

1. Conference Meeting Agenda

Documents: [CA11.10.15.PDF](#)

2. Public Meeting Agenda

Documents: [PM11.10.15.PDF](#)

3. Resolution(S)

3.I. 263-15

Documents: [263-15 AUTHORIZING SANTA CLAUS BY HELICOPTER.DOC](#)

3.II. 264-15

Documents: [264-15SUSTAINABLE JERSEY GRANT RESOLUTION 2015.DOC](#)

3.III. 265-15

Documents: [265-15 RAFFLE LICENSES 11.10.15.DOC](#)

3.IV. 266-15

Documents: [266-15 RESOLUTION ACCEPTING LOAN PAYOFF RE 6 MELLON AVE.DOCX](#), [266-15 SATISFACTION OF MORTGAGE - 6 MELLON AVENUE.DOC](#), [266-15 SETTLEMENT AND RELEASE OF MORTGAGE - 6 MELLON AVENUE.DOC](#)

3.V. 267-15

Documents: [267-15 ATTACHMENT-PUBLIC.PDF](#), [267-15 AUTHORIZING RETENTION OF JOSEPH C ANGELO AS MUNICIPAL COURT CONSULTANT.DOC](#)

3.VI. 268-15

Documents: [268-15 DOWNTOWN WEST ORANGE ALLIANCE BUDGET 2016.PDF](#)

3.VII. 269-15

Documents: [269 -15 2016 CONTRACT UPDATE.DOC](#), [269-15 COPY OF 2016 BUDGET - WEST ORANGE-45502214.XLS](#), [269-15 RESOLUTION ESSEX COUNTY VISITING NURSE CONTRACT 2016 UPDATE.DOCX](#), [269-15 SIGNATURE PAGE.DOCX](#)

4. Ordinances On First Reading

4.I. 2469-15

Documents: [2469-15 AMENDING CHAP. 7 - TRAFFIC STOP INTERSECTIONS-SHEFIELD TERR. AND DARTMOUTH RD..DOC](#)

4.II. 2470-15

Documents: [2470-15 CORRESPONDENCE.DOC](#), [2470-15 ORDINANCE HANDICAPPED 28 CROSS STREET.DOC](#)

COUNCIL COMMITTEE CONFERENCE MEETING

AGENDA-Revised

Council Chambers – 66 Main Street, West Orange, NJ

November 10, 2015

This is to inform the general public that this meeting is being held in compliance with Section 5 of the Open Public Meetings Act, Chapter 231, Public Law 1975. A notice of this meeting was mailed to the Star Ledger and the West Orange Chronicle on December 1, 2014. A notice of this meeting was also posted on the Bulletin Board in the Municipal Building, West Orange and filed in the office of the Municipal Clerk of the Township of West Orange on December 1, 2014.

Roll Call – Councilwoman Casalino, Councilman Cirilo, Councilman Krakoviak, Councilwoman McCartney, Council President Guarino (Mayor Parisi)

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6:30 P.M

- **Presentation** – Rodolfo Rodriguez – W.O. Hispanic Foundation
- **Presentation** - Community Improvement Association of the Oranges - Sherrill Austin- Executive Director
- **Presentation** – West Orange Recycling Center - Wayne DeFeo
- **Council Liaison Announcements**

7:00 P.M.

- **Public Meeting**

AGENDA-Revised
Tuesday, November 10, 2015
Township of West Orange
66 Main Street – 7:00 p.m.

This is to inform the general public that this meeting is being held in compliance with Section 5 of the Open Public Meetings Act, Chapter 231, Public Law 1975. A notice of this meeting was mailed to the Star Ledger and the West Orange Chronicle on December 1, 2014. A notice of this meeting was also posted on the Bulletin Board in the Municipal Building, West Orange and filed in the office of the Municipal Clerk of the Township of West Orange on December 1, 2014.

Statement of Decorum

In all matters not provided for in subsection 3-15.1 and except upon consent of the Council President, each person addressing the Council pursuant to this subsection shall be required to limit his or her remarks to five (5) minutes, and shall at no time engage in any personally offensive or abusive remarks. The chair shall call any speaker to order who violates any provision of this rule.
(1972 Code § 3-15.2)

Roll Call – Councilwoman Casalino, Councilman Cirilo, Councilman Krakoviak, Councilwoman McCartney, Council President Guarino (Mayor Parisi)

- 1. Pledge of Allegiance**
- 2. Public Comment**
- 3. *Consent Agenda**
- 4. *Approval of Minutes of Previous Meeting – Public Meeting October 27, 2015**
- 5. *Report of Township Officers-None**
- 6. *Reading of Petitions and Communications and Bids-None**
- 7. *Bills**
- 8.*Resolutions**
 - a. 263-15 Resolution Stating No Objection to the Rock Spring Club’s Issuance of a License For Use of A Helicopter to Deliver Santa Claus (Legal-Buffman)**
This resolution would state that the Township Council does not object to the Rock Spring Club’s application for a temporary license to the New Jersey Department of Transportation. A temporary license is needed in order for the Rock Spring Club to have a helicopter land at the club property to deliver Santa Claus to club members and their guests in attendance for a holiday celebration on December 13, 2015 at approximately 1:30 p.m.
 - b. 264-15 Resolution of Support from Local Governing Body Authorizing the Sustainable Jersey Grant Application (McCartney)**
 - c. 265-15 Resolution Authorizing the Issuance of Raffle Licenses (Clerk)**
 - d. 266-15 Resolution Authorizing Execution of Settlement and Release of Mortgage as to 6 Mellon Avenue (Legal-Duffy)**
This resolution would authorize the execution of a Settlement and Release of Mortgage, whereby the Township would accept payment from Nationstar Mortgage in the amount of

\$2,000 in exchange for the release and satisfaction of a mortgage held by the Township of West Orange Housing Rehabilitation Program against real property located at 6 Mellon Avenue, Block 175.10, Lot 28.

- e. 267-15 PULLED**
- f. 268-15 Introduction of the 2016 Downtown West Orange Alliance Budget (Brill)**
- g. 269-15 Resolution Authorizing an Agreement with the Essex County Division of Senior Services to Provide Partial Funding for Senior Citizen Public Health Nurse for the Contract Period of January 1, 2016 through December 31, 2016 in the Amount of \$16,127.00 (DeNova)**

9. Ordinances on Second and Final Reading-None

10. Ordinances on First Reading

- a. 2469-15 An Ordinance Amending and Supplementing Chapter 7, Traffic, Subsection 7-20, Stop Intersections, of the Revised General Ordinances of the Township of West Orange (Lepore)**
- b. 2470-15 An Ordinance Amending and Supplementing Chapter 7, Traffic, Subsection 7-32.2, Restricted Parking Zones of the Revised General Ordinances of the Township of West Orange (Lepore)**

11. ABC Hearing-None

12. Adjournment

**The Council President may at his/her discretion modify with consent the order of business at any meeting of the Council if he/she deems it necessary and appropriate.
(1972 Code § 3-8; Ord. No. 726-84; Ord. No. 1157-93; Ord. No. 2128-07 § II)**

Agenda is subject to change.

RESOLUTION

WHEREAS, for many years the Rock Spring Club (“the Club”), located at 90 Rock Spring Road, West Orange, New Jersey 07052, has arranged for a small helicopter to land on the grounds of the Club to deliver Santa Claus to Club members and their guests in attendance for a holiday celebration; and

WHEREAS, this year’s annual Santa Claus event is scheduled for Sunday, December 13, 2015 at approximately 1:30 p.m.; and

WHEREAS, Santa’s reindeer, Rudolph et als., are not available for the trip at this time of year as they must be well-rested in preparation for their big Christmas Eve event; and

WHEREAS, Santa Claus has again graciously managed to make arrangements to travel by small helicopter to attend the Club’s annual holiday celebration; and

WHEREAS, the New Jersey Department of Transportation, Division of Aeronautics, Inspection & Aircraft Operation, not wanting to be Scrooge-like, does permit and has in the past permitted helicopter landings such as these on country club property when approved pursuant to its application process; and

WHEREAS, Dennis Lever, the helicopter pilot and agent for the Club, will prepare the required Application for Temporary Aeronautical Facility License for submission to the New Jersey Department of Transportation, which must be delivered no later than December 11, 2015, and which must be accompanied by, among other documents and things which the Club will provide, a “letter, statement, or certificate from the appropriate governing body which states there is no objection to the issuance of a temporary license (mandatory for all temps)”; and

WHEREAS, for this event, the appropriate body is the Township Council of the Township of West Orange; and

NOW, BE IT HEREBY RESOLVED, that the Township Council of the Township of West Orange, does and hereby states that it has no objection to the issuance of a Temporary Aeronautical Facility License to the Rock Spring Club, located at 90 Rock Spring Road, West Orange, NJ 07052, for the purpose of permitting transportation and delivery of Santa Claus to the Club at approximately 1:30 p.m., on Sunday, December 13, 2015, for participation in the Club's traditional Christmas celebration; and it is further

RESOLVED, that this Resolution shall be made available in the Clerk's office for reasonable inspection in accordance with applicable law.

Karen J. Carnevale
Township Clerk

Jerry Guarino
Council President

Adopted: November 11, 2015

Township of West Orange

**Resolution of Support from Local Governing Body Authorizing the
Sustainable Jersey Grant Application**

WHEREAS, West Orange, seeks to optimize the quality of life for countries that have lost power due to severe, devastating weather conditions by partnering with the charitable organization, Liter of Light.

WHEREAS, West Orange strives to save tax dollars, assure clean land, air and water, improve working and living environments; for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, West Orange is participating in the Sustainable Jersey Program; and

WHEREAS, one of the purposes of the Sustainable Jersey Program is to provide resources to municipalities to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey Small Grants Program;

THEREFORE, through the recommendation of the West Orange Environmental Commission/Green Team, the Town Council of West Orange has determined that Township of West Orange should apply for the Sustainable Jersey 2015 Grant.

THEREFORE, BE IT RESOLVED, that the Town Council of the Township of West Orange, State of New Jersey, authorize the submission of the aforementioned Sustainable Jersey Grant.

Karen J. Carnevale, Municipal Clerk

Jerry Guarino, Council President

Adopted: November 10, 2015

RESOLUTION

WHEREAS, the following charitable organization(s) have applied for a Raffle License which raffle is to be conducted within the Township of West Orange,

NOW THEREFORE, BE IT RESOLVED by the Township Council of *the Township of West Orange, that the Municipal Clerk is hereby authorized to* issue a license to conduct a raffle by the following organization (s) at the place (s) and time(s) set opposite their respective name(s):

<u>Organization</u>	<u>Date of Event</u>	<u>Place</u>	<u>RL #</u>
Seton Hall Prep Father Club Off Prem Merch.	April 23, 2016	120 Northfield Ave.	7242
PTA Roosevelt Middle School Off Prem Merch	December 8, 2015	36 Gilbert Place	7243

Karen J. Carnevale, Municipal Clerk

Jerry Guarino, Council President

Adopted: November 10, 2015

266-15
November 10, 2015

**SATISFACTION OF MORTGAGE
6 MELLON AVENUE, WEST ORANGE, NEW JERSEY
BLOCK 175.10, LOT 28, WEST ORANGE, NEW JERSEY**

KNOW ALL MEN BY THESE PRESENTS,

That the Township of West Orange (the "Township")

DOES HEREBY CERTIFY that the following Mortgage **IS SATISFIED**, and do hereby consent that the same be discharged of record.

Mortgage made by Maximino & Martha Nieves to the Township of West Orange in the principal sum of \$20,000.00, and recorded on the 2nd day of June, 2010, in Book 12255, Page 6691 of the Essex County Registry.

ATTEST:

TOWNSHIP OF WEST ORANGE

By: _____
Karen J. Carnevale, Municipal Clerk

By: _____
Robert D. Parisi, Mayor

DATED:

DATED:

**SETTLEMENT AND RELEASE OF MORTGAGE BY TOWNSHIP OF WEST ORANGE FOR
6 MELLON AVENUE, WEST ORANGE, NEW JERSEY**

The Township of West Orange (the "Township") and Nationstar Mortgage ("Nationstar") hereby stipulate as follows:

WHEREAS, the Township of West Orange Housing Rehabilitation Program has a mortgage against certain real property owned by Maximino and Martha Nieves (the "Owners") residing at 6 Mellon Avenue, Block 175.10, Lot 28 (the "Property"), in the amount of Twenty-Thousand Dollars (\$20,000.00), which was recorded in the Essex County Register's Office on June 2, 2010, in Book 12255, Page 6691 (the "WOHRP Mortgage"); and

WHEREAS, the first-position lien-holder on the Property is Nationstar Mortgage f/k/a Centex Home Equity Company, LLC ("Nationstar"); and

WHEREAS, Nationstar is in the process of finalizing a short sale of the Property, which will result in proceeds that fall short of the balance of debts secured by liens against the property, including the WOHRP Mortgage; and

WHEREAS, Nationstar has provided a settlement offer of Two-Thousand Dollars (\$2,000.00) in exchange for satisfaction of the WOHRP Mortgage; and

WHEREAS, Nationstar and the Township have agreed to the terms of this Settlement and Release;

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the Township and Nationstar hereby agree as follows:

1. No later than November 30, 2015, Nationstar shall issue payment to the Township in the amount of Two-Thousand Dollars (\$2,000.00) (the "Settlement Payment").

2. Upon receipt of the Settlement Payment, the Township of West Orange shall provide to Nationstar an executed copy of the Satisfaction of Mortgage, annexed hereto as **Exhibit "A."**

3. Subject to the Settlement Payment being paid in full, the Township waives any and all further claims on the WOHRP Mortgage, including all claims related to the amounts owed for the funds obtained through the Township's Housing Rehabilitation Program and any and all administrative fees owed as part of the WOHRP Mortgage on the Property.

4. This Stipulation is the result of a negotiated settlement and may not be construed as having been prepared by any one party.

5. The Township and Nationstar represent that they have full and complete authority to execute this Settlement and Release on their behalves, each of which shall be deemed an original but such counterparts shall altogether constitute but one and the same Settlement and Release. This Settlement and Release may be executed by facsimile or email signature and such facsimile or email signature shall be deemed an original.

NATIONSTAR MORTGAGE

By:_____

DATED:

TOWNSHIP OF WEST ORANGE

By:_____

Robert D. Parisi, Mayor

DATED:

JOSEPH C. ANGELO

PROFESSIONAL EXPERIENCE

TOWNSHIP OF MONTCLAIR, New Jersey

MUNICIPAL PROSECUTOR

August 2013 to Present

ASSISTANT TOWNSHIP ATTORNEY

October 2006 to Present

Responsible for prosecution of all criminal, municipal and traffic violations that come before the Court. Duties include all discovery issues, pre-trial hearings and trials. As assistant legal counsel to the Township, responsible for all types of civil matters affecting the Township. Drafted briefs and appeared before the Appellate Division for various matters. Duties include defense of the Township in county and state tax appeals, premises liability suits, de novo reviews of various departmental hearings, and personnel matters. Defend Township in various appeals from departmental actions. Responsible for various civil suits brought on behalf the Township to recover money damages for breach of contract, lease and personnel matters. Also assist Township Attorney with the drafting and amendment of various resolutions and ordinances before the Council. Act as Hearing Officer for various personnel matters and employee grievances. Substitute for Township Attorney at Council and Historic Preservation meetings.

TOWNSHIP OF BELLEVILLE, New Jersey

CHIEF MUNICIPAL PROSECUTOR

ASSISTANT TOWNSHIP ATTORNEY

July 2010 Present

ASSISTANT MUNICIPAL PROSECUTOR

July 2004 to August 2006

Responsible for prosecution of all criminal, municipal and traffic violations that come before the Court. Duties include all discovery issues, pre-trial hearings and trials. As assistant legal counsel to the Township, responsible for all types of civil matters affecting the Township and solely responsible to defend all tax appeals before the Tax Court. Defend Township in various appeals from departmental actions. Also assist Township Attorney with the drafting and amendment of various resolutions and ordinances before the Council. Represent the Township in various personnel matters and employee grievances. Substitute for Township Attorney at Council meetings.

LAW OFFICES OF JOSEPH C. ANGELO, Nutley, New Jersey

SOLE PROPRIETOR

March 2002 to August 2006 and September 2008 to Present

Sole owner of general practice law firm specializing in criminal matters, municipal court, litigation, real estate, property tax appeals and transactional matters. Handle all aspects of calendar, caseload and day-to-day operation of the law firm. Appear regularly in Superior and Municipal Courts throughout the state. Clients include various individuals, corporations and limited liability companies.

TOWNSHIP OF BELLEVILLE, New Jersey

TRANSPORTATION BOARD ATTORNEY

November 2008 to Present

Counsel to the Board which regulates all taxicab, limousine, livery and omnibus operations throughout the Township of Belleville. Responsible for all legal issues affecting the Board. Duties include legal research into various local and state laws affecting transportation issues and appearance at regular monthly meetings of the Board.

TOWNSHIP OF BELLEVILLE, New Jersey

RENT LEVELING BOARD ATTORNEY

March 2005 to Present

As legal counsel to the township's Rent Leveling Board, responsible for all legal issues affecting the Board. Duties include legal research into various local and state laws affecting rent control issues. Appearance at regular monthly meetings of the Board to hear various rent control complaints brought by tenants and landlords. Counsel Board on municipal ordinances, interpretation of ordinances and recommendations to the town council on behalf of the Board.

TOWNSHIP OF BELLEVILLE, New Jersey

MUNICIPAL PUBLIC DEFENDER

June 2009 to July 2010

Assigned to represent indigent defendants in all matters which come before the Court including violations of the criminal, traffic and municipal code. Responsible for all aspects of pre trial discovery and applicable motion practice and video conferencing of incarcerated defendants. Tried numerous matters before the Court.

PIRO ZINNA CIFELLI PARIS & GENITEMPO, Nutley, New Jersey

PARTNER

August 2006 to September 2008

For this general practice law firm, was counsel on behalf of the firm representing the Townships of Fairfield, Nutley and the Borough of North Caldwell in the defense of tax appeals. Appeared regularly before the County Tax Board and New Jersey Superior Court, Tax Court. Handled all aspects of defending tax appeals, including filing of pleadings, motions, pre-trial discovery and trials before the County Tax Board and Superior Court. Represented several municipal clients through the Suburban Essex Joint Insurance Fund in defense of various civil suits. The firm also served as township attorney to the Township of Fairfield and Borough of North Caldwell and special tax counsel to the Township of Nutley and handled in all types of civil actions and appeals from local departmental actions and hearings. Remainder of practice consisted of general civil litigation and transactional work.

O'MEARA & HIGHT, P.C., Bloomfield, New Jersey

ASSOCIATE

January 1997 to March 2002

For this insurance defense firm, handled all aspects of litigation. Responsible for personal caseload of defense files including product liability, professional malpractice, premises liability, automobile, subrogation and collection. Assisted Partner with E&O and other complex coverage cases. Researched, drafted and argued various motions. Conducted and defended all types of depositions, including expert, plaintiff and fact witnesses. Handled various jury and bench trials in Superior Court. Experienced extensive client contact. Appeared for all requisite court appearances including calendar calls, settlement conferences, arbitrations, initial conferences, case management conferences, and other matters.

ALLIANCE FUNDING/LEE SERVICING COMPANY, Park Ridge, New Jersey

ASSISTANT COUNSEL, LEGAL DEPARTMENT

September 1996 to December 1996

For this branch of Superior Bank that served as the bank's servicing arm, researched and counseled corporate employees on legal issues that effect compliance with federal and state regulations. Duties included research into the Fair Debt Collection Practices Act, IRS 1099C requirements for financial institutions, Soldiers and Sailors Act, Federal and State Lead Paint Acts, and others. Managed a portfolio of real estate loans from a failed financial institution. Handled all files, including loans pre-foreclosure, foreclosure and bankruptcy. Oversaw the entire portfolio of automobile loans from a servicing perspective.

EDUCATION

JURIS DOCTOR, NEW YORK LAW SCHOOL, June 1995

Member, Criminal Law Society and NY Law School NJ Student's Society; Secretary and Co-Founder, Air and Space Law Association. Received Certificate of Merit for Outstanding Contributions to the Law School.

BACHELOR OF SCIENCE, RUTGERS UNIVERSITY, May 1992

Treasurer, Upsilon Chi Nu Chapter of the American Criminal Justice Association (Lambda Alpha Epsilon); Economics Club.

BAR ADMISSIONS

State of New Jersey, U.S. District Court for the District of New Jersey, U.S. Court of Appeals for the Third Circuit; District of Columbia Court of Appeals.

PROFESSIONAL ASSOCIATIONS

Chair of the Essex County Municipal Court Practice Committee; Member of the New Jersey State Municipal Prosecutors' Association; Member of the Essex County Bar Association and New Jersey State Bar Association.

RESOLUTION

WHEREAS, the West Orange Municipal Court (the “Municipal Court”) is entrusted with the fair and just resolution of various matters arising within the Township of West Orange (the “Township”); and

WHEREAS, over the course of the past year, the Municipal Court has undergone significant personnel changes; and

WHEREAS, to ensure the continued administration of legal matters within the Municipal Court in an efficient, fair and professional matter, the Township seeks to retain an independent consultant to review proceedings in the Municipal Court and make recommendations relating thereto (“Consultant”); and

WHEREAS, as set forth in the resume annexed hereto as **Attachment “A,”** Joseph C. Angelo, Esq. (“Mr. Angelo”) has significant experience with municipal legal matters, including service in the roles of Municipal Prosecutor and Assistant Township Attorney in the Township of Montclair, Chief Municipal Prosecutor and Assistant Township Attorney in the Township of Belleville, and Chair of the Essex County Municipal Court Practice Committee; and

WHEREAS, Mr. Angelo has agreed to serve as Consultant to the Township, and to provide the Township with a report of his findings within approximately thirty (30) days at the flat rate of \$2,500; and

NOW THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST ORANGE, that Joseph C. Angelo, Esq. shall be retained as the Consultant to review proceedings in the Municipal Court and provide the Township with a written report of his findings within approximately thirty (30) days at the flat rate of \$2,500; and be it further

RESOLVED, that a copy of this Resolution shall be made available in the Clerk's office in accordance with applicable law.

Karen J. Carnevale
Township Clerk

Jerry Guarino
Council President

Adopted: November 10, 2015

4838-9368-8874, v. 1



268-15

Downtown West Orange Alliance

66 Main Street, West Orange, NJ 07052

Office: 973.325.4109

Fax: 973.325.6359

www.DowntownWO.com

THE VALLEY • SAINT MARK'S • TORY CORNER • EAGLE ROCK

November 5th 2015

Karen Carnevale
Municipal Clerk TWP of West Orange
66 Main Street
West Orange, NJ. 07052

Re: Downtown West Orange Alliance 2016 Budget

Dear Karen,

Attached please find The Downtown West Orange Alliance's (DWOA) 2016 Proposed Budget and Narrative Report that will be presented on 1st reading at the Nov 10th council meeting. Please forward to the township council and appropriate administration.

The DWOA board will present a short presentation regarding the 2015 accomplishments and the plans we have for 2016.

Best Regards,

John McElroy,
Chairman, Board of Trustees
P: 973-325-7898
Email: john@selecttowing.com

Megan Brill
Executive Director
P: 973-325-4109
Email: downtown@westorange.org

Downtown WO Alliance

2016 Budget Narrative

Revenue

This year's recommended budget totals \$235,000. This is an increase of \$15,000 from last year's budget. The revenue contained in this budget is derived from a combination of Special Improvement Assessments, Township of West Orange Contributions, Fundraising Efforts, Surplus from the 2015 budget and utilization of Fund Balance.

The assessment portion totals \$105,189.83¹ and is assessed utilizing a 3 tier system as authorized by the ordinance². The tiers are based on the type of commercial properties located in the downtown corridor. There are a total of 181 properties that provide commercial space for over 300 businesses. These businesses consist of Restaurants, Retail Stores and Personal and Professional Services Companies.

This year's income is broken out into the following categories; Township contribution of Cash and In-Kind³ Services, Fundraising Efforts generated from the Mayors 5K Run (5K), Street Fair (SF) & Farmers Market (FM), Interest income and Surplus & Reserve⁴.

Assessment Income	\$ 105,189.83
Township Contribution - Cash	\$40,809.00
Township Contribution – In Kind	\$28,000.00
Prior Year Surplus/fundraising	\$9,863.99
Fundraising Efforts SF 5K others	\$25,000.00
Reserve Funds	\$26,062.18
Interest Income	\$75.00
TOTAL	\$235,000.00

¹ Final assessment amount confirmed in October of 2015

² Ordinance # 1534-98

³ In kind = \$28,000 for office space and supplies

⁴ Surplus & Reserve – Funds remaining at the end of 2015

Expenses

1. Total Administration & Office Operations

Expenses relating to the Township's contribution include; rent, utilities, telephone, postage, printing, supplies and monetary contribution towards the overall budget. The Special Improvement District (SID) office is located in Township Hall.

Cash Contribution	\$40,809.00
In-Kind office expenses	\$28,000.00
TOTAL Twp Contribution	\$68,809.00

Total Administration & Office Operations \$ 99,510.00.

This sum includes \$28,000 in In-Kind expenses received from the Township. The expenses relating to Administration and Office Operations include Executive Directors salary, payroll fees and taxes, office equipment and supplies. This category includes an increase in directors salary of \$5,000. A specific breakdown is as follows:

Executive Director	\$60,000.00
Payroll Fees & Taxes	\$6,000.00
Printing, Supplies & Equipment	\$3,510.00
Intern Staff	\$2,000.00
Total	\$71,510.00
In-kind	\$28,000.00
Total Office Operations	\$99,510.00

2. Professional Services & Insurance \$8,450.00

The Downtown WO Alliance will distribute funds for Professional Services that include; Directors & Officers Insurance, Worker's Compensation Insurance, Accounting and Auditing services for a budgeted amount of \$8,450.00.

3. Economic Development \$8,000.00

In past years we have utilized this category to engage Joseph Fagan and for the production of "Discover West Orange" the TV show airing on our local access channel. We have decided to move this expense to the Marketing & Promotion category.

This year monies budgeted in this category will provide for business retention and recruitment. The township council has indicated they have revived the Economic Development Committee. The Alliance will work with this new committee and will co-sponsor this new initiative. In addition this line item will fund a new Brochure, Directory and overall support our strategic plan.

4. Marketing & Promotions \$45,000.00

We have increased the funds in this category by \$21K. As stated above the Alliance will fund the production of Discovery WO, the TV show and our engagement with Joe Fagan, Township Historian. We have begun our second season of the TV show and it has been picked up by PBS and News 12. Joe has added an exciting element to all activities that occur in our township and especially in the downtown corridor. Joe is wildly respected throughout the township and the DWOA gets the benefit of this association. Joe has covered our new store openings & ribbon cuttings and on location support for the Farmers Market, Mayors 5K Run, Street Fair and Small Biz Saturday, to name a few.

The remaining monies in this category will support several special events that draw people into the downtown corridor. This budget line supports roughly 22% of the overall budget for Promoting our downtown. Some of the special events include our annual street Fair & Edison Day celebration, the Farmers Market, The Mayors 5K Run and the Holiday Open House.

5. Visual Improvement \$69,040.00

During the past several budgets we have allocated a majority of the funds to this category but have not spent them. This year the DWOA has slightly reduced the funding by \$5K. This is an important area as visual design is one of the first things people notice when they enter our downtown. This line item will fund more way finding signs and two new welcome to WO signs. In addition the holiday decorations and the façade grant reimbursement programs remain in place. The DWOA continues to support maintenance and cleaning of the downtown corridor. Landscaping and beautification of the planters continue to be a priority to maintain an attractive downtown area. Specific support for this category is as follows;

Banners	\$5,000.00
Façade Grant Program	\$20,000.00
Holiday Decorations	\$10,000.00
Landscaping/Streetscape	\$15,000.00
Maintenance Worker	\$15,000.00
Capital Expense & Signage	\$4,040.00

TOTAL

\$69,040.00

6. Organization \$5,000.00

The Organization category provides for the basic structure for the Alliance and allows for the many committees to work together. This line item allows the Downtown West Orange Alliance to promote our programs as well as raise money for activities and administration structure. It is important for the Alliance to have positive relationships with local organizations and groups such as The Chamber of Commerce & the Rotary Club. It is a goal of the Alliance to attend meetings and functions and become a working partner with other organizations. In addition the Alliance will participate in all training and resources the Main Street NJ organization has to offer and continue the next phase of our strategic plan.

In summary The Downtown Alliance board is committed to promoting and supporting the business' and property owners along the Main Street Corridor. We will remain steadfast in evaluating every program we support and each dime we spend to assure there's a benefit to our business and property owners as well as for our community as a whole.

Allocation Summary

REVENUE

Assessment Income	\$ 105,189.83
Township Contribution - Cash	\$40,809.00
Township Contribution – In Kind	\$28,000.00
Prior Year Surplus/fundraising	\$9,863.99
Fundraising Efforts SF 5K others	\$25,000.00
Reserve Funds	\$26,062.18
Interest Income	\$75.00

TOTAL \$235,000.00

EXPENSES

1. Administration & Office Operations	\$99,510.00
2. Professional Services & Insurance	\$8,450.00
3. Economic Development	\$8,000.00
4. Marketing	\$22,350.00
5. Visual Improvement	\$72,703.00
6. Organization	\$4,550.00

TOTAL EXPENSES \$235,000.00

IN-KIND (\$28,000.00)

Total 2016 budget \$207,000.00



DWOA Budget 2016

REVENUE	Projected 2016	Actual 2015	Projected 2015
SID Assessments	\$ 105,189.83	\$ 105,371.69	\$ 104,644.55
Township Contribution Cash	\$ 40,809.00	\$ 40,809.00	\$ 40,809.00
Township Contribution In-Kind	\$ 28,000.00	\$ 28,000.00	\$ 28,000.00
Funds Carried Forward Prev. Year	\$ 1,721.00	\$ 33,225.45	\$ 34,946.45
Fundraising Carried Forward Prev. Year	\$ 8,142.99		
Mayors 5K	\$ 14,500.00	\$ 14,500.00	\$ 10,000.00
Farmers Market & Other Fundraising Income	\$ 2,500.00	\$ 145.00	\$ 1,500.00
Fundraising Income Street Fair	\$ 8,000.00	\$ 6,016.85	
Interest Income	\$ 75.00	\$ 75.00	\$ 100.00
Reserve Funds	\$ 26,062.18	\$ -	
Total Revenue	\$ 235,000.00	\$ 228,142.99	\$ 220,000.00
EXPENSES	2016 Budget	2015 Actual	2015 Budget
Total office operations	\$ 71,510.00	\$ 65,716.51	\$ 65,460.00
Total In Kind	\$ 28,000.00	\$ 28,000.00	\$ 28,000.00
Insurance & Professional Services	\$ 8,450.00	\$ 7,929.77	\$ 8,525.00
Economic Development	\$ 8,000.00	\$ 15,000.00	\$ 15,000.00
Marketing & Promotions	\$ 45,000.00	\$ 41,679.55	\$ 23,815.00
Visual Improvement	\$ 69,040.00	\$ 55,745.19	\$ 74,200.00
Organization	\$ 5,000.00	\$ 4,208.03	\$ 5,000.00
Total Expenses	\$ 235,000.00	\$ 218,279.05	\$ 220,000.00
In-Kind	\$ (28,000.00)	\$ (28,000.00)	\$ (28,000.00)
Total Expenses	\$ 207,000.00	\$ 190,279.05	\$ 192,000.00



**COUNTY OF ESSEX
DEPARTMENT OF CITIZEN SERVICES
DIVISION OF SENIOR SERVICES**

CONTRACT

NUMBER/PROJECT: 45502214 – Visiting Nurse

GRANTEE:

**West Orange, Township of
Department of Health**

**OPERATING
DIVISION(S):**

Essex County Division of Senior Services

**SERVICE
AREA:**

West Orange and Essex Fells

Contract # 45502214

Schedule A

PROJECT PERSONNEL

The staff position requested under this grant for Loucel Osias, Public Health Nurse to provide visiting nursing services and follow-ups to the target senior population in the Township of West Orange and the Borough of Essex Fells with funding support from the Essex County Division of Senior Services. Percent of time devoted to the proposed program – 100%; Percent of time funded by Division of Senior Services requests – 25%

Theresa M. DeNova, Director/Health Officer, Project Director.

ORGANIZATIONAL CHART

West Orange Health Department

West Orange Health Department Division of Nursing

Theresa M. DeNova, Health Officer

Michael A. Fonzino, Chief Registered Environmental Health Specialist

Sr. Public Health Nurse

Public Health Nurses

Consulting Physicians

Clerical Staff

Program Objectives

Grant Number: 45502214

Funding Source: Older American Act Title III B

Service: Visiting Nurse

Service Definition: Services designed to maintain older persons in their own residence or community-based settings by providing skilled nursing services or therapy, thereby avoiding and deterring the need for hospitalization or institutionalization.

Service Unit: Each Visit

The Division agrees to pay the Agency the sum not to exceed **\$16,127** as detailed in the **2016** approved grant.

Goal Statement: To develop and coordinate a dual community work plan to provide a comprehensive network of visiting nursing services to the target population of older adults living within the service area of the West Orange Health Department for the period of **January 1, 2016 to December 31, 2016.**

Objective #1: To provide 103 nursing visits to approximately 57 targeted older adults residing in the Township of West Orange and the Borough of Essex Fells service areas at a total cost of **\$16,291.**

<u>Municipality:</u>	<u>West Orange</u>	<u>Municipality:</u>	<u>Essex Fells</u>
Target Population:	Low Income/Frail/Elderly	Target Population:	Low Income/Frail/Elderly
Units:	102	Units:	1
Clients:	56	Clients:	1

Objective #2: To provide nursing visits to the West Orange Health Department service area and the necessary follow up visits by Public Health Nurses designated by the lead community under the jurisdiction of the Project Director, **The Chief REHS** and Senior Public Health Nurse to include the target population of the service area. It is the intention to provide each older adult contact with a functional assessment, as well as, counseling, referral assistance, networking, education, and the monitoring of future progress during each visiting nurse contact.

Activities:

1. Promote physical health and well - being through screening, counseling and education to the older adults in our service area.
2. Individuals will receive a physical and mental assessment, screening and evaluation during each nursing visit, to develop a plan of care for each participant.

3. Subsequent to initial examination, visits will be arranged to monitor progress and effectiveness of recommended treatments.
4. Provide nursing visits to the frail, impoverished, minority and vulnerable in the service area of the West Orange Health Department.
5. Assist in administering and supervision medication and treatment, following the overall plan of care including treatment, rehabilitation medication, injection, and other medical care necessary for the evaluation of the participant's safety and comfort.

18A.

Objective #3: To provide services designed to maintain older persons in their own residence or community-based setting by providing visiting nursing services that will assist in avoiding or deterring the need for hospitalization or institutionalization.

Objective #4:

To provide for the administration of the Essex County Division of Senior Services Grant to the West Orange Visiting Nursing Service.

Activities:

1. To maintain accurate financial records of grant expenditures
2. To maintain expenditures control for the monies allocated in this grant and financial control of expenditures as required to meet Division of Senior Services auditing
3. To maintain accurate program reports and submission of such reports as required and approved by the Division of Senior Services
4. To compile and report to the Division of Senior Services all parameters of project performance programmatic goals and objectives and report such information to the participating municipality
5. To compile and report to the Division of Senior Services all parameters of all project expenditures

Objective #5: To insure that comprehensive visiting nursing services are available to the older adult population residing in the West Orange Health Department service area with specific emphasis placed on the target population criteria set by the Essex County Division of Senior Services for the period of **January 1, 2016 to December 31, 2016**. The program will serve older (60 plus) adults throughout the service areas and include all service components as recommended and required by the Essex County Program Specifications – Service Definition, Components and Standards.

18B.

BUDGET SUMMARY PAGE

Contract Name: West Orange Health Department			269-15
Contract Number: 45502214			10-Nov-15
Contract Year: 1/1/16 - 12/31/16			
		Percentage	Dollar Amount
A. Total Project Costs		100.00%	16,291
B. Project Income			164
C. NSIP			0
D. Project Net Costs			16,127
E. Local Non-Federal Participation		0.00%	0
F. Funds Granted		100.00%	16,127
G. Initial Allocation		50.00%	8,064
1. Personnel	Cash	In-Kind	Total
Public Health Nurse	16,127	0	16,127

BUDGET SUMMARY PAGE

4. Food	Cash	In-Kind	Total
			0
Sub-Total	0	0	0
5. Building Space	Cash	In-Kind	Total
Sub-Total	0	0	0
6. Printing & Office Supplies	Cash	In-Kind	Total
Sub-Total	0	0	0

BUDGET SUMMARY PAGE

7. Equipment	Cash	In-Kind	Total
			0
Sub-Total	0	0	0
8. Other Costs	Cash	In-Kind	Total
Client Contribution	164		164
Sub-Total	164	0	164
Total Direct Costs (Categories 1-8)	16,291	0	16,291
Indirect Costs			
Total Project Costs	16,291	0	16,291

A. Local Non-Federal Participation	Amount
	0
	0
Sub-Total	0
B. In-Kind Resources	
Sub-Total	0
Total	0
Estimated Project Income	164

BUDGET SUMMARY PAGE

Grant # 45502214 / West Orange Health Department		
Project Cost	Number of Units	Unit Cost (Proj. Cost/Number of Units)
\$16,291	103	\$158.165049

Personnel	16,127
Consultant Contract	0
Travel	0
Food	0
Building Space	0
Printing and Office Supplies	0
Equipment	0
Other Costs	164
TOTAL COST	16,291

Note: Unit cost= Project Cost divided by Number of Hours

November 10, 2015

RESOLUTION

WHEREAS, the Essex County Division of Senior Services has agreed to provide partial funding for a Senior Citizen Public Health Nurse for the contract period of: (i) January 1, 2016 through December 31, 2016, in the amount of \$16,127; and

WHEREAS, the Health Officer has reviewed the annexed agreement and recommends execution and approval of the contract; and

WHEREAS, the Township has participated in this program in previous years; and

WHEREAS, annexed hereto is a copy of the proposed agreement;

NOW, BE IT HEREBY RESOLVED, by the Township Council of the Township of West Orange that the Mayor be and is hereby authorized to execute the annexed agreement with the Essex County Division of Senior Services for the time periods specified herein, in connection with the partial funding of a Senior Citizen Public Health Nurse, and the Municipal Clerk shall be and hereby is authorized to attest to the Mayor's signature; and it is further

RESOLVED, that a permanent copy of this agreement shall be maintained by the Municipal Clerk and the Department of Health.

Karen Carnevale
Township Clerk

Honorable Jerry Guarino
Council President

Dated:

Adopted:

Approved as to form on the basis of the facts provided:

Richard D. Trenk
Township Attorney

November 10, 2015

AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER 7, TRAFFIC, SUBSECTION 7-20, STOP INTERSECTIONS,
OF THE REVISED GENERAL ORDINANCES OF
THE TOWNSHIP OF WEST ORANGE

BE IT ORDAINED, by the Township Council of the Township of West Orange, in the County of Essex, State of New Jersey, that Sheffield Terrace and Dartmouth Road shall be designated as a Stop Intersection pursuant to N.J.S.A. 39:4-8(b) under the Municipal Engineer's Certification and License Number GE026706 as follows:

Section 1. The Township Council of the Township of West Orange finds it in the interest of public safety to designate Sheffield Terrace and Dartmouth Road as a Stop Intersection pursuant to N.J.S.A.39:4-8(b).

Section 2. The Municipal Engineer of the Township of West Orange has submitted and certified all the legislative requirements pursuant to N.J.S.A. 39:4-8(b) and the criteria as set forth by the New Jersey Department of Transportation, Bureau of Traffic Engineering have been met.

Section 3. Subsection 7-20, Stop Intersections, of the Revised General Ordinances of the Township of West Orange is hereby supplemented and amended as follows pursuant to the provisions of N.J.S.A. 39:4-140 (*italic type denotes deletion, bold type denotes addition*):

Intersection

Stop Signs On:

Sheffield Terrace and Dartmouth Road Sheffield Terrace

Section 4. If any provisions of this Ordinance or application thereof, under any circumstances, is held invalid, the invalidity shall not affect any of the provisions or applications of this Ordinance that can be given effect without the valid provision(s) or application and to this end, the provisions of the Ordinance are severable.

Section 5. All other Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed.

Section 6. Unless another penalty is expressly provided by New Jersey Statute, every person convicted of a violation of any provision of this Ordinance or any supplement thereto shall be liable to the penalty of not more than fifty dollars (\$50.00) or imprisonment for a term not to exceed fifteen (15) days or both.

Section 7. This Ordinance shall take effect upon final passage and publication in accordance with law and approval by the New Jersey Department of Transportation if necessary.

Robert D. Parisi, Mayor

Jerry Guarino, Council President

Karen J. Carnevale, R.M.C.
Municipal Clerk

Introduced: November 10, 2015

Adopted: November 24, 2015

LEGISLATIVE HISTORY

The Ordinance, which amends the Traffic Regulations of the Township, designates the intersection of Sheffield Terrace and Dartmouth Road as a Stop Intersection with a Stop Sign to be placed on Sheffield Terrace. This intersection is a “T” intersection with Sheffield Terrace forming the stem of the “T”. Due to the volume of traffic which travels on Sheffield Terrace and Dartmouth Road, the Township’s Engineering Division determined that traffic needed to be regulated at this intersection for the safe movement of traffic through it. The Engineering Division recommended designating the intersection as a Stop Intersection with a Stop Sign on Sheffield Terrace to provide for the safe movement of traffic there. Without a Stop Sign Sheffield Terrace the normal right-of-way rule is not expected to provide reasonably safe operation of this intersection.

October 28, 2015

Mayor and Township Council
Municipal Building
66 Main Street
West Orange, New Jersey 07052

RE: **AMENDMENTS TO CHAPTER 7, TRAFFIC
STOP INTERSECTIONS**

Mayor Parisi, Council President Guarino, Ladies and Gentlemen:

The attached Ordinance will designate the intersection of Sheffield Terrace and Dartmouth Road as a Stop Intersection with a Stop Sign on Sheffield Terrace. This intersection is a "T" intersection with Sheffield Terrace forming the stem of the "T" where a Stop Sign will be placed. I certify that this regulation is approved by me after investigation of the circumstances, and that it appears to be in the interest of safety and the expeditious movement of traffic. Based on this, I request this approval of this Stop Intersection pursuant to N.J.S.A. 39:4-8(b).

I performed my investigations of this intersection by field inspections, manual traffic counts and accident investigations, and based on these findings I recommend this intersection be designated as a Stop Intersection with a Stop Sign on the stem of the "T" for this intersection. Based on the traffic counts, the Stop Sign will be placed on the minor street as prescribed in the Manual on Uniform Traffic Control Devices (MUTCD). A Stop Sign on the stem of the "T" at this intersection is required since the normal right-of-way rule is not expected to provide reasonably safe operation of this intersection.

If you have any questions on this regulation, please call me.

Very truly yours,

Leonard R. Lepore, Municipal Engineer
Director of Public Works

LRL/tp
enc.

cc: John K. Sayers
Richard D. Trenk
Kenneth Kayser
Police Chief James Abbott

file: ordinance stop intersection sheffield terrace and Dartmouth road

November 4, 2015

Mayor and Township Council
Municipal Building
66 Main Street
West Orange, New Jersey 07052

RE: **AMENDMENT TO REVISED GENERAL ORDINANCES**
CHAPTER 7, TRAFFIC
SUBSECTION 7-32.2, RESTRICTED PARKING ZONES

Mayor Parisi, Council President Guarino, Ladies and Gentlemen:

Attached please find an Ordinance to amend Chapter 7, Subsection 7-32.2, restricted Parking Zones. This Ordinance will create one handicapped parking stall in front of 28 Cross Street. This stall will be for the exclusive use of a resident in this home who has a Disabled Persons Identification issued by the Motor Vehicle Commission.

If you have any questions, please call me.

Very truly yours,

Leonard R. Lepore, Municipal Engineer
Director of Public Works

LRL/tp
enc.

cc: John K. Sayers
Richard D. Trenk
Kenneth Kayser
Police Chief James Abbott
Police Officer Scott Smarsh

file: ordinance handicapped cross street

AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER 7, TRAFFIC, SUBSECTION 7-32.2,
RESTRICTED PARKING ZONES,
OF THE REVISED GENERAL ORDINANCES OF
THE TOWNSHIP OF WEST ORANGE

BE IT ORDAINED, by the Township Council of the Township of West Orange, in the County of Essex, State of New Jersey as follows:

Section 1. Subsection 7-32.2, Restricted Parking Zones, of the Revised General Ordinances of the Township of West Orange is hereby supplemented and amended as follows (*italic type denotes deletion, bold type denotes addition*):

7-32.2 Restricted Parking Zones. Pursuant to N.J.S.A 39:4-197.6, Restricted Parking Zones, as defined in N.J.S.A. 39:4-207.6e, are established in front of the following residences as indicated on the Tax Maps of the Township of West Orange, at the specified locations. Parking within a specific zone is restricted to the motor vehicle issued a permit pursuant to N.J.S.A. 39:4-197.7. In accordance with N.J.S.A., 39:4-197.6 parking is permitted in the Restricted Parking Zone except when prohibited in front of the residence by other sections of this Chapter.

Residence Address	No. of Spaces	Location
28 Cross Street	1	Beginning 122 feet north of the northerly curbline of Freeman Street extended and extending 18 feet northerly.

Section 2. If any provision of this Ordinance or application thereof, under any circumstances, is held invalid, the invalidity shall not effect any other provisions or applications of this Ordinance that can be given effect without the invalid provision(s) or application(s) and to this end the provisions of this Ordinance are severable.

Section 3. All other Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed.

Section 4. This Ordinance shall take effect upon final passage and publication in accordance with law and upon the approval of the New Jersey Department of Transportation if required.

ROBERT D. PARISI, MAYOR

JERRY GUARINO, COUNCIL PRESIDENT

KAREN J. CARNEVALE, MUNICIPAL CLERK

Introduced: November 10, 2015

Adopted: November 24, 2015

LEGISLATIVE HISTORY

This Ordinance is in response to a request from a handicapped resident who resides at 28 Cross Street. By adopting this Ordinance, the Township will establish a handicapped parking stall adjacent to this address. Such parking stalls are permissible under the laws of New Jersey, and they are designated as a Restricted Parking Zone.