*

Elizabeth Maher Muoio
State Treasurer

Certificate Number : 6143104151

Verify this certificate online at

https://www1.state.nj.us/TYTR_StandingCert/JSP/Verify_Cert.jsp

STATEMENT OF OWNERSHIP DISCLOSURE

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.

Name of Organization: Millennium Strategies

Organization Address: 60 Columbia Road, Building B, Suite 230, Morristown, NJ, 07960

Part I Check the box that represents the type of business organization:

- ☐ Sole Proprietorship (skip Parts II and III, execute certification in Part IV)
- ☐ Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)
- ☐ For-Profit Corporation (any type) ☒ Limited Liability Company (LLC)
- ☐ Partnership ☐ Limited Partnership ☐ Limited Liability Partnership (LLP)
- ☐ Other (be specific): _____

Part II



The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. **(COMPLETE THE LIST BELOW IN THIS SECTION)**

OR

- ☐ No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. **(SKIP TO PART IV)**

(Please attach additional sheets if more space is needed):

Name of Individual or Business Entity	Address
Edward Farmer	1803 Middlebrook Road, Bound Brook, NJ, 08805
Susan Scavone	165 Alexander Avenue, Nutley, NJ, 07110

Part III DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. **Attach additional sheets if more space is needed.**

Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #'s
Not Applicable	N/A

Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II **other than for any publicly traded parent entities referenced above**. The disclosure shall be continued until names and addresses of every noncorporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. **Attach additional sheets if more space is needed.**

Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Address
Not Applicable	Not Applicable

Part IV Certification

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the **Township of West Orange** is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with **Township of West Orange** to notify the **Township of West Orange** in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the, permitting the **Township of West Orange** to declare any contract(s) resulting from this certification void and unenforceable.

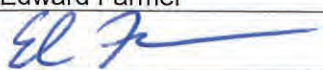
Full Name (Print):	Edward Farmer	Title:	President and CEO
Signature:		Date:	07/06/2023

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)

N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-5.2, or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval

Certificate of Employee Information Report

Employee Information Report Form AA302

The contractor and its subcontractors shall furnish such reports or other documents to the Div. of Contract Compliance & EEO as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Div. of Contract Compliance & EEO for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.**

REQUIRED EVIDENCE

AFFIRMATIVE ACTION REGULATIONS N.J. S.A. 10:5-31, et seq. (N.J.A.C. 17:27)

If awarded a contract, the Bidder will be required to comply with the requirements of N.J.S.A. 10:5-31, et seq., and N.J.A.C. 17:27. Within five (5) days after receipt of the notification of intent to award the contract, the Bidder shall present one of the following:

1. Appropriate evidence that the Contractor is operating under an existing federally approved or sanctioned affirmative action program; or
2. A Certificate of Employee Information Report Approval issued in accordance with N.J.A.C. 17:27-4; or
3. An initial Employee Information Report consisting of forms provided by the Affirmative Action Office and completed by Contractor in accordance with N.J.A.C. 17:27-4.

The Bidder must submit no later than three (3) days after the signing of the Contract an Initial Project Manning Table consisting of forms provided by the Affirmative Action Office and completed by Contractor in accordance with N.J.A.C. 17:27-7.

Bidders are referred to the Bidder's Information Section of the Bid Packet for a further description of the above requirements.

NO BIDDER MAY BE ISSUED A CONTRACT UNLESS THEY COMPLY WITH THE AFFIRMATIVE ACTION REGULATIONS OF N.J.S.A. 10:5-31, et seq.

The following questions must be answered by all Bidders:

1. Do you have a federally-approved or sanctioned Affirmative Action Program?
Yes _____ (If yes, submit a copy of such approval.) No ☒
2. Do you have a State Certificate of Employee Information Report approval?
Yes ☒ (If yes, submit a copy of such approval.) No

The undersigned Bidder certifies that he is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31, et seq., and agrees to furnish the required documentation pursuant to the law.

COMPANY: Millennium Strategies LLC NAME: Edward Farmer

SIGNATURE:  TITLE: President and CEO

NOTE: A bid must be rejected as non-responsive if a Bidder fails to comply with requirements of N.J.S.A. 10:5-31, et seq., within the time frame stipulated.

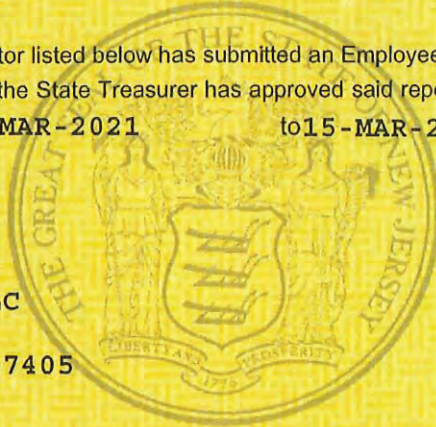
Certification 39523

CERTIFICATE OF EMPLOYEE INFORMATION REPORT

RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-MAR-2021** to **15-MAR-2028**

MILLENIUM STRATEGIES LLC
60 COLUMBIA ROAD
MORRISTOWN NJ 07405



A handwritten signature in cursive script, reading "Elizabeth Maher Muoio", is positioned above the printed name.

ELIZABETH MAHER MUOIO
State Treasurer



State of New Jersey

PHIL MURPHY
Governor

DEPARTMENT OF THE TREASURY
DIVISION OF REVENUE & ENTERPRISE SERVICES
P.O. BOX 026

SHEILA OLIVER
Lt. Governor

TRENTON, NJ 08625-034
PHONE: 609-292-2146 FAX: 609-984-6679

ELIZABETH MAHER MUOIO
State Treasurer

APPROVED

under the
Small Business Set-Aside Act

This certificate acknowledges MILLENNIUM STRATEGIES LLC as a Category 2 approved Small Business (SBE) that has met the criteria established by N.J.A.C. 17:13 and/or 17:14..

This registration will remain in effect for three years. Annually the business must submit, not more than 60 days prior to the anniversary of the registration notice, an annual verification statement in which it shall attest that there is no change in the ownership, revenue eligibility or control of that business.

If the business fails to submit the annual verification statement by the anniversary date, the SBE registration will lapse and the business SBE status will be revoked in the New Jersey Selective Assistance Vendor information (NJSAVI) database that lists registered Small businesses. If the business seeks to be registered again, it will have to reapply and complete a new application



Peter Lowicki
Deputy Director

Issued: 10/10/2020
Certification Number: A0125-62

Expiration: 10/10/2023

APPENDIX A
AMERICANS WITH DISABILITIES ACT OF 1990
Equal Opportunity for Individuals with Disability

The contractor and the Township of West Orange, (hereafter "owner") do hereby agree that the provisions of Title 11 of the Americans With Disabilities Act of 1990 (the "Act") (42 U.S.C. §12101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant there unto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the owner pursuant to this contract, the contractor agrees that the performance shall be in strict compliance with the Act. In the event that the contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the contractor shall defend the owner in any action or administrative proceeding commenced pursuant to this Act. The contractor shall indemnify, protect, and save harmless the owner, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages, of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The contractor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the owner's grievance procedure, the contractor agrees to abide by any decision of the owner which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the owner, or if the owner incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the contractor shall satisfy and discharge the same at its own expense.

The owner shall, as soon as practicable after a claim has been made against it, give written notice thereof to the contractor along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the owner or any of its agents, servants, and employees, the *owner shall* expeditiously forward or have forwarded to the contractor every demand, complaint, notice, summons, pleading, or other process received by the owner or its representatives.

It is expressly agreed and understood that any approval by the owner of the services provided by the contractor pursuant to this contract will not relieve the contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the owner pursuant to this paragraph.

It is further agreed and understood that the owner assumes no obligation to indemnify or save harmless the contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the contractor's obligations assumed in this Agreement, nor shall they be construed to relieve the contractor from any liability, nor preclude the owner from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.



Proposal

RFP for Grant Writing Services

Submission Deadline: **Tuesday, July 11, 2023 at 11:00AM**

Recipient:

Panayiota Reynolds

Township of West Orange

66 Main Street, Room 111

West Orange, New Jersey 07052

In accordance with and subject to all stipulations, conditions, requirements, and instructions so far as they relate to this proposal are made part of it, submit my quote for services described:

I submit the following annual cost of services:

\$3,900.00 per month retainer fee not
\$ to exceed \$46,800.00 per annum.

Three thousand nine hundred dollars per month retainer fee, not to exceed
fourty six thousand eight hundred dollars per annum

DOLLAR AMOUNT IN WRITING

In addition to the base proposal, the Township requests proposers respond to this Add-Alternate to provide State and County Grant Administration Services on an as needed basis. This service includes assistance with the execution of grant agreements and the preparation/submission of programmatic and financial reports. This service does not include project management, tracking or record retention services. This service will only be provided when requested in writing and mutually agreed to by the proposer. The propose reserves the right to reject any grant administration task at any time for any reason, as long as it notifies the Township in sufficient time to transfer responsibility back to the Township to complete the responsibilities in a timely manner.

Hourly Rate \$150.00

NAME : Edward Farmer

Date: 07/06/2023

ADDRESS: 60 Columbia Road, Building B, Suite 230

Morristown, NJ, 07960

EMAIL: efarmer@m-strat.com

PHONE: (973) 226-3329

BY 

(Signature authorized to execute a contract)

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

Millennium Strategies LLC

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☐ C Corporation

☐ S Corporation

☐ Partnership

☐ Trust/estate

☒ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► **P**

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see Instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See Instructions.

60 Columbia Road, Building B, Suite 230

6 City, state, and ZIP code

Morristown, NJ, 07960

7 List account number(s) here (optional)

Requester's name and address (optional)

Print or type.
See Specific Instructions on page 3.

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

____ - ____ - ____

or

Employer identification number

2 0 - 3 7 4 9 8 6 4

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Date ►

03/22/23

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What Is backup withholding, later.

Political Contribution Disclosure Statement Pursuant to Chapter 2, Section 68 of the Revised General Ordinances of the Township of West Orange

Pursuant to Section 2-68.1 of the Revised General Ordinances of the Township of West Orange, please set forth below all political contributions in cash or in kind of two hundred (\$200.00) dollars or more made within five (5) years of the date of acceptance of a proposal for a negotiated contract with the Township of West Orange, or within five (5) years of the notice of award for a bid contract with the Township of West Orange, either directly or indirectly, by the individuals or any of the principals of the business entity completing this form or by the business entity itself, to any elected official of the Township of West Orange currently in office or any political organization affiliated with an elected official of the Township currently in office.¹

<u>Name of Individual/Entity Making Contribution</u>	<u>Amount of Contribution</u>	<u>Recipient of Contribution</u>	<u>Date of Contribution</u>
Millennium Strategies LLC	\$1,500.00	Susan McCartney for Mayor	10/27/2022
Partners: Edward Farmer/Susan Scavone			
All contributions split between parties			

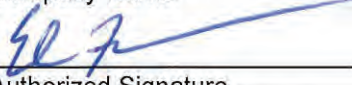
If you have NOT made any contributions within the scope of Section 2-68.1, as set forth above, please X the line to the right.	NONE
	—

I hereby certify under penalty of perjury that the information provided herein is true and accurate to the best of my knowledge, information and belief.

The current elected officials of the Township include the following: Mayor Susan McCartney, Councilman Bill Rutherford, Councilwoman Michelle Casalino, Councilwoman Tammy Williams, Councilwoman Asmeret Ghebremicael and Councilwoman Susan Scarpa .

Millennium Strategies LLC

Company Name



Authorized Signature

Edward Farmer, President and CEO

Printed Name

07/06/2023

Date

Prohibited Russia-Belarus Activities & Iran Investment Activities

Person or Entity

Millennium Strategies LLC

Part 1: Certification

COMPLETE PART 1 BY CHECKING **ONE OF THE THREE BOXES BELOW**

Pursuant to law, any person or entity that is a successful bidder or proposer, or otherwise proposes to enter into or renew a contract, for goods or services must complete the certification below prior to contract award to attest, under penalty of perjury, that neither the person or entity, nor any parent entity, subsidiary, or affiliate, is identified on the Department of Treasury's Russia-Belarus list or Chapter 25 list as a person or entity engaging in prohibited activities in Russia, Belarus or Iran. Before a contract for goods or services can be amended or extended, a person or entity must certify that neither the person or entity, nor any parent entity, subsidiary, or affiliate, is identified on the Department of Treasury's Russia-Belarus list. Both lists are found on Treasury's website at the following web addresses:

<https://www.nj.gov/treasury/administration/pdf/RussiaBelarusEntityList.pdf>

www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf.

As applicable to the type of contract, the above-referenced lists must be reviewed prior to completing the below certification.

A person or entity unable to make the certification must provide a detailed, accurate, and precise description of the activities of the person or entity, or of a parent entity, subsidiary, or affiliate, engaging in prohibited activities in Russia or Belarus and/or investment activities in Iran. The person or entity must cease engaging in any prohibited activities and provide an updated certification before the contract can be entered into.

If a vendor or contractor is found to be in violation of law, action may be taken as appropriate and as may be provided by law, rule, or contract, including but not limited to imposing sanctions, seeking compliance, recovering damages, declaring the party in default, and seeking debarment or suspension of the party.

CONTRACT AWARDS AND RENEWALS



I certify, pursuant to law, that neither the person or entity listed above, nor any parent entity, subsidiary, or affiliate appears on the N.J. Department of Treasury's lists of entities engaged in prohibited activities in Russia or Belarus pursuant to P.L. 2022, c. 3 or in investment activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. (Skip Part 2 and sign and complete the Certification below.)

CONTRACT AMENDMENTS AND EXTENSIONS



I certify, pursuant to law, that neither the person or entity listed above, nor any parent entity, subsidiary, or affiliate is listed on the N.J. Department of the Treasury's lists of entities determined to be engaged in prohibited activities in Russia or Belarus pursuant to P.L. 2022, c. 3. I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. (Skip Part 2 and sign and complete the Certification below.)

IF UNABLE TO CERTIFY



I am unable to certify as above because the person or entity and/or a parent entity, subsidiary, or affiliate is listed on the Department's Russia-Belarus list and/or Chapter 25 Iran list. I will provide a detailed, accurate, and precise description of the activities as directed in Part 2 below, and sign and complete the Certification below. Failure to provide such will prevent the award of the contract to the person or entity, and appropriate penalties, fines, and/or sanctions will be assessed as provided by law.

Part 2: Additional Information

PLEASE PROVIDE FURTHER INFORMATION RELATED TO PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS AND/OR INVESTMENT ACTIVITIES IN IRAN.

You must provide a detailed, accurate, and precise description of the activities of the person or entity, or of a parent entity, subsidiary, or affiliate, engaging in prohibited activities in Russia or Belarus and/or investment activities in Iran in the space below and, if needed, on additional sheets provided by you.



Part 3: Certification of True and Complete Information

I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments there, to the best of my knowledge, are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity.

*I acknowledge that the **Township of West Orange** is relying on the information contained herein and hereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the **Township of West Orange** to notify the **Township of West Orange** in writing of any changes to the answers of information contained herein.*

*I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification. If I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the **Township of West Orange** and that the **Township of West Orange** at its option may declare any contract(s) resulting from this certification void and unenforceable.*

Full Name (Print)	Edward Farmer	Title	President and CEO
Signature		Date	07/06/2023

TOWNSHIP OF WEST ORANGE
ACKNOWLEDGMENT OF RECEIPT OF ADDENDA

The undersigned Bidder hereby acknowledges receipt of the following addenda:

Please assign the number, date and initial.

<u>Addendum Number</u>	<u>Dated</u>	<u>Acknowledge Receipt</u> (Initial)
------------------------	--------------	---

☒ No addenda was/were received.

Acknowledged for: Millennium Strategies LLC
(Company Name)

By: 
(Signature of Authorized Representative)

Name: Edward Farmer
(Print)

Title: President and CEO

Date: 07/06/2023

AFFIDAVIT OF NON-COLLUSION

The undersigned bidder of full age, being duly sworn according to law depose and hereby specifically certifies that:

A. To the best of the bidder's knowledge and belief, the annexed bid proposal for this project has not been prepared in collusion with any other bidder of like item or services and the prices, discounts, terms and conditions thereof have not been directly or indirectly communicated by or on behalf of the bidder to any person other than the recipient of the bid and will not be communicated to any person prior to the official opening of the bid.

B. The bidder fully understands that no premiums, rebates, or gratuities are permitted either with, prior to, or after signing of contract. Any violation will result in cancellation and removal from the bid list.

C. The bidder further certifies that the undersigned has the necessary authority, to sign this stipulation stating that the bidder has not entered into any agreement, or otherwise taken any action in restraint of free competitive bidding in connection with this bid.

All references to the bidder are understood to include the undersigned and all principals, partners and officers of the bidder.

Date: 07/06/2023


(Signature)

Edward Farmer, President and CEO
(Name and Title)

Millennium Strategies LLC
(Company)

60 Columbia Road, Building B, Suite 230
(Address)

Morristown, NJ, 07960

(Corporate Seal)

Subscribed and sworn to before me

this 6th day of July, 2023

Notary Seal

JESSICA CARVAJAL
Notary Public, State of New Jersey
Commission # 50161874
My Commission Expires 06/03/2026


Jessica Carvajal
Human Resources Generalist

INSURANCE REQUIREMENTS AND ACKNOWLEDGEMENT FORM

Certificate(s) of Insurance shall be filed with the Municipal Clerk's Office upon award of contract by the Mayor and Township Council.

The minimum amount of insurance to be carried by the Professional Service Entity shall be as follows:

PROFESSIONAL LIABILITY INSURANCE

Limits shall be a minimum of \$1,000,000.00 for each claim and \$1,000,000.00 aggregate each policy period.

Acknowledgement of Insurance Requirement:

Millennium Strategies LLC



(Signature)

07/06/2023

(Date)

Edward Farmer, President and CEO

(Printed Name and Title)



MILLSTR-01

MLESZCZYNSKI

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/26/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Acrisure, LLC 100 Passaic Ave, Suite 120 Fairfield, NJ 07004-3508	CONTACT NAME: Dianne DeMott Levi		
	PHONE (A/C, No, Ext): (973) 797-0841 1168	FAX (A/C, No):	
	E-MAIL ADDRESS: DLevi@acrisure.com		
INSURED Millennium Strategies LLC 60 Columbia Road, Bldg. B Ste 230 Morristown, NJ 07960	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Hartford Insurance Company of Midwest		37478
	INSURER B: Sentinel Insurance Company Ltd		11000
	INSURER C: Twin City Fire Insurance Company		29459
	INSURER D: RLI Insurance Company		13056
	INSURER E:		
INSURER F:			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC OTHER:			13SBAIL8856	2/28/2023	2/28/2024	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000
							MED EXP (Any one person) \$ 10,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			13SBAIL8856	2/28/2023	2/28/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000			13SBAIL8856	2/28/2023	2/28/2024	EACH OCCURRENCE \$ 2,000,000
							AGGREGATE \$ 2,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	13WECTC8758	3/1/2023	3/1/2024	PER STATUTE ☐ OTH-ER ☐
							E.L. EACH ACCIDENT \$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Directors & Officers			13KB0381514-23	5/20/2023	5/20/2024	Limit 1,000,000
D	Errors & Omissions			RTP0028688	3/1/2023	3/1/2024	Limit 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

PROOF OF INSURANCE

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

REFERENCES

Municipal Government References

Township Of Middletown

Name: Stephanie Teoli Kuhls
Title: Township Manager
Phone: 215-750-3836
Email: steoli@middletownbucks.org
Address: 3 Municipal Way, Langhorne, PA, 19047
Services: Grant Consulting Service

Township Of Falls

Name: Matthew Takita
Title: Township Manager
Phone: 215- 949-9000
Email: m.takita@fallstwp.com
Address: 188 Lincoln Hwy, Fairless Hills, PA, 19030
Service: Grant Consulting Service

Town of Monroe

Name: Tony Cardone
Title: Town Supervisor
Phone: 845-742-0769
Email: tcardone@monroeny.org
Address: 1465 Orange Tpke, Monroe, NY, 10950
Service: Grant Consulting Service

City Of Paterson

Name: Kathleen Long
Title: Business Administrator
Phone: 973-321-1556
Email: klong@patersonnj.gov
Address: 155 Market St, Paterson, NJ, 07505
Services: Grant Consulting Services

City of Hackensack

Name: Vincent Caruso
Title: City Manager
Phone: 201-646-3980
Email: citymanager@hackensack.org
Address: 65 Central Ave, Hackensack, NJ, 07601
Services: Grant Consulting Services

City Of Hoboken

Name: Caleb Stratton
Title: Assistant Business Administrator
Phone: 201-420-2000
Email: cstratton@hobokennj.gov
Address: 94 Washington St, Hoboken, NJ, 07030
Services: Grant Consulting Services

Township Of Harrison

Name: Mike Amodeo
Title: Town Engineer
Phone: 914-670-3102
Email: mamodeo@harrison-ny.gov
Address: 1 Heinman Pl, Harrison, NY, 10528
Services: Grant Consulting Services

Village Of Port Chester

Name: Curt LaValla, AICP
Title: Director of Planning
Phone: 914-937-1556
Email: clavalla@portchesterny.gov
Address: 222 Grace Church St, Port Chester, NY, 10573
Services Grant Consulting Services

Borough of Franklin Lakes

Name: Greg Hart
Title: Borough Administrator
Phone: 201-891-4000
Email: ghart@franklinlakes.org
Address: 480 DeKorte Dr, Franklin Lakes, NJ, 07417
Services: Grant Research Portal Service

Township of Ocean

Name: David G. Brown, II
Title: Township Manager
Phone: 732-531-5000
Email: manager@oceantwp.org
Address: 399 Monmouth Rd, Oakhurst, NJ, 07755
Services: Grant Research Portal Service

Borough of North Caldwell

Name: Kevin O'Sullivan
Title: Borough Administrator
Phone: 973-228-6410
Email: kosullivan@northcaldwell.org
Address: 141 Gould Ave, North Caldwell, NJ, 07006
Services: Grant Research Portal Service

Township of Verona

Name: Joseph D'Arco
Title: Township Manager
Phone: 973-857-4767
Email: jdarco@veronanj.org
Address: 600 Bloomfield Ave, Verona, NJ, 07044
Services: Grant Research Portal Service

County Government References

County Of Camden

Name: Holly Cass
Title: Deputy County Administrator
Phone: 856-255-5358
Email: hcass@camdencounty.com
Address: 520 Market St, Camden, NJ 08012
Services: Grant Consulting Service

County Of Middlesex

Name: John Carrol
Title: Director of Public and Government Affairs
Phone: 732-745-3000
Email: John.carrol@co.middlesex.nj.us
Address: 75 Bayard St, New Brunswick, NJ 08901
Services: Grant Consulting Service

County Of Rockland

Name: Jose Guillermo Rosa
Title: Deputy County Executive
Phone: 845-638-5122
Email: rosag@co.rockland.ny.us
Address: 11 New Hempstead Rd, New City, NY, 10956
Services: Grant Consulting Services

County of Hudson

Name: Craig Guy
Title: Chief of Staff to County Executive
Phone: 201-795-6000
Email: cguy@hcnj.us
Address: 567 Pavonia Ave, Jersey City, NJ, 7306
Services: Grant Consulting Services

Board Of Education References

Roselle Board of Education

Name: Anthony Juskiwicz
Title: Business Administrator/Board Secretary
Phone: 908-298-2040
Email: ajuskiwicz@roselleschools.org
Address: 710 Locust St, Roselle, NJ, 07203
Services: Grant Consulting Services

Fairview Board of Education

Name: John Bussanich
Title: Business Administrator
Phone: 201-943-0564
Email: jbussanich@fairviewps.org
Address: 130 Hamilton Ave, Fairview, NJ, 07022
Services: Grant Consulting Services

Englewood Board of Education

Name: Cheryl Balletto
Title: Business Administrator/Board Secretary
Phone: 201-862-6271
Email: cballetto@epsd.org
Address: 274 Knickerbocker Rd, Englewood, NJ, 07631
Services: Grant Research Portal Service

North Bergen Board of Education

Name: Dr. George J. Solter Jr.
Title: Superintendent of Schools
Phone: 201- 868-1000
Email: citymanager@hackensack.org
Address: 7317 Kennedy Blvd, North Bergen, NJ, 07047
Services: Grant Research Portal Services

Nutley Board of Education

Name: David DiPisa
Title: Business Administrator
Phone: 973-661-8799
Email: ddipisa@nutleyschools.org
Address: 315 Franklin Ave, Nutley, NJ, 07110
Services: Grant Research Portal Services

Middletown Board of Education

Name: Amy Doherty, CPA
Title: Business Administrator
Phone: 732-671-3850
Email: dohertya@middletownk12.org
Address: 834 Leonardville Rd, Leonardo, NJ, 07737
Services: Grant Research Portal Services

CURRENT/PREVIOUS PUBLIC SECTOR CLIENTS

Client	County	Address	Length of Service	Service	Primary Contact	Title	Email Address	Telephone Number	Millennium Contact
Aberdeen	Monmouth	1 Aberdeen Square, Aberdeen, NJ, 07747	04/2022 - Present	Grant Portal	Bryan Russell	Municipal Administrator	bryan.russell@aberdeennj.org	732-583-4200	Katie Kocher - Deputy Director
Bayonne	Hudson	630 Avenue C Bayonne, NJ, 07002	05/2009 - Present	Grant Consulting	Melissa Mathews	Municipal Administrator	mmathews@BayNJ.org	201-858-6109	Laura Wintroub - Director
Bayonne BOE	Hudson	669 Avenue A, Bayonne, NJ, 07002	07/2021 - Present	Grant Portal	Dan Castles	School Administrator	dcastles@bboed.org	201-858-5560	Katie Kocher - Deputy Director
Barrington	Camden	229 Trenton Ave, Barrington, NJ, 08007	09/2022 - 03/2023	Grant Portal	Kyle Hanson	Council President	khanson@barringtonboro.com	856-547-0706	Peter Bianos - Director
Beacon	Dutchess	1 Municipal Plaza Beacon, NY, 12508	06/2016 - 12/2019	Grant Consulting	Anthony Ruggiero	Municipal Administrator	aruggiero@cityofbeacon.org	845-838-5009	David Jenkins - Director
Belleville	Essex	152 Washington Avenue Belleville, NJ, 07109	06/16 - Present	Grant Consulting	Anthony Iacono	Municipal Administrator	aiacono@bellevilleni.org	973-450-3322	Chris Sprague - Director
Belleville	Essex	152 Washington Avenue Belleville, NJ, 07109	06/2016 - Present	Disaster Recovery	Gerard Corbo	Municipal Administrator	aiacono@bellevilleni.org	973-450-3322	Susan Scavone - Principal
Belleville BOE	Essex	56 Ralph Street Belleville, NJ, 07109	01/22 - Present	Grant Portal	Matthew Paladino	Municipal Administrator	matthew.paladino@bellevilleschools.org	973-450-3500	Katie Kocher - Deputy Director
Belmar	Monmouth	601 Main Street, Belmar, NJ, 07719	05/23 - Present	Grant Consulting	Kevin Kane	Borough Administrator	kkane@belmar.com	732-681-3700	Ed Farmer - CEO
Bergen County	Bergen	1 Bergen County Plaza Hackensack, NJ, 07601	01/17 - Present	Grant Consulting	Michele Dilorgi	Chief of Staff	MDilorgi@co.bergen.nj.us	201-336-7311	Chris Sprague - Director
Bergenfield	Bergen	198 North Washington Avenue, Bergenfield, NJ, 07621	05/2015 - Present	Grant Consulting	Corey Gallo	Municipal Administrator	boroadmin@bergenfield.com	201-387-4055 ext. 6	Laura Wintroub - Director
Big Brothers and Big Sisters of WC	Westchester	10 Midland Avenue, Port Chester, NY, 10573	01/2022 - 12/2022	Grant Consulting	Valerie Brown	CEO	vbrown@bbbswp.org	914-649-9853	David Jenkins - Director
Bloomfield	Essex	1 Municipal Plaza, Bloomfield, NJ, 07003	02/2007 - Present	Grant Consulting	Anthony Dezenzo	Municipal Administrator	adezenzo@bloomfieldtwpnj.com	973-680-4006	Catherine Kapura - Director
Bogota	Bergen	375 Larche Avenue, Bogota, NJ, 07603	02/2020 - Present	Grant Consulting	Consuelo Carpenter	Council President	ccarpenter@bogotaonline.org	201-342-1736	Chris Sprague - Director
Bound Brook	Somerset	Hamilton Street, Bound Brook, NJ, 07006	01/2016 - Present	Grant Consulting	Hector Herrera	Municipal Administrator	hherrera@boundbrook-nj.org	732-893-8520	Laura Wintroub - Director
Bradley Beach	Monmouth	701 Main Street, Bradley Beach, NJ, 07720	05/2020 - 05/2022	Grant Portal	David Brown	Municipal Administrator	dbrown@bradleybeachnj.gov	732-776-2999 ext. 1012	Katie Kocher - Deputy Director
Brookhaven	Suffolk	1 Independence Hill, Farmingville, NY, 11738	01/2022 - Present	Grant Consulting	Tamara Branson	Commissioner of Finance	tbranson@brookhavenny.gov	631-451-6681	David Jenkins - Director
Burlington County	Burlington	49 Rancoas Road, Mount Hilly, NJ, 08060	05/2020 - Present	Grant Consulting	Eve Cullinan	County Administrator	ecullinan@co.burlington.nj.us	609-265-5020	Chris Sprague - Director
Caldwell	Essex	1 Provost Square, Caldwell, NJ, 07006	11/2021 - 12/2022	Grant Portal	Thomas Banker	Municipal Administrator	tbanker@caldwell-nj.com	973-403-4634	Katie Kocher - Deputy Director
Camden City	Camden	520 Market Street, Camden, NJ, 08102	04/2023 - Present	Grant Consulting	Tim Cunningham	Business Administrator	busadmin@ci.camden.nj.us	856-757-7150	Ed Farmer - CEO
Camden County	Camden	520 Market Street, Camden, NJ, 08102	05/2015 - Present	Grant Consulting	Holly Cass	Deputy County Administrator	Holly.Cass@camdencounty.com	856-225-5358	Catherine Kapura - Director

Carmel	Putnam	60 McAlpin Avenue, Mahopac, NY, 10541	04/2020 - Present	Grant Consulting	Bob Schanil	Board Member	rs@ci.carmel.ny.us	914-557-8883	David Jenkins - Director
Carteret	Middlesex	61 Cooke Ave, Carteret, NJ, 07008	03/2022 - Present	Grant Consulting	Michael Sica	Chief of Staff	sicam@carteret.net	732-541-3801	Laura Wintroub - Director
Chatham	Morris	54 Fairmount Avenue, Chatham, NJ, 07928	04/2023 - Present	Grant Portal	Stephen Williams	Borough Administrator	swilliams@chathamborough.org	973-635-0674	Peter Blancos - Director
Chester	Orange	222 Grace Church Street, Port Chester NY, 10573	10/2015 - Present	Grant Consulting	Brandon Holdridge	Board Member	bholdridge@thetownofchester.com	845-699-0161	David Jenkins - Director
Cliffside Park	Bergen	525 Palisades Avenue, Cliffside Park, NJ, 07010	01/2021 - Present	Grant Consulting	Joseph Rutch	Municipal Administrator	irutch@cliffsidparknj.gov	(201) 945-3456	Catherine Kapura - Director
Cliffside Park	Bergen	525 Palisades Avenue, Cliffside Park, NJ, 07010	07/2020 - Present	Disaster Recovery	Joe Rutch	Municipal Administrator	irutch@cliffsidparknj.gov	201-945-3456	Susan Scavone - Principal
Cliffside Park BOE	Bergen	525 Palisades Avenue, Cliffside Park, NJ, 07010	05/2021 - 05/2022	Grant Portal	Louis Alfano	Municipal Administrator	lalfano@cliffsidpark.edu	201-313-2315	Katie Kocher - Deputy Director
Clinton Town	Hunterdon	43 Leigh Street, Clinton, NJ, 08809	05/2023 - Present	Grant Portal	Janice Kovach	Mayor	jkovach@clintonnj.gov	908-735-8616	Bernadette McPherson - Director
Clinton Township	Hunterdon	1225 Route 31 South, Lebanon, NJ, 08833	10/2022 - Present	Grant Portal	William Close	Interim Township Administrator	admin@clintontownshipnj.org	908-735-8800	Katie Kocher - Deputy Director
Closter	Bergen	295 Closter Dock Road, Closter, NJ, 07624	03/2020 - Present	Grant Portal	Erik Lenader	Municipal Administrator	boroadmin@closternj.us	201-784-0600	Katie Kocher - Deputy Director
Cranford HMGP	Union	8 Springfield Avenue, Cranford, NJ, 07016	03/2020 - Present	Disaster Recovery	Jamie Cryan	Municipal Administrator	i-cryan@cranfordnj.org	908-709-7205	Susan Scavone - Principal
Cresskill	Bergen	67 Union Avenue, Cresskill, NJ, 07626	05/2020 - Present	Disaster Recovery	Christopher Ushoefer	Municipal Administrator	cushoefer@cresskillboro.org	201-568-3041	Susan Scavone - Principal
Dover	Morris	37 N. Sussex Street, Dover, NJ, 07801	09/2012 - Present	Grant Consulting	John O. Bennett	Municipal Administrator	jbennett@dover.nj.us	973-366-2200 ext. 1127	Catherine Kapura - Director
Dumont	Bergen	80 West Madison Avenue, Dumont, NJ, 07029	03/2018 - Present	Grant Consulting	Chris Tully	Municipal Administrator	ctully@dumontboro.org	201-387-5023	Catherine Kapura - Director
Dumont	Bergen	80 West Madison Avenue, Dumont, NJ, 07029	05/2020 - Present	Disaster Recovery	Issa Abbasi	Chief Financial Officer	iabbasi@dumontboro.org	201-837-1600	Susan Scavone - Principal
East Newark	Essex	34 Sherman Avenue, East Newark, NJ, 07029	06/2020 - 06/2021	Disaster Recovery	Scottie Jimenez	Assistant to Mayor	media@boroughofeastnewark.com	973-481-2902 ext. 1111	Susan Scavone - Principal
East Orange	Essex	44 City Hall Plaza, East Orange, NJ, 07019	07/2014 - Present	Grant Consulting	Solomon Steplight	Municipal Administrator	Solomon.Steplight@eastorange-nj.gov	973-518-4511	Chris Sprague - Director
Edgewater	Bergen	55 River Road, Edgewater, NJ, 07020	06/2008 - Present	Grant Consulting	Gregory Franz	Municipal Administrator	gfranz@edgewaternj.org	201-943-1700 ext. 3131	Catherine Kapura - Director
Edison	Middlesex	100 Municipal Blvd, Edison, NJ, 08817	09/2016 - Present	Grant Consulting	Matthew Watkins	Municipal Administrator	mwatkins@edisonnj.gov	732-248-7298	Laura Wintroub - Director
Edison	Middlesex	100 Municipal Blvd, Edison, NJ, 08817	05/2020 - Present	Disaster Recovery	Ken Schreck	Police Captain	kschreck@edisonpd.org	732-248-7457	Susan Scavone - Principal
Elmwood Park	Bergen	182 Market Street, Elmwood Park, NJ, 07407	03/2017 - Present	Grant Consulting	Michael Foligno	Municipal Administrator	mfoligno@elmwoodparknj.us	(201) 796-1833	Chris Sprague - Director
Englewood	Bergen	2-10 North Van Brunt Steet, Englewood, NJ, 07631	07/2013 - Present	Grant Consulting	Sonia Alves-Viveiros	Municipal Administrator	salves-viveiros@cityofenglewood.org	201-510-8206	Laura Wintroub - Director

Englewood	Bergen	2-10 North Van Brunt Street, Englewood, NJ, 07631	6/2020 - Present	Disaster Recovery	Michael Kaufmann	Chief Financial Officer	mkaufmann@cityofenglewood.org	201-871-6602	Susan Scavone - Principal
Englewood BOE	Bergen	274 Knickerbocker Road, Englewood, NJ, 07631	08/2021-Present	Grant Portal	Cheryl Balletto	Business Administrator	cballetto@epsd.org	201-862-6271	Katie Kocher - Deputy Director
Essex County Parks	Essex	115 Clifton Avenue, Newark, NJ 07104	09/2016-Present	Grant Consulting	Josh Zaltz	Contract Administrator	izaltz@parks.essexcountynj.org	201-207-5504	Katie Kocher - Deputy Director
Essex Sheriff	Essex	50 West Market Street, Newark, NJ 07102	07/2016-Present	Grant Consulting	James Spango	Police Chief	JSpango@EssexSheriff.com	973-621-4149	Katie Kocher - Deputy Director
Evesham	Burlington	984 Tuckerton Road, Marlton, NJ 08053	01/2020-Present	Grant Consulting	Robert Corrales	Municipal Administrator	corralesr@evesham-nj.gov	856-983-2900	Chris Sprague - Director
Fair Lawn	Bergen	8-01 Fair Lawn Avenue, Fair Lawn, NJ, 07410	03/2019-Present	Grant Consulting	Jim Van Kruiningen	Municipal Administrator	Jvankruiningen@fairlawn.org	201-794-5310	Chris Sprague - Director
Fairview	Bergen	59 Anderson Avenue, Fairview, NJ 07022	08/2018-Present	Grant Consulting	Diane Testa	Municipal Administrator	dtesta@fairviewborough.com	201-943-3300 ext. 220	Laura Wintroub - Director
Falls	Bucks	188 Lincoln Highway, Fairless Hills, PA, 19030	04/2020-Present	Grant Consulting	Matthew Takita	Municipal Administrator	m.takita@fallstwp.com	215-949-9000 ext. 251	Catherine Kapura - Director
Fallsburg	Sullivan	19 Railroad Plaza, South Fallsburg, NY, 12779	06/2017 - 04/2020	Grant Consulting	Steve Vegliante	Supervisor	svegliante@fallsburgny.com	845-434-8810	David Jenkins - Director
Fanwood	Union	75 Martine Avenue North, Fanwood, NJ, 07023	01/2013-Present	Grant Consulting	Rayna Harris	Municipal Administrator	rharris@fanwoodnj.org	908-322-8236 ext. 142	Chris Sprague - Director
Fort Lee	Bergen	309 Main Street, Fort Lee, NJ 07024	08/2013-Present	Grant Consulting	Al Restaino	Municipal Administrator	a-restaino@fortlee-nj.org	201-592-3500	Laura Wintroub - Director
Franklin Lakes	Bergen	480 DeKorte Drive, Franklin Lakes, NJ, 07417	01/2017-Present	Grant Portal	Gregory Hart	Municipal Administrator	ghart@franklinlakes.org	201-891-4000	Katie Kocher - Deputy Director
Freehold	Monmouth	51 West Main Street, Freehold, NJ 07728	03/2020-Present	Disaster Recovery	Steve Gallo	Municipal Administrator	sgallo@freeholdboro.org	732-462-4200	Susan Scavone - Principal
Freehold BOE	Monmouth	280 Park Avenue, Freehold, NJ, 07728	05/2020 - Present	Disaster Recovery	Joe Howe	Superintendent	jhowe@freeholdboro.k12.nj.us	732-761-2100	Susan Scavone - Principal
Freehold	Monmouth	51 West Main Street, Freehold, NJ,	03/2020 - Present	Grant Consulting	Steve Gallo	Municipal Administrator	sgallo@freeholdboro.org	732-462-4200	Laura Wintroub - Director
Garfield	Bergen	111 Outwater Lane, Garfield, NJ 07026	01/2013-Present	Grant Consulting	Erin Delaney	Municipal Administrator	edelaney@garfieldnj.org	973-340-2000 ext. 5500	Laura Wintroub - Director
Glen Rock	Bergen	1 Harding Plaza, Glen Rock, NJ 07452	01/2017-Present	Grant Consulting	Lenora Benjamin	Municipal Administrator	lbeniamin@glenrocknj.net	201-670- 3956	Catherine Kapura - Director
Golden Door Charter School	Hudson	3044 JFK Boulevard, Jersey City, NJ, 07306	11/2013 - 05/2018	Grant Consulting	Paul Veleis	Business Administrator	pveleis@goldendoorschool.org	201-795-3308 ext 3424	Catherine Kapura - Director
Growing Stage	Morris	PO Box 36, Netcong, NJ, 07857	10/2015 - 3/2018	Grant Consulting	Stephen Fredericks	Executive Director	exdir@growingstage.com	973-347-4946	Catherine Kapura - Director
Guttenberg	Hudson	6808 Park Avenue, Guttenberg, NJ 07093	05/2016-Present	Grant Consulting	Cosmo Cirillo	Municipal Administrator	ccirillo@myguttenberg.com	201-868-2315 ex. 113	Laura Wintroub - Director
Hackensack	Bergen	65 Central Avenue, Hackensack, NJ 07602	02/2006-Present	Grant Consulting	Ryan Westra	Project Manager	rwestra@hackensack.org	(201) 646-3996	Laura Wintroub - Director
Haledon	Passaic	510 Belmont Avenue, Haledon, NJ 07508	03/2007-Present	Grant Consulting	Allan Susen	Municipal Administrator	asusen@haledonboronj.com	973-595-7766 ext. 103	Chris Sprague - Director
Hamilton	Mercer	2090 Greenwood Avenue, Hamilton, NJ 08650	09/2020-Present	Grant Consulting	Mark Murranko	Municipal Administrator	murranko@hamiltonnj.com	609-890-3510	Chris Sprague - Director

Hanover Fire District	Morris	PO Box 511, Cedar Knolls, NJ, 07927	08/2020 - Present	Disaster Recovery	Chad DiGiorgio	Chief		cdigiorgio@htrfd3.com	973-267-5659	Susan Scavone - Principal
Hanover Township	Morris	1000 Route 10, PO Box 250, Whippany, NJ, 07981	10/2020- Present	Disaster Recovery	Tom Quirk	OEM Coordinator		ocem@hanovertownship.com	973-428-2463	Susan Scavone - Principal
Harrison	Westchester	1 Heineman Place, Harrison, NY 10528	05/2015- Present	Grant Consulting	Mike Amodeo	Municipal Engineer		MAmodeo@harrison-ny.gov	914-670-3102	David Jenkins - Director
Harrison	Hudson	318 Harrison Avenue, Harrison, NJ, 07029	01/2022 - Present	Grant Consulting	Paul Zarbetski	Municipal Clerk		pizarbetski@townofharrison.com	973-268-2442	Chris Sprague - Director
Hillsdale	Bergen	380 Hillsdale Avenue, Hillsdale, NJ, 07642	08/2022 - Present	Grant Portal	David Troast	Borough Administrator		dtroast@hillsdaleni.org	201-666-4800	Katie Kocher - Deputy Director
Hillside	Union	1409 Liberty Avenue, Hillside, NJ, 07205	01/2018 - 01/2022	Grant Consulting	Hope Smith	Business Administrator		hsmith@hillsidaleni.us	973-926-3002 ext. 333	Catherine Kapura - Director
Hoboken	Hudson	94 Washington Street, Hoboken, NJ 07030	03/2010- Present	Grant Consulting	Caleb Stratton	Assistant Business Administrator		cstratton@hobokennj.gov	201-420-2000	Chris Sprague - Director
Hopatcong	Sussex	111 River Styx Rd., Hopatcong, NJ 07843	03/2008- Present	Grant Consulting	Ron Tappan	Municipal Administrator		rtappan@hopatcong.org	973-770-1200 ext. 120	Laura Wintroub - Director
HOPES	Hudson	124 Grand Street, Hoboken, NJ 07030	08/2011- Present	Grant Consulting	Simona Ovanezian	CEO		sovanezian@hopes.org	201-656-3711	Chris Sprague - Director
Hudson County	Hudson	567 Pavonia Avenue, Jersey City, NJ 07306	06/2015- Present	Grant Consulting	Charlene Burke	Grants Analyst		cburke@hcni.us	201-369-3470 Ext 2769	Chris Sprague - Director
Jackson	Ocean	95 W Veterans Highway, Jackson, NJ 08527	10/2021 - 10/2022	Grant Portal	Terence Wall	Municipal Administrator		twall@jacksontwpnj.net	732-928-1200	Katie Kocher - Deputy Director
Jefferson	Morris	1033 Weldon Road, Lake Hopatcong, NJ 07849	05/2021- Present	Grant Portal	Debra Millikin	Municipal Administrator		dmillikin@jeffersontownship.net	(973) 208-6102	Katie Kocher - Deputy Director
Jersey City	Hudson	280 Grove Street, Jersey City, NJ, 07307	02/2014 - Present	Grant Consulting	Carmen Gandulla	Director of Finance		CGandulla@jcnj.org	201-547-5036	Chris Sprague - Director
Kearny	Hudson	402 Kearny Avenue, Kearny, NJ, 07032	01/2017 - 12/2017	Grant Consulting	Robert Smith	Business Administrator		rsmith@kearnynj.org	201-246-1418	Chris Sprague - Director
Kent	Putnam	25 Sybils Crossing, Kent Lakes, NY, 10512	11/20 - Present	Grant Consulting	Anne Campbell	Councilwoman		acampbell@townofkentny.gov	845-225-2177	David Jenkins - Director
Keyport	Monmouth	70 West Front Street, Keyport, NJ 07735	02/2015- 12/2022	Grant Consulting	Jay Delaney	Municipal Administrator		administrator@keyportonline.com	732-739-5123	Laura Wintroub - Director
Lambertville	Hunterdon	18 York Street, Lambertville, NJ, 08530	01/2021 - 12/2021	Grant Portal	Cindy Ege	City Clerk		cityclerk@lambertvilleni.org	609-397-0110 ext. 11	Katie Kocher - Deputy Director
Leonia	Bergen	312 Broad Avenue, Leonia, NJ, 07605	01/2018- Present	Grant Consulting	Andrea Wardrop	Municipal Administrator		awardrop@leoniani.gov	201-592-5780 ext. 225	Chris Sprague - Director
Leonia	Bergen	312 Broad Avenue, Leonia, NJ, 07605	06/2020 - Present	Disaster Recovery	Andrea Wardrop	Municipal Administrator		awardrop@leoniani.gov	201-592-5780	Susan Scavone - Principal
Little Falls	Passaic	225 Main Street, Little Falls, NJ, 07424	01/2018- Present	Grant Consulting	Charles Cuccia	Municipal Administrator		CCuccia@lfnj.com	973-890-4500	Chris Sprague - Director
Little Falls	Passaic	225 Main Street, Little Falls, NJ, 07424	05/2020 - Present	Disaster Recovery	Chuck Cuccia	Municipal Administrator		ccuccia@lfnj.com	973-890-4500	Susan Scavone - Principal
Lodi	Bergen	1 Memorial Drive, Lodi, NJ, 07644	11/2017- Present	Grant Consulting	Marc Schrieks	Municipal Administrator		mschrieks@lodi-nj.org	973-859-7402	Catherine Kapura - Director
Long Hill	Morris	915 Valley Road, Gillette, NJ 07933	09/2020- Present	Grant Portal	Nancy Malool	Municipal Administrator		administrator@longhillnj.gov	(908) 647-8000	Katie Kocher - Deputy Director
Lumberton	Burlington	35 Municipal Drive, Lumberton, NJ, 08048	01/2020- Present	Grant Portal	Jay Springer	Municipal Administrator		jspringer@lumbertontwp.com	609-267-3217	Katie Kocher - Deputy Director

Mamaroneck	Westchester	123 Mamaroneck Avenue Mamaroneck, NY 10543	08/2018- Present	Grant Consulting	Daniel Samoff	Municipal Manager	dsamoff@vomny.org	(914) 825-8129	David Jenkins - Director
Manchester	Ocean	Colonial Drive, Manchester, NJ, 08759	07/2020- Present	Grant Portal	Brandon Umba	Municipal Administrator	BUmba@manchestertwp.com	(609) 204-2867	Katie Kocher - Deputy Director
Metuchen	Middlesex	500 Main Street, Metuchen, NJ 08840	03/2018- Present	Grant Consulting	Melissa Perilstein	Municipal Administrator	mpirilstein@metuchen.com	732-632-8509	Laura Wintroub - Director
Metuchen	Middlesex	500 Main Street, Metuchen, NJ 08840	4/2020 - Present	Disaster Recovery	Art Flaherty	Police Sergeant	flaherty@metuchenpd.org	732-632-8500	Susan Scavone - Principal
Metuchen BOE	Middlesex	16 Simpson Place, Metuchen, NJ, 08840	5/2020 - Present	Disaster Recovery	Michael Harvier	School Administrator	mahavier@metboe.k12.nj.us	732-321-8700	Susan Scavone - Principal
Metuchen BOE	Middlesex	16 Simpson Place, Metuchen, NJ, 08840	07/2022 - Present	Grant Portal	Michael Harvier	School Administrator	mahavier@metboe.k12.nj.us	732-321-8700	Katie Kocher - Deputy Director
Middlesex County	Middlesex	75 Bayard Street, New Brunswick, NJ, 08901	08/2019- Present	Grant Consulting	John Pulomena	County Administrator	john.pulomena@co.middlesex.nj.us	732-745-3040	Laura Wintroub - Director
Middletown	Monmouth	One Kings Highway, Middletown, NJ 07748	03/2014- Present	Grant Consulting	Anthony Mercantante	Municipal Administrator	amercant@middletownnj.org	732-615-2010	Chris Sprague - Director
Middletown	Bucks	3 Municipal Way, Langhorne, PA 19047	01/2010- Present	Grant Consulting	Stephanie Teoli Kuhls	Municipal Administrator	steoli@middletownbucks.org	215-750-3800 ext. 1140	Catherine Kapura - Director
Middletown BOE	Monmouth	834 Leonardville Road, Leonardo, NJ, 07737	11/2020 - Present	Disaster Recovery	Amy Doherty	School Administrator	dohertya@middletownk12.org	732-671-3850	Susan Scavone - Principal
Middletown BOE	Monmouth	834 Leonardville Road, Leonardo, NJ, 07737	01/2021 - Present	Grant Portal	Amy Doherty	School Administrator	dohertya@middletownk12.org	732-671-3850	Katie Kocher - Deputy Director
Millstone BOE	Monmouth	5 Dawson Court, Millstone, NJ, 08535	06/2020 - Present	Disaster Recovery	Bernard Biesiada	School Administrator	bbiesiada@millstone.k12.nj.us	732-786-0950	Susan Scavone - Principal
Monroe	Orange	1465 Orange Turnpike, Monroe, NY, 10950	06/2019- Present	Grant Consulting	Tony Cardone	Supervisor	tcardone@monroenvy.org	845-742-0769	David Jenkins - Director
Monroe	Orange	1465 Orange Turnpike, Monroe, NY, 10950	06/2019 - Present	Disaster Recovery	Tony Cardone	Supervisor	tcardone@monroenvy.org	845-742-0769	David Jenkins - Director
Montague	Sussex	277 Clove Road, Montague, NJ, 07827	09/2022 - Present	Grant Portal	Dana Klinger	Deputy Clerk	deputyclerk@montaguenj.org	973-293-7300	Katie Kocher - Deputy Director
Montgomery	Orange	110 Bracken Road, Montgomery, NY, 12549	5/2020 - Present	Grant Consulting	Brian Maher	Supervisor	bmaher@townofmontgomery.com	845-457-2600	David Jenkins - Director
Montgomery	Somerset	2261 RT. 206, Belle Mead, NJ 08502	11/2021 - 12/2022	Grant Portal	Michael Pitts	Chief Financial Officer	mpitts@montgommernj.gov	908-359-8211	Katie Kocher - Deputy Director
Montvale	Bergen	12 DePiero Drive, Montvale, NJ, 07645	01/2023 - Present	Grant Portal	Joe Voytus	Borough Administrator	jvoytus@montvaleboro.org	201-391-5700	Katie Kocher - Deputy Director
Moonachie	Bergen	70 Moonachie Road, Moonachie, NJ 07074	01/2013- Present	Grant Consulting	Dennis Vaccaro	Mayor	dvaccaro@moonachie.us	201-641-113	Catherine Kapura - Director
Moonachie- FEMA	Bergen	70 Moonachie Road, Moonachie, NJ 07074	08/2019 - Present	Disaster Recovery	Dennis Vaccaro	Mayor	dvaccaro@moonachie.us	201-641-113	Susan Scavone - Principal
Morris	Morris	50 Woodland Avenue, Morristown, NJ 07960	05/2020 - Present	Grant Portal	Tim Quinn	Municipal Administrator	tquinn@morristwp.com	973-326-7360	Katie Kocher - Deputy Director
Morristown	Morris	200 South Street, Morristown, NJ, 07063	05/2020- 05/2021	Grant Consulting	Jillian Barrick	Municipal Administrator	j-barrick@townofmorristown.org	973-292-6625	Catherine Kapura - Director
Mount Arlington	Morris	419 Howard Blvd. Mt. Arlington, NJ 07856	02/2017- Present	Grant Consulting	Carolyn Rinaldi	Municipal Administrator	crinaldi@mtarlingtonboro.com	973-398-6832 x116	Katie Kocher - Deputy Director
Mount Holly	Burlington	23 Washington Street, Mount Holly, NJ, 08060	01/2019 - Present	Grant Consulting	Josh Brown	Municipal Administrator	jbrown@twp.mountholly.nj.us	609-845-1163	Chris Sprague - Director

Naussau County	Nassau	1550 Franklin Avenue, Mineola, NY, 11501	01/2019 - 01/2022	Grant Consulting	Allison Malhame	Director of Shared Services	amalhame@nassaucountyny.gov	516-571-5801	David Jenkins - Director
New Milford	Bergen	930 River Road, New Milford, NJ, 07450	02/2018 - Present	Grant Consulting	Christine Demiris	Municipal Administrator	cdemiris@newmilfordboro.com	(201) 519-5491	Catherine Kapura - Director
Newark CDC	Essex	111 Mulberry Street, Newark, NJ, 07102	02/2016 - 07/2017	Grant Consulting	Carmelo Garcia	Executive Vice President	cgarcia@newarkcdc.org	973-273-1040	Chris Sprague - Director
Newark Public Safety	Essex	480 Clinton Avenue, Newark, NJ, 07108	01/2020 - Present	Grant Consulting	Joseph Pastore	Police Captain	pastorej@ci.newark.nj.us	973-733-6340	Catherine Kapura - Director
NJ 4 C's	Passaic	2 Market Street, Paterson, NJ, 07501	04/2021 - Present	Grant Portal	Coleen Stevens	CEO	cporcher@4cspassaic.net	973-684-1904 X238	Katie Kocher - Deputy Director
North Bergen	Hudson	4233 Kennedy Blvd. North Bergen, NJ, 07047	01/2017 - Present	Grant Consulting	Janet Castro	Municipal Administrator	jcastro@northbergen.org	201-392-2027	Catherine Kapura - Director
North Bergen BOE	Hudson	7317 Kennedy Blvd. North Bergen NJ 07047	01/2017 - Present	Grant Portal	George Solter	Superintendent	gsolter@northbergen.k12.nj.us	(201) 868-1000	Katie Kocher - Deputy Director
North Caldwell	Essex	141 Gould Ave, North Caldwell, NJ 07006	01/2021 - Present	Grant Portal	Kevin O'Sullivan	Municipal Administrator	kosullivan@northcaldwell.org	(973)-228-6410 Ext. 101	Katie Kocher - Deputy Director
North Plainfield BOE	Somerset	33 Mountain Ave, North Plainfield, NJ, 07060	07/2022 - Present	Grant Portal	Filipe Luis	Assistant Superintendent	filipe_luis@nplainfield.org	908-769-6060	Katie Kocher - Deputy Director
Northvale	Bergen	116 Paris Avenue, Northvale, NJ 07647	03/2008 - 12/2022	Grant Consulting	Patrick Marana	Mayor	pmarana@boroughofnorthvale.com	201-767-3330	Catherine Kapura - Director
Nutley	Essex	1 Kennedy Drive, Nutley, NJ 07110	04/2009 - Present	Grant Consulting	Tom Evans	Commissioner	commissionerevans@nutlevni.org	973-284-4947	Chris Sprague - Director
Nutley	Essex	1 Kennedy Drive, Nutley, NJ 07110	4/2020 - Present	Disaster Recovery	Tom Evans	Commissioner	commissionerevans@nutlevni.org	973-284-4947	Susan Scavone - Principal
Nutley BOE	Essex	316 Franklin Avenue, Nutley, NJ, 07110	08/2021 - Present	Grant Portal	Dave Dipisa	Business Administrator	ddipisa@nutleyschools.org	973-661-3500	Katie Kocher - Deputy Director
Ocean	Monmouth	399 Monmouth Rd, Oakhurst, NJ 07755	03/2020 - Present	Grant Portal	David Brown	Municipal Administrator	DBGbrown@oceantwp.org	732-531-5031	Katie Kocher - Deputy Director
Oceanport	Monmouth	315 East Main Street, Oceanport, NJ, 07757	03/2013 - 12/2018	Grant Consulting	Jeanne Smith	Municipal Clerk	ismith@oceanportboro.com	732-222-8221	David Jenkins - Director
Old Bridge	Middlesex	1 Old Bridge Plaza, Old Bridge, NJ, 08857	12/2020 - Present	Grant Consulting	Himanshu Shah	Municipal Administrator	Himshah@oldbridge.com	732-721-5600	Catherine Kapura - Director
Oradell	Bergen	355 Kinderkamack Road, Oradell, NJ 07649	05/2017 - Present	Grant Consulting	Laura Lyons	Municipal Administrator	lyons@oradell.org	201-261-8200 ext. 246	Chris Sprague - Director
Orange	Essex	29N. Day Street, Orange, NJ 07050	10/2012 - Present	Grant Consulting	Chris Hartwyk	Municipal Administrator	chartwyk@orangenj.gov	973-952-6088	Chris Sprague - Director
Ossining	Westchester	16 Croton Avenue, Ossining, NY, 10562	09/2021 - Present	Grant Consulting	Dana Levenberg	Supervisor	dlievenberg@townofossining.com	914-762-6001	David Jenkins - Director
Palisades Park	Bergen	275 Broad Avenue, Palisades Park, NJ 07650	02/2017 - Present	Grant Consulting	Austin Ashley	Municipal Administrator	aashley@palisadesparknj.us	201-585-4100	Catherine Kapura - Director
Palmer	Northampton	3 Weller Place, Palmer, PA, 18045	05/2023 - Present	Grant Portal	Robert Williams	Township Manager	admin@palmerntp.com	610-253-7191	John Gaul - BD Rep
Paramus	Bergen	1 Jockish Square, Paramus, NJ, 07652	02/2013 - 01/2022	Grant Consulting	Joseph D'Arco	Municipal Administrator	idarco@paramusborough.org	201-265-2100	Catherine Kapura - Director
Park Ridge	Bergen	53 Park Avenue, Park Ridge, NJ, 07656	03/2015 - 02/2018	Grant Consulting	Julie Falkenstern	Municipal Administrator	jfalkenstern@parkridgeboro.com	201-822-3164	Chris Sprague - Director

Parsippany	Morris	1001 Parsippany Boulevard Parsippany-Troy Hills, NJ 07054	01/2018- Present	Grant Consulting	Frederick Carr	Municipal Administrator	FCarr@Parsippany.net	973-263-4391	Laura Wintroub - Director
Passaic City	Passaic	330 Passaic Street, Passaic, NJ 07055	12/2009- Present	Grant Consulting	Rick Fernandez	Municipal Administrator	rfernandez@cityofpassaicnj.gov	973-365-5513	Chris Sprague - Director
Passaic City	Passaic	330 Passaic Street, Passaic, NJ 07055	05/2020 - Present	Disaster Recovery	Omar Garcia	Director of Finance	ojgarcia@cityofpassaicnj.gov	973-365-5578	Susan Scavone - Principal
Passaic County	Passaic	401 Grand Street, Paterson, NJ 07055	09/2008- Present	Grant Consulting	Marc Seemon	Deputy County Administrator	mseemon@passaiccountynj.org	973-881-4407	Catherine Kapura - Director
Passaic County One Stop	Passaic	200 Memorial Drive, Paterson, NJ, 07055	03/2015 - 08/2017	Grant Consulting	Lauren Murphy	Executive Director	jmurphy@pcwdc.org	973-742-9226	Chris Sprague - Director
Paterson	Passaic	155 Market Street, Paterson, NJ, 07505	08/2018 - Present	Grant Consulting	Christian Callegari	Chief of Staff	callegeri@patersonnj.gov	973-321-1556	Chris Sprague - Director
Paterson	Passaic	155 Market Street, Paterson, NJ, 07505	04/2020 - Present	Disaster Recovery	Brian McDermott	Fire Chief	bmcdermott@patersonnj.gov	973-321-1400	Susan Scavone - Principal
Perth Amboy	Middlesex	260 High Street, Perth Amboy, NJ, 08861	08/2021- Present	Grant Consulting	Tashi Vazquez	Director of Economic Development	tvazquez@perthamboyNJ.org	(732) 826- 0290	Catherine Kapura - Director
Plainfield	Union	515 Watching Avenue, Plainfield, NJ, 07060	04/2019- Present	Grant Consulting	Ron West	Director of Finance	ron.west@plainfieldnj.gov	908-226-2578	Chris Sprague - Director
Pompton lakes	Passaic	25 Lenox Avenue, Pompton Lakes, NJ 07442	06/2007- Present	Grant Consulting	Kevin Boyle	Municipal Administrator	administrator@pomptonlakes-nj.gov	973-835-0143 ext239	Chris Sprague - Director
Pompton Lakes	Passaic	25 Lenox Avenue, Pompton Lakes, NJ 07442	04/2020 - Present	Disaster Recovery	Kevin Boyle	Municipal Administrator	administrator@pomptonlakes-nj.gov	973-835-0143 ext239	Susan Scavone - Principal
Port Chester	Westchester	222 Grace Church Street, Port Chester NY, 10573	10/2015- Present	Grant Consulting	Stuart Rabin	Village Administrator	srabin@portchesterny.gov	(914) 939- 2200	David Jenkins - Director
Poughkeepsie	Dutchess	1 Overocker Road, Poughkeepsie, NY, 12603	02/2021 - Present	Grant Consulting	Jay Baisley	Supervisor	jbaisley@townofpoughkeepsie-ny.gov	845-485-3607	David Jenkins - Director
Princeton	Mercer	400 Witherspoon Street, Princeton, NJ, 08540	06/2022 - Present	Grant Portal	Bernard Hvozdozic	Municipal Administrator	bhvozdozic@princetonnj.gov	609-924-5176	Katie Kocher - Deputy Director
Propel America	Philadelphia	East State Street, Trenton, NJ,08105	09/2021 - Present	Grant Portal	Katharine Galaxy	Director of Development	katharine.galaxy@propelamerica.org	646-505-9037	Katie Kocher - Deputy Director
Prospect Park	Passaic	106 Brown Avenue Prospect Park, NJ 07508	01/2018- Present	Grant Consulting	Intashan Chowdhury	Municipal Administrator	chowdhuryi@prospectpark.net	973-790-7902 ext. 532	Laura Wintroub - Director
Putnam Valley	Putnam	265 Oscawana Lake Rd, Putnam Valley, NY 10579	02/2021- Present	Grant Consulting	Jackie Annabi	Supervisor	ianabi@putnamvalley.com	845-526-2121	David Jenkins - Director
Rahway	Union	1 City Hall Plaza, Rahway, NJ 07065	05/2019- 12/2022	Grant Consulting	Jackie Foushee	Municipal Administrator	jfoushee@cityofrahway.com	732 - 827- 2001	Laura Wintroub - Director
Red Bank	Monmouth	90 Monmouth Street, Red Bank, NJ, 07701	06/2018- Present	Grant Consulting	Darren McConnel	Municipal Administrator	dmcconnell@redbanknj.org	732-530-2710	Laura Wintroub - Director
Red Bank BOE	Monmouth	76 Branch Avenue, Red Bank, NJ, 07701	06/2020 - Present	Disaster Recovery	Eileen Gorga	School Administrator	gorgae@rrb.k12.nj.us	732-758-1500	Susan Scavone - Principal
Ridgefield	Bergen	604 Broad Avenue, Ridgefield, NJ 07657	01/2015- Present	Grant Consulting	Ray Ramirez	Municipal Administrator	ramirez@ridgefieldboro.com	201-943-5342	Laura Wintroub - Director
Ridgefield Park	Bergen	234 Main Street, Ridgefield Park, NJ, 07660	06/2022 - Present	Grant Portal	William Gerken	Commissioner		201-641-4950	Katie Kocher - Deputy Director
Ridgewood	Bergen	131 North Maple Avenue, Ridgewood, NJ, 07450	11/2017 - 11/2019	Grant Consulting	Heather Mailander	Municipal Administrator	hmailander@ridgewoodnj.net	201-670-5500	Chris Sprague - Director

Rochelle Park	Bergen	151 West Passaic Street, Rochelle Park, NJ, 07662	01/2023 - Present	Grant Portal	Dean Pinto	Township Administrator	admin@rochelleparknj.gov	201-587-7730	Katie Kocher - Deputy Director
Rockland County	Rockland	50 Sanatorium Road, Pomona NY 10970	07/2017 - Present	Grant Consulting	Guillermo Rosa	Deputy County Executive	rosag@co.rockland.ny.us	845-638-5122	David Jenkins - Director
Roseland	Essex	140 Eagle Rock Road, Roseland, NJ, 07068	04/2020 - Present	Disaster Recovery	John Mathels	OEM Coordinator	imatheis@roselandnj.org	973-226-8080	Susan Scavone - Principal
Roselle BOE	Union	710 Locust Street, Roselle, NJ 07203	03/2010 - Present	Grant Consulting	Nathan Fisher	Superintendent	nfisher@roselleschools.org	908-298-2040 ext. 2041	Laura Wintroub - Director
Rye Brook	Westchester	938 Kind Street, Rye Brook, NY, 10573	06/2022 - Present	Grant Consulting	Chris Bradbury	Village Administrator	cbradbury@ryebrookny.org	914-939-0111	David Jenkins - Director
Rye City	Westchester	1051 Boston Post Road, Rye, NY, 10580	04/2018 - Present	Grant Consulting	Greg Ustry	Municipal Administrator	gusny@ryeny.gov	(914) 967-7411	David Jenkins - Director
Rye Town	Westchester	222 Grace Church Street, Port Chester, New York 10573	05/2019 - Present	Grant Consulting	Debbie Reisner	Councilwoman	dreisner@townofryeny.com	917-817-9796	David Jenkins - Director
Sea Bright	Monmouth	1099 Ocean Avenue, Sea Bright, NJ, 07760	01/2023 - Present	Grant Portal	Joseph Verruni	Borough Administrator	iverruni@seabrightnj.org	732-842-0099	Katie Kocher - Deputy Director
Secaucus	Hudson	1203 Paterson Plank Road, 2nd Floor, Secaucus, NJ 07094	01/2018 - Present	Grant Consulting	Gary Jeffas	Municipal Administrator	gjeffas@secaucus.net	201-330-2008	Laura Wintroub - Director
Sleepy Hollow	Westchester	28 Beekman Avenue Sleepy Hollow, NY, 10591	05/2019 - Present	Grant Consulting	Anthony Giaccio	Municipal Administrator	agiaccio@villageofsleepyhollow.org	(914) 366-5105	David Jenkins - Director
South Hackensack	Bergen	227 Phillips Avenue, South Hackensack, NJ 07606	01/2016 - Present	Grant Consulting	Donna Gambutti	Municipal Administrator	municipalclerk@southhackensacknj.org	201-440-1815	Catherine Kapura - Director
Sparta	Sussex	65 Main Street, Sparta, NJ, 07871	08/2013 - Present	Grant Consulting	Neil Spidaletto	Municipal Administrator	nsidaletto@spartapd.org	973-726-4011	Catherine Kapura - Director
Springfield	Union	100 Mountain Avenue, Springfield, NJ, 07081	03/2017 - 06/2019	Grant Consulting	John Cook	Municipal Administrator	john.cook@springfield-nj.us	973-912-2202	Chris Sprague - Director
Spring Valley	Rockland	200 North Main Street, Spring Valley, NY, 10977	05/1029 - Present	Grant Consulting	Nida Sharif	Director of Planning	nsharif@villageofspringvalley.org	845-608-9918	David Jenkins - Director
Stanhope	Sussex	77 Main Street, Stanhope, NJ 07874	07/2012 - Present	Grant Consulting	Brian McNeilly	Municipal Administrator	bmcneilly@stanhope.nj.gov	(973) 347-0159 Ext.14	Katie Kocher - Deputy Director
Summit	Union	512 Springfield Avenue, Summit, NJ 07901	09/2016 - Present	Grant Consulting	Michael Rogers	Municipal Administrator	mrogers@cityofsummit.org	908-522-3600	Catherine Kapura - Director
Sussex County	Sussex	1 Spring Street	05/2023 - Present	Grant Consulting	Ron Tappan	County Administrator	rtappan@sussex.nj.us	973-579-0250	Ed Farmer - CEO
Tarrytown	Westchester	1 Depot Plaza, Tarrytown, NY, 10591	10/2022 - Present	Grant Consulting	Alissa Fassman	Assistant Village Administrator	afassman@tarrytowngov.com	914-631-1785	David Jenkins - Director
T&M	Monmouth	11 Tindall Road, Middletown, NJ, 07748	01/2021 - Present	Grant Portal	Gail Lalla	Project Manager	glalla@tandmassociates.com	732-671-6400	Katie Kocher - Deputy Director
Teaneck	Bergen	818 Teaneck Road, Teaneck, NJ 07666	03/2017 - Present	Grant Consulting	Dean Kazinci	Municipal Administrator	dkazinci@teanecknj.gov	201-837-1600 Ext. 1001	Laura Wintroub - Director
Teaneck	Bergen	818 Teaneck Road, Teaneck, NJ 07666	05/2020 - Present	Disaster Recovery	Issa Abbassi	Chief Financial Officer	iabbassi@teanecknj.gov	201-837-1600 ext 1251	Susan Scavone - Principal

Tenafly	Bergen	100 Riveredge Road, Tenafly, NJ, 07670	12/2022 - Present	Grant Portal	Jimmy Homs	Borough Administrator	jhoms@tenafly.net	201-568-6100	Katie Kocher - Deputy Director
Totowa	Passaic	537 Totowa Road, Totowa, NJ 07512	03/2010- Present	Grant Consulting	Joseph Wassel	Municipal Administrator	jwassel@totowanji.org	(973) 956-1000 ext.1004	Catherine Kapura - Director
Totowa BOE	Passaic	10 Crews Street, Totowa, NJ, 07512	07/2019 - Present	Grant Portal	Patricia Capitelli	Superintendent	patricia.capitelli@totowa.k12.nj.us	973-956-0010	Katie Kocher - Deputy Director
Trenton	Mercer	319 East State Street, Trenton, NJ 08608	01/2019- Present	Grant Consulting	Nikki Mosgrove	Contract Administrator	nmosgrove@trentonnj.org	(609) 989-3103	Catherine Kapura - Director
Union County	Union	10 Elizabethtown Plaza, Elizabeth, NJ, 07207	03/2011- Present	Grant Consulting	Amy Wagner	Deputy County Manager	awagner@ucnj.org	908-527-4802	Chris Sprague - Director
Union County	Union	10 Elizabethtown Plaza, Elizabeth, NJ, 07207	01/2020 - Present	Grant Portal	Amy Wagner	Deputy County Manager	awagner@ucnj.org	908-527-4000	Katie Kocher - Deputy Director
Union	Union	1976 Morris Avenue, Union, NJ, 07083	01/2012 - 12/31/2019 01/2023 - Present	Grant Consulting	Don Travisano	Township Administrator	dtravisano@uniontownship.com	908-851-8501	Laura Wintroub - Director
Upper Freehold BOE	Monmouth	27 High Street, Allentown, NJ, 08501	05/2020 - Present	Disaster Recovery	Patrick Pisano	Assistant School Administrator	pisanop@ufnrd.net	609-259-7292	Susan Scavone - Principal
Verona	Essex	600 Bloomfield Avenue, Verona, NJ, 07044	03/2022 - Present	Grant Portal	Joseph D'Arco	Township Manager	jdarco@veronanj.org	973-857-4767	Peter Bianos - Director
Wayne	Passaic	475 Valley Road, Wayne, NJ, 07470	05/2021- Present	Grant Portal	Eileen Kuca	Director of Purchasing	kucae@WayneTownship.com	973-694-1800 ext. 3249	Katie Kocher - Deputy Director
West Orange	Essex	66 Main Street, West Orange, NJ, 07052	09/2016- Present	Grant Consulting	John Gross	Chief Financial Officer	jgross@westorange.org	(973) 325-4070	Catherine Kapura - Director
Wharton	Morris	10 Robert Street, Wharton, NJ, 07885	01/2020- Present	Grant Portal	Joe Kovalick	Municipal Administrator	jkovalick@whartonnj.com	973-361-8444 x2711	Katie Kocher - Deputy Director
Woodbridge	Middlesex	1 Main Street, Woodbridge, NJ, 07095	03/2014- Present	Research Only	Caroline Ehrlich	Chief of Staff	Caroline.ehrlich@twp.woodbridge.nj.us	732-602-6015	Katie Kocher - Deputy Director
Woodbury	Orange	511 NY-32, Highland Mills, NY, 10930	04/2020 - Present	Grant Consulting	Desiree Potvin	Municipal Clerk	dpotvin@woodburynj.us	845-928-6829	David Jenkins - Director
Woodcliff Lake	Bergen	188 Pascack Road, Woodcliff Lake, NJ 07652	04/2014- Present	Grant Consulting	Tom Padilla	Municipal Administrator	admin@wcni.com	(201) 391-4977 ext.216	Catherine Kapura - Director
Woodland Park	Passaic	5 Brophy Lane, Woodland Park, NJ 07424	02/2012- Present	Grant Consulting	Keith Kazmark	Mayor	kkazmark@wpnj.us	973-345-8100	Chris Sprague - Director

STAFF BIOGRAPHIES

ED FARMER | PRESIDENT & CEO

Ed founded Millennium Strategies in 2005 with the goal of establishing a Company that provides governments with a comprehensive and aggressive approach to grant writing, research, and administration. As President, Ed is responsible for the oversight on all facets of Millennium's operation, with a focus on ensuring that the firm provides the best customer service in the industry. Prior to forming Millennium, Ed served as Chief of Staff to Congressman Bill Pascrell, Jr. (NJ-8). As the highest-ranking member of the team, Ed was responsible for running the daily operations of the Congressman's offices in Washington, D.C. and New Jersey. Congressman Pascrell's assignments on the House Transportation and Infrastructure Committee and the House Committee on Homeland Security have allowed Ed to gain invaluable insight into two issues that are critical for the State of New Jersey. Throughout his career, Ed has volunteered his time across New Jersey, including serving as the former President of the Passaic County Community College Board of Trustees and current member of its Foundation. Ed graduated from Bethany College in Bethany, West Virginia with a Bachelor of Arts Degree in Political Science.



SUSAN SCAVONE | PRINCIPAL

Sue joined the firm in 2005 as a Principal and has more than 30 years of experience in public outreach, grant writing, and governmental affairs. Through her time with Millennium, she has become the firm's leader on disaster recovery projects and funding procurement, securing her position as a regional expert in FEMA Public Assistance and Hazard Mitigation Grant Programs. Susan's knowledge of the field and existing relationships enable her to communicate effectively with multiple levels of stakeholders on complex projects, ensuring that all stages of a project are followed through in the most effective and efficient way possible. Prior to joining Millennium Strategies, Sue served as President of SMS Consulting Services, Inc. for ten years, where she provided governmental relations, grant procurement, and consulting services to both private and public sector clients. In addition Sue also served in the administration of Governor James J. Florio, on the staff of several members of the New Jersey Legislature, and in Essex County government. Sue is a graduate of Montclair State University where she received a Bachelor of Arts Degree in Political Science.



LISA MARTINEZ | DIRECTOR OF OPERATIONS

Lisa has been a member of the firm since 2006. In her role as Director of Operations, Lisa manages the day-to-day operations of Millennium. Prior to joining Millennium, she served as Field Director and Scheduler for Congressman Bill Pascrell, Jr. for nine years. In this critical position, Lisa was responsible for maintaining the Congressman's New Jersey schedule and managing all community outreach activities for the congressional office. She strategically coordinated field activities with the Congressman's legislative agenda and administered government relations issues with all state and local entities. Her organizational skills have helped Millennium become a leader within the government consulting industry.



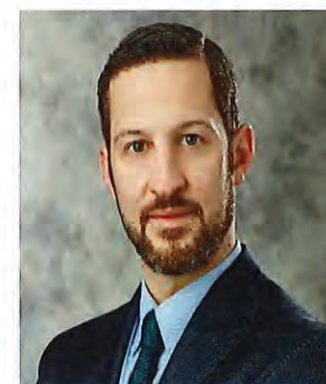
DAVID JENKINS | DIRECTOR OF NEW YORK OPERATIONS

Dave has been a member of the firm since 2012. In his role as Director of New York Operations, Dave is responsible for overseeing all facets of the firm's New York operations and clients. His responsibilities include overseeing client management and grant writing operations, leading team members, developing and implementing policies and procedures, ensuring quality control and identifying and developing new business. Prior to this, Dave served as a Grants Manager working with cities and nonprofit organizations to secure grant funding for various projects and programs. Prior to joining the firm, Dave served as Chief of Staff to Assemblyman Joseph Cryan during his tenure as Chairman of the New Jersey Democratic State Committee, and Majority Leader of the New Jersey General Assembly. Dave graduated from Elon University where he received a Bachelor of Arts Degree in Political Science.



CHRISTOPHER SPRAGUE | DIRECTOR OF CLIENT SERVICES

Chris has been a member of the firm since 2010. In his role as Director of Client Services, Chris co-leads the service team working with New Jersey, Pennsylvania, and Delaware clients. His responsibilities include, but are not limited to: overseeing client management and grant writing operations, leading team meetings, developing and implementing policies and procedures, ensuring quality control, and managing data. Prior, Chris was a Senior Grants Manager working with cities and nonprofit organizations to secure grant funding for various projects and programs. Chris is a graduate of Seton Hall University where he received a Bachelor's Degree in History, English and Italian and a Master's Degree in Diplomacy and International Relations.



CATHERINE KAPURA | DIRECTOR OF CLIENT SERVICES

Catherine has been a member of the firm since 2015. In her role as Director of Client Services, Catherine co-leads the service team working with New Jersey clients. Her responsibilities include, but are not limited to: overseeing client management and grant writing operations, leading team meetings, developing and implementing policies and procedures, ensuring quality control, and managing data. Prior to this, Catherine served as a Senior Grants Manager working with municipalities and counties to secure grant funding for various projects and programs focused on education, parks, transportation infrastructure, restorative justice, and health and human services. Catherine graduated from Fairfield University where she received a Bachelor of Arts Degree in English. Additionally, Catherine holds a Masters Degree in Environmental Policy and International Development from the University of Maryland.



LAURA WINTROUB | DIRECTOR OF CLIENT SERVICES

Laura has been a member of the firm since 2015. In her role as Director of Client Services, Laura co-leads the service team working with New Jersey clients. Her responsibilities include, but are not limited to: overseeing client management and grant writing operations, leading team meetings, developing and implementing policies and procedures, ensuring quality control, and managing data. Prior to this, Laura served as a Senior Grants Manager working with municipalities and boards of education to secure grant funding for various projects and programs. Laura currently serves on the Strategic Advisory Board of Rising Tide Capital, a nonprofit entrepreneurship training organization located in Jersey City, New Jersey. Laura is a graduate of Haverford College where she received a Bachelor's Degree in History.



MELANI FILOSA | DIRECTOR OF CLIENT SERVICES

Melani has been a member the firm since 2018. In her role as Director of Client Services, Melani co-leads the service team working with New Jersey clients. Her responsibilities include, but are not limited to: overseeing client management and grant writing operations, leading team meetings, developing and implementing policies and procedures, ensuring quality control, and managing data. Prior to joining Millennium, Melani worked with several non-profit organizations. She applies this experience and passion into her everyday work by identifying the best ways to explain project goals in an application, seeking the right grant opportunities for those projects and executing that process meticulously. Melani is a graduate of Seton Hall University where she received a Bachelor of Arts Degree in both Political Science and English, receiving the Departmental Citation in Literature & Writing.



PETER BLANOS | DIRECTOR OF BUSINESS DEVELOPMENT

Peter has been a member of the firm since 2011. In his role as Director of Business Development, Peter oversees all aspects of the firm's sales and marketing related efforts. His responsibilities include, but are not limited to: developing and overseeing the firm's annual business development strategy, managing the RFP/RFQ process for the firm's 90+ public sector clients, and attending various conferences. Prior to this, Peter served as Director of Client Services where he was responsible for overseeing client management and grant writing operations, leading team meetings, developing and implementing policies and procedures, ensuring quality control, and managing data. Peter is a graduate of the University of Scranton where he received a Bachelor of Arts Degree in Political Science.



KATIE KOCHER | DEPUTY DIRECTOR OF RESEARCH AND SPECIAL PROJECTS

Katie has been a member of the firm since 2019. In her role as Deputy Director of Research and Special Projects, Katie is responsible for overseeing all research conducted by the firm into governmental and non-governmental funding sources. In addition, she is also responsible for overseeing all clients enrolled and content within Millennium's Grant Research Portal Service as well as all special projects performed on behalf of outside agencies. Prior to this Katie served as a Senior Grant Manager, where she was responsible for working with urban municipalities and counties to secure grant funding for key projects and programs. One of Katie's biggest passions is education. Prior to joining Millennium Katie served as an assistant editor for a not-for-profit publisher, and taught English at Seton Hall University. Katie is a graduate of Seton Hall University where she earned a Bachelor and a Master of Arts degree in English.



TONY ARDIS | ACCOUNTS RECEIVABLE MANAGER

Tony has been a member of the firm since 2017. In his role as Accounts Receivable Manager, Tony is responsible for overseeing invoicing, collections, and bill processing. Prior to joining Millennium, Tony served for nine years as the District Director for Congressman Bill Pascrell Jr. In this role, he supported the District's 21 municipalities by supervising casework, field activities and representing the Congressman. Tony has over 30 years of experience serving in administrative positions for various local, state, and federal government agencies. Tony is a graduate of William Paterson University where he received a degree in Political Science.



BERNADETTE McPHERSON, ESQ. | DIRECTOR OF OUTREACH

Bernadette has been a member the firm since 2012. In her role as Director of Outreach, Bernadette is responsible for marketing Millennium Strategies to municipal and county governments. Bernadette brings extensive municipal and county government experience to Millennium, having served as a member of the Bergen County Board of Chosen Freeholders from 2003 to 2011 and as Mayor of Rutherford from 2000 to 2007. Bernadette remains active in politics and currently serves as the Legislative District 36 Chairwoman for the Democratic Committee of Bergen County. Bernadette is a graduate of La Salle University where she received a Bachelor of Arts degree in Political Science and English. Additionally, Bernadette holds a Juris Doctorate from Temple University School of Law.



JESSICA CARVAJAL | HUMAN RESOURCES GENERALIST

Jessica has been a member of the firm since 2021. In her role as Human Resource Generalist, Jessica manages the daily functions of the Human Resources Department including benefit and leave administration, recruitment, and assisting with enforcing company policies and practices. Jessica has over seven years of experience in the field of Human Resources. Prior to joining Millennium, she was the Assistant Director of Human Resources at a large non-profit organization, where she handled all aspects of human resources including benefits, payroll and employee relations. Jessica has strong working knowledge in employment compliance, HRIS, and benefit management. Jessica is a graduate of the College of Saint Elizabeth where she received a Bachelor's Degree in Business Administration and Management. Additionally, Jessica holds an MBA in Finance from the New Jersey Institute of Technology.



KAREN SPICER | SENIOR GRANT MANAGER

Karen has been a member of the firm since 2020. In her role as Senior Grant Manager, Karen is responsible for working with several of the firm's municipal clients throughout New Jersey. In addition, she is also responsible for serving as the firm's co-editor and chief as well as a staff mentor. Prior to joining Millennium, Karen worked for museums and cultural institutions in the Philadelphia and New York City areas focusing on exhibition development, public engagement, and historic preservation. She earned a Bachelor of Arts in Anthropology from Franklin & Marshall College and a Master of Arts in Museum Professions from Seton Hall University.



TARYN PRONKO | SENIOR GRANT MANAGER

Taryn has been a member of the firm since 2019. In her role as Senior Grant Manager, Taryn is responsible for working with several of the firm's local government clients throughout New York. In addition, she is also responsible for serving as the firm's co-editor and chief as well as a staff mentor. Prior to joining the firm, Taryn was a Deputy Clerk Intern within the U.S. Federal Court system, where she assisted in numerous departments, including jury, pro se law offices, and the circuit library. Taryn graduated from Penn State University with a Bachelor's Degree in English, receiving the Academic Excellence Award for the Humanities.



KAMARI MOORE | SENIOR RESEARCH MANAGER

Kamari has been a member the firm since 2018. In her role as Senior Research Manager, Kamari is responsible for providing accurate and timely research breakdowns for client service staff, overseeing accuracy of content posted on Millenniums grant research portal, and providing reports to select clients. She is also responsible for editing weekly research and assisting the Deputy Director of Research and Special Projects. Prior to joining Millennium, Kamari proudly served as a member of the service fraternity Alpha Phi Omega, where she participated in community outreach programs aimed at servicing disadvantaged populations. Kamari is a graduate of Seton Hall University where she received Bachelor of Arts Degrees in English and Philosophy.



ASHLEY TAYLOR | GRANT MANAGER

Ashley has been a member of the firm since 2020. In her role as Grant Manager, Ashley is responsible for working with several of the firms municipal and board of education clients to help secure funding for key projects and programs. Prior to joining Millennium, Ashley worked for the US Department of Commerce as well as the for the State of Delaware. Ashley is a graduate of Delaware State University where she received a Bachelor of Arts degree in Criminal Justice and a Minor in Law Studies. Ashley was led to Millennium by help passion for government policy and how it can be used to create a better quality of life for all communities.



RYAN TALMADGE | GRANT MANAGER

Ryan has been a member of the firm since 2020. In his role as Grant Manager, Ryan is responsible for working with several of the firm's municipal and county clients to help secure both public and private sector grant funding on their behalf. Prior to joining Millennium, Ryan was Interim Security Lieutenant in the Department of Public Safety for Rutgers University - Newark. He was a collaborator and guest lecturer for the Rutgers' Honors Living-Learning Community (HLLC) program. In 2017, Ryan was a candidate for the Newark Public Schools Advisory Board and is an Alumnus of the Leadership Newark 2019 Cohort. Ryan is a graduate of Rutgers University-Newark where he received a Bachelor of Arts Degree in Political Science.



MICHAEL WEISS | GRANT MANAGER

Michael has been a member of the firm since 2020. In his role as Grant Manager, Michael is responsible for servicing several of the Firms municipal clients to help secure both public and private sector grant funding on their behalf. Prior to joining the firm, Michael worked as a graduate assistant for the West Chester University History Department. Michael is a graduate of West Chester University where he received a Bachelor's Degree in History, with a minor in Political Science, and a Master's Degree in History. During his time as a graduate student he was inducted into the National History Honor's Society, Phi Alpha Theta, and earned the Award of Excellence for Excellence in Scholarship and/or Creative Activity from the History Department.



JENNIFER GALLAGHER | GRANT MANAGER

Jennifer has been a member of the firm since 2020. In her role as Grant Manager, Jennifer is responsible for working with several of the firm's municipal and county clients to help secure both public and private sector grant funding on their behalf. Prior to joining Millennium, Jennifer worked as an intern for The Land Conservancy of New Jersey, assisting municipalities with planning their open space and recreation projects. Jennifer is a graduate of the University of Delaware where she received a Bachelor Degree in Environmental Studies.



HANNAH SAKHA | GRANT MANAGER

Hannah has been a member of the firm since 2020. In her role as Grant Manager, Hannah is responsible for working with several of the firm's municipal and county clients to help secure both public and private sector grant funding on their behalf. Prior to joining the firm, Hannah was an intern for a science and medical content publishing company, where she was able to copyedit documents and conduct manuscript analyses. Hannah is a graduate of Seton Hall University where she received a Bachelor's Degree in English with a minor in Public Relations.



MEGAN KLEPPER | GRANT MANAGER

Megan has been a member of the firm since 2021. In her role as a Grant Manager, Megan is responsible for working with the firm's municipal clients to secure public and private grant funding for their key programs and projects. Prior to joining Millennium, Megan interned as a journalist for multiple online publications. Megan is a graduate of James Madison University where she received a Bachelor of Arts Degree in Writing, Rhetoric, and Technical Communication.



LOUIS MOTTA | GRANT MANAGER

Louis has been a member of the firm since 2021. In his role as a Grant Manager, Louis is responsible for working with the firm's local government clients to secure public and private grant funding for their key programs and projects. Prior to joining Millennium, Louis served as assistant news editor for a not-for-profit newspaper and tutored students in writing at Seton Hall University. Louis is a graduate of Seton Hall University where he earned a Bachelor of Arts degree in Creative Writing with a Minor in Literature and Visual Media.



MONICA LUDWINSKI | GRANT WRITER

Monica has been a member of the firm since 2021. In her role as a Grant Writer, Monica is responsible for working with several of the firm's municipal clients to help secure public and private sector grant funding on their behalf. Some of her daily responsibilities include collaborating with the Directors of Client Service on different projects, along with drafting narratives and gathering supporting documents associated with grant applications. Prior to joining Millennium, Monica interned for City Green, an urban farm and garden organization working to revitalize urban areas through agriculture and educational programming. Monica is a graduate of Montclair State University where she received a Master of Science Degree in Sustainability Science.



MICHAEL DZIUBA | GRANT WRITER

Michael has been a member of the firm since 2021. In his role as Grant Writer, Michael is responsible for servicing several of the firm's municipal clients throughout New York, assuring their requests for both public and private grant funding are thorough and competitive. Prior to joining the firm, Michael worked in the City of Bethlehem's Department of Community and Economic Development, working with community partners and not-for-profit organizations to assess and remediate urban blight. Michael graduated from Muhlenberg College with a Bachelor's Degree in Political Science, where he was also initiated into Pi Sigma Alpha, the National Political Science Honor Society. Additionally, Michael holds a Master's Degree in Political Science from Lehigh University.



SERGIO MEDINA | GRANT WRITER

Sergio has been a member of the firm since 2022. In his role as a Grant Writer, Sergio is responsible for working with the firm's municipal clients to secure public and private grant funding for their key programs and projects. Some of his daily responsibilities include working closely with the Directors of Client Services on different projects, as well as preparing narratives, applications, and other supporting documentation associated with grant applications. Prior to joining the firm, Sergio worked as a grant writer at various nonprofit agencies throughout the region. Sergio is a graduate of Montclair State University, where he received a Bachelor of Art's Degree in English and was inducted into the Sigma Tau Delta honor's society.



MARIO CARVAJAL IV | GRANT WRITER

Mario has been a member of the firm since 2022. In his role as Grant Writer, Mario is responsible for working with municipal and county clients to help secure both public and private sector grant funding on their behalf. Some of his daily responsibilities include working closely with the Directors of Client Services on different projects, as well as preparing narratives, applications, and other supporting documentation associated with grant applications. Prior to joining Millennium, Mario worked as a legal assistant for a law firm providing support to the General Counsel. Mario received a Bachelor of Arts Degree in Political Science with a minor in Public Policy from Ramapo College of New Jersey. During his time as an undergraduate student, he was inducted into the National Political Science Honor Society and served as the Senate Vice President within the Student Government Association.



SCOTT TOMPETRINI | GRANT WRITER

Scott has been a member of the firm since 2022. In his role as Grant Writer, Scott is responsible for working with municipal and county clients to help secure both public and private sector grant funding on their behalf. Some of his daily responsibilities include working closely with the Directors of Client Services on different projects, as well as preparing narratives, applications, and other supporting documentation associated with grant applications. Prior to joining Millennium, Scott worked as an administrative assistant at a residential facility for people with developmental disabilities and interned for a marketing firm as part of their media planning team. Scott is a graduate of William & Mary where he received a Bachelor of Arts Degree in Government and History.



JUSTIN VEGA | GRANT WRITER

Justin has been a member of the firm since 2022. In his role as Grant Writer, Justin is responsible for working with local government clients to help secure both public and private sector grant funding on their behalf. Some of his daily responsibilities include working closely with the Directors of Client Services on different projects, as well as preparing narratives, applications, and other supporting documentation associated with grant applications. Justin is a graduate of Baylor University where he received a Bachelor's Degree in History.



MELAINA NESS | GRANT WRITER

Melaina has been a member of the firm since 2022. In her role as Grant Writer, Melaina is responsible for working with local government clients to help secure both public and private sector grant funding on their behalf. Some of her daily responsibilities include working closely with the Directors of Client Services on different projects, as well as preparing narratives, applications, and other supporting documentation associated with grant applications. Melaina is a graduate of SUNY New Paltz where she received a Bachelor of Arts Degree as a double major in Political Science and Economics. During her time as an undergraduate student, she was inducted into the National Political Science Honor Society, Pi Sigma Alpha, and into the International Honor Society in Economics, Omicron Delta Epsilon.



GINA BACHORIK | GRANT WRITER

Gina has been a member of the firm since 2022. In her role as Grant Writer, Melaina is responsible for working with local government clients to help secure both public and private sector grant funding on their behalf. Some of her daily responsibilities include working closely with the Directors of Client Services on different projects, as well as preparing narratives, applications, and other supporting documentation associated with grant applications. Gina is a graduate of Stonybrook University where she received her undergraduate degree in Multidisciplinary Studies.



KHAYLA DIXON | GRANT WRITER

Khayla joined the firm in 2023. In her role as a Grant Writer, Khayla is responsible for working with the firm's municipal clients in Ohio and Pennsylvania to secure public and private grant funding on their behalf. Prior to joining the firm, she was an intern within the New Jersey Superior Court. Khayla is a graduate of Rutgers University where she received her Bachelor of Arts in Political Science and Criminal Justice. During her time as an undergraduate student, she was inducted into the National Political Science Honor Society, Pi Sigma Alpha.



TAYLOR SAMITT | RESEARCH ASSOCIATE

Taylor has been a member of the firm since 2022. In her role as Research Associate, Taylor is responsible for researching available grant opportunities, from federal, state, county, corporate, and philanthropic sources, on behalf of Millenniums clients. Taylor analyzes and summarizes each grant in preparation for presentation and company-wide distribution while also assisting in special projects as well as overseeing the content posted on the firms online grant portal. Prior to joining the firm, Taylor worked on various local government campaigns. Taylor is a graduate from the University at Albany, where she received her Bachelor of Arts Degree in Public Administration and Management with a focus of Public Policy. During her studies, she served as a member of Alpha Phi Omega, a community service fraternity that helps the local Albany community with services.



JOHN GAULT | BUSINESS DEVELOPMENT REPRESENTATIVE

John has been a member of the firm since 2022. In his role as Business Development Representative, John works to support the development of new business across Millennium's target markets. Some of his daily responsibilities include outreach to prospective customers, management of existing prospects, working to help develop innovative sales strategies, and attending conferences. Prior to joining the firm, John spent 16 years in finance with Prudential Securities before taking on business development roles at AFLAC and Ryder Inc. John is a graduate of SUNY New Platz where he received a Bachelor of Science Degree in Marketing.



RESOLUTION

WHEREAS, the following charitable organization(s) have applied for a Raffle License which raffle is to be conducted within the Township of West Orange,

NOW THEREFORE, BE IT RESOLVED by the Township Council of *the Township of West Orange, that the Municipal Clerk is hereby authorized to* issue a license to conduct a raffle by the following organization (s) at the place (s) and time(s) set opposite their respective name(s):

<u>Organization</u>	<u>Type of Event/Date</u>	<u>Place</u>	<u>RL No.</u>
West Orange PBA Local 25	6.8.25 On Premise 50/50	19 Ralph Rd	7911
West Orange PBA Local 25	6.14.25 On Premise 50/50	640 Prospect Ave	7912
Hemophilia Association of NJ	9.15.2025 Off Premise 50/50	350 Mt. Pleasant Ave	7913

Karen J. Carnevale, R.M.C.
Township Clerk

Joe Krakoviak
Council President

Adopted: June 24, 2025

RESOLUTION

WHEREAS, Diana Powell McGovern, Esq. (“McGovern”) of Gaccione Pomaco P.C., responded to the Township’s Request for Qualifications pursuant to a fair and open process for the year 2025 for the position of Planning Board Attorney; and

WHEREAS, McGovern and her law firm have agreed to provide professional services for the calendar year 2025, pursuant to the terms and conditions set forth in the agreement annexed hereto as Exhibit “A”; and

WHEREAS, the Planning Board has adopted a Resolution approving the retention of McGovern and her firm as Planning Board Attorney; and

WHEREAS, pursuant to pursuant to N.J.S.A. 40A:11-5(1)(a)(i), the proposed professional services contract is subject to an exception to the standard bidding procedures set forth in the Local Public Contracts Law; and

WHEREAS, the not to exceed amount herein does not include escrow payments which are paid by applicants pursuant to the Municipal Land Use Law and Township Ordinances; and

WHEREAS, for calendar date 2024, McGovern and her firm were paid \$18,348.50 for escrow work and \$14,303.46 for non-escrow work; and

WHEREAS, for calendar year 2025 to date, McGovern and her firm have been paid \$3,853.82 for non-escrow and \$7,234.50 for escrow matters through June 9, 2025;¹

NOW, BE IT HEREBY RESOLVED, by the Township Council of the Township of West Orange that the Mayor be and is hereby authorized to execute an agreement, in the form

¹ These amounts are in addition to the monthly appearance payment of \$583.33 per month or \$7,000 per year which is non-escrow.

annexed hereto, to retain McGovern to provide services as Planning Board Attorney at the rates set forth in the agreement annexed hereto as Exhibit “A”; and it is further

RESOLVED that for calendar 2025 the non-escrow fees and expenses shall not exceed (“NTE”) \$25,000.00; and it is further

RESOLVED that notice of this award shall be published and available in the Clerk’s office in accordance with applicable law.

Karen J. Carnevale, R.M.C.
Municipal Clerk

Joe Krakoviak,
Council President

Adopted: June 24, 2025

I hereby certify funds are available from: _____
Account No.

John C. Ditinyak, CFO

AGREEMENT FOR PLANNING BOARD LEGAL SERVICES

THIS AGREEMENT made and entered into on this ___ June, 2025 and between the **TOWNSHIP OF WEST ORANGE**, a municipal corporation of the State of New Jersey, located at Town Hall, 66 Main Street, West Orange, County of Essex and State of New Jersey, hereinafter called the “TOWNSHIP,” party of the first part, and **DIANA POWELL McGOVERN, ESQ.**, Attorney at Law of the State of New Jersey, and her law firm **GACCIONE POMACO, P.C.**, One Boland Drive, Suite 102, West Orange, New Jersey 07052, hereinafter referred to as “COUNSEL,” party of the second part.

WITNESSETH THAT:

WHEREAS, the Governing Body of the TOWNSHIP has determined to retain the services of COUNSEL to serve in the capacity as Planning Board Attorney;

NOW, THEREFORE, in consideration of the mutual promises, terms and conditions hereinafter set forth, the parties hereto agree as follows:

1. The TOWNSHIP hereby retains the services of COUNSEL to serve as Planning Board Attorney for the period January 1, 2025 through December 31, 2025 at the following rates not to exceed (“NTE”) \$25,000 for non-escrow work:

- (a) \$7,000 per year (prorated) to prepare for and attend all regular meetings of the West Orange Planning Board;
- (b) \$195 per hour to prepare for and attend all special meetings and all other escrow work in accordance with the New Jersey Municipal Land Use Laws and Township Ordinances, to be paid by the applicant;

2. COUNSEL will not seek reimbursement for its routine costs and expenses such as postage, copying, mileage, meals, parking, or delivery of documents.

3. COUNSEL may seek reimbursement for extraordinary expenses such as the cost of deposing adverse witnesses, transcripts or hiring experts. Counsel will not incur any such expenses without the express written approval of the applicable TOWNSHIP Department Head before the extraordinary expense is incurred.

4. COUNSEL'S responsibilities shall include preparation for and attendance at all Planning Board meetings, drafting all resolutions, and all Planning Board related matters.

5. COUNSEL recognizes that any and all approval for engagement of services must come from the Governing Body of the TOWNSHIP, and that no services, work or any efforts relative to the contract shall be commenced until the Governing Body adopts a duly authorized Resolution accompanied by a Certificate of Funds.

6. COUNSEL recognizes that all services rendered are subject to the approval and direction of the Law Department, and that payment for such services is conditioned upon the issuance of a Purchase Order by the Township encompassing the services for which compensation is sought.

7. COUNSEL is hereby placed on notice that the Billing Guidelines of the TOWNSHIP shall apply to this agreement for professional services. COUNSEL is further noticed that no Department Head, individual member of the Governing Body, or any agent, servant or employee of the TOWNSHIP possesses any lawful authority to: (a) engage the rendition of services or the performance of work; (b) authorize the continuation of services or work beyond the amount specifically approved in the Resolution and Certificate of Funds; or to (c) represent that future funds will be available as compensation for current services. Any such acts shall be deemed ultra vires and beyond the scope of any authority that individual may possess. No bills, statement or vouchers for any amount exceeding that originally approved will

be honored or paid by the TOWNSHIP, irrespective of whether such services were actually performed.

8. COUNSEL shall submit detailed invoices to the TOWNSHIP for services rendered each month, with a copy to the Township Attorney, no later than fifteen (15) days subsequent to the close of the month. All invoices submitted by COUNSEL shall set forth with specificity the tasks performed, the attorney performing the tasks, and the amount of time spent on each task.

9. During the term of this agreement, COUNSEL shall maintain professional liability malpractice insurance coverage with an insurance company licensed and authorized to do business in the State of New Jersey with coverage not less than \$1,000,000. COUNSEL shall provide the Township Attorney and Municipal Clerk with proof of a valid certificate of insurance listing the TOWNSHIP as a certificate holder. To the extent that this insurance coverage is scheduled to lapse at any time before the end of the contract, COUNSEL shall provide proof of renewal or new insurance coverage no later than thirty (30) days before the termination of the current coverage.

10. The provisions of this agreement are subject to the limitations of provisions of the New Jersey Tort Claim Act, N.J.S.A. 59:2-1 *et seq.*, and the New Jersey Contractual Liability Act, N.J.S.A. 59:13-1 *et seq.*

11. This agreement shall be governed by the laws of the State of New Jersey without regard to principles of conflict of laws. All contract claims under this agreement shall be subject to and governed by the provisions of the New Jersey Contractual Liability Act (N.J.S.A. 59:13-1 *et seq.*

IN WITNESS WHEREOF, the parties have set their hands and seals the day and year first above written.

TOWNSHIP OF WEST ORANGE

ATTEST:

Karen J. Carnevale, R.M.C
Municipal Clerk

Susan McCartney
Mayor

GACCIONE POMACO P.C.

WITNESS:

Diana Powell McGovern, ESQ.

R E S O L U T I O N

WHEREAS, on April 9th, 2025, the DPW Director Louis Reynolds dispatched DPW personnel to assess an apparent water main break and it was concluded that it was a force main sewer break along Northfield Avenue into separate locations; and

WHEREAS, the DPW Director proceeded to contract Grabowski Construction., Inc. to conduct the necessary repairs to the Township's sanitary force main; and

WHEREAS, pursuant to the Local Public Contracts Law, Emergency Contracts, N.J.S.A. 40A:11.6a the Municipal Engineer was informed via email on April 9th, 2025 notified the Administration of the need to perform an emergency contract for this work; and

WHEREAS, it was concluded that to expedite this work to protect public health and safety, an emergency contract was issued to Grabowski Construction., Inc. who was readily available to mobilize and perform the work; and

WHEREAS, the Municipal Engineer by letter dated June 16, 2025 recommends paying the costs of this emergency work; and

WHEREAS, Grabowski Construction., Inc submitted invoice dated June 10, 2025 for the emergency repair of the force main sewer breaks at two locations in the amount of \$42,332.06; and

WHEREAS, sufficient funds exist for this work; and

WHEREAS, the Township Council concurs in the foregoing.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of West Orange that an emergency appropriation in the amount not to exceed \$42,332.06 is authorized to Grabowski Construction., Inc. for emergency at Northfield Avenue to repair the force main sewer break.

BE IT FURTHER RESOLVED that this work was performed pursuant to the provisions of the

Local Public Contracts Law, Emergency Contracts, N.J.S.A. 40A:11-6 as the work was required to protect public health and welfare.

Karen J. Carnevale, R.M.C.
Municipal Clerk

Joe Krakoviak
Council President

I certify funds are available for this work

Account No._____
\$42,332.06 Capital Budget

John C. Ditinyak, Chief Financial Officer

Adopted: June 24, 2025

Zayibeth Carballo

From: Louis Reynolds
Sent: Wednesday, April 9, 2025 10:39 AM
To: Zayibeth Carballo
Subject: 745 Northfield Ave

Follow Up Flag: Flag for follow up
Flag Status: Flagged

At 7:20 am this morning. A call was made to me about an apparent water main break at this location.

DPW personnel were dispatched to investigate the situation.

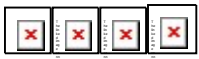
Turns out , it is a sewer force main break. DPW sewer crew were dispatched. Along with a call I made to Grabowski construction contractors. Contractor responded in 15 minutes. To assess the situation. Called in emergency markouts . DPW sewer supervisor was asked to call Rapid pump for two Vactor tank trucks .

To abate and relieve the high flow of sewer water discharge . As many areas of sewer water collection are directed to this force main .

This process , is still in the works . In affording repairs .

Louis Reynolds, CPWM

Director of Public Works
Township of West Orange
25 Lakeside Avenue
West Orange. NJ 07052
Office 973-325-4067
Lreynolds@westorange.org
www.westorange.org



Please consider the environment before you print this email
America, Land of the Free, Because of the Brave!

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GRABOWSKI CONSTRUCTION, INC

770 Northfield Ave West Orange NJ 07052

Ph: 973-731-0111 Fax: 973-731-6709

Invoice

Attention: Township of West Orange
25 Lakeside Avenue
West Orange NJ

Job Name: 745 Northfield ave Sewer Repair

Location: 745 Northfield ave and Korwel
Circle
West Orange NJ 07052

Date: 6/10/25
Job #: 2025-WO419-7
Tax Exempt: YES

Description	Qty	UOM	U/P	EXT. PRICE
Date: 4/9/25 Emergency Sewer Repair				
Mob/Demob	1	LS	\$ 500.00	\$ 500.00
305.5 excavator w/Operator	8	Hr	\$ 218.00	\$ 1,744.00
PC-15 Excavator w/Operator	8	Hr	\$ 205.00	\$ 1,640.00
Single axle dump truck	8	Hr	\$ 100.00	\$ 800.00
Mason dump	8	Hr	\$ 85.00	\$ 680.00
3 Man Crew	8	Hr	\$ 300.00	\$ 2,400.00
8" hi-max couplers	2	Ea	\$ 675.00	\$ 1,350.00
10" hi-max couplers	2	Ea	\$ 740.00	\$ 1,480.00
2" Discharge Hose (50' Each)	5	Ea	\$ 345.00	\$ 1,725.00
2" Suction Hose (20' Each)	4	Ea	\$ 315.00	\$ 1,260.00
DGA	20	Ton	\$ 40.00	\$ 800.00
Police Protection * See attached Extra Duty Solutions Invoice	8	Hr	\$ 139.78	\$ 1,118.24
Date: 4/10/25 Emergency Sewer Repair				
Mob/Demob	1	LS	\$ 500.00	\$ 500.00
305.5 excavator w/Operator	8	Hr	\$ 218.00	\$ 1,744.00
PC-15 Excavator w/Operator	8	Hr	\$ 205.00	\$ 1,640.00
Single axle dump truck	8	Hr	\$ 100.00	\$ 800.00
Mason dump	8	Hr	\$ 85.00	\$ 680.00
3 Man Crew	8	Hr	\$ 300.00	\$ 2,400.00
10" hi-max couplers	2	Ea	\$ 740.00	\$ 1,480.00
2" Discharge Hose (50' Each)	5	Ea	\$ 345.00	\$ 1,725.00
2" Suction Hose (20' Each)	4	Ea	\$ 315.00	\$ 1,260.00
DGA	20	Ton	\$ 40.00	\$ 800.00
Police Protection * See attached Extra Duty Solutions Invoice	19	Hr	\$ 139.78	\$ 2,655.82
Date: 5/1/25 Emergency Sewer Repair Restoration				
Mob/Demob	1	LS	\$ 500.00	\$ 500.00
Replace Concrete Sidewalk @ 4" Th.	384	SF	\$ 15.00	\$ 5,760.00
Replace Belgian Block Curb	34	LF	\$ 95.00	\$ 3,230.00
Sawcut Pavement Along Curb Line	34	LF	\$ 15.00	\$ 510.00
Remove & Replace Asphalt Along Curb Line HMA Per Ton	2	TON	\$ 200.00	\$ 400.00
Landscape Restoration	1	LS	\$ 750.00	\$ 750.00

Subtotal - \$42,332.06

Grand Total - \$42,332.06

Payment should be made by bank/wire transfer or check made payable to GRABOWSKI CONSTRUCTION INC

R E S O L U T I O N

WHEREAS, On November 25th, 2024, Colonnelli Bros. Inc. was authorized for the emergency repair of the two (2) stormwater outfall that warranted immediate repair at Hutton Lafayette Apartments by resolution No. 324-24 a contract in the amount of \$300,000.00; and

WHEREAS, an Emergency Authorization to conduct the repairs was obtained on August 7th, 2024 via email by NJDEP; and

WHEREAS, the Municipal Engineer authorized Colonnelli Bros., Inc. to subcontract Colliers Engineering and Design from Mt. Arlington to conduct a partial boundary and topographic survey, preliminary constructions plan for submission to the New Jersey Department of Environmental Protection (NJDEP);

WHEREAS, a formal application for Flood Hazard Area Individual Permit and Freshwater Wetlands General Permit No. 11 was submitted to the NJDEP in December 2024 and a deficiency letter was receipt on January 15, 2025 from NJDEP;

WHEREAS, Colonnelli Bros. Inc. and Colliers Engineering Design worked together to address the deficiency items;

WHEREAS, \$46,473.70 from Resolution No. 324-24 is to be used to paid a portion of the final invoice for this emergency work; and

WHEREAS, additional funds are needed for this work in the amount of \$184,797.05; and

WHEREAS, the Municipal Engineer by letter dated June 16th, 2025 recommends paying Colonnelli Bros., Inc. invoice submitted and dated February 4, 2025, for the additional cost to address and satisfy NJDEP comments and its associated improvements in the total amount of \$231,270.75; and

WHEREAS, sufficient funds exist for this work; and

WHEREAS, the Township Council concurs in the foregoing.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of West Orange that an emergency appropriation in the amount not to exceed \$231,270.75 is authorized to Colonelli Bros., Inc. for emergency work and permitting associated storm sewer two (2) outfall replacements to the Township's storm sewer main at McClellan Terrace and Randolph Place by Hutton Lafayette Apartments.

BE IT FURTHER RESOLVED that this work was performed pursuant to the provisions of the Local Public Contracts Law, Emergency Contracts, N.J.S.A. 40A:11-6 as the work was required to protect public health and welfare.

Karen J. Carnevale, R.M.C
Municipal Clerk

Joe Krakoviak
Council President

I certify funds are available for this work

Account No. 03-2830-23-0500-010
\$46,473.70
Capital Budget, Sewer Improvements

John C. Ditinyak, Chief Financial Officer

Adopted June 24, 2025



STATE OF NEW JERSEY
DEPARTMENT OF ENVIRONMENTAL PROTECTION
WATERSHED & LAND MANAGEMENT
Mail Code 501-02A, P.O. Box 420, Trenton, New Jersey 08625-0420
Telephone: (609) 777-0454 or Fax: (609) 777-3656
www.nj.gov/dep/landuse



PERMIT

In accordance with the laws and regulations of the State of New Jersey, the Department of Environmental Protection hereby grants this permit to perform the activities described below. This permit is revocable with due cause and is subject to the terms, conditions, and limitations listed below and on the attached pages. For the purpose of this document, "permit" means "approval, certification, registration, authorization, waiver, etc." Violation of any term, condition, or limitation of this permit is a violation of the implementing rules and may subject the permittee to enforcement action.

Approval Date

04/11/2025

Expiration Date

04/10/2030

Permit Number:

0722-24-0002.1 LUP240001

Type of Approvals:

Flood Hazard Area Individual Permit

Freshwater Wetlands General Permit 11 –
Outfall Structures

Water Quality Certificate

Governing Rules:

N.J.A.C. 7:13-1.1(b)

N.J.A.C. 7:7A-1.1(a)

Permittee:

West Orange Township
Attn.: James Abbott
66 Main Street
West Orange, NJ 07052
jabbott@westorange.org

Site Location:

Block & Lot: [78.02, 1.03]
Municipality: West Orange Township
County: Essex County

Description of Authorized Activities:

This document authorizes the reconstruction of two (2) stormwater outfall structures and associated disturbances along the East Branch of the Rahway River, as shown on the approved plans.

This authorization to conduct activities in wetlands and waters includes the issuance of a Water Quality Certificate.

The Department has determined that the herein approved activities meet the requirements of the Flood Hazard Area Control Act rules. This approval does not obviate the local Floodplain Administrator's responsibility to ensure all development occurring within their community's Special Flood Hazard Area (SFHA) is compliant with the local Flood Damage Prevention Ordinance, and minimum NFIP standards, regardless of any state-issued permits. FEMA requires communities to review and permit all proposed construction or other development within their SFHA in order to participate in the NFIP.

Prepared by:

Audra Didzbalis
Audra Didzbalis

Received and/or

**Recorded by County
Clerk:**

If the permittee undertakes any regulated activity, project, or development authorized under this permit, such action shall constitute the permittee's acceptance of the permit in its entirety as well as the permittee's agreement to abide by the requirements of the permit and all conditions therein.

This permit is not valid unless authorizing signature appears on the last page.

STATEMENT OF AUTHORIZED IMPACTS:

The authorized activities allow for the permittee to undertake impacts to regulated areas as described below and on the first page of this document. Additional impacts to regulated areas without prior Department approval shall constitute a violation of the rules under which this document is issued and may subject the permittee and/or property owner to enforcement action, pursuant to N.J.A.C. 7:13-2.18; N.J.A.C. 7:7A-22.

Freshwater Wetlands General Permit 11 – Outfall Structures	Permanent Disturbance	Temporary Disturbance
Freshwater wetlands	0.000	0.000
Transition areas	0.000	0.000
State open waters	0.036 acres (1559 ft ²)	0.005 acres (219 ft ²)

Riparian Zone Vegetation	Area of riparian zone
Permanent Disturbed	0.080 (3481 ft ²)
Temporary Disturbed	0.032 acres (1398 ft ²)

PRE-CONSTRUCTION CONDITIONS:

1. Prior to site preparation or construction onsite, the permittee shall obtain all necessary consent from any affected offsite and/or easement property owners. No work shall occur without proper permissions.
2. Prior to the commencement of site clearing, grading, or construction onsite, the permittee shall install a sediment barrier at the limits of disturbance authorized herein, which is sufficient to prevent the sedimentation of the remaining freshwater wetlands and transition areas and shall serve as a physical barrier protecting these areas from encroachment by construction vehicles or other soil-disturbing activities. All sediment barriers and soil erosion control measures shall be kept in place and maintained throughout the duration of construction, until such time that the site is stabilized.
3. Timing: If this permit contains a condition that must be satisfied prior to the commencement of construction, the permittee shall comply with such conditions within the time required by the permit or, if no time specific requirement is imposed, then the permittee shall comply with such conditions within six months of the effective date of the permit, or provide evidence satisfactory to the Division that such conditions cannot be satisfied.
4. De-watering of cofferdams must include properly sized temporary sediment basins or other filtering methods to reduce turbidity. The stream area to receive return water discharged from cofferdams must be encompassed by a turbidity barrier. The turbidity barrier must be located parallel to the stream banks and anchored to the shoreline to maintain freeflow of the stream

center. In order to avoid obstruction of stream flows or fish passage, turbidity barriers must not be placed across the entire stream channel.

SPECIAL CONDITIONS:

1. The Department has determined that the regulated wetland area affected by this permit authorization includes only State open waters and no standard transition area or buffer is required adjacent to a State open water. Please refer to the Freshwater Wetlands Protection Act (N.J.S.A. 13:9B-1 *et. seq.*) and implementing rules (N.J.A.C. 7:7A) for additional information.
2. The authorized activities shall comply with the applicable conditions set forth under N.J.A.C. 7:7A-5.7, 7.11, and 20.2. Failure to comply with these conditions shall constitute a violation of the Freshwater Wetlands Protection Act (N.J.S.A. 13:9B-1 *et. seq.*). Any additional unpermitted disturbance of freshwater wetlands, State open waters, or transition areas besides that shown on the approved plans shall be considered a violation of the Freshwater Wetlands Protection Act Rules unless the activity is exempt or a permit is obtained from the Department prior to the start of the disturbance.
3. Construction equipment shall not be stored, staged or driven within any channel, freshwater wetland or transition area, unless expressly approved by this permit and/or described on the approved plans.
4. Construction may only occur while the stream area is dry or in a de-watered condition. No work may be performed where the stream channel is wet.
5. The riprap proposed within the channel must be carefully imbedded into the channel substrate and contoured to mimic the original physical characteristics of the channel (such as its shape, slope, thalweg and meander) in order to provide low-flow aquatic passage throughout the entire disturbed area. Furthermore, any void spaces within the riprap must be filled with native substrate from the channel.
6. After all in-channel activities are completed, native stream bed material must be replaced within the channel. This material must be contoured to mimic the original physical characteristics of the channel (such as its shape, width, slope, thalweg, meander, and ratio of shallow areas to deep areas,) in order to provide low-flow aquatic passage throughout the entire disturbed area.
7. The Department has determined that the onsite riparian zone along the East Branch Rahway River is 50 feet. Therefore, vegetation within 50 feet of the top of the bank shall only be disturbed in the areas specifically shown on the approved drawings and upon completion of the project, all temporary disturbed areas shall be restored with indigenous, non-invasive vegetation in accordance with N.J.A.C. 7:13-11.2(z).

8. Vegetation along the East Branch Rahway River onsite shall only be disturbed in the areas specifically shown on the approved drawings and upon completion of the project, all temporarily disturbed areas shall be replanted with native, non-invasive vegetation appropriate for the hydrologic conditions of the area.
9. In order to protect general game and fishery resources within the East Branch Rahway River from sediment generating activities, any grading, excavation, or construction activities within the stream or the banks of the stream are prohibited between May 1st through July 31st of each year. In addition, any activity within the flood hazard area or riparian zone of this watercourse which does not minimize the introduction of sediment into said stream or which could cause more than a minimum increase in the natural level of turbidity, is also prohibited anytime but especially during this period. The Department reserves the right to require additional soil conservation measures if it becomes evident that additional measures are required to protect State-regulated resources, or the right to suspend all regulated activities onsite should it be determined that the permittee has not taken proper precautions to ensure continuous compliance with this condition.
10. Regulated areas onsite feature documented and suitable habitat for the federally listed endangered species Northern long-eared bat (*Myotis septentrionalis*) and Indiana bat (*Myotis sodalis*). In order to prevent adverse impacts to these species, the clearing of trees is prohibited onsite between April 1 to September 30 of each calendar year.
11. For the purposes of this permit, the Department has determined that this project is not a Major Development as defined in the Stormwater Management rules at N.J.A.C. 7:8-1.2. Therefore, the Department did not review the proposed project for compliance with these rules.
12. All excavated material must be disposed of in a lawful manner outside of any flood hazard area, riparian zone, open water, freshwater wetland, and adjacent transition area, and in such a way as to not interfere with the positive drainage of the receiving area.
13. Any new, reconstructed, enlarged, or elevated structure within a flood hazard area shall be secured to resist flotation, collapse, and displacement due to hydrostatic and hydrodynamic forces from floodwaters.
14. This authorization is valid for a term not to exceed five years from the date of this permit. If the permittee wishes to continue an activity covered by the permit after the expiration date, the permittee must obtain a permit extension or a new permit.

STANDARD CONDITIONS:

1. The issuance of a permit shall in no way expose the State of New Jersey or the Department to liability for the sufficiency or correctness of the design of any construction or structure. Neither the State nor the Department shall, in any way, be liable for any loss of life or

property that may occur by virtue of the activity or project conducted as authorized under a permit.

2. The issuance of a permit does not convey any property rights or any exclusive privilege.
3. The permittee shall obtain all applicable Federal, State, and local approvals prior to commencement of regulated activities authorized under a permit.
4. A permittee conducting an activity involving soil disturbance, the creation of drainage structures, or changes in natural contours shall obtain any required approvals from the Soil Conservation District or designee having jurisdiction over the site.
5. The permittee shall take all reasonable steps to prevent, minimize, or correct any adverse impact on the environment resulting from activities conducted pursuant to the permit, or from noncompliance with the permit.
6. The permittee shall immediately inform the Department of any unanticipated adverse effects on the environment not described in the application or in the conditions of the permit. The Department may, upon discovery of such unanticipated adverse effects, and upon the failure of the permittee to submit a report thereon, notify the permittee of its intent to suspend the permit.
7. The permittee shall immediately inform the Department by telephone at (877) 927-6337 (WARN DEP hotline) of any noncompliance that may endanger public health, safety, and welfare, or the environment. The permittee shall inform the Watershed & Land Management by telephone at (609) 777-0454 of any other noncompliance within two working days of the time the permittee becomes aware of the noncompliance, and in writing within five working days of the time the permittee becomes aware of the noncompliance. Such notice shall not, however, serve as a defense to enforcement action if the project is found to be in violation of this chapter. The written notice shall include:
 - i. A description of the noncompliance and its cause;
 - ii. The period of noncompliance, including exact dates and times;
 - iii. If the noncompliance has not been corrected, the anticipated length of time it is expected to continue; and
 - iv. The steps taken or planned to reduce, eliminate, and prevent recurrence of the noncompliance.
8. Any noncompliance with a permit constitutes a violation of this chapter and is grounds for enforcement action, as well as, in the appropriate case, suspension and/or termination of the permit.
9. It shall not be a defense for a permittee in an enforcement action that it would have been necessary to halt or reduce the authorized activity in order to maintain compliance with the conditions of the permit.

10. The permittee shall employ appropriate measures to minimize noise where necessary during construction, as specified in N.J.S.A. 13:1G-1 et seq. and N.J.A.C. 7:29.
11. The permittee shall allow an authorized representative of the Department, upon the presentation of credentials, to:
 - i. Enter upon the permittee's premises where a regulated activity, project, or development is located or conducted, or where records must be kept under the conditions of the permit;
 - ii. Have access to and copy, at reasonable times, any records that must be kept under the conditions of the permit;
 - iii. Inspect, at reasonable times, any facilities, equipment, practices, or operations regulated or required under the permit. Failure to allow reasonable access under this paragraph shall be considered a violation of this chapter and subject the permittee to enforcement action; and
 - iv. Sample or monitor at reasonable times, for the purposes of assuring compliance or as otherwise authorized by the Federal Act, by the Freshwater Wetlands Protection Act, or by any rule or order issued pursuant thereto, any substances or parameters at any location.
12. The permittee shall not cause or allow any unreasonable interference with the free flow of a regulated water by placing or dumping any materials, equipment, debris or structures within or adjacent to the channel while the regulated activity, project, or development is being undertaken. Upon completion of the regulated activity, project, or development, the permittee shall remove and dispose of in a lawful manner all excess materials, debris, equipment, and silt fences and other temporary soil erosion and sediment control devices from all regulated areas.
13. The permittee and its contractors and subcontractors shall comply with all conditions, site plans, and supporting documents approved by the permit.
14. All conditions, site plans, and supporting documents approved by a permit shall remain in full force and effect, so long as the regulated activity, project, or development, or any portion thereof, is in existence, unless the permit is modified pursuant to the rules governing the herein approved permits.
15. If any condition or permit is determined to be legally unenforceable, modifications and additional conditions may be imposed by the Department as necessary to protect public health, safety, and welfare, or the environment.
16. Any permit condition that does not establish a specific timeframe within which the condition must be satisfied (for example, prior to commencement of construction) shall be satisfied within six months of the effective date of the permit.
17. A copy of the permit and all approved site plans and supporting documents shall be maintained at the site at all times and made available to Department representatives or their designated agents immediately upon request.

18. A permit shall be transferred to another person only in accordance with the rules governing the herein approved permits.
19. A permit can be modified, suspended, or terminated by the Department for cause.
20. The submittal of a request to modify a permit by the permittee, or a notification of planned changes or anticipated noncompliance, does not stay any condition of a permit.
21. Where the permittee becomes aware that it failed to submit any relevant facts in an application or submitted incorrect information in an application or in any report to the Department, it shall promptly submit such facts or information.
22. The permittee shall submit email notification to the Bureau of Coastal & Land Use Compliance & Enforcement at CLU_tomsriver@dep.nj.gov at least 3 days prior to commencement of site preparation and/or regulated activities, whichever comes first. The notification shall include proof of completion of all pre-construction conditions, including proof of recording of permits, approved plans and/or conservation easements, if required. The permittee shall allow an authorized Bureau representative on the site to inspect to ensure compliance with this permit.
23. The permittee shall record the permit, including all conditions listed therein, with the Office of the County Clerk (the Registrar of Deeds and Mortgages, if applicable) of each county in which the site is located. The permit shall be recorded within 30 calendar days of receipt by the permittee, unless the permit authorizes activities within two or more counties, in which case the permit shall be recorded within 90 calendar days of receipt. Upon completion of all recording, a copy of the recorded permit shall be forwarded to Watershed & Land Management through the DEP Online service. The uploaded documents will go directly into the Department's database, and staff will be notified that information has been received. The service can be found at: <https://dep.nj.gov/wlm/eservices/lrp-eservices/>.

APPROVED PLANS:

The drawings hereby approved consist of seven (7) sheets prepared by prepared by Sara Miller, P.E. of Colliers Engineering and Design, dated March 13, 2025, unrevised, unless otherwise noted, entitled:

**“PERMITTING PLANS FOR REPLACEMENT OF OUTFALL STRUCTURES
BLOCK 78.02 LOT 1.03 TOWNSHIP OF WEST ORANGE ESSEX COUNTY
NEW JERSEY FWWL PERMITTING PLANS”**

“MCCLELLAN TERRACE” Sheet 1 of 1;

“RANDOLPH PLACE” Sheet 1 of 1;

“PERMITTING PLANS FOR REPLACEMENT OF OUTFALL STRUCTURES BLOCK 78.02 LOT 1.03 MCCLELLAN TERRACE & RANDOLPH PLACE TOWNSHIP OF WEST ORANGE ESSEX COUNTY NEW JERSEY NJFHA PERMITTING PLANS” Sheets 1 and 2 of 2, dated December 13, 2024, last revised March 4, 2025;

“CONSTRUCTION PLANS FOR REPLACEMENT OF OUTFALL STRUCTURES BLOCK 78.02, LOT 1.03 McCLELLAN TERRACE & RANDOLPH PLACE TOWNSHIP OF WEST ORANGE ESSEX COUNTY NEW JERSEY” prepared by Alexander Itkin, P.E. of Colliers Engineering and Design, dated March 2025, last revised March 3, 2025

“SOIL EROSION & SEDIMENT CONTROL PLAN: STR. #1 (McCLELLAN TERRACE)” Sheet 3 of 7;

“SOIL EROSION & SEDIMENT CONTROL PLAN: STR. #2 (RANDOLPH PLACE)” Sheet 5 of 7; and

“SOIL EROSION & SEDIMENT CONTROL DETAILS” Sheet 7 of 7;

APPEAL OF DECISION:

Any person who is aggrieved by this decision may submit an adjudicatory hearing request within 30 calendar days after public notice of the decision is published in the DEP Bulletin (available at <https://dep.nj.gov/bulletin/>). If a person submits the hearing request after this time, the Department shall deny the request. The hearing request must include a completed copy of the Administrative Hearing Request Checklist (available at <https://dep.nj.gov/wlm/forms/>). A person requesting an adjudicatory hearing shall submit the original hearing request to: NJDEP Office of Administrative Hearings and Dispute Resolution, Attention: Adjudicatory Hearing Requests, Mail Code 401-07A, P.O. Box 420, 401 East State Street, 7th Floor, Trenton, NJ 08625-0420. Additionally, a copy of the hearing request shall be submitted to the Director of Watershed & Land Management at the address listed on page one of this permit. In addition to your hearing request, you may file a request with the Office of Dispute Resolution to engage in alternative dispute resolution. Please see www.nj.gov/dep/odr for more information on this process. If you need clarification on any section of this permit or conditions, please contact Watershed and Land Management’s Technical Support Call Center at (609) 777-0454.

Approved By:



Digitally signed by dennis contoits
Date: 2025.04.11 14:16:43 -04'00'

Dennis Contois, Supervising Engineer
Watershed and Land Management
Bureau of Flood Hazard and Stormwater Engineering

cc: Michael Warrick – michael.warrick@collierseng.com
Cindy Rivera – cindy.rivera@dep.nj.gov
Alexander Itkin, P.E. – alexander.itkin@collierseng.com
Sara Miller, P.E. – sara.miller@collierseng.com

COLONNELLI BROS., INC.

409 SO.RIVER STREET
HACKENSACK, NJ 07601

Invoice

Date	Invoice #
2/4/2025	24-3714-G

Bill To
WEST ORANGE ZAYIBETH CARBALLO 25 LAKESIDE AVENUE WEST ORANGE, NJ 07052

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project	
	NET 30 Days		2/4/2025				
Quantity	Item Code	Description			U/M	Price Each	Amount
		JOB: PER PROPOSAL 1151					
		VARIOUS DATES					
1	LUMP SUM	LUMP SUM - RANDOLPH PLACE				231,270.75	231,270.75T
		Sales Tax				0.00%	0.00
							</

**AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER 7, TRAFFIC, SUBSECTION 7-32.1 HANDICAPPED PARKING ON STREETS,
OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF WEST ORANGE**

BE IT ORDAINED, by the Township Council of the Township of West Orange, in the County of Essex, State of New Jersey as follows:

Section 1. Subsections 7-32.1, Handicapped Parking on Streets of the Revised General Ordinances of the Township of West Orange is hereby supplemented and amended as follows (*italic type denotes deletion, bold type denotes addition*):

7-32.1 Handicapped Parking on Streets. Pursuant to N.J.S.A. 39:4-197(2c) the following on-street location is designated as a handicapped parking place. Such spaces are for use by persons who have been issued special identification cards, plates, or placards by the New Jersey Motor Vehicle Commission, or a temporary placard issued by the Chief of Police. No other person shall be permitted to park in these places.

<u>Residence Address</u>	<u>No. of Spaces</u>	<u>Location</u>
25 Tompkins Street	1	Beginning 219 feet south of the southerly curb line of Mitchell Street, and extending 20 feet south.

Section 2. If any provision of this Ordinance or application thereof, under any circumstances, is held invalid, the invalidity shall not affect any other provisions or applications of this Ordinance that can be given effect without the invalid provision(s) or application(s) and to this end the provisions of this Ordinance are severable. All other Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed.

Section 3. This Ordinance shall take effect upon final passage and publication in accordance with law and upon the approval of the New Jersey Department of Transportation if required.

SUSAN MCCARTNEY, MAYOR

JOSEPH KRAKOVIAK, COUNCIL PRESIDENT

KAREN J. CARNEVALE, R.M.C.
MUNICIPAL CLERK

INTRODUCED: June 24, 2025
ADOPTED:

LEGISLATIVE HISTORY

A Handicapped Parking Stall will be established in front of 25 Tompkins Street. This property is a 17-unit multifamily residential building developed as part of the Harvard Press Urban Renewal Zone. The final variance approval from the West Orange Planning Board requires this Handicapped Stall. Such parking stalls are permissible under the laws of New Jersey, and they are designated as Handicapped Parking Zones. Because this stall cannot be restricted to a designated building resident, any person with a handicapped plate or placard may park there.

**AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER 7, TRAFFIC, SUBSECTION 7-18.1, ONE WAY STREETS DESIGNATED, SUBSECTION 7-12,
PARKING PROHIBITED FOR STREET CLEANING AND MAINTENANCE, SUBSECTION 7-14.1c, NIGHT
PARKING RESTRICTED, SUBSECTION 7-46.2 PARKING PROHIBITED DURING CERTAIN HOURS ON
CERTAIN DAYS ON CERTAIN STREETS SERVICING RESIDENTIAL LAND USES, EXCEPT BY PERMIT,
AND 7-46.9c PERMIT PARKING EXCEPTIONS OF THE REVISED GENERAL ORDINANCES OF
THE TOWNSHIP OF WEST ORANGE**

BE IT ORDAINED, by the Township Council of the Township of West Orange, in the County of Essex, State of New Jersey as follows:

Section 1. Subsection 7-18.1, One Way Streets Designated, of the Township of West Orange is hereby supplemented and amended as follows: (*italic type denotes deletion, bold type denotes addition*):

<u>Name of Street</u>	<u>Direction</u>	<u>Limits</u>
Standish Avenue	South	Lakeside Avenue to Park Avenue

Section 2. Subsection 7-12, Parking Prohibited for Street Cleaning and Maintenance, of the Township of West Orange is hereby supplemented and amended as follows: (*italic type denotes deletion, bold type denotes addition*):

<u>Name of Street</u>	<u>Side</u>	<u>Hours and Days</u>	<u>Location</u>
Standish Avenue	East	Monday 8 A.M. to 12 Noon	Lakeside Avenue to Park Avenue
Standish Avenue	West	Friday 8 A.M. to 12 Noon	Lakeside Avenue to Park Avenue

Section 3. Subsection 7-14.1c, Night Parking Restricted, of the Township of West Orange is hereby supplemented and amended as follows: (*italic type denotes deletion, bold type denotes addition*):

Exceptions:

<u>Name of Street</u>	<u>Sides</u>	<u>Location</u>
Standish Avenue	West	Lakeside Avenue to Park Avenue

Section 4. Subsection 7-46.2, Parking Prohibited During Certain Hours on Certain Days on Certain Streets Servicing Residential Land Uses, Except by Permit, of the Revised General Ordinances of the Township of West Orange is hereby supplemented and amended as follows (*italic type denotes deletion, bold type denotes addition*):

<u>Name of Restricted Parking Street</u>	<u>Zone</u>	<u>Sides</u>	<u>Hours</u>	<u>Days</u>	<u>Location</u>
Standish Avenue	11	West	All	All	Beginning 97 feet north of the northerly curbline of Park Avenue and extending 323 feet north.

Section 5. Subsection 7-46.9 Permit Parking Exceptions, of the Revised General Ordinances of the Township of West Orange is hereby supplemented and amended as follows (*italic type denotes deletion, bold type denotes addition*):

c. Zone 11, Standish Avenue- Standish Avenue residents will be issued two (2) permits per dwelling unit. All remaining permits will be issued to Standish Avenue businesses, at a maximum of three (3) permits per business on a “first come” basis only. No Visitor or Temporary Permits will be issued in Zone 11.

Section 6. If any provisions of this Ordinance or application thereof, under any circumstances, is held invalid, the invalidity shall not affect any of the provisions or applications of this Ordinance that can be given effect without the valid provision(s) or application and to this end, the provisions of this Ordinance are severable.

Section 7. All other Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed.

Section 8. This Ordinance shall take effect upon final passage and publication in accordance with law.

Susan McCartney, Mayor

Joe Krakoviak
Council President

Karen J. Carnevale, R.M.C.,
Municipal Clerk

Introduced: June 24, 2025

Adopted:

LEGISLATIVE HISTORY

Standish Avenue, between Lakeside Avenue and Park Avenue has historically been a two-way traffic street with parking on the west side opposite the residential portion, and a mix of No Parking and Loading Zones adjacent to the large commercial buildings. Increased parking demand from the larger commercial businesses, the Board of Education Bus Garage, and high-density housing nearby has created a parking issue for the local residents and smaller commercial enterprises.

Based on the recommendations of the Municipal Engineer, Police Chief, and West Orange Fire Official, this Ordinance changes Standish Avenue between Lakeside Avenue and Park Avenue to a one-way street flowing southbound. This will decrease traffic congestion in the neighborhood, and allow street parking by permit at the south end of the street near the residences and smaller businesses. Residents will be issued two (2) permits per dwelling unit. Remaining permits will be issued to Standish Avenue businesses, on a first come basis, at a maximum of three permits (3) per business. One-way traffic southbound will mirror the one-way traffic northbound on Ashland Avenue allowing better circulation of traffic in the Redevelopment area of the Township, and eliminate traffic from Spring Street and the City of Orange using the street as a northbound cut-through to avoid traffic on Park Avenue (CR-658).

**TOWNSHIP OF WEST ORANGE, ESSEX COUNTY, NEW JERSEY
ALCOHOLIC BEVERAGE AND CONTROL BOARD**

RESOLUTION

WHEREAS, the Township Council of the Township of West Orange (“Township”) serves as the Township of West Orange Board of Alcoholic Beverage Control (“ABC Board”); and

WHEREAS, an application has been filed by Las Palmeras, Inc. t/a La Dolce Vita Bar Restaurante (“Licensee”), 364 Valley Road, West Orange, NJ, for the renewal of its Plenary Retail Consumption License, bearing License #0722-33-045-005, for the License Period **July 1, 2025 through June 30, 2026**; and

WHEREAS, the Licensee’s application for renewal complies with the New Jersey State Laws regulating the sale, consumption, and distribution of alcoholic beverages; and

WHEREAS, the Licensee, in or about early June 2016, resolved with the State of New Jersey at least ten (10) charges filed by the Office of the Attorney General, Department of Law and Public Safety, Division of Alcoholic Beverage Control, alleging that the Licensee had committed various and serious offenses during 2014, and seeking suspension of the license for 209 days, the resolution of which included payment of \$8,600 in lieu of a 72 day suspension, with 45 days held in abeyance for a period of 2 years, and the mitigating factor that the Township had imposed Special Conditions on this Licensee, including, but not limited to, the requirement to install and maintain a video security system, and the Township learning of such disposition shortly after the Licensee’s License had been renewed for the 2016-2017 License term; and

WHEREAS, the Special Conditions existing on the Licensee for that License Term were as follows”

1. The Licensee shall hire one off-duty WOPD Officer or private security guard at prevailing rates to provide for exterior security at the Licensed Premises on Friday, Saturday and Sunday nights from 9:30 p.m., to 1:30 a.m.;
2. The Licensee shall hire a licensed security company to provide security for the interior of the Licensed Premises on Friday, Saturday and Sunday nights from 9:30 p.m., to 1:30 a.m.;
3. The Licensee shall install and maintain a video surveillance system to cover the interior of the Licensed Premises, including the bar area, the front and back entrances and exits and the front sidewalk area on Valley Road, which surveillance system shall be maintained in good working order and operating during all hours when the Licensed Premises is open for business, and recordings shall be kept and made available to the West Orange Police Department upon request for at least thirty (30) days following the date of recording, and the Licensee shall

cooperate with the West Orange Police Department in the implementation and maintenance of this video surveillance system; and that

4. The Licensee, every day it is open, shall close its doors to new customers at 12:30 a.m., shall cease the sale of alcoholic beverages at 1:00 a.m., and all customers shall be off the premise by 1:30 a.m.; and

WHEREAS, new ABC charges were brought by the Township against this Licensee in February 2017, as follows: On or about November 27, 2016, at or about 11:20 p.m., in the Township of West Orange, County of Essex and State of New Jersey, at and about the Licensed premises of the Licensee located at 364 Valley Road, West Orange, New Jersey, the Licensee did conduct the premises so as to allow, permit or suffer in, upon and about that premises, an act of violence and disturbance, specifically a patron shoving and throwing a bottle at another patron, who was highly intoxicated, and causing a laceration above the victim's left eye, in violation N.J.A.C. §13:2-23.6(a)2, and the Licensee has violated N.J.A.C. §13:2-23.6(b), in that it has repeatedly and over a period of at least the past three years allowed, permitted, or suffered in or upon the licensed premises assaults, acts of violence and/or disturbances, including, but not limited to seventeen incidents requiring police intervention in or about the year 2014, adversely affecting public safety or the rights of the public, to which a non-vult plea was entered and disposition made on June 1, 2016, by the State of New Jersey, Department of Law and Public Safety, Division of Alcoholic Beverage Control, Trans. No. R42991, as well as fifteen incidents of affrays, two incidents of aggravated assault, an incident of strong arm robbery, urinating in public, disorderly conduct, and ten noise complaints, all occurring in 2015, as well as twenty-one incidents of affrays, four incidents of simple assault, an aggravated assault, assault with a weapon, fighting, strong arm robbery, disorderly conduct, theft and noise complaints in 2016, all contrary to the public health, safety and welfare, requiring many calls to and interventions by the West Orange Police Department, such that the operation of this licensed premises has become, and its operation is, a nuisance, the Licensee unable to maintain control of its patrons and its licensed and surrounding premises; and

WHEREAS, counsel for the Licensee had advised that the Licensee employed a new Co-Manager in February 2017, and had voluntarily self-imposed certain time constraints on its operation since that time, which were greater constraints than those currently existing Special Conditions, in an effort to eliminate the incidents which have given rise to the pending and earlier ABC charges and Special Conditions during the past several years; and

WHEREAS, the West Orange Township ABC Board and the Licensee agreed with respect to said pending charges to proceed as follows:

The Township ABC Board shall adjourn the hearing on the pending ABC charges for a period of ninety (90) days, from the currently scheduled June 27, 2017, to the second regular Council Meeting in September, or first such meeting in October 2017, and shall then determine based upon the Licensee's operation in the interim whether there is a need to go forward with prosecution of those charges, or to forego them in view of the Licensee's improved and acceptable operation during 2017; and

The Licensee agrees to continue its to date self-imposed modifications to the previously imposed Special Condition no. 4, closing its doors to new customers at 12:00 a.m., rather than 12:30 a.m., ceasing the sale of alcoholic beverages at 12:15 a.m., rather than at 1:00 a.m., and having all customers off the premises by 1:00 a.m., instead of at 1:30 a.m., all of those limitations applicable every day the Licensee is open; and

The Licensee understands and acknowledges that Special Conditions 1 and 2, previously imposed and to continue for the 2017-2018 License Term, contemplate that any security company and security guard, or officer, shall be licensed and registered pursuant to the “Security Officer Registration Act” (“SORA”), N.J.Stat. §45:19A-1, *et seq.*, the terms “security guard” and “security officer” meaning the same thing, and, if not already in full compliance with “SORA”, full compliance shall be achieved within sixty (60) days of enactment of this Resolution; and

WHEREAS, twenty-two (22) new charges were brought against this Licensee and hearings held on those charges on July 10, 2018 and August 21, 2018, twelve (12) of those charges having been sustained as evidenced in ABC Board Resolution 598-18, dated August 21, 2018, as follows:

- Violation of N.J.A.C. §13:2-23.6(a) 2 - Prohibition Against Any Brawl, Act of Violence, Disturbance, or Unnecessary Noise on Premises relating to an incident occurring on or about October 9, 2017;
- Violation of N.J.A.C. §13:2-23.6(a) 2 - Prohibition Against Any Brawl, Act of Violence, Disturbance, or Unnecessary Noise on Premises relating to an incident occurring on or about January 13, 2018;
- Violation of N.J.A.C. §13:2-23.6(b) - Prohibition Against Operation of Liquor License Business in a Manner Which Fails to Avoid Acts of Violence and Disturbances so as to Constitute a Nuisance Contrary to the Public Health, Safety and Welfare, relating to numerous incidents occurring over the last three years;
- Violation of N.J.A.C. §13:2-23.13, Requirement to Maintain copies of current license certificate; application; list of employees on the licensed premises, resulting from an ABC inspection occurring on October 13, 2017, during which an incomplete E141a Form was produced by the Licensee;
- Violation of N.J.S.A. §33:1-31(h), for violation of any ordinance, resolution or regulation of the issuing authority, the Licensee at the time of the October 9, 2017, assault incident not in compliance with one of its Special Conditions of operation in that its video surveillance system was not operating properly and not properly maintained to ensure such proper operation, not recording the incident occurring on that date, a violation of the Special Condition;
- Violation of N.J.S.A. §33:1-25 and 1-26, for circumvention of the application and licensing process and effectively sharing profits with unlisted and unlicensed owners, specifically, with women hired to entertain customers, in and about October, 2017;

- Violation of N.J.A.C. §13:2-23.13(a)(2), requiring Class C Licensees to have a photostatic or other true copy of the current license application as well as the last filed long-form application (if the current application is short form), kept on the Licensed premises in order to conduct the licensed business, at the time of an ABC investigation on October 13, 2017;
- Violation of N.J.A.C. §13:2-23.32(e), requiring that for an unlimited period of time licensees must keep permanent records of account truly and accurately containing a record of all moneys invested in the licensed business, etc., such documents able to be stored off the licensed premises but produced within 7 days of a request by the Director, the issuing authority or agents or representatives thereof, occurring during an ABC inspection on October 13, 2017;
- Violation of N.J.S.A. §33:1-31(h), Suspension or revocation of license for any violation of any ordinance, resolution or regulation of the issuing authority or governing body, on January 8, 2018, the Licensee remaining open after the closing time required by its Special Conditions;
- Violation of N.J.S.A. §33:1-31(h), Suspension or revocation of license for any violation of any ordinance, resolution or regulation of the issuing authority or governing body on January 13, 2018, the Licensee remaining open after the closing time required by its Special Conditions;
- Violation of N.J.S.A. §33:1-31(h), Suspension or revocation of license for any violation of any ordinance, resolution or regulation of the issuing authority, on or about July 9, 2017, the Licensee remaining open after the closing time required by its Special Conditions;
- Violation of N.J.S.A. §33:1-31(h), Suspension or revocation of license for any violation of any ordinance, resolution or regulation of the issuing authority on or about July 24, 2017, the Licensee remaining open after the closing time required by its Special Conditions; and the penalties imposed having been consolidated, including a thirty-day suspension of the License with fifteen (15) days held in abeyance; and

WHEREAS, new incidents have occurred since resolution of those charges and for which written charges were prepared and prosecution of all of them, as set forth in an attachment hereto titled “**Exhibit A**”, anticipated in the near future; and

WHEREAS, the purpose of the ABC regulatory scheme is to protect the health, safety and welfare of the people of the State of New Jersey, and the fostering of moderate and responsible use and consumption of alcoholic beverages, and the proposed special conditions being logically related to the regulatory scheme and being reasonable efforts to promote the purposes of that scheme;

NOW, THEREFORE, BE IT RESOLVED THAT THE TOWNSHIP ALCOHOLIC BEVERAGE CONTROL BOARD OF THE TOWNSHIP OF WEST ORANGE, does hereby approve the renewal of the Plenary Retail Consumption License heretofore issued to the

Licensee bearing License #0722-33-045-005, for the **2025-2026** Licensing term, said renewal being subject to the following Special Conditions pursuant to N.J.S.A. §33:1-32, all of which Special Conditions having been found by the Township ABC Board to be necessary and proper to accomplish the objects of Title 33 and secure compliance with its provisions, and submitted promptly for approval by the Director of the Division of Alcoholic Beverage Control in accordance with law:

1. The Licensee shall hire one private security guard, pursuant to the “Security Officer Registration Act” (“SORA”), N.J.Stat. §45:19A-1, et seq., at prevailing rates to provide for exterior security at the Licensed Premises on Friday, Saturday and Sunday nights from 9:30 p.m., to 1:30 a.m.;
2. The Licensee shall hire a licensed security company, pursuant to the “Security Officer Registration Act” (“SORA”), N.J.Stat. §45:19A-1, et seq., to provide security for the interior of the Licensed Premises on Friday, Saturday and Sunday nights from 9:30 p.m., to closing at 1:00 a.m.;
3. The Licensee shall install and maintain a video surveillance system to cover the interior of the Licensed Premises, including the bar area, the front and back entrances and exits and the front sidewalk area on Valley Road, which surveillance system shall be maintained in good working order and operating during all hours when the Licensed Premises is open for business, and recordings shall be kept and made available to the West Orange Police Department upon request for at least thirty (30) days following the date of recording, and the Licensee shall cooperate with the West Orange Police Department in the implementation and maintenance of this video surveillance system; and that
4. The Licensee, every day it is open, shall close its doors to new customers at 12:00 a.m., shall cease the sale of alcoholic beverages at 12:15 a.m., and all customers shall be off the premises by 1:00 a.m.; and

AND BE IT FURTHER RESOLVED, that a copy of this Resolution shall be provided to the Director of the Division of Alcoholic Beverage Control of the State of New Jersey for the Director’s approval before implementation and for that Division’s records, and shall be maintained in the Township’s permanent Alcoholic Beverage Control records.

The above Resolution was passed by the Township Council of the Township of West Orange serving as the West Orange Board of Alcoholic Beverage Control at the Board’s regular meeting held on **June 24, 2025**.

KAREN J. CARNEVALE, RMC
ABC Board Secretary

JOE KRAKOVIAK
ABC Board Member

Adopted: June 24, 2025
Effective: June 24, 2025

EXHIBIT “A”

Las Palmeras, Inc. t/a La Dolce Vita Bar Restaurante (formerly Las Palmeras)

Las Palmeras, Inc. t/a La Dolce Vita Bar Restaurante currently has thirty-three (33) incident dates, with a total of eighty-eight (88) violations, pending resolution.

NOTICE #1

Violation #1: On November 18, 2023, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #2: On November 18, 2023, you failed to comply with the Township of West Orange’s Noise Ordinance No. §4-4, in violation of N.J.S.A. 33:1-31(h); and

Violation #3: On November 18, 2023, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2).

NOTICE #2

Violation #1: On October 25, 2023, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #2: On October 25, 2023, you failed to comply with the Township of West Orange’s Noise Ordinance No. §4-4, in violation of N.J.S.A. 33:1-31(h);

Violation #3: On October 21, 2023, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #4: On October 21, 2023, you failed to comply with the Township of West Orange’s Noise Ordinance No. §4-4, in violation of N.J.S.A. 33:1-31(h);

Violation #5: On October 6, 2023, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #6: On October 6, 2023, you failed to comply with the Township of West Orange’s Noise Ordinance No. §4-4, in violation of N.J.S.A. 33:1-31(h);

Violation #7: On November 29, 2023, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #8: On November 29, 2023, you failed to comply with the Township of West Orange’s Noise Ordinance No. §4-4, in violation of N.J.S.A. 33:1-31(h);

Violation #9: On November 26, 2023, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #10: On November 26, 2023, you failed to comply with the Township of West

Orange's Noise Ordinance No. §4-4, in violation of N.J.S.A. 33:1-31(h);

Violation #11: On August 7, 2023, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #12: On August 7, 2023, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #13: On August 7, 2023, you hindered or attempted to hinder an ABC investigation in violation of N.J.S.A. 33:1-35/N.J.A.C. 13:2-23.30;

Violation #14: On August 7, 2023, you failed to comply with special condition to make available the video surveillance footage of the licensed premises to the West Orange PD upon request, in violation of the Township's ABC Board Resolution No.: 718-23, in violation of N.J.S.A. 33:1-31(h);

Violation #15: On August 7, 2023, you sold, served, delivered, or suffered the sale, service, delivery or consumption of alcoholic beverages, directly or indirectly, to an actually or apparently intoxicated person in violation of N.J.A.C. 13:2-23.1(b);

Violation #16: On March 12, 2023, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #17: On March 12, 2023, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #18: On March 12, 2023, you hindered or attempted to hinder an ABC investigation in violation of N.J.S.A. 33:1-35/N.J.A.C. 13:2-23.30;

Violation #19: On March 12, 2023, you failed to comply with special condition to make available the video surveillance footage of the licensed premises to the West Orange PD upon request, in violation of the Township's ABC Board Resolution No.: 718-23, in violation of N.J.S.A. 33:1-31(h);

Violation #20: On January 29, 2023, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #21: On January 29, 2023, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #22: On January 29, 2023, your employee(s) hindered or attempted to hinder an ABC investigation in violation of N.J.S.A. 33:1-35/N.J.A.C. 13:2-23.30 in violation of N.J.A.C. 13:2-23.20;

Violation #23: On January 29, 2023, you failed to comply with special condition to make available the video surveillance footage of the licensed premises to the West Orange PD upon request, in violation of the Township's ABC Board Resolution No.: 718-23, in violation of N.J.S.A. 33:1-31(h);

Violation #24: On January 29, 2023, you sold, served, delivered, or suffered the sale, service, delivery or consumption of alcoholic beverages, directly or indirectly, to an actually or apparently intoxicated person in violation of N.J.A.C. 13:2-23.1(b);

Violation #25: On December 16, 2022, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #26: On December 16, 2022, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or

rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #27: On December 16, 2022, you hindered or attempted to hinder an ABC investigation in violation of N.J.S.A. 33:1-35/N.J.A.C. 13:2-23.30;

Violation #28: On December 16, 2022, you failed to comply with special condition to make available the video surveillance footage of the licensed premises to the West Orange PD upon request, in violation of the Township's ABC Board Resolution No.: 718-23, in violation of N.J.S.A. 33:1-31(h);

Violation #29: On December 10, 2022, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #30: On December 10, 2022, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #31: On December 10, 2022, you failed to comply the special condition to hire a licensed security company to provide security for the interior of the Licensed Premises on Friday, Saturday and Sunday nights from 9:30p.m. to 1:30a.m., in violation of the Township's Alcoholic Beverage and Control Board Resolution No.: 598-18, in violation of N.J.S.A. 33:1-31(h);

Violation #32: On November 7, 2022, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #33: On November 7, 2022, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #34: On November 7, 2022, you hindered or attempted to hinder an ABC investigation in violation of N.J.S.A. 33:1-35/N.J.A.C. 13:2-23.30;

Violation #35: On October 17, 2021, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #36: On October 17, 2021, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #37: On October 17, 2021, you sold, served, delivered, or suffered the sale, service, delivery or consumption of alcoholic beverages, directly or indirectly, to an actually or apparently intoxicated person in violation of N.J.A.C. 13:2-23.1(b);

Violation #38: On September 16, 2022, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #39: On September 16, 2022, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #40: On September 16, 2022, you hindered or attempted to hinder an ABC investigation in violation of N.J.S.A. 33:1-35/N.J.A.C. 13:2-23.30;

Violation #41 On September 16, 2022, you failed to maintain a complete employee list in violation of N.J.A.C. 13:2-23.13(a)(3);

Violation #42: On May 29, 2022, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #43: On May 29, 2022, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #44: On March 6, 2022, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #45: On March 6, 2022, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #46: On November 28, 2021, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #47: On November 28, 2021, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #48: On October 16, 2022, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #49: On October 16, 2022, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #50: On October 16, 2022, you sold, served, delivered, or suffered the sale, service, delivery or consumption of alcoholic beverages, directly or indirectly, to an actually or apparently intoxicated person in violation of N.J.A.C. 13:2-23.1(b);

Violation #51: On October 4, 2021, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #52: On October 4, 2021, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #53: On October 4, 2021, you sold, served, delivered, or suffered the sale, service, delivery or consumption of alcoholic beverages, directly or indirectly, to an actually or apparently intoxicated person in violation of N.J.A.C. 13:2-23.1(b);

Violation #54: On November 12, 2023, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely affecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b); and

Violation #55: On November 12, 2023, you failed to comply with the Township of West Orange's Noise Ordinance No. §4-4, in violation of N.J.S.A. 33:1-31(h).

NOTICE #3

Violation #1: On February 7, 2024, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b); and

Violation #2: On February 7, 2024, you failed to comply with the Township of West Orange's Noise Ordinance No. §4-4, in violation of N.J.S.A. 33:1-31(h).

NOTICE #4

Violation #1: On March 14, 2024, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #2: On March 14, 2024, you failed to comply with the Township of West Orange's Noise Ordinance No. §4-4, in violation of N.J.S.A. 33:1-31(h);

Violation #3: On April 7, 2024, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #4: On April 7, 2024, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #5: On April 8, 2024, you failed to comply with the Township of West Orange's Noise Ordinance No. §4-4, in violation of N.J.S.A. 33:1-31(h); and

Violation #6: On April 28, 2024, you failed to comply with the Township of West Orange's Ordinance No. §4-17.3, in violation of N.J.S.A. 33:1-31(h).

NOTICE #5

Violation #1: On June 3, 2024, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #2: On June 3, 2024, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #3: On June 16, 2024, you sold, served, delivered or allowed, permitted or suffered the sale, service or delivery of alcoholic beverages, directly or indirectly, to a person under the legal age to purchase or consume alcoholic beverages or allowed, permitted, or suffered the consumption of alcoholic beverages by any such person in or upon the licensed premises, in violation of N.J.A.C. 13:2-23.1(a);

Violation #4: On June 16, 2024, you failed to comply with special condition to make available the video surveillance footage of the licensed premises to the West Orange PD upon request, in violation of the Township's ABC Board Resolution No.: 718-23, in violation of N.J.S.A. 33:1-31(h); and

Violation #5: On June 16, 2024, you hindered or attempted to hinder an ABC investigation in violation of N.J.S.A. 33:1-35/N.J.A.C. 13:2-23.30.

NOTICE #6

Violation #1: On August 23, 2024, you sold, served, delivered, or suffered the sale, service, delivery or consumption of alcoholic beverages, directly or indirectly, to an actually or apparently intoxicated person in violation of N.J.A.C. 13:2-23.1(b); and

Violation #2: On August 23, 2024, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b).

NOTICE #7

Violation #1: On September 15, 2024, you allowed, permitted or suffered in or upon the licensed

premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #2: On September 15, 2024, you sold, served, delivered, or suffered the sale, service, delivery or consumption of alcoholic beverages, directly or indirectly, to an actually or apparently intoxicated person in violation of N.J.A.C. 13:2-23.1(b);

Violation #3: On September 15, 2024, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #4: On September 15, 2024, you failed to maintain a complete employee list in violation of N.J.A.C. 13:2-23.13(a)(3);

Violation #5: On September 24, 2024, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b); and

Violation #6: On September 24, 2024, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2).

NOTICE #8

Violation #5: On November 1, 2024, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #6: On November 1, 2024, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #7: On November 1, 2024, you sold, served, delivered, or suffered the sale, service, delivery or consumption of alcoholic beverages, directly or indirectly, to an actually or apparently intoxicated person in violation of N.J.A.C. 13:2-23.1(b); and

Violation #8: On November 1, 2024, you sold, served, delivered, or suffered the sale, service, delivery or consumption of alcoholic beverages, directly or indirectly, to an actually or apparently intoxicated person in violation of N.J.A.C. 13:2-23.1(b).

NOTICE #9

Violation #1: On May 24, 2025, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #2: On May 24, 2025, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #3: On May 24, 2025, you failed to comply with the Township of West Orange's Noise Ordinance No. §4-4, in violation of N.J.S.A. 33:1-31(h);

Violation #4: On June 2, 2025, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b); and

Violation #5: On June 2, 2025, you sold, served, delivered, or suffered the sale, service, delivery or consumption of alcoholic beverages, directly or indirectly, to an actually or apparently intoxicated person in violation of N.J.A.C. 13:2-23.1(b).

**TOWNSHIP OF WEST ORANGE, ESSEX COUNTY, NEW JERSEY
BOARD OF ALCOHOLIC BEVERAGE CONTROL**

WHEREAS, LUX 123, LLC t/a South Valley BBQ & Lounge, located at 34 South Valley Road, West Orange, New Jersey, 07052, is the holder of Plenary Retail Consumption License No. 0722-33-009-012; and

WHEREAS, an application has been filed by LUX 123, LLC, t/a t/a South Valley BBQ & Lounge for renewal of its Plenary Retail Consumption License # 0722-33-009-012, for the period **July 1, 2025 through June 30, 2026**, the Application submitted to the Township Clerk and in compliance with New Jersey State Laws regulating the sale, consumption, and distribution of alcoholic beverages; and

WHEREAS, formerly Suzy Que's had made application for an Extension of Licensed Premise to add an outdoor food and beverage service area at the rear of the current location and to accomplish that Extension applied for a Place-to-Place transfer of the abovementioned license; and

WHEREAS, a public hearing was conducted at the regular West Orange Township ABC Board meeting on June 12, 2012, no one appeared in opposition and the Police Department's investigation did not raise any concerns, the Department approving of the transfer; and

WHEREAS, the Applicant and the Attorney for the applicant, Robert C. Williams, Esq., were present and responded to questions from the Council; and

WHEREAS, the Council expressed concern about creation of excess noise due to amplified music in or about the vicinity of the expansion, the proposed outdoor patio area where dining and alcoholic beverage service would be available, and to address that concern the Board would approve the expansion of licensed premises and place to place transfer only if subject to the Special Condition that there will be no amplified outside music after 10:00 p.m.; and

WHEREAS, the Township Council of the Township of West Orange, sitting as the West Orange Township ABC Board, approved of the Extension of Licensed Premise and Place to Place transfer of License No. 0722-33-009-012, held by SUZYQUE’S LLC t/a SuzyQue’s, Licensee, located at 34 South Valley Road, West Orange, New Jersey 07052, subject to the Special Condition pursuant to *N.J.S.A. 33:1-32*, that no amplified outside music shall be permitted after 10:00 p.m., all as evidenced and set forth in Resolution #483-12, adopted on June 12, 2012; and

WHEREAS, on June 12, 2012, the Township Council of the Township of West Orange, Sitting as the West Orange Township ABC Board, approved the renewal of the Plenary Retail Consumption License No. 0722-33-009-012, held by SUZYQUE’S LLC t/a SuzyQue’s, Licensee, located at 34 South Valley Road, West Orange, New Jersey 07052, for the License Term July 1, 2012 to June 30, 2013, subject to the Special Condition pursuant to *N.J.S.A. 33:1-32* that no amplified outside music shall be permitted after 10:00 p.m., there being no objection on the part of the Licensee to such Special Condition, and the same Special Condition having been deemed necessary and appropriate by the ABC Board, and having been consented by the Licensee in the succeeding License terms to date; and

WHEREAS, by letter dated and sent via certified mail, registered return receipt to the Licensee on **May 9, 2025**, the Licensee was notified of the Township ABC Board’s intention to continue the same Special Conditions upon renewal for the **2025-2026** License Term and offering a formal hearing in the event there was objection to same by the Licensee; and

WHEREAS, the Licensee has offered no objection and therefore by its inaction has consented to continuation of the same Special Conditions upon renewal; and

WHEREAS, the Licensee has one pending ABC violation charge as follows:

Violation #1: On April 5, 2018, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2); Recommended Penalty: 1st Offense= 30-day suspension; and

WHEREAS, a hearing on that pending charge can be scheduled at the discretion of the

ABC Board and the Municipal ABC Prosecutor.

NOW THEREFORE BE IT, AND IT HEREBY IS, RESOLVED, by the Township Council of the Township of West Orange, sitting as the West Orange Township ABC Board, hereby approves of the renewal of the Plenary Retail Consumption License No. 0722-33-009-012, held by LUX 123, LLC t/a South Valley BBQ & Lounge, Licensee, located at 34 South Valley Road, West Orange, New Jersey 07052, for the License Term **July 1, 2025 through June 30, 2026**, subject to the Special Condition pursuant to *N.J.S.A. 33:1-32*, that no amplified outside music shall be permitted after 10:00 p.m., there being no objection on the part of the Licensee to such Special Condition.

AND BE IT FURTHER RESOLVED, that a copy of this Resolution shall be provided to the Director of the Division of Alcoholic Beverage Control of the State of New Jersey and shall be maintained in the Township's permanent Alcoholic Beverage Control records, and that the Director is, and hereby is, respectfully requested to grant his approval to the foregoing Special Conditions as required by statute, and to communicate that approval to the Township of West Orange, which approval shall then also be maintained in the Township's permanent ABC records;

The above Resolution was passed by the Township Council of the Township of West Orange sitting and serving as the West Orange Board of Alcoholic Beverage Control at their regular meeting held on **June 24, 2025**.

**Karen J. Carnevale, R.M.C., Municipal Clerk
and Secretary to the ABC Board**

**Joe Krakoviak, Council President
and ABC Board Chairman**

**Adopted: June 24, 2025
Effective: June 24, 2025**

**TOWNSHIP OF WEST ORANGE, ESSEX COUNTY, NEW JERSEY
BOARD OF ALCOHOLIC BEVERAGE CONTROL**

RESOLUTION

WHEREAS, the Township Council of the Township of West Orange serves as the Township of West Orange Board of Alcoholic Beverage Control; and

WHEREAS, the 1920's Road House, Inc., t/a Essex House, Inc., ("the Licensee") is the owner and operator of the Essex House, a restaurant and bar located at 525 Northfield Avenue, West Orange, New Jersey, 07052, the License bearing #0722-33-071-003; and

WHEREAS, the license was placed in Inactive status on September 7, 2023; and

WHEREAS, an Application has been filed by the Licensee for the renewal of its Plenary Retail Consumption License #0722-33-071-003, for the License Term from **July 1, 2025 through June 30, 2026**; and

WHEREAS, on February 21, 2012, the Township of West Orange brought a Notice of Charges of ABC Violations against the Licensee, charging violations of N.J.A.C. 13:2-23.6(a)(2), prohibition against immoral activities, disturbance, and nuisance on or about the licensed premises (one count - brawl, act of violence, disturbance, or unnecessary noise), and N.J.A.C. 13:2-23.6(b), prohibition against immoral activities, disturbance, and nuisance (one count - failing to operate licensee's business in orderly and lawful fashion so as to constitute a nuisance, the misconduct of the licensee, its employees and patrons creating conditions contrary to the public health, safety and welfare), all occurring over the course of 2010 to the present, and most recently on February 10, 2012; and

WHEREAS, the Licensee was properly and personally served with that Notice of Charges and by and through its attorney, Robert C. Williams, Esq., entered a Not Guilty plea to each charge with the Municipal Clerk; and

WHEREAS, the Licensee appeared before the Township Council of the Township of West Orange, serving as that municipality's ABC Board, the Licensee represented by its counsel, Robert C. Williams, Esq., and Kenneth W. Kayser, Esq., appearing on behalf of the Township as its ABC Prosecutor, for a hearing on the charges; and

WHEREAS, discussion and negotiation resulted in the Licensee and the Township, coming to an agreement to resolve the charges without the need for an evidentiary hearing, which agreement, memorialized by Resolution, was placed on the record before the ABC Board, providing as follows:

As to Charge 2, a violation of N.J.A.C. 13:2-23.6(b), prohibition against immoral activities, disturbance, and nuisance on premises, to wit, failing to operate licensee's business in orderly and lawful fashion so as to constitute a nuisance, the misconduct of the licensee, its employees and patrons creating conditions contrary to the public health, safety and welfare, the Licensee shall change its plea from not guilty to non-vult;

As to Charge 1, charging a violation of N.J.A.C. 13:2-23.6(a)(2), prohibition against immoral activities, disturbance, and nuisance on or about the licensed premises, to wit, permitting a brawl, act of violence, disturbance, or unnecessary noise on the licensed premises, said Charge is and hereby is dismissed;

As to Charge 2, the Licensee's License shall be suspended for ten (10) days, and said period of suspension shall be held in abeyance for a period of one (1) year from the date of the adoption of this Resolution, April 3, 2012, and if within that one (1) year period there occurs a new violation of any section of N.J.A.C. 13:2-23.6, for which there is a finding of responsibility, whether made within or after that one (1) year period, and there being no waiver of the Licensee's right to defend such a charge, the ten (10) days held in abeyance as to Charge 2 shall be served at the direction of the ABC Board in addition to any penalty imposed on the new charge(s);

Further as to Charge 2, the Licensee shall agree to the attachment to its License of a Special Condition that it shall have no parties or party-type events which are open to the public and promoted through social networking, or other internet sites, or otherwise promoted or advertised, and intended to attract a large number of attendees who pay for admission, whether to a promoter, or to the Licensee, or someone working for either or both;

Further as to Charge 2, the Licensee shall agree to the attachment to its License of a Special Condition that whenever a private party, or other private event is held at the licensed premises, which is anticipated to result in the parking lot at the premises filling to 75% of capacity, or more, at least two parking attendants shall be employed to monitor and manage ingress to and egress from the lot so as to maintain order and to prevent patrons from parking on the adjacent and nearby residential streets and off-street parking locations;

Further as to Charge 2, the Licensee shall agree to the attachment of its License of a Special Condition that entertainment at the licensed premises involving amplified music shall not be permitted after 11:00 p.m., on Sundays through Thursdays, and shall not be permitted after 1:00 a.m., on Saturday and Sunday mornings, excepting an event already committed to for Saturday, June 23, 2012, a party consisting of an older group of patrons who have previously had parties at the Licensee's location without incident and at which amplified music may be played until 1:30 a.m.;

During the period of suspension, if and when served, no alcoholic beverages shall be served or consumed on the premises and any and all alcoholic beverages on the premises shall be secured; and

WHEREAS, Special Conditions such as those agreed to may be re-imposed with each License renewal, subject to the Licensee's right to be heard with respect to them; and

WHEREAS, the Licensee, by and through its counsel, was notified by certified mail, return receipt requested, of the ABC Board's intention to continue the same Special Conditions for the 2012 to 2013 License Term, and for each succeeding License Term, and was provided with an opportunity to object and be heard with respect to the Special Conditions being imposed, and declined to object or to request a hearing; and

WHEREAS, the Licensee was again notified by letter dated and sent by certified mail, registered return receipt on or about **May 9, 2025**, of the ABC Board's intention to impose the same Special

Conditions upon renewal of the license for the next License Term and providing the opportunity for a formal hearing regarding such imposition of Special Conditions upon request; and

WHEREAS, the Licensee has offered no objection and therefore by its inaction has consented to continuation of the same Special Conditions upon renewal for the next License Term;

NOW, THEREFORE, BE IT RESOLVED THAT THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST ORANGE serving as the Township Board of Alcoholic Beverage Control, does hereby approve the renewal of the Plenary Retail Consumption License 0722-33-071-003, belonging to the Licensee, for the period from **July 1, 2025 through June 30, 2026**, for the premises located at 525 Northfield Avenue, West Orange, New Jersey, subject to the following Special Conditions pursuant to N.J.S.A. 33:1-32:

1. It shall have no parties or party-type events which are open to the public and promoted through social networking, or other internet sites, or otherwise promoted or advertised, and intended to attract a large number of attendees who pay for admission, whether to a promoter, or to the Licensee, or someone working for either or both;

2. Whenever a private party, or other private event is held at the licensed premises, which is anticipated to result in the parking lot at the premises filling to 75% of capacity, or more, at least two parking attendants shall be employed to monitor and manage ingress to and egress from the lot so as to maintain order and to prevent patrons from parking on the adjacent and nearby residential streets and off-street parking locations;

3. Entertainment at the licensed premises involving amplified music shall not be permitted after 11:00 p.m., on Sundays through Thursdays, and shall not be permitted after 1:00 a.m., on Saturday and Sunday mornings;

AND BE IT FURTHER RESOLVED, that a copy of this Resolution shall be provided to the Director of the Division of Alcoholic Beverage Control of the State of New Jersey, the Licensee and Licensee's attorney, Robert C. Williams, Esq., the Municipal Clerk's Office and the West Orange Police Department, and shall be maintained in the Township's permanent Alcoholic Beverage Control records, and that the Director is, and hereby is, respectfully requested to grant his approval to the foregoing Special Conditions as required by statute, and to communicate that approval to the Township of West Orange, which approval shall then also be maintained in the Township's permanent ABC records.

The above Resolution was passed by Township Council of the Township of West Orange serving as the West Orange Board of Alcoholic Beverage Control at their regular meeting held on **June 24, 2025**.

**Karen J. Carnevale, R.M.C., Municipal Clerk
and Secretary to the ABC Board**

**Joe Krakoviak, Council President
and ABC Board Chairman**

**Adopted: June 24, 2025
Effective Date: June 24, 2025**

**TOWNSHIP OF WEST ORANGE, ESSEX COUNTY, NEW JERSEY
ALCOHOLIC BEVERAGE AND CONTROL BOARD**

RESOLUTION

WHEREAS, the Township Council of the Township of West Orange serves as the Township of West Orange Board of Alcoholic Beverage Control; and

WHEREAS, on May 24, 2016, the Township Council of the Township of West Orange, sitting as the ABC Board for the Township of West Orange, approved the person-to-person transfer of Plenary Retail Consumption License No. 0722-33-035-011, from DJF Realty, Inc., 466 Prospect Avenue, West Orange, NJ, to Club 466 Caterers, LLC, 466 Prospect Avenue, West Orange, NJ 07052, and the License for the new Licensee having been renewed for the July 1, 2016 through June 30, 2017 License Term by West Orange ABC Board Resolution 563-16, on June 14, 2016; and

WHEREAS, an application has been filed by Club 466 Caterers, LLC, 466 Prospect Avenue, West Orange, NJ 07052, for the renewal of its Plenary Retail Consumption License, bearing License #0722-33-035-011, for the period **July 1, 2025 through June 30, 2026**; and

WHEREAS, said Application complies with New Jersey State Laws regulating the sale, consumption, and distribution of alcoholic beverages; and

WHEREAS, there is a long history with respect to the Licensed Premises located at 466 Prospect Avenue and its previous Licensee, DJF Realty, Inc., as set forth below, DJF Realty, Inc., continuing as the Landlord of the Licensed Premises following transfer of its Plenary Retail Consumption License to Club 466 Caterers, LLC; and

WHEREAS, Public Hearings were held by the Township Council in its capacity as the Municipal Board of Alcoholic Beverage Control on January 4, 2005 and January 18, 2005, in which the following Exhibits were marked and admitted into evidence:

- DJF-1 Planning Board Resolution PB-02-11 (October 21, 2002 Meeting, Resolution adopted November 13, 2002;
- DJF-2 First Floor Plan of Premises dated August 4, 2004;
- DJF-3 Fire Department Occupancy for Prior Licensed Premises;
- DJF-4 Second Floor Plan of Premises dated December 20, 2003;
- DJF-5 Foundation Plan dated August 4, 2004;
- DJF-6 Sky Dance Brochure and Etcetera Restaurant/Flirt Nightclub Business Plan Executive Summary;
- DJF-7 Letter dated January 12, 2005, from attorney for applicant listing Special Conditions acceptable to Licensee;
- DJF-8 Marketing flyer/advertisement for proposed June, 2003 opening of Etcetera Restaurant and Flirt Nightclub;
- DJF-9 Revised list of Special Conditions acceptable to Licensee;
- DJF-10 Petitions to Insure the Quality of Life at Eagle Ridge Condominiums signed by 93 residents of Eagle Ridge Condominium community; and

WHEREAS, in addition to representatives of the applicant, one owner of a residence adjacent to the applicant's property, Richard S Schkolnick, Esq., an attorney on behalf of the Eagle Ridge Condominium Association, and more than a dozen residents of the adjacent Eagle Ridge Condominium community testified at the Public Hearings regarding their experiences with excessive noise, trespass, litter, and nuisance behavior by patrons of the prior license holder and concern about the likelihood of those problems increasing due to the larger size, capacity and intensification of use of the premises, including expansion of the parking areas to be used by the new licensed premises all adjacent to the Eagle Ridge community, almost a hundred residents of which signed petitions expressing these same concerns, and

WHEREAS, the Board expressed the belief that the noise problems faced by the residents of Eagle Ridge, many of whom retire for the night relatively early since they must leave early in the morning to commute to New York City, would be at least somewhat alleviated by cutting off the sale of alcohol at an earlier than usual hour to promote a more gradual departure of patrons during the hour or so before closing time, and

WHEREAS, the Board expressed concern about the "sky dance" cages or boxes, the advertisements for which show scantily clad women dancing inside them, and the applicant unable or unwilling to fully describe how they would be used other than for "motivational dancing", and their visibility from almost any and all parts of the premises, including the dining areas, and as elected officials and representatives of the conscience of the West Orange community, and wishing to maintain the community's character and moral standards, determined that the use of such entertainment equipment does not fit the character and standards of the community and should not be permitted on the premises, and

WHEREAS, the purpose of the ABC regulatory scheme is to protect the health, safety and welfare of the people of the State of New Jersey, and the fostering of moderate and responsible use and consumption of alcoholic beverages, and the proposed special conditions limiting hours of sale of alcohol and the use of entertainment devices which encourage excessive and irresponsible consumption of alcoholic beverages being logically related to the regulatory scheme and being reasonable efforts to promote the purposes of that scheme, and

WHEREAS the Board, by Resolution adopted following the January 18, 2005 hearing, approved the renewal of the Plenary Retail Consumption License issued to the Licensee bearing License #0722-33-035-008 for the 2004-2005 licensing term and further approved the Place-to-Place Transfer of said license (Expansion of Premises) for premises located at 466 Prospect Avenue, West Orange, New Jersey to place under license the area delineated in the Application Form and sketch of the licensed premises attached thereto or as otherwise approved by the West Orange Planning Board, the renewal and Place-to-Place Transfer subject to the following sixteen Special Conditions pursuant to *N.J.S.A. 33:1-32* (1 through 14 of which were agreed to by the Licensee, 15 and 16 of which, dealing with the sky dance boxes or cages and the hours of operation, respectively, were not agreed to by the Licensee):

1. All parking provided for the licensed premises shall be done by way of valet parking after 5:00 p.m. seven days per week and all valet parking employees shall be required to wear earphones with microphones in order to limit unnecessary shouting in the parking areas;
2. The Licensee shall hire one or more off-duty police officers at prevailing rates to direct traffic entering and exiting the premises in order to ease vehicular congestion on and around the premises. The officer or officers are to be on the site by 9:00 p.m. every Friday and Saturday

night until closing, or earlier than 9:00 p.m., or additional nights, or both, as may be needed. The Licensee shall work in conjunction with the West Orange Police Department in determining the needs of the site;

3 The Licensee shall refuse motorcycles on the site in order to limit noise on the premises;

4. There shall be no music outside the building, including but not limited to, the outside patio area;

5. The Licensee will not permit teen nights on the premises at any time;

6. The Licensee shall not advertise to the general public that the premises are opened as follows:

A. "Eighteen to party, twenty-one to drink" or other language to the same effect;

7. No alcoholic beverages or food shall be sold, served or consumed by patrons in the basement or on the third floor and said areas shall not be open to patrons;

8. Licensee shall not admit persons to the licensed premises who have not parked their vehicle with Licensee's valet service except in the case of persons arriving by taxicab, public transportation, car service or those persons who reside or are employed in homes and buildings on the East Side of Prospect Avenue, i.e., Eagle Ridge Condos, etc;

9. The sale of alcoholic beverages shall be prohibited on the premises until a Certificate of Occupancy is issued for the premises as well as any other license, permit, or Governmental approval required by law.

10. There shall be no outside bar service, including, but not limited to, the patio area.

11. The total number of patrons permitted on the premises which shall include the interior and patio areas shall be limited to 499 persons. This provision shall not restrict the authority of the Planning Board, Fire Department, or any other governmental authority from imposing further or different restrictions pursuant to their lawful authority;

12. The Licensee shall not remove bottles or other kinds of noise-producing refuse from the building after 10:00 p.m.

13. The Licensee shall provide private security personnel to monitor parking areas leased by the licensed premises for additional parking.

14. The Licensee shall install a second set of doors in the main entrance area to limit the amount of sound escaping from the premises.

15. The Licensee shall not be permitted to have "sky dance" cages or boxes, or similar devices, mechanisms, or equipment, on the premises.

16. The hours for sale of alcoholic beverages on the licensed premises are restricted as follows:

Sunday - 12:00 p.m. to 11:00 p.m.
Monday, Tuesday, Wednesday - 7:00 a.m. to 11:00 p.m.
Thursday - 7:00 a.m. to 12:00 a.m.
Friday - 7:00 a.m. to 1:00 a.m. Saturday
Saturday - 7:00 a.m. to 1:00 a.m. Sunday; and

WHEREAS, the licensee appealed those special conditions, which appeal was transmitted to the Office of Administrative Law where it was assigned docket no. ABCPL 03686-2005N, and was pending a plenary hearing, and

WHEREAS, those special conditions were submitted to the Director of Alcoholic Beverage Control for approval as required by *N.J.S.A. 33:1-32*, and his approval was granted by letter dated June 13, 2005, and

WHEREAS, the West Orange Planning Board, following numerous public hearings on the Licensee's application for amended site plan approval with variances, having decided on March 11, 2009, and memorializing said decision by adopting a Resolution of Approval on April 1, 2009, setting forth findings of fact and conclusions of law, and approving the application of DJF Realty, Inc., for amended Preliminary and Final Site Plan Approval with variances, all subject to certain conditions set forth in the Resolution, and the Applicant and Owner of the property at 466 Prospect Avenue, West Orange, NJ, having entered into a private Agreement with the Property Owners Association of Eagle Ridge, previously an objector to the application before the Planning Board, resolving their differences subject to certain conditions, and the Licensee having withdrawn its appeal and consenting to its dismissal for each and every one of the appeals filed to that point, and the Township agreeing to withdraw Special Conditions 15 and 16, which had been attached to the license renewals since the 2005 term, the remaining Special Conditions, imposed pursuant to *N.J.S.A. 33:1-32*, numbered 1 through 14, to remain in effect unless and until withdrawn by the West Orange ABC Board, in whole or in part, in conjunction with the next and subsequent annual license renewal periods, and following a hearing as may be required by law, and

WHEREAS, at its regular meeting on October 13, 2009, upon request by counsel for the Licensee, and due to changed circumstances, the West Orange ABC Board agreed to eliminate what had in prior approvals been Special Condition no. 8, regarding the refusal of admission of persons not using valet parking; and

WHEREAS, at the same meeting, the West Orange ABC Board, after hearing requests and argument by the Licensee's counsel as well as counsel to the ABC Board, made modifications to what had been Special Condition no. 2, in prior approvals, to add the Special Condition required by the then most recent Special Ruling, and to incorporate all pertinent parts of the Planning Board's Approval Resolution and the Agreement with the Property Owners Association of Eagle Ridge into its Special Conditions as follows:

1. All parking provided for the licensed premises shall be done by way of valet parking after 5:00 p.m. seven days per week and all valet parking employees shall be required to wear earphones with microphones in order to limit unnecessary shouting in the parking areas.
2. Every Thursday, Friday and Saturday night, and any night when the nightclub portion of the facility is open for business, meaning when there is dancing,

4sixty6 shall have not less than two (2) off-duty West Orange police officers present to control traffic and any disturbances at the proposed restaurant and nightclub. The Licensee shall hire such off-duty police officers at prevailing rates to direct traffic entering and exiting the premises in order to ease vehicular congestion on and around the premises. On those nights when the officers are required, they are to be on the site by 9:00 p.m., and to remain until closing. The Licensee shall work in conjunction with the West Orange Police Department in determining the specific needs of the site and, when required by that Department, the officers shall be on site earlier than 9:00 p.m., or on additional nights, or both. In the event that West Orange Police Officers are not available for these purposes, 4sixty6 may hire police officers from other municipalities or Essex County Police or Sheriff's Officers.

3. The Licensee shall refuse motorcycles on the site in order to limit noise on the premises.
4. There shall be no music outside the building, including but not limited to, the outside patio area.
5. The Licensee will not permit teen nights on the premises at any time.
6. The Licensee shall not advertise to the general public that the premises are opened as follows: "Eighteen to party, twenty-one to drink", or other language to the same effect.
7. No alcoholic beverages or food shall be sold, served or consumed by patrons in the basement or on the third floor and said areas shall not be open to patrons.
8. The sale of alcoholic beverages shall be prohibited on the premises until a Certificate of Occupancy is issued for the premises as well as any other license, permit, or governmental approval required by law.
9. There shall be no outside bar service, including, but not limited to, the patio area.
10. The total number of patrons permitted on the premises which shall include the interior and patio areas shall be limited to 499 persons. This provision shall not restrict the authority of the Planning Board, Fire Department, or any other governmental authority from imposing further or different restrictions pursuant to their lawful authority.
11. The Licensee shall not remove bottles or other kinds of noise-producing refuse from the building after 10:00 p.m.
12. The Licensee shall provide private security personnel to monitor parking areas leased by the licensed premises for additional parking.
13. The Licensee shall install a second set of doors in the main entrance area to limit the amount of sound escaping from the premises.

14. Pursuant to the ABC Director's Special Ruling dated September 29, 2009, pursuant to *N.J.S.A. 33:1-12.39*, since at the time it was the sixth license term for which relief was sought pursuant to *N.J.S.A. 33:1-12.39*, no further renewals of this license shall be granted unless the license is being actively used at an approved site on or before June 30, 2010. The license is being actively used at an approved site and has been so used for some time before June 30, 2010.
15. Consistent with the Agreement entered into between Licensee DJF Realty, Inc., the Applicant before the West Orange Planning Board for development of the site at 466 Prospect Avenue, and the owner of that property, Marjac, LLC, and the Property Owners Association of Eagle Ridge, the paragraphs in that Agreement numbered 4 (Closing Hours) and 7 (Police Presence), are incorporated into the West Orange ABC Board's approval of renewal of the liquor license such that it shall be a Special Condition of Renewal for this and for each and every renewal term to follow, that the restaurant and/or nightclub at 466 Prospect Avenue shall have a last call no later than 1:30 a.m., with a grace period of not more than ten (10) minutes prior to enforcement, which time requirement will not be effective on New Year's Eve or on the night when Daylight Savings Time takes effect in the spring of each year, when the closing hour will be one (1) hour later, which closing time may be extended in the event a State law or a municipal ordinance is adopted extending closing hours for Alcoholic Beverage establishments. Paragraph 7 (Police Presence) of that Agreement has already been incorporated in paragraph 2, above and herein.
16. The Licensee shall comply with all conditions and requirements of the West Orange Planning Board approval as set forth in its Resolution of Approval dated April 1, 2009; and

WHEREAS, the Township discovered a U.S. Third Circuit Court of Appeals decision holding it to be arbitrary and unreasonable for a municipal land use board to require as a condition of approval of a variance that off-duty police officers be hired to direct traffic and monitor compliance with occupancy limits, it not having been shown that the Licensee's own employees were incapable of performing such tasks (See 256 F.3d 107 (3rd Cir. 2001)), and as a matter of policy determined to cease the requirement of using Township Police Officers working side jobs for traffic control and security at or about Alcoholic Beverage Control Licensed premises, and

WHEREAS, the License renewal for the 2011 - 2012 License term incorporated such change in policy, which has been continued thereafter; and

WHEREAS, the new Licensee, Club 466 Caterers, LLC, is an experienced catering operator which has been since the transfer of License, and will be operating the premises, leased from the previous Licensee, not as a bar/restaurant/nightclub, but as a catering venue for weddings and other special occasions, which the new Licensee had and has agreed to operate within the Special Conditions previously in place as they will not adversely affect the New Licensee's catering use and that agreement has continued from License year to License year ever since beginning its operation; and

WHEREAS, the Licensee was notified by certified mail, return receipt requested, of the ABC Board's intention to continue the same Special Conditions for the **2025-2026** License Term and having offered no objection to same, indicating its continuing consent;

NOW, THEREFORE, BE IT RESOLVED THAT THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST ORANGE serving as the Township Board of Alcoholic Beverage Control does hereby approve the renewal of the Plenary Retail Consumption License heretofore issued to the Licensee, Club 466 Caterers, LLC, bearing License #0722-33-035-011, for the **2025-2026** Licensing term, said renewal being subject to the following Special Conditions pursuant to N.J.S.A. 33:1-32, all of which Special Conditions having been found by the Board to be necessary and proper to accomplish the objects of Title 33 and secure compliance with its provisions, and submitted for approval by the Director of the Division of Alcoholic Beverage Control in accordance with law:

1. All parking provided for the licensed premises shall be done by way of valet parking after 5:00 p.m. seven days per week and all valet parking employees shall be required to wear earphones with microphones in order to limit unnecessary shouting in the parking areas.
2. Every Thursday, Friday and Saturday night, and any night when the nightclub portion of the facility is open for business, meaning when there is dancing, 4sixty6 shall have not less than two (2) security personnel, at least one of whom shall be qualified to direct traffic on the streets and roads of New Jersey, present to control traffic and any disturbances at the proposed restaurant and nightclub. The Licensee shall hire such security personnel at prevailing rates, one to direct traffic entering and exiting the premises in order to ease vehicular congestion on and around the premises, and the other to control any disturbances. On those nights when the security personnel are required, they are to be on the site by 9:00 p.m., and to remain until closing. The Licensee shall work in conjunction with the West Orange Police Department in determining the specific needs of the site and, when required by that Department, the security personnel shall be on site earlier than 9:00 p.m., or on additional nights, or both.
3. The Licensee shall refuse motorcycles on the site in order to limit noise on the premises.
4. There shall be no music outside the building, including but not limited to, the outside patio area.
5. The Licensee will not permit teen nights on the premises at any time.
6. The Licensee shall not advertise to the general public that the premises are opened as follows: "Eighteen to party, twenty-one to drink", or other language to the same effect.
7. No alcoholic beverages or food shall be sold, served or consumed by patrons in the basement or on the third floor and said areas shall not be open to patrons.

8. The sale of alcoholic beverages shall be prohibited on the premises until a Certificate of Occupancy is issued for the premises as well as any other license, permit, or governmental approval required by law.
9. There shall be no outside bar service, including, but not limited to, the patio area.
10. The total number of patrons permitted on the premises which shall include the interior and patio areas shall be limited to 499 persons. This provision shall not restrict the authority of the Planning Board, Fire Department, or any other governmental authority from imposing further or different restrictions pursuant to their lawful authority.
11. The Licensee shall not remove bottles or other kinds of noise-producing refuse from the building after 10:00 p.m.
12. The Licensee shall provide private security personnel to monitor parking areas leased by the licensed premises for additional parking.
13. The Licensee shall install a second set of doors in the main entrance area to limit the amount of sound escaping from the premises.
14. Pursuant to the ABC Director's Special Ruling dated September 29, 2009, pursuant to *N.J.S.A. 33:1-12.39*, since at that time it was the sixth license term for which relief was sought pursuant to *N.J.S.A. 33:1-12.39*, no further renewals of this license were to be granted unless the license is being actively used at an approved site on or before June 30, 2010. The license is and has for some time now been actively used at an approved site.
15. Consistent with the Agreement entered into between Licensee DJF Realty, Inc., the Applicant before the West Orange Planning Board for development of the site at 466 Prospect Avenue, and the owner of that property, Marjac, LLC, and the Property Owners Association of Eagle Ridge, the paragraphs in that Agreement numbered 4 (Closing Hours) and 7 (Police Presence), to the extent not inconsistent herewith, are incorporated into the West Orange ABC Board's approval of renewal of the liquor license such that it shall be a Special Condition of Renewal for this and for each and every renewal term to follow, that the restaurant and/or nightclub at 466 Prospect Avenue shall have a last call no later than 1:30 a.m., with a grace period of not more than ten (10) minutes prior to enforcement, which time requirement will not be effective on New Year's Eve or on the night when Daylight Savings Time takes effect in the spring of each year, when the closing hour will be one (1) hour later, which closing time may be extended in the event a State law or a municipal ordinance is adopted extending closing hours for Alcoholic Beverage establishments. Paragraph 7 (Police Presence) of that Agreement has already been incorporated in paragraph 2, above and herein, except to make clear that private security personnel rather than Police Officers are acceptable alternatives to perform the required tasks.
16. The Licensee shall comply with all conditions and requirements of the West Orange Planning Board approval as set forth in its Resolution of Approval dated April 1, 2009, to the extent not inconsistent herewith.

AND BE IT FURTHER RESOLVED that a copy of this Resolution shall be provided to the Director of the Division of Alcoholic Beverage Control of the State of New Jersey and shall be maintained in the Township's permanent Alcoholic Beverage Control records.

The above Resolution was passed by Township Council of the Township of West Orange serving as the West Orange Board of Alcoholic Beverage Control at their regular meeting held on **June 24, 2025**.

**Karen J. Carnevale, R.M.C., Municipal Clerk
and Secretary to the ABC Board**

**Bill Rutherford, Council President
and ABC Board Chairman**

**Adopted: June 24, 2025
Effective: June 24, 2025**

**TOWNSHIP OF WEST ORANGE, ESSEX COUNTY, NEW JERSEY
WEST ORANGE ABC BOARD**

RESOLUTION

WHEREAS, an Application has been filed by Huguitos Bar and Restaurant LLC, 19 White Street, West Orange, NJ, for renewal of its Plenary Retail Consumption License # 0722-33-024-005, for the period **July 1, 2024 through June 30, 2025**, the Application submitted to the Township Clerk and in compliance with New Jersey State Laws regulating the sale, consumption, and distribution of alcoholic beverages; and

WHEREAS, in May, 2018, following an ABC inspection, numerous ABC violations were observed and recommendations made for certain ABC violation charges to be brought against the Licensee, including, but not limited to, failure to provide a copy of the most recent full application and/or current renewal application, having an incomplete employee list, failure to have true book or books of account available on the licensed premises, failure to produce same within seven business days of demand, employee hindering an investigation, lease out of the License, and non-payment of required taxes, or failure of proof of payment of same, such charges currently pending; and

WHEREAS, in February, 2009, notices of alcoholic beverage control charges, including seven separate allegations of violation of *N.J.A.C. 13:2-23.6*, prohibiting immoral activities, disturbance and nuisance on the premises, and two separate allegations of violation of *N.J.A.C. 13:2-23.1(b)*, prohibiting the sale of alcoholic beverages to intoxicated persons, were brought by the Township of West Orange against Huguitos Bar and Restaurant, LLC, License # 0722-33-024-005, and properly served upon that Licensee; and

WHEREAS, the Township and the Licensee, each represented by counsel, in order to avoid the time and expense of a hearing on the charges, came to a mutually satisfactory agreement to resolve all of the charges; and

WHEREAS, the Township Council of the Township of West Orange, sitting as and constituting the Township's ABC Board, at its regular meeting held on the evening of March 24, 2009, having pursuant to the aforesaid agreement accepted a plea of non-vult to Count III of the ABC charges brought against the Licensee on February 18, 2009, alleging violation of *N.J.A.C. 13:2-23.6*, Prohibition Against Immoral Activities, Disturbance, and Nuisance on Premises, specifically that "The Licensee has violated *N.J.A.C. 13:2-23.6*, in that it has repeatedly and over a period of more than a year, allowed, permitted, or suffered in or upon the licensed premises brawls, acts of violence, disturbances and/or unnecessary noise, requiring many calls to and interventions by the West Orange Police Department, and numerous charges against the licensed premises, including, but not limited to, incidents and charges of such conduct occurring on September 8, 2007, May 7, 2008, May 18, 2008, June 22, 2008, August 17, 2008, August 28, 2008, and November 23, 2008, such that the operation of this licensed premises has been a nuisance."; and

WHEREAS, in exchange for the non-vult plea of the Licensee, the agreement provided for a 10 day suspension of the license, 5 days to be held in abeyance for a period of one year and to be served in the event of a liquor license violation within that one year period of time, 5 days to be served commencing on a Sunday, and the voluntary restrictions in place since September,

2008, are to be continued as follows: Sunday through Wednesday last call at 12:30 a.m., closing at 1:00 a.m., and Thursday, Friday and Saturday last call at 1:00 a.m., and closing by 2:00 a.m., no patrons admitted to the premises after 12:30 a.m., on Sunday through Wednesday, and no patrons admitted to the premises after 1:00 a.m., on Thursday, Friday and Saturday, the additional security to be continued, one officer on Thursday and two on Friday and Saturday, all of those voluntary restrictions to be revisited in connection with the licensee's renewal for the 2009/2010 license year in June, 2009, when the West Orange ABC Board can consider whether or not special conditions should be imposed with renewal of the license; and

WHEREAS, the Licensee, the West Orange Police Department and the municipal ABC Board came to an agreement with respect to Special Conditions to be imposed for the 2009 to 2010 License year; and

WHEREAS, the Licensee requested that the requirement for one security personnel being present on Thursday nights be deleted because there is so little business on Thursday nights and the Police Department reporting that in view of the lack of significant incidents over the past year at the licensed premises and the existing 90-day review period, it had no objection to this requested change which was made at the time of License renewal for the 2010 to 2011 License year; and

WHEREAS, the Licensee was notified by certified mail, return receipt requested, of the ABC Board's intention to continue the same Special Conditions for the 2012 to 2013 License Term, and was provided with an opportunity to object and be heard with respect to the Special Conditions to be imposed, and notified the ABC Board by letter dated June 6, 2012, from counsel for the Licensee, that the Licensee requested the Special Conditions to be amended to include that the Licensee shall have last call Monday through Wednesday at 12:30 a.m., with no patrons to be admitted to the premises after 12:30 a.m., and closing at 1:00 a.m., and shall have last call Thursday through Sunday at 1:00 a.m., with no patrons to be admitted to the premises after 1:00 a.m., and closing at 2:00 a.m., requesting a hearing with respect to said request; and

WHEREAS, the West Orange Police Department had reviewed its records with respect to this Licensee over the 2011 to 2012 license year and agreed that its records supported a modification of the Special Conditions consistent with the request of the Licensee; and

WHEREAS, the ABC Board then approved renewal of the License for the 2012 – 2013 License Term as follows;

- A. The Licensee shall have last call on Monday through Wednesday at 12:30 a.m., no patrons to be admitted to the premises after 12:30 a.m., closing at 1:00 a.m.;
- B. The Licensee shall have last call on Thursday through Sunday at 1:00 a.m., no patrons to be admitted to the premises after 1:00 a.m., and closing at 2:00 a.m.;
- C. The Licensee shall provide at least two security officers on Friday and Saturday evenings until closing on each of those nights;
- D. The Licensee shall provide at least two security video cameras outside the premises, one covering the Ashland Avenue side of the building and the other the White Street side of the building, and at least two security video cameras inside the premises, one covering the entire bar area and the other covering the back room, all security video cameras to be properly maintained, kept in proper working order and the video disks or tapes kept for 30 days before being recycled;

- E. Members of the West Orange Police Department shall periodically monitor the security system in place at the Licensed premises including all security video cameras, personnel and deployment of all of them, and the Licensee shall work with the Police Department to maintain and, as necessary or advisable, improve security in and outside the Licensed premises to address and remedy alcohol consumption related problems;
- F. All of the above Special Conditions shall be subject to review by the Board every ninety (90) days, and in the event there are incidents implicating the purpose of the ABC regulatory scheme to protect the health, safety and welfare of the people of the State of New Jersey, and the fostering of moderate and responsible use and consumption of alcoholic beverages, then, subject to the Licensee's right to be heard at a public hearing, the Board may adjust the Special Conditions without the need to wait for the next license renewal; and

WHEREAS, by letter dated **May 9, 2025**, sent by the Municipal Clerk that day to the Licensee via certified mail, registered return receipt, and to the Licensee's counsel via e-mail advising all of the ABC Board's intention to impose the same Special Conditions upon renewal of the License for the **2025-2026** License Term, modifying the language in Special Condition D., and offering a formal hearing in the event the Licensee had any objection to such Special Conditions and in the same fashion as done in each of the preceding years since the 2012-2013 renewal; and

WHEREAS, the Licensee has by its inaction consented to the same Special Conditions upon renewal together with the proposed modification of the language in Special Condition D.; and

WHEREAS, the ABC Commissioner for the State of New Jersey has advised that the Special Condition set forth in paragraph F., above, exceeds the Township's lawful discretion; and

WHEREAS, the Township has never actually imposed or modified a Special Condition at times other than expressly permitted by statute; and

WHEREAS, this Licensee currently has seven (7) ABC violation charges pending hearing and resolution as follows:

Violation #1: On May 4, 2018, you failed to provide a copy of the most recent full application and/or current renewal application in violation of N.J.A.C. 13:2-23.13(a)(2); Recommended Penalty: 1st Offense= 1-day suspension;

Violation #2: On May 4, 2018, you failed to maintain a complete employee list in violation of N.J.A.C. 13:2-23.13(a)(3); Recommended Penalty: 1st Offense= 1-day suspension;

Violation #3: On May 4, 2018, you failed to maintain true book or books of account available on the licensed premises but produced same within seven (7) business days of demand in violation of N.J.A.C. 13:2-23.32; Recommended Penalty: 1st Offense= 2-day suspension;

Violation #4: On May 4, 2018, you failed to maintain true book or books of account available on the licensed premises and failed to produce same within seven (7) business days of demand in violation of N.J.A.C. 13:2-23.32; Recommended Penalty: 1st Offense= 30-day suspension;

Violation #5: On May 4, 2018, your employee(s) hindered or attempted to hinder an ABC investigation in violation of N.J.S.A. 33:1-35/N.J.A.C. 13:2-23.30; Recommended Penalty: 1st Offense= 30-day suspension;

Violation #6: On May 4, 2018, you allowed, permitted the lease of the licensed premises in violation of N.J.S.A. 33:1-26; Recommended Penalty: 1st Offense= 45-day suspension; and

Violation #7: On May 4, 2018, you knowingly failed to pay to pay excise taxes or other payment required by law to be paid to the State Tax Commissioner in violation of N.J.S.A. 33:1-31(c); Recommended Penalty: 1st Offense = 15-day suspension;

NOW, THEREFORE, BE IT RESOLVED THAT THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST ORANGE serving as the Township Board of Alcoholic Beverage Control, does hereby approve the renewal of the Plenary Retail Consumption License heretofore issued to the Licensee, Huguitos Bar and Restaurant, LLC, bearing License # 0722-33-024-005, for the **2025-2026** licensing term for the premises at 19 White Street, subject to the following Special Conditions pursuant to *N.J.S.A. 33:1-32*:

- A. The Licensee shall have last call on Monday through Wednesday at 12:30 a.m., no patrons to be admitted to the premises after 12:30 a.m., closing at 1:00 a.m.;
- B. The Licensee shall have last call on Thursday through Sunday at 1:00 a.m., no patrons to be admitted to the premises after 1:00 a.m., and closing at 2:00 a.m.;
- C. The Licensee shall provide at least two security officers on Friday and Saturday evenings until closing on each of those nights;
- D. The Licensee shall provide at least two security video cameras outside the premises, one covering the Ashland Avenue side of the building and the other the White Street side of the building, and at least two security video cameras inside the premises, one covering the entire bar area and the other covering the back room, all security video cameras to be operating during all hours when the Licensed Premises is open for business, to be properly maintained, kept in proper working order and the video disks or tapes kept and made available to the West Orange Police Department upon request for at least thirty (30) days following the date of recording and before being recycled;
- E. Members of the West Orange Police Department shall periodically monitor the security system in place at the Licensed premises including all security video cameras, personnel and deployment of all of them, and the Licensee shall work with the Police Department to maintain and, as necessary or advisable, improve security in and outside the Licensed premises to address and remedy alcohol consumption related problems;

AND BE IT FURTHER RESOLVED, that a copy of this Resolution shall be provided to the Director of the Division of Alcoholic Beverage Control of the State of New Jersey and shall be maintained in the Township's permanent Alcoholic Beverage Control records, and that

the Director is, and hereby is, respectfully requested to grant his approval to the foregoing Special Conditions as required by statute, and to communicate that approval to the Township of West Orange, which approval shall then also be maintained in the Township's permanent ABC records;

The above Resolution was passed by the Township Council of the Township of West Orange sitting and serving as the West Orange Board of Alcoholic Beverage Control at their regular meeting held on **June 24, 2025**.

KAREN J. CARNEVALE, RMC
ABC Board Secretary

JOE KRAKOVIAK
Council President/ABC Board Member

Adopted: June 24, 2025
Effective: June 24, 2025

RESOLUTION OF THE WEST ORANGE TOWNSHIP ABC BOARD

**RESOLUTION RESCINDING IN PART ABC RESOLUTION NO. 765-25,
REMOVING LICENSEE # 0722-33-060-009 WILSHIRE HOSPITALITY
SERVICES II, LLC t/a WILSHIRE GRAND HOTEL AS A LICENSEE
APPROVED FOR RENEWAL FOR THE 2025-26 LICENSE TERM FOR
FAILURE TO PAY FEES TO THE STATE ABC and WEST ORANGE**

WHEREAS, May 20, 2025, the Clerk of the West Orange ABC Board, believing that NJ ABC Licensee #0722-33-060-009, **WILSHIRE HOSPITALITY SERVICES II, LLC t/a WILSHIRE GRAND HOTEL**, was qualified for renewal of said License for the **2025-26** License Term, believing all requirements had been met; and

WHEREAS, that License was therefore included with others on West Orange Township ABC Board Resolution No. 765-25, adopted by the ABC Board at its regular meeting on May 20, 2025, renewing for the 2025-26 License Term those Licensees named in it; and

WHEREAS, the Clerk having realized the licensee failed in fact to qualify for renewal in that the Licensee neglected to the fees to the State ABC and to the Township of West Orange for the 2025-26 renewal period, such failures and deficiencies requiring rescission of the Township's annual approval for the 2025-26 License Term;

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST ORANGE, SITTING IN ITS CAPACITY AS THE WEST ORANGE TOWNSHIP ABC BOARD, that the portion of West Orange Township ABC Resolution No. 765-25, listing License **0722-33-060-009 WILSHIRE HOSPITALITY SERVICES II, LLC t/a WILSHIRE GRAND HOTEL**, as qualified for renewal and renewing said License for the 2025-26 License Term, is to that extent and that extent only, hereby rescinded, excising that Licensee from the list of those which were to be renewed for that License term, all in accordance with instructions received by and on behalf of the New Jersey ABC Licensing Bureau.

Karen J. Carnevale, R.M.C.
Municipal Clerk/ABC Board Secretary

Joe Krakoviak
Council President/ABC Board Chair

Adopted: June 24, 2025
Effective: June 24, 2025

**RESOLUTION REGARDING ALCOHOL BEVERAGE CONTROL BOARD'S
ADJUDICATION OF TRANSFER OF LICENSE APPLICATION CONCERNING JO JO
RESTAURANT SERVICES LLC , TOWNSHIP OF WEST ORANGE, ESSEX COUNTY,
NEW JERSEY WEST ORANGE ABC BOARD**

WHEREAS, applicants Johanie Jean-Louis and Jean-Paul Dorcient (collectively, the "Applicants") filed an application for a person-to-person liquor license transfer of License No. 0722-33-009-013 regarding the liquor license for Jo Jo's Restaurant Services LLC (the "Application"); and

WHEREAS, as part of the Application, the Applicants were required to disclose whether they have been charged with or convicted of a criminal or disorderly persons offense; and

WHEREAS, as part of the Application, the Applicants were required to disclose whether they have been a party in a civil court action;

WHEREAS, the West Orange Police Department ("WOPD") conducted a background investigation wherein the Applicants were fingerprinted; and

WHEREAS, a copy of the WOPD investigation is annexed hereto as Exhibit "A" and revealed that Applicant Johanie Jean-Louis was dishonest in the portion of the Application regarding the disclosure of criminal activity when she responded "NO" to that question; and

WHEREAS, Applicant Jean-Paul Dorcient was dishonest where he has filed Chapter 13 Bankruptcy and responded "NO" to the portion of the Application that asked applicants to disclose whether they have been involved in any civil lawsuit; and

WHEREAS, the WOPD recommends denial of the Application; and

WHEREAS, the Township Council of the Township of West Orange, sitting as and constituting the Township's Alcohol Beverage Control Board (the "ABC Board") is the appropriate body to adjudicate the Application; and

NOW THEREFORE BE IT RESOLVED, based on the foregoing and recommendations from the WOPD, the Township Council of the Township of West Orange, acting as the Township's ABC Board, hereby denies the Person-to-Person Liquor License Transfer Application regarding License No. 0722-33-009-013; and

BE IT FURTHER RESOLVED, that the above Resolution was adopted by the West Orange ABC Board at its meeting held on **June 24, 2025**.

KAREN J. CARNEVALE, RMC
ABC Board Secretary

JOE KRAKOVIAK
ABC Board Member

Adopted: June 24, 2025

**RESOLUTION REGARDING ALCOHOL BEVERAGE CONTROL BOARD'S
ADJUDICATION OF CHARGES ISSUED TO LAS PALMERAS, INC.
TOWNSHIP OF WEST ORANGE, ESSEX COUNTY, NEW JERSEY
WEST ORANGE ABC BOARD**

WHEREAS, Las Palmeras, Inc. d/b/a La Dolce Vita Bar Restaurante ("Las Palmeras" or "Licensee"), License # 0722-33-045-005 was issued nine (9) Notices of Violation ("NOVs") for incidents which allegedly occurred on October 4, 2021, October 17, 2021, November 28, 2021, March 6, 2022, May 29, 2022, September 16, 2022, October 16, 2022, November 7, 2022, December 10, 2022, December 16, 2022, January 29, 2023, March 12, 2023, August 7, 2023, October 6, 2023, October 21, 2023, October 25, 2023, November 12, 2023, November 18, 2023, November 26, 2023, November 29, 2023, February 7, 2024, March 14, 2024, April 7, 2024, April 8, 2024, April 28, 2024, June 3, 2024, June 16, 2024, August 23, 2024, September 15, 2024, September 24, 2024, November 1, 2024, May 24, 2025 and June 2, 2025, respectively; and

WHEREAS, the NOVs and the respective violations charged are set forth in an attachment hereto titled "**Exhibit A**" (collectively, the "Charges"); and

WHEREAS, the Township Council of the Township of West Orange (the "Township"), sitting as and constituting the Township's Alcohol Beverage Control Board (the "ABC Board") is the appropriate body to adjudicate the Charges; and

WHEREAS, Las Palmeras is represented by Robert C. Williams, Esq.; and

WHEREAS, Robert C. Williams, Esq. is authorized to execute a settlement agreement on behalf of Las Palmeras, consistent with the terms set forth herein, as memorialized in the form attached hereto titled "**Exhibit B**"; and

WHEREAS, the Township of West Orange is represented by ABC Prosecutors, Antonelli Kantor Rivera P.C. (Daniel Antonelli, Esq. and Kourtney Cooke, Esq. appearing); and

WHEREAS, the Township ABC Prosecutors are authorized to execute a settlement agreement on behalf of the Township, consistent with the terms set forth herein, as memorialized in the form attached hereto titled "**Exhibit B**"; and

WHEREAS, Las Palmeras has made renovations to the licensed premises, including but not limited to installing soundproof structure panels on its walls and ceiling; and

NOW THEREFORE BE IT RESOLVED, the Township and Las Palmeras entered into a settlement agreement resolving the Charges as follows:

1. License #0722-33-045-005 shall be suspended for 100 days total, as follows:
 - a. Thirty (30) days to be served;
 - b. Twenty (20) days held in abeyance for one (1) year, to be served in the event the Licensee is found guilty of serving an actually or apparently intoxicated person, in violation of N.J.A.C. 13:2-23.1(b);
 - c. Monetary payment to the State, in lieu of fifty (50) day suspension.

2. Security:
 - a. All security will provide Security Officer Registration Act (“SORA”) cards within thirty (30) days;
 - b. All security will participate in training programs, suggested by the State Police, with a focus on de-escalation.
3. Any violations of the following offenses, between July 1, 2025 and June 30, 2025 will be charged as a second violation:
 - a. Ordinance Violation, N.J.S.A. 33:1-31(h);
 - b. Special Condition Violation, N.J.S.A. 33:1-31(h);
 - c. Brawl, N.J.A.C. 13:2-23.6(a)(2);
 - d. Serving an actually or apparently intoxicated person, N.J.A.C. 13:2-23.1(b);
 - e. Hindering an investigation, N.J.S.A. 33:1-35/N.J.A.C. 13:2-23.30;
 - f. Sale or consumption beyond the scope of the license, N.J.S.A. 33:1-12/ N.J.A.C. 13:2-23.1(a); and
 - g. Nuisance, N.J.A.C. 13:2-23.6(b).
4. Should this corrective action not facilitate a change in the Licensee’s violations, future violations after July 1, 2025 will be considered towards non-renewal of the license for future years.
5. The Licensee shall enter a non-vult plea to all pending Charges.
6. The Licensee shall withdraw its Appeal regarding the March 13, 2025 Hearing result, wherein the Licensee was found guilty of violating N.J.A.C. 13:2-23.6(b), and the license was suspended for thirty (30) days.

BE IT FURTHER RESOLVED, based upon the foregoing, the Township has implemented a suspension of thirty (30) days to run consecutively beginning on July 15, 2025 with the ABC license to be delivered to the Township of West Orange Municipal Clerk no later than 10:00 a.m. on July 15, 2025; and

BE IT FURTHER RESOLVED, that Las Palmeras waives any right to appeal the determinations and/or adjudications herein and its right to a hearing regarding the Charges; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be provided to the Director of the Division of Alcoholic Beverage Control of the State of New Jersey and shall be maintained in the Township’s permanent Alcoholic Beverage Control records, and that the Director is, and hereby is, respectfully requested to grant his approval to the foregoing as required by statute, and to communicate that approval to the Township of West Orange, which approval shall then also be maintained in the Township’s permanent ABC records; and

BE IT FURTHER RESOLVED, that the above Resolution was adopted by the West Orange ABC Board at its meeting held on **June 24, 2025**.

Joseph Krakoviak, Council President
and ABC Board Member

Karen J. Carnevale, Municipal Clerk
and Secretary to the ABC Board

Adopted: June 24, 2025

EXHIBIT “A”

Las Palmeras, Inc. t/a La Dolce Vita Bar Restaurante (formerly Las Palmeras)

Las Palmeras, Inc. t/a La Dolce Vita Bar Restaurante currently has thirty-three (33) incident dates, with a total of eighty-eight (88) violations, pending resolution.

NOTICE #1

Violation #1: On November 18, 2023, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #2: On November 18, 2023, you failed to comply with the Township of West Orange’s Noise Ordinance No. §4-4, in violation of N.J.S.A. 33:1-31(h); and

Violation #3: On November 18, 2023, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2).

NOTICE #2

Violation #1: On October 25, 2023, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #2: On October 25, 2023, you failed to comply with the Township of West Orange’s Noise Ordinance No. §4-4, in violation of N.J.S.A. 33:1-31(h);

Violation #3: On October 21, 2023, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #4: On October 21, 2023, you failed to comply with the Township of West Orange’s Noise Ordinance No. §4-4, in violation of N.J.S.A. 33:1-31(h);

Violation #5: On October 6, 2023, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #6: On October 6, 2023, you failed to comply with the Township of West Orange’s Noise Ordinance No. §4-4, in violation of N.J.S.A. 33:1-31(h);

Violation #7: On November 29, 2023, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #8: On November 29, 2023, you failed to comply with the Township of West Orange’s Noise Ordinance No. §4-4, in violation of N.J.S.A. 33:1-31(h);

Violation #9: On November 26, 2023, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #10: On November 26, 2023, you failed to comply with the Township of West Orange’s Noise Ordinance No. §4-4, in violation of N.J.S.A. 33:1-31(h);

Violation #11: On August 7, 2023, you allowed, permitted or suffered on or about the licensed

premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #12: On August 7, 2023, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #13: On August 7, 2023, you hindered or attempted to hinder an ABC investigation in violation of N.J.S.A. 33:1-35/N.J.A.C. 13:2-23.30;

Violation #14: On August 7, 2023, you failed to comply with special condition to make available the video surveillance footage of the licensed premises to the West Orange PD upon request, in violation of the Township's ABC Board Resolution No.: 718-23, in violation of N.J.S.A. 33:1-31(h);

Violation #15: On August 7, 2023, you sold, served, delivered, or suffered the sale, service, delivery or consumption of alcoholic beverages, directly or indirectly, to an actually or apparently intoxicated person in violation of N.J.A.C. 13:2-23.1(b);

Violation #16: On March 12, 2023, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #17: On March 12, 2023, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #18: On March 12, 2023, you hindered or attempted to hinder an ABC investigation in violation of N.J.S.A. 33:1-35/N.J.A.C. 13:2-23.30;

Violation #19: On March 12, 2023, you failed to comply with special condition to make available the video surveillance footage of the licensed premises to the West Orange PD upon request, in violation of the Township's ABC Board Resolution No.: 718-23, in violation of N.J.S.A. 33:1-31(h);

Violation #20: On January 29, 2023, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #21: On January 29, 2023, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #22: On January 29, 2023, your employee(s) hindered or attempted to hinder an ABC investigation in violation of N.J.S.A. 33:1-35/N.J.A.C. 13:2-23.30 in violation of N.J.A.C. 13:2-23.20;

Violation #23: On January 29, 2023, you failed to comply with special condition to make available the video surveillance footage of the licensed premises to the West Orange PD upon request, in violation of the Township's ABC Board Resolution No.: 718-23, in violation of N.J.S.A. 33:1-31(h);

Violation #24: On January 29, 2023, you sold, served, delivered, or suffered the sale, service, delivery or consumption of alcoholic beverages, directly or indirectly, to an actually or apparently intoxicated person in violation of N.J.A.C. 13:2-23.1(b);

Violation #25: On December 16, 2022, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #26: On December 16, 2022, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #27: On December 16, 2022, you hindered or attempted to hinder an ABC investigation in violation of N.J.S.A. 33:1-35/N.J.A.C. 13:2-23.30;

Violation #28: On December 16, 2022, you failed to comply with special condition to make

available the video surveillance footage of the licensed premises to the West Orange PD upon request, in violation of the Township's ABC Board Resolution No.: 718-23, in violation of N.J.S.A. 33:1-31(h);

Violation #29: On December 10, 2022, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #30: On December 10, 2022, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #31: On December 10, 2022, you failed to comply the special condition to hire a licensed security company to provide security for the interior of the Licensed Premises on Friday, Saturday and Sunday nights from 9:30p.m. to 1:30a.m., in violation of the Township's Alcoholic Beverage and Control Board Resolution No.: 598-18, in violation of N.J.S.A. 33:1-31(h);

Violation #32: On November 7, 2022, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #33: On November 7, 2022, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #34: On November 7, 2022, you hindered or attempted to hinder an ABC investigation in violation of N.J.S.A. 33:1-35/N.J.A.C. 13:2-23.30;

Violation #35: On October 17, 2021, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #36: On October 17, 2021, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #37: On October 17, 2021, you sold, served, delivered, or suffered the sale, service, delivery or consumption of alcoholic beverages, directly or indirectly, to an actually or apparently intoxicated person in violation of N.J.A.C. 13:2-23.1(b);

Violation #38: On September 16, 2022, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #39: On September 16, 2022, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #40: On September 16, 2022, you hindered or attempted to hinder an ABC investigation in violation of N.J.S.A. 33:1-35/N.J.A.C. 13:2-23.30;

Violation #41: On September 16, 2022, you failed to maintain a complete employee list in violation of N.J.A.C. 13:2-23.13(a)(3);

Violation #42: On May 29, 2022, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #43: On May 29, 2022, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #44: On March 6, 2022, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #45: On March 6, 2022, you allowed, permitted or suffered in or upon the licensed

premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #46: On November 28, 2021, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #47: On November 28, 2021, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #48: On October 16, 2022, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #49: On October 16, 2022, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #50: On October 16, 2022, you sold, served, delivered, or suffered the sale, service, delivery or consumption of alcoholic beverages, directly or indirectly, to an actually or apparently intoxicated person in violation of N.J.A.C. 13:2-23.1(b);

Violation #51: On October 4, 2021, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #52: On October 4, 2021, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #53: On October 4, 2021, you sold, served, delivered, or suffered the sale, service, delivery or consumption of alcoholic beverages, directly or indirectly, to an actually or apparently intoxicated person in violation of N.J.A.C. 13:2-23.1(b);

Violation #54: On November 12, 2023, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely affecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b); and

Violation #55: On November 12, 2023, you failed to comply with the Township of West Orange's Noise Ordinance No. §4-4, in violation of N.J.S.A. 33:1-31(h).

NOTICE #3

Violation #1: On February 7, 2024, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b); and

Violation #2: On February 7, 2024, you failed to comply with the Township of West Orange's Noise Ordinance No. §4-4, in violation of N.J.S.A. 33:1-31(h).

NOTICE #4

Violation #1: On March 14, 2024, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #2: On March 14, 2024, you failed to comply with the Township of West Orange's Noise Ordinance No. §4-4, in violation of N.J.S.A. 33:1-31(h);

Violation #3: On April 7, 2024, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #4: On April 7, 2024, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);
Violation #5: On April 8, 2024, you failed to comply with the Township of West Orange's Noise Ordinance No. §4-4, in violation of N.J.S.A. 33:1-31(h); and
Violation #6: On April 28, 2024, you failed to comply with the Township of West Orange's Ordinance No§4-17.3, in violation of N.J.S.A. 33:1-31(h).

NOTICE #5

Violation #1: On June 3, 2024, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);
Violation #2: On June 3, 2024, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);
Violation #3: On June 16, 2024, you sold, served, delivered or allowed, permitted or suffered the sale, service or delivery of alcoholic beverages, directly or indirectly, to a person under the legal age to purchase or consume alcoholic beverages or allowed, permitted, or suffered the consumption of alcoholic beverages by any such person in or upon the licensed premises, in violation of N.J.A.C. 13:2-23.1(a);
Violation #4: On June 16, 2024, you failed to comply with special condition to make available the video surveillance footage of the licensed premises to the West Orange PD upon request, in violation of the Township's ABC Board Resolution No.: 718-23, in violation of N.J.S.A. 33:1-31(h); and
Violation #5: On June 16, 2024, you hindered or attempted to hinder an ABC investigation in violation of N.J.S.A. 33:1-35/N.J.A.C. 13:2-23.30.

NOTICE #6

Violation #1: On August 23, 2024, you sold, served, delivered, or suffered the sale, service, delivery or consumption of alcoholic beverages, directly or indirectly, to an actually or apparently intoxicated person in violation of N.J.A.C. 13:2-23.1(b); and
Violation #2: On August 23, 2024, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b).

NOTICE #7

Violation #1: On September 15, 2024, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);
Violation #2: On September 15, 2024, you sold, served, delivered, or suffered the sale, service, delivery or consumption of alcoholic beverages, directly or indirectly, to an actually or apparently intoxicated person in violation of N.J.A.C. 13:2-23.1(b);
Violation #3: On September 15, 2024, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #4: On September 15, 2024, you failed to maintain a complete employee list in violation of N.J.A.C. 13:2-23.13(a)(3);

Violation #5: On September 24, 2024, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b); and

Violation #6: On September 24, 2024, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2).

NOTICE #8

Violation #5: On November 1, 2024, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #6: On November 1, 2024, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #7: On November 1, 2024, you sold, served, delivered, or suffered the sale, service, delivery or consumption of alcoholic beverages, directly or indirectly, to an actually or apparently intoxicated person in violation of N.J.A.C. 13:2-23.1(b); and

Violation #8: On November 1, 2024, you sold, served, delivered, or suffered the sale, service, delivery or consumption of alcoholic beverages, directly or indirectly, to an actually or apparently intoxicated person in violation of N.J.A.C. 13:2-23.1(b).

NOTICE #9

Violation #1: On May 24, 2025, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #2: On May 24, 2025, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #3: On May 24, 2025, you failed to comply with the Township of West Orange's Noise Ordinance No. §4-4, in violation of N.J.S.A. 33:1-31(h);

Violation #4: On June 2, 2025, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b); and

Violation #5: On June 2, 2025, you sold, served, delivered, or suffered the sale, service, delivery or consumption of alcoholic beverages, directly or indirectly, to an actually or apparently intoxicated person in violation of N.J.A.C. 13:2-23.1(b).

ANTONELLI KANTOR RIVERA PC

354 Eisenhower Parkway,
Suite 1000

Livingston, New Jersey 07039

Tel.: 908-623-3676

Fax: 908-866-0336

Daniel Antonelli — (00684-1997)

Kourtney L. Cooke – (15034-2021)

ABC Prosecutors,

Township of West Orange

LAS PALMERAS, INC. T/A LA DOLCE
VITA, HOLDER OF LICENSE NO.: 0722-
33-045-005, HEARING ON CHARGES OF
ABC VIOTATIONS

TOWNSHIP OF WEST ORANGE
ALCOHOL BEVERAGE CONTROL
BOARD

SETTLEMENT AGREEMENT

THIS SETTLEMENT AGREEMENT is made and entered into this 24th day of June 2025, by and between the Township of West Orange (the “Township”), having its offices at 66 Main Street, West Orange, New Jersey 07502 and represented by the law firm of Antonelli Kantor Rivera PC, Daniel Antonelli, Esq. and Kourtney L. Cooke, Esq. appearing, and Las Palmeras, Inc. t/a La Dolce Vita Bar Restaurante (“Licensee”) holder of Plenary Retail Consumption License No.: 0722-33-045-005, located at 364 Valley Road, West Orange, New Jersey 07052 and represented by Robert C. Williams, Robert C. Williams, Esq. appearing; and

WHEREAS, the Licensee was issued nine (9) Notices of Violation (“NOVs”) for incidents which allegedly occurred on October 4, 2021, October 17, 2021, November 28, 2021, March 6, 2022, May 29, 2022, September 16, 2022, October 16, 2022, November 7, 2022, December 10, 2022, December 16, 2022, January 29, 2023, March 12, 2023, August 7, 2023, October 6, 2023, October 21, 2023, October 25, 2023, November 12, 2023, November 18, 2023, November 26, 2023, November 29, 2023, February 7, 2024, March 14, 2024, April 7, 2024, April 8, 2024,

April 28, 2024, June 3, 2024, June 16, 2024, August 23, 2024, September 15, 2024, September 24, 2024, November 1, 2024, May 24, 2025 and June 2, 2025, respectively; and

WHEREAS, the NOVs and the respective violations charged are set forth in an attachment hereto titled “**Exhibit A**” (collectively, the “Charges”); and

WHEREAS, the Licensee made renovations to the licensed premises, including but not limited to installing soundproof structure panels on the walls and ceiling of the establishment; and

WHEREAS, on June 24, 2025, the Licensee, its owner and operator, Jose G. Zhangallimbay, having had more than sufficient opportunity to consult with the attorney of his choosing, Robert C. Williams, Esq., and having been advised that the Licensee has a right to a hearing on the Charges, determined to and did agree to waive any hearing and voluntarily accepted and consented to the following terms and conditions:

1. License #0722-33-045-005 shall be suspended for 100 days total, as follows:
 - a) Thirty (30) days to be served, which shall begin on Tuesday, July 15, 2025 at 10:00A.M. and continue through until Thursday, August 14, 2025 at 10:00A.M.;
 - b) Twenty (20) days held in abeyance for one (1) year, to be served in the event the Licensee is found guilty of serving an actually or apparently intoxicated person, in violation of N.J.A.C. 13:2-23.1(b);
 - c) Monetary payment to the State, in lieu of fifty (50) day suspension.
2. Security:

- a) All security will provide Security Officer Registration Act (“SORA”) cards within thirty (30) days;
 - b) All security will participate in training programs, suggested by the State Police, with a focus on de-escalation.
3. Any violations of the following offenses, between July 1, 2025 and June 30, 2026, will be charged as a successive violation, consistent with N.J.A.C. 13:2-19.11(f):
- a) Ordinance Violation, N.J.S.A. 33:1-31(h);
 - b) Special Condition Violation, N.J.S.A. 33:1-31(h);
 - c) Brawl, N.J.A.C. 13:2-23.6(a)(2);
 - d) Serving an actually or apparently intoxicated person, N.J.A.C. 13:2-23.1(b);
 - e) Hindering an investigation, N.J.S.A. 33:1-35/N.J.A.C. 13:2-23.30;
 - f) Sale or consumption beyond the scope of the license, N.J.S.A. 33:1-12/N.J.A.C. 13:2-23.1(a); and
 - g) Nuisance, N.J.A.C. 13:2-23.6(b).
4. Should this corrective action not facilitate a change in the Licensee’s violations, future violations after July 1, 2025 will be considered towards non-renewal of the license for future years.
5. The Licensee shall enter a non-vult plea to all pending Charges.
6. The Licensee shall withdraw its Appeal regarding the March 13, 2025 Hearing result, wherein the Licensee was found guilty of violating N.J.A.C. 13:2-23.6(b), and the license was suspended for thirty (30) days.

NOW, THEREFORE, BE IT RESOLVED in consideration of the mutual promises of the parties to this Agreement, the Licensee waives all rights to a hearing or an appeal relative to the aforementioned Charges; and

IN WITNESS WHEREOF, the parties have signed this Agreement and it is effective as of the date first written on page 1 of this Agreement, and subject to the approval by the Township's Alcohol Beverage Control Board.

TOWNSHIP OF WEST ORANGE

By: _____
ABC Prosecutor

LAS PALMERAS, INC. T/A LA DOLCE VITA BAR RESTAURANTE

By: _____
Robert C. Williams, Esq.

Prepared by: Daniel Antonelli, Esq., ABC Prosecutor
Kourtney L. Cooke, Esq., ABC Prosecutor

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EXHIBIT “A”

Las Palmeras, Inc. t/a La Dolce Vita Bar Restaurante

Las Palmeras, Inc. t/a La Dolce Vita Bar Restaurante currently has thirty-three (33) incident dates, with a total of eighty-eight (88) violations, pending resolution.

NOTICE #1

Violation #1: On November 18, 2023, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #2: On November 18, 2023, you failed to comply with the Township of West Orange’s Noise Ordinance No. §4-4, in violation of N.J.S.A. 33:1-31(h); and

Violation #3: On November 18, 2023, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2).

NOTICE #2

Violation #1: On October 25, 2023, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #2: On October 25, 2023, you failed to comply with the Township of West Orange’s Noise Ordinance No. §4-4, in violation of N.J.S.A. 33:1-31(h);

Violation #3: On October 21, 2023, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #4: On October 21, 2023, you failed to comply with the Township of West Orange’s Noise Ordinance No. §4-4, in violation of N.J.S.A. 33:1-31(h);

Violation #5: On October 6, 2023, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #6: On October 6, 2023, you failed to comply with the Township of West Orange’s Noise Ordinance No. §4-4, in violation of N.J.S.A. 33:1-31(h);

Violation #7: On November 29, 2023, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #8: On November 29, 2023, you failed to comply with the Township of West

Orange's Noise Ordinance No. §4-4, in violation of N.J.S.A. 33:1-31(h);

Violation #9: On November 26, 2023, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #10: On November 26, 2023, you failed to comply with the Township of West Orange's Noise Ordinance No. §4-4, in violation of N.J.S.A. 33:1-31(h);

Violation #11: On August 7, 2023, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #12: On August 7, 2023, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #13: On August 7, 2023, you hindered or attempted to hinder an ABC investigation in violation of N.J.S.A. 33:1-35/N.J.A.C. 13:2-23.30;

Violation #14: On August 7, 2023, you failed to comply with special condition to make available the video surveillance footage of the licensed premises to the West Orange PD upon request, in violation of the Township's ABC Board Resolution No.: 718-23, in violation of N.J.S.A. 33:1-31(h);

Violation #15: On August 7, 2023, you sold, served, delivered, or suffered the sale, service, delivery or consumption of alcoholic beverages, directly or indirectly, to an actually or apparently intoxicated person in violation of N.J.A.C. 13:2-23.1(b);

Violation #16: On March 12, 2023, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #17: On March 12, 2023, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #18: On March 12, 2023, you hindered or attempted to hinder an ABC investigation in violation of N.J.S.A. 33:1-35/N.J.A.C. 13:2-23.30;

Violation #19: On March 12, 2023, you failed to comply with special condition to make available the video surveillance footage of the licensed premises to the West Orange PD upon request, in violation of the Township's ABC Board Resolution No.: 718-23, in violation of N.J.S.A. 33:1-31(h);

Violation #20: On January 29, 2023, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #21: On January 29, 2023, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #22: On January 29, 2023, your employee(s) hindered or attempted to hinder an ABC investigation in violation of N.J.S.A. 33:1-35/N.J.A.C. 13:2-23.30 in violation of N.J.A.C. 13:2-23.20;

Violation #23: On January 29, 2023, you failed to comply with special condition to make available the video surveillance footage of the licensed premises to the West Orange PD upon request, in violation of the Township's ABC Board Resolution No.: 718-23, in violation of N.J.S.A. 33:1-31(h);

Violation #24: On January 29, 2023, you sold, served, delivered, or suffered the sale, service, delivery or consumption of alcoholic beverages, directly or indirectly, to an actually or apparently intoxicated person in violation of N.J.A.C. 13:2-23.1(b);

Violation #25: On December 16, 2022, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #26: On December 16, 2022, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #27: On December 16, 2022, you hindered or attempted to hinder an ABC investigation in violation of N.J.S.A. 33:1-35/N.J.A.C. 13:2-23.30;

Violation #28: On December 16, 2022, you failed to comply with special condition to make available the video surveillance footage of the licensed premises to the West Orange PD upon request, in violation of the Township's ABC Board Resolution No.: 718-23, in violation of N.J.S.A. 33:1-31(h);

Violation #29: On December 10, 2022, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #30: On December 10, 2022, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #31: On December 10, 2022, you failed to comply the special condition to hire a licensed security company to provide security for the interior of the Licensed Premises on Friday, Saturday and Sunday nights from 9:30p.m. to 1:30a.m., in violation of the Township's Alcoholic Beverage and Control Board Resolution No.: 598-18, in violation of N.J.S.A. 33:1-31(h);

Violation #32: On November 7, 2022, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #33: On November 7, 2022, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #34: On November 7, 2022, you hindered or attempted to hinder an ABC investigation in violation of N.J.S.A. 33:1-35/N.J.A.C. 13:2-23.30;

Violation #35: On October 17, 2021, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #36: On October 17, 2021, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #37: On October 17, 2021, you sold, served, delivered, or suffered the sale, service, delivery or consumption of alcoholic beverages, directly or indirectly, to an actually or apparently intoxicated person in violation of N.J.A.C. 13:2-23.1(b);

Violation #38: On September 16, 2022, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #39: On September 16, 2022, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #40: On September 16, 2022, you hindered or attempted to hinder an ABC

investigation in violation of N.J.S.A. 33:1-35/N.J.A.C. 13:2-23.30;

Violation #41: On September 16, 2022, you failed to maintain a complete employee list in violation of N.J.A.C. 13:2-23.13(a)(3);

Violation #42: On May 29, 2022, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #43: On May 29, 2022, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #44: On March 6, 2022, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #45: On March 6, 2022, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #46: On November 28, 2021, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #47: On November 28, 2021, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #48: On October 16, 2022, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #49: On October 16, 2022, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #50: On October 16, 2022, you sold, served, delivered, or suffered the sale, service, delivery or consumption of alcoholic beverages, directly or indirectly, to an actually or apparently intoxicated person in violation of N.J.A.C. 13:2-23.1(b);

Violation #51: On October 4, 2021, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #52: On October 4, 2021, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #53: On October 4, 2021, you sold, served, delivered, or suffered the sale, service, delivery or consumption of alcoholic beverages, directly or indirectly, to an actually or apparently intoxicated person in violation of N.J.A.C. 13:2-23.1(b);

Violation #54: On November 12, 2023, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely affecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b); and

Violation #55: On November 12, 2023, you failed to comply with the Township of West Orange's Noise Ordinance No. §4-4, in violation of N.J.S.A. 33:1-31(h).

NOTICE #3

Violation #1: On February 7, 2024, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b); and

Violation #2: On February 7, 2024, you failed to comply with the Township of West Orange's Noise Ordinance No. §4-4, in violation of N.J.S.A. 33:1-31(h).

NOTICE #4

Violation #1: On March 14, 2024, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #2: On March 14, 2024, you failed to comply with the Township of West Orange's Noise Ordinance No. §4-4, in violation of N.J.S.A. 33:1-31(h);

Violation #3: On April 7, 2024, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #4: On April 7, 2024, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #5: On April 8, 2024, you failed to comply with the Township of West Orange's Noise Ordinance No. §4-4, in violation of N.J.S.A. 33:1-31(h); and

Violation #6: On April 28, 2024, you failed to comply with the Township of West Orange's Ordinance No. §4-17.3, in violation of N.J.S.A. 33:1-31(h).

NOTICE #5

Violation #1: On June 3, 2024, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #2: On June 3, 2024, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #3: On June 16, 2024, you sold, served, delivered or allowed, permitted or suffered the sale, service or delivery of alcoholic beverages, directly or indirectly, to a person under the legal age to purchase or consume alcoholic beverages or allowed, permitted, or suffered the consumption of alcoholic beverages by any such person in or upon the licensed premises, in violation of N.J.A.C. 13:2-23.1(a);

Violation #4: On June 16, 2024, you failed to comply with special condition to make available the video surveillance footage of the licensed premises to the West Orange PD upon request, in violation of the Township's ABC Board Resolution No.: 718-23, in violation of N.J.S.A. 33:1-31(h); and

Violation #5: On June 16, 2024, you hindered or attempted to hinder an ABC investigation in violation of N.J.S.A. 33:1-35/N.J.A.C. 13:2-23.30.

NOTICE #6

Violation #1: On August 23, 2024, you sold, served, delivered, or suffered the sale, service, delivery or consumption of alcoholic beverages, directly or indirectly, to an actually or apparently intoxicated person in violation of N.J.A.C. 13:2-23.1(b); and

Violation #2: On August 23, 2024, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of

the public in violation of N.J.A.C. 13:2-23.6(b).

NOTICE #7

Violation #1: On September 15, 2024, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #2: On September 15, 2024, you sold, served, delivered, or suffered the sale, service, delivery or consumption of alcoholic beverages, directly or indirectly, to an actually or apparently intoxicated person in violation of N.J.A.C. 13:2-23.1(b);

Violation #3: On September 15, 2024, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #4: On September 15, 2024, you failed to maintain a complete employee list in violation of N.J.A.C. 13:2-23.13(a)(3);

Violation #5: On September 24, 2024, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b); and

Violation #6: On September 24, 2024, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2).

NOTICE #8

Violation #5: On November 1, 2024, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #6: On November 1, 2024, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #7: On November 1, 2024, you sold, served, delivered, or suffered the sale, service, delivery or consumption of alcoholic beverages, directly or indirectly, to an actually or apparently intoxicated person in violation of N.J.A.C. 13:2-23.1(b); and

Violation #8: On November 1, 2024, you sold, served, delivered, or suffered the sale, service, delivery or consumption of alcoholic beverages, directly or indirectly, to an actually or apparently intoxicated person in violation of N.J.A.C. 13:2-23.1(b).

NOTICE #9

Violation #1: On May 24, 2025, you allowed, permitted or suffered in or upon the licensed premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b);

Violation #2: On May 24, 2025, you allowed, permitted or suffered on or about the licensed premises, a brawl, act or violence and/or disturbance in violation of N.J.A.C. 13:2-23.6(a)(2);

Violation #3: On May 24, 2025, you failed to comply with the Township of West Orange's Noise Ordinance No. §4-4, in violation of N.J.S.A. 33:1-31(h);

Violation #4: On June 2, 2025, you allowed, permitted or suffered in or upon the licensed

premises a nuisance requiring police intervention, or adversely effecting public safety or rights of the public in violation of N.J.A.C. 13:2-23.6(b); and

Violation #5: On June 2, 2025, you sold, served, delivered, or suffered the sale, service, delivery or consumption of alcoholic beverages, directly or indirectly, to an actually or apparently intoxicated person in violation of N.J.A.C. 13:2-23.1(b).

**TOWNSHIP OF WEST ORANGE, ESSEX COUNTY, NEW JERSEY
WEST ORANGE ABC BOARD
RESOLUTION**

WHEREAS, the Township Council of the Township of West Orange serves as the Township of West Orange Board of Alcoholic Beverage Control; and

WHEREAS, an application has been filed by Harrison Avenue Tavern, Inc., t/a Harrison Avenue Tavern, 36 Harrison Avenue, West Orange, New Jersey 07052, for renewal of its Plenary Retail Consumption License # 0722-33-058-006, for the period **July 1, 2025 through June 30, 2026**, the Application submitted to the Township Clerk and in compliance with New Jersey State Laws regulating the sale, consumption, and distribution of alcoholic beverages; and

WHEREAS, on January 6, 2009, the Licensee represented by counsel and after a public hearing at which there was no opposition, the Township Council of the Township of West Orange sitting as the West Orange Board of Alcoholic Beverage Control, adopted Resolution #421, authorizing the Extension of Licensed Premises and Place to Place transfer for the Harrison Avenue Tavern; and

WHEREAS, the area covered by the expansion of the licensed premises is in the parking lot immediately adjacent to the rear door of the main licensed establishment, is encircled by a portable fence which is covered to prevent the public from viewing the interior portion where the outside bar is located, and that area had been used since 2001 as an area for outdoor dining with a café permit; and

WHEREAS, in forwarding the application for extension or expansion of the licensed premises, the Police Department noted that it was the first found in the Township to include an open area in a parking lot and that while calls for service had been minimal or non-existent, the area proposed for the expansion was contiguous to a residential area; and

WHEREAS, there had been numerous calls for service and complaints to Council members from the residential neighbors due to noise coming from the outdoor bar from both music and customer voices, the number of such complaints totaling 28 in the Spring of 2011; and

WHEREAS, the ABC Board has had considerable problems with noise and quality of life issues with other ABC Licensees adjoining residential neighborhoods in other areas of the Township and as the representatives of and conscience of the community has taken a more proactive approach as a result of such experiences; and

WHEREAS, with respect to its license renewal for the 2011-2012 License term, the Licensee was notified by certified mail, registered return receipt of the ABC Board's intention upon renewal for that License term to reconsider its approval of the expansion of the licensed premises, or in the alternative, to consider the imposition of Special Conditions to address the concerns of the residential neighborhood, and the Licensee having had the opportunity to be heard and through the assistance of counsel, the Township and the Licensee, in order to avoid the

time and expense of a formal hearing came to a voluntary agreement; and

WHEREAS, the Licensee, having installed additional noise reduction components on its outdoor premises in 2011-2012, and the Township having monitored the Licensed premises in order to ensure that the neighborhood residents have the peaceful and beneficial enjoyment of their properties while at the same time permitting the Licensee to reasonably conduct and profit from its business, and the number of noise complaints having lessened, but the noise issues not eliminated, the License having been renewed for each succeeding License period with the same Special Conditions; and

WHEREAS, by letter dated and sent via certified mail to the Licensee on or about **May 9, 2025**, the Licensee was notified of the Township ABC Board's intention to continue the same Special Condition upon renewal for the **2025-2026** License Term and offering a formal hearing in the event there was objection to same by the Licensee; and

WHEREAS, the underlying reasons for the Special Conditions previously imposed on this License have not changed and the Licensee has offered no objection to their continuation, nor made any request for their relaxation, and therefore by its inaction has consented to continuation of the same Special Conditions upon renewal;

NOW, THEREFORE, BE IT RESOLVED THAT THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST ORANGE serving as the Township Board of Alcoholic Beverage Control, does hereby approve the renewal of the Plenary Retail Consumption License heretofore issued to the Licensee, Harrison Avenue Tavern, Inc., t/a Harrison Avenue Tavern, 36 Harrison Avenue, West Orange, New Jersey 07052, License # 0722-33-058-006, for the **2025-2026** licensing term, subject to the following Special Conditions pursuant to *N.J.S.A. 33:1-32*, to be imposed on the outdoor bar only:

- A. The Licensee shall have last call on Sunday at 7:30 p.m., closing at 8:00 p.m.; amplified music to cease at 8:00 p.m.; "amplified music" refers to the jukebox on the premises, the limit modifier (volume control) for which shall not at any time exceed 70 for Zone 3, the outside bar area.
- B. The Licensee shall have last call on Monday at 9:30 p.m., closing at 10:00 p.m.; amplified music to cease at 10:00 p.m.
- C. The Licensee shall have last call on Tuesday at 9:30 p.m., closing at 10:00 p.m.; amplified music to cease at 10:00 p.m.
- D. The Licensee shall have last call on Wednesday at 9:30 p.m., closing at 10:00 p.m.; amplified music to cease at 10:00 p.m.
- E. The Licensee shall have last call on Thursday at 10:30 p.m., closing at 11:00 p.m.; amplified music to cease at 11:00 p.m., all of the foregoing, A., B., C., D., and E., excepting holiday eves which fall on Sunday through Thursday, on which days last call shall be at 12:30 a.m., and closing at 1:00 a.m.
- F. The Licensee shall have last call on Friday (Saturday morning) at 12:30 a.m.,

closing at 1:00 a.m.; amplified music to cease at 1:00 a.m.

- G. The Licensee shall have last call on Saturday (Sunday morning) at 12:30 a.m., closing at 1:00 a.m.; amplified music to cease at 1:00 a.m.
- H. On all nights bartenders and servers shall periodically remind customers to moderate their voices to avoid disturbing the residents of the surrounding residential area and paying special attention to this condition after 10:00 p.m.
- I. Live entertainment shall be limited to Friday and Saturday nights and infrequent special occasions and shall also be limited to the hours between 5:00 p.m. and 10:30 p.m., except the St. Patrick's Day event when music may begin at Noon;

AND BE IT FURTHER RESOLVED, that a copy of this Resolution shall be provided to the Director of the Division of Alcoholic Beverage Control of the State of New Jersey and shall be maintained in the Township's permanent Alcoholic Beverage Control records, and that the Director is, and hereby is, respectfully requested to grant his approval to the foregoing Special Conditions as required by statute, and to communicate that approval to the Township of West Orange, which approval shall then also be maintained in the Township's permanent ABC records;

The above Resolution was passed by the Township Council of the Township of West Orange sitting and serving as the West Orange Board of Alcoholic Beverage Control at their regular meeting held on **June 24, 2025**.

KAREN J. CARNEVALE, RMC
ABC Board Secretary

JOE KRAKOVIAK
Council President/ABC Board Member

Adopted: June 24, 2025.

Effective Date: June 24, 2025.

Approved as to form on the basis of the facts provided: