

1. Conference Agenda

Documents: [CA12.15.15.PDF](#)

2. Public Meeting Agenda

Documents: [PM12.15.15.PDF](#)

3. Resolution(S)

3.I. 275-15

Documents: [275-15RESOLUTION ADOPTING 2016 SID BUDGET.PDF](#), [275-15 ATTACHMENT.PDF](#)

3.II. 276-15

Documents: [276-15 RESOLUTION RE SENIOR CITIZEN CLUB CONTRACTS FOR 2015\(1\).PDF](#)

3.III. 277-15

Documents: [277-15 - TAX EXEMPTION DISABLED VET 376 ST CLOUD.PDF](#)

3.IV. 278-15

Documents: [278-15 TAX EXEMPTION DISABLED VET - BLACKBURNE TERRACE.PDF](#)

3.V. 279-15

Documents: [279-15 TAX EXEMPTION DISABLE VET - FOWLER DRIVE.PDF](#)

3.VI. 280-15

Documents: [280-15 TAX EXEMPTION - DISABLED VET - EDGEWOOD AVENUE.PDF](#)

3.VII. 281-15

Documents: [281-15 TAX COURT RESOLUTION.PDF](#), [281-15 ATTACHMENT.PDF](#)

3.VIII. 282-15 - REVISED

Documents: [282-15 RAFFLE LICENSES 12.15.15.PDF](#)

3.IX. 283-15

Documents: [283-15 RESOLUTION AUTHORIZING RENEWAL OF DELTA DENTAL PLAN FOR 2016.PDF](#)

3.X. 284-15

Documents: [284-15 CDBG PRIORITY LIST RESOLUTION 2016.PDF](#)

3.X.i. 284-15 Priority List

Documents: [284-15 CDBG PRIORITY LIST RESOLUTION 2016.PDF](#)

3.XI. 285-15

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3.XII. 286-15

Documents: [286-15 AWARD - JANITORIAL SERVICES 2016.PDF](#)

3.XIII. 287-15

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3.XIV. 288-15

Documents: [288-15 DUPLICATE PAYMENT RESOLUTION 4THQTR2015.PDF](#)

3.XV. 289-15

Documents: [289-15 RESOLUTION AUTHORIZING RENEWAL OF JIF MEMBERSHIP 2016.PDF](#), [289-15 ATTACHMENT.PDF](#)

3.XVI. 290-15

Documents: [290-15 WEST ORANGE EMERGENCY RESOLUTION - HEALTH BENEFIT CLAIMS.PDF](#)

3.XVII. 291-15

Documents: [291-15 WEST ORANGE EMERGENCY RESOLUTION - NOTE AUTHORIZATION - HEALTH BENEFIT CLAIMS.PDF](#)

3.XVIII. 292-15

Documents: [292-15 RESOLUTION AUTHORIZING TRANSITION TO BI-WEEKLY PAYROLL.PDF](#)

4. Ordinance(S) On Second And Final Reading

4.I. 2471-15

Documents: [2471-15 AMENDING CHAPTER 2 SECTION 52 2 - PUBLIC RELATIONS COMMISSION \(COMPOSITION OF COMMIS.PDF](#)

COUNCIL COMMITTEE CONFERENCE MEETING

AGENDA

Council Chambers – 66 Main Street, West Orange, NJ

December 15, 2015

This is to inform the general public that this meeting is being held in compliance with Section 5 of the Open Public Meetings Act, Chapter 231, Public Law 1975. A notice of this meeting was mailed to the Star Ledger and the West Orange Chronicle on December 1, 2014. A notice of this meeting was also posted on the Bulletin Board in the Municipal Building, West Orange and filed in the office of the Municipal Clerk of the Township of West Orange on December 1, 2014.

Roll Call – Councilwoman Casalino, Councilman Cirilo, Councilman Krakoviak, Councilwoman McCartney, Council President Guarino (Mayor Parisi)

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6:30 P.M

- **Update** - W.O. Public Library – Dave Cubie
- **Team Award-West Orange PAL Mustangs-2015 HCYFL Champions**
- **Nomination of Council President**
- **Council Liaison for the 2015-2016 Term**

_____Planning Board (SM)

_____Local Assistance Board (MC)

_____ERSCHA (Degnan House) (VC)

_____WOSCHA (John P. Renna House) (JG)

_____Downtown West Orange Alliance (JG)

_____West Orange Municipal Alliance Committee (MC)

_____West Orange Arts Council (SM)

_____Open Space & Recreation Committee (JK)

_____Public Relations Commission - New

- **Council Liaison Announcements**

7:00 P.M.

- **Public Meeting**

Agenda is subject to change.

AGENDA-Amended
Tuesday, December 15, 2015
Township of West Orange
66 Main Street – 7:00 p.m.

This is to inform the general public that this meeting is being held in compliance with Section 5 of the Open Public Meetings Act, Chapter 231, Public Law 1975. A notice of this meeting was mailed to the Star Ledger and the West Orange Chronicle on December 1, 2014. A notice of this meeting was also posted on the Bulletin Board in the Municipal Building, West Orange and filed in the office of the Municipal Clerk of the Township of West Orange on December 1, 2014.

Statement of Decorum

In all matters not provided for in subsection 3-15.1 and except upon consent of the Council President, each person addressing the Council pursuant to this subsection shall be required to limit his or her remarks to five (5) minutes, and shall at no time engage in any personally offensive or abusive remarks. The chair shall call any speaker to order who violates any provision of this rule.
(1972 Code § 3-15.2)

Roll Call – Councilwoman Casalino, Councilman Cirilo, Councilman Krakoviak, Councilwoman McCartney, Council President Guarino (Mayor Parisi)

- 1. Pledge of Allegiance**
- 2. Public Comment**
- 3. *Consent Agenda**
- 4. *Approval of Minutes of Previous Meeting – Public Meeting and Executive Session November 24, 2015**
- 5. *Report of Township Officers-None**
- 6. *Reading of Petitions and Communications and Bids-None**
- 7. *Bills**
- 8.*Resolutions**
 - a. 275-15 **Public Hearing** and Adoption of Downtown West Orange Alliance Special Improvement District 2016 Budget (Brill)
 - b. 276-15 Resolution Authorizing Execution of Contracts for Senior Citizen Services (Legal-Duffy)
This resolution would authorize the execution of contracts with seven (7) organizations to provide recreational, social, and educational services to the senior citizens of the Township of West Orange.
 - c. 277-15 Resolution Authorizing an Exemption from Real Estate Taxes to a Disabled Veteran-376 St. Cloud Avenue - Block 159.11, Lot 16 (Tax Assessor)
 - d. 278-15 Resolution Authorizing an Exemption from Real Estate Taxes to a Disabled Veteran-28 Blackburne Terrace - Block 153.15, Lot 15 (Tax Assessor)

- e. 279-15 Resolution Authorizing an Exemption from Real Estate Taxes to a Disabled Veteran-21 Fowler Drive - Block 178.35, Lot 21 C0166 (Tax Assessor)
- f. 280-15 Resolution Authorizing an Exemption from Real Estate Taxes to a Disabled Veteran-52 Edgewood Avenue (Block 159.07, Lot 37.05) (Tax Assessor)
- g. 281-15 Resolution Authorizing the Collector of Taxes to Rebate Payment to the Listed Taxpayer Pursuant to Final Judgment by the Tax Court of New Jersey
- h. 282-15 Resolution Authorizing the Issuance of Raffle Licenses (Clerk)
- i. 283-15 Resolution Authorizing Amendment to Agreement with Delta Dental of New Jersey, Inc. (Legal-Duffy)
This resolution would authorize an amendment to the Township's existing agreement with Delta Dental of New Jersey, Inc. ("Delta"), whereby Delta would continue to provide dental insurance for Township employees for a one-year term from January 1, 2016 through December 31, 2016, at the guaranteed rates set forth at Attachment A to the resolution.
- j. 284-15 Community Development Block Grant (CDBG) 2016 Priority List (Planning-Carlucci) **(list to follow)**
- k. 285-15 Resolution Authorizing the Township to Apply for the 2016 New Jersey Historic Preservation Fund Sub-Grant (for CLG-Certified Local Grant) in an Amount of Not Less Than \$9,000. and Not More Than \$15,000 (Skinner)
This Certified Local Government grant does not require a match.
- l. 286-15 Resolution Authorizing an Award of Contract for the 2016 Janitorial Services to Excellent Building Services Corp., 70 South Jefferson Street, Orange, NJ 07050 in an Amount NTE \$44,376. (DeSantis)
- m. 287-15 Resolution Authorizing the Collector of Taxes to Refund Payment to the Listed Lienholder Due to Payment Posted in Error (Gagliardo)
- n. 288-15 Resolution Authorizing Refund of Duplicate Payment to Listed Property Owners – 4th Quarter Taxes (Gagliardo)
- o. 289-15 Resolution Authorizing 2016 Renewal of JIF Membership (Legal-Duffy)
This Resolution would authorize the renewal of the Township's membership in the Garden State Joint Insurance Fund for the period between January 1, 2016 and December 31, 2016, for the following types of coverage: Workers' Compensation and Employer's Liability; General Liability, including law enforcement and public officials liability; Motor vehicle liability; and Property damage (buildings, contents, equipment, and motor vehicle).
- p. 290-15 Resolution Authorizing Emergency Appropriation Pursuant to N.J.S.A. 40A:4-46 and N.J.S.A. 40A:4-48 Due to Health Benefit Claims (Gross)
- q. 291-15 Resolution Authorizing Sale of Notes for Emergency Appropriation Pursuant to N.J.S.A. 40A:4-51 Due to Health Benefit Claims (Gross)

- r. 292-15 Resolution Authorizing Transition to Bi-Weekly Payroll (Legal-Duffy)
This resolution would authorize the amendment of the Township's Human Resources Policies and Procedures to provide for the transition from weekly payment to bi-weekly payment of salaries to all employees, effective for all payroll periods subsequent to December 25, 2015.

9. Ordinances on Second and Final Reading

- a. 2471-15 Revised Ordinance Amending Chapter 2, Section 52.2 - Public Relations Commission (Legal-Bufferman)
This revised ordinance would amend Chapter 2 to include the Township Council's appointment of one Council member to serve as a liaison to the Commission each year.

10. Ordinances on First Reading-None

11. ABC Hearing

- a. 553-15 Resolution Authorizing a Person to Person/Place to Place Transfer of License 0722-33-055-005 from Y.S.T., Inc. t/a Yoshi-Sono Japanese Restaurant to MAC-643, LLC

12. Recessed

**The Council President may at his/her discretion modify with consent the order of business at any meeting of the Council if he/she deems it necessary and appropriate.
(1972 Code § 3-8; Ord. No. 726-84; Ord. No. 1157-93; Ord. No. 2128-07 § II)**

Agenda is subject to change.

RESOLUTION

WHEREAS, the Township of West Orange (the "Township") has created a Special Improvement District ("SID") in recognition of the unique contributions made to the Township by the residential, recreational, historic and commercial properties in the Township's downtown neighborhoods, and for the purpose of encouraging and enhancing economic growth therein; and

WHEREAS, the Downtown West Orange Alliance ("DWOA") is the organization responsible for the day-to-day management of the SID; and

WHEREAS, pursuant to Section 25-32.8 of the Township's Revised General Ordinances, DWOA has presented its proposed 2016 budget (the "2016 SID Budget") for approval by the Mayor and Public Council, a copy of which is annexed hereto as **Attachment "A"**;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Orange that the 2016 SID Budget is hereby adopted; and be it further

RESOLVED that a copy of this Resolution shall be made available in the Clerk's office in accordance with applicable law.

Karen J. Carnevale
Municipal Clerk

Jerry Guarino
Council President

Adopted: December 15, 2015

I hereby certify funds are available from: _____
Account No./Amount

John O. Gross
Chief Financial Officer

ATTACHMENT “A”

Downtown WO Alliance

2016 Budget Narrative

Revenue

This year's recommended budget totals \$235,000. This is an increase of \$15,000 from last year's budget. The revenue contained in this budget is derived from a combination of Special Improvement Assessments, Township of West Orange Contributions, Fundraising Efforts, Surplus from the 2015 budget and utilization of Fund Balance.

The assessment portion totals \$105,189.83¹ and is assessed utilizing a 3 tier system as authorized by the ordinance². The tiers are based on the type of commercial properties located in the downtown corridor. There are a total of 181 properties that provide commercial space for over 300 businesses. These businesses consist of Restaurants, Retail Stores and Personal and Professional Services Companies.

This year's income is broken out into the following categories; Township contribution of Cash and In-Kind³ Services, Fundraising Efforts generated from the Mayors 5K Run (5K), Street Fair (SF) & Farmers Market (FM), Interest income and Surplus & Reserve⁴.

Assessment Income	\$ 105,189.83
Township Contribution - Cash	\$40,809.00
Township Contribution - In Kind	\$28,000.00
Prior Year Surplus/fundraising	\$9,863.99
Fundraising Efforts SF 5K others	\$25,000.00
Reserve Funds	\$26,062.18
<u>Interest Income</u>	<u>\$75.00</u>
TOTAL	\$235,000.00

¹ Final assessment amount confirmed in October of 2015

² Ordinance # 1534-98

³ In kind = \$28,000 for office space and supplies

⁴ Surplus & Reserve - Funds remaining at the end of 2015

Expenses

1. Total Administration & Office Operations

Expenses relating to the Township's contribution include; rent, utilities, telephone, postage, printing, supplies and monetary contribution towards the overall budget. The Special Improvement District (SID) office is located in Township Hall.

Cash Contribution	\$40,809.00
<u>In-Kind office expenses</u>	<u>\$28,000.00</u>
TOTAL Twp Contribution	\$68,809.00

Total Administration & Office Operations \$ 99,510.00.

This sum includes \$28,000 in In-Kind expenses received from the Township. The expenses relating to Administration and Office Operations include Executive Directors salary, payroll fees and taxes, office equipment and supplies. This category includes an increase in directors salary of \$5,000. A specific breakdown is as follows:

Executive Director	\$60,000.00
Payroll Fees & Taxes	\$6,000.00
Printing, Supplies & Equipment	\$3,510.00
Intern Staff	\$2,000.00
<u>Total</u>	<u>\$71,510.00</u>
In-kind	\$28,000.00
<u>Total Office Operations</u>	<u>\$99,510.00</u>

2. Professional Services & Insurance \$8,450.00

The Downtown WO Alliance will distribute funds for Professional Services that include; Directors & Officers Insurance, Worker's Compensation Insurance, Accounting and Auditing services for a budgeted amount of \$8,450.00.

3. Economic Development \$8,000.00

In past years we have utilized this category to engage Joseph Fagan and for the production of "Discover West Orange" the TV show airing on our local access channel. We have decided to move this expense to the Marketing & Promotion category.

This year monies budgeted in this category will provide for business retention and recruitment. The township council has indicated they have revived the Economic

Development Committee. The Alliance will work with this new committee and will co-sponsor this new initiative. In addition this line item will fund a new Brochure, Directory and overall support our strategic plan.

4. Marketing & Promotions \$45,000.00

We have increased the funds in this category by \$21K. As stated above the Alliance will fund the production of Discovery WO, the TV show and our engagement with Joe Fagan, Township Historian. We have begun our second season of the TV show and it has been picked up by PBS and News 12. Joe has added an exciting element to all activities that occur in our township and especially in the downtown corridor. Joe is widely respected throughout the township and the DWOA gets the benefit of this association. Joe has covered our new store openings & ribbon cuttings and on location support for the Farmers Market, Mayors 5K Run, Street Fair and Small Biz Saturday, to name a few.

The remaining monies in this category will support several special events that draw people into the downtown corridor. This budget line supports roughly 22% of the overall budget for Promoting our downtown. Some of the special events include our annual street Fair & Edison Day celebration, the Farmers Market, The Mayors 5K Run and the Holiday Open House.

5. Visual Improvement \$69,040.00

During the past several budgets we have allocated a majority of the funds to this category but have not spent them. This year the DWOA has slightly reduced the funding by \$5K. This is an important area as visual design is one of the first things people notice when they enter our downtown. This line item will fund more way finding signs and two new welcome to WO signs. In addition the holiday decorations and the façade grant reimbursement programs remain in place. The DWOA continues to support maintenance and cleaning of the downtown corridor. Landscaping and beautification of the planters continue to be a priority to maintain an attractive downtown area. Specific support for this category is as follows;

Banners	\$5,000.00
Façade Grant Program	\$20,000.00
Holiday Decorations	\$10,000.00
Landscaping/Streetscape	\$15,000.00
Maintenance Worker	\$15,000.00
Capital Expense & Signage	\$4,040.00

TOTAL

\$69,040.00

6. Organization \$5,000.00

The Organization category provides for the basic structure for the Alliance and allows for the many committees to work together. This line item allows the Downtown West Orange Alliance to promote our programs as well as raise money for activities and administration structure. It is important for the Alliance to have positive relationships with local organizations and groups such as The Chamber of Commerce & the Rotary Club. It is a goal of the Alliance to attend meetings and functions and become a working partner with other organizations. In addition the Alliance will participate in all training and resources the Main Street NJ organization has to offer and continue the next phase of our strategic plan.

In summary The Downtown Alliance board is committed to promoting and supporting the business' and property owners along the Main Street Corridor. We will remain steadfast in evaluating every program we support and each dime we spend to assure there's a benefit to our business and property owners as well as for our community as a whole.

Allocation Summary

REVENUE

Assessment Income	\$105,189.83
Township Contribution - Cash	\$40,809.00
Township Contribution - In Kind	\$28,000.00
Prior Year Surplus/fundraising	\$9,863.99
Fundraising Efforts SF 5K others	\$25,000.00
Reserve Funds	\$26,062.18
Interest Income	\$75.00
TOTAL	\$235,000.00

EXPENSES

1. Administration & Office Operations	\$99,510.00
2. Professional Services & Insurance	\$8,450.00
3. Economic Development	\$8,000.00
4. Marketing	\$22,350.00
5. Visual Improvement	\$72,703.00
6. Organization	\$4,550.00
TOTAL EXPENSES	\$235,000.00
IN-KIND	(\$28,000.00)

Total Proposed 2016 budget \$207,000.00

**Downtown West Orange Alliance
2016 Proposed Budget**

REVENUE	Projected 2016
SID Assessments	\$ 105,189.83
Township Contribution Cash	\$ 40,809.00
Township Contribution In-Kind	\$ 28,000.00
Funds Carried Forward Prev. Year	\$ 1,721.00
Fundraising Carried Forward Prev. Year	\$ 8,142.99
Mayors 5K Run to Break the Silence	\$ 14,500.00
Farmers Market & Other Fundrasing Income	\$ 2,500.00
Fundraising Income - Street Fair	\$ 8,000.00
Interest Income	\$ 75.00
Reserve Funds	\$ 26,062.18
Total Revenue	\$ 235,000.00
EXPENSES	2016 Budget
Total office operations	\$ 71,510.00
Total In Kind	\$ 28,000.00
Insurance & Professional Services	\$ 8,450.00
Economic Development	\$ 8,000.00
Marketing & Promotions	\$ 45,000.00
Visual Improvement	\$ 69,040.00
Organization	\$ 5,000.00
Total Expenses	\$ 235,000.00
<i>In-Kind</i>	\$ (28,000.00)
Total Expenses	\$ 207,000.00

RESOLUTION

WHEREAS, the Township of West Orange is desirous of awarding a contract for providing recreational, social and educational services to the Senior Citizens of the Township of West Orange, for the period commencing January 1, 2015 and ending December 31, 2015

WHEREAS, the following organizations are willing to provide said services;
Pleasantdale Senior Citizens
JCC Council of Senior Citizens
The John Renna House
Eagle Rock Senior Citizens H.A./Tenant Services
Woodland Valley Senior Social Gathering
Knitting Club
Prime Timers

WHEREAS, the aggregate of public funds to be expended for the provision of such services is \$2,000.00 and therefore, no public advertisements for bids is required.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Orange that the Mayor and Township Clerk be and hereby respectively authorized to execute and attest to a contract, in a form approved by the Township Attorney, with the Pleasantdale Senior Citizens, JCC Council Senior Citizens, The John P. Renna House, Eagle Rock Senior Citizens, Woodland Valley Senior Social Gathering, Prime Timers and The Knitting Club for the provisions of recreational, educational, informational and social services to the Senior Citizens of the Township of West Orange.

Karen J. Carnevale
Township Clerk

Jerry Guarino
Council President

Adopted: December 15, 2015

I hereby certify funds available 01-2010-00-8762-080

John O. Gross, Chief Financial Officer

RESOLUTION

WHEREAS, STEVEN SCULLAWL, is the owner of the single family dwelling at 376 St. Cloud Avenue (Block 159.11, Lot 16); and

WHEREAS, STEVEN SCULLAWL, is a totally disabled veteran entitled to exemption from real estate taxes pursuant to N.J.S. 54:4-3.30 et seq; and

WHEREAS, STEVEN SCULLAWL, has been granted total exemption from real estate taxes on July 29, 2015;

NOW THEREFORE BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST ORANGE that STEVEN SCULLAWL be granted exemption from real estate taxes, as a totally disabled veteran, pursuant to N.J.S. 54:4-3.30 et seq.

BE IT FURTHER RESOLVED that the Tax Assessor and Tax Collector adjust their records to reflect the aforementioned grant of exemption.

BE IT FURTHER RESOLVED that the Tax Collector refund the sum of \$4,376.88 to STEVE SCULLAWL which sum represents real estate taxes paid for July 29, 2015 to November 2015.

Karen J. Carnevale
Municipal Clerk

Jerry Guarino
Council President

Adopted: December 15, 2015

RESOLUTION

WHEREAS, CHRISTIAN LUNA, is the owner of the single family dwelling at 28 Blackburne Terrace (Block 153.15, Lot 15); and

WHEREAS, CHRISTIAN LUNA, is a totally disabled veteran entitled to exemption from real estate taxes pursuant to N.J.S. 54:4-3.30 et seq; and

WHEREAS, CHRISTIAN LUNA, has been granted total exemption from real estate taxes on January 1, 2015; and

NOW THEREFORE BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST ORANGE that CHRISTIAN LUNA be granted exemption from real estate taxes, as a totally disabled veteran, pursuant to N.J.S. 54:4-3.30 et seq.

BE IT FURTHER RESOLVED that the Tax Assessor and Tax Collector adjust their records to reflect the aforementioned grant of exemption.

BE IT FURTHER RESOLVED that the Tax Collector refund the sum of \$15,124.24 to CORELOGIC the tax servicing company that made the payments on behalf of the homeowner which represents 2015 real estate taxes paid in the amount of \$10,889.90 and also an overpayment of taxes totaling \$4,254.34.

Karen J. Carnevale
Municipal Clerk

Jerry Guarino
Council President

Adopted: December 15, 2015

RESOLUTION

WHEREAS, SHEILA GIRARD, is the owner of the single family dwelling at 21 Fowler Drive (Block 178.35, Lot 21 C0166); and

WHEREAS, SHEILA GIRARD, is a widow of a totally disabled veteran entitled to exemption from real estate taxes pursuant to N.J.S. 54:4-3.30 et seq; and

WHEREAS, SHEILA GIRARD, has been granted total exemption from real estate taxes on January 1, 2015; and

NOW THEREFORE BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST ORANGE that SHEILA GIRARD be granted exemption from real estate taxes, as a widow of a totally disabled veteran, pursuant to N.J.S. 54:4-3.30 et seq.

BE IT FURTHER RESOLVED that the Tax Assessor and Tax Collector adjust their records to reflect the aforementioned grant of exemption.

BE IT FURTHER RESOLVED that the Tax Collector refund the sum of \$12,844.21 to SHEILA GIRARD which sum represents the 2015 real estate taxes paid.

Karen J. Carnevale
Municipal Clerk

Jerry Guarino
Council President

Adopted: December 15, 2015

RESOLUTION

WHEREAS, ANTON GOLSON, is the owner of the single family dwelling at 52 Edgewood Avenue (Block 159.07, Lot 37.05); and

WHEREAS, ANTON GOLSON, is a totally disabled veteran entitled to exemption from real estate taxes pursuant to N.J.S. 54:4-3.30 et seq; and

WHEREAS, ANTON GOLSON, has been granted total exemption from real estate taxes on January 23, 2014; and

NOW THEREFORE BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST ORANGE that ANTON GOLSON be granted exemption from real estate taxes, as a totally disabled veteran, pursuant to N.J.S. 54:4-3.30 et seq.

BE IT FURTHER RESOLVED that the Tax Assessor and Tax Collector adjust their records to reflect the aforementioned grant of exemption.

BE IT FURTHER RESOLVED that the Tax Collector refund the sum of \$17,866.19 to ANTON GOLSON which sum represents 2014 real estate taxes paid and 2015 1st & 2nd quarter real estate taxes paid.

Karen J. Carnevale
Municipal Clerk

Jerry Guarino
Council President

Adopted: December 15, 2015

RESOLUTION AUTHORIZING THE COLLECTOR OF TAXES
TO REBATE PAYMENT TO THE LISTED TAXPAYER
PURSUANT TO FINAL JUDGMENT BY THE
TAX COURT OF NEW JERSEY

WHEREAS, final judgment on tax appeals has been rendered by the Tax Court of New Jersey on the petitions of the taxpayers listed on the attached schedule reducing the assessment for the years stated;

WHEREAS, such judgment by merit of N.J.S.A. 54:3-27.2 shall be conclusive and binding upon the municipal assessor and taxing district;

NOW, THEREFORE BE IT RESOLVED by the West Orange Township Council that the Collector of Taxes and Treasurer of West Orange, be and they are hereby authorized, empowered and directed to cause to be paid or applied to the said taxpayers the sums in full and final satisfaction to tax rebates due:

LIST ATTACHED

Karen J. Carnevale
Municipal Clerk

Jerry Guarino
Council President

I hereby certify funds are available from: _____
Account No./Amount

John Gross, Chief Financial Officer

TAX COURT
JUDGMENTS 281-15

TAX YEAR	DATE	BLOCK	LOT	QUAL	OLD VALUE	NEW VALUE	DIFFERENCE	TX RATE	REFUND AMOUNT
2015	8/14/2015	177.02	22.05		628100	625000	3100	0.03817	\$118.33
2010	10/23/2015	166	14		2900000	2800000	100000	0.12983	\$12,983.00
2012	10/9/2015	172.23	33		1836700	1650000	186700	0.03544	\$6,616.65
2013	10/9/2015	172.23	33		1836700	1650000	186700	0.03648	\$6,810.82
2014	10/9/2015	172.23	33		1836700	1650000	186700	0.03742	\$6,986.31
2014	10/23/2015	116.01	115		800000	684400	115600	0.03742	\$4,325.75
2015	10/23/2015	116.01	115		800000	684400	115600	0.03817	\$4,412.45
2014	10/30/2015	154.06	11		422000	375000	47000	0.03742	\$1,758.74
2015	11/20/2015	171	31		710400	659000	51400	0.03817	\$1,961.94
TOTAL									\$45,973.99

RESOLUTION

WHEREAS, the following charitable organization(s) have applied for a Raffle License which raffle is to be conducted within the Township of West Orange,

NOW THEREFORE, BE IT RESOLVED by the Township Council of *the Township of West Orange, that the Municipal Clerk is hereby authorized to* issue a license to conduct a raffle by the following organization (s) at the place (s) and time(s) set opposite their respective name(s):

<u>Organization</u>	<u>Date of Event</u>	<u>Place</u>	<u>RL No.</u>
Friendly Sons of the Shillelagh Foundation Off Premise Merchandise	September 17, 2016	648 Prospect Ave.	7244
Xavierian Guild Academy of St. Elizabeth Tricky Tray	March 16, 2016	481 Eagle Rock Ave.	7245
Xavierian Guild Academy of St. Elizabeth Off Premise 50/50	March 16, 2016	481 Eagle Rock Ave.	7246

Karen J. Carnevale, Municipal Clerk

Jerry Guarino, Council President

Adopted: December 15, 2015

RESOLUTION

WHEREAS, on or about September 17, 2013, the Township of West Orange Council authorized the Township of West Orange (the "Township") to enter into a Contract for Employee Dental Insurance (the "Agreement") with Delta Dental of New Jersey, Inc. ("Delta"); and

WHEREAS, the Township seeks to renew the Agreement with Delta for a one-year term (the "Term") from January 1, 2016 through December 31, 2016 (the "Amendment"); and

WHEREAS, the monthly guaranteed rates for the Term are set forth in the Amendment, annexed hereto as Attachment "A;"

NOW, BE IT HEREBY RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST ORANGE, that the Township shall and hereby does authorize the Amendment, at the guaranteed rates set forth therein; and be it further

RESOLVED, that the Mayor be and is hereby authorized to execute all documents necessary to effectuate the Amendment; and be it further

RESOLVED that this Resolution shall be published and made available in the Clerk's Office for reasonable inspection in accordance with applicable law.

Karen J. Carnevale
Township Clerk

Jerry Guarino
Council President

Adopted: December 15, 2015

I hereby certify funds are available from:

Account No.

John Gross, Chief Financial Officer

4840-0636-3692, v. 1

RESOLUTION

ESSEX COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT
(CDBG) PROGRAM YEAR 2016

WHEREAS, certain Federal funding will potentially be available for Essex County under Title I of the Housing and Community Development Act of 1974 as amended and supplemented, which Act is commonly known and referred to as the Community Development Block Grant; and

WHEREAS, the Township of West Orange has a need and desire for assistance under the Act and Program as aforesaid in order to improve essential services to the residents of areas which qualify for assistance under the Act and Program as aforementioned.

NOW, THEREFORE, BE IT RESOLVED the Township Council of the Township of West Orange, authorizes, on behalf of the Township of West Orange, the submission of applications for funding of the attached list, known as the 2016 Community Development Block Grant Program list, in the priority order as shown.

Karen J. Carnevale
Township Clerk

Jerry Guarino
Council President

Adopted: December 15, 2015

RESOLUTION

ESSEX COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT
(CDBG) PROGRAM YEAR 2016

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NOW, THEREFORE, BE IT RESOLVED the Township Council of the Township of West Orange, authorizes, on behalf of the Township of West Orange, the submission of applications for funding of the attached list, known as the 2016 Community Development Block Grant Program list, in the priority order as shown.

Karen J. Carnevale
Township Clerk

Jerry Guarino
Council President

Adopted: December 15, 2015

Governing Body Resolution

Resolution # 285-15

The governing body of the Township of West Orange desires to

(Print or Type Grantee's name)

further the public interest by obtaining a grant from the State of New Jersey in the amount of approximately \$ 15,000.00 to fund the following project:

(Total project cost)

An intensive-level cultural resource survey, in accordance with the "HPO Guidelines for Architectural Survey,"

of a minimum of 52 historic resources on the following streets: Yale Terrace, Walker Road, Ridgeview Avenue,

Luddington Road, Overlook Avenue, Oxford Terrace, and Harvard Terrace,

Therefore, the governing body resolves that

Robert D. Parisi

(Print or type person's name)

or the successor to the title of Mayor of West Orange is authorized

(Print or type title of authorized official)

(a) to make application for such a grant,

(b) if awarded, to execute a grant agreement with the State for a grant in an amount not less than

\$ 9,000.00 and not more than \$ 15,000.00 and

(c) to execute ☒ any amendments thereto ☒ any amendments thereto which do not increase the Grantee's obligations.

The Grantee agrees to comply with all applicable federal, State, and municipal laws, rules, and regulations in its performance pursuant to the agreement.

Introduced and passed December 15, 2015.

Ayes: _____

Noes: _____

Absent: _____

(Seal)

RESOLUTION

JANITORIAL SERVICES FOR THE TOWNSHIP OF WEST ORANGE

This Agreement for Janitorial Services is made by and between the Township of West Orange located at Municipal Building, 66 Main Street, West Orange, New Jersey (herein the “Township”) and Excellent Building Services, Corp., located at 70 South Jefferson Street, Orange, NJ 07050.

WHEREAS, the Township requires janitorial services at the following buildings: (1) West Orange Town Hall; (2) West Orange Police Building; (3) West Orange Senior Health Center; (4) Department of Public Works/Engineering; (5) Department of Recreation; (6) Police Valley Road Station; and (7) Police Washington Street Sub Station (collectively, the “Buildings”); and

WHEREAS, the Township issued a Request for Bid (“RFB”) in accordance with the Local Public Contracts Law (N.J.S.A. 40A:11-1, et al.) for Janitorial Services for the Buildings;

WHEREAS, on December 2, 2015 the Township received seven (7) bids in response to the RFB; and

WHEREAS, Excellent Building Services Corp. is recommended as the lowest responsible and responsive bidder.

NOW THEREFORE, for valuable consideration, including the promises, covenants, representations and warranties hereinafter set forth, the receipt and adequacy of which are hereby acknowledged, the parties, intending to be legally and equitably bound, agree as follows:

1. Term – The term of this Contract shall commence on January 1, 2016 for a two (2) year period with an option to renew for one (1) additional year. The Township will notify Excellent Building Services Corp. at least 30 days prior to the expiration of the initial two year period if it desires to exercise the option to renew for the additional one (1) year period.

2. Price – The amount of the Contract shall not exceed \$44,376.00 annually.
Optional additional floor services @ hourly rate of \$25.00
Optional interior painting @ hourly rate of \$35.00

3. Other Provisions –This Contract between Excellent Building Services Corp. and the Township is subject to all terms and conditions contained in the Request for Bid and Excellent Building Services Corporation’s bid response incorporated herein in full as though set forth in verbatim and as if they were fully reiterated in the body of this Contract.

4. Notice – Any notices required hereunder to the Township shall be hand delivered or mailed by certified first class postage prepaid return receipt required mail to the Municipal Clerk, Township of West Orange, New Jersey 07052 or such other address as the Township may designate in writing to Excellent Building Services Corporation. Any notice required hereunder to the

Excellent Building Services Corporation shall be hand delivered or mailed by certified first-class postage prepaid return receipt required mail to Excellent Building Services Corporation, 70 South Jefferson Street, Orange, NJ 07050 or such other address as Excellent Building Services Corporation may designate in writing to the Township.

5. Captions – The captions appearing in the Agreement or of any copies thereof are inserted only as matter of convenience and for reference, and in no way define, limit or describe the scope or intent of this Agreement nor in any way affect this Agreement.

6. Governing Law – This Agreement shall be construed in accordance with the laws of the State of New Jersey without regard to conflicts of law principles. The parties consent to the personal and subject matter jurisdiction of the Superior Court of Jersey for resolution of any and all claims arising out of or in connection with this Contract.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the day and year first above written.

Jerry Guarino, Council President

ATTEST:

TOWNSHIP OF WEST ORANGE

Karen J. Carnevale, Municipal Clerk

By: _____
Robert D. Parisi, Mayor

WITNESS:

EXCELLENT BUILDING
SERVICES, CORP.

By: _____

Title: _____

I hereby certify funds to be available:
Account #01-2010-00-7101-071
Subject to 2016 Budget Approval

John O. Gross, Chief Financial Officer

**DECEMBER 2, 2015
2016 JANITORIAL SERVICES BID RESULTS**

Best Cleaning 1121 Edgewater Ave., Unit 21 Ridgefield, NJ 07657	\$47,700.00
Excellent Building Services Corp. 70 South Jefferson Street Orange, NJ 07050	\$44,376.00
Get Cleaned, Inc. 15 John Street Bound Brook, NJ 08805	\$89,950.00
Manhattan Maintenance Co. 30 Sherwood Lane, Unit 1 B Fairfield, NJ 07004	\$84,588.79
Ocean Clean 41 Sunset Terrace Cedar Grove, NJ 07009	\$48,500.00
PJ Building 15 Juniper Court Upper Saddle River, NJ 07458	\$51,900.00
Urucorp Maintenance 197 South Main Street Wharton, NJ 07885	\$49,129.63

RESOLUTION AUTHORIZING THE COLLECTOR OF TAXES
TO REFUND PAYMENT TO THE LISTED LIENHOLDER
DUE TO A PAYMENT POSTED IN ERROR

WHEREAS, FIG CAPITAL INVESTMENTS send subsequent payments for a property which they hold a lien

WHEREAS, payments was posted in error to the wrong account; and the lienholder is entitled to refunds to the extent of such in the amount of \$42,161.68.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Orange that the Tax Collector and the Treasurer of the Township of West Orange be and they are hereby authorized, empowered and directed to cause to be paid to FIG CAPITAL INVESTMENTS in full and final satisfaction of the payment posted in error.

<u>Name & Address</u>	<u>Amount</u>
FIG Capital Investments-NJ13, LLC 8323 Ramona Blvd W; Suite 2 Jacksonville, FL 32221	\$42,161.68

Karen J. Carnevale
Municipal Clerk

Jerry Guarino
Council President

Adopted: December 15, 2015

I hereby certify funds are available from: _____
Account No./Amount

John Gross, Chief Financial Officer

RESOLUTION

WHEREAS, certain West Orange property owners or their mortgage company have made a duplicate payment for the fourth quarter 2015 tax;

WHEREAS, the Tax Collector of the Township of West Orange has indicated that such Taxpayers or their mortgage company are entitled to refunds to the extent of such overpay-payments;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Orange that the Tax Collector and Treasurer of West Orange be and they are hereby authorized, empowered and directed to cause to be paid to the taxpayers on the attached list the sums indicated in full and final satisfaction of overpayment of the 2015 taxes.

<u>Block</u>	<u>Lot</u>	<u>Name and Address</u>	<u>Amount</u>
72	49	Dovenmuehle Mortgage Attn: Shawniece Moore 1206 St. Charles Street Elgin, IL 60123	\$2,373.87
167.03	2	George Benaroya 58 Haggerty Drive West Orange, NJ 07052	\$7,602.88
169.01	6.01 C0136	Marilyn Glassner 1 Roehm Court West Orange, NJ 07052	\$7,091.00
176.10	9	Irving & Roberta Strauchler 15 Crestwood Drive West Orange, NJ 07052	\$5,835.50
TOTAL:			\$22,903.25

Karen J. Carnevale
Municipal Clerk

Jerry Guarino
Council President

Adopted: December 15, 2015

I hereby certify funds are available from: _____
Account No./Amount

John Gross, Chief Financial Officer

RESOLUTION

WHEREAS, a number of local governmental units in the State of New Jersey have joined together to form a Joint Insurance Fund as permitted by the Chapter 372 Laws of 1983 (40A:10-36); and

WHEREAS, the statutes and regulations governing the creation and operation of a Joint Insurance Fund contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Fund; and

WHEREAS, the Governing Body of the Township of West Orange has determined that membership in the Garden State Municipal Joint Insurance Fund (hereinafter referred to as the "Fund") is in the best interests of itself and its citizens; and

WHEREAS, the Governing Body of the Township of West Orange has previously executed a resolution to join the Garden State Municipal Joint Insurance Fund subject to the acceptance of its assessment;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Township of West Orange (hereinafter the "Municipality") does hereby resolve and agree to renew its membership in the Fund for a period not to exceed one (1) year beginning January 1, 2016, and ending December 31, 2016, for the purpose of establishing the following types of coverage:

- Workers' Compensation and Employer's Liability;
- General Liability including law enforcement and public officials liability;
- Motor vehicle liability; and
- Property damage (buildings, contents, equipment, and motor vehicle);

BE IT FURTHER RESOLVED, that the Municipality has never defaulted on claims and has not been canceled for nonpayment of insurance premiums for a period of at least two (2) years prior to the adoption of this Resolution; and

BE IT FURTHER RESOLVED, that the Mayor and the Municipal Clerk are authorized and directed to execute the Indemnity and Trust Agreement in the form annexed hereto as Attachment "A" and such other documents signifying membership in the Fund and to deliver same to the Executive Director of the Fund with the express reservation that said document shall become effective only upon approval by the New Jersey Department of Insurance and the Department of Community Affairs.

Karen J. Carnevale
Township Clerk

Jerry Guarino
Council President

Adopted: December 15, 2015

Approved as to form on the basis of the facts provided:

Richard D. Trenk
Township Attorney

I hereby certify funds are available from: _____
Account No.

John Gross, Chief Financial Officer

ADOPTED:

I hereby certify that the above is a true and exact copy of the Resolution adopted by the Municipal Council of the Township of West Orange at their Regular Meeting held on December 15, 2015.

Signature/Date

ATTACHMENT "A"



GARDEN STATE MUNICIPAL JOINT INSURANCE FUND

INDEMNITY AND TRUST AGREEMENT

THIS AGREEMENT, made this day of _____ in the County of Essex, State of New Jersey, By and Between the Garden State Municipal Joint Insurance Fund, hereinafter referred to as "FUND", and the Governing Body of the West Orange Township (name of municipality), a duly constituted local unit of government hereinafter referred to as "MUNICIPALITY";

WITNESSETH:

WHEREAS, several local governmental units have collectively formed or are in the process of forming a Joint Insurance Fund as such an entity is authorized and described in NJSA 40A:10-36 et seq. and the administrative regulations promulgated pursuant thereto and;

WHEREAS, the MUNICIPALITY has agreed to become a member of the FUND in accordance with and to the extent provided for in the bylaws of the FUND and in consideration of such obligations and benefits to be shared by the membership of the FUND;

NOW THEREFORE, it is agreed as follows:

1. The MUNICIPALITY accepts the FUND'S bylaws as approved and adopted and agrees to be bound by and to comply with each and every provision of the said bylaws and the pertinent statutes and Administrative Regulations pertaining to same and as set forth in the Risk Management Plan.
2. The MUNICIPALITY agrees to participate in the FUND with respect to the types of insurance listed in West Orange Township's Resolution.
3. The MUNICIPALITY agrees to become a member of the FUND for an additional period not to exceed ONE (1) year, beginning January 1, 2016 to December 31st, 2016 the commencement of which shall coincide with the effective date of the FUND'S operation and coverage, or the effective date of membership, whichever occurs later.
4. The MUNICIPALITY certifies that it has never defaulted on any claims if self insured and has not been canceled for non-payment of insurance premiums for a period of at least two years prior to the date thereof.
5. In consideration of membership in the FUND the MUNICIPALITY agrees that it shall jointly and severally assume and discharge the liability of each and every

I & T

West Orange 2016



member of the FUND, all of whom as a condition of membership in the FUND shall execute a verbatim counterpart of this Agreement and by execution hereof the full faith and credit of the MUNICIPALITY is pledged to the punctual payment of any sums which shall become due to the FUND in accordance with the bylaws thereof, this Agreement, the Fund's Risk Management Plan or any applicable Statute.

6. If the FUND in the enforcement of any part of this Agreement shall incur necessary expense or become obligated to pay attorney's fees and/or Court costs the MUNICIPALITY agrees to reimburse the FUND for all such reasonable expenses, fees and costs on demand.
7. The MUNICIPALITY and the FUND agree that the FUND shall hold all monies paid by the MUNICIPALITY to the FUND as fiduciaries for the benefit of FUND claimants all in accordance with NJAC 11:15 2.1 et seq.
8. The FUND shall establish separate Trust Accounts for each of the following categories of risk and liability:
 - Workers' Compensation and Employers' Liability
 - Liability, other than motor vehicle
 - Property Damage, other than motor vehicle
 - Property
 - Motor Vehicle

The FUND shall maintain Trust Accounts aforementioned in accordance with NJSA 40A: 10-36, NJAC 11:15.2 et seq., NJSA 40A: 5-1 and such other statutes as may be applicable. More specifically, each of the aforementioned separate Trust Accounts shall be utilized solely for the payment of claims, allocated claim expense and excess insurance or reinsurance premiums for each such risk or liability or as "surplus" as such term is defined by NJAC 11:15-2.2.

9. Each MUNICIPALITY who shall become a member of the FUND shall be obligated to execute this Agreement.

West Orange Township (name of municipality)

BY: _____

DATE: _____

**RESOLUTION AUTHORIZING EMERGENCY APPROPRIATION PURSUANT TO
N.J.S.A. 40A:4-46 AND N.J.S.A. 40A:4-48 DUE TO HEALTH BENEFIT CLAIMS**

WHEREAS, an emergency has arisen with respects to expenses related to meet expenses related to substantial unanticipated and unforeseen health benefit claims and no adequate provision was made in the 2015 budget for the aforesaid purpose, and N.J.S. 40A:4-46 provides for the creation of an emergency appropriation for the purpose above mentioned, and

WHEREAS, the total amount of emergency appropriations created including the appropriation to be created by this resolution is \$1,500,00.00 and three per cent of the total operations in the budget for the year 2015 is \$1,903,595.01, and

WHEREAS, the foregoing appropriation together with prior appropriations does not exceed three percent of the total current appropriations in the budget for the year 2015,

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST ORANGE, IN THE COUNTY OF ESSEX, NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), AS FOLLOWS:

1. An emergency appropriation be and the same is hereby made pursuant to N.J.S.A. 40A:4-46 for funding of expenses related to meet expenses related to substantial unanticipated and unforeseen health benefit claims in the amount of \$1,500,000.00.
2. That said emergency appropriation shall be provided in full in the 2016 budget, except if financing of such emergency appropriation shall have been made from other funds or by authorization of notes or bonds pursuant to N.J.S.A. 40A:2-3 or 40A:2-51.
3. That two certified copies of this resolution be filed with the Director of Local Government Services.

Karen J. Carnevale
Municipal Clerk

Jerry Guarino
Council President

Adopted: December 15, 2015

**RESOLUTION AUTHORIZING SALE OF NOTES FOR
EMERGENCY APPROPRIATION PURSUANT TO N.J.S.A. 40A:4-51
DUE TO HEALTH BENEFIT CLAIMS**

WHEREAS, a resolution has been adopted creating an emergency appropriation of \$1,500,000.00 to meet expenses related to substantial unanticipated and unforeseen health benefit claims, and N.J.S. 40A:4-46 provides for the creation of an emergency appropriation for the purpose above mentioned, and

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST ORANGE, IN THE COUNTY OF ESSEX, NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), AS FOLLOWS:

1. An emergency exists and the emergency appropriation provided for herein is necessary in order to meet expenses related to substantial unanticipated and unforeseen health benefit claims.
2. In order to finance the emergency appropriation described in this resolution, the Township is hereby authorized to borrow the sum of \$1,500,000.00 and to issue its emergency notes pursuant to N.J.S.A. 40A:4-51. The emergency notes authorized by this resolution may be issued in amounts and denominations not exceeding in the aggregate the amount of notes authorized herein, as determined by the chief financial officer of the Township pursuant to this resolution.
3. The following matters in connection with the notes are hereby determined:
 - (a) All notes issued hereunder and any renewals thereof shall mature at such time as may be determined by the chief financial officer, provided, however, that the notes shall have a final maturity and be paid not later than the last day of the next succeeding fiscal year following the date of this resolution;
 - (b) All notes issued hereunder shall bear interest at such rate or rates as may be determined by the chief financial officer;
 - (c) The notes shall be in the form determined by the chief financial officer and the chief financial officer's signature upon the notes shall be conclusive as to such determination.
4. The chief financial officer is hereby authorized and directed to determine all matters in connection with the notes not determined by this or a subsequent resolution and the chief financial officer's signature upon the notes shall be conclusive as to such determination.

5. The chief financial officer is hereby authorized to sell the notes and any renewals thereof from time to time at public or private sale in such amounts as such officer may determine at not less than par and to deliver the same from time to time to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof and payment therefor.
6. All notes issued pursuant to this resolution shall be executed by the chief financial officer and the Mayor and shall be under the seal of the Township and attested by the Clerk of the Township. Such officers are hereby authorized to execute and deliver all documents necessary or convenient in connection with the issuance, sale and delivery of the notes.
7. Any note issued pursuant to this resolution shall be a general obligation of the Township. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the notes authorized herein and, unless otherwise paid or payment is provided for, an amount sufficient for such payment shall be inserted in the budget and a tax sufficient to provide for the payment thereof shall be levied and collected.
8. The chief financial officer is authorized and directed to report in writing to this governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this resolution is made, such report to include the amount, description, interest rate and maturity of the notes sold, the price obtained and the name of the purchaser.

Karen J. Carnevale
Municipal Clerk

Jerry Guarino
Council President

Adopted: December 15, 2015

RESOLUTION

WHEREAS, the Township of West Orange (the “Township”) promulgates and adheres to Human Resources Policies and Procedures (“HRPP”) in connection with general administrative matters; and

WHEREAS, in its current form, Section 5:2-1 of the HRPP states: “It is the policy of the Township of West Orange to pay employees weekly in accordance with established payroll periods”; and

WHEREAS, in its current form, Section 5:2-2(a) states: “There are 52 paydays in a year. The payday is normally based on the last day of the prevailing year. For example, if December 31st falls on a Thursday, the payday throughout that calendar year will be Thursday”; and

WHEREAS, pursuant to N.J.S.A. 40A:5-19, the Township is permitted to provide for the bi-weekly payment of salaries, wages and compensation of officers and employees, both elective and appointive; and

WHEREAS, the Township desires to transition from weekly payment of salaries to bi-weekly payment of salaries for all employees, effective for all payroll periods subsequent to December 25, 2015; and

NOW, BE IT HEREBY RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST ORANGE, that the Township shall pay all employees on a bi-weekly basis, effective for all payroll periods subsequent to December 25, 2015; and be it further

RESOLVED, that Section 5:2-1 of the HRPP shall be amended to state: “It is the policy of the Township of West Orange to pay employees bi-weekly in accordance with established payroll periods”; and it is further

RESOLVED, that Section 5:2-2(a) of the HRPP shall be deleted in its entirety; and it is further

RESOLVED, that this Resolution shall be made available in the Clerk's Office for reasonable inspection in accordance with applicable law.

Karen J. Carnevale
Township Clerk

Jerry Guarino
Council President

Adopted: December 15, 2015

**AN ORDINANCE AMENDING CHAPTER 2, SECTION 52.2 OF THE REVISED
GENERAL ORDINANCES OF THE TOWNSHIP OF WEST ORANGE, ENTITLED
"COMPOSITION OF COMMISSION"**

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE
TOWNSHIP OF WEST ORANGE**, in the County of Essex and State of New Jersey, that
Chapter 2, Section 52.2 of the Revised General Ordinances of the Township of West Orange
shall be amended and superseded as follows:

2-52 PUBLIC RELATIONS COMMISSION

2-52.2 Composition of Commission.

The Commission shall be composed of eight (8) members each of whom shall be bona fide residents of West Orange. Each member of the Township Council shall appoint one (1) member to the Commission and the Mayor shall appoint three (3) members to the Commission each to serve a one (1) year term renewable at expiration for the remainder of the elected officials term. The members shall be commissioned by the submission of a letter to the Township Clerk's office. All vacancies shall be filled for the unexpired term only. Each member of the Township Council and the Mayor shall reappoint their Commissioner upon reelection or appoint new Commissioners. Each Public Relations Commissioner's term expires with the elected official who nominated them. The Township Council shall appoint one (1) Council member to serve as a liaison to the Commission each year.

Commissioners may be recommended for removal from the Commission for acts or deeds considered by the Public Relations Commission, Township Council or Mayor as contrary to the aims and goals of the Public Relations Commission; three (3) consecutive missed regularly scheduled Public Relations Commission meetings or attendance at less than two-thirds (2/3) of the yearly meetings.

To remove a Public Relations Commissioner from office a written explanation of the reason for said removal shall be submitted to the Council President, Mayor, nominating Elected Official (if not one of the previous) and Public Relations Commissioner involved by the Chairperson of the Public Relations Commission. Upon receipt of the notice from the Commission the nominating elected official may remove and replace said Commissioner. A replacement shall be selected by said nominator to finish the vacated, unexpired term. (Ord. 1893-03 § 2; Ord. No. 2170-08 § II)

BE IT FURTHER ORDAINED, that the remainder of Chapter 2 shall remain unchanged.

BE IT FURTHER ORDAINED, that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged by the courts to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudicated, and the remainder of the Ordinance shall be deemed valid and effective.

BE IT FURTHER ORDAINED, that any ordinances or parts thereof in conflict with the provisions of this Ordinance are repealed to the extent of such conflict.

BE IT FURTHER ORDAINED, that this Ordinance shall take effect upon passage and publication in accordance with law.

Karen J. Carnevale
Municipal Clerk

Jerry Guarino
Council President

Robert D. Parisi, Mayor

Introduction: November 24, 2015

Adopted: December 15, 2015

LEGISLATIVE HISTORY

This Ordinance is intended to foster a close working relationship between the Township Council and the Public Relations Commission. To ensure this working relationship continues, the amendment to Chapter 2, Section 52.2 includes the Township Council's appointment of one Council member to serve as a liaison to the Commission each year.