

1. Conference Meeting Agenda

Documents:

[CA1.27.15.PDF](#)

2. Public Meeting Agenda

Documents:

[PM1.27.15.PDF](#)

3. Resolution(S)

3.I. 37-15

Documents:

[37-15 RAFFLE LICENSES 1-27.15.PDF](#)

3.II. 38-15

Documents:

[38-15 CLG RESOLUTION 2015.PDF](#)

3.III. 39-15

Documents:

[39-15 AMENDING 234-14 CANCELLATION 1.27.15-ATTACHMENT.PDF](#)

3.IV. 40-15

Documents:

[40-15 RESOLUTION - N. CALDWELL - ACO SERVICES 2015.PDF](#)

[40-15 INTERLOCAL AGREEMENT - N. CALDWELL - ANIMAL SHELTER.PDF](#)

3.V. 41-15

Documents:

[41-15 GREEN COMMUNITIES GRANT.PDF](#)

3.VI. 42-15

Documents:

[42-15 TAX COURT RESOLUTION.PDF](#)

[42-15 ATTACHMENT.PDF](#)

3.VII. 43-15

Documents:

[43-15 HAZARD MITIGATION PLAN 2015.PDF](#)

3.VIII. 44-15

Documents:

[44-15 RESOLUTION-UNDERGROUND STORAGE TANKS.PDF](#)
[44-15 PROPOSAL.PDF](#)

3.IX. 45-15

Documents:

[45-15 PROPOSED SID BUDGET 2015.PDF](#)
[45-15 SID BUDGET NARRATIVE 2015.PDF](#)

3.X. 46-15

Documents:

[46-15 AUTHORIZING AWARD OF PUBLIC INFORMATION OFFICER AGREEMENT TO S ANDERSON.PDF](#)
[46-15 ATTACHMENT-PUBLIC INFORMATION AGREEMENT-SUSAN ANDERSON.PDF](#)

3.XI. 47-15

Documents:

[47-15 BLAU AND BLAU - 2015 RESOLUTION.PDF](#)
[47-15 ATTACHMENT - CONTRACT - BLAU AND BLAU.PDF](#)

3.XII. 48-15

Documents:

[48-15 CORRECTIVE ACTION PLAN - 2013.PDF](#)
[48-15 CORRECTION PLAN.PDF](#)

3.XIII. 49-15

Documents:

[49-15 LFB RESOLUTION 2015 - REFUNDING EMERGENCY FOR TAX APPEALS \(3\).PDF](#)

3.XIV. 50-15

Documents:

[50-15 LFB RESOLUTION 2015 - REFUNDING EMERGENCY FOR SEVERANCE LIABILITIES.PDF](#)

3.XV. 51-15

Documents:

3.XVI. 52-15

Documents:

[52-15 \(2012\) AUDIT ACCEPTANCE RESOLUTION\[1\].PDF](#)
[SYNOPSIS 2013 WORDING.PDF](#)
[SUMMARY-POOL.PDF](#)
[SUMMARY-CURRENT FUND.PDF](#)

3.XVII. 53-15

Documents:

[53-15 BOURNE NOLL KENYON \(E MATTHEWS\) - SPECIAL TAX COUNSEL - NON-COMMERCIAL.PDF](#)
[53-15 ATTACHMENT.PDF](#)

4. Ordinance(S) On Second And Final Reading

4.I. 2437-15

Documents:

[2437-15 CHAPTER 7 TRAFFIC - ST. CLOUD AVENUE.PDF](#)

4.II. 2438-15

Documents:

[2438-15 SALARY ORD. - COMMUNICATIONS MANAGER.PDF](#)

5. Ordinance(S) On First Reading

5.I. 2439-15

Documents:

[2439-15 SALARY ORD. - ASST SUPERVISOR DPW.PDF](#)

5.II. 2440-15

Documents:

[2440-15 \(2284701 23\) REFUNDING BOND ORDINANCE FOR EMERGENCY FOR TAX APPEALS \(2\).PDF](#)

5.III. 2441-15

Documents:

[2441-15 \(1000000\) REFUNDING BOND ORDINANCE FOR EMERGENCY FOR SEVERANCE LIABILITIES \(2\).PDF](#)

COUNCIL COMMITTEE CONFERENCE MEETING

AGENDA

Council Chambers - 66 Main Street, West Orange, NJ

January 27 , 2015

This is to inform the general public that this meeting is being held in compliance with Section 5 of the Open Public Meetings Act, Chapter 231, Public Law 1975. A notice of this meeting was mailed to the Star Ledger and the West Orange Chronicle on December 1, 2014. A notice of this meeting was also posted on the Bulletin Board in the Municipal Building, West Orange and filed in the office of the Municipal Clerk of the Township of West Orange on December 1, 2014.

Roll Call - Councilman Cirilo, Councilman Krakovia k, Councilwoman Spango, Councilwoman McCartney, Council President Guarino (Mayor Parisi)

=====

6:30 P.M

a. Promotion Ceremony-West Orange Fire Department

Firefighter Salvatore Maiorino-Fire Captain

b. Farewell: Judge Harry Starrett

c. Discussion: Budget Meeting Dates

Council Liaison Announcements

7:00 P.M.

- **Public Meeting**

Agenda is subject to change.

AGENDA-AMENDED
Tuesday, January 27, 2015
Township of West Orange
66 Main Street – 7:00 p.m.

This is to inform the general public that this meeting is being held in compliance with Section 5 of the Open Public Meetings Act, Chapter 231, Public Law 1975. A notice of this meeting was mailed to the Star Ledger and the West Orange Chronicle on December 1, 2014. A notice of this meeting was also posted on the Bulletin Board in the Municipal Building, West Orange and filed in the office of the Municipal Clerk of the Township of West Orange on December 1, 2014.

Statement of Decorum

In all matters not provided for in subsection 3-15.1 and except upon consent of the Council President, each person addressing the Council pursuant to this subsection shall be required to limit his or her remarks to five (5) minutes, and shall at no time engage in any personally offensive or abusive remarks. The chair shall call any speaker to order who violates any provision of this rule.
(1972 Code § 3-15.2)

Roll Call – Councilman Cirilo, Councilman Krakoviak, Councilwoman Spango, Councilwoman McCartney, Council President Guarino (Mayor Parisi)

- 1. Pledge of Allegiance**
- 2. Public Comment**
- 3. *Consent Agenda**
- 4. *Approval of Minutes of Previous Meeting – December 9, 2014 Public Meeting, January 6, 2015**
- 5. *Report of Township Officers-Municipal Judge’s Report(s) – October, November and December 2014**
- 6. *Reading of Petitions and Communications and Bids-None**
- 7. *Bills**
- 8.*Resolutions**
 - a. 37-15 Resolution Authorizing Raffle Licenses (Clerk)
 - b. 38-15 Resolution Authorizing the Township to Apply for the 2015 New Jersey Historic Preservation Fund Sub-Grant (for CLG-Certified Local Grant) in an Amount of Not Less Than \$9,000. and Not More Than \$24,999. (**memorialized**) (Skinner)
 - c. 39-15 Resolution Amending Resolution 234-14, Providing for Cancellation of Certain Appropriations During the Year of 2014. (Gross)
 - d. 40-15 Resolution Authorizing an Inter Local Agreement with the Borough of North Caldwell for Animal Sheltering Services for 2015 in the amount of \$3,277.00 (Denova)
This is the renewal of an inter local agreement with the Borough of North Caldwell for 2015 where the West Orange Health Department provides animal sheltering services to the Borough in the event they pick up a stray animal. The agreement is the same with a 2% increase in the fee. The agreement has been signed by North Caldwell awaiting the Council’s acceptance for Mayor Parisi to sign.

- e. 41-15 Resolution Authorizing the Township of West Orange to obtain a grant from the State of New Jersey through the Department of Environmental Protection's Community Forestry Program in the amount of approximately \$3,000 to fund the following project:
2014 Green Communities Grant: Community Forestry Management Plan 2015-2020 (Skinner)
The funding will update the Township's Community Forestry Management Plan (the current one expires in February).
- f. 42-15 Resolution Authorizing the Collector of Taxes to Rebate Payment to the Listed Taxpayer Pursuant to Final Judgment by the Tax Court of New Jersey (Gagliardo)
- g. 43-15 Resolution Authorizing the Adoption of the 2015 Essex County All Hazard Mitigation Plan Update (Smeraldo)
The Hazard Mitigation Plan (HMP) Update has been approved pending adoption by FEMA. The final phase towards full approval is the formal adoption by resolution from each jurisdiction.
- h. 44-15 Resolution to Award a Professional Services Contract to Matrix New World, 26 Columbia Turnpike, Florham Park, New Jersey to Provide Professional Environmental Services of a Licensed Site Remediation Professional to Further Investigate Those Sites Where Underground Storage Tanks Were Removed in Accordance with Their Proposal dated December 3, 2014 for an Amount NTE \$83,270.00. (Lepore)
- i. 45-15 Special Improvement District 2015 Budget Public Hearing and Adoption (Brill)
- j. 46-15 Resolution Appointing Susan Anderson as the Public Information Officer and Awarding an Agreement for the Remainder of Calendar Year 2015, Which Consists of the Eleven Month Period Between February 1, 2015 and December 31, 2015 at a Rate of \$2,000. Per Month (Legal-Duffy)
This Resolution would authorize the execution of an agreement with Susan Anderson, a Township resident with extensive media experience, to serve as the Township's Public Information Officer. If approved by the Council, Ms. Anderson will be employed as a part-time independent contractor.
- k. 47-15 Resolution Authorizing an Agreement to Retain Blau & Blau for the Provision of Commercial Real Estate Tax Appeal Services on a Flat Fee Basis of \$6,000 Per Month for the Balance of Calendar Year 2015 (Legal-Duffy)
This Resolution would authorize the execution of an agreement with Blau & Blau, Attorneys at Law of the State of New Jersey, to serve as special counsel to the Township in connection with commercial real estate tax appeals.
- l. 48-15 Resolution Approving the 2013 Corrective Action Plan (Gross)
- m. 49-15 Resolution Authorizing the Application for Refunding Bond Ordinance to Be Filed with the Local Finance Board Pursuant to NJSA 40A:2-51 with Respect to Tax Appeals (Draikewicz)
- n. 50-15 Resolution Authorizing the Application for Refunding Bond Ordinance to Be Filed with the Local Finance Board Pursuant to NJSA 40A:2-51 with Respect to Severance Liabilities (Draikewicz)
- o. 51-15 Resolution Authorizing an Emergency Contract between the Township and Rapid Pump and Meter Service Co., Inc. of P.O. Box AY, 285 Straight Street, Paterson, New Jersey 07509 for Emergency Improvements at the Northfield Avenue Pump Station in the Amount of \$52,831.64 to Replace Leaking Pipes and Valves that were Flooding the Pumps in the Station Jeopardizing Public Health, Safety and Welfare is Approved Pursuant to NJSA 40A:11-6 and NJAC 5:34-6.1. (Lepore)

- p. 52-15 Resolution Authorizing the Certification of the Annual Audit by the Governing Body (Gross)
- q. 53-15 Resolution Authorizing a Professional Services Agreement with Bourne Noll Kenyon (E Matthews) as Special Tax Counsel for the Provision of Commercial Real Estate Tax Appeal Services on a Flat Fee Basis of \$3,250. Per Month for the Balance of Calendar Year 2015 (Legal-Duffy)

9. Ordinances on Second and Final Reading

- a. 2437-15 An Ordinance Amending and Supplementing Chapter 7, Traffic, Subsection 7-11, Parking Time Limited on Certain Streets During Certain Hours; Subsection 7-23.1, Turn Prohibitions and Subsection 7-26.1, Bus Stops of the Revised General Ordinances of the Township of West Orange-St. Cloud Avenue (Lepore)
- b. 2438-15 An Ordinance Amending an Ordinance Creating a Reclassification and Salary Schedule of Certain Township of West Orange Employee Setting Forth Their Titles, Classifications and Salary Ranges and Adopting a Salary Guide and Establishing the Employee's Status as a Township Employee and Under the Guidelines of the New Jersey Department of Personnel-Communications Manager (Admin)

10. Ordinances on First Reading

- a. 2439-15 An Ordinance Amending an Ordinance Creating a Reclassification and Salary Schedule of Certain Township of West Orange Employee Setting Forth Their Titles, Classifications and Salary Ranges and Adopting a Salary Guide and Establishing the Employee's Status as a Township Employee and Under the Guidelines of the New Jersey Department of Personnel-Assistant Supervisor/Public Works (Admin)
- b. 2440-15 Refunding Bond Ordinance Providing for the Refunding of Emergency Appropriations Related to Payment of Amounts Owning to Others for Taxes Levied in and by the Township of West Orange, In the County of Essex, New Jersey, Appropriating \$2,284,702 Therefor and Authorizing the Issuance of \$2,284,702 Bonds or Notes of the Township for Financing the Cost Thereof (Draikewicz)
- c. 2441-15 Refunding Bond Ordinance Providing for the Refunding of Emergency Appropriations Related to the Severance Liabilities from the Layoff or Retirement of Employees In and By the Township of West Orange, In the County of Essex, New Jersey, Appropriating \$1,000.000 Therefor and Authorizing the Issuance of \$1,000,000 Bonds or Notes of the Township for Financing Cost Thereof (Draikewicz)

11. ABC Hearing

- a. 533-15 Person to Person and Place to Place Transfer from 47 Chestnut LLC to WL West Orange, LLC t/a Wine Legend-0722-32-019-004

12. Adjournment

**The Council President may at his/her discretion modify with consent the order of business at any meeting of the Council if he/she deems it necessary and appropriate.
(1972 Code § 3-8; Ord. No. 726-84; Ord. No. 1157-93; Ord. No. 2128-07 § II)**

Agenda is subject to change.

RESOLUTION

WHEREAS, the following charitable organization(s) have applied for a Raffle License which raffle is to be conducted within the Township of West Orange,

NOW THEREFORE, BE IT RESOLVED by the Township Council of *the Township of West Orange*, that the *Municipal Clerk is hereby authorized to* issue a license to conduct a raffle by the following organization (s) at the place (s) and time(s) set opposite their respective name(s):

<u>Organization</u>	<u>Date of Event</u>	<u>Place</u>	<u>RL #</u>
Newark Academy Parents Assoc. On Premise Merchandise	February 21, 2015	350 Pleasant Valley Way	7143
W.O. BPOE Lodge No. 1590 Pull Tab Raffle	February 20, 2015 February 20, 2016	424 Main Street	7144
Seton Hall Prep Fathers Club Tricky Tray	April 25, 2015	120 Northfield Ave.	7145
Seton Hall Prep Fathers Club On Premise 50/50	April 25, 2015	120 Northfield Ave.	7146
Pleasantdale School PTA On Premise 50/50	March 7, 2015	104 Harrison Ave.	7147
Temple BNai Abraham Bingo	March 12, 2015	750 Eagle Rock Ave.	7148
Temple BNai Abraham On Premise 50/50	March 12, 2015	750 Eagle Rock Ave.	7149
St. Rose of Lima Academy HSA Off Premise 50/50	March 21, 2015	90 Rock Spring Rd.	7150
St. Rose of Lima Academy HSA Off Premise Merchandise	March 21, 2015	90 Rock Spring Rd.	7151
Temple BNai Abraham Tricky Tray	March 12, 2015	750 Eagle Rock Ave.	7152
Orange/West Orange Unico Off Premise 50/50	February 22, 2015	51 Conforti Ave.	7153
Educational Fdn. Of Millburn Short Hills, Inc. On Premise Merchandise	March 6, 2015	750 Eagle Rock Ave.	7154

Candle Lighters On Premise 50/50	March 1, 2015	481 Eagle Rock Ave.	7155
Candle Lighters On Premise Merchandise	March 1, 2015	481 Eagle Rock Ave.	7156
Candle Lighters Tricky Tray	March 1, 2015	481 Eagle Rock Ave.	7157
Candle Lighters On Premise Merchandise Grand Prize	March 1, 2015	481 Eagle Rock Ave.	7158
Collins School PTA Casino Night	March 6, 2015	481 Eagle Rock Ave.	7159
Collins School PTA Tricky Tray	March 6, 2015	481 Eagle Rock Ave.	7160

Jerry Guarino
Council President

Karen J. Carnevale
Municipal Clerk

Adopted: January 27, 2015

Governing Body Resolution

Resolution No. 38-15

The governing body of the **Township of West Orange** desires to further the public interest by obtaining a grant from the State of New Jersey in the amount of approximately \$ **24,999.00** to fund the following project:

An intensive-level cultural resource survey, in accordance with the "HPO Guidelines for Architectural Survey," of a minimum of 100 historic resources in an area bounded by Valley Road, Luddington Road, Gregory Avenue, and Northfield Avenue.

Therefore, the governing body resolves that Robert D. Parisi or the successor to the title of Mayor of West Orange is authorized

(a) to make application for such a grant,

(b) if awarded, to execute a grant agreement with the State for a grant in an amount not less than \$9,000.00 and not more than \$ **24,999.00** and

(c) to ☒ any amendments thereto ☒ any amendments thereto which do not increase the Grantee's obligations.

The Grantee agrees to comply with all applicable federal, State, and municipal laws, rules, and regulations in its performance pursuant to the agreement.

Introduced and adopted: **January 15, 2015**

Ayes: _____

Noes: _____

Absent: _____

(Seal)

Karen J. Carnevale, Municipal Clerk

Jerry Guarino, Council President

39-15

January 27, 2015

**RESOLUTION AMENDING APPROPRIATION CANCELLATION
PURSUANT TO N.J.S.A 40A:4-60**

WHEREAS , N.J.S.A. 40A:4-60 provides for the cancellation of unexpended balances;

WHEREAS, The Chief Financial Officer has determined that an appropriation cancellation approved by the West Orange Township Council in Resolution 234-14 needs to be adjusted;

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of West Orange hereby amends the 2014 appropriation cancellations in Resolution 234-14 as attached.

Jerry Guarino
Council President

Karen J. Carnevale
Municipal Clerk

2014 Cancellations				39-15
Date	Account#	Amount	Amount	Account
		Debit	Credit	
Original Cancellations as of Resolution 234-14				
12/9/2014	01-2010-02-1008-200	300,000.00		TAX APPEALS PENDING O/E
12/9/2014	01-2010-00-9902-080	19,816.37		PERS OE
12/9/2014	01-2010-00-9903-080	110,262.20		FICA OE
12/9/2014	01-2010-00-9905-080	181,242.19		PFRS OE
12/9/2014	01-2010-02-1006-130	124,189.67		JOINT MEETING
12/9/2014	01-2999- - -		735,510.43	CURRENT FUND OPERATIONS
12/9/2014	08-2010-55-5011-402	16,065.00		POOL S&W
12/9/2014	08-2010-55-5022-501	5,515.26		POOL OE
12/9/2014	08-2010-55-5412-410	11,286.00		FICA OE
12/9/2014	08-2010-55-5422-413	1.00		NJUNEMPLOYMENT OE
12/9/2014	08-2999- - -		32,867.26	POOL FUND OPERATIONS
		768,377.69	768,377.69	
Amended Cancellations as of Resolution xxx-15				
12/9/2014	01-2010-02-1008-200	300,000.00		TAX APPEALS PENDING O/E
12/9/2014	01-2010-00-9902-080	19,816.37		PERS OE
12/9/2014	01-2010-00-9903-080	75,157.19		FICA OE
12/9/2014	01-2010-00-9905-080	181,242.19		PFRS OE
12/9/2014	01-2010-02-1006-130	124,189.67		JOINT MEETING
12/9/2014	01-2999- - -		700,405.42	CURRENT FUND OPERATIONS
12/9/2014	01-2040-41-1000-206	60,210.90		DOT GRANT
12/9/2014	01-2041-41-2120-200	60,000.00		SAFE & SECURE GRANT
12/9/2014	01-2041-41-4100-200	155,800.00		ENERGY EFFICIENCY GRANT
12/9/2014	01-1180-00-1300-020		60,210.90	DOT GRANT RECEIVABLE
12/9/2014	01-1180-00-1260-		60,000.00	SAFE & SECURE GRANT RECEIVABLE
12/9/2014	01-1180-00-1100-		155,800.00	ENERGY EFFICIENCY GRANT RECEIVABLE
12/9/2014	08-2010-55-5011-402	16,065.00		POOL S&W
12/9/2014	08-2010-55-5022-501	5,515.26		POOL OE
12/9/2014	08-2010-55-5412-410	11,286.00		FICA OE
12/9/2014	08-2010-55-5422-413	1.00		NJUNEMPLOYMENT OE
12/9/2014	08-2999- - -		32,867.26	POOL FUND OPERATIONS
12/9/2014	52-2010-00-2011-070	60.00		CDBG RESERVE
12/9/2014	52-1170-00-2011-070		60.00	CDBG RECEIVABLE
		1,009,343.58	1,009,343.58	

RESOLUTION

WHEREAS, the Borough of North Caldwell and the Township of West Orange wish to enter an Inter-Local Agreement whereby animal facility sheltering services shall be provided for 2015 (the "Agreement"); and

WHEREAS, under the Agreement, the Borough of North Caldwell will pay the Township of West Orange the sum of \$3,277.00 per annum to be prorated on a semi-annual basis of \$1,638.50 per period for the contract year 2015; and

WHEREAS, this Resolution authorizes that twenty-five (25%) of the per annum amount for the contract year be dedicated to and placed in the dog license account 04-2010-00-6690-304 to cover the costs and other expenses authorized under the agreement ; and

WHEREAS, the Health Officer has reviewed the Agreement and recommends the terms contained therein; and

WHEREAS, the Borough of North Caldwell shall indemnify the Township of West Orange for any services provided for the Borough and the Agreement, as stated in the Agreement; and

NOW, BE IT HEREBY RESOLVED, by the Township Council of the Township of West Orange that the Mayor of the Township of West Orange be and is hereby authorized to execute the Inter-local Agreement with the Borough of North Caldwell for year 2015 ending December 31, 2015.

Karen J. Carnevale, Municipal Clerk

Jerry Guarino, Council President

Adopted: January 27, 2015

INTER-LOCAL AGREEMENT

THIS AGREEMENT, made this **1st day of January, 2015** by and between the Township of West Orange, a municipal corporation of the State of New Jersey, having principal offices at 66 Main Street, West Orange, NJ 07052, hereinafter referred to as "Provider", and the BOROUGH OF NORTH CALDWELL, a municipal corporation of the State of New Jersey, having principal offices at 141 Gould Avenue, North Caldwell, NJ 07006, hereinafter referred to as "Recipient";

WITNESSETH

WHEREAS, N.J.S.A.40A:65-4 et seq., the Uniform Shared Services and Consolidation Act,, any local unit is authorized to enter into an agreement with any other local unit to provide or receive any service that each local unit participating in the Agreement is empowered to provide or receive within its own jurisdiction, including services incidental to the primary purposes of any of the participating local units; and

WHEREAS, the Recipient (North Caldwell) wishes to retain the services of the Provider (West Orange) for Animal Facility Sheltering Services for a period of 2015 beginning January 1, 2015 and ending December 31, 2015.

WHEREAS, the Recipient has stated that they impound approximately four (4) to six (6) animals per year, and

WHEREAS, the Recipient has trained and certified two Animal Control Officers that will perform all animal related functions within their borders.

NOW THEREFORE, in consideration of the foregoing and subject to the term and conditions of the following, the parties hereto agree as follows:

1. The Provider shall make their Animal Control Facility available to the Recipient on a daily basis, as needed, seven (7) days a week for Recipient Animal Control Officers to impound stray dogs and cats picked up within the borders of North Caldwell.

2. The Recipient will pay the provider the sum of \$3,277.00 per annum to be prorated on a semi-annual basis of \$1,638.50 per period and paid within thirty (30) days of receipt of invoice for the contract year 2015.

3. The payment set forth above shall include all employees, equipment and supplies necessary for the care of the animals impounded and the maintenance of the facility, including periodic inspection of animals by a licensed veterinarian.

4. The Provider will provide space at the animal control facility for stray dogs and cats impounded by the Recipient Animal Control Officers picked up within the borders of the Borough of North Caldwell, provided that the Recipient will not trap for stray cats until the Provider confirms space is available in the quarantine area.

5. The Recipient will provide Animal Control Officers who will be responsible for the transport of stray animals to the West Orange animal control facility.

6. The Recipient Animal Control Officers will be responsible for securing animals in the proper cages, completing the cage card information and the log in of animal data.

7. The Recipient shall notify the West Orange Health Department prior to impounding an animal.

8. The impounded dog or cat shall be held for a period of seven (7) days unless claimed earlier by the owner; then such dog or cat shall be put up for adoption or humanely disposed of, but in no way whatsoever, shall they be made available for experimentation.

9. Any person may redeem their dog, cat or other animal from the Provider's Animal Control Facility located at 311 Lakeside Avenue, West Orange, NJ 07052. The redemption hours are set by the Provider or through an appointment time designated by the Provider's Animal Control Officers. The redemption of said animals will be completed upon the payment to the Provider the sum of \$30.00 pick-up fee, Monday –

Friday; 8:30 a.m. – 5:00 p.m. There will be an \$85.00 pick-up fee for other hours, weekends and holidays and a boarding fee of \$7.00 for each day that the animal has been impounded up to and including seven (7) days. After the seven (7) day period the dog, cat or other animal becomes the property of the Provider unless otherwise arranged. No redemption will be honored unless the owner provides a current dog license as set forth in State Statutes.

10. Any stray dog or cat in the custody of the Provider charged with biting a human being shall be quarantined and isolated from other animals for the regular quarantine period of at least ten (10) days. The cost of this shall be to the owner or person who is bitten or scratched or, if the person is a minor, the legal guardian, if established.

11. The Recipient Municipality will be charged a boarding fee of Fifteen (\$15.00) Dollars per day for any animals brought to the Provider who are involved in litigation and cannot be released to their owners.

12. The Providers services include the handling and care of all animals impounded, as described. The charges for owned animals shall be the responsibility of the owner.

13. The Recipient shall advertise or attempt to contact the owner of a stray animal impounded to inform them of the animal's location for redemption.

14. The Provider will not accept sick or injured animals or unwanted owned animals from the Recipient at the animal control facility. If a Recipient animal is determined to be sick or injured the Recipient will be notified to remove the animal for transport to the designated veterinarian by the Recipient Animal Control Officers.

15. The Recipient will provide transportation of injured animals to the Recipient's designated veterinarian without assistance from the Provider.

16. The Recipient Animal Control Officers shall be responsible for the

determination and preparation of a specimen to be examined for suspected rabies by the New Jersey Department of Health.

17. The Recipient Health Department or Animal Control Officers will be responsible for specimen transports to the State for rabies examination.

18. The Provider will be responsible for the annual shelter report filed with the State each year for contract communities.

19. The Provider will include Recipient residents in the free rabies vaccination clinics sponsored at the West Orange locations.

20. The Recipient will indemnify and save the Provider Municipality harmless and against any and all loss, damage, liability and claims whatsoever caused, resulting directly or indirectly from the performance of this agreement.

21. Under the terms of this contract, one or both parties may terminate the contract within Sixty (60) days written notice to the other party by Certified Mail-Return Receipt Requested and accompanied by a Resolution of withdrawal by one or both parties. Upon the expiration, all rights and obligations between the parties under this contract shall cease and be deemed null and void.

22. This is a one year Contract ending December 31, 2015 and the parties hereto agree to be bound by the provision of Schedule A attached hereto and made a part hereof.

ATTEST: Nancy A. Bravetti
BOROUGH CLERK

ATTEST: _____
TOWNSHIP CLERK

BOROUGH OF NORTH CALDWELL
RECIPIENT

BY: [Signature]
MAYOR

TOWNSHIP OF WEST ORANGE
PROVIDER

MAYOR

SCHEDULE A

ADDENDUM TO ANIMAL FACILITY SHELTERING SERVICES CONTRACT BETWEEN THE TOWNSHIP OF WEST ORANGE, PROVIDER, AND THE BOROUGH OF NORTH CALDWELL, RECIPIENT.

1. The Borough of North Caldwell will indemnify and hold harmless the Township of West Orange with reference to any cause of action resulting from or arising out of any act or conduct by Animal Control Officers when said act or conduct is solely and exclusively for the performance of his duties and obligations to the Borough of North Caldwell pursuant to the terms and conditions of this Contract or for actions or conduct that occurs at the Provider's Animal Control Facility as it relates to the sheltering of impounded stray dogs and contracts from the Borough of North Caldwell pursuant to the terms and conditions of this Contract. In the event the Township of West Orange receives notification of any cause of action or claim which it contends arises out of this sheltering agreement with the Borough of North Caldwell of the services of the Provider's Animal Control Officers pursuant to the terms of this Contract, said notification shall be made promptly to the Borough of North Caldwell by directing same to the Mayor and Business Administrator.

2. The Borough of North Caldwell shall indemnify and hold harmless acts, conduct or services of the Animal Control Officers when said individuals are acting solely and exclusively for the Borough of North Caldwell provided that said acts, conduct or services arise out of and are in the scope and duties of the Animal Control Officer's employment. It is the intent of this provision that the Animal Control Officers shall conduct themselves pursuant to general principles, obligations, duties and responsibilities governing the general nature and standards of Animal Control services performed at an animal sheltering facility recognized throughout the State of New Jersey.

RESOLUTION

WHEREAS, the Borough of North Caldwell and the Township of West Orange wish to enter an Inter-Local Agreement whereby animal facility sheltering services shall be provided for 2015 (the "Agreement"); and

WHEREAS, under the Agreement, the Borough of North Caldwell will pay the Township of West Orange the sum of \$3,277.00 per annum to be prorated on a semi-annual basis of \$1,638.50 per period for the contract year 2015; and

WHEREAS, this Resolution authorizes that twenty-five (25%) of the per annum amount for the contract year be dedicated to and placed in the dog license account 04-2010-00-6690-304 to cover the costs and other expenses authorized under the agreement ; and

WHEREAS, the Health Officer has reviewed the Agreement and recommends the terms contained therein; and

WHEREAS, the Borough of North Caldwell shall indemnify the Township of West Orange for any services provided for the Borough and the Agreement, as stated in the Agreement; and

NOW, BE IT HEREBY RESOLVED, by the Township Council of the Township of West Orange that the Mayor of the Township of West Orange be and is hereby authorized to execute the Inter-local Agreement with the Borough of North Caldwell for year 2015 ending December 31, 2015.

TOWNSHIP OF WEST ORANGE

RESOLUTION

2014 Green Communities Grant Application Authorization

WHEREAS, the Township Council of the Township of West Orange desires to further the public interest by obtaining a grant from the State of New Jersey through the Department of Environmental Protection's Community Forestry Program in the amount of approximately \$3,000 to fund the following project:

2014 Green Communities Grant: Community Forestry Management Plan 2015-2020

NOW, THEREFORE BE IT RESOLVED, the Township Council of the Township of West Orange does hereby consent that Leonard R. Lepore, Designated Representative of the Township of West Orange, and Mayor Robert D. Parisi, Official Representative of the Township of West Orange, are authorized (a) to make application for such a grant, (b) if awarded, to execute a grant agreement with the State for a grant in an amount not more than \$3,000, and (c) to execute any amendments thereto which do not increase the Grantee's obligations.

BE IT FURTHER RESOLVED, that the Township Council of the Township of West Orange hereby agrees to match 100% of the Total Amount Requested, in compliance with the match requirements of the agreement, thereby bringing the Total Project Amount to \$6,000.00. 100% of the match will be made up of in kind services.

Introduced and adopted: January 27, 2015

Ayes: _____

Noes: _____

Absent: _____

[Seal]

Karen J. Carnevale, Municipal Clerk

Jerry Guarino, Council President

RESOLUTION AUTHORIZING THE COLLECTOR OF TAXES
TO REBATE PAYMENT TO THE LISTED TAXPAYER
PURSUANT TO FINAL JUDGMENT BY THE TAX COURT
OF NEW JERSEY

WHEREAS, final judgment on tax appeals has been rendered by the Tax Court of New Jersey on the petitions of the taxpayers listed on the attached schedule reducing the assessment for the years

WHEREAS, such judgment by merit of N.J.S.A. 54:3-27.2 shall be conclusive and binding upon the municipal assessor and taxing district;

NOW, THEREFORE BE IT RESOLVED by the West Orange Township Council that the Collector of Taxes and Treasurer of West Orange, be and they are hereby authorized, empowered and directed to cause to be paid or applied to the said taxpayers the sums in full and final satisfaction to tax rebates due:

LIST ATTACHED

Karen J. Carnevale
Municipal Clerk

Jerry Guarino
Council President

Adopted: January 27, 2015

I hereby certify funds are available from: _____
Account No./Amount

John Gross- Township Chief Financial Officer

										\$106,115.13	\$0.00	\$0.00					\$0.00	
TAX YEAR	DATE	BLOCK	LOT	QUAL	NAME/ADDRESS	OLD VALUE	NEW VALUE	DIFFERENCE	TX RATE	REFUND	REFUND APPLIED W/ICK TO WO	REFUND APPLIED TO CURRENT YEAR	ADJUSTMENT APPLIED TO 2015	REFUND AMOUNT	RF-CHECK #	RESOL#	DATE	FREEZE A
2014	7/10/2014	17	58			483500	450000	33500	0.03742	\$1,253.57								
2014	12/15/2014	43.06	17			166192	0	166192	0.03742									
2014	12/15/2014	43.01	35			127692	98000	29692	0.03742	\$1,111.07								
2014	12/15/2014	52.02	12			1950	0	1950	0.03742									
2014	12/15/2014	166.15	11.04	C0043		233500	194583	38917	0.03742	\$1,456.27								
2014	12/15/2014	166.15	11.04	C0044		233500	194583	38917	0.03742	\$1,456.27								
2014	12/15/2014	166.15	11.04	C0046		118375	78917	39458	0.03742	\$1,476.52								
2014	12/15/2014	166.15	11.04	C0114		153592	65825	87767	0.03742	\$3,284.24								
2014	12/15/2014	166.15	11.04	C0206		131650	109708	21942	0.03742	\$821.07								
2014	12/15/2014	167.03	25			456592	413875	42717	0.03742	\$1,598.47								
2014	12/15/2014	167.03	8			293708	176867	116841	0.03742	\$4,372.19								
2014	12/15/2014	167.01	30			489775	248750	241025	0.03742									
2014	12/15/2014	177.07	6			167050	0	167050	0.03742									
2012	10/31/2014	171	12		1155 PLEASANT VALLEY WA	1592000	1074000	518000	0.03544	\$18,357.92								
2013	10/31/2014	171	12		1155 PLEASANT VALLEY WA	1592000	1074000	518000	0.03648	\$18,896.64								
2014	10/31/2014	171	12		1155 PLEASANT VALLEY WA	1592000	1074000	518000	0.03742	\$19,383.56								
2013	10/31/2014	46.02	52		70 WINDING WAY	621100	592000	29100	0.03648	\$1,061.57								
2012	10/31/2014	46.02	52		70 WINDING WAY	621100	590000	31100	0.03544	\$1,102.18								
2012	12/12/2014	126	10.02		65 WHITTLESEY AVE	255300	230000	25300	0.03544	\$896.63								
2013	12/12/2014	126	10.02		65 WHITTLESEY AVE	255300	200000	55300	0.03648	\$2,017.34								
2012	12/12/2014	122	66		168 WATSON AVE	234300	220000	14300	0.03544	\$506.79								
2013	12/12/2014	122	66		168 WATSON AVE	234300	190000	44300	0.03648	\$1,616.06								
2012	12/12/2014	119	5		280 WATCHUNG AVE	233700	220000	13700	0.03544	\$485.53								
2013	12/12/2014	119	5		280 WATCHUNG AVE	233700	190000	43700	0.03648	\$1,594.18								
2012	12/12/2014	6	30.01		1 TOMPKINS STREET	311200	280000	31200	0.03544	\$1,105.73								
2012	12/12/2014	6	30.01		1 TOMPKINS STREET	311200	260000	51200	0.03648	\$1,867.78								
2010	12/5/2014	158.02	97		383 NORTHFIELD AVE	286300	250000	36300	0.12983	\$4,712.83								
2013	12/19/2014	109	1.01 C0061		1120 SMITH MANOR BLVD	451800	426800	25000	0.03648	\$912.00								
2014	12/19/2014	109	1.01 C0061		1120 SMITH MANOR BLVD	451800	426800	25000	0.03742	\$935.50								
2012	12/12/2014	100	1		45 PARK WAY	834300	733300	101000	0.03544	\$3,579.44								
2013	12/12/2014	100	1		45 PARK WAY	834300	733300	101000	0.03648	\$3,684.48								
2011	12/12/2014	100	1		45 PARK WAY	834300	733300	101000	0.03481	\$3,515.81								
2014	12/12/2014	165.03	13		51 OLD SHORT HILLS ROAD	321600	300000	21600	0.03742	\$808.27								
2014	12/12/2014	151	33		200 PLEASANT VALLEY WAY	3060000	3000000	60000	0.03742	\$2,245.20								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								
								0		\$0.00								

2014 YEAR END
CB JUDGMENTS- RESOL#31 -15

TAX YEAR	DATE	BLOCK	LOT	QUAL	OLD VALUE	NEW VALUE	DIFFERENCE	TX RATE	REFUND AMOUNT	TO BE APPLIED	
2014	7/10/2014	17	58		483500	450000	33500	0.03742	\$1,253.57		CBJ
2014	12/15/2014	43.06	17		166192	0	166192	0.03742		\$6,218.90	CBJ-AA
2014	12/15/2014	43.01	35		127692	98000	29692	0.03742	\$1,111.07		CBJ-AA
2014	12/15/2014	52.02	12		1950	0	1950	0.03742		\$72.97	CBJ-AA
2014	12/15/2014	166.15	11.04	C0043	233500	194583	38917	0.03742	\$1,456.27		CBJ-AA
2014	12/15/2014	166.15	11.04	C0044	233500	194583	38917	0.03742	\$1,456.27		CBJ-AA
2014	12/15/2014	166.15	11.04	C0046	118375	78917	39458	0.03742	\$1,476.52		CBJ-AA
2014	12/15/2014	166.15	11.04	C0114	153592	65825	87767	0.03742	\$3,284.24		CBJ-AA
2014	12/15/2014	166.15	11.04	C0206	131650	109708	21942	0.03742	\$821.07		CBJ-AA
2014	12/15/2014	167.03	25		456592	413875	42717	0.03742	\$1,598.47		CBJ-AA
2014	12/15/2014	167.03	8		293708	176867	116841	0.03742	\$4,372.19		CBJ-AA
2014	12/15/2014	167.01	30		489775	248750	241025	0.03742		\$9,019.16	CBJ-AA
2014	12/15/2014	177.07	6		167050	0	167050	0.03742		\$6,251.01	CBJ-AA
									\$16,829.68	\$21,562.04	
	CBJ-AA	COUNTY BOARD JUDGMENTS ADDED ASSESSMENT									

2015 TAX COURT JUDGMENTS RESOLUTION 42-15

TAX YEAR	DATE	BLOCK	LOT	QUAL	OLD VALUE	NEW VALUE	DIFFERENCE	TX RATE	REFUND AMOUNT	TO BE APPLIED
2012	10/31/2014	171	12		1592000	1074000	518000	0.03544	\$18,357.92	
2013	10/31/2014	171	12		1592000	1074000	518000	0.03648	\$18,896.64	
2014	10/31/2014	171	12		1592000	1074000	518000	0.03742	\$19,383.56	
2013	10/31/2014	46.02	52		621100	592000	29100	0.03648	\$1,061.57	
2012	10/31/2014	46.02	52		621100	590000	31100	0.03544	\$1,102.18	
2012	12/12/2014	126	10.02		255300	230000	25300	0.03544	\$896.63	
2013	12/12/2014	126	10.02		255300	200000	55300	0.03648	\$2,017.34	
2012	12/12/2014	122	66		234300	220000	14300	0.03544	\$506.79	
2013	12/12/2014	122	66		234300	190000	44300	0.03648	\$1,616.06	
2012	12/12/2014	119	5		233700	220000	13700	0.03544	\$485.53	
2013	12/12/2014	119	5		233700	190000	43700	0.03648	\$1,594.18	
2012	12/12/2014	6	30.01		311200	280000	31200	0.03544	\$1,105.73	
2013	12/12/2014	6	30.01		311200	260000	51200	0.03648	\$1,867.78	
2010	12/5/2014	158.02	97		286300	250000	36300	0.12983	\$4,712.83	
2013	12/19/2014	109	1.01	C0061	451800	426800	25000	0.03648	\$912.00	
2014	12/19/2014	109	1.01	C0061	451800	426800	25000	0.03742	\$935.50	
2012	12/12/2014	100	1		834300	733300	101000	0.03544	\$3,579.44	
2013	12/12/2014	100	1		834300	733300	101000	0.03648	\$3,684.48	
2011	12/12/2014	100	1		834300	733300	101000	0.03481	\$3,515.81	
2014	12/12/2014	165.03	13		321600	300000	21600	0.03742	\$808.27	
2014	12/12/2014	151	33		3060000	3000000	60000	0.03742	\$2,245.20	
								TOTAL	\$89,285.44	

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST ORANGE
AUTHORIZING THE ADOPTION OF THE
2015 ESSEX COUNTY ALL HAZARD MITIGATION PLAN UPDATE**

WHEREAS, all of Essex County has exposure to natural hazards that increase the risk to life, property, environment and the County's economy; and

WHEREAS; pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

WHEREAS, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre and post disaster hazard mitigation programs; and

WHEREAS; a coalition of Essex County jurisdictions with like planning objectives has been formed to pool resources and create consistent mitigation strategies within Essex County; and

WHEREAS, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating and revising this strategy;

NOW, THEREFORE, BE IT RESOLVED that the **TOWNSHIP OF WEST ORANGE**:

- 1) Adopts in its entirety, the 2015 Essex County All Hazard Mitigation Plan Update (the "Plan") as the jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions identified in the Plan that pertain to this jurisdiction.
- 2) Will use the adopted and approved portions of the Plan to guide pre- and post-disaster mitigation of the hazards identified.
- 3) Will coordinate the strategies identified in the Plan with other planning programs and mechanisms under its jurisdictional authority.
- 4) Will continue its support of the Mitigation Planning Committee as described within the Plan.
- 5) Will help to promote and support the mitigation successes of all participants in this Plan.
- 6) Will incorporate mitigation planning as an integral component of government and partner operations.
- 7) Will provide an update of the Plan in conjunction with the County no less than every five years.

Introduced and Adopted on 27th day of January, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Robert D. Parisi, Mayor

Jerry Guarino, Council President

Karen J. Carnevale, Municipal Clerk

R E S O L U T I O N

WHEREAS, the Township by Resolution No. 14-14 dated January 14, 2014 obtained the professional environmental services of the firm Matrix New World, 26 Columbia Turnpike, Florham Park, New Jersey to provide investigative work at three Township owned properties where underground storage tanks were removed: Fire Station No. 1, 415 Valley Road, West Orange, First Aid Squad Building, 25 Mt. Pleasant Place and Dogwood Pump Station, 794 Northfield Avenue; and

WHEREAS, this work was performed by Licensed Site Remediation Professionals (LSRP) as established by the Site Remediation Reform Act (SRRA) who direct, oversee and take responsibility for investigating and closing sites with removed underground storage tanks pursuant to NJDEP regulations; and

WHEREAS, the investigative work performed under the Matrix New World proposal of January 2, 2014 and revised January 7, 2014 indicated no soil contamination above applicable State standards at the Dogwood Pump Station and at the West Orange First Aid Squad Building but indicated groundwater contamination above applicable standards at the First Aid Squad Building and Fire Station No. 1 as well as soil contamination above applicable standards at the Fire Station; and

WHEREAS, their findings require additional investigative work at all three locations; and

WHEREAS, Matrix New World as the Licensed Site Remediation Professional of Record submitted a proposal dated December 3, 2014 to provide additional investigative work at all three sites for an amount not to exceed \$83,270.00; and

WHEREAS, the proposal meets with the approval of the Municipal Engineer; and

WHEREAS, sufficient funds exist for this professional work; and

WHEREAS, the Township Council concurs in the foregoing.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of West Orange, New Jersey that a professional services contract be awarded to Matrix New

World, 26 Columbia Turnpike, Florham Park, New Jersey to provide continued professional site investigation and site closure environmental services at three properties owned by the Township of West Orange where underground storage tanks were removed at Fire House No. 1 (Headquarters), 415 Valley Road, the West Orange First Aid Squad Building, 25 Mt. Pleasant Place, and the Dogwood Pump Station, 794 Northfield Avenue, under the direction, supervision and responsibility of the record Licensed Site Remediation Professional (LSRP) as created by the Site Remediation Reform Act (SRRA) all in accordance with their proposal dated December 3, 2014 for a total fee not to exceed \$83,270.00.

BE IT FURTHER RESOLVED that a copy of this Resolution be published in the West Orange Chronicle within ten (10) days of its approval as require by State Statute.

KAREN J. CARNEVALE, MUNICIPAL CLERK

JERRY GUARINO, COUNCIL

PRESIDENT

Adopted: January 27, 2015

I Hereby Certify Funds are Available from:

JOHN GROSS, CHIEF FINANCIAL OFFICER

Account Nos.
03-2366-12-0070-010 \$17,470.00
Improvement of Municipal Building
03-2407-14-0040-010 - \$65,800.00
UST Site Remediation

MATRIXNEWORLD

Enabling Progress

December 3, 2014

Mr. Leonard R. Lepore, P.E., Municipal Engineer
Township of West Orange, Director of Public Works
25 Lakeside Avenue
West Orange, New Jersey 07052

**Re: PROPOSAL FOR ENVIRONMENTAL SERVICES
TOWNSHIP OF WEST ORANGE
FOR THREE SITES
FIRE HOUSE NO. 1, 415 VALLEY ROAD
WEST ORANGE FIRST AID SQUAD BUILDING, 25 MT. PLEASANT PLACE
DOGWOOD PUMP STATION, 794 NORTHFIELD AVENUE
WEST ORANGE, NEW JERSEY
MATRIX NO. 13-618E**

Dear Mr. Lepore:

Matrix New World Engineering, Inc. (Matrix) is pleased to provide this proposal to perform various environmental investigation activities at the above-referenced Sites. The proposal has been broken down into several tasks in order to complete remedial investigation (RI) activities associated with each Site. The proposed work will be completed in accordance with the Site Remediation Reform Act (SRRA), N.J.S.A. 58:10C-1 et seq., the Administrative Requirements for the Remediation of Contaminated Sites (ARRCS), N.J.A.C. 7:26C, the Technical Requirements for Site Remediation (TRSR), N.J.A.C. 7:26E, the *Underground Storage Tank (UST) Regulations*, N.J.A.C. 7:14B-1-13 and 15 and applicable New Jersey Department of Environmental Protection (NJDEP) Guidance Documents. Oversight of investigation activities will be conducted by a New Jersey Licensed Site Remediation Professional (LSRP). Mr. Robert Meisner of Matrix will retain himself as the LSRP of Record for the three above-referenced Sites.

SITE BACKGROUND

This proposal includes a RI of former regulated underground storage tanks (USTs) associated with the following three Sites, owned by the Township of West Orange:

- **Fire House No. 1, 415 Valley Road (PI NO. 014427)**
- **First Aid Squad Building, 25 Mt. Pleasant Place (PI NO. 014426)**
- **Dogwood Pump Station, 794 Northfield Avenue (PI NO. 024987)**

FIRE HOUSE NO. 1, 415 VALLEY ROAD

Three USTs were removed on behalf of the Township in December 1993. The USTs consisted of one, 1,000-gallon unleaded gasoline UST (AOC-1), one, 1,000-gallon light diesel fuel UST (AOC-2) and one, 1,000-gallon No. 2 heating oil UST (AOC-3). During the removal of the 1,000-gallon light diesel fuel UST, a discharge was identified, the NJDEP spill hotline was notified and Case No. 93-12-16-0818-26 was assigned. Matrix completed a soil and groundwater site investigation (SI) and submitted a *Site Investigation Report (SIR)* to the NJDEP on March 20, 2014 along with a *Remedial Investigation Extension Request* for the May 7, 2014 RI deadline. Based on the SI, benzene and tetrachloroethene (PCE) were detected in soil above the NJDEP's November 2013 default Impact to Groundwater Soil Screening Levels (IGWSSLs) at AOC-1. Extractable Petroleum Hydrocarbons (EPH), Category 1, naphthalene and 2-methylnaphthalene concentrations in soil were detected above either the NJDEP's default IGWSSL or the residential direct contact soil remediation standard (RDCSRS) at the common excavation associated with AOCs 2 and 3. Based on the groundwater SI (one groundwater sample collected from

TW-1), volatile organic compounds (VOCs) including benzene and vinyl chloride were detected in groundwater above the Groundwater Quality Standards (GWQS). Vinyl chloride was also detected above the NJDEP's Groundwater Screening Levels (GWSLs) triggering a vapor intrusion investigation. Finally, several semivolatile organic compounds (SVOCs) including benzo(a)anthracene, benzo(a)pyrene, benzo(b)fluoranthene and SVOC tentatively identified compounds (TICs), and lead were detected at concentrations above the GWQS. Therefore, a soil and groundwater RI is required for this Site.

FIRST AID SQUAD BUILDING, 25 MT. PLEASANT PLACE

A 2,000-gallon unleaded gasoline UST was removed on behalf of the Township in December 1993 (AOC-1). During the UST closure activities, soil contamination was noted, the NJDEP spill hotline was notified and Case No. 93-12-10-0911-27 was assigned. Matrix completed a soil and groundwater SI and submitted a *SIR* on March 20, 2014 along with a *Remedial Investigation Extension Request* for the May 7, 2014 RI deadline. Based on the SI, VOCs and lead were not detected in soil above the NJDEP's default IGWSSL. However, lead was detected in groundwater above the GWQS. The elevated concentration of lead in groundwater may be attributable to silt that was present in the groundwater sample collected from the temporary well. In order to verify whether or not lead is present in groundwater above GWQS, a representative groundwater sample will be collected following the installation of a permanent monitoring well. If lead in groundwater is not detected at concentrations above the GWQS, then an area of concern, unrestricted use Response Action Outcome (RAO) can be issued for the Site.

DOGWOOD PUMP STATION, 794 NORTHFIELD AVENUE

A 550-gallon diesel fuel UST was removed on behalf of the Township in December 1993 (AOC-1). During the UST closure activities, a discharge was identified, the NJDEP spill hotline was notified and Case No. 94-05-16-1611-33 was assigned. Matrix completed a soil and groundwater SI and submitted a *SIR* on March 20, 2014 along with a *Remedial Investigation Extension Request* for the May 7, 2014 RI deadline. Based on the SI, petroleum contaminants, specifically EPHs in soil and VOCs or SVOCs in groundwater were not detected above the applicable remediation standards. However, one soil boring to the west could not be completed due to the high snow pile generated from recent storm event. Therefore, Matrix is proposing to complete one soil boring to the west of the former UST. If no soil exceedances are identified, then an unrestricted use, area of concern specific RAO can be issued for the Site.

SCOPE OF WORK

Based on the investigations completed to date, the following RI activities are recommended.

All drilling activities will be completed by a New Jersey-licensed well driller. Prior to completing each boring, each boring on-site will be utility cleared utilizing a private utility markout vendor. The laboratory samples will be submitted to a New Jersey-certified laboratory. The soil cuttings and purge water generated during the monitoring well installation activities will be temporarily staged in drums on-site for future off-site disposal. This proposal also includes the disposal of the 55-drum.

FIRE HOUSE NO. 1, VALLEY ROAD

TASK 1: SOIL DELINEATION AND TEMPORARY WELL INSTALLATION

As noted above benzene and PCE are identified in unsaturated soils above the NJDEP's default IGWSSLs at AOC-1. Therefore, one day of soil borings are proposed via direct push drill method using a New Jersey-licensed driller. Using an existing soil boring associated with AOC-2 and AOC-3, a total of three soil borings will be completed for AOC-1. Two of the borings are proposed for horizontal delineation and one soil boring is proposed for vertical delineation at AOC-1. The soil samples will be analyzed for benzene and PCE. A field blank will also accompany the samples and will be analyzed for benzene and PCE. As part of this task, Matrix will also collect three soil samples to be analyzed for benzene and PCE and benzene and PCE by the synthetic precipitation leaching procedure (SPLP) for the determination of a site-specific soil remediation standard. A site-specific soil remediation standard for benzene and/or PCE will be calculated and used for the delineation of benzene and PCE

in soil if the calculated site-specific Impact to Groundwater Soil Remediation Standard (IGWSRS) is less stringent than the NJDEP's default IGWSSL of 0.005 mg/kg for both compounds.

For AOC-2 and AOC-3, three soil borings are proposed; two for horizontal and one for vertical delineation. The soil samples will be analyzed for EPH, Category 1. Contingent analyses including naphthalene and 2-methylnaphthalene (2-MN) will be analyzed on 25% of the samples where EPHs exceed 1,000 milligrams per kilogram (mg/kg). If 2-MN exceeds NJDEP's default IGWSSL, then the sample will be analyzed using the SPLP to determine a site specific impact to groundwater soil screening level.

Finally, several soil borings will be completed for the installation of temporary well points. One temporary well will be installed within the former common excavation (AOC-2 and AOC-3) as a groundwater SI is required for these former USTs. Three additional temporary wells are proposed in the anticipated downgradient direction of former TW-1 that contained VOCs, SVOCs and lead in groundwater above the GWQS. For the temporary well installed at AOC-2 and AOC-3, a groundwater sample will be collected and analyzed for VOCs and SVOCs analyses. For the remaining temporary wells installed downgradient of TW-1, groundwater samples will be collected and analyzed for VOCs. The samples will be submitted to a New Jersey-certified laboratory on a standard (two-week) turnaround. Since the temporary well points will be used to determine the placement of future monitoring wells and turbidity associated with the collection of groundwater samples collected from temporary well points could bias results high for SVOC TICs and lead groundwater samples collected from the temporary well points will not be analyzed for SVOC TICs and lead at this time.

TASK 2: MONITORING WELL INSTALLATION

Matrix is recommending the installation of three overburden monitoring wells utilizing a hollow stem auger drill rig. One overburden well, MW-1 will be installed in the vicinity of former temporary well, TW-1, one well, MW-2, will be installed in the vicinity of TW-2, and the third well, MW-3, at the location of either TW-3, TW-4 or TW-5. The overburden wells will be constructed of 4-inch diameter PVC and screened from approximately 20 to 25 feet below ground surface (bgs). As noted above, additional monitoring wells may be required following the installation and sampling of temporary and monitoring wells points. Additional monitoring well installation is not included in this scope of work.

TASK 3: WELL GAUGING AND GROUNDWATER SAMPLING

Approximately two weeks following the monitoring well installation activities, one round of groundwater sampling will be completed from wells MW-1, MW-2, MW-3 via low-flow purging techniques. Wells, MW-1 and MW-3, will be analyzed for VOCs and lead. MW-2 will be analyzed for VOCs and SVOCs. Water quality indicator parameters (dissolved oxygen, pH, temperature, conductivity, turbidity and ORP) will be monitored during the groundwater purging and sampling activities (Matrix Lab Certification No. 14049). One field blank and one trip blank will also be collected and analyzed for the parameters identified above. The samples will be analyzed on a standard two-week turn around.

TASK 4A: SUB-SLAB SOIL GAS SAMPLING AND REPORTING, IF REQUIRED

As noted above, vinyl chloride concentrations in groundwater at former temporary well, TW-1, exceed NJDEP's GWSLs; therefore, following the installation and sampling of MW-1, a vapor intrusion investigation may be required should concentrations of vinyl chloride in groundwater remain at concentrations above the GWSLs. As part of this task, Matrix will perform a pre-sampling inspection of the fire house building approximately one week prior to the sub-slab soil gas sampling event. During the pre-sampling inspection, Matrix will select the sampling locations and coordinate with the occupants in the building. This task also includes the completion of NJDEP's *Indoor Air Sampling Form*. The work will be completed in accordance with NJDEP's March 2013 *Vapor Intrusion Technical Guidance* (Version 3.1). A total of seven sub-slab soil gas samples are budgeted for this project since the existing building appears to have two separate foundations and the approximate square footage of each area is 3,360 and 5,300 square feet, respectively.

The seven proposed sub-slab soil gas samples will be obtained below the building's concrete slab. Each sub-slab sample will be collected from tubing inserted into a ½-inch diameter sample point created with a drill bit through the concrete floor/slab. The annulus between the tubing and the temporary sample point was sealed with non-volatile emitting and non-shrinking modeling clay.

Matrix will perform a leak test (i.e., tracer test and shut-in test) on the soil gas probe and all fittings of the sample train prior to sample collection in a laboratory supplied and calibrated 1-liter stainless steel canister with a flow controller (1 liter Summa Canister) set to achieve a flow of less than 0.2 liters per minute and a sampling duration of approximately 5 minutes. Following the collection of the sub-slab soil gas, each drilled hole will be patched with hydraulic cement.

The sub-slab soil gas samples will be submitted to a New Jersey-certified laboratory for TO-15 analysis on a standard turnaround. The results will be compared to NJDEP's Non-Residential Soil Gas Screening Levels (NRSGSL). If any contaminants of concern are detected above the NRSGSLs, then indoor air sampling may be required to determine if the vapor intrusion pathway is complete as noted in Task 4B below.

Following the completion of the VI, Matrix will prepare the NJDEP required notification letters in accordance with the TRSR, 7:26E-1.15. Specifically, notification will be provided to the tenant (if applicable), the Township of West Orange and NJDEP Bureau of Case Assignment and Initial Notice. As part of the submission, Matrix will prepare the NJDEP's *Full Laboratory Data Deliverable* form. The *Full Data Deliverables Form*, prior to submittal to the NJDEP, will be reviewed by a data validator.

TASK 4B: INDOOR AIR SAMPLING AND REPORTING, IF REQUIRED

As noted above, if sub-slab soil gas samples exceed the NJDEP's NRSGSLs, then indoor air sampling is required. Five indoor air samples and one background sample is budgeted based on the approximate square footage of the building as noted above. Matrix will mobilize to the Site, set up the sampling canisters (Summa canisters) and retrieve the canisters the following day (24 hour test). The samples will be submitted to a NJ-certified laboratory for TO-15 analysis on a standard (two-week) turnaround.

The analytical data will be compared to NJDEP's Non-Residential Indoor Air Screening Levels and included in the NJDEP required notification noted above.

TASK 5: UPDATED ECOLOGICAL EVALUATION

In accordance with N.J.A.C. 7:26E-1.16, an updated ecological evaluation will be completed using the recently collected soil and groundwater data. The data will be compared to the applicable ecological screening criteria/values or surface water criteria. If constituents are detected on the subject property or in an AOC above screening criteria then pursuant to N.J.A.C. 7:26E-4.8 constituent migration pathways must be assessed to determine whether those constituents could reach an ESNR located on or adjacent to the subject property.

TASK 6: WELL SEARCH, IF REQUIRED

If contaminants in groundwater are confirmed to be above the NJDEP's GWQS, a well search will be completed in accordance with the TRSR, 7:26E-1.14 Receptor evaluation - ground water. A well search must be completed within 90 days after groundwater contamination is detected. The purpose is to identify nearby wells that may be impacted by contamination from the Site.

TASK 7: REPORTING AND LSRP MANAGEMENT

Matrix will prepare a draft *Remedial Investigation Report* that also includes the preparation of NJDEP's Site Remediation Program (SRP) forms in accordance with ARRCs and the TRSR. The report will incorporate the newly-collected analytical data with the existing data and include recommendations for additional investigation and/or remedial activities. Matrix will also prepare a Case Inventory Document (CID) that is a concise summary of all of the AOCs at the Site. Should a report or additional tasks be required based on the findings from the

investigation, Matrix will provide a separate cost estimate. This task also includes project management and discussions with the client regarding the proposed work.

FIRST AID SQUAD BUILDING, 25 MT. PLEASANT PLACE

TASK 1: MONITORING WELL INSTALLATION

Matrix is recommending the installation of one overburden monitoring well utilizing a hollow stem auger drill rig. One overburden well, MW-1 will be installed at the location of former temporary well, TW-1. The overburden well will be constructed of 4-inch diameter PVC and screened from approximately 4 to 12 feet below ground surface (bgs). The soil cuttings and well development water will be containerized in 55-gallon drums for future off-site disposal.

TASK 2: WELL GAUGING AND GROUNDWATER SAMPLING

Approximately two weeks following the monitoring well installation activities, one round of groundwater sampling will be completed from well MW-1 via low-flow purging techniques for lead analysis. Water quality indicator parameters (dissolved oxygen, pH, temperature, conductivity, turbidity and ORP) will be monitored during the groundwater purging and sampling activities. One field blank will also be collected and analyzed for the parameters identified above. The samples will be analyzed on a standard two-week turn around.

TASK 3 – CONFIRMATORY GROUNDWATER SAMPLING, IF REQUIRED

The groundwater samples will be compared to NJDEP's GWQS. If groundwater samples are below the GWQS, then no further groundwater sampling is required. However, if groundwater samples are detected slightly above the GWQS, then two additional groundwater samples will be collected within 30 days to determine compliance with the GWQS. If contaminants in groundwater are still above the GWQS, then an additional groundwater RI will be required, that is not included in this scope of work.

Following the completion of the well installation and groundwater sampling activities, drum disposal will be completed. Please note that up to four drums (assumed as non-hazardous) is budgeted for disposal. The abandonment of the monitoring well, is included if contaminant concentrations are below the GWQS.

TASK 4: REPORTING AND LSRP MANAGEMENT

If the groundwater sample collected from MW-1 is below the GWQS, Matrix will prepare a *RIR* that also includes the preparation of NJDEP's SRP forms in accordance with ARRCs and the TRSR. Matrix will also prepare a CID. Finally, Matrix will prepare and issue an unrestricted use *Area of Concern (AOC) Response Action Outcome (RAO)*. Should a report or additional tasks be required based on the findings from the investigation, Matrix will provide a separate cost estimate. This task also includes project management and discussions with the client regarding the proposed work.

DOGWOOD PUMP STATION, 794 NORTHFIELD AVENUE

TASK 1: COMPLETION OF ONE SOIL BORING

Matrix is proposing to complete one soil boring to the west of the former heating out UST. One soil boring will be advanced via direct push drill method and one sample will be collected for EPH, Category 1 with contingent analyses including naphthalene and 2-MN on 25% of the samples where EPHs exceed 1,000 mg/kg.

TASK 2: REPORTING AND LSRP MANAGEMENT

If the soil sample collected from the soil boring completed to the west of the former UST, Matrix will prepare a *RIR* that also includes the preparation of NJDEP's SRP forms in accordance with ARRCs and the TRSR. Matrix will also prepare a CID. Finally, Matrix will prepare and issue an unrestricted use, AOC RAO. Should a report or additional tasks be required based on the findings from the investigation, Matrix will provide a separate cost estimate. This task also includes project management and discussions with the client regarding the proposed work.

MATRIX**NEW**WORLD

Enabling Progress

COSTS

The following are our estimated costs for the tasks described herein.

FIRE HOUSE NO. 1, VALLEY ROAD

TASK 1: SOIL DELINEATION AND TEMPORARY WELL INSTALLATION

Labor	\$2,380.00
Direct Expenses	<u>\$13,250.00</u>
Subtotal Task 1	\$15,630.00

TASK 2: MONITORING WELL INSTALLATION

Labor	\$2,510.00
Direct Expenses	<u>\$9,850.00</u>
Subtotal Task 2	\$12,360.00

TASK 3: WELL GAUGING AND GROUNDWATER SAMPLING

Labor	\$3,280.00
Direct Expenses	<u>\$2,130.00</u>
Subtotal Task 3	\$3,410.00

TASK 4A: SUB-SLAB SOIL GAS SAMPLING AND REPORTING, IF REQUIRED

Labor	\$1,750.00
Direct Expenses	<u>\$3,550.00</u>
Subtotal Task 4A	\$5,300.00

TASK 4B: INDOOR AIR SAMPLING AND REPORTING, IF REQUIRED

Labor	\$1,860.00
Direct Expenses	<u>\$2,820.00</u>
Subtotal Task 4B	\$4,680.00

TASK 5: UPDATED ECOLOGICAL EVALUATION

Labor	\$1,550.00
Direct Expenses	<u>\$100.00</u>
Subtotal Task 5	\$1,650.00

TASK 6: WELL SEARCH, IF REQUIRED

Labor	\$2,340.00
Direct Expenses	<u>\$ 570.00</u>
Subtotal Task 6	\$2,910.00

TASK 7: REPORTING AND LSRP MANAGEMENT

Labor	\$10,540.00
Direct Expenses	<u>\$ 320.00</u>
Subtotal Task 7	\$10,860.00

Estimated Cost for Scope of Work at Fire House No. 1 \$58,800.00

MATRIX**NEW**WORLD

Enabling Progress

FIRST AID SQUAD BUILDING, 25 MT. PLEASANT PLACE

TASK 1: MONITORING WELL INSTALLATION

Labor	\$1,610.00
Direct Expenses	\$5,640.00
Subtotal Task 1	\$7,250.00

TASK 2: WELL GAUGING AND GROUNDWATER SAMPLING

Labor	\$910.00
Direct Expenses	\$390.00
Subtotal Task 2	\$1,300.00

TASK 3 – CONFIRMATORY GROUNDWATER SAMPLING, IF REQUIRED

Labor	\$910.00
Direct Expenses	\$2,160.00
Subtotal Task 3	\$3,070.00

TASK 4: REPORTING AND LSRP MANAGEMENT

Labor	\$4,910.00
Direct Expenses	\$ 650.00
Subtotal Task 4	\$5,560.00

Estimated Cost for Scope of Work at First Aid Squad Building..... \$17,180.00

DOGWOOD PUMP STATION, 794 NORTHFIELD AVENUE

TASK 1: COMPLETION OF ONE SOIL BORING

Labor	\$1,120.00
Direct Expenses	\$680.00
Subtotal Task 1	\$1,460.00

TASK 2: REPORTING AND LSRP MANAGEMENT

Labor	\$5,330.00
Direct Expenses	\$160.00
Subtotal Task 2	\$5,490.00

Estimated Cost for Scope of Work at Dogwood Pump Station \$7,290.00

TOTAL ESTIMATED SCOPE OF WORK (ALL SITES)..... \$83,270.00

ASSUMPTIONS

This proposal is based on the following assumptions:

- Costs assumes that all areas will be accessible;
- One day for soil borings, one day for temporary well installations and two days for the monitoring well installations is budgeted;
- Costs assume that the one soil boring at Pump Station would be completed the same day as the soil borings at Fire House No. 1;
- Costs assume that a well search at First Aid Squad Building will not be required;

MATRIX**NEW**WORLD

Enabling Progress

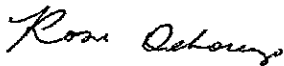
- Costs only include the initial groundwater sampling following the installation of permanent monitoring wells, if required;
- Costs do not include any soil, groundwater, ecological or vapor intrusions investigations, remediation or groundwater monitoring beyond the items described in this proposal;
- Costs assume all work to be completed on-site and in Level D-modified personal protection equipment;
- No additional assessment or investigation activities beyond the preparation of a *RIR*, NJDEP SRP forms and CID, or an unrestricted use AOC RAO identified in the scope of work are included;
- Costs do not include future soil or groundwater remediation, if required;
- Costs include the disposal of up to twelve 55-gallon drums from the Fire House No. 1 and up to 4 drums from the First Aid Squad Building (non-hazardous);
- Costs include well surveying and completion of NJDEP's Form B's;
- Costs assume that only one set of indoor air samples will be collected;
- Costs exclude an ecological risk assessment, if required; and

- The Client is responsible for payment of all NJDEP fees.

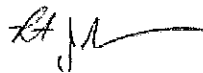
All work will be conducted in accordance with our existing agreement with the Township. Matrix is prepared to implement the described Scope of Work upon receiving your authorization to proceed.

If you have any questions, please feel free to contact us at (973) 240-1800.

Sincerely,



Rose V. DeLorenzo, CHMM
Project Manager



Robert Meisner, LSRP
Senior Project Manager



Edward Sullivan, P.G., LSRP
Director of LSRP Program

Authorization to Proceed: _____
Name/Title

Date: _____

Purchase Order No.: _____

<u>REVENUE</u>	2015
SID Assessments	\$ 104,644.55
Township Contribution Cash	\$ 40,809.00
Township Contribution In-Kind	\$ 28,000.00
2013 Fund Balance Carried Forward	\$ 34,946.45
Mayors 5K Run	\$ 10,000.00
Farmers Market	\$ 1,500.00
Interest Income	\$ 100.00
Total Revenue	\$ 220,000.00
<u>EXPENSES</u>	
Administrative	
Executive Director	\$ 55,000.00
Staff Support (Intern)	\$ 1,000.00
Payroll Fees	\$ 1,100.00
Employer Taxes	\$ 5,300.00
Total Administrative	\$ 62,400.00
Office Operations	
Director's Expenses (Cell Phone & Brd Mtg Exp)	\$ 500.00
Annual Report Fees & Bank Fees	\$ 60.00
Office Equipment	\$ 1,500.00
Printing	\$ 750.00
Supplies	\$ 250.00
Total Office Operations	\$ 3,060.00
Total Administrative & Office Operations	\$ 65,460.00
<i>Rent/In Kind</i>	<i>\$ 12,000.00</i>
<i>Utilities/In Kind</i>	<i>\$ 1,800.00</i>
<i>Telephone/In Kind</i>	<i>\$ 3,500.00</i>
<i>General Office/In Kind</i>	<i>\$ 6,500.00</i>
<i>Postage/In Kind</i>	<i>\$ 4,200.00</i>
Total In-kind	\$ 28,000.00
Total Admin. & Office Oper. & In Kind	\$ 93,460.00
Insurance & Professional Services	
Directors & Officers	\$ 1,325.00
Disability/Workman's Comp	\$ 800.00
Accountant/Auditor	\$ 5,900.00

Legal Fees	\$ 500.00
Total Insurance & Professional Services	\$ 8,525.00
Economic Development	
Business Retention	\$ 15,000.00
Total Economic Development	\$ 15,000.00
Marketing & Promotions	
Downtown Holiday Open House	\$ 3,000.00
Edison Day Festival	\$ 6,000.00
Farmers Market/Halloween	\$ 6,000.00
Newsletter & Business Promo's	\$ 4,215.00
TV Show Set & Production	\$ 1,500.00
Website Branding, Design & Hosting	\$ 600.00
WO Outlook, WOChronicle, TAP	\$ 1,500.00
Shop WO Card	\$ 1,000.00
Total Marketing & Promotions	\$ 23,815.00
Visual Improvement	
Banners/New Brand Logo	\$ 5,000.00
Façade Grant Program	\$ 20,000.00
Holiday Decorations	\$ 10,200.00
Landscaping, Planters, Garbage Receptacles	\$ 15,000.00
Maintenance Worker	\$ 20,000.00
Bulb Icon Campaign/Mini Museum	\$ 4,000.00
Total Visual Improvement	\$ 74,200.00
Organization	
Community Events- OSPAC, WOCC	\$ 100.00
Donations/St. Patrick's Day Parade	\$ 300.00
Dues & Subscriptions	\$ 600.00
Main Street New Jersey/National Conference	\$ 2,500.00
Membership Drive Brochure	\$ 500.00
Trade Shows/Seminars	\$ 1,000.00
Total Organization	\$ 5,000.00
Total Expenses	<u>\$ 220,000.00</u>
<i>In-Kind</i>	\$ (28,000.00)
Total Estimated Budget	\$192,000.00

2015 Budget Narrative

Revenue

This year's recommended budget totals \$220,000 and remains the same as last year's budget. The revenue is based on a combination of Special Improvement Assessments, Township of West Orange Contributions, Fundraising Efforts and Fund Balance from the 2013 budget year.

The assessment portion totals \$104,644.55¹ and is determined utilizing a 3 tier system as authorized by the ordinance². The tiers are based on the type of commercial properties located in the downtown corridor. There are a total of 181 property owners that provide commercial/retail space to over 300 businesses. These businesses consist of Restaurants, Retail Stores and Personal & Professional Services Companies. The rate of assessment for each property remains unchanged from last year.

This year's income is broken out into the following categories; Township contribution of Cash and In-Kind³ Services, Fundraising Efforts generated from the Mayors 5K Run, the Farmers Market, Interest income and remaining Fund Balance⁴.

Assessment Income	\$104,644.55
Township Contribution – Cash	\$40,809.00
Township Contribution – In Kind	\$28,000.00
Prior Year Surplus	\$34,946.45
Fundraising Efforts FM & 5K	\$11,500.00
Interest Income	\$100.00
TOTAL Revenue	\$220,000.00

¹ Final assessment amount February 2014

² Ordinance # 1534-98

³ In kind = \$28,000 for office space and supplies

⁴ Fund Balance – Amount expected to remain in checking account at the end of 2014

Expenses

1. Total Administration & Office Operations

Expenses relating to the Township's contribution include rent, utilities, telephone, postage, printing, supplies and contribution towards the overall budget. The Special Improvement District (SID) office is located on the lower level of Township Hall.

Township Contributions

Cash	\$40,809.00
In-Kind office expenses	\$28,000.00
TOTAL Twp Contribution	\$68,809.00

Total Administration & Office Operations \$93,460.00

This sum includes \$28,000 in In-Kind expenses received from the Township.

The expenses relating to Administration and Office Operations are as follows:

Executive Director	\$55,000.00
Payroll Fees & Taxes	\$6,400.00
Director expenses ⁵	\$500.00
Annual Report & Bank Fees	\$60.00
Staff Support/Intern	\$1,000.00
Equipment, Printing & Supplies	\$2,500.00
Sub Total	\$65,460.00
<u>In-Kind</u>	<u>\$28,000.00</u>

Total Administration and Office Operations \$93,460.00

2. Professional Services & Insurance \$8,525.00

The Downtown West Orange Alliance has allocated the following expenses for Professional Services.

Director's & Officers' Insurance	\$1,325.00
Disability/Workman's Comp.	\$800.00

⁵ Expenses = Cell Phone, Local Travel and Board Meeting Supplies

Accountant/Auditor	\$5,900.00
<u>Legal Fees</u>	<u>\$500.00</u>
Total Professional Services & Insurance	\$8,525.00

3. Economic Development \$15,000.00

Monies budgeted in this category provide for business sustainability, retention and recruitment. During the 2015 budget year the Downtown WO Alliance will continue to focus on Business Retention and provide a strong foundation for support along the Main Street Corridor. Joseph Fagan will continue hosting “Discover West Orange” the TV Show. We are proud to report, that during the 2014 season several episodes were picked up by Channel 12 and PBS. Recently Joe has expanded each episode with on-location reporting and this has added to the show’s broad appeal. Additionally with on-location reporting we have been able to showcase our individual business owners in a new and different way.

<u>Business Retention</u>	<u>\$15,000.00</u>
TOTAL	\$15,000.00

4. Marketing & Promotions \$23,815.00

As in past years the Alliance will continue to support several special events to draw people into the downtown corridor. This year’s budget supports a total of \$15,000 for special events that include Holiday Open House, The Edison Day Street Fair, The Farmers Market, and The Mayors 5K Run. The remaining \$8,815 will be directed toward advertising and promotion support utilizing; The Outlook, Shop WO Tax Card, Website and TV show productions.

Special Events	\$15,000.00
Newsletter & Business Promo’s	\$4,215.00
TV Show	\$1,500.00
Website Hosting & Design	\$600.00
Outlook, Tap & Chronicle	\$1,500.00
<u>Shop WO Card</u>	<u>\$1,000.00</u>
TOTAL Marketing & Promotions	\$23,815.00

5. Visual Improvement \$74,200.00

This is one of the largest areas and most exciting pieces of our budget. Over the past several months the DWOA has gained a lot of exposure with members of our community. We continue to see residents and business owners getting involved and supporting the goals and programs sponsored by the alliance. The Downtown Alliance continues to direct funds to better serve our Business Community. A large part of the 2015 budget will continue to support our Branding initiative. The DWOA continues to support Maintenance within the downtown corridor and this line item remains at \$20,000. Landscaping and beautification are also part of creating a downtown that is pleasing and a place to visit and shop. The Alliance will continue to assist Business & Property Owners with the matching façade improvement grant program. In 2013 we saw record matching grants in excess of \$17,000.00

Banners	\$ 5,000.00
Façade Grant Program	\$ 20,000.00
Holiday Decorations	\$ 10,200.00
Landscaping/Streetscape	\$ 15,000.00
Maintenance Worker	\$ 20,000.00
Branding Campaign	\$ 4,000.00
TOTAL Visual Improvement	\$ 74,200.00

6. Organization \$5,000.00

The Organization category provides for expenses that maintain the structure of the Alliance. In addition it supports budget items for greater name recognition and goodwill within our community. It is important for the Alliance to continue to have positive relationships with local organizations such as The Thomas Edison National Historical Park, The Chamber of Commerce & The Rotary Club. It is a goal of the Alliance to attend meetings and functions and become working partners with other

members of our community. In addition the Alliance will participate in all training and resources offered by the Main Street NJ organization. During the past year we have had more residents attend training offered by Main St NJ than in any other year. This budget provides for an increase for attendance at trade shows & seminars to aid in the development & further education for our business owners and residents.

Community Events	\$ 100.00
Donations/St. Patrick's Day Parade	\$ 300.00
Dues & Subscriptions	\$ 600.00
Main Street NJ/Conference	\$ 2,500.00
Membership Drive	\$ 500.00
Trade Shows/Seminars	\$ 1,000.00
TOTAL Organization	\$ 5,000.00

SUMMARY

The Downtown Alliance Board of Trustees is committed to promoting and supporting the business' and property owners along the Main Street Corridor. We will remain steadfast in evaluating every program we support and each dime we spend to assure there's a benefit to our business and property owners and the community at large.

REVENUE	SID Assessments	\$ 104,644.55
	Township Contribution	\$ 68,809.00 ⁶
	Fund Balance	\$ 34,946.45
	Other Income	\$ 11,600.00 ⁷
	TOTAL REVENUE	\$ 220,000.00

EXPENSES		
1.	Administration & Office Operations	\$
	93,460.00	
2.	Professional Services & Insurance	
	\$8,525.00	
3.	Economic Development	\$
	15,000.00	

⁶ Includes In-Kind contributions of \$28,000

⁷ Income from 5K Run, Farmers Market & Interest

4.	Marketing	\$ 23,815.00
5.	Visual Improvement	\$
	74,200.00	
6.	Organization	\$ 5,000.00
TOTAL EXPENSES		\$220,000.00



RESOLUTION

WHEREAS, the Township of West Orange (the "Township") requires the services of a Public Information Officer to perform certain duties including but not limited to coordination regarding media inquiries, facilitation of emergency communications, and maintenance of the Township website; and

WHEREAS, the Township seeks to appoint Susan Anderson, whose resume is annexed hereto as **Attachment "A,"** as the Township's Public Information Officer for the remainder of the 2015 calendar year, which shall consist of the eleven (11) month period between February 1, 2015 and December 31, 2015; and

WHEREAS, per the terms of the proposed agreement between Ms. Anderson and the Township, a copy of which is annexed hereto as **Attachment "B,"** Ms. Anderson will be paid \$2,000.00 per month; and

WHEREAS, Ms. Anderson shall exercise all her functions and perform her duties in accordance with all applicable ordinances and statutes; and

WHEREAS, the annual cost of the proposed contract does not exceed the bid threshold of \$36,000 as proscribed by the Department of Community Affairs, and the proposed contract has therefore not been publicly advertised; and

NOW, THEREFORE BE IT HEREBY RESOLVED, by the Township Council of the Township of West Orange that Ms. Anderson shall be and hereby is appointed to serve as the Township's Public Information Officer in accordance with all applicable ordinances and statutes, and on the terms and conditions set forth in the agreement annexed hereto as **Exhibit "B";** and be it further

RESOLVED, that the Mayor shall be and is hereby authorized to execute all documents necessary to effectuate such agreement with Ms. Anderson, and the Municipal Clerk shall be and is hereby authorized to attest to the Mayor's signature; and be it further

RESOLVED that this award shall be published and available in the Clerk's Office for reasonable inspection in accordance with applicable law.

Karen J. Carnevale
Township Clerk

Jerry Guarino
Council President

Adopted: January 27, 2015

I hereby certify funds are available from: _____
Account No.

John O. Gross, Chief Financial Officer

Andrea Susan Anderson

Career Summary

Extensive writing, editing and production experience for newspapers and online media
Excellent news judgment and ability to distill broad news subjects into crisp summaries
Deep understanding of the needs, focus and operations of media and audiences
Comfortable working under tight deadlines and able to manage multiple projects

Experience

Communications Director/Public Information Officer

Township of West Orange, West Orange, N.J.

Feb. 2015 – present

- Establish internal and external information and public relations standards, goals, priorities, and operational plans for mayor's office, police and fire
- Develop communications programs and activities
- Manage relationships with news media
- Write and edit material for the news media and public
- Handle crisis communications

Education:

University of Pennsylvania, Philadelphia, P.A.

Master of Liberal Arts, Anthropology and Media

The City University of New York, Brooklyn, N.Y.

Bachelor of Arts, Journalism

Volunteer activities: interviewer, **University of Pennsylvania**; member, **Society of American Business Editors and Writers**

RESOLUTION

WHEREAS, Blau and Blau has provided professional services to the Township of West Orange in connection with commercial real estate tax appeals since September 2012; and

WHEREAS, Blau & Blau provided responses to the Township's Request for Qualifications pursuant to a fair and open process for the year 2015; and

WHEREAS, Blau & Blau has agreed to provide professional services for the balance of the calendar year 2015, pursuant to the terms and conditions set forth in the agreement annexed hereto as **Attachment "A"**; and

WHEREAS, the Law Department recommends retention of Blau & Blau as special counsel to the Township for the purpose of representing the Township in commercial real estate tax appeals; and

WHEREAS, pursuant to pursuant to N.J.S.A. 40A:11-5(1)(a)(i), the proposed professional services contract is subject to an exception to the standard bidding procedures set forth in the Local Public Contracts Law;

NOW, BE IT HEREBY RESOLVED, by the Township Council of the Township of West Orange that the Mayor be and is hereby authorized to execute an agreement, in the form annexed hereto, to retain Blau & Blau for the provision of commercial real estate tax appeal services on a flat fee basis of \$6,000 per month and the Municipal Clerk shall be and hereby is authorized to attest to the Mayor's signature; and it is further

RESOLVED that notice of this award shall be published and available in the Clerk's office in accordance with applicable law.

**Karen J. Carnevale,
Municipal Clerk**

**Jerry Guarino,
Council President**

Adopted: January 27, 2015

I hereby certify funds are available from: _____
Account No.

JOHN O. GROSS, CFO

ATTACHMENT “A”

AGREEMENT FOR COMMERCIAL REAL ESTATE TAX APPEALS

THIS AGREEMENT made and entered into on this ____ day of January, 2015 by and between the **TOWNSHIP OF WEST ORANGE**, a municipal corporation of the State of New Jersey, located at Town Hall, 66 Main Street, West Orange, County of Essex and State of New Jersey, hereinafter called the "TOWNSHIP", party of the first part, and **BLAU & BLAU**, Attorneys at Law of the State of New Jersey, located at 223 Mountain Avenue, Springfield, New Jersey 07081, hereinafter referred to as "COUNSEL", party of the second part.

WITNESSETH THAT:

WHEREAS, the Governing Body of the Township has determined that it is in the best interests of the Township to retain the services of Special Counsel to represent the Township in connection with commercial real estate tax appeals on a flat fee basis;

NOW, THEREFORE, in consideration of the mutual promises, terms and conditions hereinafter set forth, the parties hereto agree as follows:

1. The Township hereby retains the services of Blau & Blau, as Special Counsel to assist the Township in connection with commercial real estate tax appeals for the period February 1, 2015 through December 31, 2015 at a flat rate of \$6,000 per month.
2. COUNSEL will not seek reimbursement for its routine costs and expenses such as postage, copying, mileage, meals, parking, or delivery of documents.
3. COUNSEL may seek reimbursement for extraordinary expenses such as the cost of deposing adverse witnesses, transcripts or hiring experts. Counsel will not incur any such expenses without the approval of the Township Attorney.
4. COUNSEL'S responsibilities shall include all pre-trial preparation, discovery and trial, to the extent necessary, for all commercial real estate tax appeals pending or commenced in the Tax Court of New Jersey against the Township. Counsel's responsibilities do not include preparation or appearance for matters pending or commenced at the County Board of Taxation.

5. COUNSEL shall coordinate all efforts with the Tax Assessor and keep the Tax Assessor and Township Attorney fully apprised concerning all matters.

6. Prosecution of Appeals for the Township (Affirmative Appeals).

COUNSEL shall have the right to file tax appeals for the Township on a contingent fee basis of one-third of the money obtained for the Township from cases filed during the term of the contract. COUNSEL will be responsible for all costs associated with filing the affirmative appeals including but not limited to:

- A) Filing fees;
- B) Appraisal fees;
- C) Copying, postage, delivery services, preparation of trial exhibits, etc.

COUNSEL will submit a list of recommended appeals to the Township Attorney for review and the Township attorney shall have the opportunity to "veto" any recommended appeals at his discretion. It is contemplated that COUNSEL will only recommend appeals on commercial properties and will not be obligated to file an appeal unless it believes the property is substantially under-assessed. It is contemplated that COUNSEL will recommend settlement of the Affirmative Appeals from time to time as COUNSEL may deem appropriate. In the event that the Township refuses to accept COUNSEL's recommendation to settle a matter, the Township shall be responsible for payment of the contingent fee based upon the recommendation and reimbursement of COUNSEL's actual out of pocket expenses related to that Affirmative Appeal.

7. COUNSEL recognizes that any and all approval for engagement of services must come from the Governing Body of the Township, and that no services, work or any efforts relative to the contract shall be commenced until the Governing Body passes a duly authorized Resolution accompanied by a Certificate of Funds.

8. COUNSEL is hereby placed on notice that the Billing Guidelines of the Township shall apply to this agreement for professional services. COUNSEL is further noticed that no Department Head, individual member of the Governing Body, or any agent, servant or employee

of the Township possesses any lawful authority to: (a) engage the rendition of services or the performance of work; (b) authorize the continuation of services or work beyond the amount specifically approved in the Resolution and Certificate of Funds; or to (c) represent that future funds will be available as compensation for current services. Any such acts shall be deemed ultra vires and beyond the scope of any authority that individual may possess. No bills, statement or vouchers for any amount exceeding that originally approved will be honored or paid by the Township, irrespective of whether such services were actually performed.

9. During the term of this agreement, COUNSEL shall maintain professional liability malpractice insurance coverage with an insurance company licensed and authorized to do business in the State of New Jersey with coverage not less than \$1,000,000. COUNSEL shall provide the Township Attorney and Municipal Clerk with proof of a valid certificate of insurance listing the TOWNSHIP as a certificate holder. To the extent that this insurance coverage is scheduled to lapse at any time before the end of the contract, COUNSEL shall provide proof of renewal or new insurance coverage no later than thirty (30) days before the termination of the current coverage.

10. The provisions of this agreement are subject to the limitations of provisions of the New Jersey Tort Claim Act, N.J.S.A. 59:2-1 et seq., and the New Jersey Contractual Liability Act, N.J.S.A. 59:13-1 et seq.

11. This agreement shall be governed by the laws of the State of New Jersey without regard to principles of conflict of laws. All contract claims under this agreement shall be subject to and governed by the provisions of the New Jersey Contractual Liability Act (N.J.S.A. 59:13-1 et seq.

IN WITNESS WHEREOF, the parties have set their hands and seals the day and year first above written.

TOWNSHIP OF WEST ORANGE

ATTEST:

KAREN J. CARNEVALE, R.M.C

By: _____
ROBERT D. PARISI, MAYOR

BLAU & BLAU

WITNESS:

By: _____
CHARLES E. BLAU, ESQ.
For the Firm

RESOLUTION

WHEREAS, In accordance with the Single Audit Act, U.S. Office of Management and Budget Circular A-128 and the New Jersey office of Management and Budget Circular Letter 93-05, and regulations of the Division of Local Government Services, all municipalities are require to prepare and file a Corrective Action Plan, and

WHEREAS, this plan must be filed with the Division within 60 days from the date the statutory audit is received by the governing body, and

WHEREAS, such a plan was prepared by the Chief Financial Officer and reviewed by the members of the governing body of the Township of West Orange,

NOW THEREFORE BE IT RESOLVED, that the 2013 Corrective Action Plan, attached hereto, be approved by the governing body of the Township of West Orange and filed with the Division of Local Government Services.

Karen J. Carnevale
Municipal Clerk

Jerry Guarino
Council President

Adopted: January 27, 2015

CORRECTION PLAN

Township of West Orange
County of Essex
Audit Report Year 2012

COMMENTS AND RECOMMENDATIONS December 31, 2013

CONSTRUCTION CODE

Finding: There were differences noted during testing of the cash receipts. The revenue collected exceeds the amount turned over to the finance department by \$3,720.50. In addition, certain transactions made to the county should be waived; however, the employee did not record them as waived on the system.

Recommendation: Greater care should be taken when inputting cash receipts into the system. All revenue reports should be reconciled and agreed on a monthly basis.

Explanation: The department's processes enter information into two systems which were not reconciled between each other historically. Therefore, voided transactions and waivers artificially increased the reported revenue to be turned over to the finance department. This is a repeat comment from the 2012 audit issued in December 2013. There was not sufficient time correct this process for the 2013 audit. It will be addressed in the 2014 audit.

Corrective Action: Entries into both systems of cash receipts will be reconciled and reconciled on a monthly basis.

Implementation Date: January 1, 2014

RECREATION

Finding: Receipts were issued only for cash transactions and not for transactions executed with checks.

Recommendation: Receipts should be issued to the payor for all amounts paid to the department.

Explanation: Funds for recreation programs are held until it is determined that the program will commence. If the program does not commence, the original funds are returned to the payor.

Corrective Action: Receipts will be issued to the payor for all amounts paid to the department.

Implementation Date: No later than January 31, 2015

Finding: There are funds held by the department for more than 48 hours and in some cases in excess of 30 days. Funds for recreation programs are held until it is determined that the program will commence. If the program does not commence, the original funds are returned to the payor.

Recommendation: Greater care should be taken when inputting cash receipts into the computer system. All revenue reports should be reconciled and agreed on a monthly basis. All deposits should be made within forty-eight hours.

Explanation: Departmental processes allows funds for recreation programs to be held until it is determined that the program will commence. If the program did not commence, the original funds are returned to the payor.

Corrective Action: The department will deposit all funds within 48 hours.

Implementation Date: No later than January 31, 2015

Finding: The cash book for recreation is not totaled on a monthly basis and does not consistently record receipts by program.

Recommendation: The department should maintain a cash receipts book on a monthly basis in order to allow reconciliation to the amounts recorded in the finance department. Additionally, receipts should be recorded by program/revenue code.

Explanation: It was not the department's process to have the cash book totaled on a monthly basis and nor consistently record receipts by program.

Corrective Action: The department will maintain a cash receipts book on a monthly basis and be recorded by program/revenue code.

Implementation Date: No later than January 31, 2015

Finding: The permits issued by the department of recreation are not pre-numbered.

Recommendation: The department should utilize pre-numbered receipts to increase accountability.

Explanation: It was not the department's process to utilize pre-numbered receipts to increase accountability.

Corrective Action: The department will utilize pre-numbered receipts to increase accountability.

Implementation Date: No later than January 31, 2015

OUTSIDE POLICE SERVICES

Finding: Expenditure for Outside Police Services are being made by the Township prior to the collection of funds from the vendor.

Recommendation: The Township should take greater care in securing payments from vendors prior to the incursion of any associated costs.

Explanation: Police officers are paid when work is performed in accordance with the Fair Labor Standards Act. These jobs have not historically been help up until payment is made by the contractor or utility companies in order to facilitate the efficient completion of what is mostly categorized as emergency street openings, although there are sufficient non-township funds on deposit in total to cover these expenses

Corrective Action: All processes have been reviewed for compliance with statutes and Township Ordinances and the Township will begin the process of soliciting escrow payments from all vendors prior to services being provided.

Implementation Date: January 31, 2015

COLLECTION CONTRACT

Finding: We reviewed Suburban Disposal Co. contract for residential, commercial/bulk, and recycling. For contract commencing September 8, 2013, we were unable to obtain the tonnage volume for residential units.

Recommendation: The Township should inform Suburban Disposal Co. to provide. With these invoices, the tonnage volume associated with the residential units.

Explanation: Upon the new contract, tonnage volume reports were not submitted simultaneously with the bills.

Corrective Action: All tonnage volumes have been attached to bills and are now being filed with each payment purchase order.

Implementation Date: September 30, 2014

HEALTH CARE WAIVER

Finding: We have reviewed the calculation of the Health Care Waiver per Local Finance Notice an P.L. 2010, C.2, %.11, 5.18. The Township is calculating the waiver without regard to the savings the Township would have realized from the employee's co-payment responsibilities under Chapter 78. The premium should be reduced by the amount the employee would have contributed if they were enrolled in a benefit plan. The employee is then entitled to 25% or 50% of the saved amount depending on when they signed the waiver.

Recommendation: The Township should review applicable regulations and recalculate the determination of the amount paid to the non-participating employee.

Explanation: The Township's waiver policies do not include costs for dental and prescription benefits, although Chapter 78 allows them to be included. When calculations of waiver payments are recalculated in accordance with Chapter 78's limitations, the Township's payments are less than what is allowed in Chapter 78.

Corrective Action: The Township will continue to monitor it's payments to insure they are not in excess of the limitations set forth in Chapter 78.

Implementation Date: January 1, 2015

VOUCHER TESTING

Findings: During voucher testing various exceptions were noted including the use of confirming orders, non- issuance of 1099's and authorization signatures.

Recommendation: All applicable purchasing guidelines and Local Public Contracts Laws should be adhered to.

Explanation: During the conversion of the finance software systems, certain requirements were discovered to be deficient and others were not properly documented. This is a repeat comment from the 2012 audit issued in December 2013. There was not

sufficient time correct this process for the 2013 audit. It will be addressed in the 2014 audit.

Corrective Action: All applicable purchasing guidelines and Local Public Contracts Laws will be adhered to and documented.

Implementation Date: January 1, 2014

FINANCE

Finding: The financial statements were not prepared timely in order to facilitate the issuance of an audit report.

Recommendation: Financial statements should be prepared within a reasonable amount of time in order to file the audit report by the statutory due date.

Explanation: The delays in the previous audit caused by the conversion of the finance software systems, continued to delay the 2013 audit. As of this date, the finance department is current and the 2014 financials have been prepared, avoiding any future audit delays.

Corrective Action: The financial statements will be prepared in a timely manner in order to facilitate the issuance of an audit report.

Implementation Date: January 1, 2015

Finding: The journal entries prepared did not have sufficient detail describing the purpose of the entries

Recommendation: Journal entries should be properly described and adequately documented.

Explanation: Certain abbreviations and group transactions did not have sufficient descriptions to allow immediate understanding of the purposes of the transactions without researching further detail.

Corrective Action: Such abbreviations and group transactions will not be utilized without sufficient description.

Implementation Date: January 1, 2015

CAPITAL FUND

Finding #1: Green Acres matching grant receivable on Ordinance #1992-04 of \$103,270.02 has been carried for a number of years as well as grants from the West Orange Board of Education totaling \$286,666.70.

Recommendation: These receivables should be reviewed in order to determine its collectability.

Explanation: These receivables have been reviewed and are collectable.

Corrective Action: All grant receivables will continue to be reviewed to determine collectability.

Implementation Date: January 1, 2014

RESOLUTION OF THE TOWNSHIP OF WEST ORANGE AUTHORIZING THE
APPLICATION FOR REFUNDING BOND ORDINANCE TO BE FILED
WITH THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A. 40A:2-51
WITH RESPECT TO TAX APPEALS

WHEREAS, The Township of West Orange desires to provide funds in the amount not to exceed \$2,284,702 to finance the cost of refunding emergency notes related to tax appeals (hereinafter called "purpose"), a purpose for which obligations are permitted by the Local Bond Law, and

WHEREAS, pursuant to N.J.S.A. 40A:2-51, obligations to finance said purpose may be issued, with the consent of the Local Finance Board in the Division of Local Government Services, in the Department of Community Affairs, which consent is to be endorsed upon a certified copy as passed on first reading of the ordinance authorizing such obligations, if said Board is satisfied, and makes the findings required, and

WHEREAS, The Township Council of the Township of West Orange believing that said proposed ordinance authorizes obligations for a purpose for which obligations are permitted by the Local Bond Law and that the Township's application to the Local Finance Board for its consent shows:

- (a) it is in the public interest to accomplish such purposes,
- (b) said purposes or improvements are for the health, welfare, convenience or betterment of the inhabitants of the Township,
- (c) the amounts to be expended for said purposes or improvements are not unreasonable or exorbitant,
- (d) the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the Township and such purposes or improvements will not cause any undue financial burden to be placed upon the Township,

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Orange as follows:

Section 1. Application to the Local Finance Board for consideration by said Board of the Township's proposed refunding notes related to tax appeals is hereby approved and Bond Counsel, along with the other representatives of the Township, are hereby authorized to prepare such application and to represent the Township in the matters pertaining thereto.

Section 2. The Clerk of the Township Council of the Township of West Orange be and she is hereby directed to prepare and file a certified copy of said proposed ordinance after passage on first reading with the Local Finance Board as a part of such application.

Section 3. The Local Finance Board is hereby respectfully requested to consider such application and to record by resolution its findings as provided in said subsection of the Local Bond Law and to endorse its consent upon a certified copy of said ordinance as passed on first reading.

Moved by Councilperson _____, seconded by Councilperson _____ and so ordered on the following roll call vote:

AYES:

NAYS:

ABSTAIN:

Karen J. Carnevale
Township Clerk

Jerry Guarino, Council President

Adopted: January 27, 2015

RESOLUTION OF THE TOWNSHIP OF WEST ORANGE AUTHORIZING THE
APPLICATION FOR REFUNDING BOND ORDINANCE TO BE FILED WITH THE LOCAL
FINANCE BOARD PURSUANT TO N.J.S.A. 40A:2-51
WITH RESPECT TO SEVERANCE LIABILITIES

WHEREAS, The Township of West Orange desires to provide funds in the amount not to exceed \$2,284,702 to finance the cost of refunding emergency notes related to severance liabilities (hereinafter called "purpose"), a purpose for which obligations are permitted by the Local Bond Law, and

WHEREAS, pursuant to N.J.S.A. 40A:2-51, obligations to finance said purpose may be issued, with the consent of the Local Finance Board in the Division of Local Government Services, in the Department of Community Affairs, which consent is to be endorsed upon a certified copy as passed on first reading of the ordinance authorizing such obligations, if said Board is satisfied, and makes the findings required, and

WHEREAS, The Township Council of the Township of West Orange believing that said proposed ordinance authorizes obligations for a purpose for which obligations are permitted by the Local Bond Law and that the Township's application to the Local Finance Board for its consent shows:

- (a) it is in the public interest to accomplish such purposes,
- (b) said purposes or improvements are for the health, welfare, convenience or betterment of the inhabitants of the Township,
- (c) the amounts to be expended for said purposes or improvements are not unreasonable or exorbitant,
- (d) the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the Township and such purposes or improvements will not cause any undue financial burden to be placed upon the Township,

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Orange as follows:

Section 1. Application to the Local Finance Board for consideration by said Board of the Township's proposed refunding notes related to severance liabilities is hereby approved and Bond Counsel, along with the other representatives of the Township, are hereby authorized to prepare such application and to represent the Township in the matters pertaining thereto.

Section 2. The Clerk of the Township Council of the Township of West Orange be and she is hereby directed to prepare and file a certified copy of said proposed ordinance after passage on first reading with the Local Finance Board as a part of such application.

Section 3. The Local Finance Board is hereby respectfully requested to consider such application and to record by resolution its findings as provided in said subsection of the Local Bond Law and to endorse its consent upon a certified copy of said ordinance as passed on first reading.

Moved by Councilperson _____, seconded by Councilperson _____ and so ordered on the following roll call vote:

AYES:

NAYS:

ABSTAIN:

Karen J. Carnevale
Township Clerk

Jerry Guarino
Council President

Adopted: January 27, 2015

R E S O L U T I O N

WHEREAS, the Township Engineer by letter dated January 21, 2015 advised the Township Council that emergency improvements were required to the Northfield Avenue (Dogwood) Pump Station in October and November 2014 which exceeded the bid threshold of \$36,000 established by the New Jersey Public Contracts Law; and

WHEREAS, these improvements which consisted of replacing leaking pipes and valves, were performed on an emergency basis by Rapid Pump and Meter Service Co., Inc., of Paterson, New Jersey since sewage was leaking from the wet well side of the pump station to the dry well or pump room side affecting public health, welfare and safety; and

WHEREAS, the flooding of the pump room adversely affected the operation of the pumps which to protect public health and welfare, required the use of temporary bypass pumps while the pipe and valves were replaced by Rapid Pump and Meter Service Co., Inc.; and

WHEREAS, the cost of this work was \$52,831.64; and

WHEREAS, the emergency improvements were described in a letter from Rapid Pump and Meter Service, Inc., dated October 30, 2014; and

WHEREAS, emergency contracts may be awarded pursuant to the Local Public Contracts Law, NJSA 40A:11-6 and NJAC 5:34-6.1 where an emergency affects public health, welfare and safety.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of West Orange that an emergency contract between the Township and Rapid Pump and Meter Service Co., Inc. of P.O. Box AY, 285 Straight Street, Paterson, New Jersey 07509 for emergency improvements at the Northfield Avenue Pump Station in the amount of \$52,831.64 to replace leaking pipes and valves that were flooding the pumps in the station jeopardizing public health, safety and welfare is approved pursuant to NJSA 40A:11-6 and NJAC 5:34-6.1.

BE IT FURTHER RESOLVED that payment to Rapid Pump and Meter Service Co., Inc. in the amount of \$52,831.64 is authorized.

**KAREN J. CARNEVALE, MUNICIPAL CLERK
PRESIDENT**

JERRY GUARINO, COUNCIL

Adopted: January 27, 2015

**I Hereby Certify Funds are Available from: Account No. : 03-2407-14-0050-020 -Dogwood
Sewer**

JOHN GROSS, CHIEF FINANCIAL OFFICER

January 27, 2015

RESOLUTION

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local **unit to** have made an annual audit of its books, accounts and financial transactions, **and**

WHEREAS, the Annual Report of Audit for the year **2013** has been filed by **a registered** municipal accountant with the Municipal Clerk as per the requirements **of N.J.S.** 40A; 5-5, and a copy has been received by each member of the **governing body**, and

WHEREAS, the Local Finance Board of the State of New Jersey is **authorized to** prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34, and

WHEREAS, the Local Finance Board has promulgated a regulation **requiring that** the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled:

General Comments
Recommendations

And

WHEREAS, The members of the governing body have personally reviewed as **a minimum** the Annual Report of Audit, and specifically the sections of the **Annual Audit** entitled:

General Comments
Recommendations

as evidenced by the group affidavit form of the governing body, and

WHEREAS, such resolutions of certification shall be adopted by the **Governing Body** no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board, and

WHEREAS, all members of the governing body have received and **have familiarized** themselves with, at least, the minimum requirements of the **Local Finance** Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the promulgations of the Local **Finance Board** of the State of New Jersey may subject the members of the local **governing body** to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - "A local officer or member of the local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his/her office.

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Township **of West Orange**, hereby states that it has complied with the promulgations of Local Finance Board of the State of New Jersey dated July 30, 1968 and does **hereby submit** a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION **PASSED AT** THE MEETING HELD ON **January 27, 2015**.

Karen J. Carnevale
Municipal Clerk

Jerry Guarino
Council President

Adopted: January 27, 2015

GROUP AFFIDAVIT FORM
CERTIFICATION OF GOVERNING BODY

STATE OF NEW JERSEY)
) SS.
COUNTY OF ESSEX)

We, members of the governing body of the Township of West Orange, County of Essex, of full age, being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the Township Council of the Township of West Orange.
2. In the performance of our duties, and pursuant to the Local Finance Board Regulation, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Municipal Clerk pursuant to the N.J.S.A. 40A:5-6 for the year **2013.**
3. We certify that we have personally reviewed and are familiar with, at a minimum the sections of the Annual Report of Audit entitled:

GENERAL COMMENTS
RECOMMENDATIONS

_____(L.S.)Council President Jerry Guarino (L.S.)

_____(L.S.) Councilman Victor Cirilo (L.S.)

_____(L.S.)Councilman Joe Krakoviak (L.S.)

_____(L.S.) Councilwoman Susan McCartney (L.S.)

_____(L.S.) Councilwoman Patricia Spango (L.S.)

Sworn to and subscribed before me this **27th day of January, 2015.**

Karen J. Carnevale, Municipal Clerk

The Municipal Clerk shall set forth the reason for the absence of signature of any member OF
THE Governing Body

The above summary or synopsis was prepared from the report of audit of the Township of West Orange, County of Essex for the year ended December 31, 2013. This report of audit, submitted by McEnerney, Brady & Company, LLC, Registered Municipal Accountant, is on file at the Township Clerk's office and may be inspected by any interested person.

Karen J. Carnevale, Township Clerk

Township of West Orange
Swimming Pool Utility Fund
Statement of Operations and Changes in Fund Balance
Years Ended December 31, 2013 and 2012

	<u>2013</u>	<u>2012</u>
REVENUE AND OTHER INCOME:		
Fund Balance Utilized	\$ -	\$ 3,376.00
Membership Fees	178,150.00	179,601.00
Miscellaneous Revenue		
Anticipated	47,206.52	59,576.46
Other Credits to Income:		
Appropriation Reserves		
Lapsed	22,242.49	29,127.80
TOTAL REVENUE AND OTHER INCOME	247,599.01	271,681.26
EXPENDITURES:		
Budgeted Appropriations:		
Salaries and Wages	160,990.00	155,110.47
Other Expenses	81,060.00	73,478.53
Statutory Expenditures	11,287.00	11,287.00
Other Adjustments to Income:		
Account Receivable		
Canceled	-	29.25
TOTAL EXPENDITURES	253,337.00	239,905.25
EXCESS OF REVENUE OVER EXPENDITURES	(5,737.99)	31,776.01
ADJUSTMENT TO INCOME BEFORE FUND		
BALANCE - Expenditures		
Included above		
which are by Statute		
Deferred Charges to		
Budget of Succeeding Year		
STATUTORY EXCESS TO FUND BALANCE		

FUND BALANCE, BEGINNING OF YEAR	34,274.57	100,874.56
	28,536.58	132,650.57
UTILIZED AS ANTICIPATED REVENUE IN CURRENT FUND	-	95,000.00
UTILIZED AS ANTICIPATED REVENUE IN POOL UTILITY	-	3,376.00
FUND BALANCE, END OF YEAR	\$ 28,536.58	\$ 34,274.57

Township of West Orange
Current Fund
Statement of Operations and Changes in Fund Balance
Years Ended December 31, 2013 and 2012

	<u>2013</u>	<u>2012</u>
REVENUE AND OTHER INCOME:		
Fund Balance Utilized	\$ 2,898,302.12	\$ 2,537,253.00
Miscellaneous Anticipated Revenue	16,357,821.84	14,549,491.81
Receipts from Delinquent Taxes	2,669,264.98	2,967,489.10
Receipts from Current Taxes	203,114,729.28	198,813,009.77
Non-Budget Revenues	293,691.15	458,398.03
Other Credit to Income:		
Appropriation Reserves Lapsed	1,429,774.47	749,745.15
Interfund Decrease	268,209.29	91,684.35
Accounts Payable Canceled	28,217.83	
TOTAL REVENUE AND OTHER INCOME	<u>227,060,010.96</u>	<u>220,167,071.21</u>
EXPENDITURES:		
Budgeted and Emergency Appropriations	58,396,063.06	54,771,994.87
Capital Improvements	250,715.00	210,100.00
Municipal Debt Service	5,833,778.77	5,710,502.55
Statutory Expenditures and Deferred Charges	6,187,890.36	6,601,144.07
Prior Year Exemptions Disallowed and Other	465,057.13	
Local District School Tax	124,896,204.00	121,879,095.00
County Taxes	29,085,576.90	28,823,003.15
Special Improvement District Assessment	105,244.56	106,004.56
Open Space Trust	146,662.44	147,992.42
TOTAL EXPENDITURES	<u>225,367,192.22</u>	<u>218,249,836.62</u>
EXCESS OF REVENUE OVER EXPENDITURES	1,692,818.74	1,917,234.59

ADJUSTMENTS TO INCOME BEFORE FUND BALANCE:		
EXPENDITURES INCLUDED ABOVE WHICH ARE BY STATUTE		
DEFERRED CHARGES TO BUDGET OF SUCCEEDING		
YEAR	<u>1,200,000.00</u>	<u>600,000.00</u>
STATUTORY EXCESS TO FUND BALANCE	2,892,818.74	2,517,234.59
FUND BALANCE, BEGINNING OF YEAR	<u>3,058,351.68</u>	<u>3,078,370.09</u>
	5,951,170.42	5,595,604.68
UTILIZED AS ANTICIPATED REVENUE	<u>2,898,302.12</u>	<u>2,537,253.00</u>
FUND BALANCE, END OF YEAR	\$ <u>3,052,868.30</u>	\$ <u>3,058,351.68</u>

RESOLUTION

WHEREAS, the law firm of Bourne, Noll & Kenyon, principally Ed Matthews, Esq., has provided professional services to the Township of West Orange in connection with residential real estate tax appeals since January 2013; and

WHEREAS, Bourne, Noll & Kenyon provided responses to the Township's Request for Qualifications pursuant to a fair and open process for the year 2015; and

WHEREAS, Bourne, Noll & Kenyon has agreed to provide professional services for the balance of the calendar year 2015, pursuant to the terms and conditions set forth in the agreement annexed hereto as Attachment "A"; and

WHEREAS, the Law Department recommends retention of Bourne, Noll & Kenyon as special counsel to the Township for the purpose of representing the Township in residential real estate tax appeals; and

WHEREAS, pursuant to pursuant to N.J.S.A. 40A:11-5(1)(a)(i), the proposed professional services contract is subject to an exception to the standard bidding procedures set forth in the Local Public Contracts Law;

NOW, BE IT HEREBY RESOLVED, by the Township Council of the Township of West Orange that the Mayor be and is hereby authorized to execute an agreement, in the form annexed hereto, to retain Bourne, Noll & Kenyon for the provision of commercial real estate tax appeal services on a flat fee basis of \$3,250 per month and the Municipal Clerk shall be and hereby is authorized to attest to the Mayor's signature; and it is further

RESOLVED that notice of this award shall be published and available in the Clerk's office in accordance with applicable law.

**Karen J. Carnevale,
Municipal Clerk**

**Jerry Guarino,
Council President**

Adopted: January 27, 2015

I hereby certify funds are available from: _____
Account No.

JOHN O. GROSS, CFO

ATTACHMENT “A”

AGREEMENT FOR NON-COMMERCIAL REAL ESTATE TAX APPEAL SERVICES

THIS AGREEMENT made and entered into on this ____ day of January, 2015 by and between the **TOWNSHIP OF WEST ORANGE**, a municipal corporation of the State of New Jersey, located at Town Hall, 66 Main Street, West Orange, County of Essex and State of New Jersey, hereinafter called the "TOWNSHIP", party of the first part, and **EDWIN MATTHEWS, ESQ. of BOURNE NOLL & KENYON** ("Bourne Noll & Kenyon"), Attorneys at Law of the State of New Jersey, located at 382 Springfield Avenue, Summit, New Jersey 07901, hereinafter referred to as "COUNSEL", party of the second part.

WITNESSETH THAT:

WHEREAS, the Governing Body of the Township has determined that it is in the best interests of the Township to retain the services of Special Counsel to represent the Township in connection with non-commercial real estate tax appeals on a flat fee basis;

NOW, THEREFORE, in consideration of the mutual promises, terms and conditions hereinafter set forth, the parties hereto agree as follows:

1. The Township hereby retains the services of Bourne Noll & Kenyon, as Special Counsel to assist the Township in connection with non-commercial real estate tax appeals for the period February 1, 2015 through December 31, 2015 at a flat rate of \$3,250 per month.
2. COUNSEL will not seek reimbursement for its routine costs and expenses such as postage, copying, mileage, meals, parking, or delivery of documents.
3. COUNSEL may seek reimbursement for extraordinary expenses such as the cost of deposing adverse witnesses, transcripts or hiring experts. Counsel will not incur any such expenses without the approval of the Township Attorney.
4. COUNSEL'S responsibilities shall include all pre-trial preparation, discovery and trial, to the extent necessary, for all non-commercial real estate tax appeals pending or

commenced in the Tax Court of New Jersey against the Township and preparation and appearance for matters pending or commenced at the Essex County Board of Taxation.

5. COUNSEL shall coordinate all efforts with the Tax Assessor and keep the Tax Assessor and Township Attorney fully apprised concerning all matters.

6. COUNSEL recognizes that any and all approval for engagement of services must come from the Governing Body of the Township, and that no services, work or any efforts relative to the contract shall be commenced until the Governing Body passes a duly authorized Resolution accompanied by a Certificate of Funds.

7. COUNSEL is hereby placed on notice that the Billing Guidelines of the Township shall apply to this agreement for professional services. COUNSEL is further noticed that no Department Head, individual member of the Governing Body, or any agent, servant or employee of the Township possesses any lawful authority to: (a) engage the rendition of services or the performance of work; (b) authorize the continuation of services or work beyond the amount specifically approved in the Resolution and Certificate of Funds; or to (c) represent that future funds will be available as compensation for current services. Any such acts shall be deemed ultra vires and beyond the scope of any authority that individual may possess. No bills, statement or vouchers for any amount exceeding that originally approved will be honored or paid by the Township, irrespective of whether such services were actually performed.

8. During the term of this agreement, COUNSEL shall maintain professional liability malpractice insurance coverage with an insurance company licensed and authorized to do business in the State of New Jersey with coverage not less than \$1,000,000. COUNSEL shall provide the Township Attorney and Municipal Clerk with proof of a valid certificate of insurance listing the TOWNSHIP as a certificate holder. To the extent that this insurance coverage is scheduled to lapse at any time before the end of the contract, COUNSEL shall provide proof of renewal or new insurance coverage no later than thirty (30) days before the termination of the current coverage.

9. The provisions of this agreement are subject to the limitations of provisions of the New Jersey Tort Claim Act, N.J.S.A. 59:2-1 et seq., and the New Jersey Contractual Liability Act, N.J.S.A. 59:13-1 et seq.

10. This agreement shall be governed by the laws of the State of New Jersey without regard to principles of conflict of laws. All contract claims under this agreement shall be subject to and governed by the provisions of the New Jersey Contractual Liability Act (N.J.S.A. 59:13-1 et seq.

IN WITNESS WHEREOF, the parties have set their hands and seals the day and year first above written.

TOWNSHIP OF WEST ORANGE

ATTEST:

KAREN J. CARNEVALE, R.M.C

Dated:

By: _____
ROBERT D. PARISI, MAYOR

Dated:

BOURNE NOLL & KENYON

WITNESS:

Dated:

By: _____
EDWIN R. MATTHEWS, ESQ.
For the Firm

Dated:

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 7, TRAFFIC,
SUBSECTION 7-11, PARKING TIME LIMITED ON
CERTAIN STREETS DURING CERTAIN HOURS;
SUBSECTION 7-23.1, TURN PROHIBITIONS AND
SUBSECTION 7-26.1, BUS STOPS
OF THE REVISED GENERAL ORDINANCES OF THE
TOWNSHIP OF WEST ORANGE**

BE IT ORDAINED, by the Township Council of the Township of West Orange, in the County of Essex, State of New Jersey as follows:

Section 1. Subsection 7-11, Parking Time Limited on Certain Streets During Certain Hours, of the Revised General Ordinances of the Township of West Orange is hereby supplemented and amended as follows: (*italic type denotes deletion, bold type denotes addition*):

Name of Street	Sides	Time Limit	Hours	Location
<i>St. Cloud Avenue north curbline</i>	<i>East</i>	<i>1 Hr.</i>	<i>8:00 a.m. to 6:00 p.m.</i>	<i>Beginning 65 feet of the northerly of Northfield Avenue and extending 100 northerly.</i>
St. Cloud Avenue north	East	1 Hr.	9:00 a.m. to 6:00 p.m.	Beginning 65 feet of the northerly curbline of Northfield Avenue and extending 100 feet northerly.

Section 2. Subsection 7-23.1, Turn Prohibitions, of the Revised General Ordinances of the Township of West Orange is hereby supplemented and amended as follows (*italic type denotes deletion, bold type denotes addition*):

Intersection	Turn Prohibited	Hours/Days	Movement
St. Cloud Avenue and Stagg Field southerly southerly driveway	Left	8:00 a.m. to 9:00 a.m.;	Prohibited Eastbound on Stagg Field driveway to

		School Days	northbound on St. Cloud Avenue
St. Cloud Avenue and Stagg Field	Right	8:00 a.m.	Eastbound on Stagg Field
northerly northerly driveway	driveway to	to	9:00 a.m.;
driveway to	southbound on St. Cloud Avenue		School Days

Section 3. Subsection, 7-26.1, Bus Stops, of the Revised General Ordinances of the Township of West Orange is hereby supplemented and amended as follows: (*italic type denoted deletion, bold type denotes addition*):

	BUS STOPS (AT VARIOUS SCHOOL LOCATIONS)	Hrs
2.	Along St. Cloud Avenue, northbound on the easterly side thereof:	
b.	Between Northfield Avenue and Rodman Place beginning 65 feet north of the northerly curblin of Northfield Avenue and extending 100 feet northerly thereof.	8:00 a.m. to 9:00 a.m; School Days

Section 4. If any provisions of this Ordinance or application thereof, under any circumstances, is held invalid, the invalidity shall not affect any of the provisions or applications of this Ordinance that can be given effect without the valid provision(s) or application and to this end, the provisions of this Ordinance are severable.

Section 5. All other Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed.

Section 6. This Ordinance shall take effect upon final passage and publication in accordance with law and upon approval of the New Jersey Department of Transportation if required by Statute.

Robert D. Parisi, Mayor

Jerry Guarino, Council President

Karen J. Carnevale, Municipal Clerk

Introduced: January 6, 2015

LEGISLATIVE HISTORY

This Ordinance, to improve both vehicular and pedestrian safety along St. Cloud Avenue in the vicinity of the St. Cloud Elementary School, will expand the area for bus parking on School Day mornings only to include the area along St. Cloud Avenue in front of a small commercial strip center located just south of the School. Since this area is used as a drop off of students by parents or guardians it will require parents or guardians to use either the drop off on St. Cloud Avenue at the northerly side of the school or the two parking lots located in Stagg Field opposite the school on St. Cloud Avenue. Then to minimize traffic along the school's frontage on St. Cloud Avenue, vehicle movements will be regulated out of the two parking areas on school day mornings. The prohibited movements will require motorists to turn away from the school's frontage when exiting the two parking areas.

December 30, 2014

Mayor and Township Council
Municipal Building
66 Main Street
West Orange, New Jersey 07052

RE: **AMENDMENTS TO CHAPTER 7, TRAFFIC**
ST. CLOUD AVENUE AT
ST. CLOUD ELEMENTARY SCHOOL

Mayor Parisi, Council President Guarino, Ladies and Gentlemen:

Attached please find an Ordinance to amend several subsections of Chapter 7, Traffic, of the Revised General Ordinances. These changes will improve the safety of motorists and pedestrians along St. Cloud Avenue at the St. Cloud Elementary School. These amendments are proposed as a result of the observations and recommendations from a site meeting earlier this fall at the school with representatives of the School Administration, the Police Traffic Division and me.

In the morning there is a need to provide additional curb area for students being discharged by bus. The expanded area will be placed in front of the small strip center located on the northeasterly corner of the intersection of St. Cloud Avenue and Northfield Avenue just south of the school. This will be a Bus Stop on School Days only between the hours of 8:00 a.m. and 9:00 a.m. so as not to interfere with the parking needs of the commercial establishments. From 9:00 a.m. to 6:00 p.m. parking will be limited to one hour. The current regulation starts the time limited parking at 8:00 a.m. This area has been used as a drop off by parents or guardians of students arriving by motor vehicle. This will no longer be allowed, and they will then need to use the drop off area on St. Cloud Avenue along the northerly end of the school or two parking lots in Stagg Field across St. Cloud Avenue from the School. In the morning to minimize traffic in front of the school from motorists exiting those two driveways, there will be turn prohibitions at each from 8:00 a.m. to 9:00 a.m. on School Days. Left turns will be prohibited out of the southerly driveway and right turns will be prohibited out of the northerly driveway.

If you have any questions on these regulations please contact me.

Very truly yours,

Leonard R. Lepore, Municipal Engineer
Director of Public Works

LRL/tp

enc.

cc: John K. Sayers
John Gross
Richard D. Trenk
Kenneth Kayser
Police Chief James Abbott
Police Lt. John Morella
Principal Eric Price
Transportation Coordinator Pam Nicholais

AN ORDINANCE AMENDING AN ORDINANCE CREATING A RECLASSIFICATION AND SALARY SCHEDULE OF CERTAIN TOWNSHIP OF WEST ORANGE EMPLOYEES SETTING FORTH THEIR TITLES, CLASSIFICATIONS AND SALARY RANGES AND ADOPTING A SALARY GUIDE AND ESTABLISHING THE EMPLOYEE'S STATUS AS A TOWNSHIP EMPLOYEE AND UNDER THE GUIDELINES OF THE NEW JERSEY DEPARTMENT OF PERSONNEL

BE IT ORDAINED by the Township Council of the Township of West Orange as follows:

SECTION 1. That: an ordinance amending an ordinance adopting and creating the reclassification and salary schedules of certain Township of West Orange Municipal employees, setting a salary guide and establishing the employee's status as a Township employee and under the guidelines of the New Jersey Department of Personnel as filed in the office of the Municipal Clerk for the following positions:

<u>Title</u>	<u>Date</u>	<u>Minimum</u>	<u>Maximum</u>
Communications Manager	1/1/2015	75,000	90,000

SECTION 2. The ordinances and the titles and salary ranges herein provided shall become effective January 1, 2015.

SECTION 3. All ordinances and parts of ordinances heretofore enacted which are inconsistent with any provisions of this ordinance are, to the extent of such inconsistency, hereby repealed.

SECTION 4. This ordinance shall take effect upon final passage and publication in accordance with the laws of the State of New Jersey.

ROBERT D. PARISI, MAYOR

JERRY GUARINO, COUNCIL

PRESIDENT

Introduced: January 6, 2015

Adopted: January 27, 2015

Approved as to form and legality on the basis of the facts set forth.

Karen J. Carnevale, Municipal Clerk

LEGISLATIVE HIST ORY

Due to frequent changes in technology and the computerization of communications equipment the Township is in need of an individual to oversee, maintain and manage the efficient use of communications equipment on a daily basis.

AN ORDINANCE AMENDING AN ORDINANCE CREATING A RECLASSIFICATION AND SALARY SCHEDULE OF CERTAIN TOWNSHIP OF WEST ORANGE EMPLOYEES SETTING FORTH THEIR TITLES, CLASSIFICATION AND SALARY RANGES AND ADOPTING A SALARY GUIDE AND ESTABLISHING THE EMPLOYEE'S STATUS AS A TOWNSHIP EMPLOYEE AND UNDER THE GUIDELINES OF THE NEW JERSEY DEPARTMENT OF PERSONNEL.

BE IT ORDAINED by the Township Council of the Township of West Orange as follows:

SECTION 1. That: an ordinance amending an ordinance adopting and creating the reclassification and salary schedules of certain Township of West Orange Municipal employees, setting a salary guide and establishing the employee's status as a Township employee and under the guidelines of the New Jersey Department of Personnel as filed in the office of the Municipal Clerk for the following positions:

TITLE	Minimum	Maximum	Maximum
		1/1/2014	1/1/2015
Assistant Supervisor/Public Works	20,000	72,903	74,903

SECTION 2. This ordinance and the titles and salary ranges herein provided shall become effective January 1, 2014.

SECTION 3. All ordinances and parts of ordinances heretofore enacted which are inconsistent with any provision of this ordinance are, to the extent of such inconsistency, hereby repealed.

SECTION 4. This ordinance shall take effect upon final passage and publication in accordance with the laws of the state of New Jersey.

ROBERT D. PARISI, MAYOR

JERRY GUARINO, COUNCIL PRESIDENT

Introduced: January 27, 2015

Adopted: February 10, 2015

Approved as to form and legality on the basis of the facts set forth.

Karen J. Carnevale, Municipal Clerk

LEGISLATIVE HISTORY

To add 2015 maximum per adoption of 2014 Budget.

**REFUNDING BOND ORDINANCE PROVIDING FOR THE
REFUNDING OF EMERGENCY APPROPRIATIONS
RELATED TO PAYMENT OF AMOUNTS OWING TO
OTHERS FOR TAXES LEVIED IN AND BY THE
TOWNSHIP OF WEST ORANGE, IN THE COUNTY OF
ESSEX, NEW JERSEY, APPROPRIATING \$2,284,702
THEREFOR AND AUTHORIZING THE ISSUANCE OF
\$2,284,702 BONDS OR NOTES OF THE TOWNSHIP FOR
FINANCING THE COST THEREOF**

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST ORANGE, IN THE COUNTY OF ESSEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The Township of West Orange, New Jersey (the "Township") is hereby authorized to pay an aggregate amount not exceeding \$2,154,182.50 for amounts owed by the Township to the owners of various properties for taxes levied in the Township, as set forth in a schedule on file with the Tax Collector (the "Schedule"), pursuant to the Local Bond Law of the State of New Jersey, constituting Chapter 2 of Title 40A of the New Jersey Statutes, as amended and supplemented (the "Local Bond Law").

Section 2. An aggregate amount not exceeding \$130,519.50 for items of expense listed in and permitted under N.J.S.A. 40A:2-51(b) has been included in the aggregate principal amount of refunding bonds authorized herein.

Section 3. In order to finance the cost of the project described in Section 1 hereof, negotiable refunding bonds are hereby authorized to be issued in the principal amount not exceeding \$2,284,702 pursuant to the Local Bond Law.

Section 4. In anticipation of the issuance of the refunding bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law. All refunding bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations.

All notes issued hereunder may be renewed from time to time, but all such notes including renewals shall mature and be paid no later than the seventh anniversary of the date of the original notes; provided, however, that no notes shall be renewed beyond the first or any succeeding anniversary date of the original notes unless an amount of such notes, at least equal to the first legally payable installment of the bonds in anticipation of which the notes are issued, determined in accordance with the maturity schedule for the bonds approved by the Local

Finance Board, is paid and retired on or before such anniversary date; and provided, further, that the period during which the bond anticipation notes and any renewals thereof and any permanent bonds are outstanding, shall not exceed the period set for the maturity of the bonds by the Local Finance Board.

The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk of the Township and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the debt provided in this bond ordinance by \$2,284,702. The obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

Section 6. A certified copy of this refunding bond ordinance as adopted on first reading has been filed with the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey prior to final adoption, together with a complete statement in the form prescribed by the Director of the Division of Local Government Services and signed by the Chief Financial Officer of the Township as to the indebtedness to be financed by the issuance of the refunding bonds authorized herein.

Section 7. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 8. This bond ordinance constitutes a declaration of official intent under Treasury Regulation Section 1.150-2. The Township reasonably expects to pay expenditures with respect to the tax amounts owing as set forth on the Schedule prior to the date that Township incurs debt obligations under this bond ordinance. The Township reasonably expects to reimburse such expenditures with the proceeds of debt to be incurred by the Township under this Bond Ordinance. The maximum principal amount of debt expected to be issued for payment of the costs of tax amounts owing as set forth on the Schedule is \$2,284,702.

Section 9. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law, provided that the consent of the Local Finance Board has been endorsed upon a certified copy of this ordinance as finally adopted.

First Reading: January 27, 2015

Final Reading: February 24, 2015

Robert D. Parisi
Mayor

Jerry Guarino
Council President

Approved as to form and legality
on the basis of the facts set forth.

Karen J. Carnevale, Municipal Clerk

NOTICE

The Bond Ordinance, the summary terms of which are included herein, was introduced and passed upon first reading at a meeting of the governing body of the Township Council of the Township of West Orange, in the County of Essex, State of New Jersey, on January 27, 2015. It will be further considered for final passage after public hearing thereon at a meeting of the governing body to be held at the Township Council at the Municipal Building, 66 Main Street, in said Township on February 24, 2015 at 7 o'clock p.m. During the week prior to and up to and including the date of such meeting, copies of the full ordinance will be available at no cost and during regular business hours, at the Clerk's Office for the members of the general public who shall request the same. The summary of the terms of such bond ordinance follows:

Title: Refunding Bond Ordinance Providing For The Refunding Of Emergency Appropriations Related To Payment Of Amounts Owing To Others For Taxes Levied In And By The Township Of West Orange, In The County Of Essex, New Jersey, Appropriating \$2,284,702 Therefor And Authorizing The Issuance Of \$2,284,702 Bonds Or Notes Of The Township For Financing The Cost Thereof.

Purpose(s): Refunding of an emergency appropriation related to payment of amounts owed by the Township to the owners of various properties for taxes levied in the Township, as set forth on the Schedule on file with the Tax Collector.

Appropriation: \$2,284,702

Bonds/Notes Authorized: \$2,284,702

Grants (if any) Appropriated: None

Section 20 Costs: \$130,519.50

Useful Life: N/A

KAREN J. CARNEVALE
CLERK

This Notice is published pursuant to N.J.S.A. 40A:2-17

STATEMENT

The Bond Ordinance, the summary terms of which are included herein, has been finally adopted by the Township of West Orange, State of New Jersey on February 24, 2015 and the 20-day period of limitation within which a suit, action or proceeding questioning the validity of such Ordinance can be commenced, as provided in the Local Bond Law, has begun to run from the date of the first publication of this statement. Copies of the full ordinance are available at no cost and during regular business hours, at the Clerk's office for members of the general public who request the same. The summary of the terms of such bond ordinance follows:

Title: Refunding Bond Ordinance Providing For The Refunding Of Emergency Appropriations Related To Payment Of Amounts Owed To Others For Taxes Levied In And By The Township Of West Orange, In The County Of Essex, New Jersey, Appropriating \$2,284,702 Therefor And Authorizing The Issuance Of \$2,284,702 Bonds Or Notes Of The Township For Financing The Cost Thereof.

Purpose(s): Refunding of an emergency appropriation related to payment of amounts owed by the Township to the owners of various properties for taxes levied in the Township, as set forth on the Schedule on file with the Tax Collector.

Appropriation: \$2,284,702

Bonds/Notes Authorized: \$2,284,702

Grants (if any) Appropriated: None

Section 20 Costs: \$130,519.50

Useful Life: N/A

KAREN J. CARNEVALE
CLERK

Re: TOWNSHIP OF WEST ORANGE

**REFUNDING BOND ORDINANCE FOR THE REFUNDING OF EMERGENCY
APPROPRIATIONS RELATED TO PAYMENT OF AMOUNTS
OWING TO OTHERS FOR TAXES**

_____ Certified copy of the Supplemental Debt Statement prepared as of the date of introduction of the ordinance. This should show filing in the Clerk's office as well as in Trenton.

N/A _____ Down Payment Certificate.

_____ Certified copy of the minutes of the meeting of the Township Council held _____ showing introduction of the ordinance.

_____ Affidavit of Publication in local newspaper following introduction of the ordinance.

_____ Certified copy of the minutes of the meeting of the Township Council held _____ showing public hearing and final adoption of the ordinance.

_____ Affidavit of Publication in local newspaper following final adoption of the ordinance.

_____ Clerk's Certificate executed no sooner than 21 days following final publication of the ordinance.

EXTRACT from the minutes of a Public_meeting of the Township Council of the Township of West Orange, in the County of Essex, New Jersey held at the Municipal Complex in the Township of West Orange on January 27, 2015 at 7 o'clock p.m.

PRESENT:

ABSENT:

[Attach appropriate minutes hereto]

CERTIFICATE

I, KAREN J. CARNEVALE, Clerk of the Township of West Orange, in the County of Essex, State of New Jersey, HEREBY CERTIFY that the foregoing annexed extract from the minutes of a meeting of the governing body of the Township duly called and held on January 27, 2015 has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Township this _____ day of _____, 2015.

KAREN J. CARNEVALE, Clerk

(SEAL)

EXTRACT from the minutes of a Public meeting of the Township Council of the Township of West Orange, in the County of Essex, New Jersey held at the Municipal Complex in the Township of West Orange on February 24, 2015 at 7 o'clock p.m.

PRESENT:

ABSENT:

[Attach appropriate minutes hereto]

CERTIFICATE

I, KAREN J. CARNEVALE, Clerk of the Township of West Orange, in the County of Essex, State of New Jersey, HEREBY CERTIFY that the foregoing annexed extract from the minutes of a meeting of the governing body of the Township duly called and held on February 24, 2015 has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Township this ____ day of _____, 2015.

KAREN J. CARNEVALE, Clerk

(SEAL)

CLERK'S CERTIFICATE

I, KAREN J. CARNEVALE, Clerk of the Township of West Orange, in the County of Essex, State of New Jersey, HEREBY CERTIFY as follows:

1. I am the duly appointed Clerk of the Township of West Orange, in the County of Essex, State of New Jersey (herein called the "Local Unit"). In this capacity I have the responsibility to maintain the minutes of the meetings of the governing body of the Local Unit and the records relative to all ordinances and resolutions of the Local Unit. The representations made herein are based upon the records of the Local Unit.

2. Attached hereto is a true and complete copy of an ordinance passed by the governing body of the Local Unit on first reading on January 27, 2015 and finally adopted by the governing body on February 24, 2015, and where necessary approved by the Mayor on _____.

3. On January 29, 2015 a copy of the ordinance and a notice that copies of the ordinance would be made available to the members of the general public of the municipality who requested copies, up to and including the time of further consideration of the ordinance by the governing body, was posted in the principal municipal building of the Local Unit at the place where public notices are customarily posted. Copies of the ordinance were made available to all who requested them;

4. A certified copy of this ordinance and a copy of the amended capital budget form has been filed with the Director of the Division of Local Government Services.

5. After final passage, the ordinance, a copy of which is attached hereto, was duly published on February 26, 2015. No protest signed by any person against making the improvement or incurring the indebtedness authorized therein, nor any petition requesting that a

referendum vote be taken on the action proposed in the ordinance has been presented to the governing body or to me or filed in my office within 20 days after the publication or at any other time after the final passage thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Township this ____ day of _____, 2015.

KAREN J. CARNEVALE, Clerk

[SEAL]

**REFUNDING BOND ORDINANCE PROVIDING FOR THE
REFUNDING OF EMERGENCY APPROPRIATIONS
RELATED TO SEVERANCE LIABILITIES FROM THE
LAYOFF OR RETIREMENT OF EMPLOYEES IN AND BY
THE TOWNSHIP OF WEST ORANGE, IN THE COUNTY
OF ESSEX, NEW JERSEY, APPROPRIATING \$1,000,000
THEREFOR AND AUTHORIZING THE ISSUANCE OF
\$1,000,000 BONDS OR NOTES OF THE TOWNSHIP FOR
FINANCING THE COST THEREOF**

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST ORANGE, IN THE COUNTY OF ESSEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The Township of West Orange, New Jersey (the "Township") is hereby authorized to pay an aggregate amount not exceeding \$1,000,000 for severance liabilities from the layoff or retirement of employees, pursuant to the Local Bond Law of the State of New Jersey, constituting Chapter 2 of Title 40A of the New Jersey Statutes, as amended and supplemented (the "Local Bond Law").

Section 2. An aggregate amount not exceeding \$15,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-51(b) has been included in the aggregate principal amount of refunding bonds authorized herein.

Section 3. In order to finance the cost of the project described in Section 1 hereof, negotiable refunding bonds are hereby authorized to be issued in the principal amount not exceeding \$1,000,000 pursuant to the Local Bond Law.

Section 4. In anticipation of the issuance of the refunding bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law. All refunding bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations.

All notes issued hereunder may be renewed from time to time, but all such notes including renewals shall mature and be paid no later than the seventh anniversary of the date of the original notes; provided, however, that no notes shall be renewed beyond the first or any succeeding anniversary date of the original notes unless an amount of such notes, at least equal to the first legally payable installment of the bonds in anticipation of which the notes are issued, determined in accordance with the maturity schedule for the bonds approved by the Local Finance Board, is paid and retired on or before such anniversary date; and provided, further, that

the period during which the bond anticipation notes and any renewals thereof and any permanent bonds are outstanding, shall not exceed the period set for the maturity of the bonds by the Local Finance Board.

The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk of the Township and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the debt provided in this bond ordinance by \$1,000,000. The obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

Section 6. A certified copy of this refunding bond ordinance as adopted on first reading has been filed with the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey prior to final adoption, together with a complete statement in the form prescribed by the Director of the Division of Local Government Services and signed by the Chief Financial Officer of the Township as to the indebtedness to be financed by the issuance of the refunding bonds authorized herein.

Section 7. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 8. This bond ordinance constitutes a declaration of official intent under Treasury Regulation Section 1.150-2. The Township reasonably expects to pay expenditures with respect to the tax amounts owing as set forth on the Schedule prior to the date that Township incurs debt obligations under this bond ordinance. The Township reasonably expects to reimburse such expenditures with the proceeds of debt to be incurred by the Township under this Bond Ordinance. The maximum principal amount of debt expected to be issued for payment of the costs of tax amounts owing as set forth on the Schedule is \$1,000,000.

Section 9. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law, provided that the consent of the Local Finance Board has been endorsed upon a certified copy of this ordinance as finally adopted.

First Reading: January 27, 2015

Final Reading: February 24, 2015

Robert D. Parisi
Mayor

Jerry Guarino
Council President

Approved as to form and legality
on the basis of the facts set forth.

Karen J. Carnevale, Municipal Clerk

NOTICE

The Bond Ordinance, the summary terms of which are included herein, was introduced and passed upon first reading at a meeting of the governing body of the Township Council of the Township of West Orange, in the County of Essex, State of New Jersey, on January 27, 2015. It will be further considered for final passage after public hearing thereon at a meeting of the governing body to be held at the Township Council at the Municipal Building, 66 Main Street, in said Township on February 24, 2015 at 7 o'clock p.m. During the week prior to and up to and including the date of such meeting, copies of the full ordinance will be available at no cost and during regular business hours, at the Clerk's Office for the members of the general public who shall request the same. The summary of the terms of such bond ordinance follows:

Title: Refunding Bond Ordinance Providing For The Refunding Of Emergency Appropriations Related To Severance Liabilities from the Layoff or Retirement of Employees In And By The Township Of West Orange, In The County Of Essex, New Jersey, Appropriating \$1,000,000 Therefor And Authorizing The Issuance Of \$1,000,000 Bonds Or Notes Of The Township For Financing The Cost Thereof.

Purpose(s): Refunding of an emergency appropriation related to severance liabilities from the layoff or retirement of employees.

Appropriation: \$1,000,000

Bonds/Notes Authorized: \$1,000,000

Grants (if any) Appropriated: None

Section 20 Costs: \$15,000

Useful Life: N/A

KAREN J. CARNEVALE
CLERK

This Notice is published pursuant to N.J.S.A. 40A:2-17

STATEMENT

The Bond Ordinance, the summary terms of which are included herein, has been finally adopted by the Township of West Orange, State of New Jersey on February 24, 2015 and the 20-day period of limitation within which a suit, action or proceeding questioning the validity of such Ordinance can be commenced, as provided in the Local Bond Law, has begun to run from the date of the first publication of this statement. Copies of the full ordinance are available at no cost and during regular business hours, at the Clerk's office for members of the general public who request the same. The summary of the terms of such bond ordinance follows:

Title: Refunding Bond Ordinance Providing For The Refunding Of Emergency Appropriations Related To Severance Liabilities from the Layoff or Retirement of Employees In And By The Township Of West Orange, In The County Of Essex, New Jersey, Appropriating \$1,000,000 Therefor And Authorizing The Issuance Of \$1,000,000 Bonds Or Notes Of The Township For Financing The Cost Thereof.

Purpose(s): Refunding of an emergency appropriation related to severance liabilities from the layoff or retirement of employees.

Appropriation: \$1,000,000

Bonds/Notes Authorized: \$1,000,000

Grants (if any) Appropriated: None

Section 20 Costs: \$15,000

Useful Life: N/A

KAREN J. CARNEVALE
CLERK

Re: TOWNSHIP OF WEST ORANGE

**REFUNDING BOND ORDINANCE FOR THE REFUNDING OF EMERGENCY
APPROPRIATIONS RELATED TO SEVERANCE LIABILITIES FROM THE LAYOFF
OR RETIREMENT OF EMPLOYEES**

_____ Certified copy of the Supplemental Debt Statement prepared as of the date of introduction of the ordinance. This should show filing in the Clerk's office as well as in Trenton.

N/A _____ Down Payment Certificate.

_____ Certified copy of the minutes of the meeting of the Township Council held _____ showing introduction of the ordinance.

_____ Affidavit of Publication in local newspaper following introduction of the ordinance.

_____ Certified copy of the minutes of the meeting of the Township Council held _____ showing public hearing and final adoption of the ordinance.

_____ Affidavit of Publication in local newspaper following final adoption of the ordinance.

_____ Clerk's Certificate executed no sooner than 21 days following final publication of the ordinance.

EXTRACT from the minutes of a _____meeting of the
Township Council of the Township of West Orange, in the County of Essex, New Jersey held at
the Municipal Complex in the Township of West Orange on _____at ____
o'clock __.m.

PRESENT:

ABSENT:

[Attach appropriate minutes hereto]

CERTIFICATE

I, KAREN J. CARNEVALE, Clerk of the Township of West Orange, in the County of Essex, State of New Jersey, HEREBY CERTIFY that the foregoing annexed extract from the minutes of a meeting of the governing body of the Township duly called and held on _____, 2015 has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Township this _____ day of _____, 2015.

KAREN J. CARNEVALE, Clerk

(SEAL)

EXTRACT from the minutes of a _____ meeting of the
Township Council of the Township of West Orange, in the County of Essex, New Jersey held at
the Municipal Complex in the Township of West Orange on _____ at ____ o'clock
_.m.

PRESENT:

ABSENT:

[Attach appropriate minutes hereto]

CERTIFICATE

I, KAREN J. CARNEVALE, Clerk of the Township of West Orange, in the County of Essex, State of New Jersey, HEREBY CERTIFY that the foregoing annexed extract from the minutes of a meeting of the governing body of the Township duly called and held on _____
_____ has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Township this _____ day of _____, 2015.

KAREN J. CARNEVALE, Clerk

(SEAL)

CLERK'S CERTIFICATE

I, KAREN J. CARNEVALE, Clerk of the Township of West Orange, in the County of Essex, State of New Jersey, HEREBY CERTIFY as follows:

1. I am the duly appointed Clerk of the Township of West Orange, in the County of Essex, State of New Jersey (herein called the "Local Unit"). In this capacity I have the responsibility to maintain the minutes of the meetings of the governing body of the Local Unit and the records relative to all ordinances and resolutions of the Local Unit. The representations made herein are based upon the records of the Local Unit.

2. Attached hereto is a true and complete copy of an ordinance passed by the governing body of the Local Unit on first reading on _____ and finally adopted by the governing body on _____, 2015, and where necessary approved by the Mayor on _____.

3. On _____ a copy of the ordinance and a notice that copies of the ordinance would be made available to the members of the general public of the municipality who requested copies, up to and including the time of further consideration of the ordinance by the governing body, was posted in the principal municipal building of the Local Unit at the place where public notices are customarily posted. Copies of the ordinance were made available to all who requested them;

4. A certified copy of this ordinance and a copy of the amended capital budget form has been filed with the Director of the Division of Local Government Services.

5. After final passage, the ordinance, a copy of which is attached hereto, was duly published on _____. No protest signed by any person against making the improvement or incurring the indebtedness authorized therein, nor any petition requesting that a

referendum vote be taken on the action proposed in the ordinance has been presented to the governing body or to me or filed in my office within 20 days after the publication or at any other time after the final passage thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Township this ____ day of _____, 2015.

KAREN J. CARNEVALE, Clerk

[SEAL]